

# Agenda Report

April 11, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT: AUTHORIZE THE ISSUANCE OF A PURCHASE ORDER WITH SEAGRAVE FIRE APPARATUS LLC. FOR THE REPAIR OF ONE TRACTOR DRAWN AERIAL TRUCK LADDER IN AN AMOUNT NOT TO EXCEED \$130,000**

**RECOMMENDATION:**

It is recommended that the City Council:

- 1) Find that this action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an affect on the environment;
- 2) Authorize the issuance of a purchase order to Seagrave Fire Apparatus LLC. in an amount not to exceed \$130,000 for the repair of one aerial ladder; and
- 3) Find the proposed contract exempt from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Section 4.08, Contracts for labor, materials, supplies or services available from only one vendor

**BACKGROUND:**

Staff is recommending the repair of one tractor drawn aerial ladder truck (Equipment #1910 a 1994 model housed at Fire Station 31) which has failed its annual Occupational Safety and Health Administration (OSHA) inspection of the aerial ladder.

Equipment #1910, manufactured by Seagrave Fire Apparatus LLC. was sent to the local authorized service center to be evaluated and a course of action recommended. The evaluation confirmed that the tractor drawn ladder truck is in overall good condition with the exception of the aerial ladder. Refurbishment of the aerial ladder was recommended and is needed for the unit to continue to be used as this is the most critical portion of the truck.

The Department of Public Works and the Fire Department have established replacement guidelines for emergency apparatus assigned to the Fire Department based on National Fire Protection (NFPA) standards. Following the guidelines as mentioned above, equipment #1910 is scheduled for replacement in FY 2013. As part of this recommended action, the replacement will be deferred until FY2016. Extending the lifecycle of the unit will defer the substantial cost of a new tractor drawn truck estimated at \$1,200,000 for three years and still provide the city with a dependable, viable piece of equipment. The cost of the aerial ladder refurbishment is approximately one tenth the cost of a new unit.

Considering that the recommended course of action for this piece of equipment is refurbishment and not replacement, staff is recommending having the costs of this refurbishment capitalized and not expensed as they are expected to increase the life of this asset by a minimum of three years and are not just repairs or maintenance efforts.

**COUNCIL POLICY CONSIDERATION:**

Approving this request meets the City of Pasadena Strategic Plan Goals of maintaining fiscal responsibility and stability and ensuring public safety.

**ENVIRONMENTAL ANALYSIS:**

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an affect on the environment.

**FISCAL IMPACT:**

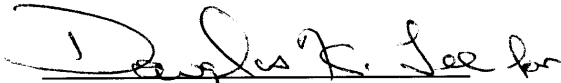
Sufficient funds are available in the Equipment replacement Fund account # 8505-503-766300

Respectfully submitted,



JULIE A. GUTIERREZ  
Assistant City Manager/  
Acting Director of Public Works

Prepared by:



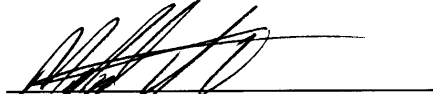
George J. Aleman, Management Analyst  
Building Systems and Fleet Management Division

Concurrence by:



Dennis J. Downs  
Fire Chief  
Pasadena Fire Department

Approved by:



MICHAEL J. BECK  
City Manager

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment of 2000  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

**1. Contractor/Organization Name:**  
SEAGRAVE FIRE APPARATUS, LLC

**2. Name(s) of trustees, directors, partners, officers of Contractor/Organization:**

SCOTT MINTIER, PRESIDENT & C.E.O.
DAN ALEXANDER, CFO
TIM STEINMETZ, V.P. OF SALES
JIM SIROVATKA, DIRECTOR OF HUMAN RESOURCES
NATHAN NICK, DIRECTOR OF ENGINEERING
KEVIN CRUMP, DIRECTOR OF MANUFACTURING
ARNOLD HELLER, DIRECTOR OF MARKETING & SALES ADMINISTRATION
BOB SKALLA, DIRECTOR OF MATERIALS

**3. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:**

FWD SEAGRAVE HOLDINGS LP, A DELAWARE LIMITED PARTNERSHIP

Prepared by: ARNOLD J. HELLER

Title: DIRECTOR OF MARKETING & SALES ADMINISTRATION