

Agenda Report

March 21, 2011

TO: Honorable Mayor and City Council
FROM: City Manager
SUBJECT: RENEWAL OF GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES

RECOMMENDATION:

It is recommended that the City Council:

1. Acknowledge that the General Services Agreement is exempt from the California Environmental Quality Act (CEQA), pursuant to Public Resources Code Section 21080 and State CEQA Guidelines Section 15061(b)(3);
2. Adopt a resolution that will approve renewal of the General Services Agreement with the County of Los Angeles; and
3. Authorize the City Manager to sign said renewal on behalf of the City; and authorize the City Manager or his designee to request, as needed, various functions or services from the County of Los Angeles in accordance with applicable City ordinances and policies.

BACKGROUND:

Since 1977, the City has had a General Services Agreement with the County of Los Angeles. This "umbrella agreement" is a prerequisite for the provision of services that are provided to the City by the County. In the past these services have included traffic signal and street light maintenance, inspection of bridge construction, material testing, geotechnical investigations, real property appraisal, and other miscellaneous services. The County bills the City for services provided according to rates established annually by the County Auditor-Controller. This is a master agreement and individual services are requisitioned by purchase order, letter of requisition, or separate contract pursuant to its terms.

Agreement No. 17,620 with the County of Los Angeles, which unless renewed will expire on June 30, 2011, provides for a five year renewal period at the option of the

City. Staff recommends renewal so that ongoing and future services may be obtained in a timely and cost-effective manner.

Whereas Section 5 of the General Services Agreement renewal provides that no function or service shall be provided by the County unless requested in writing by the City Council or such officer as it may designate, it is recommended that the City Manager or his designee be authorized to request from time to time, various functions and services from the County of Los Angeles in accordance with applicable City ordinances and policies, to help streamline this process.

The General Services Agreement renewal is exempt from competitive bidding pursuant to Section 1002(H) of the City Charter (contracts with other governmental authorities) and automatically exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060(A)(3) of the Pasadena Municipal Code (contract with other governmental entities).

Individual service requests to the County of Los Angeles are automatically exempt from competitive bidding pursuant to Section 1002(H) of the City Charter and similarly exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060(A)(3) of the Pasadena Municipal Code. However, in order to maintain consistency with Section 1002(D) of the City Charter, future individual services requests in excess of \$74,999, where because of specialized expertise the County of Los Angeles would be the sole cost-effective service provider, will continue to require City Council approval.

COUNCIL POLICY CONSIDERATION:

This agreement is consistent with the City Council's goal to "Improve, maintain and enhance public facilities and infrastructure" and with the Land Use Element by enabling City staff to obtain various services from the County of Los Angeles to implement capital improvements which will maintain or rehabilitate infrastructure.


ENVIRONMENTAL ANALYSIS:

The renewal of the General Services Agreement with the County of Los Angeles is exempt from California Environmental Quality Act, pursuant to Public Resources Code Section 21080 and State CEQA Guidelines Section 15061(b)(3). Any potential project level impacts will be addressed as part of the environmental documentation for the specific project.


FISCAL IMPACT:

The proposed renewal of the subject General Services Agreement requires that funding for each service request will be provided by the individual budget account associated with the specific project.

Respectfully submitted,

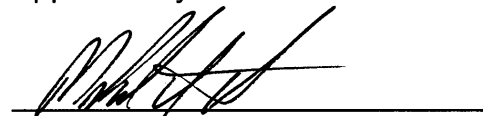

JULIE A. GUTIERREZ
Assistant City Manager/
Acting Director of Public Works

Prepared by:



Stephen Walker
Principal Engineer

Approved by:



MICHAEL J. BECK
City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA APPROVING THE RENEWAL OF THE CITY'S GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES, AND AUTHORIZING THE CITY MANAGER TO SIGN SAID RENEWAL ON BEHALF OF THE CITY, AND TO REQUEST FROM TIME TO TIME VARIOUS FUNCTIONS AND SERVICES UNDER SAID AGREEMENT

WHEREAS, on August 31, 2001, the City of Pasadena and the County of Los Angeles entered into General Services Agreement No. 17,620 (County No. 73625), which has enabled the City to obtain various functions and services from the County at rates established annually by the County Auditor-Controller; and

WHEREAS, said General Services Agreement, which unless renewed will end on June 30, 2011, provides for a five year renewal period at the option of the City; and

WHEREAS, renewal of said Agreement is recommended so that ongoing and future services may be obtained in a timely and cost effective manner; and

WHEREAS, the Pasadena City Council wishes to designate to Section 5 of said Agreement, an officer or designee to request various functions and services under said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pasadena does hereby:

1. Approve a renewal of the General Services Agreement between the City of Pasadena and the County of Los Angeles, whereby said County is to provide services requested by the City at rates established pursuant to said Agreement for a period commencing July 1, 2011 and continuing through June 30, 2016.
2. Authorize the City Manager to sign the renewal of said General Services Agreement on behalf of the City so that it will serve as a master agreement by which specific services may be requested by purchase order, letter of requisition, or specific contract.
3. Authorize the City Manager or his designee to request, from time to time, various functions and services pursuant to Section 5 of said Agreement in accordance with applicable City ordinances and policies.

Adopted at the regular meeting of the City Council of the City of Pasadena on the _____ day of _____, 2011, by the following vote:

AYES:

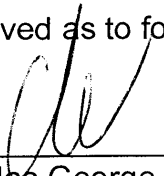
NOES:

ABSENT:

ABSTAIN:

MARK JOMSKY, City Clerk

Approved as to form:

 3/15/11

Nicholas George Rodriguez
Assistant City Attorney