

# Agenda Report

September 26, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Department of Transportation

**SUBJECT: ONE YEAR EXTENSION OF AGREEMENT #18,934 WITH MODERN PARKING, INC., FOR THE MANAGEMENT OF THE HOLLY STREET, DEL MAR, PASEO SUBTERRANEAN, LOS ROBLES, AND MARENGO GARAGES**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the extension of contract number 18,934 with Modern Parking, Inc. (MPI) is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b) (3); and
2. Authorize the City Manager to extend contract number 18,934 with MPI for the management of the Holly Street, Del Mar, Paseo Subterranean, Los Robles, and Marengo garages to September 30, 2012.

## **BACKGROUND:**

On August 10, 2005, the Department of Transportation released a Request for Proposals to solicit bids for parking garage management services at the Holly Street, Paseo Subterranean, Los Robles, and Marengo garages. Four proposals were received on August 25, 2005, and based upon evaluation staff recommended the award of the contract to MPI. On September 12, 2005, City Council authorized the City Manager to enter into an agreement with MPI to manage the four garages for a period of three years, with two additional one-year terms.

On June 18, 2007, the City purchased the Del Mar Station garage and amended the agreement with MPI to include management of the new facility.

On December 6, 2010 City Council authorized the extension of the contract until September 30, 2011 while the City's parking strategy was evaluated.

During the period of this last extension, staff commissioned an assessment of the facility needs at the nine City-owned garages and renewed a contract for management of three of those garages with the Old Pasadena Management District.

Staff is currently using the information received in July 2011 from the Garage Assessment report to define a facilities management program for the City garages and to restructure what elements of facilities maintenance are included in the contract with the parking operator for five of the garages. The extent of the facilities needs identified in the Garage Assessment report is complex and is requiring additional engineering and fiscal analysis before this information can be distilled into a set of requirements to be included in the Request for Proposals (RFP) for a multi-year contract with a parking operator.

Both the City and MPI desire to extend this agreement for an additional year with the existing terms and conditions.

**COUNCIL POLICY CONSIDERATION:**

The City Council's strategic planning goal of maintaining fiscal responsibility and stability will be advanced by amending the contract with MPI for the management of the Holly Street, Del Mar Station, Paseo Subterranean, Los Robles, and Marengo garages.


**ENVIRONMENTAL ANALYSIS:**

The proposed amendment of lease agreement with MPI for the management of the Holly Street, Del Mar Station, Paseo Subterranean, Los Robles, and Marengo parking garages is categorically exempt from the California Environmental Quality Act (CEQA) under section 15061 (b) (3), the General Rule that CEQA only applies to projects which have the potential for causing a significant effect on the environment.

**FISCAL IMPACT:**

The cost of this action will be \$2,152,471. Funding for this action will be addressed by the utilization of existing budgeted appropriations in account numbers 8114-409-774600 Paseo Subterranean Garage, 8114-415-774700 Del Mar Station Garage, and 8114-102-774210 Holly Street Garage. It is anticipated that the entire cost of \$2,152,471 will be spent during the current fiscal year.

Respectfully submitted,



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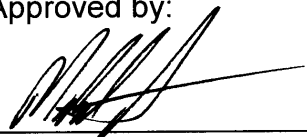
Frederick C. Dock  
Director  
Department of Transportation

Prepared by:



For Charles Kindred  
Parking Manager

Approved by:



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MICHAEL J. BECK  
City Manager

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

<b>1. Contractor/Organization Name:</b> <i>MODERN PARKING, INC.</i>
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<b>2. Type of Entity:</b> <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)
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<b>3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:</b>
<i>MOHAMMED J. ISLAM</i>
<i>LORI R. PINSON</i>
<i>LIBBY HOKANILKA</i>

<b>4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:</b>
<i>MOHAMMED J. ISLAM</i>

Prepared by: *LORI R. PINSON*

Title: *SR-VICE PRESIDENT*

Phone: *213-482-8400*

Date: *9-21-11*