

CITY OF PASADENA  
Community Development Commission Minutes  
June 20, 2011 – 6:30 P.M.  
City Hall Council Chamber

Teleconference Location:  
Business Center  
Freedom Suites at the Eldon  
933 L Street NW, Washington, DC

REGULAR MEETING

**OPENING:** Vice Chair McAustin called the regular meeting to order at 6:34 p.m.

**ROLL CALL:**  
Commissioners: Chair Bill Bogaard (Participated via teleconference beginning at 6:34 p.m.)  
Vice Chair Margaret McAustin  
Commissioner Victor Gordo  
Commissioner Chris Holden  
Commissioner Steve Madison  
Commissioner Gene Masuda  
Commissioner Jacque Robinson  
Commissioner Terry Tornek

Staff: Chief Executive Officer Michael J. Beck  
General Counsel Michele Beal Bagneris  
Senior Assistant City Clerk Silvia Flores

**PUBLIC COMMENT** No one appeared for public comment.

**MINUTES APPROVED** February 21, 2011  
February 28, 2011

It was moved by Commissioner Gordo, seconded by Commissioner Robinson, to approve the above minutes, as submitted:

AYES: Commissioners Gordo, Holden, Madison, Masuda, Robinson, Tornek, Vice Chair McAustin, Chair Bogaard

NOES: None

ABSENT: None

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE PLANNING CENTER TO PROVIDE ENVIRONMENTAL CONSULTING SERVICES FOR THE LINCOLN AVENUE SPECIFIC PLAN**

**Recommendation of Chief Executive Officer:** It is recommended that the Pasadena Community Development Commission take the following actions:

- (1) Find that entering into the proposed contract with The Planning Center is exempt from California Environmental Quality Act (CEQA) per Section 15061(b)(3), the general rule; and
- (2) Authorize the Chief Executive Officer to enter into a contract with The Planning Center in an amount not to exceed \$142,526 for environmental consulting services for the Lincoln Avenue Specific Plan. (Contract No. CDC-798)

It was moved by Commissioner Gordo, seconded by Commissioner Robinson, to approve the staff recommendation:

AYES: Commissioners Gordo, Holden, Madison, Masuda, Robinson, Tornek, Vice Chair McAustin, Chair Bogaard

NOES: None

ABSENT: None

**CONTINUED JOINT PUBLIC HEARING: APPROVAL OF THE ANNUAL ACTION PLAN (2011-2012) AND RELATED FUNDING ALLOCATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; EMERGENCY SHELTER GRANT PROGRAM (ESG); HOME INVESTMENT PARTNERSHIP ACT (HOME); AND HUMAN SERVICES ENDOWMENT FUND (HSEF)**

**Recommendation:** It is recommended that the City Council and Pasadena Community Development Commission adopt a resolution:

- (1) Approving the Annual Action Plan (2011-2012) as an application to the U.S. Department of Housing and Urban Development for funding under the federal Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and Home Investment Partnership Act (HOME) programs;
- (2) Approving an application for CDBG Entitlement funds in the amount of \$2,074,483; the allocation of the CDBG current year program income of \$303,828; the reprogramming of CDBG carryover funds in the amount of \$55,860 for a total of \$2,434,171 for the 2011-2012 CDBG program activities;
- (3) Approving an application for ESG funds in the amount of \$99,448 and the appropriation of \$58,840 from the proceeds of the Casa Maria real property transaction and a portion of CDBG funds in the amount of \$40,608 as the required local match for a total of \$198,896 for 2011-2012 ESG funding activities;
- (4) Approving an application for HOME Entitlement funds in the amount of \$1,135,617 for 2011-2012 HOME Program activities;
- (5) Approving an allocation from the City of Pasadena's HSEF interest earnings of \$115,000 for HSEF funded public/human service projects; and
- (6) Authorizing the City Manager to execute, and the City Clerk to attest, the Annual Action Plan (2011-2012), the grant agreements, the sub-recipient agreements, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal CDBG/ESG/HOME funds. (Resolution No. 9127)

**Recommendation of Northwest Commission:** On March 24, 2011 the Northwest Commission finalized recommendations for City Council consideration for Non-Public Service Projects in the amount of \$504,000 (Exhibit A of the agenda report).

**Recommendation of Human Services Commission:** On March 9, 2011 the Human Services Commission approved recommendations for reduction in CDBG and HSEF awards proportionate to the City's reduction from HUD for City Council consideration for Public/Human Service Projects in the reduced amount of \$607,764 (Exhibit B of the agenda report).

The Vice Chair opened the public hearing.

The Senior Assistant City Clerk reported the notice of public hearing was published on April 25, 2011 in the Pasadena Star-News; and no correspondence was received.

Bill Huang, Director of Housing Department, introduced the agenda item and responded to questions.

Valerie Babinski-Manlic, Program Coordinator, reviewed the agenda report as part of a PowerPoint presentation.

No one appeared for public comment.

It was moved by Commissioner Gordo, seconded by Commissioner Masuda, to close the public hearing. (Motion unanimously carried) (Absent: None)

It was moved by Commissioner Gordo, seconded by Commissioner Robinson, to approve the staff recommendation:

AYES: Commissioners Gordo, Holden, Madison, Masuda, Robinson, Tornek, Vice Chair McAustin, Chair Bogaard

NOES: None

ABSENT: None

On order of the Vice Chair, the regular meeting of the Community Development Commission adjourned at 8:42 p.m.



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Bill Bogaard, Chair  
Community Development Commission

ATTEST:

  
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Secretary