

# Agenda Report

September 26, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Housing Department

**SUBJECT: JOINT PUBLIC HEARING: DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (2010 - 2011 PROGRAM YEAR) FOR PROJECTS FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND HUMAN SERVICES ENDOWMENT FUND PROGRAMS**

## **RECOMMENDATION:**

It is recommended that the City Council/ Community Development Commission, following the public hearing, approve the submission, to the U.S. Department of Housing and Urban Development (HUD), of the Consolidated Annual Performance and Evaluation Report (CAPER) for the 2010-2011 Program Year for projects funded under the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), the HOME Investment Partnership Act, and the Human Services Endowment Fund (HSEF) programs.

## **EXECUTIVE SUMMARY:**

The City of Pasadena receives Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and Emergency Shelter Grant (ESG) entitlement funds from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. As a recipient of these funds the City is required to prepare a five-year Consolidated Plan that identifies and prioritizes housing and community needs, and sets forth a plan and resources to address those needs. The Consolidated Plan for the period of 2010-2015 was approved by the City Council on May 10, 2010. Along with the Consolidated Plan, the City is required to prepare and submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) which details the City's accomplishments toward achieving the Consolidated Plan goals. The CAPER for the 2010-2011 Program Year contains performance assessments for 43 projects and programs supported with CDBG, ESG and HOME funds in the amount of \$5,119,914. This amount is greater than the Entitlement awards of \$3,861,823 for all of the funding sources due to the additional program income and reallocated funds in the amount of

\$1,258,091 that were received during the 2010-2011 program year. In addition to these funds there were \$123,980 in Human Service Endowment Funds and \$50,000 in local match dollars provided to support human service and homeless assistance programs. Also identified in this report are non-federal, state funds and local housing trust funds. These funds were used as the required match for housing projects and programs that are supported with HOME and McKinney Act Funds.

These projects/programs have achieved specific objectives or continue to make progress toward those identified objectives. The performance assessments presented in the 2010-2011 CAPER indicate that the City, in its program year is working toward the achievement of the goals and objectives set forth in the 2010-2015 Consolidated Plan.

### **BACKGROUND:**

The CAPER describes how the City has utilized its federal funds, in particular the entitlement funds under the CDBG, ESG and HOME programs during the 2010-2011 Program Year. The report also details the progress that has been made toward its Consolidated Plan (2010-2015) Goals. Each jurisdiction receiving CDBG, ESG and HOME funds is required to make a draft CAPER available for a minimum fifteen day public review/ comment period prior to its submission to HUD. The public review/ comment period was September 9, 2011 to September 26, 2011. As part of the public review/ comment requirement a public notice was published in the Pasadena Star News. Copies of the draft CAPER were made available at community centers, all branches of the public library and at the Housing Department. Public comments received will be included in the final CAPER submitted to HUD.

The Housing Department performs the oversight and program administration for the funding received under the CDBG, ESG and HOME programs. An annual on-site monitoring assessment (fiscal and programmatic) is conducted on each CDBG funded project. The monitoring review is performed in accordance with the provisions set forth in the Code of Federal Regulations which requires the City, as a grantee, to make annual determinations that all sub-recipients are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the project for which federal assistance has been provided. As part of the ongoing program administration, each sub-recipient is also required to provide monthly progress/activity reports and invoices (including back-up documentation) for reimbursement of approved costs for the funded projects. Similar monitoring and oversight is conducted by the Human Services and Recreation Department for the human/public service programs funded by the Human Services Endowment Program.

Annual Project Performance Assessments are contained in the CAPER and represent a total of 43 projects and programs funded with CDBG, ESG, HOME and other sources. These projects/programs have largely achieved specified goals and objectives. As a

result of these achievements, the City has achieved a majority of the goals identified in the 2010-2015 Consolidated Plan for the 2010-2015 planning period.

**ACCOMPLISHMENTS:**

In the 2010-2011 Program Year, 21 projects were assisted with CDBG, ESG and HSEF public/human service funds which served over 6,600 unduplicated persons. These projects provided programming that addresses community violence and safety, education, food and nutrition, healthcare, homelessness, "at risk" youth and young adults, and general social services. With CDBG non-public service funds, 18 projects received support for public facility improvements, enhanced code enforcement, fair housing services, housing rehabilitation, and economic development. Through HOME funds and other funding sources, 6 projects/ programs received support for the provision of affordable housing.

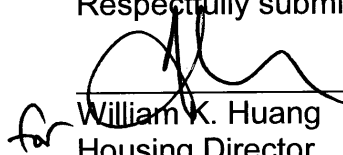
**COUNCIL POLICY CONSIDERATION:**

This proposed action supports the City Council Strategic Planning Three-Year Goals specifically in the areas of improving, maintaining and enhancing public facilities and infrastructure, supporting the quality of life and maintaining fiscal responsibility and stability.

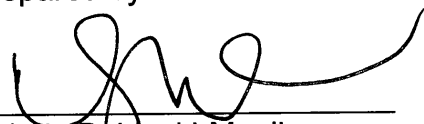
**FISCAL IMPACT:**

There is no fiscal impact as a result of this action and will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

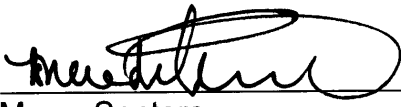
Respectfully submitted,

  
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William K. Huang  
Housing Director

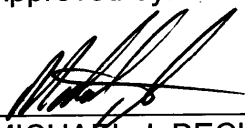
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