



# Agenda Report

July 12, 2010

**TO:** Honorable Mayor and City Council

**FROM:** Department of Public Works

**SUBJECT:** AUTHORIZATION TO ENTER INTO TWO SEPARATE CONTRACTS WITH TRIMMING LAND COMPANY FOR HARDWOOD PRUNING AND PALM TREE PRUNING SERVICES.

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find the project (Contracts for Tree Trimming Services) to be categorically exempt under Section 21084(a) of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping) and authorize the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk;
2. Accept the bid dated June 22, 2010, submitted by Trimming Land Company in response to specifications for hardwood pruning services for the Department of Public Works and authorize the City Manager to enter into a contract with Trimming Land Company for a period of three years for an amount not to exceed \$773,625, with two additional one-year extensions, each not to exceed \$257,875 per year;
3. Accept the bid dated June 22, 2010, submitted by Trimming Land Company in response to specifications for palm pruning services for the Department of Public Works and authorize the City Manager to enter into a contract with Trimming Land Company for a period of three years in an amount not to exceed \$320,550, with two additional one-year extensions, each not to exceed \$106,850 per year; and
4. Reject all other bids.

**BACKGROUND:**

The City of Pasadena prides itself on the rich heritage of street and park trees. Pasadena is well known for its tree community, having been awarded a Tree City USA designation for 20 years and Tree City Growth Award for 10 years. The Pasadena urban forest necessitates pruning to ensure the health, safety, and beauty of the trees. By entering into long-term contracts for the pruning of public trees, the City of Pasadena is establishing a pruning cycle for street trees and some park trees that will improve the health of the urban forest and provide safe conditions for residents, pedestrians and traffic within the city.

There are approximately 62,000 street trees in the City of Pasadena. Approximately 6,000 of these are palm trees and 5,000 are young trees that were planted in the last five years. The remaining 51,000 trees are mature hardwood trees that need to be inspected and pruned on a regular basis for safety, aesthetics and the health of the urban forest.

As part of the FY 2011 operating budget, an additional \$100,000 in contract service funding was authorized by the City Council to offset the decrease of personnel within the forestry operation. The approval of these contracts will allow the contractors to prune approximately 7,500 hardwood trees and 2,000 palm trees on an annual basis.

On June 11, 2010, a Notice Inviting Bids was published in *The Pasadena Journal* and posted on the City's web page. In addition, specifications were mailed to eighteen businesses on the Purchasing Division's vendor list. On June 22, 2010, eleven bids were opened in the City Clerk's office. Of these bids, all bidders submitted bids on both Hardwood Tree Pruning and Palm Tree Pruning.

Trimming Land Company was the lowest responsive bidder that met all of the required specifications for both hardwood pruning and palm pruning.

The bid results are listed as follows:

<u>Bidder</u>	<u>Evaluated Bid Price for Hardwood Pruning</u>
Trimming Land Company – Santa Clarita, CA	\$133.65
Tree Elements Inc, - Yorba Linda CA	\$142.00
Stay Green Inc-Santa Clarita CA	\$167.00
Travers Tree Service Inc. – Palos Verdes Peninsula CA	\$173.00
West Coast Arborists – Anaheim, CA	\$174.00
George Salinas Tree Preservation – Yorba Linda, CA	\$182.00
Jimmy's Tree Services – Long Beach, CA	\$185.00
Mariposa Landscapes, Inc. – Irwindale, CA	\$217.00
United Pacific Services Inc, La Habra CA	\$255.00
Asplundph Tree Expert Co- Ontario, CA	\$363.65
Oak Ridge Landscape Inc-North Hills, CA	\$370.00

<u>Bidder</u>	<u>Evaluated Bid Price for Palm Pruning</u>
Trimming Land Company – Santa Clarita, CA	\$284.95
George Salinas Tree Preservation – Yorba Linda, CA	\$285.00
Jimmy's Tree Services – Long Beach, CA	\$300.00
West Coast Arborists – Anaheim, CA	\$314.00
United Pacific – La Habra, CA	\$340.00
Travers Tree Service Inc – Palos Verdes Peninsula, CA	\$345.00
Mariposa Landscapes Inc-Irwindale, CA	\$350.00
Oakridge Landscape Inc- North Hills, CA	\$545.00
Asplundph Tree Expert Co- Ontario CA	\$609.66
Stay Green Inc- Santa Clarita CA	Non-responsive
Tree Elements Inc – Yorba Linda, CA	Non-responsive

The evaluated bid prices do not represent the actual unit pricing. The evaluated bid prices are based on criteria set forth in the specification which use bid price per tree multiplied by the anticipated frequency of different types of prunes. The range of unit pricing for hardwood trees was \$23.75 to \$68.00 per tree for clearance prunes and \$37.25 to \$115.00 for complete prunes. In the case of the palm trees, the evaluated bid price is based on the unit price per tree species multiplied by the anticipated volume of prunes. The range of unit pricing for palm trees was \$94.00 to \$184.66 per tree to prune Pheonix canariensis and \$30.00 to \$85.00 for other palm trees.

It is recommended that the City Council authorize a contract for an amount not-to-exceed \$773,625, representing an annual cost of \$257,875 to Trimming Land Company for the pruning of public hardwood trees for three years from the date of execution by the City. The contract may be extended for a period of up to two additional one-year

periods, subject to the approval of the City Manager and without further City Council approval, each not to exceed \$257,875 per year.

It is further recommended that the City Council authorize a second contract for an amount not-to-exceed \$320,550, representing an annual cost of \$106,850 to Trimming Land Company for the pruning of public palm trees for three years from the date of execution by the City. The contract may be extended for a period of up to two additional one-year periods, subject to the approval of the City Manager and without further City Council approval, each not to exceed \$106,850 per year.

The proposed contracts are in compliance with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated there under.

**CITY COUNCIL POLICY CONSIDERATION:**

This project is consistent with three of the City Council's goals: "Improve, maintain and enhance public facilities and infrastructure", "Support and promote the quality of life and local economy," and "Ensure public safety".

**ENVIRONMENTAL ANALYSIS:**

This project is categorically exempt from the provisions of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping).

**FISCAL IMPACT:**

Sufficient funds in the amount of \$364,725 are available in the Urban Forestry section and Park sections of the Public Works FY 2011 General Fund Budget (budget accounts 8114-101-765210, 8114-101-765100, and 8114-101-765300) and staff will seek funding in the FY 2012 and FY 2013 operating budgets in the amount of \$364,725 per year.

Respectfully Submitted:



MARTIN PASTUCHA  
Director of Public Works

Prepared by:



KENNETH GRAHAM, Public Works Supervisor  
Parks and Natural Resources

Approved by:



for MICHAEL J. BECK  
City Manager