

Fiscal Year 2011
Recommended Operating Budget Review Schedule

Unless indicated otherwise, all meetings will begin at 3:00 p.m., and held in the Council Chambers

(Pasadena City Hall, 100 N Garfield Avenue, Pasadena, CA)

May 10, 2010 – Special Joint Finance Committee/City Council Meeting

Opening Statements
Operating & Capital Budget Overview
City Manager
City Attorney/City Prosecutor
City Council
City Clerk
Rose Bowl Operating Company
Pasadena Center Operating Company

May 17, 2010 – Special Joint Finance Committee/City Council Meeting

Police Department
Fire Department
Human Resources
Finance
Department of Information Technology

May 24, 2010 – Special Joint Finance Committee/City Council Meeting

Public Works
Transportation
Water & Power

June 7, 2010 – Special Joint Finance Committee/City Council Meeting

Planning & Development
Housing
Public Health
Department of Libraries and Information Services
Human Services

June 14, 2010 – Special Joint Finance Committee/City Council Meeting

Budget Wrap Up

June 14, 2010 – City Council Meeting

Adopt FY 2010 Operating Budget

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**City Manager's
Transmittal Letter**

Departmental Budgets

**DEPARTMENT
SUMMARY**
City Attorney/City Prosecutor

Mission Statement

The mission of the City Attorney/City Prosecutor's Department is to represent the City of Pasadena with the utmost professionalism and to provide the highest quality legal services. The Department works to arrive at creative solutions, which effectively address issues affecting residents and businesses in the City and assure that the public interest is well served in the areas of civil representation and criminal prosecution.

Program Description

Provide legal support to the City Council, City departments, operating companies, commissions and advisory bodies. Represent and advise the City, its officers and employees in all civil matters. Prosecute misdemeanor offenses and infractions that arise out of violation of State or City laws. Coordinate with City departments, other governmental agencies and community organizations on programs and activities that inform the public, enhance crime prevention and neighborhood improvement. Manage the City's risks with respect to liability and insurance to assure appropriate risk management techniques and adequate insurance coverage.

Departmental Relationship to City Council Goals: See description in Division discussion.

Major Accomplishments

The City's lawyers successfully handled large caseloads in both civil and criminal courts. Worked effectively with and advised other City departments, handled a wide range of complex business and transactional matters, and have extensive citywide training in law related matters. Lawyers worked cooperatively with other City staff and outside agencies, such as the County probate office, to completely abate a public health situation at a residence where debris had accumulated and a deceased body had begun to decompose, avoiding a serious public health problem. Prosecutors also worked with other agencies to close and secure vacant properties that had become nests of narcotic and gang activity or inviting places for unauthorized encampments. In criminal matters prosecutors also responded to the inadequacy of jail space by creatively imposing rehabilitative programs or community service for non-violent criminals. The department has handled a very heavy and challenging workload, which has increased for in-house lawyers. Among the many cases managed this year, the City Attorney's Office was successful in collecting more than \$215,000 in one case. Further, in some cases which each had more than a \$1 million reserve, we prevailed in getting the cases dismissed, resulting in savings both in potential liability and litigation costs. The Department reduced outside lawyer support, this has resulted in increased workload for in-house lawyers. The City's liabilities claims were well managed, remaining within the reserved amounts. Training and follow-up has reduced the City's exposure to liability in various areas.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	35.000	35.000	33.000	33.000	33.000
Appropriations	6,544,117	6,891,390	6,566,280	6,566,281	6,531,516
Sources By Fund:					
General Fund	5,954,742	6,283,033	5,944,108	5,944,108	5,610,732
PCOC Fund	0	0	0	0	6,357
Light and Power Fund	97,756	103,187	105,235	105,235	336,919
Services to PCDC	150,408	155,673	161,900	161,900	158,787
Water Fund	52,643	54,486	56,666	56,667	120,148
Services to RBOC	60,729	62,845	65,359	65,359	65,384
Liability Insurance	227,830	232,166	233,012	233,012	233,189
Total Sources	6,544,117	6,891,390	6,566,280	6,566,281	6,531,516

Performance Measures-Civil Division

Council Goal: Maintain fiscal responsibility and stability.

Objective : Ensure high quality legal representation and work to limit City liability

A.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Meet or exceed all statutory and other legal deadlines	100%	100%	100%	100%
2	Respond within the agreed upon time to requests from City Council, departments, boards and commissions	99%	100%	100%	100%

B.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Provide training or educational sessions to City officials, etc. six times per year	24	6	100%	100%
2	Provide in-house training seminars for the City's lawyers six times per year	3	6	100%	100%

Performance Measures-Prosecutor Division

Council Goal: Ensure Public Safety

Objective : Improve street safety by providing quick case resolution to motorist cited for invalid licenses

A.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Percentage of Unlicensed Driving cases resolved at first meeting	*	80	NA	NA
2	Percentage of convictions for Unlicensed Driving	*	85	NA	NA

Note *This is a new measure for FY2011

B. Improve neighborhood safety by promptly assessing nuisance

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Number of matters referred to CRASH team per quarter	*	**	NA	NA
2	Percentage of referred matters inspected within 30 days	*	90	NA	NA
3	Number of matters resolved within the quarter	*	**	NA	NA

Note *This is a new measure for FY2011

**Although we can't anticipate the number of CRASH referrals for the quarter there were 20 referrals in calendar year 2009.

Changes From Prior Year

- *Cost Changes:* The net decrease of \$34,765 is attributed to: \$80,580 as a result of proposed departmental cost controls offset by the removal of the vacancy savings included in the fiscal year 2010 budget.
- *FTE Changes:* There are no FTE changes for this fiscal year.

Future Outlook

The Department will be very aggressive in providing appropriate representation, both civilly and criminally, to achieve desired results in the best interests of City departments, residents and businesses.

**DIVISION
SUMMARY**

City Attorney – Civil Division

Mission Statement

To provide the City, including the City Council and City departments with excellent legal representation in all transactional and civil litigation, and other proceedings in a cost-effective manner. The Division strives to arrive at creative solutions to appropriately address issues affecting residents and businesses in the City.

Program Description

The Civil Division provides legal support to the City Council, to all City departments, to Operating companies, commissions and boards. The Civil Division prepares all legal documents, contracts, opinions, ordinances, resolutions; conducts legal research and represents the City in court in civil litigation matters.

Departmental Relationship to City Council Goals:

• **Maintain Fiscal Responsibility and Stability**

The City Attorney's Office provides necessary legal advice to assist departments, proactively, in achieving goals established by the City Council. This involves helping ensure compliance with applicable laws and policies, as well as risk assessment for the department in choosing the course of action. Absent the need for a recognized area of legal specialization, this function is generally handled by staff members of the City Attorney's Office to reduce the cost impact. With respect to litigation, staff members of the City Attorney's Office handle matters from claims through appeals, except where there is a compelling reason for outside counsel to handle a matter, such as extraordinary staffing needs or a specialized litigation subject matter.

Major Accomplishments

The Civil Division of the City Attorney's Office provided the legal framework and ongoing advice related to procurements and transactional matters, including among others, contracts for major events at the Rose Bowl, resulting in the Rose Bowl receiving all of the money for which it bargained without dispute or litigation. Instances such as this, when coupled with effective management by City staff, have resulted in limited to no litigation arising from the City of Pasadena's general business and contract matters. The City Attorney's Office has maintained control of outside legal expenditures handling and managing an average of approximately 100 pending lawsuits at any time, by using outside legal counsel more efficiently. The Department has been very successful with in-house lawyers representing the City in a large number of lawsuits. Cases have been dismissed by the court at the summary judgment stage when, in some instances, the damages sought exceeded \$750,000. Further, the City prevailed in a high profile wrongful death case and in unrelated wrongful termination case, each of which could have had more than \$1 million in damages if the City had been found liable. The number of Public Records Act requests processed by the Department has increased dramatically over prior years. The Department provided extensive training to City staff and City boards and commissions to assist in reducing City liability in a number of areas, especially related to police, public works, public property, laws related to the conduct of public hearings, and planning and development, among others. The Department has been very involved in major land use projects, such as the Annandale Canyon acquisition, major environmental impact reports and leases of real property. Critical code enforcement actions were initiated to address problems properties with serious "pack rat" conditions. Major ordinances were drafted by the Department such as the special events ordinance which provides additional tools for law enforcement to enhance security. The Office continued to advise other City agencies, such as the Rose Bowl Operating Company and the Pasadena Center Operating Company, on major issues affecting those entities as part of a collaborative approach to effectively carrying on the business of the City.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	18.0	18.0	19.0	19.0	19.0
Appropriations	4,381,724	4,666,647	4,420,469	4,420,469	4,443,849
Sources By Fund:					
General Fund	4,020,188	4,290,456	4,031,309	4,031,309	3,756,254
PCOC Fund	0	0	0	0	6,357
Light and Power Fund	97,756	103,187	105,235	105,235	336,919
Services to PCDC	150,408	155,673	161,900	161,900	158,787
Water Fund	52,643	54,486	56,666	56,666	120,148
Services to RBOC	60,729	62,845	65,359	65,359	65,384
Total Sources	4,381,724	4,666,647	4,420,469	4,420,469	4,443,849

Changes From Prior Year

- *Cost Changes:* The net increase of \$23,380 is attributed to a decrease of \$80,580 in meeting the cost reduction target offset by an increase in personnel cost that is the result of the removal of the vacancy savings included in the fiscal year 2010 budget.
- *FTE Changes:* There are no FTE changes for this fiscal year.

Future Outlook

The City Attorney's Office – Civil Division will continue to provide the City of Pasadena with excellent legal representation in the most cost effective manner. To the extent resources allow, lawyers will continue to provide training to those within the City to inform them of applicable laws and to encourage compliance with those laws. It is anticipated that the number and value of lawsuits will increase and although more cases will be handled by in-house lawyers, it is anticipated that outside legal expenditures will rise. However, outside legal expenditures and services will continue to be closely monitored and evaluated in an effort to control costs and ensure continued provision of the highest quality legal services. The organizational structure of the office will be analyzed and modified as appropriate to ensure maximum effectiveness in operations. The City Attorney's Office will enhance involvement in community activities.

**DIVISION
SUMMARY**

City Attorney – Prosecutor Division

Mission Statement

The office of the City Prosecutor strives to do justice, protect the citizenry, promote defendant accountability, ensure proper restitution for injury to victims and ethically and zealously represent the interest of the People of the State of California and the City of Pasadena.

Program Description

The office enforces statutory and ordinance proscriptions within its jurisdiction. Referrals for criminal prosecution come from thirteen agencies including the Pasadena Police, Code Enforcement and the California Highway Patrol. The Community Prosecution program addresses problem properties within the City and seeks abatement of substandard conditions and public nuisance activity. The Truancy program works with the Pasadena Unified School District and local school administrators to reduce the occurrences of tardiness and absences in our public schools.

Departmental Relationship to City Council Goals:

• **Ensure Public Safety**

The City Prosecutor and staff work diligently to efficiently prosecute matters for the Superior Court. In the calendar year 2009 staff received and reviewed 6,360 matters referred from thirteen agencies including the Pasadena Police, Code Enforcement and the California Highway Patrol. Eighty-Five percent of matters were filed and more than two-thirds of the matters ended in conviction or completion of a rehabilitation program.

• **Support and Promote Quality of Life and Local Economy**

The C.R.A.S.H (City Resources Against Substandard Housing) team received thirty-nine new referrals on properties throughout the City. Seventy percent were abated with seven of those remaining on a “watch” list. The team is making progress toward abatement on the twelve remaining properties.

Major Accomplishments

- Four convictions for vehicular manslaughter; two after hard-fought jury trials.
- A total of \$34,391 in restitution paid by defendants to their victims with more ordered and payable.
- A total of 404 students attending truancy information meetings and 53 students presented to the Student Attendance Review Board for chronic truancy during the 2008-2009 school year and first half this current school year.
- Complete renovation of a long-term nuisance property in the San Rafael hills. This absentee-owned dilapidated home with extensive roof and structural damage was an eyesore and haven for squatters who removed fixtures and created a hazardous water leak. With persistence from the C.R.A.S.H. team the home has been reconstructed into a tudor-style executive property, professionally managed and soon to be leased; a new manor in a grateful neighborhood.
- Conducted meetings with parents, students and administrators in PUSD schools and participated in Student Attendance Review Board (SARB) meetings to enhance student attendance and abate truancy.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	14.000	14.000	12.000	12.000	12.000
Appropriations	1,937,811	1,955,660	1,917,763	1,917,763	1,859,442
Source					
General Fund	1,934,688	1,991,655	1,907,240	1,915,763	1,857,442
Charges for Services	3,123	4,005	10,523	2,000	2,000
Total	1,937,811	1,995,660	1,917,763	1,917,763	1,859,442

Changes From Prior Year

- *Cost Changes:* The decrease in personnel from the fiscal year 2010 revised budget of \$58,321 is based on actual salaries offset by the removal of the vacancy savings.
- *FTE Changes:* There are no FTE changes for this fiscal year.

Future Outlook

Fiscal Year 2011 will bring new challenges as the Los Angeles County Superior Court addresses its budgetary condition and as the expected early release of prisoners will undoubtedly place more demands on public safety and prosecution of misdemeanants. We anticipate that the software implemented by the Police Department will go live and link neatly with information on the Prosecutor's system. The Safe Neighborhoods Pasadena Program will continue to work with city staff and agencies to bring substandard properties up to code and decrease nuisance activity throughout the city.

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Changes From Prior Year

- *Cost Changes:* The personnel category reflects the removal of the vacancy savings.
- *FTE Changes:* There are no FTE changes this fiscal year.

Future Outlook

The insurance market conditions are currently unpredictable. Although stable for most insurance premium rates, the market is changing to a "harder" market with limited capacity and higher premiums. The City obtained liability insurance for \$20 million, in excess of a \$5 million self insurance retention on an occurrence basis, effective October 29, 2008, through an insurance marketing group that appears to be stable for the coming year. Property insurance, including Boiler and Machinery insurance, is purchased through an insurance marketing group. These renewal premiums may remain stable or drop if the group stays with the current insurer, but premiums will increase and capacity will decrease if the group seeks a different market. The City has added significant property values to its property insurance schedule with the completion of the new Exhibition Hall at the Convention Center and an increase in appraised value of the Public Health buildings and Del Mar Parking Structure; as such premiums will increase based upon increased property value. The division will continue to assist in the enforcement of insurance requirements to transfer or avoid risk. The division will continue to process liability claims, keep data on claims and payments, and share data with departments to identify trends that may help reduce accidents. Claims will continue to be paid when liability for claimed damages is clearly adverse, and claims will continue to be resisted where liability for claimed damages does not clearly exist.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	33.0000	33.0000	33.0000	0.0000	0.0%
8005 Regular Pay - PERS	3,008,218	3,131,153	3,740,547	3,740,547	3,738,518	-2,029	(0.1%)
8011 Overtime Pay	1,070	0	4,941	4,941	4,941	0	0.0%
8012 Overtime Subject To PERS	0	581	0	0	0	0	0.0%
8018 PST-Part Time Employees-	262	527	0	0	0	0	0.0%
8023 Auto Allowance	30,353	39,274	30,255	30,255	38,822	8,567	28.3%
8024 Personal Devlpmt Allowan	20,750	17,438	18,751	18,750	17,250	-1,500	(8.0%)
8027 Workers' Compensation	65,285	65,765	7,850	7,850	6,725	-1,125	(14.3%)
8031 General Liability	0	0	7,476	7,476	7,472	-4	(0.1%)
8038 Employee Portion-PERS	139,627	143,393	127,179	127,178	127,110	-68	(0.1%)
8040 City Portion-PERS	349,034	355,024	406,036	406,036	427,014	20,978	5.2%
8041 City Portion-PARS	11	21	0	0	0	0	0.0%
8044 Life Insurance	2,660	2,727	2,992	2,992	2,991	-1	0.0%
8045 Dental Insurance	16,681	19,643	16,937	16,937	17,503	566	3.3%
8046 Medicare Total	41,020	43,883	54,238	54,239	54,209	-30	(0.1%)
8047 Long Term Disability	7,173	7,347	7,102	7,103	7,098	-5	(0.1%)
8049 Medical	327,695	338,654	334,718	334,718	355,186	20,468	6.1%
8050 Benefits	542,982	565,173	0	0	0	0	0.0%
8054 Vision Care	297	458	0	0	0	0	0.0%
8056 Accrued Payroll Expense	39,639	7,947	0	0	0	0	0.0%
8058 Benefits Admin.	163,948	170,648	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-80,580	-80,580	100.0%
T8700 Total Personnel	4,756,706	4,909,656	4,759,021	4,759,022	4,724,257	-34,765	(0.7%)
8101 Materials And Supplies	24,463	8,638	27,877	27,877	27,877	0	0.0%
8105 Lease Payments	0	0	6,765	6,765	0	-6,765	(100.0%)
8107 Equipment Lease Payment	13,585	16,749	14,679	14,679	21,444	6,765	46.1%
8108 Computer Related Supplies	6,011	10,600	9,855	9,855	9,855	0	0.0%
8109 Equip Purchases Under \$1	9,248	84	0	0	2,500	2,500	100.0%
8110 Outside Printing & Duplicati	740	390	200	200	200	0	0.0%
8112 Legal and Other Advertisin	179	0	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	2,860	2,873	2,500	2,500	0	-2,500	(100.0%)
8114 Other Contract Services	103,718	89,440	98,805	98,805	90,805	-8,000	(8.1%)
8115 Consultant Services	0	82	0	0	0	0	0.0%
8117 Data Processing Operation	17,277	15,178	13,611	13,611	13,611	0	0.0%
8118 Outside Legal Services	1,070,389	1,138,194	1,046,071	1,046,071	1,046,071	0	0.0%
8121 Computer (PC) Maint/Repa	0	0	800	800	800	0	0.0%
8124 Dues And Memberships	11,640	10,170	12,415	12,415	12,415	0	0.0%
8125 Special Civic Events	3,219	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	12,354	15,787	14,623	14,623	15,323	700	4.8%
8128 Mileage	481	2,687	1,195	1,195	495	-700	(58.6%)
8129 Education	7,552	9,224	10,275	10,275	10,275	0	0.0%
8135 Reference Matls Subscripti	34,585	42,976	46,065	46,065	54,065	8,000	17.4%
8140 Telephone	620	2,060	3,000	3,000	3,000	0	0.0%
8144 Postage	2,775	3,732	4,497	4,497	4,497	0	0.0%
8217 Litigation	147,219	230,375	100,000	100,000	100,000	0	0.0%
8218 Vehicle Rental	122	155	105	105	105	0	0.0%
T8800 Total Services & Supplie	1,469,034	1,599,395	1,413,338	1,413,338	1,413,338	0	0.0%
8506 Computer Equipment	0	0	8,000	8,000	8,000	0	0.0%
T8900 Total Equipment	0	0	8,000	8,000	8,000	0	0.0%
8601 IS-Structural Maintenance	52,768	63,657	64,084	64,084	64,084	0	0.0%
8602 IS-Tenant Improvements	4,044	13,373	0	0	0	0	0.0%
8603 IS-Lockshop	391	0	174	174	174	0	0.0%
8604 IS-Utilities & Insurance-Hse	26,844	33,780	46,232	46,232	46,232	0	0.0%
8605 IS-Houskeeping Services	34,784	43,554	40,592	40,592	40,592	0	0.0%
8606 IS-Floors And Windows	0	0	147	147	147	0	0.0%
8607 IS-Printing	24,334	37,931	21,938	21,938	21,938	0	0.0%
8608 IS-Mail - Basic Services	5,644	5,810	5,809	5,809	5,809	0	0.0%
8609 IS-Telephones - Basic	34,940	30,771	26,626	26,626	26,626	0	0.0%
8611 IS-ADS - Direct Request	585	720	1,884	1,884	1,884	0	0.0%
8612 IS-PC Direct Request	37,319	52,099	55,681	55,681	55,681	0	0.0%
8620 IS-Building Preventive Main	15,786	19,255	19,683	19,683	19,683	0	0.0%
8622 IS-Telephones - Usage	7,099	4,814	14,153	14,153	14,153	0	0.0%
8623 IS-PC Training	0	0	4,659	4,659	4,659	0	0.0%
8624 IS-Enterprise Network	45,871	50,387	44,297	44,297	44,297	0	0.0%
8625 IS-Telephone Additions	0	0	4,066	4,066	4,066	0	0.0%
8632 IS-AD&S-GIS	2,256	1,774	3,637	3,637	3,637	0	0.0%
8634 IS-Security Svcs at CityHal	21,941	22,051	28,526	28,526	28,526	0	0.0%
8641 IS-MS Licensing	3,772	3,361	3,734	3,734	3,734	0	0.0%
T9000 Total Internal Service C	318,377	382,338	385,921	385,921	385,921	0	0.0%
T8000 Total Expense	6,544,117	6,891,390	6,566,280	6,566,281	6,531,516	-34,765	(0.5%)
T7500 Charges For Services	9,299	9,294	16,886	16,886	80,241	63,355	375.2%
T7600 Charges For Services-Qu	0	0	0	0	615,854	615,854	100.0%
T6000 Total Revenues	9,299	9,294	16,886	16,886	696,095	679,209	4022.3%
NETFUNDS Net Surplus/Deficit	-6,534,818	-6,882,096	-6,549,394	-6,549,395	-5,835,421	713,974	(10.9%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.0000	2.0000	2.0000	0.0000	0.0%
8005 Regular Pay - PERS	126,154	134,125	150,883	150,883	149,023	-1,860	(1.2%)
8011 Overtime Pay	240	0	0	0	0	0	0.0%
8023 Auto Allowance	1,776	2,884	1,776	1,776	1,776	0	0.0%
8024 Personal Devlpmnt Allowan	500	500	500	500	500	0	0.0%
8027 Workers' Compensation	2,738	2,817	317	317	268	-49	(15.4%)
8031 General Liability	0	0	302	302	298	-4	(1.3%)
8038 Employee Portion-PERS	4,603	5,245	5,130	5,130	5,067	-63	(1.2%)
8040 City Portion-PERS	15,015	15,180	16,378	16,378	17,021	643	3.9%
8044 Life Insurance	69	71	121	121	119	-2	(1.5%)
8045 Dental Insurance	1,661	1,749	1,026	1,026	1,061	35	3.4%
8046 Medicare Total	619	639	2,188	2,188	2,161	-27	(1.2%)
8047 Long Term Disability	301	316	287	287	283	-4	(1.3%)
8049 Medical	20,565	21,980	20,020	20,020	21,526	1,506	7.5%
8050 Benefits	22,769	24,210	0	0	0	0	0.0%
8054 Vision Care	0	77	0	0	0	0	0.0%
8056 Accrued Payroll Expense	1,423	-1,088	0	0	0	0	0.0%
8058 Benefits Admin.	6,875	7,310	0	0	0	0	0.0%
T8700 Total Personnel	205,308	216,014	198,928	198,928	199,105	177	0.1%
8101 Materials And Supplies	0	188	1,200	1,200	1,200	0	0.0%
8114 Other Contract Services	3,082	105	7,850	7,850	7,850	0	0.0%
8117 Data Processing Operation	0	0	500	500	500	0	0.0%
8124 Dues And Memberships	0	0	500	500	500	0	0.0%
8129 Education	0	0	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	400	525	1,050	1,050	1,050	0	0.0%
8138 Gas/Fuel	3,247	0	0	0	0	0	0.0%
8144 Postage	169	214	350	350	350	0	0.0%
8177 Program Expenditures	0	3,184	4,963	4,963	4,963	0	0.0%
8178 Program Expenditure Reco	0	-100	0	0	0	0	0.0%
8218 Vehicle Rental	0	11	105	105	105	0	0.0%
T8800 Total Services & Supplie	6,898	4,127	17,518	17,518	17,518	0	0.0%
8601 IS-Structural Maintenance	3,107	1,798	1,806	1,806	1,806	0	0.0%
8602 IS-Tenant Improvements	0	90	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	1,572	954	1,303	1,303	1,303	0	0.0%
8605 IS-Houskeeping Services	0	1,230	1,144	1,144	1,144	0	0.0%
8606 IS-Floors And Windows	0	0	147	147	147	0	0.0%
8607 IS-Printing	511	0	1,939	1,939	1,939	0	0.0%
8608 IS-Mail - Basic Services	332	332	332	332	332	0	0.0%
8609 IS-Telephones - Basic	4,729	3,129	1,024	1,024	1,024	0	0.0%
8620 IS-Building Preventive Main	929	544	555	555	555	0	0.0%
8622 IS-Telephones - Usage	1,524	851	2,473	2,473	2,473	0	0.0%
8623 IS-PC Training	0	0	72	72	72	0	0.0%
8624 IS-Enterprise Network	2,698	2,879	2,531	2,531	2,531	0	0.0%
8632 IS-AD&S-GIS	0	0	2,223	2,223	2,223	0	0.0%
8634 IS-Security Svcs at CityHal	0	0	804	804	804	0	0.0%
8641 IS-MS Licensing	222	217	213	213	213	0	0.0%
T9000 Total Internal Service C	15,624	12,025	16,566	16,566	16,566	0	0.0%
T8000 Total Expense	227,830	232,166	233,012	233,012	233,189	177	0.1%
NETFUNDS Net Surplus/Deficit	-227,830	-232,166	-233,012	-233,012	-233,189	-177	0.1%



**DEPARTMENT
SUMMARY**
City Clerk

Mission Statement

To ensure the City's elections and legislative processes are open and public by providing a link between citizens and government through the dissemination of information; and to ensure the preservation and integrity of official records that are stored and maintained for legal and business purposes.

Program Description

The City Clerk Department is responsible for the preparation and distribution of City Council agendas; maintains accurate records and legislative history of City Council actions; provides safe keeping and storage of the City's official records and archives; provides records retrieval and legislative research for City departments and the public; performs centralized processing of all legal notices; maintains filings of campaign finance and economic interest statements; administers local elections; oversees the City's centralized Records Management Program and the City's electronic imaging and archival system; and provides mail services to City departments.

Departmental Relationship to City Council Goals:

- **Create a More Effective, Cost Efficient Government**

The City Clerk Department, in support of the Council's goal of "creating a more effective, cost-efficient government," will continue to convert documents/records into the Citywide imaging system. This provides for faster and more efficient ways to retrieve and research information in an electronic format. Weekly Council meeting agendas, accompanying agenda reports and recaps of Council meeting actions are provided on the Internet giving greater accessibility for the public, media, and City departments. The Department will continue to concentrate on streamlining the efficiency of the imaging system by providing support and maintenance services to its customer departments.

Major Accomplishments

During fiscal year 2010, the Official Records Division provided staff support for City Council meetings and four Council standing committees; initiated an employee election for two open seats on the Deferred Compensation Oversight Committee; continued ongoing scanning efforts to convert legislative subject files, resolutions, and ordinances into electronic format; coordinated technical support for the Council Chamber Technology, including the completion of an agreement for annual support services; updated the City Council's agenda template and format; began the initial installation and testing for an automated agenda management system, and is currently working with the vendor on design improvements and technical issues prior to roll-out; prepared a new webpage for the City's newly adopted Ticket Policy, including the posting of Form 802 disclosure reports on the Internet; and provided legislative research services to City departments and the public.

During fiscal year 2010 the Records Management Division converted over 350 Tax Assessors Books, 638 Building Plans, 3000 bar-coded permits, while continuing to import more than 6,000 building permits and occupancy inspection reports into the Citywide Imaging System (Questys). These conversions have resulted in a net reduction of the Records Center holdings by 353 cartons, 700 Assessors Books, and averted 200 cubic feet of storage being sent to the Center. Records Management has utilized Foothill Youth Employment Programs to continue conversion of eligible records from paper format to digital format. The Finance Department has been added to the Citywide Document Imaging System for a total of Nine Departments.

City Clerk

The Records Center has continued to maintain support for the Questys imaging system, while at the same time expanding the scope and use of the program to include increased storage capacity. The Capture Process that automates the conversion of Planning and Development permits is now also automatically processing all Permits and Building Plans. Records Management Staff will be testing and preparing to implement an upgraded Content Management System that will enhance the Questys Application. Records Management completed cross training Mailroom and Records Center Staff to implement new efficiency measures, and upgraded all mailroom equipment at a reduced cost.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	16.500	16.500	14.000	14.000	14.000
Appropriations	2,330,898	2,392,676	1,966,650	1,971,158	2,628,476
Sources by Fund					
General	1,833,362	1,900,412	1,389,592	1,404,099	2,104,229
Mail Service	497,536	492,264	577,058	567,059	524,247
Total Sources by Fund	2,330,898	2,392,676	1,966,650	1,971,158	2,628,476

Performance Measures-Official Records

Supporting Pasadena Core Values: Responsiveness

Objective: Provide access to information to ensure an informed citizenry, Council and staff.

Measures:		Actual FY 2009	Target FY 2009	Target Percentage	Target FY 2010	Target FY 2011
1	Recap of Council/Commission meeting actions available on the Internet by 5:30 p.m. one day following each Council meeting	34	34	100%	100%	100%
2	Council/Commission minutes submitted for approval within 2 weeks of each meeting or the next scheduled meeting	34	60	57%	100%	100%
3	Council/Commission minutes posted on the Internet within 3 days of approval	51	51	100%	100%	100%

Performance Measures-Elections

Supporting Pasadena Core Values: Responsiveness and Open, Clear and Frequent Communication

Objective: Pasadena voters will be informed on ballot issues

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Measures:		Actual FY 2009	Target FY 2009	Target Percentage	Target FY 2010	Target FY 2011
1	Post election information (seats up for election, nomination filing period, etc.) one year in advance of future election	N/A	N/A	N/A	March 8, 2010	N/A
2	Post list of qualified candidates and measures within 1 week of qualification	1 day	Within 1 week	100%	100%	100%
3	Post semi-official election results next day following election, and final results 1 day after conclusion of official canvass	Same day	Within 1 day	100%	100%	100%
4	Post campaign finance information within 1 day of filing of statements	144	144	100%	100%	100%
5	Mail sample ballots pamphlets prior to 21 days before election	25 days (March) 25 days (April)	21 days (March) 21 days (April)	100% 100%	100%	100%

Performance Measures-Records Management/Mail Services

Supporting Pasadena Core Values: Accountability and Excellence

Objective: City business records will be stored in the Records Management Center for easy access, ensuring their preservation and integrity; and Mail Services will provide fast and reliable service

Measures:		Actual FY 2009	Target FY 2009	Target Percentage	Target FY 2010	Target FY 2011
1	Timeliness of requested records received within 24 hours of request	703	717	98%	100%	100%
2	Satisfaction survey results for services provided by Records Management staff	110	115	96%	100%	100%
3	Satisfaction survey results for services provided by Mail Services staff	N/A	N/A	N/A	100%	100%

Changes from Prior Year

- **Cost Changes:** The net increase of \$657,319 is attributed to: \$695,004 in election year costs that include \$54,392 in personnel, \$640,100 in services and supplies, and \$512 in internal service charges. The City Clerk's Office anticipates \$355,000 in revenue from the Pasadena Unified School District (PUSD) to cover the District's portion of election expenses.
- **Operational/Service Level Changes:** Two elections are scheduled for FY 2011. These include the primary election in March, 2011 and a general (run-off) election in April, 2011. The elections will include races for Mayor and Council Members of Districts 1, 2, 4 and 6, and PUSD Board of Education Seats 3, 5, and 7.
- **Reductions in budget for Official Records and Records Management/Mail Services** amount to approximately \$22,000, with a majority of the reduction coming from the Records Management conversion project in the amount of \$20,000.

Future Outlook

The City Clerk's Department will continue to pursue opportunities which will enhance the ability to provide accurate and timely information to the City Council, City Manager, all City departments and the general public.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	14.0000	14.0000	14.0000	0.0000	0.0%
8005 Regular Pay - PERS	836,764	806,206	929,789	929,789	925,780	-4,009	(0.4%)
8011 Overtime Pay	2,644	15,119	1,967	1,967	28,967	27,000	1372.6%
8018 PST-Part Time Employees-	1,882	22,920	0	0	27,000	27,000	100.0%
8023 Auto Allowance	9,600	9,870	4,800	4,800	9,300	4,500	93.8%
8024 Personal Devlpmnt Allowan	4,000	3,500	2,500	2,500	3,250	750	30.0%
8027 Workers' Compensation	53,757	48,587	32,645	32,645	35,724	3,079	9.4%
8031 General Liability	10,064	9,950	8,443	8,443	7,385	-1,058	(12.5%)
8038 Employee Portion-PERS	34,484	34,614	31,986	31,986	31,477	-509	(1.6%)
8040 City Portion-PERS	98,707	90,910	102,120	102,120	105,743	3,623	3.5%
8041 City Portion-PARS	76	961	0	0	0	0	0.0%
8044 Life Insurance	791	897	753	753	741	-12	(1.6%)
8045 Dental Insurance	8,298	7,492	7,185	7,186	7,426	240	3.3%
8046 Medicare Total	10,435	12,166	13,641	13,641	13,815	174	1.3%
8047 Long Term Disability	2,209	2,089	1,782	1,782	1,754	-28	(1.6%)
8049 Medical	153,461	146,068	142,334	142,334	150,685	8,351	5.9%
8050 Benefits	151,043	145,520	0	0	0	0	0.0%
8054 Vision Care	154	149	0	0	0	0	0.0%
8056 Accrued Payroll Expense	12,061	724	0	0	0	0	0.0%
8058 Benefits Admin.	45,603	43,938	0	0	0	0	0.0%
T8700 Total Personnel	1,436,033	1,401,681	1,279,945	1,279,946	1,349,046	69,100	5.4%
8101 Materials And Supplies	63,274	246,094	23,786	23,786	29,586	5,800	24.4%
8106 Rent Expense	22,271	28,187	29,675	29,675	29,675	0	0.0%
8108 Computer Related Supplies	0	2,066	2,000	2,000	2,000	0	0.0%
8109 Equip Purchases Under \$1	1,663	4,997	8,500	8,500	10,500	2,000	23.5%
8110 Outside Printing & Duplicati	22,232	14,051	20,000	20,000	20,000	0	0.0%
8112 Legal and Other Advertisin	5,830	20,325	7,000	7,000	22,500	15,500	221.4%
8113 Photo Copy Machine Maint	2,117	5,096	8,980	8,980	10,180	1,200	13.4%
8114 Other Contract Services	363,984	256,642	206,001	210,508	688,005	477,497	226.8%
8118 Outside Legal Services	1,636	552	0	0	0	0	0.0%
8124 Dues And Memberships	775	1,201	1,140	1,140	1,540	400	35.1%
8127 Conf & Mtgs-City Departme	4,893	871	2,925	2,925	4,425	1,500	51.3%
8128 Mileage	204	133	330	330	330	0	0.0%
8129 Education	1,359	337	1,352	1,352	1,552	200	14.8%
8130 Training Costs	0	0	1,400	1,400	1,400	0	0.0%
8132 Video Productions	0	5,000	0	0	7,000	7,000	100.0%
8135 Reference Matls Subscripti	154	325	736	736	736	0	0.0%
8144 Postage	3,949	43,391	5,050	5,050	80,000	74,950	1484.2%
8156 Insurance	0	1,659	0	0	2,500	2,500	100.0%
8163 City Cost Abatement	9,221	9,543	9,925	9,925	9,925	0	0.0%
8218 Vehicle Rental	371	238	0	0	0	0	0.0%
T8800 Total Services & Supplie	503,932	640,707	328,800	333,307	921,854	588,547	176.6%
8506 Computer Equipment	0	0	6,500	6,500	6,500	0	0.0%
T8900 Total Equipment	0	0	6,500	6,500	6,500	0	0.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	93,316	73,829	74,323	74,323	74,323	0	0.0%
8602 IS-Tenant Improvements	2,089	1,804	0	0	0	0	0.0%
8603 IS-Lockshop	361	265	100	100	100	0	0.0%
8604 IS-Utilities & Insurance-Hse	47,412	39,179	53,619	53,619	53,619	0	0.0%
8605 IS-Houskeeping Services	61,674	50,513	47,078	47,078	47,078	0	0.0%
8606 IS-Floors And Windows	0	1,340	500	500	500	0	0.0%
8607 IS-Printing	19,331	16,489	19,085	19,085	19,085	0	0.0%
8608 IS-Mail - Basic Services	2,739	2,739	2,738	2,738	2,738	0	0.0%
8609 IS-Telephones - Basic	16,442	15,125	14,337	14,337	14,337	0	0.0%
8611 IS-ADS - Direct Request	8,133	6,528	1,130	1,130	1,130	0	0.0%
8612 IS-PC Direct Request	14,692	18,167	23,804	23,804	23,804	0	0.0%
8615 IS-Auto Body Repair	740	793	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	3,303	6,281	5,931	5,931	5,931	0	0.0%
8617 IS-Fleet Maint-Equip Repla	2,523	2,523	5,023	5,023	5,023	0	0.0%
8618 IS-Fleet Maint-Fuel	3,111	2,323	2,247	2,247	2,247	0	0.0%
8620 IS-Building Preventive Main	27,917	22,331	22,828	22,828	22,828	0	0.0%
8622 IS-Telephones - Usage	1,481	1,516	1,713	1,713	1,713	0	0.0%
8623 IS-PC Training	0	0	561	561	561	0	0.0%
8624 IS-Enterprise Network	22,262	23,755	20,883	20,883	20,883	0	0.0%
8632 IS-AD&S-GIS	2,520	2,972	2,736	2,736	2,736	0	0.0%
8634 IS-Security Svcs at CityHal	39,107	38,997	33,084	33,084	33,084	0	0.0%
8641 IS-MS Licensing	1,831	1,831	1,760	1,760	1,760	0	0.0%
T9000 Total Internal Service C	370,986	329,300	333,482	333,482	333,482	0	0.0%
8677 Interest	148	0	6,000	6,000	5,672	-328	(5.5%)
T9100 Total Principal & Interes	148	0	6,000	6,000	5,672	-328	(5.5%)
8705 Transfers To General Fund	11,000	12,974	0	0	0	0	0.0%
T9200 Total Transfers Out	11,000	12,974	0	0	0	0	0.0%
8801 Depreciation	8,800	8,014	11,923	11,923	11,923	0	0.0%
T9300 Total Other Expenses	8,800	8,014	11,923	11,923	11,923	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T8000 Total Expense	2,330,898	2,392,676	1,966,650	1,971,158	2,628,476	657,319	33.3%
T7500 Charges For Services	426,958	251,235	111,763	111,763	466,763	355,000	317.6%
T8300 Miscellaneous Revenue	33,732	37,985	0	0	34,500	34,500	100.0%
T8500 Operating Income	386,556	383,831	444,972	444,972	450,039	5,067	1.1%
T8600 Non-Operating Income	0	-7,412	0	0	0	0	0.0%
T6000 Total Revenues	847,247	665,640	556,735	556,735	951,302	394,567	70.9%
NETFUNDS Net Surplus/Deficit	-1,483,651	-1,727,036	-1,409,915	-1,414,423	-1,677,174	-262,752	18.6%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	CHANGE	%
FTE FTE	0.0000	0.0000	4.0000	4.0000	4.0000	0.0000	0.0%
8005 Regular Pay - PERS	158,027	172,513	195,230	195,230	196,358	1,128	0.6%
8011 Overtime Pay	1,442	1,311	0	0	0	0	0.0%
8018 PST-Part Time Employees-	58	0	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	500	500	500	500	500	0	0.0%
8027 Workers' Compensation	10,133	10,109	6,897	6,897	7,599	702	10.2%
8031 General Liability	1,897	2,070	1,784	1,784	1,571	-213	(11.9%)
8038 Employee Portion-PERS	5,816	6,755	6,739	6,739	6,676	-63	(0.9%)
8040 City Portion-PERS	18,757	19,557	21,515	21,515	22,428	913	4.2%
8041 City Portion-PARS	2	0	0	0	0	0	0.0%
8044 Life Insurance	160	168	159	159	157	-2	(1.2%)
8045 Dental Insurance	2,005	2,109	2,053	2,053	2,122	69	3.3%
8046 Medicare Total	2,314	2,541	2,874	2,874	2,847	-27	(0.9%)
8047 Long Term Disability	354	377	377	377	373	-4	(1.0%)
8049 Medical	38,912	42,564	40,040	40,040	43,053	3,013	7.5%
8050 Benefits	28,524	31,138	0	0	0	0	0.0%
8056 Accrued Payroll Expense	2,841	797	0	0	0	0	0.0%
8058 Benefits Admin.	8,612	9,402	0	0	0	0	0.0%
T8700 Total Personnel	280,354	301,912	278,167	278,168	283,684	5,516	2.0%
8101 Materials And Supplies	26,759	15,304	12,600	12,600	12,600	0	0.0%
8109 Equip Purchases Under \$1	0	0	8,500	8,500	8,500	0	0.0%
8114 Other Contract Services	61,285	52,077	81,046	81,046	87,046	6,000	7.4%
8118 Outside Legal Services	1,636	552	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	1,204	20	465	465	465	0	0.0%
8128 Mileage	204	101	80	80	80	0	0.0%
8129 Education	40	0	0	0	0	0	0.0%
8135 Reference Matls Subscripti	0	0	96	96	96	0	0.0%
8144 Postage	513	31	0	0	0	0	0.0%
8163 City Cost Abatement	9,221	9,543	9,925	9,925	9,925	0	0.0%
8218 Vehicle Rental	11	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	100,873	77,628	112,712	112,712	118,712	6,000	5.3%
8601 IS-Structural Maintenance	22,619	19,747	19,879	19,879	19,879	0	0.0%
8602 IS-Tenant Improvements	815	0	0	0	0	0	0.0%
8603 IS-Lockshop	336	5	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	11,472	10,479	20,640	20,640	20,640	0	0.0%
8605 IS-Houskeeping Services	14,910	19,445	18,123	18,123	18,123	0	0.0%
8607 IS-Printing	305	106	550	550	550	0	0.0%
8608 IS-Mail - Basic Services	664	664	664	664	664	0	0.0%
8609 IS-Telephones - Basic	4,729	5,215	4,096	4,096	4,096	0	0.0%
8615 IS-Auto Body Repair	740	793	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	3,303	6,281	5,931	5,931	5,931	0	0.0%
8617 IS-Fleet Maint-Equip Repla	2,523	2,523	5,023	5,023	5,023	0	0.0%
8618 IS-Fleet Maint-Fuel	3,111	2,323	2,247	2,247	2,247	0	0.0%
8620 IS-Building Preventive Main	6,767	5,973	6,106	6,106	6,106	0	0.0%
8622 IS-Telephones - Usage	451	348	800	800	800	0	0.0%
8624 IS-Enterprise Network	5,397	5,759	5,063	5,063	5,063	0	0.0%
8632 IS-AD&S-GIS	1,878	2,189	1,972	1,972	1,972	0	0.0%
8634 IS-Security Srvc at CityHal	9,453	9,453	12,736	12,736	12,736	0	0.0%
8641 IS-MS Licensing	444	433	427	427	427	0	0.0%
T9000 Total Internal Service C	89,918	91,736	104,256	104,256	104,256	0	0.0%
8677 Interest	148	0	6,000	6,000	5,672	-328	(5.5%)
T9100 Total Principal & Interes	148	0	6,000	6,000	5,672	-328	(5.5%)
8705 Transfers To General Fund	11,000	12,974	44,000	54,000	0	-54,000	(100.0%)
T9200 Total Transfers Out	11,000	12,974	44,000	54,000	0	-54,000	(100.0%)
8801 Depreciation	8,800	8,014	11,923	11,923	11,923	0	0.0%
T9300 Total Other Expenses	8,800	8,014	11,923	11,923	11,923	0	0.0%
T8000 Total Expense	491,092	492,264	557,058	567,059	524,247	-42,812	(7.5%)
T7700 Operating Transfers In	678	0	0	0	0	0	0.0%
T7900 Investment Earnings	8,038	3,502	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	33,732	37,985	0	0	34,500	34,500	100.0%
T8500 Operating Income	386,556	383,831	444,972	444,972	450,039	5,067	1.1%
T8600 Non-Operating Income	0	-7,412	0	0	0	0	0.0%
T6000 Total Revenues	429,004	417,906	444,972	444,972	484,539	39,567	8.9%
NETFUNDS Net Surplus/Deficit	-62,088	-74,358	-112,086	-122,087	-39,708	82,379	(67.5%)

**DEPARTMENT
SUMMARY
City Council**

Mission Statement

The mission of the Mayor and City Council is to provide leadership for the community through the establishment of policies which will lead to (1) enhancement of the quality of life for Pasadena residents, businesses, non-profit institutions and agencies, and other stakeholders, and (2) maintenance of a strong and stable fiscal condition.

The City Council has recently formulated, in a meeting in which senior staff members participated, a statement of vision for Pasadena which reads as follows: *Pasadena will combine world class events, science and technology, arts and culture, and history and architecture with great neighborhoods and opportunities for all.*

At the same time, the Council reviewed its previously established three-year goals, which guide the staff regarding Council priorities and provide the basis for accountability of City Hall with the community. These goals are as follows:

- Maintain Fiscal Responsibility and Stability
- Improve, Maintain and Enhance Public Facilities and Infrastructure
- Increase Conservation and Sustainability
- Improve Mobility and Accessibility Throughout the City
- Support and Promote the Quality of Life and Local Economy
- Ensure Public Safety

The Council continues to pursue additional priorities for the community, including production and preservation of affordable housing; preservation of open space; and protection and enhancement of Pasadena's economic, ethnic and cultural diversity.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	10.000	10.000	10.000	10.000	10.000
Appropriations	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331
Source by Fund					
General Fund	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331

Changes From Prior Year

- *Cost Changes:* The fiscal year 2011 budget represents a net increase of \$37,181. This increase is the result of an increase in Services & Supplies due to a budget adjustment correcting an oversight in the fiscal year 2010 budget offset by reductions in selected discretionary expenditures.

Major Accomplishments

During fiscal year 2010, the City responded to the economic recession with various expense reductions which were regularly considered and approved by the Council. The City also pursued policies and projects to meet the needs of residents, businesses and visitors. The more significant policies adopted by the Council during FY 2010 include: design guidelines for multiple housing and mixed-use construction outside of Specific Plan areas; creating an integrated resource plan pertaining to sources of water to meet the City's needs over 20 years; monitoring the water conservation plan; and completing the community outreach phase of the update of Land Use, Mobility, and Open Space and Conservation Elements of the General Plan.

Future Outlook

During the next fiscal year, the Council intends to complete the capital improvement strategy for the Rose Bowl; complete an Open Space and Conservation Element of the General Plan, to be followed by Land Use and Mobility Elements; develop rate approaches for water service and other municipal services in light of significantly changing costs and availability; and review financial reporting requirements to facilitate their understanding both for management purposes on the part of the Council and for understanding by the general public. The Council will continue to explore state and federal legislative proposals that retain or strengthen local control and otherwise serve the best interests of the community.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	10.0000	10.0000	10.0000	0.0000	0.0%
8005 Regular Pay - PERS	255,620	269,169	299,867	299,867	298,398	-1,469	(0.5%)
8010 Non Benefit Employees	1,015	0	0	0	0	0	0.0%
8011 Overtime Pay	220	70	0	0	0	0	0.0%
8018 PST-Part Time Employees-	170	257	5,175	5,175	5,175	0	0.0%
8024 Personal Devlpmt Allowan	1,000	1,000	1,000	1,000	1,000	0	0.0%
8031 General Liability	0	0	600	600	597	-3	(0.5%)
8038 Employee Portion-PERS	11,488	12,785	10,195	10,195	10,146	-49	(0.5%)
8040 City Portion-PERS	28,448	28,373	32,551	32,551	34,083	1,532	4.7%
8041 City Portion-PARS	637	705	0	0	0	0	0.0%
8044 Life Insurance	1,546	1,540	240	240	239	-1	(0.5%)
8045 Dental Insurance	4,498	4,396	5,132	5,132	5,304	172	3.4%
8046 Medicare Total	3,750	3,955	4,423	4,423	4,402	-21	(0.5%)
8047 Long Term Disability	603	614	570	570	567	-3	(0.5%)
8049 Medical	117,800	121,983	117,651	117,651	126,527	8,876	7.5%
8050 Benefits	46,140	48,586	0	0	0	0	0.0%
8054 Vision Care	0	21	0	0	0	0	0.0%
8056 Accrued Payroll Expense	3,995	1,565	0	0	0	0	0.0%
8058 Benefits Admin.	13,931	14,670	0	0	0	0	0.0%
T8700 Total Personnel	490,862	509,689	477,404	477,404	486,437	9,033	1.9%
8101 Materials And Supplies	24,750	11,956	6,876	6,876	62,668	55,792	811.4%
8107 Equipment Lease Payment	0	188	0	0	0	0	0.0%
8108 Computer Related Supplies	36	1,246	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	7,482	278	0	14,657	0	-14,657	(100.0%)
8112 Legal and Other Advertisin	0	155	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	6,641	5,940	7,083	7,083	7,083	0	0.0%
8114 Other Contract Services	757,459	736,403	653,170	653,170	659,417	6,247	1.0%
8115 Consultant Services	154,907	169,852	276,984	276,984	272,250	-4,734	(1.7%)
8124 Dues And Memberships	71,537	62,584	63,967	63,967	63,967	0	0.0%
8125 Special Civic Events	3,181	4,457	10,000	10,000	10,000	0	0.0%
8127 Conf & Mtgs-City Departme	34,854	37,589	18,500	18,500	16,500	-2,000	(10.8%)
8129 Education	708	16	500	500	500	0	0.0%
8130 Training Costs	0	0	10,000	10,000	5,000	-5,000	(50.0%)
8132 Video Productions	0	0	15,000	15,000	10,000	-5,000	(33.3%)
8135 Reference Malls Subscripti	0	299	300	300	300	0	0.0%
8144 Postage	32,162	47,103	37,500	37,500	37,500	0	0.0%
8152 Foreign Cities Affiliation	15,000	14,980	15,000	15,000	12,500	-2,500	(16.7%)
8217 Litigation	0	-525	0	0	0	0	0.0%
8218 Vehicle Rental	61	66	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,108,778	1,092,590	1,114,880	1,129,537	1,157,685	28,148	2.5%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	42,904	60,035	60,442	60,442	60,442	0	0.0%
8602 IS-Tenant Improvements	1,451	268	2,000	2,000	2,000	0	0.0%
8603 IS-Lockshop	253	0	200	200	200	0	0.0%
8604 IS-Utilities & Insurance-Hse	21,804	31,858	43,605	43,605	43,605	0	0.0%
8605 IS-Houskeeping Services	28,444	41,076	38,286	38,286	38,286	0	0.0%
8606 IS-Floors And Windows	0	0	1,000	1,000	1,000	0	0.0%
8607 IS-Printing	42,335	43,584	29,000	29,000	29,000	0	0.0%
8608 IS-Mail - Basic Services	1,660	1,660	1,660	1,660	1,660	0	0.0%
8609 IS-Telephones - Basic	11,319	11,333	10,753	10,753	10,753	0	0.0%
8612 IS-PC Direct Request	32,517	41,828	49,057	49,057	49,057	0	0.0%
8620 IS-Building Preventive Main	12,835	18,159	18,564	18,564	18,564	0	0.0%
8622 IS-Telephones - Usage	1,834	1,264	5,273	5,273	5,273	0	0.0%
8623 IS-PC Training	0	0	3,135	3,135	3,135	0	0.0%
8624 IS-Enterprise Network	13,492	14,396	12,656	12,656	12,656	0	0.0%
8626 IS-Mail Direct Request	6,946	8,959	0	0	0	0	0.0%
8632 IS-AD&S-GIS	659	2,801	4,606	4,606	4,606	0	0.0%
8634 IS-Security Srvcs at CityHal	17,929	17,929	26,905	26,905	26,905	0	0.0%
8641 IS-MS Licensing	1,110	1,479	1,067	1,067	1,067	0	0.0%
T9000 Total Internal Service C	237,492	296,629	308,209	308,209	308,209	0	0.0%
T8000 Total Expense	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331	37,181	1.9%
T8300 Miscellaneous Revenue	12,356	15,445	0	0	0	0	0.0%
T6000 Total Revenues	12,356	15,445	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-1,824,777	-1,883,463	-1,900,493	-1,915,150	-1,952,331	-37,181	1.9%



**DEPARTMENT
SUMMARY
City Manager**

Mission Statement

To implement City Council policy directives, provide leadership, manage City operations to ensure deliver of efficient and effective government service, and to strengthen communication and partnership with the community.

Program Description

The City Manager's Office provides oversight and direction to all City departments and programs to ensure that they meet the needs of the community and respond to City Council goals. The City Manager also provides direct leadership on critical issues. The City Manager's Office provides staff support to the Legislative Policy Committee, Public Safety Committee and Youth, Family and Neighborhoods Committee. The Public Affairs Division of the City Manager's Office supports media and community relations as well as publishes In Focus.

Departmental Relationship to City Council Goals

Leadership and direction from the City Manager's Office ensures that all departments are responding to City Council goals and objectives, applying policies consistently, identifying key issues that need City Council direction, keeping abreast of the changing needs of the community, and planning the services, programs and projects that will ensure Pasadena maintains its status and character as a great community in which to live, work and play.

Major Accomplishments

Given the continued economic hardship felt by all local municipalities, the City Manager's Office spent much effort developing and implementing a five year strategy for addressing the fiscal realities of the city's operating budget.

Summary of Appropriations and Revenues

	FY 2008	FY 2009	FY 2010	FY 2010	FY 2011
	Actual	Actual	Adopted	Revised	Recommended
FTEs	13.00	16.50	10.80	10.80	9.80
Appropriations	2,721,479	2,721,479	2,667,215	2,667,215	2,610,781
Sources by Fund					
General	2,695,215	3,627,293	2,639,902	2,639,902	2,610,781
Light & Power	17,071	17,071	17,753	17,753	
Capital Public Art Fund	0	0	0	0	0
Cultural Arts Trust Fund	0	0	0	0	0
Water	9,193	9,193	9,560	9,560	
Total Sources by Fund	2,721,479	3,653,557	2,667,215	2,667,215	2,610,781

Changes from Prior Year

- *Cost Changes:* In accord with the City Manager's requested budget reductions the change from fiscal year revised 2010 budget is a net decrease of \$56,434. The change includes 1.0 FTE eliminated from the City Manager's Office.
- *FTE Changes:* The Department eliminated 1.0 FTE Assistant to the City Manager.
- *Organizational/Program Changes:* No changes are planned for FY 2010

Future Outlook

Future issues expected to impact the City Manager's Office continue to include protection and enhancement of local revenues, strategic response to both the City and State budget deficits and rising costs, and responding to traffic and environmental issues associated with development. Additional issues will include identification of funding for parks and open space, funding for the Rose Bowl capital improvements, development and implementation of a funding strategy for public safety infrastructure needs and the implementation of phase II of the Gold Line light rail.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	10.8000	10.8000	9.8000	-1.0000	(9.3%)
8005 Regular Pay - PERS	981,095	1,222,019	1,271,500	1,271,500	1,149,173	-122,327	(9.6%)
8008 Regular Pay - SPERS	100,322	44,298	0	0	0	0	0.0%
8011 Overtime Pay	2,198	7,324	0	0	0	0	0.0%
8018 PST-Part Time Employees-	451	265	0	0	0	0	0.0%
8023 Auto Allowance	14,816	18,283	20,244	20,244	18,600	-1,644	(8.1%)
8024 Personal Devlpmnt Allowan	4,400	8,388	5,650	5,650	5,500	-150	(2.7%)
8027 Workers' Compensation	15,579	57,958	49,773	49,773	53,239	3,466	7.0%
8031 General Liability	0	154	2,539	2,540	17,211	14,671	577.6%
8038 Employee Portion-PERS	43,715	57,247	43,231	43,231	39,072	-4,159	(9.6%)
8039 Employee Portion-SPERS	9,751	4,306	0	0	0	0	0.0%
8040 City Portion-PERS	118,996	141,345	138,021	138,021	131,259	-6,762	(4.9%)
8041 City Portion-PARS	19	11	0	0	0	0	0.0%
8042 City Portion-SPERS	23,889	10,505	0	0	0	0	0.0%
8044 Life Insurance	1,417	1,887	1,017	1,017	919	-98	(9.6%)
8045 Dental Insurance	6,016	6,793	5,646	5,646	5,304	-342	(6.1%)
8046 Medicare Total	14,762	17,047	18,437	18,437	16,663	-1,774	(9.6%)
8047 Long Term Disability	5,680	7,344	2,254	2,255	2,028	-227	(10.1%)
8049 Medical	129,181	160,389	116,692	116,692	107,632	-9,060	(7.8%)
8050 Benefits	195,196	228,570	0	0	0	0	0.0%
8054 Vision Care	164	135	0	0	0	0	0.0%
8056 Accrued Payroll Expense	19,335	5,628	0	0	0	0	0.0%
8058 Benefits Admin.	58,937	69,014	0	0	0	0	0.0%
T8700 Total Personnel	1,745,919	2,068,711	1,675,004	1,675,006	1,546,600	-128,406	(7.7%)
8101 Materials And Supplies	35,374	18,021	31,119	31,119	36,200	5,081	16.3%
8105 Lease Payments	18,675	17,606	0	0	0	0	0.0%
8107 Equipment Lease Payment	0	256	4,500	4,500	0	-4,500	(100.0%)
8108 Computer Related Supplies	824	3,635	1,700	1,700	1,700	0	0.0%
8109 Equip Purchases Under \$1	86	3,029	0	0	0	0	100.0%
8110 Outside Printing & Duplicati	34,870	60,105	37,336	37,336	32,000	-5,336	(14.3%)
8112 Legal and Other Advertisin	989	222	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	9,425	9,642	5,500	5,500	5,500	0	0.0%
8114 Other Contract Services	407,447	567,360	361,630	361,630	401,630	40,000	11.1%
8115 Consultant Services	101,755	190,650	70,380	70,380	105,000	34,620	49.2%
8116 Contract Maintenance	260	65	550	550	550	0	0.0%
8121 Computer (PC) Maint/Repa	45	0	0	0	0	0	0.0%
8122 Support To Advisory Comm	0	4,754	0	0	0	0	0.0%
8124 Dues And Memberships	8,913	14,741	2,950	2,950	2,950	0	0.0%
8125 Special Civic Events	20,299	15,865	5,000	5,000	10,000	5,000	100.0%
8126 Conf & Mtgs- Comm & Co	116	-42	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	27,199	43,043	4,500	4,500	4,500	0	0.0%
8128 Mileage	640	34	0	0	0	0	0.0%
8129 Education	412	0	0	0	0	0	0.0%
8130 Training Costs	0	0	0	0	0	0	0.0%
8135 Reference Mats Subscripti	2,641	1,447	3,500	3,500	3,500	0	100.0%
8136 Library Books	432	0	0	0	0	0	0.0%
8137 Gasoline and Lubricants	0	120	0	0	0	0	0.0%
8140 Telephone	1,041	4,530	5,900	5,900	8,900	3,000	50.8%
8142 Electric	7,445	8,113	0	0	0	0	0.0%
8144 Postage	54,347	101,492	64,030	64,030	58,135	-5,895	(9.2%)
8153 Grants-In-Aid	0	141,484	0	0	0	0	0.0%
8187 Discounts Earned	0	-8,170	0	0	0	0	0.0%
8218 Vehicle Rental	111	122	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-1,478	-881	0	0	0	0	0.0%
T8800 Total Services & Supplie	731,867	1,197,242	598,595	598,595	670,565	71,970	12.0%
8600ADJ Internal Service Charg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	37,247	71,587	72,068	72,068	72,068	0	0.0%
8602 IS-Tenant Improvements	10,752	20,414	0	0	0	0	0.0%
8603 IS-Lockshop	651	713	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	18,984	37,989	51,992	51,992	51,992	0	0.0%
8605 IS-Houskeeping Services	24,714	49,652	45,650	45,650	45,650	0	0.0%
8606 IS-Floors And Windows	0	0	800	800	800	0	0.0%
8607 IS-Printing	24,219	24,225	25,400	25,400	25,400	0	0.0%
8608 IS-Mail - Basic Services	2,158	2,158	2,738	2,738	2,738	0	0.0%
8609 IS-Telephones - Basic	20,193	24,961	19,458	19,458	19,458	0	0.0%
8611 IS-ADS - Direct Request	2,728	3,456	0	0	0	0	0.0%
8612 IS-PC Direct Request	50,456	87,992	92,733	92,733	92,733	0	0.0%
8613 IS-Radio-Basic Services	203	361	0	0	0	0	0.0%
8620 IS-Building Preventive Main	11,143	21,653	22,135	22,135	22,135	0	0.0%
8622 IS-Telephones - Usage	5,235	4,819	5,500	5,500	5,500	0	0.0%
8623 IS-PC Training	0	0	3,000	3,000	3,000	0	0.0%
8624 IS-Enterprise Network	17,539	18,716	16,453	16,453	16,453	0	0.0%
8626 IS-Mail Direct Request	0	100	0	0	0	0	0.0%
8632 IS-AD&S-GIS	461	844	2,223	2,223	2,223	0	0.0%
8634 IS-Security Svcs at CityHal	15,566	15,566	32,080	32,080	32,080	0	0.0%
8641 IS-MS Licensing	1,443	2,398	1,387	1,387	1,387	0	0.0%

4.2

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T9000 Total Internal Service C	243,693	387,604	393,617	393,617	393,617	0	0.0%
T8000 Total Expense	2,721,479	3,653,557	2,667,215	2,667,218	2,610,781	-56,436	(2.1%)
T8300 Miscellaneous Revenue	0	370,161	0	0	0	0	0.0%
T6000 Total Revenues	0	370,161	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-2,721,479	-3,283,396	-2,667,215	-2,667,218	-2,610,781	56,436	(2.1%)

4.3

DEPARTMENT SUMMARY

Department of Information Technology

Mission Statement

To provide the municipal organization reliable, cost effective, high quality technology-based business solutions, and achieve these solutions with trained, self-motivated and capable professionals working together, and in partnership with its customers, in an empowering environment.

Program Description

The Department of Information Technology (DoIT) was formed in February 2010 to increase the efficiency and effectiveness of the City's information technology services and support. The Department consolidated what was formerly the Information Technology Services Division of the Finance Department with technology functions and staff from most City departments. DoIT provides customer-driven services citywide in areas utilizing networks, desktops, application development, radios and telephones, and related program and project management. These services are of the highest quality possible and are consistent with customers' needs, schedules, and budgets.

Departmental Relationship To City Council Goals (General Plan Principles):

- **Maintain Fiscal Responsibility and Stability**

The Department of Information Technology (DoIT) continually strives to improve City services by implementing sound, cost effective technology-based solutions that streamline processes, improve customer service, eliminate duplication of efforts, enhance productivity and provide better access to important information and services. To this end, an Information Technology Governance Committee (ITGC) was formed April 2010 chartered with reviewing any IT investment that has a total cost of ownership greater than \$75,000 or any project that involves multi-departmentals or is an enterprises-wide project. The ITGC will ensure that technology is leveraged citywide in a manner that adapts to the business needs of all departments, and the demands of the community they serve. Given the current economic challenges, it is envisioned that technology will play an ever increasing role in the delivery of public service. DoIT has also been tasked to develop a survey to post on the City's website to solicit ideas from the community regarding revenue enhancements and budget reductions and present to the City Council.

- **Ensure Public Safety**

Twenty four hours a day, seven days a week, DoIT provides service to City employees who rely on a dependable information and communications technology infrastructure to perform their duties in service to the community. Most noticeably, this support extends to the handheld and mobile radio communication devices that Police and Fire use daily in the deliverance of public safety. DoIT has also led the effort to create an Interagency Communications Interoperability System (ICIS), which is a digital radio system that will provide enhanced communication capabilities, such as a single tactical frequency for communications in daily operations and emergencies and the ability to have regional communication with other cities and support agencies.

- **Support and Promote the Quality of Life and the Local Economy**

DoIT manages the City's 25 mile fiber backbone, which aside from providing City Internet access and links between City facilities for voice and data network services, it also provides data communications for local institutions such as Caltech and JPL and telecom providers that lease the fiber from the City. In addition, future opportunities for fiber optic and broadband usage are currently being explored and a Technology & Telecommunications element for adoption as part of the City's General Plan in FY2011 is being developed in support of this goal. Along with the assessment of the fiber backbone, DoIT will develop a plan to identify and prioritize city services that can be moved to the web for access by businesses, residents and visitors 24/7.

Department of Information Technology

- **Improve, Maintain and Enhance Public Facilities and Infrastructure**

Technical infrastructure provides the foundation for the business software that streamlines City operations and automates critical business functions. It includes the hardware, system software, databases, operating systems and network components that support Pasadena's application architecture. DoIT's effort is directed towards providing the City with a cost-effective, secure, responsive, and reliable computing environment to deliver City services.

Major Accomplishments

During fiscal year 2010, the Department of Information Technology accomplished the following:

The Department of Information Technology continued to provide quality services to its customers during FY2010. DoIT has successfully implemented the following customer projects in fiscal year 2010: a new Integrated Voice & Web Response (IVR/IWR) system to provide information and payment services over the phone and through the Internet 24/7; updated the City's public website with a new site design and content management system; updated the scheduling application for the Fire Department; assisted with the Emergency Medical Services billing initiative delivering tablet PCs to Fire paramedics in the field; updated the payroll time-keeping application and completed implementation of a new budget application for the Finance Department; completed implementation of the remaining City telephone lifecycle updates at the Public Health Department; coordinated voice, data, and video services for the new Water & Power building/Emergency Operations Center at the City Yards; submitted a proposal to Google to host an ultra-high speed fiber-to-the-home network; and completed various departmental office rearrangement and move projects.

The Department of Information Technology (DoIT) internal projects completed in fiscal year 2010 include: installed a virtual server infrastructure in the City data center to reduce support and energy costs for over 100 servers; consolidated the City's SQL database infrastructure to improve service management and reduce licensing costs; upgraded server and network infrastructure to support the new Windows 7 operating system; upgraded the GIS database platform and deployed new mapping tools; selected a new service desk application to manage technology related service calls and repairs; completed lifecycle replacements for servers and network equipment; completed the firewall lifecycle replacement and upgrade; expanded after-hours technical support for enterprise systems; and continued to manage the transition of services provided by Charter Communications as the company shifts from a local to a State franchise.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	48,000	47,500	42,500	42,500	59,500
Appropriations	9,451,890	9,799,818	9,190,330	9,484,985	11,028,731
Capital	772,349	675,855	407,000	573,192	173,000
Total Appropriations including Capital	10,224,239	10,475,673	9,597,330	10,058,177	11,201,731
Sources by Fund					
General Fund	0	0	0	0	0
Computer and Communications Fund	8,800,376	9,258,613	8,425,801	8,914,432	10,511,176
Capital	772,349	675,855	407,000	573,192	173,000
Telecommunications Fund	449,474	456,840	401,956	461,213	407,833
Fund Balance	202,040	84,365	362,573	109,340	109,722
Total Sources by Fund Excluding Capital Budget	9,451,890	9,799,818	9,190,330	9,484,985	11,028,731
Total Sources Including Capital Budget	10,224,239	10,475,673	9,597,330	10,058,177	11,201,731

Changes from Prior Year

- Cost Changes:* The net increase is \$1,543,746 from the fiscal year 2010 Revised Budget. The variance is attributable to a increase of \$2,045,002 in personnel expenses primarily due to transfer of 17.0 FTEs to consolidate the City Wide IT function, PERS, long term disability, and adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings. The Services and Supplies category was reduced by \$70,556 due to proposed departmental cost controls. Internal services decreased by \$31,079 due to proposed departmental cost controls, and the Principal and Interest category reduced by \$399,269 to reflect the anticipated debt repayment schedule for FY2011. Transfer Depreciation decreased by \$350. The revenue increase is primarily the result of the revenue transfer from other city departments that will fund the 17 FTEs.

Department of Information Technology

- *FTE Changes:* There is a net increase of 17.0 FTEs due to the transfer of 1.75 FTE Department Information Systems Analysts I, 6.0 FTE Department Information Systems Analysts II, 3.0 FTEs Department Information Systems Analysts III, .75 Information and Technical Manager, 1.50 FTE Information Technology Technician II, 2.0 FTE Information Technology Analysts II, and 2 FTE Management Analysts III to DOIT.

Performance Measures-Department of Information Technology

Council Goal: Maintain fiscal responsibility and stability.

Objective A: Process and resolve Desktop service requests promptly and within established timeframes.

Measures:		Actual FY 2009	Target FY 2010	Mid-Year FY 2010	Target FY 2011
1	Total Desktop service requests processed annually	N/A	N/A	N/A	3,500
2	- Percentage resolved at initial call	N/A	N/A	N/A	60%
3	- Average time to resolve on initial call (hours)	N/A	N/A	N/A	0.40
4	- Average time to resolve after initial call (hours)	N/A	N/A	N/A	0.70

Objective B: Process and resolve Network service requests promptly and within established timeframes.

Measures:		Actual FY 2009	Target FY 2010	Mid-Year FY 2010	Target FY 2011
1	Total Network service requests processed annually	N/A	N/A	N/A	3,000
2	- Percentage resolved at initial call	N/A	N/A	N/A	45%
3	- Average time to resolve on initial call (hours)	N/A	N/A	N/A	0.40
4	- Average time to resolve after initial call (hours)	N/A	N/A	N/A	0.40

Objective C: Process and resolve Application service requests promptly and within established timeframes.

Measures:		Actual FY 2009	Target FY 2010	Mid-Year FY 2010	Target FY 2011
1	Total Application service requests processed annually	N/A	N/A	N/A	2,500
2	- Percentage resolved at initial call	N/A	N/A	N/A	65%
3	- Average time to resolve on initial call (hours)	N/A	N/A	N/A	0.30
4	- Average time to resolve after initial call (hours)	N/A	N/A	N/A	0.50

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Objective D: Process and resolve Telecom service requests promptly and within established timeframes.

Measures:		Actual FY 2009	Target FY 2010	Mid-Year FY 2010	Target FY 2011
1	Total Telecom service requests processed annually	N/A	N/A	N/A	1,700
2	- Percentage resolved at initial call	N/A	N/A	N/A	20%
3	- Average time to resolve on initial call (hours)	N/A	N/A	N/A	0.30
4	- Average time to resolve after initial call (hours)	N/A	N/A	N/A	0.80

Notes: Objectives A through D are new indicators established in the fourth quarter of fiscal year 2010.
Average time to resolve under measures 3 and 4 of each objective is a smoothed average.
Measures for Radio service requests will be added in the 2nd quarter of FY2011. No current data is available.

Future Outlook

Technology is a critical tool for change and key to the provision of improved and cost-effective services to the community. With insight into the requirements of the City and expertise in communications and information technologies, DoIT provides centralized, efficient, and effective support of the City's technology resources. In fiscal year 2011, DoIT has the following major projects planned: complete the centralization of departmental IT functions with central IT operations to improve service delivery and to reduce support costs; complete an IT Strategic Plan; complete phase one of the citywide 311 citizen-response system; complete the enhancement of the City's radio system by migrating the Police, Water & Power, Transportation and Public Works departments to ICIS, which will allow interoperability with other cities and meet future Federal requirements; complete the upgrade of the PeopleSoft financial software; begin selection process to replace the Tidemark land information application, which is at the end of its useful life; deploy desktop thin clients to increase desktop lifecycle and reduce costs; install wireless access points in common areas of City buildings for greater access to network resources; refresh Microsoft products including Office productivity suite, Exchange 2010 and SharePoint 2010; install/implement lifecycle updates for the telephone systems located at the Fire Department, Police Heliport and Substation and the Northwest Programs office; replace 2.25 miles of the City's fiber optic network that have been damaged, improving its security and reliability; evaluate network security appliances; continue ongoing implementation of Information Technology Infrastructure Library (ITIL) to streamline and improve service delivery to customers; review the City's voicemail system to begin planning for required updates; and develop a Technology & Telecommunications element for adoption as part of the City's General Plan. Resources permitting, DoIT intends to consider Voice Over Internet Protocol (VOIP) devices on the data network and unified messaging to improve office productivity.

Powered by projects like these, DoIT will continue to make improvements in service and effectiveness and recognize the increased potential for technological growth in the City.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	42.5000	42.5000	59.5000	17.0000	40.0%
8005 Regular Pay - PERS	2,765,551	3,120,066	3,644,478	3,644,479	5,099,060	1,454,581	39.9%
8010 Non Benefit Employees	27,745	34,378	0	0	0	0	0.0%
8011 Overtime Pay	23,024	25,519	28,067	28,067	28,067	0	0.0%
8012 Overtime Subject To PERS	452	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	32,381	10,639	0	0	0	0	0.0%
8023 Auto Allowance	2,544	4,185	2,544	2,544	9,144	6,600	259.4%
8024 Personal Devlpmnt Allowan	18,500	17,375	13,750	13,750	23,749	9,999	72.7%
8027 Workers' Compensation	57,637	63,867	62,354	62,354	122,370	60,016	96.2%
8030 Jury Duty	41	0	0	0	0	0	0.0%
8031 General Liability	5,596	3,130	11,269	11,268	45,833	34,565	306.8%
8037 Miscellaneous Pay	13,124	13,215	0	0	0	0	0.0%
8038 Employee Portion-PERS	107,468	129,380	127,744	127,744	173,368	45,624	35.7%
8040 City Portion-PERS	326,215	351,466	407,840	407,839	582,415	174,576	42.8%
8041 City Portion-PARS	1,306	424	0	0	0	0	0.0%
8044 Life Insurance	1,649	1,784	3,006	3,005	4,079	1,074	35.7%
8045 Dental Insurance	23,939	29,580	22,069	22,069	32,354	10,285	46.6%
8046 Medicare Total	39,954	44,597	54,479	54,480	73,936	19,456	35.7%
8047 Long Term Disability	7,662	8,466	7,137	7,138	9,687	2,549	35.7%
8049 Medical	392,041	439,904	430,430	430,432	656,107	225,675	52.4%
8050 Benefits	499,182	563,172	0	0	0	0	0.0%
8054 Vision Care	221	390	0	0	0	0	0.0%
8055 Health Care Spending	210	210	0	0	0	0	0.0%
8056 Accrued Payroll Expense	30,404	38,799	0	0	0	0	0.0%
8058 Benefits Admin.	150,723	170,044	0	0	0	0	0.0%
T8700 Total Personnel	4,527,570	5,070,590	4,815,167	4,815,169	6,860,169	2,045,000	42.5%
8101 Materials And Supplies	187,115	194,122	94,150	94,150	83,900	-10,250	(10.9%)
8103 Uniforms	148	995	950	950	950	0	0.0%
8106 Rent Expense	295,043	312,598	294,000	294,000	324,000	30,000	10.2%
8108 Computer Related Supplies	81,727	64,314	37,300	37,300	37,800	500	1.3%
8109 Equip Purchases Under \$1	114,919	40,541	46,000	46,000	46,000	0	0.0%
8110 Outside Printing & Duplicati	330	762	200	200	200	0	0.0%
8112 Legal and Other Advertisin	2,238	943	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	1,881	2,481	2,500	2,500	2,500	0	0.0%
8114 Other Contract Services	1,153,250	814,974	1,220,672	1,220,672	1,146,332	-74,340	(6.1%)
8115 Consultant Services	4,863	67,514	0	0	0	0	100.0%
8116 Contract Maintenance	0	281,882	0	0	0	0	0.0%
8117 Data Processing Operation	0	1,882	0	0	0	0	0.0%
8122 Support To Advisory Comm	0	75	0	0	0	0	0.0%
8124 Dues And Memberships	10,001	48,899	10,900	10,900	50,900	40,000	367.0%
8125 Special Civic Events	0	0	300	300	300	0	0.0%
8127 Conf & Mtgs-City Departme	27,784	32,112	14,200	14,200	13,400	-800	(5.6%)
8128 Mileage	883	1,583	2,375	2,375	2,375	0	0.0%
8129 Education	14,183	-70	0	0	0	0	0.0%
8130 Training Costs	78,493	40,302	72,350	72,350	72,350	0	0.0%
8135 Reference Mats Subscripti	3,177	3,092	2,050	2,050	2,050	0	0.0%
8137 Gasoline and Lubricants	15	0	0	0	0	0	0.0%
8140 Telephone	866,583	830,483	805,050	805,050	797,000	-8,050	(1.0%)
8142 Electric	5,960	6,717	6,500	6,500	6,500	0	0.0%
8144 Postage	310	255	560	560	300	-260	(46.4%)
8149 Fiscal Agent/Bank Fees &	0	0	0	1,000	0	-1,000	(100.0%)
8177 Program Expenditures	1,081,440	632,362	645,051	704,307	657,951	-46,356	(6.6%)
8178 Program Expenditure Reco	0	-23,050	0	0	0	0	0.0%
8186 Discounts Lost	408	0	0	0	0	0	0.0%
8187 Discounts Earned	-29,843	0	0	0	0	0	0.0%
8218 Vehicle Rental	127	78	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-3,210	-2,092	0	0	0	0	0.0%
T8800 Total Services & Supplie	3,897,827	3,353,754	3,255,108	3,315,364	3,244,808	-70,556	(2.1%)
8506 Computer Equipment	772,349	675,855	0	0	0	0	0.0%
8507 Contra Capital	-666,809	-675,855	0	0	0	0	0.0%
T8900 Total Equipment	105,541	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	0	12,624	1,592	1,592	1,592	0	0.0%
8602 IS-Tenant Improvements	12,239	7,344	5,051	5,051	5,000	51	(1.0%)
8603 IS-Lockshop	934	100	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	0	6,698	1,148	1,148	1,148	0	0.0%
8605 IS-Houskeeping Services	0	8,637	1,008	1,008	1,008	0	0.0%
8607 IS-Printing	6,236	7,344	4,300	4,300	4,300	0	0.0%
8608 IS-Mail - Basic Services	7,469	7,968	7,385	7,385	7,385	0	0.0%
8609 IS-Telephones - Basic	35,696	41,542	34,160	34,160	34,160	0	0.0%
8611 IS-ADS - Direct Request	46,100	31,344	9,852	25,976	13,580	-12,396	(47.7%)
8612 IS-PC Direct Request	172,900	172,900	171,900	171,900	171,900	0	0.0%
8613 IS-Radio-Basic Services	4,201	1,825	1,227	1,227	1,227	0	0.0%
8615 IS-Auto Body Repair	1,471	0	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	7,110	9,043	7,790	7,790	7,790	0	0.0%
8617 IS-Fleet Maint-Equip Repla	16,749	16,749	17,400	17,400	17,400	0	0.0%
8618 IS-Fleet Maint-Fuel	4,847	5,602	5,600	5,600	5,600	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
8620 IS-Building Preventive Main	0	3,818	489	489	489	0	0.0%
8622 IS-Telephones - Usage	77,297	79,566	83,630	83,630	81,802	-1,828	(2.2%)
8623 IS-PC Training	0	0	10,612	16,804	0	-16,804	(100.0%)
8624 IS-Enterprise Network	41,503	49,649	64,064	64,064	64,064	0	0.0%
8626 IS-Mail Direct Request	0	0	899	899	899	0	0.0%
8634 IS-Security Svcs at CityHal	0	0	709	709	709	0	0.0%
8641 IS-MS Licensing	7,634	7,634	4,822	4,822	4,822	0	0.0%
T9000 Total Internal Service C	442,385	470,388	433,638	455,954	424,875	-31,079	(6.8%)
8676 Principal	0	0	281,502	281,502	94,969	-186,533	(66.3%)
8677 Interest	32,013	8,765	25,192	237,273	24,537	-212,736	(89.7%)
T9100 Total Principal & Interes	32,013	8,765	306,694	518,775	119,506	-399,269	(77.0%)
8705 Transfers To General Fund	0	202,069	0	0	0	0	0.0%
8706 Transfers To Library Svcs	0	200,000	0	0	0	0	0.0%
T9200 Total Transfers Out	0	402,069	0	0	0	0	0.0%
8801 Depreciation	446,554	494,253	379,723	379,723	379,373	-350	(0.1%)
T9300 Total Other Expenses	446,554	494,253	379,723	379,723	379,373	-350	(0.1%)
T8000 Total Expense	9,451,890	9,799,818	9,190,330	9,484,985	11,028,731	1,543,746	16.3%
T6600 Franchise Taxes	52,807	214,349	200,000	200,000	200,000	0	0.0%
T6800 Non Building Licenses an	301,686	304,307	314,640	314,640	263,181	-51,459	(16.4%)
T7600 Charges For Services-Qu	604,473	0	59,256	59,256	1,844,821	1,785,565	3013.3%
T7700 Operating Transfers In	2,517	800,000	0	488,631	488,631	0	0.0%
T7900 Investment Earnings In	205,750	128,486	140,299	140,299	105,861	-34,438	(24.5%)
T8500 Operating Income	8,083,354	8,477,035	8,320,861	8,320,861	8,168,505	-152,356	(1.8%)
T8600 Non-Operating Income	-738	-60,474	0	0	0	0	0.0%
T6000 Total Revenues	9,249,849	9,861,702	9,035,056	9,523,687	11,070,999	1,547,312	16.2%
T5025 Undesignated Fund Balan	0	0	0	0	547,098	547,098	100.0%
NETFUNDS Net Surplus/Deficit	-202,041	61,884	-155,274	38,702	42,268	3,566	9.2%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	40.0000	40.0000	57.0000	17.0000	42.5%
8005 Regular Pay - PERS	2,765,551	2,908,536	3,433,367	3,433,367	4,881,054	1,447,687	42.2%
8010 Non Benefit Employees	27,745	34,378	0	0	0	0	0.0%
8011 Overtime Pay	23,024	25,519	28,067	28,067	28,067	0	0.0%
8012 Overtime Subject To PERS	452	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	32,381	10,639	0	0	0	0	0.0%
8023 Auto Allowance	2,544	4,185	2,544	2,544	9,144	6,600	259.4%
8024 Personal Devpmnt Allowan	18,500	16,375	12,500	12,500	22,499	9,999	80.0%
8027 Workers' Compensation	57,637	59,552	58,741	58,741	117,966	59,225	100.8%
8030 Jury Duty	41	0	0	0	0	0	0.0%
8031 General Liability	5,596	2,919	10,616	10,615	44,307	33,692	317.4%
8037 Miscellaneous Pay	13,124	13,215	0	0	0	0	0.0%
8038 Employee Portion-PERS	107,468	120,732	120,344	120,344	165,956	45,612	37.9%
8040 City Portion-PERS	326,215	327,860	384,216	384,214	557,514	173,300	45.1%
8041 City Portion-PARS	1,306	424	0	0	0	0	0.0%
8044 Life Insurance	1,649	1,632	2,832	2,831	3,905	1,074	37.9%
8045 Dental Insurance	23,939	26,930	20,786	20,786	31,028	10,242	49.3%
8046 Medicare Total	39,954	41,500	51,323	51,324	70,775	19,451	37.9%
8047 Long Term Disability	7,662	7,846	6,723	6,724	9,272	2,548	37.9%
8049 Medical	392,041	408,143	405,405	405,407	629,199	223,792	55.2%
8050 Benefits	499,182	524,991	0	0	0	0	0.0%
8054 Vision Care	221	326	0	0	0	0	0.0%
8055 Health Care Spending	210	210	0	0	0	0	0.0%
8056 Accrued Payroll Expense	30,404	32,855	0	0	0	0	0.0%
8058 Benefits Admin.	150,723	158,515	0	0	0	0	0.0%
T8700 Total Personnel	4,527,570	4,727,281	4,537,463	4,537,464	6,570,687	2,033,223	44.8%
8101 Materials And Supplies	187,115	184,218	92,650	92,650	82,400	-10,250	(11.1%)
8103 Uniforms	148	995	950	950	950	0	0.0%
8106 Rent Expense	295,043	312,598	294,000	294,000	324,000	30,000	10.2%
8108 Computer Related Supplies	81,727	64,314	36,800	36,800	37,300	500	1.4%
8109 Equip Purchases Under \$1	114,919	39,792	44,700	44,700	44,700	0	0.0%
8110 Outside Printing & Duplicati	330	762	200	200	200	0	0.0%
8112 Legal and Other Advertisin	2,238	943	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	1,881	2,481	2,500	2,500	2,500	0	0.0%
8114 Other Contract Services	1,153,250	778,765	1,147,467	1,147,467	1,073,067	-74,400	(6.5%)
8115 Consultant Services	4,863	67,514	0	0	0	0	100.0%
8116 Contract Maintenance	0	281,882	0	0	0	0	0.0%
8117 Data Processing Operation	0	1,882	0	0	0	0	0.0%
8124 Dues And Memberships	10,001	7,044	8,900	8,900	48,900	40,000	449.4%
8125 Special Civic Events	0	0	300	300	300	0	0.0%
8127 Conf & Mtgs-City Departme	27,784	28,049	10,000	10,000	9,200	-800	(8.0%)
8128 Mileage	883	1,583	2,225	2,225	2,225	0	0.0%
8129 Education	14,183	-70	0	0	0	0	0.0%
8130 Training Costs	78,493	40,257	72,350	72,350	72,350	0	0.0%
8135 Reference Matls Subscripti	3,177	3,092	2,050	2,050	2,050	0	0.0%
8137 Gasoline and Lubricants	15	0	0	0	0	0	0.0%
8140 Telephone	866,583	828,477	804,750	804,750	796,700	-8,050	(1.0%)
8142 Electric	5,960	6,717	6,500	6,500	6,500	0	0.0%
8144 Postage	310	255	500	500	300	-200	(40.0%)
8149 Fiscal Agent/Bank Fees &	0	0	0	1,000	0	-1,000	(100.0%)
8177 Program Expenditures	610,977	597,242	614,137	614,137	626,419	12,282	2.0%
8186 Discounts Lost	408	0	0	0	0	0	0.0%
8187 Discounts Earned	-29,843	0	0	0	0	0	0.0%
8218 Vehicle Rental	127	78	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-3,210	-1,965	0	0	0	0	0.0%
T8800 Total Services & Supplie	3,427,364	3,246,905	3,140,979	3,141,979	3,130,061	-11,918	(0.4%)
8506 Computer Equipment	772,349	675,855	0	0	0	0	0.0%
8507 Contra Capital	-666,809	-675,855	0	0	0	0	0.0%
T8900 Total Equipment	105,541	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	0	12,624	1,592	1,592	1,592	0	0.0%
8602 IS-Tenant Improvements	12,239	7,344	5,051	5,051	5,000	-51	(1.0%)
8603 IS-Lockshop	934	100	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	0	6,698	1,148	1,148	1,148	0	0.0%
8605 IS-Houskeeping Services	0	8,637	1,008	1,008	1,008	0	0.0%
8607 IS-Printing	6,236	7,277	4,300	4,300	4,300	0	0.0%
8608 IS-Mail - Basic Services	7,469	7,440	7,385	7,385	7,385	0	0.0%
8609 IS-Telephones - Basic	35,696	41,542	34,160	34,160	34,160	0	0.0%
8611 IS-ADS - Direct Request	46,100	31,344	9,852	25,976	13,580	-12,396	(47.7%)
8612 IS-PC Direct Request	172,900	171,987	171,900	171,900	171,900	0	0.0%
8613 IS-Radio-Basic Services	4,201	1,825	1,227	1,227	1,227	0	0.0%
8615 IS-Auto Body Repair	1,471	0	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	7,110	9,043	7,790	7,790	7,790	0	0.0%
8617 IS-Fleet Maint-Equip Repla	16,749	16,749	17,400	17,400	17,400	0	0.0%
8618 IS-Fleet Maint-Fuel	4,847	5,602	5,600	5,600	5,600	0	0.0%
8620 IS-Building Preventive Main	0	3,818	489	489	489	0	0.0%
8622 IS-Telephones - Usage	77,297	78,728	79,065	79,065	78,802	-263	(0.3%)

DESCRIPTION	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
8623 IS-PC Training	0	0	6,008	12,200	0	-12,200	(100.0%)
8624 IS-Enterprise Network	41,503	45,315	64,064	64,064	64,064	0	0.0%
8626 IS-Mail Direct Request	0	0	295	295	295	0	0.0%
8634 IS-Security Svcs at CityHal	0	0	709	709	709	0	0.0%
8641 IS-MS Licensing	7,634	7,634	4,822	4,822	4,822	0	0.0%
T9000 Total Internal Service C	442,385	463,706	423,865	446,181	421,271	-24,910	(5.6%)
8676 Principal	0	0	281,502	281,502	94,969	-186,533	(66.3%)
8677 Interest	32,013	8,765	25,192	237,273	24,537	-212,736	(89.7%)
T9100 Total Principal & Interes	32,013	8,765	306,694	518,775	119,506	-399,269	(77.0%)
8705 Transfers To General Fund	0	202,069	0	0	0	0	0.0%
8706 Transfers To Library Svcs	0	200,000	0	0	0	0	0.0%
T9200 Total Transfers Out	0	402,069	0	0	0	0	0.0%
8801 Depreciation	446,554	494,253	379,373	379,373	379,373	0	0.0%
T9300 Total Other Expenses	446,554	494,253	379,373	379,373	379,373	0	0.0%
T8000 Total Expense	8,981,427	9,342,978	8,788,374	9,023,772	10,620,898	1,597,126	17.7%
T7600 Charges For Services-Qu	604,473	0	59,256	59,256	1,844,821	1,785,565	3013.3%
T7700 Operating Transfers In	2,517	800,000	0	488,631	488,631	0	0.0%
T7900 Investment Earnings	184,691	118,562	124,870	124,870	91,177	-33,693	(27.0%)
T8500 Operating Income	8,009,433	8,400,526	8,241,675	8,241,675	8,086,547	-155,128	(1.9%)
T8600 Non-Operating Income	-738	-60,474	0	0	0	0	0.0%
T6000 Total Revenues	8,800,376	9,258,614	8,425,801	8,914,432	10,511,176	1,596,744	17.9%
T5025 Undesignated Fund Balan	0	0	0	0	693,867	693,867	100.0%
NETFUNDS Net Surplus/Deficit	-181,051	-84,365	-362,573	-109,340	-109,722	-382	0.3%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.5000	2.5000	2.5000	0.0000	0.0%
8005 Regular Pay - PERS	0	211,530	211,112	211,112	218,006	6,894	3.3%
8024 Personal Devlpmnt Allowan	0	1,000	1,250	1,250	1,250	0	0.0%
8027 Workers' Compensation	0	4,315	3,613	3,613	4,404	791	21.9%
8031 General Liability	0	212	653	653	1,526	873	133.7%
8038 Employee Portion-PERS	0	8,648	7,400	7,400	7,412	12	0.2%
8040 City Portion-PERS	0	23,606	23,625	23,625	24,901	1,276	5.4%
8044 Life Insurance	0	152	174	174	174	0	0.2%
8045 Dental Insurance	0	2,651	1,283	1,283	1,326	43	3.4%
8046 Medicare Total	0	3,097	3,156	3,156	3,161	5	0.2%
8047 Long Term Disability	0	820	414	414	414	0	0.1%
8049 Medical	0	31,761	25,025	25,025	26,908	1,883	7.5%
8050 Benefits	0	38,181	0	0	0	0	0.0%
8054 Vision Care	0	64	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	5,944	0	0	0	0	0.0%
8058 Benefits Admin.	0	11,528	0	0	0	0	0.0%
T8700 Total Personnel	0	343,309	277,704	277,705	289,482	11,777	4.2%
8101 Materials And Supplies	0	9,904	1,500	1,500	1,500	0	0.0%
8108 Computer Related Supplies	0	0	500	500	500	0	0.0%
8109 Equip Purchases Under \$1	0	749	1,300	1,300	1,300	0	0.0%
8114 Other Contract Services	0	36,210	73,205	73,205	73,265	60	0.1%
8115 Consultant Services	0	0	0	0	0	0	100.0%
8122 Support To Advisory Comm	0	75	0	0	0	0	0.0%
8124 Dues And Memberships	0	41,855	2,000	2,000	2,000	0	0.0%
8127 Conf & Mtgs-City Departme	0	4,064	4,200	4,200	4,200	0	0.0%
8128 Mileage	0	0	150	150	150	0	0.0%
8130 Training Costs	0	45	0	0	0	0	100.0%
8135 Reference Matls Subscripti	0	0	0	0	0	0	100.0%
8140 Telephone	0	2,005	300	300	300	0	0.0%
8144 Postage	0	0	60	60	0	-60	(100.0%)
8177 Program Expenditures	470,463	35,120	30,914	90,170	31,532	-58,638	(65.0%)
8178 Program Expenditure Reco	0	-23,050	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	0	-127	0	0	0	0	0.0%
T8800 Total Services & Supplie	470,463	106,849	114,129	173,385	114,747	-58,638	(33.8%)
8607 IS-Printing	0	67	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	0	528	0	0	0	0	0.0%
8612 IS-PC Direct Request	0	913	0	0	0	0	0.0%
8622 IS-Telephones - Usage	0	839	4,565	4,565	3,000	-1,565	(34.3%)
8623 IS-PC Training	0	0	4,604	4,604	0	-4,604	(100.0%)
8624 IS-Enterprise Network	0	4,334	0	0	0	0	0.0%
8626 IS-Mail Direct Request	0	0	604	604	604	0	0.0%
T9000 Total Internal Service C	0	6,681	9,773	9,773	3,604	-6,169	(63.1%)
8801 Depreciation	0	0	350	350	0	-350	(100.0%)
T9300 Total Other Expenses	0	0	350	350	0	-350	(100.0%)
T8000 Total Expense	470,463	456,840	401,956	461,213	407,833	-53,380	(11.6%)
T6600 Franchise Taxes	52,807	214,349	200,000	200,000	200,000	0	0.0%
T6800 Non Building Licenses an	301,686	304,307	314,640	314,640	263,181	-51,459	(16.4%)
T7900 Investment Earnings	21,059	7,924	15,429	15,429	14,684	-745	(4.8%)
T8500 Operating Income	73,921	76,509	79,186	79,186	81,958	2,772	3.5%
T6000 Total Revenues	449,474	603,088	609,255	609,255	559,823	-49,432	(8.1%)
T5025 Undesignated Fund Balan	0	0	0	0	-146,769	-146,769	100.0%
NETFUNDS Net Surplus/Deficit	-20,989	146,248	207,299	148,042	151,990	3,948	2.7%



**DEPARTMENT
SUMMARY**

Libraries and Information Services

Mission Statement

The freedom to know is the foundation of our democracy. The mission of the Pasadena Public Library, a basic municipal service, is to be an information center for the Pasadena community in order to preserve and encourage the free expression of ideas essential to an informed citizenry.

Program Description

Pasadena's libraries enhance and enrich the lives of her citizens. Through Central Library and branches, the Library provides a wide variety of services, programs, and collections at the neighborhood level to meet the community's information needs utilizing the latest in technology. Over 82% of all Pasadena residents possess library cards and over 3,500 patrons use one of Pasadena's libraries daily. The annual average number of library materials checked out per resident is 12.9 compared to the national average of 7.4. From preschool through retired citizens, libraries meet the informational needs of all Pasadenans.

Departmental Relationship to City Council Goals/ Guiding Principles of the General Plan:

• **Protect and Enhance Neighborhood Vitality and Livability**

The Pasadena Public Library plays a significant role in meeting the educational and recreational needs of the community and is essential to the quality of life of Pasadena's residents. The community's support to financially maintain the presence of a Central Library and branch libraries affirms the importance of the Library; in turn, the Library provides clean and inviting facilities, thus contributing to the vitality and livability of the surrounding community. Through its work with the Library Commission, Friends of the Library, Pasadena Public Library Foundation and other community groups, the Library continues to maximize community resources and enhance library services at the neighborhood level. The branch libraries prove essential to neighborhood vitality and livability by serving as neighborhood information centers, providing collections and programs which address specific community needs, and serving as meeting places for community groups. Additionally, the Library continues to establish partnerships with Neighborhood Associations in an ongoing effort to preserve the City's neighborhood heritage.

The Pasadena Public Library and the Pasadena Unified School District (PUSD) strive to provide library services for all public schools in Pasadena. Library and district staff work to promote library skills instruction and reading enrichment to elementary and middle school students. Class visits to the Library continue. Support for Pasadena Learns after school programs and homework tutoring for students also take place at neighborhood libraries. The Library also provides special loan privileges for teachers and students to further bring library materials into the classrooms.

• **Support and Promote the Local Economy**

The City's website fosters economic prosperity and vitality by linking citizens to government, educational sites, social services and job information. The website provides specific information pages targeting both the business community and visitors to Pasadena. The Business web page offers specific information on business assistance, economic development and business opportunities with the City. The visitors' page offers a variety of relevant information on city attractions and events. Over 3.9 million "virtual" users visit the City's website annually and the City's site had over 22 million page views. A business consortium furthers communication within the business community and career center/job information is available at each library site. Neighborhood branches work within their communities to meet business needs. For example, the La Pintoresca Branch provides counseling and job readiness skills for those attempting to re-enter the job market. An active collaboration with Women at Work enhances this effort.

Libraries and Information Services

- **Maintain Fiscal Responsibility and Stability**

Municipal Information Services provides needed research to city staff in a cost-effective and efficient manner. The Library also manages the computer catalog system for both Pasadena and Glendale libraries.

- **Community Collaborations That Promote Pasadena as a Cultural and Educational Center**

The Library continues to partner with many local and area agencies, groups, and institutions. This year saw work with some fifty-plus groups, and growing. The Library continues to work with Pasadena's City of Learning to promote the community as a lifelong learning educational environment. In addition, the Library works with the Arts and Cultures Committee, the Flintridge Foundation, PUSD and a host of other organizations to integrate into the community's fabric. The Library was actively involved in other community-wide programming events such as ArtNight. The Library's own community-wide reading celebration, "One City, One Story", continues to be a success with more than 1,200 readers participating in 2010.

Major Accomplishments

Organizational Effectiveness and Communication

The Library continues to think strategically about operating effectively. A re-organization plan was proposed and is currently in the process of being refined – allowing better use of staff and continued opportunity for development. The Library is developing greater ability for cross-staff functions and better use of staff expertise.

Services to Teens

Try it @t your Library summer camp experience for teens continues to be a great success and has been incorporated into the ongoing summer program schedule. Teen advisory councils have been put in place and these groups continue to give solid input as to library plans and collections.

Maximizing Technology to Improve Customer Service

Significant progress was made on number of key technological initiatives designed to enhance service to patrons and increase operational efficiencies. The Library continues to expand and enhance its virtual presence and offer more user-driven services and resources.

Libraries and Information Services

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	121.770	121.770	115.950	115.950	106.450
Appropriations	11,796,502	12,336,774	12,019,263	12,171,075	11,638,856
Sources by Fund					
Library Special Tax Fund	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
General Fund	9,172,812	9,860,269	9,870,129	9,870,129	9,931,228
Library Services Fund	339,264	528,202	277,614	257,614	196,854
Total Sources	11,489,494	12,628,068	12,389,580	12,369,580	12,401,305

Performance Measures

Administration Division

Council Goal: Support and promote the quality of life and local economy.

Objective A: Develop the ambience, services and behaviors that support a premier, personal library experience at the neighborhood level.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Ranked four stars or better on Library Journal's annual superior customer service list.	Yes	Yes	Yes	Yes
2	Percentage of staff participating in continuing education and development opportunities.	n/a	70%	0%	70%
3	Number of library facilities improved through CIP Budget.	n/a	3	2	3

Objective B: Promote operational excellence.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of internal processes reviewed and improved.	n/a	3	2	3

Libraries and Information Services

Community Services Division

Council Goal: Support and promote the quality of life and local economy.

Objective A: Provide children and young adults with the opportunity to read.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of books experienced by youth during the Summer Reading Club program.	n/a	n/a	n/a	43,000
2	Number of children's and young adult's items circulated.	715,904	700,000	370,073	720,000

Objective B: Develop strategic community collaborations.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of community groups working in partnership with the Library.	55	55	55	55
2	Number of participants in annual One City, One Story community reading celebration.	1,298	1,200	0	1,200

Information Access Services Division

Council Goals: Support and promote the quality of life and local economy.
Maintain fiscal responsibility and stability.

Objective A: Provide services and resources necessary for a literate and well-informed community.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Percentage of department's operating budget spent on collection.	9%	9%	n/a	9%
2	Number of people visiting Pasadena's libraries.	1,236,995	1,200,000	587,199	1,200,000
3	Total number of items circulated.	1,680,774	1,800,000	857,107	1,800,000

Objective B: Provide service to customers in an efficient and cost effective manner.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Percentage of circulation using self-service options.	24.4%	25%	25.4%	30%
2	Percentage of new collection materials received shelf-ready.	n/a	9%	n/a	50%

Libraries and Information Services

Technology and Information Systems Division

Council Goal: Support and promote the quality of life and local economy.

Objective A: Provide online access to the Library's collections, programs and services.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of visitor sessions logged on the Library's official website (PasadenaPublicLibrary.NET).	743,458	700,000	364,142	750,000
2	Maintain availability of the Horizon Integrated Library System during operating hours.	99.9%	100%	100%	100%

Objective B: Provide free public access to computers and the Internet.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of user sessions logged on the Library's public computers (limited to one hour session per day).	303,808	300,000	174,878	300,000
2	Number of user sessions logged on the Library's wireless network (unlimited time per session).	34,127	32,000	23,943	40,000

Changes From Prior Year

- Cost Changes:** Department total costs decreased \$532,219 as part of a citywide reduction strategy. The net decrease consists of cost reductions throughout Personnel and Services and Supplies, as well as an Operating Transfer Out. By eliminating positions, transferring personnel and removing the vacancy estimate included in the fiscal year 2010 budget, the department reduced Personnel costs by \$578,090. This reduced amount also includes the de-funding of budgeted positions by \$98,128 and the department's commitment to further cut personnel costs by \$96,083 – both were part of its cost reduction target. Services and Supplies decreased \$355,083, of which \$203,269 was related to reductions in discretionary spending and \$151,814 of one-time re-appropriations from fiscal year 2009 included in the FY 2010 Revised Budget. It is important to note that the re-appropriations from fiscal year 2010 have not yet been determined, and thus, are not reflected in the FY 2011 Recommended Budget. An Operating Transfer Out in the amount of \$400,954 was budgeted in accordance with the personnel transfers to DoIT.
- FTE Changes:** Department total FTEs decreased 9.50 FTEs. 4.50 vacant FTEs were eliminated. 4.00 FTEs were transferred to DoIT and 1.00 FTE was transferred to Finance Department-Print Shop.

Future Outlook

Library divisions will be streamlined and redefined as Public Services and Support Services. Public Services will consist of the newly integrated Central Library arm and the Branch Services arm. Business/Support Services will include budget, Human Resources, Information Technology, database management, facilities and other support functions.

**PROGRAM
SUMMARY
Administration**

Mission Statement

The Administration Program provides vision and leadership ensuring the successful implementation of the Department's mission with a focus on the effective management of all library operations, leading service improvement initiatives and maintaining open communication with the community.

Program Description

The Administration Program is responsible for maintaining the Library's infrastructure and providing the resources, both fiscal and human, that support and promote the successful delivery of service to the community. Administration directs the development, planning, financing, and staffing of programs and services in support of the Library's mission. Additionally, Administration maintains communication with the community through the Library Commission, Friends of the Library, and the Pasadena Public Library Foundation and fosters community collaborations.

Major Accomplishments

Administration is working closely with other divisions in determining better efficiencies in how we do business. We are working to consolidate and improve processes and streamline work. In addition, this division is working actively with other city departments to be sure that required steps move quickly and accurately through the system. Our communications efforts have been very strong this year, making the library very visible and effective in the media, virtually, and through our own handouts.

This year also saw the completion of several building projects. With funding from the Pasadena Public Library Foundation, the Donald R. Wright Auditorium was refurbished. Improvements included painting, replacement of the acoustical wall paneling and stage drape and refinishing of the wood paneling and stage.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	13.500	13.500	13.500	13.500	12.500
Appropriations	2,768,205	2,977,131	2,764,316	2,841,128	2,676,874

Changes From Prior Year

- *Cost Changes:* The net decrease of \$164,254 is due to transferring 1.0 FTE, adjusting budgeted salaries to reflect actual payroll rates, removing vacancy estimates, and reducing services and supplies. This reduction also includes \$76,814 of one-time re-appropriations from fiscal year 2009 reflected in the FY 2010 Revised Budget, whereas re-appropriations from fiscal year 2010 have not been determined for the FY2011 Recommended Budget.
- *FTE Changes:* 1.00 FTE Operations Assistant was transferred to Finance Department-Print Shop.

Future Outlook

Please refer to the Departmental Summary section for future outlook.

**PROGRAM
SUMMARY**
Information Access
Services

Mission Statement

Information Access Services (IAS) shares the department-wide mission, with a focus on responding to adult information needs by developing collections, services and staff that support an informed citizenry.

Program Description

The IAS Division has three main areas of emphasis: 1) reference services 2) circulation services, and 3) database management and collections. The Reference Services Section responds to information inquiries asked in person, by telephone, and via the Internet. Staff selects and maintains sections of the Library's adult collections, including local history; provides in-depth research for citizens and for city officials and staff through the Municipal Information Service (MIS); develops and maintains electronic local information resources, including the Pasadena Community Information Directory and Pasadena News Index; and manages the centralized Page Pool. The Circulation Services Section provides borrower services at the Central Library, and coordinates circulation services library-wide by overseeing the development and implementation of policies and procedures and related staff training. The Database Management and Collections Section orders, receives, catalogs and processes all new materials for the Library's collections, maintains the integrity of the Library's catalog, and oversees collection development library-wide.

Major Accomplishments

Reference Services continued to offer high-level customer service, answering more than 25,000 reference questions this year. Several new tools were developed that aide searchers in locating quality information via the Library's website 24/7. Subject guides were created on a variety of topics that list relevant books, websites, organizations, and other key resources. Short video tutorials were created that guide searchers in effectively using the Library's electronic resources. Services to businesses continued to be marketed including a new business library card that provides employees with access to the Library's digital collection from their workplace. A librarian participated in the California State Library's Eureka Leadership program, and as her special project, partnered with several Pasadena organizations to develop a collaborative local history website that will make searching for local information quicker and easier.

Circulation Services continued to provide strong customer support at the Central Library where on average 70,000 items circulated every month. The use of self check options was promoted and accounted for approximately 25% of all transactions system-wide. The unit continued to incorporate Vocera technology as an effective tool to communicate with telephone customers and staff.

The Database Management Section continued to acquire, receive, catalog and process more than 3,000 volumes each month for the collections located at the Central and branch libraries. The unit handled additional materials in support of several key library projects including the One City, One Story program. The unit supported many collection enhancements as outlined in the Program Summary for Library Books and Materials.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	53.020	53.020	51.020	51.020	56.375
Appropriations	3,130,888	3,321,479	3,172,235	3,172,235	3,812,622

Changes From Prior Year

- *Cost Changes:* The net increase of \$640,387 is due to eliminating 1.50 vacant FTEs, re-assigning 6.855 FTEs from another departmental division, adjusting budgeted salaries to reflect actual payroll rates, and removing the vacancy estimate included in the fiscal year 2010 budget.
- *FTE Changes:* The net increase of 5.355 FTEs includes the elimination of 1.50 vacant FTEs (1.00 FTE Librarian I and 0.50 FTE Librarian I) and the re-assignment of approximately 6.9 FTEs from the Community Services Division in fiscal year 2010.

Future Outlook

The IAS Division will be redefined as the Central Library Division and encompass all public service areas at Central Library including youth services. Greater integration of the service points will result in a more efficient and effective delivery of service. The division will continue to provide customers of all ages with high quality services and collections with an emphasis on the effective use of technology to support information delivery and access. The division will continue to explore and adopt creative and innovative methods for delivering services with a continued focus on streamlined operations for greater efficiency. The division will develop and train high-performance and service-oriented staff to meet the many challenges and opportunities of information delivery.

**PROGRAM
SUMMARY**
Community Services

Mission Statement

The Community Services Program shares the department-wide mission, responding to the pulse of Pasadena's diverse community with neighborhood access to books and global information. Community Services focuses on children and youth services, programs for adults, neighborhood services and information literacy for all ages.

Program Description

The Community Services Program consists of nine branch libraries, Children's, Youth, Literacy, and Adult Programming. The branch libraries serve as neighborhood information centers for people of all ages and provide general reference, electronic resources, readers' advisory, homework assistance, and neighborhood information. Children's Services provides library service to children in the Central Library Children's Room and the branches. Literacy programs include one-on-one and computer assisted tutoring in basic literacy, computer skills, language skills, numeracy and workplace literacy. Community Services provides programs for all ages that address specific community needs including school services, story times, homework support, and outreach to preschools, as well as regular book groups, films and programs for adults and families. In addition, Community Services presents the Library's major programs such as Summer Reading Club, Children and Teen's Book Weeks, ArtNight, and One City, One Story.

Major Accomplishments

The annual Summer Reading Club, sponsored by the Friends of the Library, was successful with more than 41,000 books read by children and teens during the summer. The popular Try it @ Your Library camps offered teens weeklong hands-on workshops on topics ranging from robotics to photography. Management of youth services was redefined and a new position created, Youth Services Manager, which leads a team to develop services for youth library-wide. A variety of programs for adults were presented at branches on topics including book discussions, estate planning, identify theft, and cooking. The Library participated in the Arts & Ideas Festival with the theme of "Origins of Storytelling" that explored global, religious, and ethnic origins of storytelling. This year's "One City, One Story" program featured *Gardens of Water* by Alan Drew and included a wide assortment of programs developed in partnership with community organizations including book discussions, films, lectures, and the popular Author's Forum. The Library participated in ArtNight and showcased baseball history with exhibits, performance art, music, and more. The Library continued to promote resources and services for job seekers through the "Fresh Start Tuesdays" at La Pintoresca with its free assistance for resume writing, interviewing skills, job applications and other career matters. The La Pintoresca Branch received a \$5,000 grant in support of programs on cultural diversity and awareness. A new partnership with Braille Institute expanded the Talking Book collection at Lamanda Park Branch. A pilot project that pairs two branches under a single manager was introduced at Lamanda Park and Hill Avenue Branches and resulted in a more collaborative team approach with shared programs and staff expertise. Several branch facility projects were completed this year. The exterior of Santa Catalina Branch was painted. In addition, Pasadena Beautiful, Pasadena Community Foundation, the Parks & Natural Resources Division of the Public Works Department, and community volunteers teamed up to create an eco friendly garden with new water saving irrigation system at Santa Catalina Branch. Council District 4's Team Up to Clean Up installed a low maintenance garden with native plants at Hastings Branch in partnership with Parks & Natural Resources Division of the Public Works Department and community volunteers.

Libraries and Information Services

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	48.000	48.000	45.000	45.000	34.825
Appropriations	3,702,705	3,778,157	4,034,892	4,034,892	3,124,313

Changes From Prior Year

- *Cost Changes:* The net decrease of \$910,579 is due to eliminating 3.00 vacant FTEs, de-funding 1.25 FTEs, re-assigning 7.487 FTEs to other departmental divisions, adjusting budgeted salaries to reflect actual payroll rates, removing the vacancy estimate included in the fiscal year 2010 budget, and reducing discretionary spending in services and supplies. Also included in the net decrease is the de-funding of 1.25 FTEs by \$98,128 and the department's commitment to further reduce personnel costs by \$96,083 – both were part of its cost reduction target.
- *FTE Changes:* The net decrease of 10.175 FTEs includes the elimination of 3.00 vacant FTEs (1.00 FTE Principal Librarian, 1.00 FTE Librarian II and 1.00 FTE Staff Assistant IV), the re-assignment of approximately 6.9 FTEs to the Information Access Services Division in fiscal year 2010, and the resolution of an outstanding variance of 0.32 FTE due to rounding differences passed on from the City's old legacy system.

Future Outlook

Community Services will continue to serve the Pasadena community, with an emphasis on neighborhood access to information and resources, providing class visits to PUSD, private and preschools, programming for all ages and emphasizing literacy. In addition, Community Services will manage and present "One City, One Story", ArtNight, adult programming and classes, volunteer services, exhibits, and outreach to the community.

**PROGRAM
SUMMARY**

Technology and Information Systems

Mission Statement

The Technology and Information Systems (TIS) Program shares the department-wide mission, with a focus on managing the Department's technology infrastructure, providing strategic direction on technology issues, leading technology innovation initiatives.

Program Description

The division administers the shared Horizon Information Management System (IMS) used by both the Pasadena and Glendale Public Libraries under the terms of a joint powers agreement. TIS is also responsible for management and development of Library's "Virtual Branch" and maintains access to the Library's vast array of online resources.

Major Accomplishments

Perhaps the most consequential development in the division this past year was the city-wide Information Technology consolidation effort. This process resulted in a number of FTE's being transferred from the Technology and Information Systems Division to the newly created Department of Information Technology (DoIT). Specifically, three key programs - the City Web Project, the Library Data Center, and the Library Help Desk, were transferred to DoIT in March 2010.

The Library continued to make improvements to the City's website including the launch of an exciting new Google Map application. Users can now access maps showing City Council District and Neighborhood Association information associated with any address in Pasadena. In addition the existing search engine was replaced with the much more powerful and user-friendly Google Mini search appliance.

The Technology and Information Systems Division also completed a number of key projects this year designed to maintain operational reliability and efficiency. The core router in the Library Data Center as well as the remote routers located in the ten Pasadena Branch Libraries, and the Glendale Central Library were replaced. The Library also continued efforts to standardize the backup and recovery methods used in the Library Data Center. With the successful installation of the CommVault enterprise backup and recovery solution, the Library is now able to manage the backup process on a myriad of individual servers in the data center from a single management console. Staff also deployed a network of wireless gate counters in the branch libraries to streamline the collection of daily usage statistics.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	7.250	7.250	6.750	6.750	2.750
Appropriations	906,746	1,078,668	743,324	818,324	781,906

Changes From Prior Year

- *Cost Changes:* The net decrease of \$36,418 is due to transferring 4.00 FTEs to DoIT, adjusting budgeted salaries to reflect actual payroll rates, removing vacancy estimates, and reducing services and supplies. In addition, the FY 2010 Revised Budget includes \$75,000 of one-time re-appropriations from fiscal year

Libraries and Information Services

2009, whereas re-appropriations from fiscal year 2010 have not been determined for the FY2011 Recommended Budget.

- *FTE Changes:* 4.00 FTEs were transferred to DoIT (0.75 FTE Info Systems & Tech Manager, 1.75 FTEs Dept Info Systems Analyst I and 1.50 FTEs Info Technology Technician II).

Future Outlook

The coming year will be one of transition for the division as the city-wide Information Technology consolidation efforts continue. The division will continue to maintain the Department's technology infrastructure in keeping with the replacement cycles outlined in the Department's public and staff technology plans.

**PROGRAM
SUMMARY**
Library Books & Materials

Mission Statement

The Book Purchase Account allows the Library to further its department-wide mission.

Program Description

The Book Purchase Account supports the acquisition of collection materials for the Central and branch libraries, including books, audiovisual media, electronic databases, digital materials, newspapers, periodicals, and reference tools.

Major Accomplishments

The Library continued to focus on developing strong collections to meet community needs. Continued emphasis was placed on purchasing multiple copies of bestsellers, along with children's materials, adult non-fiction, and electronic resources accessible via the Library's website. The Digital Library was expanded to include downloadable video and MP3 titles. The materials selection process was further centralized to ensure the efficient and timely selection of materials for collections system-wide. This year will see the implementation of shelf-ready purchasing.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	0.000	0.000	0.000	0.000	0.000
Appropriations	1,287,957	1,181,340	1,304,496	1,304,496	1,243,141

Changes From Prior Year

- *Cost Changes:* The decrease of \$61,355 is a reduction of services and supplies resulting from departmental cost-control efforts.

Future Outlook

Enhancing and updating the Library's book and materials collection will continue to be a top service priority of the Library. The Library will continue to evaluate and select electronic resources and other emerging formats to meet the needs of the changing community. The marketing of collections will continue to be a high priority next fiscal year.



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	115.9500	115.9500	106.4500	-9,5000	(8.2%)
8003 Unfunded Regular Pay	0	0	0	0	-98,128	-98,128	100.0%
8005 Regular Pay - PERS	4,753,413	5,031,122	5,483,781	5,483,781	5,130,757	-353,024	(6.4%)
8011 Overtime Pay	6,499	10,284	0	0	0	0	0.0%
8012 Overtime Subject To PERS	153	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	452,969	485,291	486,736	486,735	530,720	43,985	9.0%
8023 Auto Allowance	12,632	15,397	12,594	12,594	9,300	-3,294	(26.2%)
8024 Personal Devlpmnt Allowan	24,500	22,000	21,312	21,312	18,749	-2,563	(12.0%)
8027 Workers' Compensation	108,292	158,321	116,854	116,853	164,267	47,414	40.6%
8031 General Liability	0	0	12,565	12,565	11,290	-1,275	(10.1%)
8038 Employee Portion-PERS	176,153	204,364	196,722	196,722	174,446	-22,276	(11.3%)
8040 City Portion-PERS	559,713	562,441	628,064	628,065	586,035	-42,030	(6.7%)
8041 City Portion-PARS	19,491	20,284	20,559	20,560	21,229	669	3.3%
8044 Life Insurance	3,096	3,241	5,040	5,040	4,529	-511	(10.1%)
8045 Dental Insurance	40,008	41,843	57,483	57,483	53,570	-3,913	(6.8%)
8046 Medicare Total	61,866	67,773	91,349	91,348	82,091	-9,257	(10.1%)
8047 Long Term Disability	12,428	13,345	11,937	11,937	10,682	-1,255	(10.5%)
8049 Medical	782,962	845,491	1,123,314	1,123,314	1,086,764	-36,550	(3.3%)
8050 Benefits	857,990	908,117	0	0	0	0	0.0%
8054 Vision Care	414	613	0	0	0	0	0.0%
8058 Benefits Admin.	259,061	274,197	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-96,083	-96,083	100.0%
T8700 Total Personnel	8,131,641	8,664,124	8,268,310	8,268,309	7,690,219	-578,090	(7.0%)
8101 Materials And Supplies	238,598	306,010	79,871	79,871	87,371	7,500	9.4%
8108 Computer Related Supplies	984	1,279	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	70,072	32,266	85,000	85,000	60,000	-25,000	(29.4%)
8110 Outside Printing & Duplicati	9,304	0	0	0	0	0	0.0%
8114 Other Contract Services	460,605	590,983	499,790	651,604	383,159	-268,445	(41.2%)
8115 Consultant Services	0	2,240	15,238	15,238	0	-15,238	(100.0%)
8116 Contract Maintenance	133,165	106,492	105,000	105,000	75,000	-30,000	(28.6%)
8117 Data Processing Operation	100,103	90,000	45,000	45,000	50,000	5,000	11.1%
8124 Dues And Memberships	475	1,648	4,600	4,600	6,500	1,900	41.3%
8126 Conf & Mtgs- Comm & Co	445	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	30,474	22,101	11,630	11,630	6,630	-5,000	(43.0%)
8128 Mileage	474	1,448	2,300	2,300	1,500	-800	(34.8%)
8129 Education	-181	1,272	5,000	5,000	5,000	0	0.0%
8130 Training Costs	0	1,000	1,500	1,500	1,500	0	0.0%
8135 Reference Matls Subscripti	100,435	15,685	106,075	106,075	106,075	0	0.0%
8136 Library Books	1,012,324	1,031,425	954,252	954,252	954,252	0	0.0%
8140 Telephone	4,491	3,757	10,000	10,000	0	-10,000	(100.0%)
8141 Refuse Collection	18,097	18,892	20,757	20,757	20,757	0	0.0%
8144 Postage	29,726	28,219	30,000	30,000	15,000	-15,000	(50.0%)
8150 Cash Over and Short	0	-121	0	0	0	0	0.0%
8156 Insurance	2,569	2,542	1,500	1,500	1,500	0	0.0%
8178 Program Expenditure Reco	-276,122	-294,169	0	0	0	0	0.0%
8186 Discounts Lost	11	0	0	0	0	0	0.0%
8187 Discounts Earned	-25,075	-10,941	0	0	0	0	0.0%
8218 Vehicle Rental	249	144	0	0	0	0	0.0%
8276 Software	1,753	1,753	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	0	-410	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,912,977	1,953,514	1,977,513	2,129,327	1,774,244	-355,083	(16.7%)
8601 IS-Structural Maintenance	539,112	533,559	524,748	524,748	524,748	0	0.0%
8602 IS-Tenant Improvements	59,241	26,316	5,000	5,000	5,000	0	0.0%
8603 IS-Lockshop	1,764	2,874	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	273,348	283,140	435,568	435,568	435,568	0	0.0%
8605 IS-Houskeeping Services	327,215	335,873	305,643	305,643	305,643	0	0.0%
8607 IS-Printing	28,226	44,197	28,444	28,444	28,444	0	0.0%
8608 IS-Mail - Basic Services	19,961	20,214	20,209	20,209	20,209	0	0.0%
8609 IS-Telephones - Basic	92,937	98,572	97,800	97,800	97,800	0	0.0%
8612 IS-PC Direct Request	2,561	7,325	7,452	7,452	7,452	0	0.0%
8615 IS-Auto Body Repair	0	0	500	500	500	0	0.0%
8616 IS-Fleet Maint-Equip Maint	1,257	3,293	2,048	2,048	2,048	0	0.0%
8617 IS-Fleet Maint-Equip Repla	2,440	2,440	1,559	1,559	1,559	0	0.0%
8618 IS-Fleet Maint-Fuel	2,725	2,082	1,376	1,376	1,376	0	0.0%
8620 IS-Building Preventive Main	161,285	161,388	161,173	161,173	161,173	0	0.0%
8622 IS-Telephones - Usage	21,676	21,831	20,000	20,000	20,000	0	0.0%
8623 IS-PC Training	0	0	4,429	4,429	4,429	0	0.0%
8624 IS-Enterprise Network	162,265	175,299	154,117	154,117	154,117	0	0.0%
8632 IS-AD&S-GIS	873	734	3,374	3,374	3,374	0	0.0%
T9000 Total Internal Service C	1,696,884	1,719,136	1,773,439	1,773,439	1,773,439	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	400,954	400,954	100.0%
8746 Trans to Lib Eq Repl Pasad	55,000	0	0	0	0	0	0.0%
T9200 Total Transfers Out	55,000	0	0	0	400,954	400,954	100.0%
T8000 Total Expense	11,796,502	12,336,774	12,019,263	12,171,075	11,638,856	-532,219	(4.4%)
T7100 Federal Grants Indirect-St	28,150	20,300	19,800	19,800	20,000	200	1.0%

6.13

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T7200 State Non Grant Direct	67,247	50,435	50,314	50,314	50,314	0	0.0%
T7500 Charges For Services	18,554	13,471	12,000	12,000	12,000	0	0.0%
T7600 Charges For Services-Qu	0	0	83,040	83,040	2,040	-81,000	(97.5%)
T7700 Operating Transfers In	0	0	12,111,966	12,111,966	12,204,451	92,485	0.8%
T7900 Investment Earnings	0	0	20,000	0	0	0	0.0%
T8100 Rental Income	4,007	704	1,000	1,000	2,500	1,500	150.0%
T8300 Miscellaneous Revenue	90,564	122,266	91,460	91,460	110,000	18,540	20.3%
T8600 Non-Operating Income	-330	-385	0	0	0	0	0.0%
T6000 Total Revenues	208,191	206,791	12,389,580	12,369,580	12,401,305	31,725	0.3%
NETFUNDS Net Surplus/Deficit	-11,588,310	-12,129,983	370,317	198,505	762,449	563,944	284.1%

**DEPARTMENT
SUMMARY**
Finance

Mission Statement

To develop and monitor fiscal policies and procedures that ensures a financially strong and effective city government which maintains the financial integrity of the City and its related agencies. Being responsible for the overall financial and accounting management of the City, the Finance Department ensures that generally accepted accounting standards are followed and appropriate internal controls are in place to safeguard City assets. The Finance Department also provides effective programs for workers' compensation, safety, and printing.

Program Description

The Finance Department plays a key role in every financial transaction of the City ranging from cash handling to debt management and from financial forecasting to budgetary controls. Services provided by the Department include fiscal oversight, accounting and analysis, debt management, investments, purchasing, budgeting, cash management, cashiering, collections, accounts receivable, accounts payable, payroll, workers' compensation, safety, printing, management analysis, and internal auditing.

Departmental Relationship to City Council Goals:

• **Support and Promote the Quality of Life and the Local Economy**

The Finance Department works closely with all departments to provide financial and economic data related to the City. The Department analyzes proposals and assists in the preparation of economic development agreements, works with the City's Business Improvement Districts to ensure the proper collection of their annual assessments, and serves as a resource to the general Pasadena business community on issues as needed. The Department participates in developing financing plans for major City projects and works closely with the Pasadena Center Operating Company and the Rose Bowl Operating Company to develop financing plans for major improvements.

• **Maintain Fiscal Responsibility and Stability**

The Finance Department continually searches for ways to improve city services while reducing costs. The Department's financial system provides timely and complete financial information directly to city departments. The business license system streamlines the processing of business license accounts and enhances customer service. The Purchasing Card Program allows departments to make faster purchases without unnecessary paperwork and processes and allows vendors to receive more timely payments. The Department has developed numerous financial plans for major City funds to provide the City Council with a long-range financial picture regarding the fiscal solvency of these funds. These documents are refined on a quarterly basis to serve as an important planning tool as monetary decisions are made. Additionally, purchasing policies have been implemented to achieve urban sustainability as promoted by the United Nations Green Cities Declaration and Urban Environmental Accords, beginning with the purchase of alternative fuel vehicles, paper with higher content recycled matter, green light bulbs, and janitorial supplies that are free of toxins.

Finance

Major Accomplishments

During fiscal year 2010, the City received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award. The City once again was awarded the Certificate of Achievement for Excellence in Financial Reporting by the GFOA for the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. The City received the Award for Excellence in Operational Budgeting from the California Society of Municipal Finance Officers (CSMFO) for the City's fiscal year 2010 Operating Budget and an award for Excellence in Public Communications for the fiscal year 2010 Budget in Brief. The Department exceeded the targeted goal of collecting bad debt in the amount of \$1.5 million owed to the City. The City continues to hold a current General Obligation Bond rating of AAA which is the highest rating given by Standard and Poor's.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	98.250	99.250	93.250	93.250	91.250
Appropriations	11,766,071	12,079,066	12,207,637	12,255,895	11,691,823
Sources by Fund					
General Fund	9,353,511	9,558,319	9,473,083	9,521,341	8,882,741
Workers Compensation Fund	1,309,770	1,326,607	1,353,325	1,353,325	1,346,913
Printing Services Fund	1,102,790	1,194,140	1,381,229	1,381,229	1,462,169
Total Sources	11,766,071	12,079,066	12,207,637	12,255,895	11,691,823

Finance

Performance Measures-Workers Compensation and Safety Division

Council Goal: Maintain fiscal responsibility and stability.

Objective A: Ensure effective Workers Compensation and Safety programs.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of Workers Compensation claims filed – Safety	212	<200	310	<200
2	Number of Workers Compensation claims files – Non-Safety	277	<200	275	<200
3	Number of Workers Compensation claims closed/closing ratio – Safety	222/100%	200/100%	200/100%	200/100%
4	Number of Workers Compensation claims closed/closing ratio – Non-Safety	333/100%	300/100%	200/100%	200/100%
5	Percent of claims reviewed every 45 days by claims examiners	70%	100%	100%	100%
6	Average cost of a Workers Compensation claim – Safety	\$11,095	\$12,000	\$13,000	\$14,000
7	Average cost of a Workers Compensation claim – Non-Safety	\$6,936	\$6,500	\$7,500	\$8,500
8	Initial facility inspections conducted	123	189	47	189
9	Number of facility inspection summaries completed	123	189	47	189

Note: A.8 City of Pasadena has 189 facilities listed on the annual facility inspection calendar.

Performance Measures-Budget Division

Council Goal: Maintain fiscal responsibility and stability.

Objective A: City Leaders are well informed to make sound financial decisions.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage that the quarterly monitoring report is completed within 20 days after quarter end.	100%	100%	50%	100%
2	Receive the GFOA distinguished Budget Presentation Award.	Yes	Yes	Yes	Yes

Finance

Performance Measures-Budget Division continued

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
3	Receive the CSMFO Excellence in Budgeting Award.	Yes	Yes	Yes	Yes

Performance Measures-Purchasing, Payables, and Printing

Council Goal: Support and promote the Quality of Life and the local economy.

Objective A: Continue to improve "Pasadena First" Program that will give Pasadena businesses and residents first priority for City business opportunities; evaluate similar existing City programs to strengthen them.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Local business referrals for small Business certification.	N/A	N/A	N/A	120
2	Local Procurement or Contracting Opportunity Matches identified and acted upon	N/A	N/A	N/A	120
3	Local Hiring Matches	N/A	N/A	N/A	240
4	Number of local businesses interviewed by departments, and strategic partners through one local business matching effort workshop; and number of residents interviewed for construction jobs through one local hiring outreach effort workshop.	N/A	N/A	N/A	225

Note: The overarching theme is to facilitate increased awareness and participation while forming partnerships between the city and the local business community. The goal is to increase local involvement in City contracting, procurement and hiring opportunities. This is a new program for fiscal year 2011 hence, no prior data.

Objective B: Promote procurement policy education.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of internal/external training classes conducted.	N/A	N/A	N/A	4
2	Average number of attendees at each training class.	N/A	N/A	N/A	20

Note: Measures A.1 and A.2 are new for fiscal year 2011.

Finance

Performance Measures-Purchasing, Payables, and Printing continued

Objective C: Ensure effective procurement operations.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average number of transactions processed weekly.	1,435	1,458	1,287	1,479
2	Percent of "paperless" transactions.	2%	10%	4%	20%

Performance Measures-Treasury Division

Council Goal: Maintain fiscal responsibility and stability.

Objective A: Maximize investment returns in accordance with GAAP and GASB guidelines.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average rate of return	3.23%	2.00%	2.75%	2.00%
2	Average rate of return of investment benchmarks	2.18%	TBD	0.75%	TBD
3	Average duration of investments compared to best practice recommendation of 2 years.	1.56 years	2 years	2 years	2 years

Note: A.2. Future market rate and interest rate cannot be determined at this time.

Performance Measures-Municipal Services Division

Council Goal: Maintain fiscal responsibility and stability.

Objective A: Maximize effectiveness of customer service in cashiering functions.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average percentage of survey results for overall customer service ranked "Good" or better.	95%	100%	95%	100%
2	Average time for resolution of complaints.	1 business day	1 business day	1 business day	1 business day
3	Average time for response to customer who left message.	1 business day	1 business day	1 business day	1 business day

Performance Measures-Municipal Services Division continued

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
4	Average wait time for counter customer service.	4 minutes	3 minutes	3 minutes	2 minutes
5	Average wait time for telephone customers	2 minutes	2 minutes	2 minutes	1 minute
6	Average response time for customers who submit payments by mail	1 business day	1 business day	1 business day	1 business day

Objective B: Maximize effectiveness of customer service in Parking Citation functions.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average percentage of survey results for overall customer service ranked "Good" or better	95%	100%	95%	100%
2	Average time for resolution of complaints (contested citations)	4-6 weeks	4-6 weeks	4-6 weeks	3-5 weeks
3	Average time for response to customer who left message.	1 business day	1 business day	1 business day	1 business day
4	Average wait time for counter customer service.	2 minutes	3 minutes	3 minutes	2 minutes
5	Average wait time for telephone customers	4 minutes	4 minutes	5 minutes	4 minutes
6	Average response time for customers who submit correspondence (payments) by mail	1 business day	1 business day	1 business day	1 business day

Objective C: Maximize effectiveness of customer service in Business Licensing function.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average percentage of survey results for overall customer service ranked "Good" or better	95%	100%	95%	100%
2	Average time for resolution of complaints	3 business days	3 business days	3 business days	3 business days
3	Average time for response to customer who left message	1 business day	1 business day	1 business day	1 business day
4	Average wait time for counter customer service.	5 minutes	4 minutes	5 minutes	4 minutes

Finance

Performance Measures-Municipal Services Division continued

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
5	Average wait time for telephone customers	5 minutes	4 minutes	5 minutes	4 minutes
6	Average response time for customers who submit correspondence (applications) by mail	3 weeks	3 weeks	3 weeks	2 weeks
7	Average response time for customers who mail in payment (renewals)	3-5 days	3-5 days	2 days	2 days

Note: Differences (example: 2 minutes versus 5 minutes) between wait time for cashiering functions, parking citation functions, and business licensing functions are due to the extensive nature of the questions which require more time spent with each customer.

Performance Measures-Accounting Division

Council Goal: Maintain fiscal responsibility and stability.

Objective A: Financial information is accurate and completed timely.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage that monthly financial reports are completed by the 12th business day after the end of the month	N/A	100%	N/A	100%
2	Number of payroll input errors identified and corrected	30	0	11	0
3	Number of grants administered	58	58	58	58
4	Average age of accounts receivable	84 days	82 days	92 days	80 days
5	Percent of accounts receivable that go to collections	12.82%	13.22%	14.00%	14.00%

Note: Measure A.1 is a new indicator established in the second half of fiscal year 2010.

Finance

Changes From Prior Year

- *Cost Changes:* The net decrease from the fiscal year 2010 revised budget is \$564,071 primarily attributable to the following:
 - The Personnel budget decreased by \$648,483 due to the transfer of 4.0 FTEs to DoIT department, defunding of 5.0 vacant FTEs, and a \$230,342 reduction of personnel costs to meet cost reduction targets offset by the addition of 2.0 FTES (one transferred from the Library and one transferred from the Human Services' First Source program) and the removal of the vacancy estimate.
 - The Services and Supplies budget decreased by \$299,821 primarily as a result of a reduction to discretionary spending totaling \$260,000 to meet proposed departmental cost controls and a decrease of \$52,000 includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget. Reappropriations from fiscal year 2010 adopted budget have not been determined yet. Decrease in Services and Supplies is offset by a \$12,500 shift from Internal Services for City Vision maintenance fee.
 - The Internal Service Charges budget decreased \$12,500 as a result of \$12,500 shifting to Services and Supplies for City Vision maintenance fee.
 - An Operating Transfer Out in the amount of \$400,000 was budgeted in accordance with the personnel transfers to DoIT.
- *FTE Changes:* There was a net decrease of 2.00 FTEs from the fiscal year 2010 revised budget due to 4.0 FTEs transferring to DoIT, 1.0 FTE transferred from the Library to Printing Services and 1.0 FTE transferred from Human Services to Purchasing for the First Source Program.

Future Outlook

The Finance Department is proactively working with departments as new projects emerge throughout the City, as well as working with the Pasadena Center Operating Company and the Rose Bowl Operating Company with respect to major initiatives being undertaken by both. The Department is also actively involved in legislation as it impacts local government revenue and finances. As new reporting requirements are introduced by the Governmental Accounting Standards Board (GASB), state laws change, revenues become more unstable, and expenses continue to grow, the need for constant monitoring of the City's financial affairs will intensify. Strong fiscal leadership and excellent customer service are two key areas of focus in the Finance Department. Department employees will continue to attend employee training e.g. supervisory and will strive to develop paperless processes for providing services.

**DIVISION
SUMMARY**
Finance Administration

Mission Statement

To provide leadership within the Department, as well as fiscal and financial leadership to City officials and departmental operations. To ensure that the fiscal integrity of the City is maintained at the highest standards.

Program Description

The Administration Division is responsible for monitoring and reporting on the fiscal well-being of the City to the public, the City Council, and executive management. This Division also provides staff support to the City Council Finance Committee. The Division directs and implements all aspects of the City's financial policies. It also coordinates its long-range financial planning and debt administration. The Internal Audit Division performs financial and other audits as necessary to maintain adequate systems of internal control, safeguard assets, and ensure the preparation of accurate financial reports. In addition, the Division coordinates the activities of four other divisions within the Department which include the functions of Budget, Purchasing, Payables and Printing, Treasury and Cash Management, Accounting and Financial Analysis. The Deferred Compensation Program and Workers' Compensation and Safety are also monitored through the Administration Division. Together these sections of the division comprise a core informational resource within the Department and the City.

Major Accomplishments

Provided support to the Finance Committee and to the City Council, City Manager and City departments on new issues.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	24.000	25.000	19.000	19.000	15.000
Appropriations	4,503,837	4,508,954	4,066,002	4,101,001	3,557,096
Sources by Fund					
General Fund	3,175,263	3,156,395	2,672,196	2,707,195	2,168,893
Workers' Compensation Fund	1,328,574	1,352,559	1,393,806	1,393,806	1,388,203
Total Sources	4,503,837	4,508,954	4,066,002	4,101,001	3,557,096
WC Payments (Memo)*	7,825,842	10,172,657	9,500,000	9,500,000	9,690,000

*For information only, the amount (which includes employee benefit contributions) is not included in the total.

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$543,905 primarily attributable to the following:
 - The Personnel budget decreased \$648,904 as a result of transferring 4.0 FTEs to the DoIT department and a \$230,342 reduction in order to meet cost reduction targets.

Finance

- The Services and Supplies budget decreased \$295,001 due to a \$260,000 reduction as a result of proposed departmental cost reductions and a decrease of \$35,000 includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget.
- An Operating Transfer Out in the amount of \$400,000 was budgeted in accordance with the personnel transfers to DoIT.
- *FTE Changes:* 4.0 FTEs transferred from Information Services to DoIT department. Note: In fiscal year 2010, the Division moved 5.0 Payroll FTEs to Accounting and Analysis Division.

Future Outlook

Pursuing opportunities that place the City in a stronger fiscal position is the vision of the Administration Division. The Division continues to strive to recommend ways to improve services provided to both internal and external customers through effective, efficient service delivery. Key priorities for fiscal year 2011 include reestablishing an effective internal audit function; implementing a return to work program for employees on limited duty due to work related injury, and supporting the City Manager's effort to undertake a zero-based budget analysis.

DIVISION
SUMMARY
Budget

Mission Statement

To provide ongoing financial and analytical support to the City Council, the City Manager, and City departments in the preparation and monitoring of the City's budget.

Program Description

The Budget Division is responsible for the preparation and oversight of the City's Operating Budget. The budget staff is accountable for managing a budget process that meets the changing needs of the City's fiscal situation, as well as meeting the unique fiscal monitoring needs of each City department. Analysis of expenditures and revenues is essential in both preparing and monitoring the budgets. The Budget Division updates and monitors the General Fund five-year financial plan to support the City Council goal of "maintaining fiscal responsibility and stability". As the City continues its era of results-oriented budgeting, the Budget Division provides guidance, resources and monitoring to ensure that this initiative is successfully maintained. In addition to being responsible for the annual budget development process and financial monitoring and forecasting, the Budget Division provides City departments with analytical support for special studies, including: policy and process review for efficiency, revenue analysis for proposed new fees and funding sources, and annual updates to the General Fee Schedule.

Major Accomplishments

A major accomplishment of the Budget Division was the adoption of the fiscal year 2010 budgets, balanced and on time, along with the timely completion of Quarterly Monitoring Reports. The City received the Distinguished Budget Presentation Award for fiscal year 2010 from the Government Finance Officers Association (GFOA). The City also received the Award for Excellence in Budgeting from the California Society of Municipal Finance Officers (CSMFO) for the fiscal year 2010 as well as an award for Excellence in Public Communications for the fiscal year 2010 Budget in Brief. The Division continued to provide detailed financial information and support for union negotiations, and provided direct assistance to departmental administration for special fiscal-related projects. In addition, the Division completed the annual cost of service analysis and recommended changes to the General Fee Schedule.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	6.000	6.000	6.000	6.000	6.000
Appropriations	746,107	862,585	848,294	848,294	836,378
General Fund	746,107	862,585	848,294	848,294	836,378

Changes From Prior Year

- *Cost Changes:* The decrease from fiscal year 2010 revised budget is due to an \$11,916 decrease in the Personnel budget as a result of adjusting budgeted salaries to reflect actuals.
- *FTE Changes:* None.

Future Outlook

Finance

The Budget Division will continue to support City operations through the development and monitoring of the budgets. During fiscal year 2011 the Budget Division will continue to closely monitor the City's fiscal performance, recommend corrective actions to ensure expenditures are in line with revenues, update the City's cost allocation methodology, and implement additional features of the new budgeting software. In addition, the Division will continue to provide regular fiscal reports, monitor costs and revenues, and provide technical assistance to ensure that the City Council, City Manager and all City departments have the support necessary to manage during these challenging economic times.

**DIVISION
SUMMARY**

Purchasing, Payables and Printing

Mission Statement

To coordinate the acquisition and payment for labor, materials, supplies and services; to promote the local economy by identifying local purchasing, contracting and hiring opportunities; to encourage local business enterprises to make bids and proposals for city contracts; to promote the local hiring of Pasadena residents; and to provide cost effective reprographic services of the highest quality in a timely and professional manner in support of City operations.

Program Description

The Purchasing, Payables and Printing Division is responsible for all procurement, accounts payable, and printing services activities within the City. As part of the City's action plan to achieve urban sustainability as promoted by the United Nations Green Cities Declaration and Urban Environmental Accords, the Division is implementing green purchasing policies for City purchases beginning with the purchase of alternative fuel vehicles, paper with higher content recycled matter, energy efficient lighting and janitorial supplies that are free of toxins. The Division also maintains the City's vendor list and serves as a resource for bid notifications and outreach for all City departments including outreach for viable local economic opportunities. The Purchasing staff is responsible for all procurement, assists departments in preparing bid specifications and requests for proposals, as well as negotiating contract terms. Purchasing administers the Competitive Bidding and Purchasing, Living Wage, and Salvage Ordinances. Purchasing also processes all city purchase orders and manages the City's Purchasing Card Program.

Major Accomplishments

The Division continued to expand the use of e-commerce to maximize efficiency, and planned, coordinated and hosted a business-to-business contracting event in association with the Pasadena Chamber of Commerce. The Pasadena First: Local hiring program has facilitated more than \$920,000 in local hiring on four construction projects, and over 7,000 referrals since its inception. The Division also modified the City's purchasing card policies and procedures to meet and exceed revised audit requirements. Accounts Payable continues to reduce the number of printed checks and increase efficiencies by expanding e-payable solutions. Card shuffler has been added as a complement to the E-payables program and has helped capture more payments electronically. Also, AP has implemented Paymode® which allows AP to process ACH direct deposit payment to vendors. Currently, AP offers this form of payment to Section 8 housing providers and will soon expand the program and offer it to all vendors. Printing Services developed a new web page to allow easier and broader access to printing services. The Purchasing, Payables and Printing Division is committed to sustaining superior customer service and satisfaction while maintaining the highest level of professional and ethical standards.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	18.750	17.750	17.750	17.750	19.750
Appropriations	2,156,905	2,281,824	2,441,742	2,483,751	2,699,627
Sources by Fund					
General Fund	1,054,115	1,087,683	1,060,513	1,102,522	1,237,458
Printing Services Fund	1,102,790	1,194,141	1,381,229	1,381,229	1,462,169
Total Sources	2,156,905	2,281,824	2,441,742	2,483,751	2,699,627

Changes From Prior Year

- *Cost Changes:* The increase from fiscal year 2010 revised budget is due to the Personnel budget increasing \$218,763 due to the transfer in of 2.0 FTEs.
- *FTE Changes:* The Division transferred 1.0 Program Manager in from Human Services for the First Source Program to Purchasing and transferred 1.0 Operations Assistant in from the Library to Printing Services.

Future Outlook

The Purchasing, Payables and Printing Division will continue to support City operations through the timely and efficient acquisition of labor, materials, supplies and services. Accounts Payable (AP) will implement a payment option called CashPay. The CashPay system will allow payments to be made to individuals via debit card. This system will allow AP to make timely payments and will also reduce the amount of paper checks that are produced while providing an efficient and effective payment system for certain types of AP transactions. Accounts Payable will also launch a new invoice automation process that will allow invoices to be routed between external departments and AP electronically and thus drastically reducing the amount of paper and time for routing an invoice. Additionally, the Division will serve as a nexus between the local business community, City departments, technical assistance providers, and contract and procurement partners to increase the readiness and awareness of economic opportunities for Pasadena businesses and residents. Beginning September 1, 2010, Printing Services will be providing its reprographic services to the Pasadena Unified School District (PUSD). This partnership between the City and PUSD will supply cost effective, environmentally sensitive, timely and professional reprographic services of the highest quality to the PUSD.

**DIVISION
SUMMARY**

Treasury and Cash Management

Mission Statement

To prudently manage the City's cash, portfolio of investments, and bond issues in accordance with the City's investment policy, the State Government Code, and bond indentures, as well as obtain a reasonable competitive rate of return on investments, and provide excellent customer service to external and internal clients.

Program Description

The Treasury Division provides prudent investment management of the City's pooled portfolio, Capital Endowment Portfolio, Stranded Investment Reserve Fund, Pasadena Community Development Commission (PCDC), and segregated smaller portfolios, as well as investments held with trustees for a total of \$556 million as of March 31, 2010. The Treasury Division manages the bonded indebtedness for the General Fund, Water and Power Department, and PCDC for a total of 30 financing issues with original face amounts of approximately \$1 billion and current outstanding bonds of \$768 million, with reserve funds of \$44 million as of March 31, 2010. In addition to these services, the Division participates in issuing municipal bonds, provides financial analysis and planning, actuarial analysis and cash flows relating to the funding of the Fire and Police Retirement System and SB481. This Division also provides financial management services to PCDC such as financing of various redevelopment projects, financial reporting, monitoring tax increment revenues, and lease revenues.

The Cash Management Division provides Citywide cashing services, processing of utility payments, the monitoring, billing, renewing, collecting, processing, investigating and issuance of over 16,000 business licenses with annual revenue of \$4.6 million, and the processing of over 150,000 parking tickets annually. This Division provides essential customer service and plays an integral role in the City's overall cash management strategy.

The Collections Division is responsible for collecting and administering delinquent accounts for the City including civil citations, paramedic accounts, utility accounts, code enforcement, special taxes, district assessment fees, non-sufficient-fund returned checks and other miscellaneous accounts. This Division has over 6,000 active accounts and anticipates collecting over \$1 million in delinquent revenues.

Major Accomplishments

The Treasury and Cash Management Division accomplished the following during fiscal year 2010: Achieved competitive returns on the City's investment portfolios; executed the issuance of the Electric Revenue Refunding Bonds, Series 2009; completed the implementation of the home based business audit program by sharing data with the State Franchise Tax Board; implemented AB990 Business License Tax audit program with the State Board of Equalization; completed and reported all arbitrage rebate analyses on outstanding bond issues; exceeded the targeted goal of collecting bad debt owed to the City; secured and finalized the financing of the police helicopter; negotiated and executed a \$135 million Letter of Credit related to the 2008A Certificates of Participation (Conference Center Bonds); finalized and closed the financing of the Annandale Special Assessment District Bonds; successfully reported all required continuing disclosure reports to the investment community and information disseminating agents.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	30,000	31,000	28,500	28,500	28,500
Appropriations	2,904,872	2,889,485	2,775,596	2,718,844	2,457,945
Sources by Fund					
General Fund	2,768,765	2,600,376	2,431,536	2,374,784	2,163,151
Building Services Fund	59,116	126,719	131,787	131,787	67,212
Old Pasadena Parking Meter Fund	55,579	57,525	70,673	70,673	72,086
Civic Center Parking Meter Fund	21,412	22,162	23,048	23,048	34,573
South Lake Parking Operating Fund	-	-	10,847	10,847	11,064
Playhouse Parking Fund	-	-	10,847	10,847	11,064
South Lake Parking Meter Zone Fund	-	20,600	32,271	32,271	32,916
Power Fund	-	62,103	64,587	64,587	65,879
Total Sources	2,904,872	2,889,485	2,775,596	2,718,844	2,457,945

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$260,899 primarily attributable to the following:
 - The decrease from fiscal year 2010 revised budget is due to the Personnel budget decreasing \$243,899 due to defunding 5.0 FTEs in order to meet cost reduction targets.
 - The Services and Supplies budget decrease of \$17,000 includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget.
- *FTE Changes:* The Division defunded 2.0 Staff Assistants in Business Licenses Division, 1.0 Staff Assistant and 1.0 Operations Assistant in Parking Citations Division, and froze 1.0 Municipal Services Supervisor position in Municipal Services Division in order to meet cost reduction targets.

Future Outlook

The Treasury and Cash Management Division will continue to pursue opportunities that place the City in a stronger financial position. With sound investment strategies and careful administration of all areas of cash management, the goal will be to maintain a fiscally healthy city. The Division will also continue automation of services to improve customer convenience.

**DIVISION
SUMMARY**

Accounting and Financial Analysis

Mission Statement

To ensure that timely and accurate financial information is provided to the City Council, City staff, residents, credit providers, and grant providers.

Program Description

The Accounting and Financial Analysis Division is responsible for collecting, analyzing, recording, and reporting all financial transactions of the City in accordance with all applicable accounting, City and other governmental requirements, standards and/or guidelines. This Division is also responsible for billing and collecting grants as well as other miscellaneous City revenues.

Specific areas of accounting and financial reporting responsibilities include General City, Utilities, Grants (Federal, State and Local), and Pasadena Community Development Commission. The Accounts Receivable Section of this division performs billing and receivables management for false alarms, utility users' tax, franchise tax, transient occupancy tax, zoning parking contracts, occupancy inspections, grants, housing, benefits, and property damage. The Payroll Section of this division produces the biweekly distribution of payroll and manages all payroll activities.

This Division coordinates the external audit of City financial statements and prepares the City's Comprehensive Annual Financial Report, develops and prepares periodic financial reports for management, conducts all grants-related fiscal monitoring, coordinates audits by federal and state granting agencies, and prepares other required governmental reports.

Major Accomplishments

The City expects to be awarded the Certificate of Achievement for Excellence in Financial reporting by the GFOA for the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2009. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting.

In coordination with the Fire Department, the Paramedic billing operation was outsourced and now utilizes ruggedized tablet computers for recording of patient care records and automatic data submission to data center for billing. The vendor billing operation provides comprehensive customer service.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	19.500	19.500	22.000	22.000	22.000
Appropriations	1,454,349	1,536,219	2,076,003	2,104,003	2,140,777
Sources by Fund					
General Fund	1,454,349	1,536,219	2,076,003	2,104,003	2,140,777
Grants (memo)*	0	0	607,446	607,446	595,280
Total Sources	1,454,349	1,536,219	2,076,003	2,104,003	2,140,777

* For information only, amount not included in total.

Changes From Prior Year

- *Cost Changes:* The increase from fiscal year 2010 revised budget is due to Personnel budget increasing \$37,474 due to the elimination of the vacancy estimate.
- *FTE Changes:* Note: In fiscal year 2010, the Administration Division moved 5.0 Payroll FTEs to Accounting and Analysis Division.

Future Outlook

The future outlook for the Accounting and Financial Analysis Division remains challenging. The Governmental Accounting Standards Board (GASB) has increased the complexity and details required for public sector financial reporting. The most recent applicable statements issued by the GASB are Statement No. 55 "The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments", Statement No. 56 "Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards. In fiscal year 2010 the City is implementing Statement No. 53 "Accounting and Financial Reporting for Derivative Instruments", Statement No. 51 "Accounting and Financial Reporting for Intangible Assets", and Statement No. 45 "Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions."

The Division is committed to facing such challenges and to continue providing timely, accurate financial information to City management and the City Council.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	87.6500	87.6500	85.6500	-2.0000	(2.3%)
8003 Unfunded Regular Pay	0	0	0	0	-407,158	-407,158	100.0%
8005 Regular Pay - PERS	4,722,579	5,044,499	6,079,371	6,051,311	5,954,222	-97,089	(1.6%)
8010 Non Benefit Employees	0	10,658	0	0	0	0	0.0%
8011 Overtime Pay	44,883	35,432	10,899	10,899	10,899	0	0.0%
8018 PST-Part Time Employees-	7,381	49,949	11,329	11,329	11,704	375	3.3%
8023 Auto Allowance	13,900	13,843	14,386	14,386	19,800	5,414	37.6%
8024 Personal Devlpmnt Allowan	26,963	23,875	22,200	22,200	22,200	0	0.0%
8027 Workers' Compensation	97,473	103,927	101,944	102,418	120,628	18,210	17.8%
8031 General Liability	9,461	5,094	18,424	18,465	40,912	22,447	121.6%
8038 Employee Portion-PERS	183,003	210,278	208,851	209,554	202,444	-7,110	(3.4%)
8040 City Portion-PERS	558,881	568,089	666,789	669,036	680,091	11,055	1.7%
8041 City Portion-PARS	426	2,412	467	467	468	1	0.2%
8044 Life Insurance	3,599	3,617	4,923	4,941	4,773	-168	(3.4%)
8045 Dental Insurance	45,551	50,820	44,344	44,440	44,766	326	0.7%
8046 Medicare Total	55,336	63,874	89,238	89,538	86,506	-3,032	(3.4%)
8047 Long Term Disability	13,258	14,474	11,668	11,705	11,310	-395	(3.4%)
8049 Medical	790,059	849,210	867,058	868,983	907,966	38,983	4.5%
8050 Benefits	852,425	910,532	0	0	0	0	0.0%
8053 W & P Severance Pay	6,986	83,834	0	0	0	0	0.0%
8054 Vision Care	121	126	0	0	0	0	0.0%
8056 Accrued Payroll Expense	55,968	36,474	0	0	0	0	0.0%
8058 Benefits Admin.	257,380	274,925	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-230,342	-230,342	100.0%
T8700 Total Personnel	7,745,632	8,355,941	8,151,891	8,129,672	7,481,189	-648,483	(8.0%)
8101 Materials And Supplies	402,618	376,072	346,719	346,719	346,719	0	0.0%
8103 Uniforms	0	463	0	0	0	0	0.0%
8105 Lease Payments	7,132	5,816	1,500	1,500	1,500	0	0.0%
8107 Equipment Lease Payment	34,603	0	43,900	43,900	43,900	0	0.0%
8108 Computer Related Supplies	1,704	2,721	3,130	3,130	3,130	0	0.0%
8109 Equip Purchases Under \$1	100,184	27,629	66,660	66,660	66,660	0	0.0%
8110 Outside Printing & Duplicati	3,745	8,623	17,484	17,484	17,484	0	0.0%
8112 Legal and Other Advertisin	13,612	736	2,600	2,600	2,600	0	0.0%
8113 Photo Copy Machine Maint	69,852	77,082	85,883	85,883	85,883	0	0.0%
8114 Other Contract Services	1,023,358	883,185	841,720	964,197	912,197	-52,000	(5.4%)
8115 Consultant Services	87,526	69,550	26,500	26,500	26,500	0	0.0%
8116 Contract Maintenance	243,437	219,097	343,711	343,711	356,210	12,499	3.6%
8117 Data Processing Operation	26,022	32,939	50,550	50,550	50,550	0	0.0%
8121 Computer (PC) Maint/Repa	13,038	11,759	0	0	0	0	0.0%
8123 Moving Expenses	0	5,366	0	0	0	0	0.0%
8124 Dues And Memberships	9,361	4,295	8,306	8,306	8,306	0	0.0%
8125 Special Civic Events	450	1,640	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	467	42	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	137,756	97,409	16,870	16,870	16,170	-700	(4.1%)
8128 Mileage	2,060	1,106	4,495	4,495	4,495	0	0.0%
8129 Education	12,476	1,748	23,126	23,126	23,126	0	0.0%
8130 Training Costs	1,586	0	2,000	2,000	2,000	0	0.0%
8133 Medical Pay Doctors-Workr	1,388	1,749	1,000	1,000	1,000	0	0.0%
8135 Reference Mats Subscripti	3,513	4,071	7,185	7,185	7,185	0	0.0%
8136 Library Books	121	0	0	0	0	0	0.0%
8140 Telephone	690	255	0	0	0	0	0.0%
8144 Postage	95,842	128,875	89,595	89,595	89,595	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	2,773	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	100	100	100	0	0.0%
8177 Program Expenditures	17,644	18,262	18,992	18,992	19,372	380	2.0%
8186 Discounts Lost	1,605	756	0	0	0	0	0.0%
8187 Discounts Earned	-1,575	-1,769	0	0	0	0	0.0%
8212 Permits and Fees	166	0	0	0	0	0	0.0%
8218 Vehicle Rental	288	89	415	415	415	0	0.0%
8290 Cell Phone Reimbursement	-959	-738	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-260,000	-260,000	100.0%
T8800 Total Services & Supplie	2,309,711	1,981,600	2,002,441	2,124,918	1,825,097	-299,821	(14.1%)
8504 Equipment	362,111	0	0	0	0	0	0.0%
8507 Contra Capital	-362,111	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	172,358	148,468	149,478	149,478	149,478	0	0.0%
8602 IS-Tenant Improvements	11,552	6,568	5,100	5,100	5,100	0	0.0%
8603 IS-Lockshop	10,824	15,584	1,065	1,065	1,065	0	0.0%
8604 IS-Utilities & Insurance-Hse	84,060	78,788	107,838	107,838	107,838	0	0.0%
8605 IS-Houskeeping Services	113,615	101,582	94,684	94,684	94,684	0	0.0%
8606 IS-Floors And Windows	970	1,235	2,300	2,300	2,300	0	0.0%
8607 IS-Printing	149,943	165,164	114,429	114,429	111,929	-2,500	(2.2%)
8608 IS-Mail - Basic Services	16,393	16,310	16,472	16,472	16,472	0	0.0%
8609 IS-Telephones - Basic	98,555	87,221	70,662	70,662	70,662	0	0.0%
8610 IS-Computer Ops-HP3000-	52,486	53,780	55,619	55,619	55,619	0	0.0%
8611 IS-ADS - Direct Request	2,114	2,160	102,675	50,675	40,675	-10,000	(19.7%)
8612 IS-PC Direct Request	34,392	31,130	43,054	43,054	43,054	0	0.0%
8613 IS-Radio-Basic Services	1,496	1,673	1,636	1,636	1,636	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
8620 IS-Building Preventive Main	51,565	44,908	45,911	45,911	45,911	0	0.0%
8621 IS-Radio - Direct Request	158	0	500	500	500	0	0.0%
8622 IS-Telephones - Usage	16,332	13,423	37,788	37,788	37,788	0	0.0%
8623 IS-PC Training	0	0	8,624	8,624	8,624	0	0.0%
8624 IS-Enterprise Network	125,676	141,445	125,615	125,615	125,615	0	0.0%
8626 IS-Mail Direct Request	7,751	8,263	2,372	2,372	2,372	0	0.0%
8630 IS-AD&S-PeopleSoft	628,052	643,849	692,651	692,651	692,651	0	0.0%
8632 IS-AD&S-GIS	4,227	4,879	1,813	1,813	1,813	0	0.0%
8634 IS-Security Svcs at CityHal	72,029	76,405	66,539	66,539	66,539	0	0.0%
8641 IS-MS Licensing	10,337	10,643	10,588	10,588	10,588	0	0.0%
T9000 Total Internal Service C	1,664,885	1,653,477	1,757,412	1,705,412	1,692,912	-12,500	(0.7%)
8676 Principal	0	0	209,442	209,442	214,625	5,183	2.5%
8677 Interest	7,176	13,171	11,722	11,722	5,072	-6,650	(56.7%)
T9100 Total Principal & Interes	7,176	13,171	221,164	221,164	219,697	-1,467	(0.7%)
8721 Trans To Computing & Co	0	0	0	0	400,000	400,000	100.0%
T9200 Total Transfers Out	0	0	0	0	400,000	400,000	100.0%
8801 Depreciation	38,668	74,879	74,729	74,729	72,929	-1,800	(2.4%)
T9300 Total Other Expenses	38,668	74,879	74,729	74,729	72,929	-1,800	(2.4%)
T8000 Total Expense	11,766,071	12,079,066	12,207,637	12,255,895	11,691,823	-564,071	(4.6%)
T6800 Non Building Licenses an	-103	0	0	0	0	0	0.0%
T7500 Charges For Services	249	232,146	200,750	200,750	200,750	0	0.0%
T7600 Charges For Services-Qu	0	0	54,234	54,234	161,703	107,469	198.2%
T7700 Operating Transfers In	0	0	0	0	77,084	77,084	100.0%
T7800 Fines and Forfeitures	110,040	71,819	0	29,450	30,000	550	1.9%
T8300 Miscellaneous Revenue	403,631	124,848	120,318	120,318	120,000	-318	(0.3%)
T8500 Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085	-3,922	(0.3%)
T8600 Non-Operating Income	0	-150	0	0	0	0	0.0%
T6000 Total Revenues	1,585,611	1,551,463	1,764,309	1,793,759	1,974,622	180,863	10.1%
NETFUNDS Net Surplus/Deficit	-10,180,460	-10,527,604	-10,443,328	-10,462,136	-9,717,201	744,934	(7.1%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	72.6500	72.6500	69.6500	-3.0000	(4.1%)
8003 Unfunded Regular Pay	0	0	0	0	-407,158	-407,158	100.0%
8005 Regular Pay - PERS	4,031,492	4,232,393	5,098,204	5,070,143	4,937,946	-132,197	(2.6%)
8010 Non Benefit Employees	0	10,658	0	0	0	0	0.0%
8011 Overtime Pay	44,875	35,432	10,899	10,899	10,899	0	0.0%
8018 PST-Part Time Employees-	7,134	49,949	11,329	11,329	11,704	375	3.3%
8023 Auto Allowance	13,900	13,843	14,386	14,386	19,800	5,414	37.6%
8024 Personal Devlpmnt Allowan	23,713	20,000	19,200	19,200	18,700	-500	(2.6%)
8027 Workers' Compensation	83,196	87,360	85,686	86,160	99,646	13,486	15.7%
8031 General Liability	8,078	4,282	15,485	15,527	34,085	18,558	119.5%
8038 Employee Portion-PERS	155,829	177,859	175,492	176,194	167,890	-8,304	(4.7%)
8040 City Portion-PERS	477,287	475,531	560,283	562,530	564,012	1,482	0.3%
8041 City Portion-PARS	416	2,412	467	467	468	1	0.2%
8044 Life Insurance	3,205	3,162	4,139	4,156	3,960	-196	(4.7%)
8045 Dental Insurance	38,628	41,626	37,159	37,255	36,810	-445	(1.2%)
8046 Medicare Total	45,800	52,591	75,011	75,311	71,770	-3,541	(4.7%)
8047 Long Term Disability	11,305	12,251	9,807	9,845	9,383	-462	(4.7%)
8049 Medical	673,023	709,020	726,918	728,843	746,775	17,932	2.5%
8050 Benefits	727,684	763,947	0	0	0	0	0.0%
8053 W & P Severance Pay	6,986	83,834	0	0	0	0	0.0%
8054 Vision Care	121	126	0	0	0	0	0.0%
8056 Accrued Payroll Expense	51,126	24,703	0	0	0	0	0.0%
8058 Benefits Admin.	219,716	230,666	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-230,342	-230,342	100.0%
T8700 Total Personnel	6,623,512	7,031,646	6,844,465	6,822,245	6,096,347	-725,898	(10.6%)
8101 Materials And Supplies	143,307	82,070	142,319	142,319	142,319	0	0.0%
8103 Uniforms	0	463	0	0	0	0	0.0%
8105 Lease Payments	7,132	5,816	1,500	1,500	1,500	0	0.0%
8107 Equipment Lease Payment	14,934	0	43,900	43,900	43,900	0	0.0%
8108 Computer Related Supplies	1,704	2,661	3,130	3,130	3,130	0	0.0%
8109 Equip Purchases Under \$1	99,717	27,338	52,560	52,560	52,560	0	0.0%
8110 Outside Printing & Duplicati	93	2,977	17,484	17,484	17,484	0	0.0%
8112 Legal and Other Advertisin	13,527	680	2,600	2,600	2,600	0	0.0%
8113 Photo Copy Machine Maint	1,996	1,930	14,383	14,383	14,383	0	0.0%
8114 Other Contract Services	418,612	455,004	251,338	373,815	321,815	-52,000	(13.9%)
8115 Consultant Services	87,526	69,419	23,500	23,500	23,500	0	0.0%
8116 Contract Maintenance	243,437	219,097	343,711	343,711	356,210	12,499	3.6%
8117 Data Processing Operation	26,022	32,864	50,550	50,550	50,550	0	0.0%
8121 Computer (PC) Maint/Repa	13,038	11,759	0	0	0	0	0.0%
8123 Moving Expenses	0	5,366	0	0	0	0	0.0%
8124 Dues And Memberships	8,181	3,305	5,206	5,206	5,206	0	0.0%
8125 Special Civic Events	0	1,640	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	467	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	13,490	4,029	13,870	13,870	13,170	-700	(5.0%)
8128 Mileage	1,233	538	4,145	4,145	4,145	0	0.0%
8129 Education	6,660	800	19,076	19,076	19,076	0	0.0%
8130 Training Costs	686	0	0	0	0	0	0.0%
8135 Reference Matls Subscripti	2,448	2,221	4,975	4,975	4,975	0	0.0%
8136 Library Books	121	0	0	0	0	0	0.0%
8140 Telephone	149	255	0	0	0	0	0.0%
8144 Postage	92,983	126,139	86,495	86,495	86,495	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	2,773	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	100	100	100	0	0.0%
8212 Permits and Fees	166	0	0	0	0	0	0.0%
8218 Vehicle Rental	227	89	415	415	415	0	0.0%
8290 Cell Phone Reimbursement	-959	-738	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-260,000	-260,000	100.0%
T8800 Total Services & Supplie	1,196,896	1,058,494	1,081,257	1,203,734	903,533	-300,201	(24.9%)
8601 IS-Structural Maintenance	142,425	98,302	98,969	98,969	98,969	0	0.0%
8602 IS-Tenant Improvements	10,082	6,568	5,100	5,100	5,100	0	0.0%
8603 IS-Lockshop	10,819	15,464	890	890	890	0	0.0%
8604 IS-Utilities & Insurance-Hse	68,880	52,167	71,399	71,399	71,399	0	0.0%
8605 IS-Houskeeping Services	93,884	67,259	62,690	62,690	62,690	0	0.0%
8606 IS-Floors And Windows	970	1,235	0	0	0	0	0.0%
8607 IS-Printing	144,954	158,969	106,199	106,199	103,699	-2,500	(2.4%)
8608 IS-Mail - Basic Services	13,737	13,820	13,982	13,982	13,982	0	0.0%
8609 IS-Telephones - Basic	86,996	74,152	59,397	59,397	59,397	0	0.0%
8610 IS-Computer Ops-HP3000-	52,486	53,780	55,619	55,619	55,619	0	0.0%
8611 IS-ADS - Direct Request	2,114	2,160	100,000	48,000	38,000	-10,000	(20.8%)
8612 IS-PC Direct Request	34,392	31,130	43,054	43,054	43,054	0	0.0%
8613 IS-Radio-Basic Services	1,496	1,673	1,636	1,636	1,636	0	0.0%
8620 IS-Building Preventive Main	42,609	29,734	30,398	30,398	30,398	0	0.0%
8621 IS-Radio - Direct Request	158	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	14,900	12,011	34,615	34,615	34,615	0	0.0%
8623 IS-PC Training	0	0	6,905	6,905	6,905	0	0.0%
8624 IS-Enterprise Network	104,089	119,851	106,630	106,630	106,630	0	0.0%
8626 IS-Mail Direct Request	7,751	8,263	2,372	2,372	2,372	0	0.0%

7.20

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8630 IS-AD&S-PeopleSoft	628,052	643,849	692,651	692,651	692,651	0	0.0%
8632 IS-AD&S-GIS	4,227	4,879	1,813	1,813	1,813	0	0.0%
8634 IS-Security Svcs at CityHal	59,520	63,896	44,055	44,055	44,055	0	0.0%
8641 IS-MS Licensing	8,561	9,018	8,988	8,988	8,988	0	0.0%
T9000 Total Internal Service C	1,533,102	1,468,179	1,547,361	1,495,361	1,482,861	-12,500	(0.8%)
8721 Trans To Computing & Co	0	0	0	0	400,000	400,000	100.0%
T9200 Total Transfers Out	0	0	0	0	400,000	400,000	100.0%
T8000 Total Expense	9,353,511	9,558,319	9,473,083	9,521,340	8,882,741	-638,599	(6.7%)
T6800 Non Building Licenses an	-103	0	0	0	0	0	0.0%
T7500 Charges For Services	249	232,146	200,750	200,750	200,750	0	0.0%
T7600 Charges For Services-Qu	0	0	54,234	54,234	161,703	107,469	198.2%
T7800 Fines and Forfeitures	110,040	71,819	0	29,450	30,000	550	1.9%
T8300 Miscellaneous Revenue	403,631	124,848	120,318	120,318	120,000	-318	(0.3%)
T6000 Total Revenues	513,817	428,813	375,302	404,752	512,453	107,701	26.6%
NETFUNDS Net Surplus/Deficit	-8,839,694	-9,129,506	-9,097,781	-9,116,588	-8,370,288	746,300	(8.2%)

7.21

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	7.0000	7.0000	8.0000	1.0000	14.3%
8005 Regular Pay - PERS	271,021	324,457	375,950	375,950	428,745	52,795	14.0%
8011 Overtime Pay	8	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	172	0	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	500	500	500	500	500	0	0.0%
8027 Workers' Compensation	5,587	6,619	6,241	6,241	9,150	2,909	46.6%
8031 General Liability	542	325	1,128	1,128	2,726	1,598	141.7%
8038 Employee Portion-PERS	10,677	12,248	12,782	12,782	14,577	1,795	14.0%
8040 City Portion-PERS	31,588	37,173	40,809	40,809	48,971	8,162	20.0%
8041 City Portion-PARS	7	0	0	0	0	0	0.0%
8044 Life Insurance	128	151	301	301	343	42	14.0%
8045 Dental Insurance	2,717	3,387	3,079	3,079	3,713	634	20.6%
8046 Medicare Total	3,369	4,150	5,451	5,451	6,217	766	14.0%
8047 Long Term Disability	765	852	714	714	815	101	14.1%
8049 Medical	48,775	59,244	60,060	60,060	75,086	15,026	25.0%
8050 Benefits	48,919	58,564	0	0	0	0	0.0%
8056 Accrued Payroll Expense	1,100	6,103	0	0	0	0	0.0%
8058 Benefits Admin.	14,771	17,683	0	0	0	0	0.0%
T8700 Total Personnel	440,646	531,457	507,016	507,015	590,843	83,828	16.5%
8101 Materials And Supplies	253,087	284,085	198,900	198,900	198,900	0	0.0%
8107 Equipment Lease Payment	19,669	0	0	0	0	0	100.0%
8108 Computer Related Supplies	0	60	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	359	189	5,000	5,000	5,000	0	0.0%
8110 Outside Printing & Duplicati	3,652	5,646	0	0	0	0	0.0%
8112 Legal and Other Advertisin	85	56	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	67,857	75,051	67,000	67,000	67,000	0	0.0%
8114 Other Contract Services	197,388	57,242	128,250	128,250	128,250	0	0.0%
8124 Dues And Memberships	0	0	600	600	600	0	0.0%
8127 Conf & Mtgs-City Departme	0	0	1,200	1,200	1,200	0	0.0%
8130 Training Costs	0	0	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	39	37	150	150	150	0	0.0%
8144 Postage	13	15	100	100	100	0	0.0%
8177 Program Expenditures	17,644	18,262	18,992	18,992	19,372	380	2.0%
8186 Discounts Lost	1,605	756	0	0	0	0	0.0%
8187 Discounts Earned	-1,575	-1,769	0	0	0	0	0.0%
8218 Vehicle Rental	39	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	559,863	439,630	421,192	421,192	421,572	380	0.1%
8504 Equipment	362,111	0	0	0	0	0	0.0%
8507 Contra Capital	-362,111	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	13,092	43,640	43,936	43,936	43,936	0	0.0%
8602 IS-Tenant Improvements	566	0	0	0	0	0	0.0%
8603 IS-Lockshop	5	5	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	6,636	23,158	31,697	31,697	31,697	0	0.0%
8605 IS-Houskeeping Services	8,630	29,859	27,830	27,830	27,830	0	0.0%
8606 IS-Floors And Windows	0	0	2,000	2,000	2,000	0	0.0%
8608 IS-Mail - Basic Services	1,162	1,162	1,162	1,162	1,162	0	0.0%
8609 IS-Telephones - Basic	6,305	7,302	6,144	6,144	6,144	0	0.0%
8620 IS-Building Preventive Main	3,917	13,200	13,495	13,495	13,495	0	0.0%
8621 IS-Radio - Direct Request	0	0	500	500	500	0	0.0%
8622 IS-Telephones - Usage	583	523	700	700	700	0	0.0%
8623 IS-PC Training	0	0	500	500	500	0	0.0%
8624 IS-Enterprise Network	9,444	10,077	8,859	8,859	8,859	0	0.0%
8634 IS-Security Svcs at CityHal	5,471	5,471	19,558	19,558	19,558	0	0.0%
8641 IS-MS Licensing	777	758	747	747	747	0	0.0%
T9000 Total Internal Service C	56,588	135,155	157,128	157,128	157,128	0	0.0%
8676 Principal	0	0	209,442	209,442	214,625	5,183	2.5%
8677 Interest	7,176	13,171	11,722	11,722	5,072	-6,650	(56.7%)
T9100 Total Principal & Interes	7,176	13,171	221,164	221,164	219,697	-1,467	(0.7%)
8801 Depreciation	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T9300 Total Other Expenses	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T8000 Total Expense	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169	80,941	5.9%
T7700 Operating Transfers In	0	0	0	0	77,084	77,084	100.0%
T8500 Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085	-3,922	(0.3%)
T6000 Total Revenues	1,071,794	1,122,800	1,389,007	1,389,007	1,462,169	73,162	5.3%
NETFUNDS Net Surplus/Deficit	-30,996	-71,341	7,778	7,779	0	-7,779	(100.0%)

7.22

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	5.6000	5.6000	5.6000	0.0000	0.0%
8005 Regular Pay - PERS	30,883	40,236	460,545	460,545	440,596	-19,949	(4.3%)
8024 Personal Devlpmnt Allowan	2,625	3,000	2,300	2,300	2,800	500	21.7%
8027 Workers' Compensation	636	821	7,645	7,645	8,900	1,255	16.4%
8031 General Liability	62	40	1,382	1,382	3,084	1,702	123.2%
8038 Employee Portion-PERS	1,056	2,257	15,659	15,659	14,980	-679	(4.3%)
8040 City Portion-PERS	3,443	3,910	49,992	49,992	50,325	333	0.7%
8044 Life Insurance	23	26	368	368	352	-16	(4.2%)
8045 Dental Insurance	192	189	2,874	2,874	2,970	96	3.3%
8046 Medicare Total	180	341	6,678	6,678	6,389	-289	(4.3%)
8047 Long Term Disability	83	109	875	875	837	-38	(4.3%)
8049 Medical	3,607	4,997	56,056	56,056	60,274	4,218	7.5%
8050 Benefits	5,574	7,263	0	0	0	0	0.0%
8056 Accrued Payroll Expense	-62	-248	0	0	0	0	0.0%
8058 Benefits Admin.	1,683	2,193	0	0	0	0	0.0%
T8700 Total Personnel	49,986	65,133	604,374	604,374	591,507	-12,867	(2.1%)
8101 Materials And Supplies	1,604	1,204	0	0	0	0	0.0%
8114 Other Contract Services	2,125	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	0	0	0	0	700	700	100.0%
T8800 Total Services & Supplie	3,729	1,204	0	0	700	700	100.0%
8601 IS-Structural Maintenance	10,473	0	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	5,352	0	0	0	0	0	0.0%
8605 IS-Houskeeping Services	6,903	0	0	0	0	0	0.0%
8607 IS-Printing	101	0	0	0	0	0	0.0%
8609 IS-Telephones - Basic	5,254	4,172	3,072	3,072	3,072	0	0.0%
8620 IS-Building Preventive Main	3,133	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	332	288	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	4,376	0	0	0	0	0	0.0%
T9000 Total Internal Service C	35,924	4,461	3,072	3,072	3,072	0	0.0%
T8000 Total Expense	89,639	70,799	607,446	607,446	595,280	-12,167	(2.0%)
NETFUNDS Net Surplus/Deficit	-89,639	-70,799	-607,446	-607,446	-595,280	12,167	(2.0%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	8.0000	8.0000	8.0000	0.0000	0.0%
8005 Regular Pay - PERS	420,066	487,648	605,218	605,218	587,532	-17,686	(2.9%)
8018 PST-Part Time Employees-	75	0	0	0	0	0	0.0%
8024 Personal Devlpmt Allowan	2,750	3,375	2,500	2,500	3,000	500	20.0%
8027 Workers' Compensation	8,690	9,948	10,017	10,017	11,832	1,815	18.1%
8031 General Liability	840	488	1,810	1,810	4,100	2,290	126.5%
8038 Employee Portion-PERS	16,497	20,170	20,577	20,578	19,976	-602	(2.9%)
8040 City Portion-PERS	50,007	55,385	65,696	65,697	67,108	1,411	2.1%
8041 City Portion-PARS	3	0	0	0	0	0	0.0%
8044 Life Insurance	265	304	484	484	470	-14	(2.9%)
8045 Dental Insurance	4,207	5,806	4,106	4,106	4,243	137	3.3%
8046 Medicare Total	6,168	7,134	8,776	8,776	8,519	-257	(2.9%)
8047 Long Term Disability	1,187	1,370	1,147	1,146	1,113	-33	(2.9%)
8049 Medical	68,262	80,945	80,080	80,080	86,106	6,026	7.5%
8050 Benefits	75,822	88,021	0	0	0	0	0.0%
8056 Accrued Payroll Expense	3,742	5,668	0	0	0	0	0.0%
8058 Benefits Admin.	22,893	26,577	0	0	0	0	0.0%
T8700 Total Personnel	681,474	792,838	800,411	800,412	793,999	-6,413	(0.8%)
8101 Materials And Supplies	6,224	9,917	5,500	5,500	5,500	0	0.0%
8109 Equip Purchases Under \$1	108	102	9,100	9,100	9,100	0	0.0%
8113 Photo Copy Machine Maint	0	101	4,500	4,500	4,500	0	0.0%
8114 Other Contract Services	407,358	370,939	462,132	462,132	462,132	0	0.0%
8115 Consultant Services	0	131	3,000	3,000	3,000	0	0.0%
8116 Contract Maintenance	0	0	0	0	0	0	100.0%
8117 Data Processing Operation	0	75	0	0	0	0	0.0%
8124 Dues And Memberships	1,180	990	2,500	2,500	2,500	0	0.0%
8125 Special Civic Events	450	0	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	0	42	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	124,266	93,379	1,800	1,800	1,800	0	0.0%
8128 Mileage	827	568	350	350	350	0	0.0%
8129 Education	5,816	948	4,050	4,050	4,050	0	0.0%
8130 Training Costs	900	0	1,000	1,000	1,000	0	0.0%
8133 Medicl Pay Doctors-Workr	1,388	1,749	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	1,026	1,813	2,060	2,060	2,060	0	0.0%
8140 Telephone	541	0	0	0	0	0	0.0%
8144 Postage	2,846	2,721	3,000	3,000	3,000	0	0.0%
8218 Vehicle Rental	22	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	552,951	483,476	499,992	499,992	499,992	0	0.0%
8601 IS-Structural Maintenance	16,841	6,526	6,573	6,573	6,573	0	0.0%
8602 IS-Tenant Improvements	904	0	0	0	0	0	0.0%
8603 IS-Lockshop	0	115	175	175	175	0	0.0%
8604 IS-Utilities & Insurance-Hse	8,544	3,463	4,742	4,742	4,742	0	0.0%
8605 IS-Houskeeping Services	11,101	4,464	4,164	4,164	4,164	0	0.0%
8606 IS-Floors And Windows	0	0	300	300	300	0	0.0%
8607 IS-Printing	4,990	6,195	8,230	8,230	8,230	0	0.0%
8608 IS-Mail - Basic Services	1,494	1,328	1,328	1,328	1,328	0	0.0%
8609 IS-Telephones - Basic	5,254	5,767	5,120	5,120	5,120	0	0.0%
8611 IS-ADS - Direct Request	0	0	2,675	2,675	2,675	0	0.0%
8620 IS-Building Preventive Main	5,039	1,974	2,019	2,019	2,019	0	0.0%
8622 IS-Telephones - Usage	849	888	2,473	2,473	2,473	0	0.0%
8623 IS-PC Training	0	0	1,219	1,219	1,219	0	0.0%
8624 IS-Enterprise Network	12,143	11,517	10,125	10,125	10,125	0	0.0%
8634 IS-Security Svcs at CityHal	7,038	7,038	2,926	2,926	2,926	0	0.0%
8641 IS-MS Licensing	999	867	853	853	853	0	0.0%
T9000 Total Internal Service C	75,195	50,143	52,922	52,922	52,922	0	0.0%
8801 Depreciation	150	150	0	0	0	0	0.0%
T9300 Total Other Expenses	150	150	0	0	0	0	0.0%
T8000 Total Expense	1,309,770	1,326,607	1,353,325	1,353,326	1,346,913	-6,413	(0.5%)
T8600 Non-Operating Income	0	-150	0	0	0	0	0.0%
T6000 Total Revenues	0	-150	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-1,309,770	-1,326,757	-1,353,325	-1,353,326	-1,346,913	6,413	(0.5%)

7.24

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	23.0000	23.0000	19.0000	-4.0000	(17.4%)
8005 Regular Pay - PERS	1,365,541	1,478,200	1,883,560	1,883,560	1,543,550	-340,010	(18.1%)
8011 Overtime Pay	207	283	0	0	0	0	0.0%
8018 PST-Part Time Employees-	3,428	258	0	0	0	0	0.0%
8023 Auto Allowance	9,235	7,505	9,298	9,298	12,600	3,302	35.5%
8024 Personal Devlpmnt Allowan	9,713	9,875	8,750	8,750	7,250	-1,500	(17.1%)
8027 Workers' Compensation	28,236	30,160	31,441	31,441	31,144	-297	(0.9%)
8031 General Liability	2,738	1,478	5,682	5,682	10,792	5,110	89.9%
8038 Employee Portion-PERS	54,933	62,739	64,458	64,459	52,481	-11,978	(18.6%)
8040 City Portion-PERS	161,883	167,405	205,793	205,794	176,304	-29,490	(14.3%)
8041 City Portion-PARS	267	269	0	0	0	0	0.0%
8044 Life Insurance	1,201	1,148	1,517	1,516	1,235	-281	(18.5%)
8045 Dental Insurance	9,813	12,206	11,805	11,804	10,078	-1,726	(14.6%)
8046 Medicare Total	20,231	23,231	27,490	27,490	22,381	-5,109	(18.6%)
8047 Long Term Disability	5,121	5,865	3,599	3,598	2,929	-669	(18.6%)
8049 Medical	199,176	224,441	232,424	232,424	204,501	-27,923	(12.0%)
8050 Benefits	246,480	266,815	0	0	0	0	0.0%
8053 W & P Severance Pay	6,986	83,834	0	0	0	0	0.0%
8054 Vision Care	11	0	0	0	0	0	0.0%
8056 Accrued Payroll Expense	18,019	10,017	0	0	0	0	0.0%
8058 Benefits Admin.	74,422	80,562	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-230,342	-230,342	100.0%
T8700 Total Personnel	2,217,639	2,466,290	2,485,816	2,485,816	1,844,903	-640,913	(25.8%)
8101 Materials And Supplies	68,066	25,145	66,679	66,679	66,679	0	0.0%
8103 Uniforms	0	45	0	0	0	0	0.0%
8108 Computer Related Supplies	1,004	2,661	1,930	1,930	1,930	0	0.0%
8109 Equip Purchases Under \$1	91,666	27,440	59,160	59,160	59,160	0	0.0%
8110 Outside Printing & Duplicati	93	0	2,150	2,150	2,150	0	0.0%
8112 Legal and Other Advertisin	12,603	0	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	1,993	101	17,500	17,500	17,500	0	0.0%
8114 Other Contract Services	683,023	656,550	539,482	574,482	539,482	-35,000	(6.1%)
8115 Consultant Services	54,981	27,131	13,000	13,000	13,000	0	0.0%
8116 Contract Maintenance	227,470	194,930	285,131	285,131	285,130	-1	0.0%
8117 Data Processing Operation	0	75	0	0	0	0	0.0%
8123 Moving Expenses	0	5,366	0	0	0	0	0.0%
8124 Dues And Memberships	6,148	2,594	5,150	5,150	5,150	0	0.0%
8125 Special Civic Events	450	280	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	0	42	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	129,840	94,638	4,245	4,245	4,810	565	13.3%
8128 Mileage	1,473	568	2,350	2,350	2,350	0	0.0%
8129 Education	11,715	1,473	16,890	16,890	16,890	0	0.0%
8130 Training Costs	1,518	0	1,000	1,000	1,000	0	0.0%
8133 Medicl Pay Doctors-Workr	1,388	1,749	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	2,599	3,259	3,835	3,835	3,835	0	0.0%
8136 Library Books	121	0	0	0	0	0	0.0%
8140 Telephone	632	255	0	0	0	0	0.0%
8144 Postage	33,151	38,970	35,000	35,000	35,000	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	1,715	0	0	0	0	0.0%
8212 Permits and Fees	166	0	0	0	0	0	0.0%
8218 Vehicle Rental	116	55	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-536	-157	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-260,000	-260,000	100.0%
T8800 Total Services & Supplie	1,329,682	1,084,887	1,054,502	1,089,502	795,066	-294,436	(27.0%)
8601 IS-Structural Maintenance	46,766	41,347	41,630	41,630	41,630	0	0.0%
8602 IS-Tenant Improvements	6,234	3,221	0	0	0	0	0.0%
8603 IS-Lockshop	9,641	15,436	175	175	175	0	0.0%
8604 IS-Utilities & Insurance-Hse	20,016	21,942	30,033	30,033	30,033	0	0.0%
8605 IS-Houskeeping Services	30,827	28,289	26,370	26,370	26,370	0	0.0%
8606 IS-Floors And Windows	0	285	300	300	300	0	0.0%
8607 IS-Printing	15,900	17,022	36,230	36,230	36,230	0	0.0%
8608 IS-Mail - Basic Services	4,399	3,984	4,149	4,149	4,149	0	0.0%
8609 IS-Telephones - Basic	28,746	20,371	6,144	6,144	6,144	0	0.0%
8610 IS-Computer Ops-HP3000-	52,486	53,780	55,619	55,619	55,619	0	0.0%
8611 IS-ADS - Direct Request	0	0	92,675	40,675	40,675	0	0.0%
8612 IS-PC Direct Request	34,392	31,130	43,054	43,054	43,054	0	0.0%
8613 IS-Radio-Basic Services	1,496	1,673	1,636	1,636	1,636	0	0.0%
8620 IS-Building Preventive Main	13,991	12,508	12,786	12,786	12,786	0	0.0%
8622 IS-Telephones - Usage	1,630	1,451	24,734	24,734	24,734	0	0.0%
8623 IS-PC Training	0	0	8,124	8,124	8,124	0	0.0%
8624 IS-Enterprise Network	34,404	34,551	30,375	30,375	30,375	0	0.0%
8626 IS-Mail Direct Request	1,011	683	0	0	0	0	0.0%
8630 IS-AD&S-PeopleSoft	628,052	643,849	692,651	692,651	692,651	0	0.0%
8632 IS-AD&S-GIS	4,002	4,159	1,813	1,813	1,813	0	0.0%
8634 IS-Security Srvcs at CityHal	19,544	19,544	18,531	18,531	18,531	0	0.0%
8641 IS-MS Licensing	2,830	2,403	2,560	2,560	2,560	0	0.0%
T9000 Total Internal Service C	956,366	957,627	1,129,592	1,077,592	1,077,592	0	0.0%

7.25

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8721 Trans To Computing & Co	0	0	0	0	400,000	400,000	100.0%
T9200 Total Transfers Out	0	0	0	0	400,000	400,000	100.0%
8801 Depreciation	150	150	0	0	0	0	0.0%
T9300 Total Other Expenses	150	150	0	0	0	0	0.0%
T8000 Total Expense	4,503,837	4,508,954	4,669,910	4,652,910	4,117,561	-535,349	(11.5%)
T7500 Charges For Services	208	260	0	0	0	0	0.0%
T8600 Non-Operating Income	0	-150	0	0	0	0	0.0%
T6000 Total Revenues	208	110	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-4,503,630	-4,508,844	-4,669,910	-4,652,910	-4,117,561	535,349	(11.5%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	19.0000	19.0000	15.0000	-4.0000	(21.1%)
8005 Regular Pay - PERS	1,182,052	1,233,893	1,607,030	1,607,030	1,265,560	-341,470	(21.2%)
8011 Overtime Pay	112	283	0	0	0	0	0.0%
8018 PST-Part Time Employees-	3,428	258	0	0	0	0	0.0%
8023 Auto Allowance	9,235	7,505	9,298	9,298	12,600	3,302	35.5%
8024 Personal Devlpmt Allowan	8,088	8,875	7,750	7,750	6,250	-1,500	(19.4%)
8027 Workers' Compensation	24,456	25,177	26,804	26,804	25,528	-1,276	(4.8%)
8031 General Liability	2,371	1,234	4,844	4,844	8,846	4,002	82.6%
8038 Employee Portion-PERS	47,215	51,403	54,961	54,962	43,029	-11,933	(21.7%)
8040 City Portion-PERS	140,042	140,282	175,473	175,473	144,552	-30,921	(17.6%)
8041 City Portion-PARS	0	269	0	0	0	0	0.0%
8044 Life Insurance	1,059	969	1,293	1,293	1,012	-281	(21.7%)
8045 Dental Insurance	9,133	11,380	9,752	9,751	7,956	-1,795	(18.4%)
8046 Medicare Total	17,537	19,588	23,439	23,440	18,351	-5,089	(21.7%)
8047 Long Term Disability	4,680	5,277	3,068	3,067	2,401	-666	(21.7%)
8049 Medical	166,063	181,925	192,384	192,384	161,448	-30,936	(16.1%)
8050 Benefits	213,360	222,718	0	0	0	0	0.0%
8053 W & P Severance Pay	6,986	83,834	0	0	0	0	0.0%
8056 Accrued Payroll Expense	14,018	7,884	0	0	0	0	0.0%
8058 Benefits Admin.	64,422	67,247	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-230,342	-230,342	100.0%
T8700 Total Personnel	1,914,524	2,070,001	2,116,096	2,116,096	1,467,192	-648,904	(30.7%)
8101 Materials And Supplies	61,455	21,927	56,679	56,679	56,679	0	0.0%
8103 Uniforms	0	45	0	0	0	0	0.0%
8108 Computer Related Supplies	1,004	131	930	930	930	0	0.0%
8109 Equip Purchases Under \$1	91,666	27,440	59,160	59,160	59,160	0	0.0%
8110 Outside Printing & Duplicati	93	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	12,603	0	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	42	101	17,500	17,500	17,500	0	0.0%
8114 Other Contract Services	634,511	580,349	494,632	529,632	494,632	-35,000	(6.6%)
8115 Consultant Services	54,981	18,131	13,000	13,000	13,000	0	0.0%
8116 Contract Maintenance	214,327	194,930	230,131	230,131	230,130	-1	0.0%
8117 Data Processing Operation	0	75	0	0	0	0	0.0%
8123 Moving Expenses	0	5,366	0	0	0	0	0.0%
8124 Dues And Memberships	5,998	2,399	5,150	5,150	5,150	0	0.0%
8125 Special Civic Events	450	280	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	0	42	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	129,321	93,854	3,810	3,810	3,810	0	0.0%
8128 Mileage	1,058	568	2,350	2,350	2,350	0	0.0%
8129 Education	11,465	948	16,890	16,890	16,890	0	0.0%
8130 Training Costs	934	0	1,000	1,000	1,000	0	0.0%
8133 Medicl Pay Doctors-Workr	1,388	1,749	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	992	1,910	3,710	3,710	3,710	0	0.0%
8136 Library Books	121	0	0	0	0	0	0.0%
8140 Telephone	632	255	0	0	0	0	0.0%
8144 Postage	33,151	38,970	35,000	35,000	35,000	0	0.0%
8212 Permits and Fees	166	0	0	0	0	0	0.0%
8218 Vehicle Rental	116	55	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-536	-157	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-260,000	-260,000	100.0%
T8800 Total Services & Supplie	1,255,939	989,370	940,942	975,942	680,941	-295,001	(30.2%)
8601 IS-Structural Maintenance	37,415	35,484	35,729	35,729	35,729	0	0.0%
8602 IS-Tenant Improvements	6,059	3,221	0	0	0	0	0.0%
8603 IS-Lockshop	9,641	15,436	175	175	175	0	0.0%
8604 IS-Utilities & Insurance-Hse	15,228	18,830	25,776	25,776	25,776	0	0.0%
8605 IS-Houskeeping Services	24,663	24,277	22,632	22,632	22,632	0	0.0%
8606 IS-Floors And Windows-	0	285	300	300	300	0	0.0%
8607 IS-Printing	13,436	14,205	33,222	33,222	33,222	0	0.0%
8608 IS-Mail - Basic Services	3,403	3,154	3,319	3,319	3,319	0	0.0%
8609 IS-Telephones - Basic	23,338	16,720	5,120	5,120	5,120	0	0.0%
8610 IS-Computer Ops-HP3000-	52,486	53,780	55,619	55,619	55,619	0	0.0%
8611 IS-ADS - Direct Request	0	0	2,675	2,675	2,675	0	0.0%
8612 IS-PC Direct Request	34,392	31,130	43,054	43,054	43,054	0	0.0%
8613 IS-Radio-Basic Services	1,496	1,673	1,636	1,636	1,636	0	0.0%
8620 IS-Building Preventive Main	11,194	10,734	10,974	10,974	10,974	0	0.0%
8622 IS-Telephones - Usage	1,484	1,401	24,164	24,164	24,164	0	0.0%
8623 IS-PC Training	0	0	8,124	8,124	8,124	0	0.0%
8624 IS-Enterprise Network	27,658	27,353	24,047	24,047	24,047	0	0.0%
8626 IS-Mail Direct Request	1,011	683	0	0	0	0	0.0%
8630 IS-AD&S-PeopleSoft	628,052	643,849	692,651	692,651	692,651	0	0.0%
8632 IS-AD&S-GIS	4,002	4,159	1,813	1,813	1,813	0	0.0%
8634 IS-Security Srvc at CityHal	15,636	15,636	15,905	15,905	15,905	0	0.0%
8641 IS-MS Licensing	2,275	1,960	2,027	2,027	2,027	0	0.0%
T9000 Total Internal Service C	912,868	923,969	1,008,963	1,008,963	1,008,963	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	400,000	400,000	100.0%
T9200 Total Transfers Out	0	0	0	0	400,000	400,000	100.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8801 Depreciation	150	150	0	0	0	0	0.0%
T9300 Total Other Expenses	150	150	0	0	0	0	0.0%
T8000 Total Expense	4,083,481	3,983,489	4,066,002	4,101,001	3,557,096	-543,905	(13.3%)
T7500 Charges For Services	33	260	0	0	0	0	0.0%
T8600 Non-Operating Income	0	-150	0	0	0	0	0.0%
T6000 Total Revenues	33	110	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-4,083,449	-3,983,379	-4,066,002	-4,101,001	-3,557,096	543,905	(13.3%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	6.0000	6.0000	6.0000	0.0000	0.0%
8005 Regular Pay - PERS	409,075	485,896	587,933	587,933	566,639	-21,294	(3.6%)
8010 Non Benefit Employees	0	10,658	0	0	0	0	0.0%
8011 Overtime Pay	1,003	2,761	0	0	0	0	0.0%
8018 PST-Part Time Employees-	39	0	0	0	0	0	0.0%
8023 Auto Allowance	0	0	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmnt Allowan	4,000	2,750	3,250	3,250	3,250	0	0.0%
8027 Workers' Compensation	8,428	9,912	9,760	9,760	11,446	1,686	17.3%
8031 General Liability	818	486	1,764	1,764	3,966	2,202	124.9%
8038 Employee Portion-PERS	16,047	22,137	19,990	19,990	19,266	-724	(3.6%)
8040 City Portion-PERS	48,583	53,393	63,820	63,820	64,721	901	1.4%
8041 City Portion-PARS	2	0	0	0	0	0	0.0%
8044 Life Insurance	333	353	470	470	453	-17	(3.6%)
8045 Dental Insurance	3,610	3,707	3,079	3,079	3,182	103	3.4%
8046 Medicare Total	3,467	4,894	8,525	8,525	8,216	-309	(3.6%)
8047 Long Term Disability	1,151	1,297	1,117	1,117	1,077	-40	(3.6%)
8049 Medical	52,539	59,589	60,060	60,060	64,579	4,519	7.5%
8050 Benefits	73,838	87,704	0	0	0	0	0.0%
8054 Vision Care	109	126	0	0	0	0	0.0%
8056 Accrued Payroll Expense	7,713	1,254	0	0	0	0	0.0%
8058 Benefits Admin.	22,295	26,481	0	0	0	0	0.0%
T8700 Total Personnel	653,051	773,399	762,312	762,312	750,396	-11,916	(1.6%)
8101 Materials And Supplies	5,208	9,957	5,000	5,000	5,000	0	0.0%
8108 Computer Related Supplies	0	0	1,200	1,200	1,200	0	0.0%
8109 Equip Purchases Under \$1	2,320	0	500	500	500	0	0.0%
8112 Legal and Other Advertisin	362	315	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	0	0	1,000	1,000	1,000	0	0.0%
8114 Other Contract Services	93	394	3,500	3,500	3,500	0	0.0%
8116 Contract Maintenance	695	825	0	0	12,500	12,500	100.0%
8124 Dues And Memberships	75	0	200	200	200	0	0.0%
8125 Special Civic Events	0	280	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	194	-250	134	134	134	0	0.0%
8128 Mileage	92	0	0	0	0	0	0.0%
8129 Education	0	0	500	500	500	0	0.0%
8130 Training Costs	34	0	0	0	0	0	0.0%
8140 Telephone	59	0	0	0	0	0	0.0%
8144 Postage	0	0	900	900	900	0	0.0%
8218 Vehicle Rental	11	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	9,142	11,521	12,934	12,934	25,434	12,500	96.6%
8601 IS-Structural Maintenance	11,223	6,457	6,502	6,502	6,502	0	0.0%
8602 IS-Tenant Improvements	210	0	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	5,736	3,427	4,690	4,690	4,690	0	0.0%
8605 IS-Houskeeping Services	7,398	4,418	4,118	4,118	4,118	0	0.0%
8607 IS-Printing	33,222	38,227	26,273	26,273	23,773	-2,500	(9.5%)
8608 IS-Mail - Basic Services	996	996	996	996	996	0	0.0%
8609 IS-Telephones - Basic	7,510	7,302	6,657	6,657	6,657	0	0.0%
8611 IS-ADS - Direct Request	0	0	10,000	10,000	0	-10,000	(100.0%)
8620 IS-Building Preventive Main	3,358	1,953	1,997	1,997	1,997	0	0.0%
8622 IS-Telephones - Usage	810	907	687	687	687	0	0.0%
8624 IS-Enterprise Network	8,095	8,638	7,594	7,594	7,594	0	0.0%
8634 IS-Security Srvcs at CityHal	4,690	4,690	2,894	2,894	2,894	0	0.0%
8641 IS-MS Licensing	666	650	640	640	640	0	0.0%
T9000 Total Internal Service C	83,914	77,665	73,048	73,048	60,548	-12,500	(17.1%)
T8000 Total Expense	746,107	862,585	848,294	848,294	836,378	-11,916	(1.4%)
T7500 Charges For Services	21	0	0	0	0	0	0.0%
T6000 Total Revenues	21	0	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-746,086	-862,585	-848,294	-848,294	-836,378	11,916	(1.4%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	17.7500	17.7500	19.7500	2.0000	11.3%
8005 Regular Pay - PERS	831,812	929,126	1,078,194	1,098,883	1,242,085	143,202	13.0%
8011 Overtime Pay	91	598	0	0	0	0	0.0%
8018 PST-Part Time Employees-	260	0	0	0	0	0	0.0%
8024 Personal Devlpmt Allowan	3,250	2,750	2,750	2,750	3,250	500	18.2%
8027 Workers' Compensation	17,141	18,954	17,842	18,315	25,406	7,091	38.7%
8031 General Liability	1,664	929	3,225	3,266	7,914	4,648	142.3%
8038 Employee Portion-PERS	31,044	36,473	36,659	37,362	42,231	4,869	13.0%
8040 City Portion-PERS	97,994	105,274	117,038	119,284	141,871	22,587	18.9%
8041 City Portion-PARS	11	0	0	0	0	0	0.0%
8044 Life Insurance	560	607	863	880	994	114	12.9%
8045 Dental Insurance	9,627	11,006	8,725	8,823	10,078	1,255	14.2%
8046 Medicare Total	9,237	10,539	15,634	15,934	18,010	2,076	13.0%
8047 Long Term Disability	2,049	2,211	2,042	2,081	2,354	273	13.1%
8049 Medical	151,804	170,642	170,170	172,095	204,244	32,149	18.7%
8050 Benefits	150,142	167,707	0	0	0	0	0.0%
8056 Accrued Payroll Expense	6,672	9,995	0	0	0	0	0.0%
8058 Benefits Admin.	45,334	50,637	0	0	0	0	0.0%
T8700 Total Personnel	1,358,691	1,517,447	1,453,141	1,479,673	1,698,436	218,763	14.8%
8101 Materials And Supplies	258,668	286,079	208,900	208,900	208,900	0	0.0%
8107 Equipment Lease Payment	19,722	0	0	0	0	0	100.0%
8108 Computer Related Supplies	0	60	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	359	189	5,000	5,000	5,000	0	0.0%
8110 Outside Printing & Duplicati	3,652	5,646	0	0	0	0	0.0%
8112 Legal and Other Advertisin	85	74	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	67,859	75,051	67,383	67,383	67,383	0	0.0%
8114 Other Contract Services	214,256	68,696	143,281	158,758	158,758	0	0.0%
8124 Dues And Memberships	448	1,012	1,100	1,100	1,100	0	0.0%
8126 Conf & Mtgs- Comm & Co	467	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	3,031	494	4,267	4,267	4,267	0	0.0%
8128 Mileage	238	170	0	0	0	0	0.0%
8129 Education	531	0	140	140	140	0	0.0%
8130 Training Costs	34	0	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	39	37	250	250	250	0	0.0%
8144 Postage	13	26	2,700	2,700	2,700	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	1,058	0	0	0	0	0.0%
8177 Program Expenditures	17,644	18,262	18,992	18,992	19,372	380	2.0%
8186 Discounts Lost	1,605	756	0	0	0	0	0.0%
8187 Discounts Earned	-1,575	-1,769	0	0	0	0	0.0%
8218 Vehicle Rental	61	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	587,138	455,841	453,013	468,490	468,870	380	0.1%
8504 Equipment	362,111	0	0	0	0	0	0.0%
8507 Contra Capital	-362,111	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	35,068	57,869	58,262	58,262	58,262	0	0.0%
8602 IS-Tenant Improvements	971	0	0	0	0	0	0.0%
8603 IS-Lockshop	5	5	105	105	105	0	0.0%
8604 IS-Utilities & Insurance-Hse	17,868	30,709	42,032	42,032	42,032	0	0.0%
8605 IS-Houskeeping Services	23,116	39,595	36,905	36,905	36,905	0	0.0%
8606 IS-Floors And Windows	0	485	2,000	2,000	2,000	0	0.0%
8607 IS-Printing	6,991	2,399	8,357	8,357	8,357	0	0.0%
8608 IS-Mail - Basic Services	2,781	3,113	2,946	2,946	2,946	0	0.0%
8609 IS-Telephones - Basic	21,017	21,383	15,873	15,873	15,873	0	0.0%
8611 IS-ADS - Direct Request	585	720	0	0	0	0	0.0%
8620 IS-Building Preventive Main	10,492	17,504	17,895	17,895	17,895	0	0.0%
8621 IS-Radio - Direct Request	0	0	500	500	500	0	0.0%
8622 IS-Telephones - Usage	4,456	3,054	4,026	4,026	4,026	0	0.0%
8623 IS-PC Training	0	0	500	500	500	0	0.0%
8624 IS-Enterprise Network	25,297	26,993	22,465	22,465	22,465	0	0.0%
8634 IS-Security Svcs at CityHal	14,655	14,655	25,935	25,935	25,935	0	0.0%
8641 IS-MS Licensing	2,081	2,152	1,894	1,894	1,894	0	0.0%
T9000 Total Internal Service C	165,382	220,637	239,695	239,695	239,695	0	0.0%
8676 Principal	0	0	209,442	209,442	214,625	5,183	2.5%
8677 Interest	7,176	13,171	11,722	11,722	5,072	-6,650	(56.7%)
T9100 Total Principal & Interes	7,176	13,171	221,164	221,164	219,697	-1,467	(0.7%)
8801 Depreciation	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T9300 Total Other Expenses	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T8000 Total Expense	2,156,906	2,281,824	2,441,742	2,483,751	2,699,627	215,876	8.7%
T7500 Charges For Services	0	50,000	150,750	150,750	150,750	0	0.0%
T7700 Operating Transfers In	0	0	0	0	77,084	77,084	100.0%
T8300 Miscellaneous Revenue	216,494	4,521	0	0	0	0	0.0%
T8500 Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085	-3,922	(0.3%)
T6000 Total Revenues	1,288,288	1,177,321	1,539,757	1,539,757	1,612,919	73,162	4.8%
NETFUNDS Net Surplus/Deficit	-868,618	-1,104,503	-901,985	-943,994	-1,086,708	-142,714	15.1%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0.0000	0.0000	10.7500	10.7500	11.7500	1.0000	9.3%
8005 Regular Pay - PERS	560,790	604,669	702,244	722,933	813,340	90,407	12.5%
8011 Overtime Pay	83	598	0	0	0	0	0.0%
8018 PST-Part Time Employees-	87	0	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	2,750	2,250	2,250	2,250	2,750	500	22.2%
8027 Workers' Compensation	11,554	12,335	11,602	12,074	16,256	4,182	34.6%
8031 General Liability	1,122	604	2,097	2,138	5,187	3,049	142.6%
8038 Employee Portion-PERS	20,367	24,225	23,876	24,580	27,654	3,074	12.5%
8040 City Portion-PERS	66,406	68,100	76,229	78,475	92,900	14,425	18.4%
8041 City Portion-PARS	4	0	0	0	0	0	0.0%
8044 Life Insurance	431	456	562	579	651	72	12.4%
8045 Dental Insurance	6,911	7,618	5,646	5,744	6,365	621	10.8%
8046 Medicare Total	5,868	6,389	10,183	10,483	11,793	1,310	12.5%
8047 Long Term Disability	1,284	1,359	1,328	1,367	1,539	172	12.6%
8049 Medical	103,029	111,397	110,110	112,035	129,159	17,124	15.3%
8050 Benefits	101,223	109,143	0	0	0	0	0.0%
8056 Accrued Payroll Expense	5,572	3,892	0	0	0	0	0.0%
8058 Benefits Admin.	30,563	32,954	0	0	0	0	0.0%
T8700 Total Personnel	918,046	985,990	946,126	972,658	1,107,593	134,935	13.9%
8101 Materials And Supplies	5,580	1,995	10,000	10,000	10,000	0	0.0%
8107 Equipment Lease Payment	53	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	0	18	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	2	0	383	383	383	0	0.0%
8114 Other Contract Services	16,868	11,453	15,031	30,508	30,508	0	0.0%
8124 Dues And Memberships	448	1,012	500	500	500	0	0.0%
8126 Conf & Mtgs- Comm & Co	467	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	3,031	494	3,067	3,067	3,067	0	0.0%
8128 Mileage	238	170	0	0	0	0	0.0%
8129 Education	531	0	140	140	140	0	0.0%
8130 Training Costs	34	0	0	0	0	0	0.0%
8135 Reference Matls Subscripti	0	0	100	100	100	0	0.0%
8144 Postage	0	11	2,600	2,600	2,600	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	1,058	0	0	0	0	0.0%
8218 Vehicle Rental	22	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	27,275	16,211	31,821	47,298	47,298	0	0.0%
8601 IS-Structural Maintenance	21,976	14,229	14,326	14,326	14,326	0	0.0%
8602 IS-Tenant Improvements	405	0	0	0	0	0	0.0%
8603 IS-Lockshop	0	0	105	105	105	0	0.0%
8604 IS-Utilities & Insurance-Hse	11,232	7,551	10,335	10,335	10,335	0	0.0%
8605 IS-Houskeeping Services	14,486	9,736	9,075	9,075	9,075	0	0.0%
8606 IS-Floors And Windows	0	485	0	0	0	0	0.0%
8607 IS-Printing	6,991	2,399	8,357	8,357	8,357	0	0.0%
8608 IS-Mail - Basic Services	1,619	1,951	1,784	1,784	1,784	0	0.0%
8609 IS-Telephones - Basic	14,712	14,082	9,729	9,729	9,729	0	0.0%
8611 IS-ADS - Direct Request	585	720	0	0	0	0	0.0%
8620 IS-Building Preventive Main	6,575	4,304	4,400	4,400	4,400	0	0.0%
8622 IS-Telephones - Usage	3,873	2,531	3,326	3,326	3,326	0	0.0%
8624 IS-Enterprise Network	15,853	16,916	13,606	13,606	13,606	0	0.0%
8634 IS-Security Srvcs at CityHal	9,184	9,184	6,377	6,377	6,377	0	0.0%
8641 IS-MS Licensing	1,304	1,394	1,147	1,147	1,147	0	0.0%
T9000 Total Internal Service C	108,794	85,482	82,567	82,567	82,567	0	0.0%
T8000 Total Expense	1,054,115	1,087,683	1,060,513	1,102,523	1,237,457	134,935	12.2%
T7500 Charges For Services	0	50,000	150,750	150,750	150,750	0	0.0%
T8300 Miscellaneous Revenue	216,494	4,521	0	0	0	0	0.0%
T6000 Total Revenues	216,494	54,521	150,750	150,750	150,750	0	0.0%
NETFUNDS Net Surplus/Deficit	-837,622	-1,033,163	-909,763	-951,773	-1,086,707	-134,935	14.2%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	7.0000	7.0000	8.0000	1.0000	14.3%
8005 Regular Pay - PERS	271,021	324,457	375,950	375,950	428,745	52,795	14.0%
8011 Overtime Pay	8	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	172	0	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	500	500	500	500	500	0	0.0%
8027 Workers' Compensation	5,587	6,619	6,241	6,241	9,150	2,909	46.6%
8031 General Liability	542	325	1,128	1,128	2,726	1,598	141.7%
8038 Employee Portion-PERS	10,677	12,248	12,782	12,782	14,577	1,795	14.0%
8040 City Portion-PERS	31,588	37,173	40,809	40,809	48,971	8,162	20.0%
8041 City Portion-PARS	7	0	0	0	0	0	0.0%
8044 Life Insurance	128	151	301	301	343	42	14.0%
8045 Dental Insurance	2,717	3,387	3,079	3,079	3,713	634	20.6%
8046 Medicare Total	3,369	4,150	5,451	5,451	6,217	766	14.0%
8047 Long Term Disability	765	852	714	714	815	101	14.1%
8049 Medical	48,775	59,244	60,060	60,060	75,086	15,026	25.0%
8050 Benefits	48,919	58,564	0	0	0	0	0.0%
8056 Accrued Payroll Expense	1,100	6,103	0	0	0	0	0.0%
8058 Benefits Admin.	14,771	17,683	0	0	0	0	0.0%
T8700 Total Personnel	440,646	531,457	507,016	507,015	590,843	83,828	16.5%
8101 Materials And Supplies	253,087	284,085	198,900	198,900	198,900	0	0.0%
8107 Equipment Lease Payment	19,669	0	0	0	0	0	100.0%
8108 Computer Related Supplies	0	60	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	359	189	5,000	5,000	5,000	0	0.0%
8110 Outside Printing & Duplicati	3,652	5,646	0	0	0	0	0.0%
8112 Legal and Other Advertisin	85	56	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	67,857	75,051	67,000	67,000	67,000	0	0.0%
8114 Other Contract Services	197,388	57,242	128,250	128,250	128,250	0	0.0%
8124 Dues And Memberships	0	0	600	600	600	0	0.0%
8127 Conf & Mtgs-City Departme	0	0	1,200	1,200	1,200	0	0.0%
8130 Training Costs	0	0	1,000	1,000	1,000	0	0.0%
8135 Reference Matls Subscripti	39	37	150	150	150	0	0.0%
8144 Postage	13	15	100	100	100	0	0.0%
8177 Program Expenditures	17,644	18,262	18,992	18,992	19,372	380	2.0%
8186 Discounts Lost	1,605	756	0	0	0	0	0.0%
8187 Discounts Earned	-1,575	-1,769	0	0	0	0	0.0%
8218 Vehicle Rental	39	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	559,863	439,630	421,192	421,192	421,572	380	0.1%
8504 Equipment	362,111	0	0	0	0	0	0.0%
8507 Contra Capital	-362,111	0	0	0	0	0	0.0%
8601 IS-Structural Maintenance	13,092	43,640	43,936	43,936	43,936	0	0.0%
8602 IS-Tenant Improvements	566	0	0	0	0	0	0.0%
8603 IS-Lockshop	5	5	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	6,636	23,158	31,697	31,697	31,697	0	0.0%
8605 IS-Houskeeping Services	8,630	29,859	27,830	27,830	27,830	0	0.0%
8606 IS-Floors And Windows	0	0	2,000	2,000	2,000	0	0.0%
8608 IS-Mail - Basic Services	1,162	1,162	1,162	1,162	1,162	0	0.0%
8609 IS-Telephones - Basic	6,305	7,302	6,144	6,144	6,144	0	0.0%
8620 IS-Building Preventive Main	3,917	13,200	13,495	13,495	13,495	0	0.0%
8621 IS-Radio - Direct Request	0	0	500	500	500	0	0.0%
8622 IS-Telephones - Usage	583	523	700	700	700	0	0.0%
8623 IS-PC Training	0	0	500	500	500	0	0.0%
8624 IS-Enterprise Network	9,444	10,077	8,859	8,859	8,859	0	0.0%
8634 IS-Security Srvc at CityHal	5,471	5,471	19,558	19,558	19,558	0	0.0%
8641 IS-MS Licensing	777	758	747	747	747	0	0.0%
T9000 Total Internal Service C	56,588	135,155	157,128	157,128	157,128	0	0.0%
8676 Principal	0	0	209,442	209,442	214,625	5,183	2.5%
8677 Interest	7,176	13,171	11,722	11,722	5,072	-6,650	(56.7%)
T9100 Total Principal & Interes	7,176	13,171	221,164	221,164	219,697	-1,467	(0.7%)
8801 Depreciation	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T9300 Total Other Expenses	38,518	74,729	74,729	74,729	72,929	-1,800	(2.4%)
T8000 Total Expense	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169	80,941	5.9%
T7700 Operating Transfers In	0	0	0	0	77,084	77,084	100.0%
T8500 Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085	-3,922	(0.3%)
T6000 Total Revenues	1,071,794	1,122,800	1,389,007	1,389,007	1,462,169	73,162	5.3%
NETFUNDS Net Surplus/Deficit	-30,996	-71,341	7,778	7,779	0	-7,779	(100.0%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	28.5000	28.5000	28.5000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-407,158	-407,158	100.0%
8005 Regular Pay - PERS	1,331,416	1,340,787	1,530,270	1,481,520	1,592,880	111,360	7.5%
8011 Overtime Pay	43,015	31,647	4,221	4,221	4,221	0	0.0%
8018 PST-Part Time Employees-	3,557	36,811	11,329	11,329	11,704	375	3.3%
8023 Auto Allowance	2,544	3,222	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	3,250	3,250	2,500	2,500	3,000	500	20.0%
8027 Workers' Compensation	27,501	28,103	25,764	25,765	32,304	6,539	25.4%
8031 General Liability	2,670	1,377	4,656	4,656	11,195	6,539	140.4%
8038 Employee Portion-PERS	51,553	55,097	52,555	52,554	54,158	1,604	3.1%
8040 City Portion-PERS	157,255	150,846	167,789	167,789	181,939	14,150	8.4%
8041 City Portion-PARS	143	1,636	467	467	468	1	0.2%
8044 Life Insurance	933	932	1,246	1,246	1,284	38	3.0%
8045 Dental Insurance	14,979	15,480	14,371	14,370	14,851	481	3.3%
8046 Medicare Total	14,409	15,800	22,582	22,582	23,266	684	3.0%
8047 Long Term Disability	2,882	2,910	2,949	2,948	3,039	91	3.1%
8049 Medical	272,433	275,749	280,280	280,280	301,178	20,898	7.5%
8050 Benefits	240,320	242,012	0	0	0	0	0.0%
8056 Accrued Payroll Expense	15,652	5,968	0	0	0	0	0.0%
8058 Benefits Admin.	72,562	73,073	0	0	0	0	0.0%
T8700 Total Personnel	2,257,073	2,284,701	2,120,979	2,072,227	1,828,328	-243,899	(11.8%)
8101 Materials And Supplies	64,766	46,106	62,425	62,425	62,425	0	0.0%
8103 Uniforms	0	418	0	0	0	0	0.0%
8105 Lease Payments	7,132	5,816	1,500	1,500	1,500	0	0.0%
8107 Equipment Lease Payment	14,881	0	43,900	43,900	43,900	0	0.0%
8108 Computer Related Supplies	700	0	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	5,838	0	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	0	2,977	15,334	15,334	15,334	0	0.0%
8112 Legal and Other Advertisin	562	347	2,600	2,600	2,600	0	0.0%
8113 Photo Copy Machine Maint	0	1,930	0	0	0	0	0.0%
8114 Other Contract Services	101,601	69,701	150,710	142,710	125,710	-17,000	(11.9%)
8115 Consultant Services	3,000	36,519	13,500	13,500	13,500	0	0.0%
8116 Contract Maintenance	15,271	23,341	58,580	58,580	58,580	0	0.0%
8117 Data Processing Operation	24,972	31,352	38,000	38,000	38,000	0	0.0%
8121 Computer (PC) Maint/Repa	13,038	11,759	0	0	0	0	0.0%
8124 Dues And Memberships	1,400	415	1,250	1,250	1,250	0	0.0%
8125 Special Civic Events	0	1,000	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	4,314	1,748	2,570	2,570	2,570	0	0.0%
8128 Mileage	256	245	1,795	1,795	1,795	0	0.0%
8129 Education	230	0	5,000	5,000	5,000	0	0.0%
8135 Reference Matls Subscripti	0	0	1,800	1,800	1,800	0	0.0%
8144 Postage	62,645	89,841	45,837	45,837	45,837	0	0.0%
8154 Audio Visual Materials	0	0	100	100	100	0	0.0%
8218 Vehicle Rental	78	22	415	415	415	0	0.0%
8290 Cell Phone Reimbursement	-423	-581	0	0	0	0	0.0%
T8800 Total Services & Supplie	320,260	322,957	445,316	437,316	420,316	-17,000	(3.9%)
8601 IS-Structural Maintenance	53,304	27,340	27,527	27,527	27,527	0	0.0%
8602 IS-Tenant Improvements	2,957	3,258	5,100	5,100	5,100	0	0.0%
8603 IS-Lockshop	179	138	785	785	785	0	0.0%
8604 IS-Utilities & Insurance-Hse	27,120	14,508	19,859	19,859	19,859	0	0.0%
8605 IS-Houskeeping Services	35,137	18,706	17,436	17,436	17,436	0	0.0%
8606 IS-Floors And Windows	970	0	0	0	0	0	0.0%
8607 IS-Printing	78,943	94,017	32,069	32,069	32,069	0	0.0%
8608 IS-Mail - Basic Services	4,814	4,980	5,145	5,145	5,145	0	0.0%
8609 IS-Telephones - Basic	28,360	26,691	29,698	29,698	29,698	0	0.0%
8611 IS-ADS - Direct Request	360	0	0	0	0	0	0.0%
8620 IS-Building Preventive Main	15,947	8,269	8,455	8,455	8,455	0	0.0%
8621 IS-Radio - Direct Request	158	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	7,706	6,457	4,688	4,688	4,688	0	0.0%
8624 IS-Enterprise Network	39,126	43,189	40,500	40,500	40,500	0	0.0%
8626 IS-Mail Direct Request	6,740	7,580	2,372	2,372	2,372	0	0.0%
8632 IS-AD&S-GIS	225	720	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	22,275	22,275	12,253	12,253	12,253	0	0.0%
8641 IS-MS Licensing	3,218	3,700	3,414	3,414	3,414	0	0.0%
T9000 Total Internal Service C	327,539	281,827	209,301	209,301	209,301	0	0.0%
T8000 Total Expense	2,904,872	2,889,485	2,775,596	2,718,844	2,457,945	-260,899	(9.6%)
T7500 Charges For Services	0	181,886	50,000	50,000	50,000	0	0.0%
T7600 Charges For Services-Qu	0	0	54,234	54,234	161,703	107,469	198.2%
T7800 Fines and Forfeitures	110,040	71,819	0	29,450	30,000	550	1.9%
T8300 Miscellaneous Revenue	149,807	72,990	82,988	82,988	80,000	-2,988	(3.6%)
T6000 Total Revenues	259,847	326,695	187,222	216,672	321,703	105,031	48.5%
NETFUNDS Net Surplus/Deficit	-2,645,024	-2,562,790	-2,588,374	-2,502,172	-2,136,242	365,930	(14.6%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	16.4000	16.4000	16.4000	0.0000	0.0%
8005 Regular Pay - PERS	968,224	1,054,796	1,275,945	1,275,945	1,287,059	11,114	0.9%
8011 Overtime Pay	661	144	6,678	6,678	6,678	0	0.0%
8018 PST-Part Time Employees-	98	12,880	0	0	0	0	0.0%
8023 Auto Allowance	2,120	3,116	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmt Allowan	8,375	6,250	5,950	5,950	6,450	500	8.4%
8027 Workers' Compensation	19,947	21,781	21,773	21,774	25,944	4,170	19.2%
8031 General Liability	1,937	1,068	3,935	3,935	8,991	5,056	128.5%
8038 Employee Portion-PERS	37,144	45,169	44,687	44,686	43,760	-926	(2.1%)
8040 City Portion-PERS	115,007	118,293	142,669	142,670	147,008	4,338	3.0%
8041 City Portion-PARS	4	508	0	0	0	0	0.0%
8044 Life Insurance	714	755	1,051	1,052	1,030	-22	(2.1%)
8045 Dental Insurance	8,202	9,247	8,417	8,417	8,699	282	3.3%
8046 Medicare Total	10,686	13,053	19,058	19,057	18,662	-395	(2.1%)
8047 Long Term Disability	2,496	2,779	2,492	2,492	2,440	-52	(2.1%)
8049 Medical	147,220	161,305	164,164	164,164	176,517	12,353	7.5%
8050 Benefits	174,764	190,391	0	0	0	0	0.0%
8054 Vision Care	11	0	0	0	0	0	0.0%
8056 Accrued Payroll Expense	11,912	11,374	0	0	0	0	0.0%
8058 Benefits Admin.	52,768	57,486	0	0	0	0	0.0%
T8700 Total Personnel	1,562,291	1,710,393	1,699,363	1,699,364	1,736,837	37,473	2.2%
8101 Materials And Supplies	12,522	12,003	13,715	13,715	13,715	0	0.0%
8108 Computer Related Supplies	0	2,530	1,000	1,000	1,000	0	0.0%
8109 Equip Purchases Under \$1	0	0	2,000	2,000	2,000	0	0.0%
8110 Outside Printing & Duplicati	0	0	2,150	2,150	2,150	0	0.0%
8113 Photo Copy Machine Maint	1,952	0	0	0	0	0	0.0%
8114 Other Contract Services	72,898	164,045	49,597	129,597	129,597	0	0.0%
8115 Consultant Services	29,545	14,900	0	0	0	0	0.0%
8116 Contract Maintenance	13,143	0	55,000	55,000	55,000	0	0.0%
8117 Data Processing Operation	1,050	1,512	12,550	12,550	12,550	0	0.0%
8124 Dues And Memberships	1,440	469	606	606	606	0	0.0%
8125 Special Civic Events	0	80	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	896	1,562	6,089	6,089	5,389	-700	(11.5%)
8128 Mileage	416	124	350	350	350	0	0.0%
8129 Education	250	800	596	596	596	0	0.0%
8130 Training Costs	584	0	0	0	0	0	0.0%
8135 Reference Matls Subscripti	2,482	2,124	1,425	1,425	1,425	0	0.0%
8144 Postage	33	37	5,158	5,158	5,158	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	1,715	0	0	0	0	0.0%
8218 Vehicle Rental	22	11	0	0	0	0	0.0%
T8800 Total Services & Supplie	137,232	201,911	150,236	230,236	229,536	-700	(0.3%)
8601 IS-Structural Maintenance	35,348	21,318	21,458	21,458	21,458	0	0.0%
8602 IS-Tenant Improvements	1,355	90	0	0	0	0	0.0%
8603 IS-Lockshop	999	5	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	18,108	11,314	15,480	15,480	15,480	0	0.0%
8605 IS-Houskeeping Services	23,301	14,586	13,592	13,592	13,592	0	0.0%
8606 IS-Floors And Windows	0	465	0	0	0	0	0.0%
8607 IS-Printing	17,352	16,316	14,508	14,508	14,508	0	0.0%
8608 IS-Mail - Basic Services	4,399	4,067	4,066	4,066	4,066	0	0.0%
8609 IS-Telephones - Basic	18,330	15,125	13,313	13,313	13,313	0	0.0%
8611 IS-ADS - Direct Request	1,169	1,440	90,000	38,000	38,000	0	0.0%
8620 IS-Building Preventive Main	10,574	6,448	6,591	6,591	6,591	0	0.0%
8622 IS-Telephones - Usage	1,876	1,604	4,223	4,223	4,223	0	0.0%
8624 IS-Enterprise Network	25,500	35,272	31,008	31,008	31,008	0	0.0%
8634 IS-Security Srvc at CityHal	14,773	19,149	9,552	9,552	9,552	0	0.0%
8641 IS-MS Licensing	2,097	2,181	2,614	2,614	2,614	0	0.0%
T9000 Total Internal Service C	175,181	149,379	226,404	174,404	174,404	0	0.0%
T8000 Total Expense	1,874,705	2,061,683	2,076,003	2,104,004	2,140,777	36,773	1.7%
T6800 Non Building Licenses an	-103	0	0	0	0	0	0.0%
T7500 Charges For Services	195	0	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	37,330	47,337	37,330	37,330	40,000	2,670	7.2%
T6000 Total Revenues	37,422	47,337	37,330	37,330	40,000	2,670	7.2%
NETFUNDS Net Surplus/Deficit	-1,837,283	-2,014,346	-2,038,673	-2,066,674	-2,100,777	-34,103	1.7%

7.34

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	12.4000	12.4000	12.4000	0.0000	0.0%
8005 Regular Pay - PERS	784,736	810,489	999,415	999,415	1,009,068	9,653	1.0%
8011 Overtime Pay	566	144	6,678	6,678	6,678	0	0.0%
8018 PST-Part Time Employees-	98	12,880	0	0	0	0	0.0%
8023 Auto Allowance	2,120	3,116	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmnt Allowan	6,750	5,250	4,950	4,950	5,450	500	10.1%
8027 Workers' Compensation	16,168	16,797	17,136	17,137	20,329	3,192	18.6%
8031 General Liability	1,570	823	3,097	3,097	7,045	3,948	127.5%
8038 Employee Portion-PERS	29,426	33,834	35,190	35,189	34,308	-881	(2.5%)
8040 City Portion-PERS	93,167	91,171	112,349	112,349	115,256	2,907	2.6%
8041 City Portion-PARS	4	508	0	0	0	0	0.0%
8044 Life Insurance	572	576	828	829	807	-22	(2.6%)
8045 Dental Insurance	7,522	8,421	6,364	6,364	6,577	213	3.3%
8046 Medicare Total	7,992	9,409	15,007	15,007	14,631	-376	(2.5%)
8047 Long Term Disability	2,054	2,191	1,961	1,961	1,912	-49	(2.5%)
8049 Medical	114,107	118,789	124,124	124,124	133,464	9,340	7.5%
8050 Benefits	141,645	146,293	0	0	0	0	0.0%
8056 Accrued Payroll Expense	7,912	9,241	0	0	0	0	0.0%
8058 Benefits Admin.	42,768	44,172	0	0	0	0	0.0%
T8700 Total Personnel	1,259,176	1,314,104	1,329,644	1,329,644	1,359,126	29,482	2.2%
8101 Materials And Supplies	5,911	8,785	3,715	3,715	3,715	0	0.0%
8109 Equip Purchases Under \$1	0	0	2,000	2,000	2,000	0	0.0%
8114 Other Contract Services	24,387	87,844	4,747	84,747	84,747	0	0.0%
8115 Consultant Services	29,545	5,900	0	0	0	0	0.0%
8117 Data Processing Operation	1,050	1,512	12,550	12,550	12,550	0	0.0%
8124 Dues And Memberships	1,290	274	606	606	606	0	0.0%
8125 Special Civic Events	0	80	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	377	778	5,654	5,654	4,389	-1,265	(22.4%)
8128 Mileage	0	124	350	350	350	0	0.0%
8129 Education	0	275	596	596	596	0	0.0%
8135 Reference Matls Subscripti	875	775	1,300	1,300	1,300	0	0.0%
8144 Postage	33	37	5,158	5,158	5,158	0	0.0%
8218 Vehicle Rental	22	11	0	0	0	0	0.0%
T8800 Total Services & Supplie	63,489	106,394	36,676	116,676	115,411	-1,265	(1.1%)
8601 IS-Structural Maintenance	25,997	15,455	15,557	15,557	15,557	0	0.0%
8602 IS-Tenant Improvements	1,180	90	0	0	0	0	0.0%
8603 IS-Lockshop	999	5	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	13,320	8,202	11,223	11,223	11,223	0	0.0%
8605 IS-Houskeeping Services	17,137	10,574	9,854	9,854	9,854	0	0.0%
8606 IS-Floors And Windows	0	465	0	0	0	0	0.0%
8607 IS-Printing	14,887	13,498	11,500	11,500	11,500	0	0.0%
8608 IS-Mail - Basic Services	3,403	3,237	3,236	3,236	3,236	0	0.0%
8609 IS-Telephones - Basic	12,922	11,474	12,289	12,289	12,289	0	0.0%
8611 IS-ADS - Direct Request	1,169	1,440	0	0	0	0	0.0%
8620 IS-Building Preventive Main	7,777	4,674	4,778	4,778	4,778	0	0.0%
8622 IS-Telephones - Usage	1,731	1,553	3,653	3,653	3,653	0	0.0%
8624 IS-Enterprise Network	18,754	28,074	24,680	24,680	24,680	0	0.0%
8634 IS-Security Svcs at CityHal	10,865	15,241	6,925	6,925	6,925	0	0.0%
8641 IS-MS Licensing	1,542	1,738	2,080	2,080	2,080	0	0.0%
T9000 Total Internal Service C	131,683	115,721	105,776	105,776	105,776	0	0.0%
T8000 Total Expense	1,454,349	1,536,219	1,472,095	1,552,096	1,580,312	28,217	1.8%
T6800 Non Building Licenses an	-103	0	0	0	0	0	0.0%
T7500 Charges For Services	20	0	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	37,330	47,337	37,330	37,330	40,000	2,670	7.2%
T6000 Total Revenues	37,247	47,337	37,330	37,330	40,000	2,670	7.2%
NETFUNDS Net Surplus/Deficit	-1,417,102	-1,488,881	-1,434,765	-1,514,766	-1,540,312	-25,547	1.7%

DEPARTMENT SUMMARY

Fire

Mission Statement

The mission of the Pasadena Fire Department is to provide protection of life, property and the environment from the effects of fires, medical emergencies, and hazards; we engage the community in our mission through progressive community outreach.

Program Description

Through the Fire Administration Headquarters and eight strategically-located fire stations, the Fire Department strives to maintain a safe community and contribute to an improved quality of life by providing innovative and progressive public safety services. By engaging the community in our mission through open and continuing community outreach, the Fire Department seeks to ensure our services continue to be industry-leading and relevant to the needs of the citizens and businesses in the community. By applying the core values of accountability, integrity and flexibility, the Fire Department leads Pasadena towards a safer, more secure and prosperous community for the future.

Public safety services provided by the Department include: fire prevention and suppression; emergency medical services (paramedics); elimination of fire and life safety hazard in buildings through the development and enforcement of State and City Fire and Building Codes; repeated inspection of new construction projects; hazardous vegetation management; regulation and disclosure of hazardous materials storage, handling and use; underground chemical storage tank inspections and permits; inspections of public assembly facilities, public and private schools, health care institutions, residential care facilities, day care facilities for both the young and elderly, multi-unit residential housing, mercantile businesses and offices and high rise buildings; maintenance of fire protection equipment and systems; special event planning to ensure the safety of the public; disaster preparedness planning; and training of businesses, City staff, neighborhoods and other citizen groups in fire prevention and disaster preparedness and mitigation.

Departmental Relationship to City Council Goals

• Assure a Safe and Secure Community

The Fire Department directly supports the City Council's goal of Assuring Community Safety and Security through its efforts to protect life and preserve property by providing exceptional emergency medical care, superior fire protection, responsive and aggressive code enforcement, and quality customer-centered public education. The Department continues to focus on community participation in prevention and education efforts.

Major Accomplishments

The following accomplishments were provided during fiscal year 2010:

- Several Pasadena Emergency Response Team (PERT) courses were conducted, successfully training over 200 residents collectively. Other larger institutions in town also engaged in the full 12-hour PERT training including: Avon, Kaiser Permanente, Fuller Seminary, Pasadena Unified School District, Westridge School, The Waverly School and Avery Dennison.
- Entered into third party agreement for Emergency Management Services (EMS) billing/collections and electronic patient care reporting, which will enhance customer service while increasing revenues to support the overall EMS Program?

Fire

- With the Station Fire, the largest wildland fire in Los Angeles County history, the Pasadena Fire Department provided structure protection for our neighboring communities while focusing on protecting several hundred residents in our own foothills. The subsequent threat of mud and debris flow forged sheltering/evacuation collaborated efforts to assist our neighboring cities if affected.
- Started the Red Flag Parking process to limit parking in the High Hazard Brush areas during high fire danger.
- In 2005, the Pasadena Fire Department, under the direction of Fire Chief Dennis Downs, embarked upon the first Pasadena Fire Department Strategic Plan. The plan covered a five year period from 2005-2010. Ninety-eight percent of the Plan's goals have been completed. The Plan has been credited with providing the Fire Department with unified direction and fiscal guidance.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY2010 Adopted	FY2010 Revised	FY 2011 Recommend
FTEs	186,500	186,500	185,500	185,500	184,500
Appropriations	38,241,767	40,085,306	39,846,365	40,516,366	40,605,577
General Fund	38,241,767	40,085,306	39,846,365	40,516,366	40,605,577

Fire Department - All Divisions

Council Goal: Ensure Public Safety

Objectives:

- A. Protect property from fire and other hazards

Measures:

		Actual FY2009	Target FY2010	Mid-Year 2010	Target FY2011
1	Fire companies to arrive within 5 minutes of being dispatched to building fires	79%	90%	57%	90%
2	Contain fires to the room or area found upon arrival of suppression crew(s)	100%	90%	100%	90%

Notes:

Fire

Minimize the effects of illness and injury

<i>Measures:</i>		Actual FY2009	Target FY2010	Mid-Year 2010	Target FY2011
1	First responders with basic life support (BLS) and an automated external defibrillator capability to arrive within five (5) minutes of being dispatched	91%	90%	90%	90%
2	First responders with advance life support (ALS) to arrive within eight (8) minutes of being dispatched	99%	90%	99%	100%

Notes:

C. Minimize Fire & Life Safety Hazards in Buildings

<i>Measures:</i>		Actual FY2009	Target FY2010	Mid-Year 2010	Target FY2011
1.a	Number of total high rise structures inspected	43	43	43	43
1.b	Percent of total high rise structures in compliance of fire and life safety regulations	100%	90%	100%	90%
2.a	Number of total institutional, educational and residential care facilities inspected	202	255	161	255
2.b	Percent of total institutional, educational and residential care facilities in compliance of fire and life safety regulations	90%	90%	100%	90%
3.a	Number of total hazardous material occupancies inspected	240	240	240	240
3.b	Percent of total hazardous material occupancies in compliance of fire and life safety regulations	76%	90%	76%	90%
4.a	Number of total public assembly occupancies inspected	620	620	360	620
4.b	Percent of total public assembly occupancies in compliance of fire and life safety regulations	79%	90%	100%	90%
5.a	Number of total business and mercantile occupancies inspected	1005	1500	855	1,500
5.b	Percent of total business and mercantile occupancies in compliance of fire and life safety regulations				90%
6.a	Number of total multi-family residential structures inspected	602	2230	1249	2,230
6.b	Percent of total multi-family residential structures in compliance of fire and life safety regulations				90%
7.a	Percent of total newly constructed buildings during fiscal year inspected	100%	100%	100%	100%
7.b	Percent of total newly constructed buildings in compliance of fire and life safety regulations	100%	90%	100%	90%

Notes:

D. Minimize Hazards in City's Brush Areas

<i>Measure(s):</i>		Actual FY2009	Target FY2010	Mid-Year 2010	Target FY2011
1	Number of homes located in the brush area surveyed and inspected	2167	2200	0	2200
2	Percent of homes in compliance of Hazardous Vegetation Ordinance				100%

Notes:

Fire

- E. Ensure a high level of customer satisfaction with services

<i>Measure(s):</i>		Actual FY2009	Target FY2010	Mid-Year 2010	Target FY2011
1	Percent of the citizenry responding to solicited customer feedback are satisfied and/or very satisfied with fire, emergency medical services and community outreach services		90%	90%	90%
2	Percent of plans checks processed within 30 days of submittal date	100%	90%	100%	90%

Notes:

Changes from Prior Year

- Cost Changes:** The fiscal year 2011 budget represents a net increase of \$89,212 in comparison to the revised fiscal year 2010 budget. The personnel cost increase of \$391,369 is primarily due to general liability, SPERS, workers' compensation, and adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings included in the FY10 budget. The Fire Department also included proposed personnel cost control managed savings in the amount of \$1,000,000 to offset some of the personnel increases. The worker's compensation rate increase is due to the significant cost of the claims. The general liability rate increased primarily due to one large claim payment in the amount of \$1,579,777 in FY2009 for a lost case verdict associated with employment practice liability, and as a result, it drove up the FY2011 general liability rate for the Fire Department. Services and supplies decreased by \$424,622 due to a City Council approved one time FY2010 mid-year budget increase of \$360,000 for the 2008 Urban Area Security Initiative Grant which is not budgeted for FY2011, City Council approved one time FY2010 mid-year budget increase of \$117,380 for the set up cost of the Pasadena Local Emergency Alert System, offset by a City Council approved increase of \$73,357 for on going annual cost associated with the Pasadena Local Emergency Alert System, and proposed departmental cost controls of \$20,599. Internal transfers increased by \$122,465 due to the Information Technology Analyst II transferring to the Department of Information Technology.
- FTE Changes:** 1 FTE Information Technology Analyst II was transferred to the Department of Information Technology.

Future Outlook

- During the first half of Fiscal Year 2011, the Pasadena Fire Department will again move forward to develop a new 2010—2015 Strategic Plan.
- The Fire Department will enforce the State of California adopted new Fire Code in January 2011, which will require all new-single family residences to install fire sprinklers.
- The Fire Department will continue to progress towards achieving accreditation from the Center for Public Safety Excellence.
- Paramedic billing processes will be fully automated in order to allow for more timely and efficient billing of our customers.
- The Fire Department will continue to lead efforts to ensure all City staff maintains proper training in the National Incident Management System (NIMS), as mandated by the federal government.

Division Summary Fire Administration

Mission Statement

The mission of Fire Administration is to provide leadership and a vision for the Department that is consistent with City Council policies and community expectations; encourage the success of our members by budgeting for training opportunities and state of the art equipment; and provide leadership in City wide emergency management.

Program Description

Fire Administration strives to foster and maintain relationships and partnerships with other City departments, various community groups, professional organizations, surrounding jurisdictions and other governmental agencies in ways that contribute to the best possible service delivery to our customers. Additionally, this Division provides administrative oversight and coordination of emergency management planning, training and operations for the City.

Fire Administration's overall responsibilities consist of sound fiscal management, personnel management, emergency scene management, department-wide administration and emergency management coordination. Fire Administration provides overall planning, control and administration of all Fire Department activities, including administrative support for all Divisions and sections of the Department. Fire Administration is ultimately responsible for all agenda reports, training approval, budgeting, procurement, payroll, information technology management and personnel actions. The Division participates in administrative oversight of the Verdugo Fire Communications Center.

The Division's Emergency Management Coordinator delivers and coordinates training for all City employees in the areas of emergency management (disaster preparedness) and specific training for Emergency Operation Center (EOC) responders. In addition, the Emergency Management Coordinator provides citizen disaster training through the Pasadena Emergency Response Team (PERT) program and serves as the Department's public information officer and the City's Area C liaison.

Major Accomplishments

Several Pasadena Emergency Response Team (PERT) courses were conducted, successfully training over 200 residents collectively. Other larger institutions in town also engaged in the full 12-hour PERT training including: Avon, Kaiser Permanente, Fuller Seminary, Pasadena Unified School District, Westridge School, The Waverly School and Avery Dennison.

With the Station Fire, the largest wildland fire in Los Angeles County history, the Pasadena Fire Department provided structure protection for our neighboring communities while focusing on protecting several hundred residents in our own foothills. The subsequent threat of mud and debris flow forged sheltering/evacuation collaborated efforts to assist our neighboring cities if affected.

Under the direction of the Fire Department, Emergency Operations Center (EOC) exercises were conducted in collaboration with the American Red Cross, Pasadena Humane Society, Pasadena Unified School District and a myriad of internal stakeholders. Additionally, City-wide National Incident Management (NIMS) course was held to certify city employees to meet federal guidelines.

The Fire Department supported the Pasadena Health Department with two large Point of Dispensing (POD) clinics for the H1N1 community vaccinations.

Fire

The Department will continue to be proactive in promoting our goals, objectives and mission statement via seasonal press conferences, press releases, on-scene information and via our website.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY2010 Adopted	FY2010 Revised	FY 2011 Recommend
FTEs	3.000	3.000	3.000	3.000	3.000
Appropriations	680,253	679,371	663,850	781,229	636,636
General Fund	680,253	679,371	663,850	781,229	636,636

Changes from Prior Year

- *Cost Changes:* The fiscal year 2011 budget represents a net decrease of \$144,592 in comparison to the revised fiscal year 2010 budget. The personnel cost decreased by \$100,569 primarily due to proposed departmental cost controls associated with personnel managed savings. Services and Supplies decreased by \$44,023 due to City Council approved one time FY2010 mid-year budget increase of \$117,380 for the set up cost of the Pasadena Local Emergency Alert System, offset by a City Council approved increase of \$73,357 for on going annual cost associated with the Pasadena Local Emergency Alert System.
- *FTE Changes:* No Change

Future Outlook

The Department will ensure all City personnel are certified in respective, mandated NIMS courses. At least two full EOC exercises will be conducted and quarterly trainings for EOC responders will continue. A PERT refresher course will be developed to take community training to the next level for residents, businesses, schools and faith based community organizations.

Kaiser Permanente, Fuller Seminary and Parsons have committed to planning an earthquake exercise in conjunction with the City's Emergency Operations Center (EOC) personnel for the 2010 Great Shakeout.

Ongoing collaborative training with the County Office of Emergency Management and neighboring cities will focus on mass evacuation plans and managing spontaneous volunteers in a disaster.

Division Summary Operations

Mission Statement

The mission of the Operations Division is to maintain a constant state of readiness to respond to all requests for services through training, maintenance of equipment, and a desire to serve our community.

Program Description

The Operations Division responds to all natural and man-made emergencies, including but not limited to fire, medical, flood, earthquake, hazardous material and extrication incidents, and also provides non-emergency public assistance. The Operations Bureau includes fire operations, emergency medical services, training, and acts as Verdugo Fire Communications Center liaison.

The Operations Division concentrates on the most traditional elements of the Department's mission, in that Operations is responsible for all duties related to responding to emergencies. While maintaining constant readiness for fire and other emergency responses, this Division provides 24-hour emergency medical services for on-scene emergency medical care and transportation to medical facilities as necessary. This service is provided through the maintenance of a paramedic program; emergency medical technician program; in-service medical training, planning, staffing, and operation of emergency medical coverage for special events; medical-legal record custody and initiation of service billing orders; field training services for emergency medical technician students and Mobile Intensive Care Nurses (MICN); coordination of a citizens' volunteer Emergency Medical Services Reserve Unit (EMSR); and court litigation process follow-through as required.

The Operations Division's functions also include fire prevention and hazard abatement; pre-fire planning, public education; a considerable amount of in-service training; as well as logistical support in the areas of facility maintenance, communications, equipment maintenance, and apparatus replacement and maintenance. The Training Division administers all Fire Department training and educational activities and issues related to personnel safety.

Major Accomplishments

- Entered into third party agreement for EMS billing/collections and electronic patient care reporting.
- Piloted the LUCAS chest compression device and only agency in Los Angeles County with approval to do so.
- Re-established the vial-of-life to the community.
- Continued to upgrade and reprogram the Department's radios to meet new frequency standards.
- Tested and inventoried all Department hose to meet National Fire Protection Association (NFPA) and California Occupational Safety and Health Association (CAL OSHA) standards.
- Developed a new electronic reporting system for damaged equipment and apparatus reports.
- Standardized equipment carried on engine companies, truck companies and rescue ambulances.
- Developed a maintenance and replacement plan for wood fire service ladders.
- Purchased new breathing apparatus through the federal grant program.
- Conducted ongoing fire equipment maintenance, repairs and replacement.
- Placed two new pumpers into service at Fire Stations 38 and 39.
- Developed training and placed into service the new water tender.
- The installation of a Plymovent Vent Vehicle Exhaust System at Fire Station 39.

- Egress window installation in the Men's Dorm at Fire Station 32.
- Replaced the roof and exterior doors on a storage building at Fire Station 38.
- Have established a Fire Station Design Standards Committee.
- Will complete an Essential Facilities Building and Seismic Safety Study of seven of our existing Fire Stations.
- Replacement of 12 mattresses at Fire Station.
- Developed Revenue Sharing with Glendale College which resulted in receiving \$33,000 for training
- Completed a Firefighter Recruit Academy.
- Delivered Defensive Driver "Train the Trainer" program for 15 employees.
- One chief officer was selected as a US&R subject matter expert for Office of Emergency Services (OES) FIRESCOPE committee, elected as Co-Chair.
- Conducted Fire Simulation training sessions with Shift Captains to improve fire ground tactics and strategy, communications, command/control and safety issues.
- Conducted a High-rise Operations review for all 3 shifts that included a class room review and drill at 940 E Colorado.
- Implemented and oversaw "After Action Reviews" of all major incidents. Reviewed dispatch tapes, fire ground tactics and strategy, communications, command/control, lessons learned and safety issues.
- Conducted regular Captain's meetings to keep shift personnel informed on Department issues.
- 100% of the probationary Fire Fighters on B shift successfully completed their probationary exams.
- Assisted in the planning and implementation of a Multi-Agency Drill that simulated a "Train Fire in the Colorado Box" on 11/6/09. Outside agencies that participated were Mass Transit Authority (MTA), LA County Sheriffs, and Pasadena Police Department.
- Established and implemented a new contact procedure for the Pasadena Water Department to follow when a water system shut down occurs in the City.
- Volunteer Fire Photographers photographed PFD functions and emergencies throughout the year. Some of these photos were used to enhance the Department's web site, released to the media for press coverage at incidents and use to enhance the Department's annual report.
- Assessed and updated the Explorer Program curriculum, a 37% increase in enrollment occurred during this year.
- Oversaw the purchase, issuing and maintenance of the 43 different PPE/Uniform items the Department is required to issues its Fires Fighters, Emergency Medical Service Reserves and Fire Explorers to meet all current Cal-OSHA, American National Standards Institute (ANSI) , NFPA, memorandum of understanding (MOU) and department requirements.
- Outfitted all line personnel with new upgraded wildland brush boots, larger brush shrouds and improved brush goggles to improve fire ground safety.
- In the final processes of purchasing and installing a new personal protective equipment (PPE) extractor and dryer at FS32 to enhance PPE maintenance program.
- Established and implemented a PPE committee to evaluate and field test PPE items for current and future purchases to improve safety and reduce costs.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY2010 Adopted	FY2010 Revised	FY 2011 Recommended
FTEs	161.500	161.500	161.500	161.500	161.500
Appropriations	32,692,938	33,648,142	34,066,885	34,253,663	34,804,697
General Fund	32,692,938	33,648,142	34,066,885	34,253,663	34,804,697

Changes from Prior Year

- *Cost Changes:* The fiscal year 2011 budget represents a net increase of \$551,034 in comparison to the revised fiscal year 2010 budget. The personnel cost increased by \$556,034 primarily due to general liability, SPERS, workers' compensation, medical, adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings. The Fire Department also included proposed cost control managed savings to offset some of the personnel increases. Services and supplies decreased by \$5,000 as a result of budgeting equipment lease cost that is consistent with the FY2011 debt service schedule.
- *FTE Changes:* No Change

Future Outlook

- Continue to conduct annual hose testing to meet standards.
- Repair and or replace Department wood ladders as needed.
- Complete the tool upgrades as required to meet NFPA standards.
- Repair or replace firefighting equipment on all front line and reserve apparatus.
- Replace expired Department flack vests carried on fire apparatus.
- Place into service the Departments' new aerial ladder truck.
- Provide training for all new equipment placed into service.
- Purchase safety equipment to meet new 2010 NFPA standards for fire apparatus and equipment.
- Continue to maintain the Departments' radio program to ensure full capability with new frequencies.
- Develop and produce a new more detailed brush fire response program.
- Assist the Training Division with career and promotional track training.

Division Summary Prevention and Administrative Services

Mission Statement

The mission of the Fire Prevention and Administrative Services Division is to prevent injury to people and prevent damage to the natural and built environment within the City of Pasadena. This Division uses a customer-centered approach to public education, plan review, code development, and inspection, which is designed to prevent harm to our community. In addition, the Division provides service to Department staff through sound financial practices and personnel services.

Program Description

The purpose of this Division is to actively reduce the likelihood of fire, burns, and environmental emergencies, and to mitigate the potential severity of those events that do occur. Safety and prevention is accomplished through plan review, inspections of buildings and premises; hazardous vegetation mitigation; monitoring and regulating the storage handling and use of hazardous materials; preparing and revising laws and codes; public education; fire investigation; and the enforcement of fire and hazardous materials regulations.

In addition, this Division oversees the Department's budget, procurement, payroll, accounting, and information technology services.

Major Accomplishments

This Division is involved in ongoing programs related to inspecting and regulating public safety processes, procedures, and environments throughout the City. Of significant importance to these activities this fiscal year was Fire Department plan review, permitting, and inspection of several new projects being constructed and/or reconstructed in various areas of the City, including but not limited to the additional stages of the Westgate project in Old Town area consisting of 400 residential units, Ice Rink, Water Departments Treatment Facility and the new City EOC building at Public Works, to name a few. Additionally, the Fire Prevention Bureau continues to be involved in the following activities.

- All Public Assemblies, High-rises, Institutional occupancies, Public Schools were inspected for compliance with Federal, State, and Local Fire and Life Safety Codes.
- All new construction, tenant improvement construction plans were reviewed and inspected for compliance.
- Plan reviews and inspections were conducted in hazardous materials storage and handling occupancies in addition to both aboveground and belowground hazmat storage tanks for compliance.
- Public Education Programs continued to be delivered to each elementary school in the Pasadena Unified School District.
- Fire Prevention Week was an exceptionally busy week as Pasadena Fire Department personnel conducted fire drills at public and private elementary schools throughout the City, and participated in open house activities at each of the City's Fire Stations conducting hands-on interactive demonstrations for the public to witness as well as participate.
- The Engine Company Mercantile and Business (M and B) inspection program is very active and continues to increase the numbers of inspections.
- All fires within the city continue to be investigated as to cause and origin.
- Started the Red Flag Parking process which would limit parking in the High Hazard Brush areas during high fire danger.
- Residential occupancies containing three or more units were also inspected for compliance with State and Local Code requirements.

- Many staff hours were spent conducting numerous Special Event inspections around this year Rose Bowl Game, Parade and Bowl Championship Series (BCS) Game and associated special events to insure they were safe for the large number of visitors to the City of Pasadena.

In addition, as department fiscal manager, this Division processed, tracked, monitored, managed and audited the Department's procurement, payroll, accounting, budget and Citywide grants under Homeland Security. As department technology manager, Administrative Services upgraded two department systems to increase the efficiency of computer systems for the Department and kept the Department's website pages current. A major upgrade was done on the Department's staffing system (Telestaff) that increased the systems speed and functionality. A minor upgrade was done on the Department's fire and EMS records management system to interface with the new EMS vendor's billing system. Further, as technology manager for the Department, this Division mass produced and published Department service and recognition invitations and programs, quarterly newsletters and annual report.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY2010 Adopted	FY2010 Revised	FY 2011 Recommended
FTEs	22.000	22.000	21.000	21.000	20.000
Appropriations	4,951,957	5,205,370	5,115,630	5,115,631	5,164,244
General Fund	4,951,957	5,205,370	5,115,630	5,115,631	5,164,244

Changes from Prior Year

- *Cost Changes:* The fiscal year 2011 budget represents a net increase of \$48,613 in comparison to the fiscal year 2010 revised budget. The decrease of \$64,096 in personnel cost is due to adjusting budgeted salaries to reflect actual salaries, the reduction of 1 FTE Information Analyst II, and offset by the removal of the vacancy savings. Services and Supplies decreased by \$9,756 as a result of proposed departmental cost controls. Internal transfers increased by \$122,465 due to the Information Technology Analyst II transferring to the Department of Information Technology.
- *FTE Changes:* 1 FTE Information Technology Analyst II was transferred to the Department of Information Technology.

Future Outlook (FY2011)

The Pasadena Fire Prevention and Administrative Services Division will maintain the utmost professionalism in delivering customer service to the citizens of Pasadena. FY2011 will bring many new challenges due to the State and local economy, but we will continue looking for new innovative ways to serve our customers.



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	185.5000	185.5000	184.5000	-1.0000	(0.5%)
8005 Regular Pay - PERS	855,456	1,079,349	1,064,427	1,064,428	1,004,386	-60,042	(5.6%)
8008 Regular Pay - SPERS	13,101,729	13,954,047	17,741,945	17,741,947	17,966,113	224,166	1.3%
8011 Overtime Pay	313,126	289,596	12,219	12,219	12,219	0	0.0%
8013 FirePolice Post-Retire Med	408,358	441,373	532,258	532,257	538,983	6,726	1.3%
8014 Position Coverage	4,546,625	3,906,996	3,737,350	3,737,350	3,737,350	0	0.0%
8016 Holiday Schedule Pay - SP	495,992	550,580	868,048	868,048	868,048	0	0.0%
8018 PST-Part Time Employees-	98,327	17,265	0	0	0	0	0.0%
8024 Personal Developmt Allowan	11,500	12,250	8,250	8,250	9,751	1,501	18.2%
8027 Workers' Compensation	2,687,932	2,879,522	1,868,501	1,868,503	2,110,664	242,161	13.0%
8031 General Liability	70,292	30,089	100,009	100,008	744,356	644,348	644.3%
8038 Employee Portion-PERS	31,977	35,846	36,460	36,459	34,149	-2,310	(6.3%)
8039 Employee Portion-SPERS	1,304,202	1,400,933	1,638,291	1,638,289	1,713,310	75,021	4.6%
8040 City Portion-PERS	103,141	100,999	116,403	116,402	114,721	-1,681	(1.4%)
8041 City Portion-PARS	5,268	7,193	0	0	0	0	0.0%
8042 City Portion-SPERS	3,187,544	3,410,354	4,009,079	4,009,078	4,299,679	290,601	7.2%
8044 Life Insurance	12,178	12,689	13,964	13,964	14,510	546	3.9%
8045 Dental Insurance	137,474	148,272	95,463	95,463	98,124	2,661	2.8%
8046 Medicare Total	183,729	207,801	343,860	410,639	341,851	-68,789	(16.8%)
8047 Long Term Disability	26,667	28,163	31,670	31,669	31,428	-241	(0.8%)
8049 Medical	1,772,458	1,961,676	2,046,071	2,046,071	2,082,771	36,700	1.8%
8050 Benefits	2,517,305	2,712,421	0	0	0	0	0.0%
8054 Vision Care	293	189	0	0	0	0	0.0%
8056 Accrued Payroll Expense	181,200	96,875	0	0	0	0	0.0%
8058 Benefits Admin.	760,814	818,986	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-1,000,000	-1,000,000	100.0%
T8700 Total Personnel	32,813,586	34,103,464	34,264,266	34,331,044	34,722,413	391,369	1.1%
8101 Materials And Supplies	518,712	716,408	748,385	918,058	747,385	-170,673	(18.6%)
8103 Uniforms	1,849	2,367	0	0	0	0	0.0%
8105 Lease Payments	251,480	257,631	243,890	243,890	243,890	0	0.0%
8106 Rent Expense	34,608	33,490	33,983	33,983	37,385	3,402	10.0%
8107 Equipment Lease Payment	425,056	427,580	430,058	430,058	415,302	-14,756	(3.4%)
8108 Computer Related Supplies	25,126	9,453	41,429	41,429	41,429	0	0.0%
8109 Equip Purchases Under \$1	196,508	490,076	387,814	686,364	385,814	-300,550	(43.8%)
8110 Outside Printing & Duplicati	1,465	7,493	2,000	2,000	2,000	0	0.0%
8112 Legal and Other Advertisin	0	151	200	200	200	0	0.0%
8113 Photo Copy Machine Maint	0	0	2,000	2,000	2,000	0	0.0%
8114 Other Contract Services	977,240	859,404	1,064,955	1,199,955	1,179,553	-20,402	(1.7%)
8115 Consultant Services	39,214	31,051	126,300	126,300	126,300	0	0.0%
8117 Data Processing Operation	5,250	5,269	0	0	73,357	73,357	100.0%
8124 Dues And Memberships	15,164	10,130	10,920	10,920	10,920	0	0.0%
8125 Special Civic Events	1,830	435	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	811	771	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	44,451	37,970	22,800	22,800	22,800	0	0.0%
8128 Mileage	133	177	1,375	1,375	1,375	0	0.0%
8129 Education	52,153	42,807	28,546	28,546	28,546	0	0.0%
8130 Training Costs	12,818	7,462	9,200	9,200	14,200	5,000	54.3%
8135 Reference Mats Subscripti	10,250	4,570	11,400	11,400	11,400	0	0.0%
8136 Library Books	710	2,874	0	0	0	0	0.0%
8137 Gasoline and Lubricants	1,499	1,751	0	0	0	0	0.0%
8138 Gas/Fuel	0	82	0	0	0	0	0.0%
8140 Telephone	34,118	19,998	22,600	22,600	22,600	0	0.0%
8141 Refuse Collection	12,226	12,879	8,200	8,200	8,200	0	0.0%
8144 Postage	5,352	5,016	3,300	3,300	3,300	0	0.0%
8154 Audio Visual Materials	0	12,358	0	0	0	0	0.0%
8187 Discounts Eamed	-587	-197	0	0	0	0	0.0%
8212 Permits and Fees	61	0	0	0	0	0	0.0%
8218 Vehicle Rental	0	90	500	500	500	0	0.0%
8290 Cell Phone Reimbursement	-124	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	2,667,371	2,999,545	3,199,855	3,803,078	3,378,456	-424,622	(11.2%)
8504 Equipment	82,972	64,358	0	0	0	0	0.0%
8505 Automotive Equipment	174,021	196,356	0	0	0	0	0.0%
8507 Contra Capital	-12,986	0	0	0	0	0	0.0%
T8900 Total Equipment	244,007	260,714	0	0	0	0	0.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	301,096	297,992	293,072	293,072	293,072	0	0.0%
8602 IS-Tenant Improvements	121,365	4,990	10,000	10,000	10,000	0	0.0%
8603 IS-Lockshop	60	664	500	500	500	0	0.0%
8604 IS-Utilities & Insurance-Hse	152,796	158,134	211,430	211,430	211,430	0	0.0%
8606 IS-Floors And Windows	0	5,195	1,500	1,500	1,500	0	0.0%
8607 IS-Printing	25,430	22,698	22,691	22,691	22,691	0	0.0%
8608 IS-Mail - Basic Services	30,129	30,959	30,952	30,952	30,952	0	0.0%
8609 IS-Telephones - Basic	81,881	83,840	84,999	84,999	84,999	0	0.0%
8611 IS-ADS - Direct Request	3,758	1,200	4,452	4,452	4,452	0	0.0%
8612 IS-PC Direct Request	37,685	38,454	28,358	28,358	28,358	0	0.0%
8613 IS-Radio-Basic Services	215,062	235,208	206,585	206,585	206,585	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8615 IS-Auto Body Repair	3,170	1,872	1,700	1,700	1,700	0	0.0%
8616 IS-Fleet Maint-Equip Maint	451,227	530,415	392,039	392,039	392,039	0	0.0%
8617 IS-Fleet Maint-Equip Repla	608,162	651,759	443,874	443,874	443,874	0	0.0%
8618 IS-Fleet Maint-Fuel	245,618	219,107	224,654	224,654	224,654	0	0.0%
8620 IS-Building Preventive Main	90,077	90,136	90,015	90,015	90,015	0	0.0%
8621 IS-Radio - Direct Request	1,647	332	0	0	0	0	0.0%
8622 IS-Telephones - Usage	50,997	45,820	61,928	61,928	61,928	0	0.0%
8623 IS-PC Training	0	0	3,079	3,079	3,079	0	0.0%
8624 IS-Enterprise Network	244,876	268,492	236,042	236,042	236,042	0	0.0%
8632 IS-AD&S-GIS	11,628	12,819	14,478	14,478	14,478	0	0.0%
8641 IS-MS Licensing	20,138	20,199	19,896	19,896	19,896	0	0.0%
T9000 Total Internal Service C	2,696,802	2,720,284	2,382,243	2,382,243	2,382,243	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	122,465	122,465	100.0%
T9200 Total Transfers Out	0	0	0	0	122,465	122,465	100.0%
8801 Depreciation	0	1,299	0	0	0	0	0.0%
T9300 Total Other Expenses	0	1,299	0	0	0	0	0.0%
T8000 Total Expense	38,421,767	40,085,306	39,846,365	40,516,366	40,605,577	89,212	0.2%
T6800 Non Building Licenses an	45,660	50,870	54,420	54,420	55,000	580	1.1%
T7100 Federal Grants Indirect-St	0	91,657	0	360,001	0	-360,001	(100.0%)
T7400 Intergovernmental-Local	37,366	0	0	0	0	0	0.0%
T7500 Charges For Services	5,401,562	5,790,464	5,892,543	6,092,543	5,813,532	-279,011	(4.6%)
T8100 Rental Income	34,608	33,490	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	154,399	225,185	119,424	119,424	120,000	576	0.5%
T8400 Other Financing Sources	15,500	0	15,500	15,500	15,500	0	0.0%
T8600 Non-Operating Income	0	-34	0	0	0	0	0.0%
T6000 Total Revenues	5,689,094	6,191,632	6,081,887	6,641,888	6,004,032	-637,856	(9.6%)
NETFUNDS Net Surplus/Deficit	-32,732,673	-33,893,674	-33,764,478	-33,874,478	-34,601,545	-727,068	2.1%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	3.0000	3.0000	3.0000	0.0000	0.0%
8005 Regular Pay - PERS	129,766	142,971	151,944	151,944	152,206	262	0.2%
8008 Regular Pay - SPERS	181,987	190,034	211,682	211,682	212,016	334	0.2%
8011 Overtime Pay	0	0	7,044	7,044	7,044	0	0.0%
8013 FirePolice Post-Retire Med	0	0	6,350	6,350	6,360	10	0.2%
8024 Personal Devlpmnt Allowan	2,000	2,000	2,000	2,000	2,000	0	0.0%
8027 Workers' Compensation	59,607	63,737	40,762	40,762	46,475	5,712	14.0%
8031 General Liability	1,559	666	2,182	2,181	16,390	14,209	651.5%
8038 Employee Portion-PERS	4,642	5,975	5,166	5,166	5,175	9	0.2%
8039 Employee Portion-SPERS	18,801	20,120	21,168	21,168	21,202	34	0.2%
8040 City Portion-PERS	15,141	15,809	16,494	16,493	17,385	892	5.4%
8042 City Portion-SPERS	45,960	48,976	51,813	51,813	53,214	1,401	2.7%
8044 Life Insurance	415	417	291	291	291	0	0.1%
8045 Dental Insurance	1,282	1,581	1,540	1,539	1,591	52	3.4%
8046 Medicare Total	4,151	4,364	5,273	5,273	5,281	8	0.2%
8047 Long Term Disability	2,495	2,541	691	691	692	1	0.1%
8049 Medical	29,670	31,444	32,224	32,224	33,730	1,506	4.7%
8050 Benefits	56,271	60,107	0	0	0	0	0.0%
8056 Accrued Payroll Expense	726	4,394	0	0	0	0	0.0%
8058 Benefits Admin.	16,991	18,149	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-125,000	-125,000	100.0%
T8700 Total Personnel	571,462	613,286	556,623	556,622	456,053	-100,569	(18.1%)
8101 Materials And Supplies	16,958	7,323	15,900	133,280	15,900	-117,380	(88.1%)
8103 Uniforms	60	0	0	0	0	0	0.0%
8108 Computer Related Supplies	3,707	1,810	12,050	12,050	12,050	0	0.0%
8109 Equip Purchases Under \$1	14,152	3,733	12,000	12,000	12,000	0	0.0%
8114 Other Contract Services	13,157	12,973	10,100	10,100	10,100	0	0.0%
8117 Data Processing Operation	0	0	0	0	73,357	73,357	100.0%
8124 Dues And Memberships	1,913	2,050	1,600	1,600	1,600	0	0.0%
8126 Conf & Mtgs- Comm & Co	811	771	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	19,937	15,356	2,000	2,000	2,000	0	0.0%
8128 Mileage	133	177	0	0	0	0	0.0%
8129 Education	3,350	1,765	0	0	0	0	0.0%
8130 Training Costs	9,522	4,214	8,000	8,000	8,000	0	0.0%
8135 Reference Matls Subscripti	2	0	1,500	1,500	1,500	0	0.0%
8137 Gasoline and Lubricants	96	0	0	0	0	0	0.0%
8140 Telephone	1,930	177	100	100	100	0	0.0%
8144 Postage	767	113	250	250	250	0	0.0%
8218 Vehicle Rental	0	90	500	500	500	0	0.0%
T8800 Total Services & Supplie	86,494	50,552	64,000	181,380	137,357	-44,023	(24.3%)
8607 IS-Printing	10,392	6,926	4,305	4,305	4,305	0	0.0%
8608 IS-Mail - Basic Services	498	498	498	498	498	0	0.0%
8609 IS-Telephones - Basic	0	0	34,307	34,307	34,307	0	0.0%
8611 IS-ADS - Direct Request	3,758	1,200	0	0	0	0	0.0%
8613 IS-Radio-Basic Services	758	114	0	0	0	0	0.0%
8622 IS-Telephones - Usage	2,511	2,251	0	0	0	0	0.0%
8624 IS-Enterprise Network	4,047	4,319	3,797	3,797	3,797	0	0.0%
8641 IS-MS Licensing	333	226	320	320	320	0	0.0%
T9000 Total Internal Service C	22,297	15,533	43,227	43,227	43,227	0	0.0%
T8000 Total Expense	680,253	679,371	663,850	781,229	636,636	-144,592	(18.5%)
NETFUNDS Net Surplus/Deficit	-680,253	-679,371	-663,850	-781,229	-636,636	144,592	(18.5%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	161.5000	161.5000	161.5000	0.0000	0.0%
8005 Regular Pay - PERS	140,020	298,542	167,751	167,751	175,759	8,008	4.8%
8008 Regular Pay - SPERS	11,923,454	12,697,064	16,321,897	16,321,898	16,589,996	268,098	1.6%
8011 Overtime Pay	294,679	262,525	0	0	0	0	0.0%
8013 FirePolice Post-Retire Med	380,936	410,549	489,657	489,656	497,700	8,044	1.6%
8014 Position Coverage	4,469,776	3,902,912	3,737,350	3,737,350	3,737,350	0	0.0%
8016 Holiday Schedule Pay - SP	495,992	549,704	868,048	868,048	868,048	0	0.0%
8018 PST-Part Time Employees-	94,408	0	0	0	0	0	0.0%
8024 Personal Developmnt Allowan	5,000	5,750	3,000	3,000	4,501	1,501	50.0%
8027 Workers' Compensation	2,325,105	2,487,359	1,624,383	1,624,383	1,851,576	227,193	14.0%
8031 General Liability	60,804	25,991	86,943	86,943	652,985	566,042	651.0%
8038 Employee Portion-PERS	5,858	5,701	5,738	5,737	5,976	239	4.2%
8039 Employee Portion-SPERS	1,187,540	1,273,195	1,498,552	1,498,551	1,579,625	81,074	5.4%
8040 City Portion-PERS	18,464	16,710	18,318	18,318	20,075	1,757	9.6%
8041 City Portion-PARS	5,089	6,374	0	0	0	0	0.0%
8042 City Portion-SPERS	2,902,358	3,099,395	3,668,007	3,668,006	3,964,701	296,695	8.1%
8044 Life Insurance	10,744	11,113	12,123	12,124	12,778	654	5.4%
8045 Dental Insurance	119,321	129,111	83,145	83,146	85,925	2,779	3.3%
8046 Medicare Total	163,524	186,351	309,926	376,705	309,882	-66,824	(17.7%)
8047 Long Term Disability	21,004	22,251	27,532	27,531	27,570	39	0.1%
8049 Medical	1,529,018	1,703,094	1,792,737	1,792,738	1,828,472	35,734	2.0%
8050 Benefits	2,177,946	2,345,707	0	0	0	0	0.0%
8056 Accrued Payroll Expense	155,341	80,600	0	0	0	0	0.0%
8058 Benefits Admin.	657,607	708,261	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-875,000	-875,000	100.0%
T8700 Total Personnel	29,143,987	30,228,258	30,715,107	30,781,885	31,337,919	556,034	1.8%
8101 Materials And Supplies	509,989	629,637	675,040	660,040	660,040	0	0.0%
8103 Uniforms	1,790	2,299	0	0	0	0	0.0%
8105 Lease Payments	16,676	2,095	0	0	0	0	0.0%
8107 Equipment Lease Payment	0	2,314	5,000	5,000	0	-5,000	(100.0%)
8108 Computer Related Supplies	19,721	5,062	18,500	18,500	18,500	0	0.0%
8109 Equip Purchases Under \$1	171,506	151,770	371,314	371,314	371,314	0	0.0%
8110 Outside Printing & Duplicati	636	1,273	1,000	1,000	1,000	0	0.0%
8112 Legal and Other Advertisin	0	20	200	200	200	0	0.0%
8113 Photo Copy Machine Maint	0	0	1,000	1,000	1,000	0	0.0%
8114 Other Contract Services	154,924	114,991	90,526	225,526	225,526	0	0.0%
8115 Consultant Services	33,926	25,552	121,300	121,300	121,300	0	0.0%
8117 Data Processing Operation	0	19	0	0	0	0	0.0%
8124 Dues And Memberships	12,290	7,034	8,020	8,020	8,020	0	0.0%
8125 Special Civic Events	922	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	20,187	20,491	18,700	18,700	18,700	0	0.0%
8129 Education	43,280	31,311	22,546	22,546	22,546	0	0.0%
8130 Training Costs	3,284	3,248	0	0	0	0	0.0%
8135 Reference Matls Subscripti	0	0	4,000	4,000	4,000	0	0.0%
8136 Library Books	710	2,874	0	0	0	0	0.0%
8137 Gasoline and Lubricants	1,149	1,389	0	0	0	0	0.0%
8140 Telephone	30,917	18,752	22,500	22,500	22,500	0	0.0%
8141 Refuse Collection	12,226	12,879	8,200	8,200	8,200	0	0.0%
8144 Postage	1,184	165	1,300	1,300	1,300	0	0.0%
8154 Audio Visual Materials	0	12,358	0	0	0	0	0.0%
8187 Discounts Earned	-587	-197	0	0	0	0	0.0%
8212 Permits and Fees	61	0	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-124	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,034,666	1,045,337	1,369,146	1,489,146	1,484,146	-5,000	(0.3%)
8504 Equipment	69,986	64,358	0	0	0	0	0.0%
8505 Automotive Equipment	150,174	0	0	0	0	0	0.0%
T8900 Total Equipment	220,160	64,358	0	0	0	0	0.0%
8601 IS-Structural Maintenance	301,096	297,992	293,072	293,072	293,072	0	0.0%
8602 IS-Tenant Improvements	109,367	4,990	10,000	10,000	10,000	0	0.0%
8603 IS-Lockshop	15	664	500	500	500	0	0.0%
8604 IS-Utilities & Insurance-Hse	152,796	158,134	211,430	211,430	211,430	0	0.0%
8606 IS-Floors And Windows	0	5,195	1,500	1,500	1,500	0	0.0%
8607 IS-Printing	7,081	9,118	6,275	6,275	6,275	0	0.0%
8608 IS-Mail - Basic Services	26,311	26,809	26,803	26,803	26,803	0	0.0%
8609 IS-Telephones - Basic	26,711	26,219	35,669	35,669	35,669	0	0.0%
8611 IS-ADS - Direct Request	0	0	4,000	4,000	4,000	0	0.0%
8613 IS-Radio-Basic Services	19,400	23,401	0	0	0	0	0.0%
8615 IS-Auto Body Repair	3,170	1,872	1,700	1,700	1,700	0	0.0%
8616 IS-Fleet Maint-Equip Maint	451,227	529,673	392,039	392,039	392,039	0	0.0%
8617 IS-Fleet Maint-Equip Repla	608,162	648,141	443,874	443,874	443,874	0	0.0%
8618 IS-Fleet Maint-Fuel	245,618	218,642	224,654	224,654	224,654	0	0.0%
8620 IS-Building Preventive Main	90,077	90,136	90,015	90,015	90,015	0	0.0%
8621 IS-Radio - Direct Request	1,647	332	0	0	0	0	0.0%
8622 IS-Telephones - Usage	20,016	17,649	19,472	19,472	19,472	0	0.0%
8624 IS-Enterprise Network	213,845	232,500	204,401	204,401	204,401	0	0.0%
8641 IS-MS Licensing	17,586	18,724	17,229	17,229	17,229	0	0.0%

8-14

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T9000 Total Internal Service C	2,294,125	2,310,189	1,982,632	1,982,632	1,982,632	0	0.0%
T8000 Total Expense	32,692,938	33,648,142	34,066,885	34,253,663	34,804,697	551,034	1.6%
T7400 Intergovernmental-Local	37,366	0	0	0	0	0	0.0%
T7500 Charges For Services	4,305,723	4,567,075	4,736,382	4,936,382	4,736,382	-200,000	(4.1%)
T8300 Miscellaneous Revenue	154,399	225,185	0	0	0	0	0.0%
T6000 Total Revenues	4,497,488	4,792,261	4,736,382	4,936,382	4,736,382	-200,000	(4.1%)
NETFUNDS Net Surplus/Deficit	-28,195,450	-28,855,881	-29,330,503	-29,317,281	-30,068,315	-751,034	2.6%

8-15

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	21.0000	21.0000	20.0000	-1.0000	(4.8%)
8005 Regular Pay - PERS	585,670	637,835	744,732	744,733	676,420	-68,313	(9.2%)
8008 Regular Pay - SPERS	996,289	1,066,950	1,208,366	1,208,367	1,164,101	-44,266	(3.7%)
8011 Overtime Pay	18,447	12,526	5,175	5,175	5,175	0	0.0%
8013 FirePolice Post-Retire Med	27,423	30,825	36,251	36,251	34,923	-1,328	(3.7%)
8014 Position Coverage	76,849	4,083	0	0	0	0	0.0%
8016 Holiday Schedule Pay - SP	0	876	0	0	0	0	0.0%
8018 PST-Part Time Employees-	3,919	17,265	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	4,500	4,500	3,250	3,250	3,250	0	0.0%
8027 Workers' Compensation	303,220	328,426	203,356	203,357	212,613	9,256	4.6%
8031 General Liability	7,929	3,432	10,884	10,884	74,981	64,097	588.9%
8038 Employee Portion-PERS	21,477	24,171	25,556	25,556	22,998	-2,558	(10.0%)
8039 Employee Portion-SPERS	97,861	107,618	118,570	118,570	112,483	-6,087	(5.1%)
8040 City Portion-PERS	69,536	68,480	81,592	81,591	77,261	-4,330	(5.3%)
8041 City Portion-PARS	178	818	0	0	0	0	0.0%
8042 City Portion-SPERS	239,226	261,983	289,259	289,259	281,764	-7,495	(2.6%)
8044 Life Insurance	1,020	1,159	1,550	1,549	1,441	-108	(7.0%)
8045 Dental Insurance	16,871	17,581	10,778	10,778	10,608	-170	(1.6%)
8046 Medicare Total	16,054	17,086	28,661	28,661	26,688	-1,973	(6.9%)
8047 Long Term Disability	3,169	3,371	3,447	3,447	3,166	-281	(8.2%)
8049 Medical	213,770	227,138	221,109	221,109	220,569	-540	(0.2%)
8050 Benefits	283,087	306,606	0	0	0	0	0.0%
8054 Vision Care	293	189	0	0	0	0	0.0%
8056 Accrued Payroll Expense	25,134	11,880	0	0	0	0	0.0%
8058 Benefits Admin.	86,217	92,576	0	0	0	0	0.0%
T8700 Total Personnel	3,098,137	3,247,376	2,992,536	2,992,537	2,928,441	-64,096	(2.1%)
8101 Materials And Supplies	-9,918	76,452	57,445	57,445	71,445	14,000	24.4%
8103 Uniforms	0	68	0	0	0	0	0.0%
8105 Lease Payments	234,804	255,536	243,890	243,890	243,890	0	0.0%
8106 Rent Expense	34,608	33,490	33,983	33,983	37,385	3,402	10.0%
8107 Equipment Lease Payment	425,056	425,267	425,058	425,058	415,302	-9,756	(2.3%)
8108 Computer Related Supplies	1,698	1,042	10,879	10,879	10,879	0	0.0%
8109 Equip Purchases Under \$1	-1,552	7,215	4,500	4,500	2,500	-2,000	(44.4%)
8110 Outside Printing & Duplicati	829	0	1,000	1,000	1,000	0	0.0%
8112 Legal and Other Advertisin	0	131	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	0	0	1,000	1,000	1,000	0	0.0%
8114 Other Contract Services	738,622	728,165	964,329	964,329	943,927	-20,402	(2.1%)
8115 Consultant Services	5,288	5,500	5,000	5,000	5,000	0	0.0%
8117 Data Processing Operation	5,250	5,250	0	0	0	0	0.0%
8124 Dues And Memberships	961	1,046	1,300	1,300	1,300	0	0.0%
8125 Special Civic Events	908	435	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	4,327	2,122	2,100	2,100	2,100	0	0.0%
8128 Mileage	0	0	1,375	1,375	1,375	0	0.0%
8129 Education	5,523	9,731	6,000	6,000	6,000	0	0.0%
8130 Training Costs	12	0	1,200	1,200	6,200	5,000	416.7%
8135 Reference Mats Subscripti	10,248	4,570	5,900	5,900	5,900	0	0.0%
8137 Gasoline and Lubricants	255	226	0	0	0	0	0.0%
8138 Gas/Fuel	0	82	0	0	0	0	0.0%
8140 Telephone	1,272	1,068	0	0	0	0	0.0%
8144 Postage	3,401	4,738	1,750	1,750	1,750	0	0.0%
T8800 Total Services & Supplie	1,461,590	1,562,134	1,766,709	1,766,709	1,756,953	-9,756	(0.6%)
8504 Equipment	12,986	0	0	0	0	0	0.0%
8505 Automotive Equipment	23,848	0	0	0	0	0	0.0%
8507 Contra Capital	-12,986	0	0	0	0	0	0.0%
T8900 Total Equipment	23,848	0	0	0	0	0	0.0%
8603 IS-Lockshop	45	0	0	0	0	0	0.0%
8607 IS-Printing	7,957	6,655	12,111	12,111	12,111	0	0.0%
8608 IS-Mail - Basic Services	3,320	3,652	3,651	3,651	3,651	0	0.0%
8609 IS-Telephones - Basic	55,170	57,621	15,023	15,023	15,023	0	0.0%
8611 IS-ADS - Direct Request	0	0	452	452	452	0	0.0%
8612 IS-PC Direct Request	37,685	38,454	28,358	28,358	28,358	0	0.0%
8613 IS-Radio-Basic Services	194,904	211,694	206,585	206,585	206,585	0	0.0%
8616 IS-Fleet Maint-Equip Maint	0	742	0	0	0	0	0.0%
8617 IS-Fleet Maint-Equip Repla	0	3,618	0	0	0	0	0.0%
8618 IS-Fleet Maint-Fuel	0	465	0	0	0	0	0.0%
8622 IS-Telephones - Usage	28,470	25,919	42,456	42,456	42,456	0	0.0%
8623 IS-PC Training	0	0	3,079	3,079	3,079	0	0.0%
8624 IS-Enterprise Network	26,984	31,673	27,844	27,844	27,844	0	0.0%
8632 IS-AD&S-GIS	11,628	12,819	14,478	14,478	14,478	0	0.0%
8641 IS-MS Licensing	2,219	1,249	2,347	2,347	2,347	0	0.0%
T9000 Total Internal Service C	368,382	394,562	356,385	356,385	356,385	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	122,465	122,465	100.0%
T9200 Total Transfers Out	0	0	0	0	122,465	122,465	100.0%
8801 Depreciation	0	1,299	0	0	0	0	0.0%
T9300 Total Other Expenses	0	1,299	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T8000 Total Expense	4,951,957	5,205,370	5,115,630	5,115,631	5,164,244	48,613	1.0%
T6800 Non Building Licenses an	45,660	50,870	54,420	54,420	55,000	580	1.1%
T7500 Charges For Services	1,095,839	1,223,389	1,156,161	1,156,161	1,077,150	-79,011	(6.8%)
T8300 Miscellaneous Revenue	0	0	119,424	119,424	120,000	576	0.5%
T8400 Other Financing Sources	15,500	0	15,500	15,500	15,500	0	0.0%
T8600 Non-Operating Income	0	-34	0	0	0	0	0.0%
T6000 Total Revenues	1,156,999	1,274,225	1,345,505	1,345,505	1,267,650	-77,855	(5.8%)
NETFUNDS Net Surplus/Deficit	-3,794,958	-3,931,146	-3,770,125	-3,770,126	-3,896,594	-126,468	3.4%



**DEPARTMENT
SUMMARY**
Housing

Mission Statement

The City of Pasadena Housing Department is dedicated to providing affordable housing and community development opportunities for low and moderate income persons to enhance and strengthen our community. The department's core values: Decent, safe, affordable housing as an equal right for all Pasadena residents; transparency; program expertise; professionalism; excellent customer service; teamwork and collaboration; and social and economic diversity.

Program Description

The Housing Department implements a variety of affordable housing initiatives where financial assistance is made available directly or indirectly to very low, low, moderate, and workforce income households. The department's revenue sources are comprised primarily of locally generated monies (redevelopment tax increment funds and inclusionary housing funds) and federal entitlements (e.g., Section 8 Housing Choice Voucher Program, Community Development Block Grant, Home Investment Partnerships, Emergency Shelter Grant, and Supportive Housing funds). In addition, the Housing Department receives grant and loan funds through State programs on a competitive basis. Activities include the assessment of community housing and economic needs, provision of goods and services by local businesses and non-profits, provision of affordable/workforce housing opportunities, and the monitoring of these activities to determine their success in meeting housing and community development needs. These efforts are directed toward creating neighborhood vitality, livability and an improved quality of life for residents while also fostering economic prosperity for the City, its residents and businesses.

Departmental Relationship To City Council Goals:

- **Maintain Fiscal Responsibility and Stability**
 - Implement division-level tracking of department operating budget on a regular, periodic basis.
 - Maintain system of sound fiscal management and control practices.
 - Comply with funding regulations for all revenue sources (local, state, federal).
 - Take conservative approach to revenue projections.
 - Utilize strategies and mechanisms which promote/support department programs and projects with no or minimal fiscal impact on Housing funds.
 - Identify alternative permanent funding sources for Housing projects and programs.
 - Monitor and evaluate progress, effectiveness and regulatory compliance of programs and projects funded by the department.

- **Improve, Maintain and Enhance Public Facilities and Infrastructure**
 - Capital improvement of facilities and City Code Enforcement activities benefiting low income persons are funded by the department's Community Development Block Grant program,
 - To the extent feasible, notable historic homes on sites identified for affordable housing development should be relocated and rehabilitated or integrated into the new development (e.g., Fair Oaks Court project).
 - Ensure that proposed affordable housing projects assisted by the department are compatible with and enhances the existing character of the neighborhood within which the project is located and contribute to the neighborhood's stability.

- **Increase Conservation and Sustainability**
 - Create housing opportunities that allow people who work in Pasadena to be able to live here.
 - Greater incorporation of “green” building practices in new affordable housing projects.
 - Identify opportunities in existing, older affordable housing projects to improve energy and water conservation (e.g., assisting Euclid Villa project in FY 2010 to obtain County rehab funds for “greening” improvements).
 - Provide direct funding for “green” programs (e.g., CDBG-R).
 - Collaborate with Water & Power to more effectively utilize that department's conservation programs which target lower income persons.

- **Improve Mobility and Accessibility Throughout the City of Pasadena**
 - Where feasible, new affordable housing developments should be located within walking distance of major thoroughfares, providing access to bus lines and to the Gold Line light rail system.
 - Encourage department-assisted projects and program to incorporate amenities that improve mobility and accessibility (e.g., senior housing projects and Emergency Shelter Care programs that include van service so that residents and clients can have direct access to goods and services).

- **Support and Promote the Quality of Life and the Local Economy**
 - The programs administered by the department target resources to meet community needs and enhance the quality of life.
 - Affordable housing projects provide homeownership opportunities and suitable and safe rental housing.
 - The construction of affordable housing projects provide local employment opportunities through coordination with the City's first source hiring ordinance.
 - Section 8 rental subsidies allow families to allocate more of their household income to other critical quality of life needs such as healthcare, food, and transportation.
 - Community-based agencies funded with Community Development Block Grants (CDBG) serve a wide range of needs including economic development, educational and counseling programs, food assistance, basic health care, youth diversion, social services, and housing rehabilitation.
 - A number of CDBG-funded agencies provide job training, counseling, and technical assistance to enhance the employability of residents and the vitality of the community and local economy. These programs expand opportunities for small businesses to create and retain jobs while assisting in the development of new micro-enterprises.
 - Quality of life issues for the homeless population are addressed through the bad weather and emergency shelter programs, transitional and permanent supportive housing projects, and rental certificates. These programs provide family stability and are necessary to get the family back on track.

- **Ensure Public Safety**
 - The design of department-assisted affordable housing projects should address safety concerns of the intended resident population (e.g., security lighting, signage, visibility).
 - Implementation of the City's Homelessness Strategy, which prioritizes moving homeless persons quickly to housing through street outreach and housing with services in order to improve their well-being and decrease the impact of homelessness on the community.

Major Accomplishments

During fiscal year 2010, the Housing Department accomplished the following:

Housing Production

- 1142 N. Allen project commenced construction in December, 2009 (4 affordable for-sale units)
- Parke Street Apartments project re-structured and commenced rehabilitation in January, 2010 (8 affordable rental units)
- 1350 N. El Molino project re-designed and resubmitted for plan check in April, 2010 (4 affordable for-sale units)
- Nehemiah Court project anticipated to advance to plan check phase in May, 2010 (6 rental units of permanent supportive housing)
- Completed handicapped-accessibility common-area improvements at Centennial Place (serving 22 disabled tenants) utilizing \$80,000 in State grant funds.
- Provided technical assistance on funding application for Euclid Villa project resulting in award of over \$1.11 million from the County of Los Angeles for "green" rehabilitation (15 affordable units of transitional housing for families)
- Hudson Oaks project advanced through plan check phase with building permit issued in March, 2010 and received award of \$1.4 million from County of Los Angeles Industry Fund (44 affordable rental units for seniors)
- Completion of 3 Inclusionary Housing projects which provide 75 affordable units:
 - Westgate Apartments (67 affordable rental units in project phases 1-5 by end of fiscal year)
 - Haskett Court (6 affordable for-sale units)
 - Fair Oaks Garden (2 affordable for-sale units)
- Provided homebuyer loan assistance for 2 low and moderate income families through the Homeownership Opportunities Program
- Foreclosure counseling and intervention services provided by Pasadena Neighborhood Housing Services for 29 Pasadena homeowners of which 6 cases resulted in positive outcomes (e.g., loan modification, lender forbearance agreement, short sale).

Rental Assistance Program

- Implemented the Section 8 Housing Choice Voucher Program (1,315 low income households assisted)
- Implemented the Section 8 Project-based Rental Assistance Program (205 rental units)
- Implemented the Public Housing Authority (PHA) Annual Plan 2010
- Implemented the Section Eight Management Assessment Program (SEMAP)
- Launched the Pasadena Housing Resource Center (www.PasadenaHousingSearch.com) to assist Section 8 voucher holders connect with Section 8 landlords.
- Implemented conversion of Centennial Place into permanent supportive housing including adding 116 Project Based Vouchers.
- Committed 44 Project Based Vouchers to Hudson Oaks.

Supportive Housing Program

- Implemented Supportive Housing Program (208 low-income households assisted)
- Implemented the Homeless Prevention Program (200 households assisted).
- Implemented the Shelter Plus Care Program (73 homeless households with disabilities housed and provided services).

Housing

Community Development

- Implemented Human/Public Services (19 projects)
- Implemented Neighborhood Housing Rehabilitation Programs (31 Major/Minor Rehabs completed)
- Implemented Emergency and Bad Weather Shelters (1,500 households assisted)
- Implemented Economic Development Programs (four programs/100 jobs created or retained)
- Implemented the Code Enforcement Inspections (4,000 inspections performed and 500 investigations conducted)
- Implemented Tenant Protection Ordinance

Summary of Appropriations and Revenues

	FY 2008	FY 2009	FY 2010	FY 2010	FY 2011
	Actual	Actual	Adopted	Revised	Recommended
FTEs	26.050	26.050	22.000	22.000	21.000
Appropriations	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562
Sources by Fund					
Rental Assistance Program	11,206,341	11,978,200	10,960,722	10,960,722	11,833,689
Supportive Housing Programs	1,679,677	1,746,746	3,242,407	3,242,407	2,694,393
Community Development Block Grant	1,614,341	1,566,800	3,154,228	3,154,228	2,756,767
Affordable Housing	5,106,052	5,529,063	9,318,289	9,318,289	5,779,956
Fund Balance (various funds)			1,369,795	7,190,441	116,757
Total Sources by Fund	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562

Housing

Performance Measures

FY 2011

Council Goal(s): (1) Maintain fiscal responsibility and stability; (2) Improve, maintain and enhance public facilities and infrastructure; (3) Increase conservation and sustainability; (4) Improve mobility and accessibility throughout the city; (5) Support and promote the local economy and (6) Ensure public Safety.

Objective(s): To build viable urban communities with decent housing, suitable living environments, and accessible economic opportunities, for persons of low, moderate and middle income, as well as reduce/prevent homelessness.

Measure(s):	Actual FY 2009	Target FY 2010	Mid-Year FY 2010	Target FY 2011
1 Increase number of affordable housing rental units completed with long-term City rent restrictions (current inventory: 1,516 units) - Housing Production	N/A	N/A	N/A	58
2 Increase number of affordable housing for-sale units completed or assisted with long-term City resale or equity share restrictions (current inventory: 229 units) - Housing Production	N/A	N/A	N/A	16
3 Number of very low income households assisted with monthly rental payments so they can be adequately housed - Rental Assistance Program	N/A	N/A	N/A	1,250
4 Number of homeless individuals in transitional or permanent housing - Supportive Housing Program	N/A	N/A	N/A	150
5 Provide services and short-term financial assistance to households to help prevent homelessness - Supportive Housing Program	N/A	N/A	N/A	180
6 Provide social services to low or moderate income persons with 60% demonstrating improvement in the area in which they received services - Community Development	N/A	N/A	N/A	3,200
7 Assist low income homeowners with repairs to improve livability, remove blight, and conserve water and energy - Community Development	N/A	N/A	N/A	50

Notes:

"N/A": Performance measures were different from prior fiscal years 2008-2010.

Changes from Prior Year

- Cost Changes:** The net decrease is \$10,684,525 from the fiscal year 2010 Revised Budget. The variance is attributable to a decrease of \$146,679 in personnel expenses due to managed savings and adjusting budget salaries to reflect actual salaries, transferring one FTE Information Technology Analyst II to the Department of Information Technology, offset by the removal of the vacancy factor. The Services and Supplies category is reduced by \$7,543,749 due to one time re-appropriation of the FY2009 budget of \$5,820,639, and decrease of \$1,723,110 attributed primarily to one-time federal stimulus money that is budgeted in FY2010 (and not in FY 2011) as well as reduction in housing production activities. The reduction of \$1,924,503 in the principal and interest category is due to the estimated debt obligation for FY2011. The housing department paid back a State HELP loan in the full amount of \$1,182,564 in FY2010 which is not included in the FY2011 budget, and other outstanding interests and loans (including Fannie Mae) will be reduced in FY2011 based on the FY2011 repayment schedule. The transfer out category is reduced by \$1,069,593 due primarily due to transferring funds of \$1,181,785 from the Housing Production fund to the Debt Service fund to pay off the outstanding State HELP Loan in FY2010, offset by an increase of \$112,192 as a result of transferring one FTE Information Technology Analyst II to the Department of Information Technology. No State Loans will mature in FY2011; however the final debt service payment on the Fannie Mae loan is scheduled to be made.

Housing

- *FTE Changes:* There is a net decrease of 1.0 FTEs due to the transfer of 1.0 Information Technology Analyst II to the Department Of Information Technology.

Future Outlook

The economic recession and downturn in housing development activity will result in a steep decline in receipt of Inclusionary In-Lieu fees, which has been a key revenue source for the City's housing programs. Only half of the allowable Inclusionary In-Lieu fees for administrative costs will be budgeted for such expenditures in FY 2011 in order to work towards getting under the 10% administrative cap. In a departure from past years, Inclusionary revenues will not be used to fund homeless services. Instead, for FY 2011, these services will be supported with a combination of Supportive Housing - Homeless Prevention program funds (generated from the sales proceeds of the Casa Maria property) and CDBG funds. The allocation of CDBG funds for homeless services will decrease the availability of funding assistance for community development projects and public service programs as well as reduce the department's administrative capacity. The collapse of the housing and credit markets may also jeopardize the feasibility of existing affordable housing projects in the pipeline. While the infusion of FY 2010 American Recovery and Reinvestment Act funds may mitigate some of these impacts, it is clear that the Department will need to adapt to the new economic environment if it is to effectively implement the City's housing vision. Areas of focus will include better use of technology to improve organizational and programmatic effectiveness; utilizing strategies and mechanisms which promote affordable housing with no or minimal City fiscal impact (e.g., modifying the Inclusionary ordinance); targeting City Housing funds to greatest need (e.g., very low income rental housing); requiring projects to achieve greater leveraging of non-City housing funds; utilizing Project Based Section 8 vouchers to support affordable housing development, put idle City-owned land to use for affordable housing (e.g., Heritage Square); identifying and securing funds from sources which may not have been considered previously; and de-obligating City Housing funds from projects that are not performing. Greater incorporation of "green" building practices in affordable housing projects will continue to be an important objective. Moving forward, the Housing Department will continue to adhere to the practice of strategic planning, monitoring progress and making adjustments as may be necessary to meet challenges and take advantage of opportunities.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	22.0000	22.0000	21.0000	-1.0000	(4.5%)
8005 Regular Pay - PERS	1,647,124	1,651,156	1,616,682	1,616,683	1,607,171	-9,512	(0.6%)
8010 Non Benefit Employees	86	0	0	0	0	0	0.0%
8011 Overtime Pay	9,178	0	421	421	421	0	0.0%
8018 PST-Part Time Employees-	192	1,750	0	0	0	0	0.0%
8023 Auto Allowance	5,276	9,196	4,512	4,512	12,300	7,788	172.6%
8024 Personal Devlpmnt Allowan	5,250	6,513	3,500	3,500	5,500	2,000	57.1%
8027 Workers' Compensation	23,721	75,520	65,355	65,355	67,028	1,673	2.6%
8031 General Liability	0	0	3,334	3,336	3,204	-132	(4.0%)
8037 Miscellaneous Pay	0	118	0	0	0	0	0.0%
8038 Employee Portion-PERS	60,695	65,599	56,868	56,869	54,644	-2,225	(3.9%)
8040 City Portion-PERS	195,841	185,926	181,559	181,560	183,571	2,011	1.1%
8041 City Portion-PARS	8	70	0	0	0	0	0.0%
8044 Life Insurance	1,048	454	1,338	1,338	1,286	-52	(3.9%)
8045 Dental Insurance	13,019	13,878	11,291	11,293	11,138	-155	(1.4%)
8046 Medicare Total	19,871	20,105	24,253	24,252	23,304	-948	(3.9%)
8047 Long Term Disability	4,091	3,708	3,168	3,167	3,043	-124	(3.9%)
8049 Medical	274,050	271,695	222,414	222,416	226,028	3,612	1.6%
8050 Benefits	297,165	298,024	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	0	87,485	87,485	130,000	42,515	48.6%
8058 Benefits Admin.	89,910	89,987	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	193,130	193,130	100.0%
T8700 Total Personnel	2,646,524	2,693,699	2,282,180	2,282,187	2,135,508	-146,679	(6.4%)
8101 Materials And Supplies	35,068	20,862	17,000	17,000	17,000	0	0.0%
8105 Lease Payments	10,415,240	11,408,042	12,981,795	12,981,795	12,251,989	-729,806	(5.6%)
8106 Rent Expense	0	130,867	149,610	149,610	153,892	4,282	2.9%
8107 Equipment Lease Payment	402	0	9,500	9,500	9,500	0	0.0%
8108 Computer Related Supplies	183	2,841	19,000	19,000	19,000	0	0.0%
8109 Equip Purchases Under \$1	2,600	7,252	17,500	17,500	17,500	0	0.0%
8110 Outside Printing & Duplicati	5,454	85	9,500	9,500	9,500	0	0.0%
8112 Legal and Other Advertisin	11,261	6,654	6,200	6,200	6,200	0	0.0%
8113 Photo Copy Machine Maint	0	0	3,000	3,000	3,000	0	0.0%
8114 Other Contract Services	224,893	216,008	250,638	258,551	168,501	-90,050	(34.8%)
8115 Consultant Services	388,588	118,322	152,045	152,045	330,063	178,018	117.1%
8118 Outside Legal Services	0	9,474	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	286	0	0	0	0	0.0%
8124 Dues And Memberships	4,835	4,116	3,000	3,000	3,000	0	0.0%
8125 Special Civic Events	5,828	-2,000	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	21,435	16,487	7,008	7,008	18,008	11,000	157.0%
8128 Mileage	2,568	3,149	2,800	2,800	2,800	0	0.0%
8129 Education	1,245	139	2,000	2,000	2,000	0	0.0%
8135 Reference Mats Subscripti	2,264	1,322	3,000	3,000	3,000	0	0.0%
8139 Water	1,649	850	0	0	0	0	0.0%
8140 Telephone	1,905	1,698	0	0	500	500	100.0%
8142 Electric	0	108	0	0	0	0	0.0%
8143 City Hall Space Rental	124,023	28,362	0	0	0	0	0.0%
8144 Postage	4,686	6,901	15,400	15,400	15,400	0	0.0%
8149 Fiscal Agent/Bank Fees &	34,516	153	0	0	5,000	5,000	100.0%
8155 Unemployment Insurance	-4,650	0	0	0	0	0	0.0%
8160 Housing Assistance Admin	15,458	25,438	0	0	0	0	0.0%
8164 Planning	198,213	265,545	186,357	269,994	150,000	-119,995	(44.4%)
8166 Real Estate Acquisition	36,908	49,865	0	3,207,292	0	-3,207,292	(100.0%)
8167 Affordable Housing	190,192	817,696	1,635,832	1,635,832	886,461	-749,371	(45.8%)
8168 Relocation	109,499	0	0	0	0	0	0.0%
8169 Demolition	0	27,664	0	0	0	0	0.0%
8170 Emergency Shelter Service	263,478	254,684	256,000	256,000	256,918	918	0.4%
8171 Operation Of Acquired Pro	12,162	11,287	0	0	0	0	0.0%
8172 Rehabilitation	322,553	154,683	40,000	2,561,797	40,000	-2,521,797	(98.4%)
8173 Disposition	113,803	1,200	0	0	0	0	0.0%
8177 Program Expenditures	0	0	0	0	0	0	100.0%
8181 Prior Year Program/Proj Co	-443	0	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	248,572	257,272	257,277	257,277	262,423	5,146	2.0%
8188 Grants-Subcontractors	1,687,127	1,595,931	2,925,039	2,925,039	2,594,736	-330,303	(11.3%)
8212 Permits and Fees	0	4,177	0	0	0	0	0.0%
8216 Utility Assistance Rebate	772	2,380	0	0	0	0	0.0%
8218 Vehicle Rental	66	0	0	0	0	0	0.0%
8276 Software	27,252	19,429	0	0	0	0	0.0%
T8800 Total Services & Supplie	14,509,604	15,469,230	18,949,501	24,770,140	17,226,391	-7,543,749	(30.5%)
8506 Computer Equipment	0	0	2,000	2,000	2,000	0	0.0%
T8900 Total Equipment	0	0	2,000	2,000	2,000	0	0.0%
8602 IS-Tenant Improvements	972	18,295	0	0	0	0	0.0%
8603 IS-Lockshop	359	544	0	0	0	0	0.0%
8607 IS-Printing	44,258	39,881	22,882	22,882	22,882	0	0.0%
8608 IS-Mail - Basic Services	4,324	4,324	4,489	4,489	4,489	0	0.0%
8609 IS-Telephones - Basic	31,755	29,728	18,945	18,945	18,945	0	0.0%
8611 IS-ADS - Direct Request	1,556	1,680	41,226	41,226	41,226	0	0.0%

9.6

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8622 IS-Telephones - Usage	8,923	7,977	11,333	11,333	11,333	0	0.0%
8623 IS-PC Training	0	0	5,798	5,798	5,798	0	0.0%
8624 IS-Enterprise Network	35,146	37,503	34,236	34,236	34,236	0	0.0%
8626 IS-Mail Direct Request	381	826	0	0	0	0	0.0%
8632 IS-AD&S-GIS	2,783	4,832	16,313	16,313	16,313	0	0.0%
8641 IS-MS Licensing	2,891	2,822	2,886	2,886	2,886	0	0.0%
T9000 Total Internal Service C	133,349	148,412	158,108	158,108	158,108	0	0.0%
8676 Principal	250,000	353,066	373,066	373,066	380,000	6,934	1.9%
8677 Interest	164,952	131,280	741,455	741,455	209,738	-531,717	(71.7%)
8682 Principal PCDC Note's	475,327	500,724	2,406,607	2,406,607	980,752	-1,425,855	(59.2%)
8684 Principal PCDC TAB	0	0	582,277	582,277	608,412	26,135	4.5%
T9100 Total Principal & Interes	890,279	985,070	4,103,405	4,103,405	2,178,902	-1,924,503	(46.9%)
8721 Trans To Computing & Co	0	0	0	0	112,192	112,192	100.0%
8722 Transfers To Debt Service	1,049,991	1,034,237	2,550,246	2,550,246	1,368,461	-1,181,785	(46.3%)
8723 Trans To Affordable Housin	0	0	0	0	0	0	100.0%
8750 Trans to Supportive Housin	133,823	0	0	0	0	0	0.0%
8751 Trans to Housing Assistanc	64,648	0	0	0	0	0	0.0%
8752 Trans to Rental Assistance	178,195	490,162	0	0	0	0	100.0%
T9200 Total Transfers Out	1,426,656	1,524,399	2,550,246	2,550,246	1,480,653	-1,069,593	(41.9%)
T8000 Total Expense	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562	-10,684,525	(31.5%)
T6900 Intergovernmental-Local	0	0	102,915	102,915	85,340	-17,575	(17.1%)
T7000 Federal Grants Direct	16,222,361	16,442,021	18,351,043	18,351,043	17,653,376	-697,667	(3.8%)
T7100 Federal Grants Indirect-St	892,119	469,783	0	0	0	0	0.0%
T7300 State Grant Direct	0	970,000	900,000	900,000	0	-900,000	(100.0%)
T7500 Charges For Services	1,406,630	1,372,698	380,125	380,125	215,987	-164,138	(43.2%)
T7700 Operating Transfers In	3,280,562	2,878,566	5,780,735	5,780,735	4,345,433	-1,435,302	(24.8%)
T7900 Investment Earnings	206,822	249,794	447,528	447,528	140,000	-307,528	(68.7%)
T8100 Rental Income	173,777	183,834	81,600	81,600	174,807	93,207	114.2%
T8300 Miscellaneous Revenue	903,399	117,045	0	0	0	0	0.0%
T8400 Other Financing Sources	1,534,734	507,972	631,700	631,700	449,862	-181,838	(28.8%)
T8600 Non-Operating Income	0	-353,919	0	0	0	0	0.0%
T6000 Total Revenues	22,836,165	22,837,794	26,675,646	26,675,646	23,064,805	-3,610,841	(13.5%)
T5025 Undesignated Fund Balan	0	0	1,369,795	0	116,761	116,761	100.0%
NETFUNDS Net Surplus/Deficit	3,229,754	2,016,985	-1,369,795	-7,190,441	-116,757	7,073,684	(98.4%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.0469	2.0469	2.2669	0.2200	10.7%
8005 Regular Pay - PERS	179,244	189,940	149,352	149,352	169,327	19,975	13.4%
8011 Overtime Pay	0	0	421	421	421	0	0.0%
8018 PST-Part Time Employees-	416	0	0	0	0	0	0.0%
8023 Auto Allowance	132	0	0	0	267	267	100.0%
8024 Personal Devlpmnt Allowan	500	500	0	0	657	657	100.0%
8027 Workers' Compensation	2,603	8,718	5,855	5,855	6,694	839	14.3%
8031 General Liability	11	0	299	299	339	40	13.3%
8038 Employee Portion-PERS	6,624	7,525	5,078	5,078	5,757	679	13.4%
8040 City Portion-PERS	21,224	21,432	16,212	16,212	19,341	3,129	19.3%
8041 City Portion-PARS	17	0	0	0	0	0	0.0%
8044 Life Insurance	109	116	119	119	135	16	13.8%
8045 Dental Insurance	1,538	1,442	1,051	1,051	1,202	151	14.4%
8046 Medicare Total	1,520	1,463	2,166	2,166	2,455	289	13.4%
8047 Long Term Disability	478	504	284	284	322	38	13.3%
8049 Medical	29,097	32,405	20,592	20,592	24,399	3,807	18.5%
8050 Benefits	32,354	34,284	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	0	69,377	69,377	69,377	0	0.0%
8058 Benefits Admin.	9,769	10,352	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-8,526	-8,526	100.0%
T8700 Total Personnel	285,635	308,682	270,806	270,806	292,168	21,362	7.9%
8101 Materials And Supplies	2,064	2,037	1,000	1,000	1,000	0	0.0%
8105 Lease Payments	70,494	233	0	0	0	0	0.0%
8106 Rent Expense	0	18,641	18,303	18,303	18,809	506	2.8%
8107 Equipment Lease Payment	402	0	1,500	1,500	1,500	0	0.0%
8109 Equip Purchases Under \$1	402	369	1,500	1,500	1,500	0	0.0%
8110 Outside Printing & Duplicati	0	0	500	500	500	0	0.0%
8112 Legal and Other Advertisin	6,957	1,393	3,000	3,000	3,000	0	0.0%
8113 Photo Copy Machine Maint	0	0	1,000	1,000	1,000	0	0.0%
8114 Other Contract Services	14,613	5,421	64,350	64,350	5,000	59,350	(92.2%)
8115 Consultant Services	14,895	49,027	20,826	20,826	20,826	0	0.0%
8124 Dues And Memberships	30	0	0	0	0	0	0.0%
8125 Special Civic Events	5,228	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	1,284	614	508	508	508	0	0.0%
8128 Mileage	259	224	300	300	300	0	0.0%
8135 Reference Malls Subscripti	148	0	0	0	0	0	0.0%
8143 City Hall Space Rental	10,828	-1,452	0	0	0	0	0.0%
8144 Postage	593	522	1,800	1,800	1,800	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	38	0	0	0	0	0.0%
8170 Emergency Shelter Service	0	0	0	0	48,459	48,459	100.0%
8181 Prior Year Program/Proj Co	-443	0	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	30,320	31,381	31,380	31,380	32,008	628	2.0%
8188 Grants-Subcontractors	819,521	694,174	2,183,281	2,183,281	1,773,334	-409,947	(18.8%)
8218 Vehicle Rental	11	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	977,607	802,622	2,329,248	2,329,248	1,909,544	-419,704	(18.0%)
8602 IS-Tenant Improvements	0	10,699	0	0	0	0	0.0%
8603 IS-Lockshop	0	218	0	0	0	0	0.0%
8607 IS-Printing	10,801	9,783	5,000	5,000	5,000	0	0.0%
8608 IS-Mail - Basic Services	561	561	561	561	561	0	0.0%
8609 IS-Telephones - Basic	2,102	1,565	1,024	1,024	1,024	0	0.0%
8622 IS-Telephones - Usage	421	338	1,556	1,556	1,556	0	0.0%
8623 IS-PC Training	0	0	780	780	780	0	0.0%
8624 IS-Enterprise Network	4,560	4,866	4,088	4,088	4,088	0	0.0%
8626 IS-Mail Direct Request	0	30	0	0	0	0	0.0%
8641 IS-MS Licensing	375	366	345	345	345	0	0.0%
T9000 Total Internal Service C	18,820	28,426	13,354	13,354	13,354	0	0.0%
8676 Principal	250,000	353,066	373,066	373,066	380,000	6,934	1.9%
8677 Interest	82,279	74,004	64,093	64,093	60,689	-3,404	(5.3%)
T9100 Total Principal & Interes	332,279	427,070	437,159	437,159	440,689	3,530	0.8%
T8000 Total Expense	1,614,341	1,566,800	3,050,566	3,050,567	2,655,755	-394,812	(12.9%)
T6900 Intergovernmental-Local	0	0	102,915	102,915	85,340	-17,575	(17.1%)
T7000 Federal Grants Direct	2,010,747	1,847,670	2,851,313	2,851,313	2,471,427	-379,886	(13.3%)
T7100 Federal Grants Indirect-St	-190,382	190,382	0	0	0	0	0.0%
T8400 Other Financing Sources	141,210	0	200,000	200,000	200,000	0	0.0%
T6000 Total Revenues	1,961,575	2,038,052	3,154,228	3,154,228	2,756,767	-397,461	(12.6%)
NETFUNDS Net Surplus/Deficit	347,235	471,252	103,662	103,661	101,012	-2,649	(2.6%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	12,0648	12,0648	11,8600	0.2048	(1.7%)
8005 Regular Pay - PERS	664,795	710,114	732,199	732,199	785,449	53,250	7.3%
8011 Overtime Pay	8,568	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	72	0	0	0	0	0	0.0%
8023 Auto Allowance	4,512	6,063	4,512	4,512	6,600	2,088	46.3%
8024 Personal Devlpmnt Allowan	1,500	1,500	1,532	1,532	1,530	-2	(0.1%)
8027 Workers' Compensation	9,574	32,594	30,065	30,065	31,160	1,095	3.6%
8031 General Liability	0	0	1,534	1,534	1,564	30	1.9%
8038 Employee Portion-PERS	24,349	28,502	26,199	26,199	26,705	506	1.9%
8040 City Portion-PERS	79,134	79,728	83,643	83,643	89,714	6,071	7.3%
8041 City Portion-PARS	3	0	0	0	0	0	0.0%
8044 Life Insurance	442	468	616	616	628	12	2.0%
8045 Dental Insurance	6,429	7,643	6,192	6,192	6,291	99	1.6%
8046 Medicare Total	8,391	8,739	11,173	11,173	11,389	216	1.9%
8047 Long Term Disability	1,397	1,474	1,457	1,457	1,486	29	2.0%
8049 Medical	128,604	135,923	120,769	120,769	127,652	6,883	5.7%
8050 Benefits	119,995	128,175	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	0	18,108	18,108	18,108	0	0.0%
8058 Benefits Admin.	36,231	38,701	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-93,775	93,775	100.0%
T8700 Total Personnel	1,093,997	1,179,525	1,037,999	1,037,999	1,014,501	-23,498	(2.3%)
8101 Materials And Supplies	18,851	8,845	8,000	8,000	8,000	0	0.0%
8105 Lease Payments	9,785,590	10,467,729	10,527,648	10,527,648	10,527,648	0	0.0%
8106 Rent Expense	0	77,955	76,512	76,512	78,656	2,144	2.8%
8108 Computer Related Supplies	0	518	2,000	2,000	2,000	0	0.0%
8109 Equip Purchases Under \$1	1,198	5,141	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	0	0	1,000	1,000	1,000	0	0.0%
8112 Legal and Other Advertisin	3,706	1,018	1,200	1,200	1,200	0	0.0%
8113 Photo Copy Machine Maint	0	0	2,000	2,000	2,000	0	0.0%
8114 Other Contract Services	37,962	33,327	53,000	53,000	52,500	-500	(0.9%)
8115 Consultant Services	8,847	4,274	33,000	33,000	33,000	0	0.0%
8124 Dues And Memberships	1,272	775	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	6,663	2,434	500	500	500	0	0.0%
8128 Mileage	1,480	1,751	1,500	1,500	1,500	0	0.0%
8129 Education	0	0	1,000	1,000	1,000	0	0.0%
8135 Reference Mats Subscripti	900	0	1,000	1,000	1,000	0	0.0%
8140 Telephone	435	412	0	0	0	0	0.0%
8143 City Hall Space Rental	68,258	0	0	0	500	500	100.0%
8144 Postage	4,093	5,533	12,000	12,000	12,000	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	38	0	0	0	0	0.0%
8160 Housing Assistance Admin	15,458	25,438	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	88,436	91,531	91,531	91,531	93,362	1,831	2.0%
8218 Vehicle Rental	22	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	10,043,170	10,726,719	10,811,891	10,811,891	10,815,866	3,975	0.0%
8602 IS-Tenant Improvements-	150	0	0	0	0	0	0.0%
8603 IS-Lockshop	248	0	0	0	0	0	0.0%
8607 IS-Printing	15,784	18,333	14,064	14,064	14,064	0	0.0%
8608 IS-Mail - Basic Services	2,158	2,158	2,157	2,157	2,157	0	0.0%
8609 IS-Telephones - Basic	23,874	23,991	12,801	12,801	12,801	0	0.0%
8622 IS-Telephones - Usage	7,598	6,705	6,887	6,887	6,887	0	0.0%
8623 IS-PC Training	0	0	3,753	3,753	3,753	0	0.0%
8624 IS-Enterprise Network	17,539	18,715	16,453	16,453	16,453	0	0.0%
8626 IS-Mail Direct Request	381	645	0	0	0	0	0.0%
8641 IS-MS Licensing	1,442	1,408	1,387	1,387	1,387	0	0.0%
T9000 Total Internal Service C	69,175	71,955	57,503	57,503	57,503	0	0.0%
T8000 Total Expense	11,206,341	11,978,200	11,907,393	11,907,393	11,887,869	-19,523	(0.2%)
T7000 Federal Grants Direct	11,800,523	11,248,519	10,879,122	10,879,122	11,752,089	872,967	8.0%
T7700 Operating Transfers In	178,195	0	0	0	0	0	0.0%
T7900 Investment Earnings	88,791	96,974	0	0	0	0	0.0%
T8100 Rental Income	101,938	105,320	81,600	81,600	81,600	0	0.0%
T6000 Total Revenues	12,169,447	11,450,813	10,960,722	10,960,722	11,833,689	872,967	8.0%
T5025 Undesignated Fund Balan	0	0	612,269	0	54,181	54,181	100.0%
NETFUNDS Net Surplus/Deficit	963,105	-527,387	-946,671	-946,671	-54,180	892,490	(94.3%)

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	5.3332	5.3332	5.3132	-0.0200	(0.4%)
8005 Regular Pay - PERS	651,049	643,974	509,372	509,373	513,467	4,094	0.8%
8010 Non Benefit Employees	86	0	0	0	0	0	0.0%
8011 Overtime Pay	610	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	82	1,750	0	0	0	0	0.0%
8023 Auto Allowance	632	3,132	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	2,250	4,013	860	860	5,433	5,433	100.0%
8027 Workers' Compensation	9,365	29,654	20,597	20,597	2,703	1,843	214.3%
8031 General Liability	0	0	1,051	1,052	23,396	2,799	13.6%
8037 Miscellaneous Pay	0	118	0	0	1,024	-28	(2.7%)
8038 Employee Portion-PERS	23,636	25,596	17,916	17,916	0	0	0.0%
8040 City Portion-PERS	77,317	72,422	57,198	57,198	17,458	-458	(2.6%)
8041 City Portion-PARS	3	70	0	0	58,648	1,450	2.5%
8044 Life Insurance	409	472	422	422	0	0	0.0%
8045 Dental Insurance	4,071	4,420	2,737	2,738	411	-11	(2.7%)
8046 Medicare Total	7,717	8,397	7,640	7,640	2,818	80	2.9%
8047 Long Term Disability	1,785	1,502	998	998	7,445	-195	(2.5%)
8049 Medical	93,726	87,568	55,476	55,477	973	-25	(2.5%)
8050 Benefits	117,233	116,296	0	0	57,187	1,710	3.1%
8056 Accrued Payroll Expense	0	0	0	0	0	0	0.0%
8058 Benefits Admin.	35,581	35,114	0	0	42,515	42,515	100.0%
8099 Managed Savings - Person	0	0	0	0	0	0	0.0%
T8700 Total Personnel	1,025,552	1,034,499	674,268	674,271	651,370	-82,107	100.0%
8101 Materials And Supplies	13,800	9,871	8,000	8,000	8,000	-22,901	(3.4%)
8105 Lease Payments	221,401	283,861	0	0	0	0	0.0%
8106 Rent Expense	0	33,305	54,795	54,795	0	0	0.0%
8107 Equipment Lease Payment	0	0	8,000	8,000	56,427	1,632	3.0%
8108 Computer Related Supplies	139	2,274	14,000	14,000	8,000	0	0.0%
8109 Equip Purchases Under \$1	1,000	902	16,000	16,000	14,000	0	0.0%
8110 Outside Printing & Duplicati	5,454	85	8,000	8,000	16,000	0	0.0%
8112 Legal and Other Advertisin	597	4,243	2,000	2,000	8,000	0	0.0%
8114 Other Contract Services	83,758	176,527	45,000	52,913	2,000	0	0.0%
8115 Consultant Services	359,062	65,021	84,580	84,580	74,433	21,520	40.7%
8124 Dues And Memberships	3,532	3,341	3,000	3,000	256,298	171,718	203.0%
8125 Special Civic Events	600	-2,000	0	0	3,000	0	0.0%
8127 Conf & Mtgs-City Departme	12,040	12,689	6,000	6,000	0	0	0.0%
8128 Mileage	516	990	1,000	1,000	17,000	11,000	183.3%
8129 Education	1,245	139	1,000	1,000	1,000	0	0.0%
8135 Reference Mats Subscripti	1,085	570	2,000	2,000	1,000	0	0.0%
8139 Water	1,649	850	0	0	2,000	0	0.0%
8140 Telephone	1,036	1,286	0	0	0	0	0.0%
8142 Electric	0	108	0	0	0	0	0.0%
8143 City Hall Space Rental	30,043	29,814	0	0	0	0	0.0%
8144 Postage	0	847	1,600	1,600	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	34,516	38	0	0	1,600	0	0.0%
8155 Unemployment Insurance	-4,650	0	0	0	5,000	5,000	100.0%
8164 Planning	194,413	252,735	186,357	254,995	0	0	0.0%
8166 Real Estate Acquisition	36,908	49,865	0	3,207,292	150,000	-104,995	(41.2%)
8167 Affordable Housing	173,686	817,696	1,635,832	1,635,832	0	-3,207,292	(100.0%)
8168 Relocation	83,737	0	0	0	886,461	-749,371	(45.8%)
8169 Demolition	0	27,664	0	0	0	0	0.0%
8170 Emergency Shelter Service	262,751	254,684	256,000	256,000	0	0	0.0%
8171 Operation Of Acquired Pro	12,162	11,287	0	0	98,459	-157,541	(61.5%)
8172 Rehabilitation	317,458	154,683	40,000	2,561,797	0	0	0.0%
8173 Disposition	113,803	1,200	0	0	40,000	-2,521,797	(98.4%)
8184 Current Year-Indirect Costs	117,515	134,360	121,628	121,628	0	0	0.0%
8188 Grants-Subcontractors	30,000	116,973	40,000	40,000	124,060	2,432	2.0%
8212 Permits and Fees	0	4,177	0	0	0	40,000	(100.0%)
8216 Utility Assistance Rebate	188	816	0	0	0	0	0.0%
8218 Vehicle Rental	33	0	0	0	0	0	0.0%
8276 Software	6,080	11,536	0	0	0	0	0.0%
T8800 Total Services & Supplie	2,115,556	2,462,436	2,534,792	8,340,431	1,772,738	-6,567,693	(78.7%)
8506 Computer Equipment	0	0	2,000	2,000	2,000	0	0.0%
T8900 Total Equipment	0	0	2,000	2,000	2,000	0	0.0%
8602 IS-Tenant Improvements	823	7,596	0	0	2,000	0	0.0%
8603 IS-Lockshop	111	326	0	0	0	0	0.0%
8607 IS-Printing	17,638	11,764	2,000	2,000	0	0	0.0%
8608 IS-Mail - Basic Services	1,006	1,605	1,172	1,172	2,000	0	0.0%
8609 IS-Telephones - Basic	5,644	4,172	4,608	4,608	1,172	0	0.0%
8611 IS-ADS - Direct Request	1,556	1,680	37,500	37,500	4,608	0	0.0%
8622 IS-Telephones - Usage	884	919	2,000	2,000	37,500	0	0.0%
8623 IS-PC Training	0	0	780	780	2,000	0	0.0%
8624 IS-Enterprise Network	8,176	12,190	9,125	9,125	780	0	0.0%
8626 IS-Mail Direct Request	0	151	0	0	9,125	0	0.0%
8632 IS-AD&S-GIS	2,783	4,832	16,313	16,313	0	0	0.0%
8641 IS-MS Licensing	673	1,048	769	769	16,313	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T9000 Total Internal Service C	39,293	46,283	74,268	74,268	74,268	0	0.0%
8677 Interest	82,673	57,276	677,362	677,362	149,049	-528,313	(78.0%)
8682 Principal PCDC Note's	475,327	500,724	2,406,607	2,406,607	980,752	-1,425,855	(59.2%)
8684 Principal PCDC TAB	0	0	582,277	582,277	608,412	26,135	4.5%
T9100 Total Principal & Interes	558,000	558,000	3,666,246	3,666,246	1,738,213	-1,928,033	(52.6%)
8722 Transfers To Debt Service	1,049,991	1,034,237	2,550,246	2,550,246	1,368,461	-1,181,785	(46.3%)
8752 Trans to Rental Assistance	0	490,162	0	0	0	0	0.0%
T9200 Total Transfers Out	1,049,991	1,524,399	2,550,246	2,550,246	1,368,461	-1,181,785	(46.3%)
T8000 Total Expense	4,788,392	5,625,617	9,501,820	15,307,462	5,607,050	-9,700,412	(63.4%)
T7000 Federal Grants Direct	1,011,029	1,741,735	1,598,476	1,598,476	881,967	-716,509	(44.8%)
T7100 Federal Grants Indirect-St	15,724	15,724	0	0	0	0	0.0%
T7300 State Grant Direct	0	970,000	900,000	900,000	0	-900,000	(100.0%)
T7500 Charges For Services	0	0	241,956	241,956	215,987	-25,969	(10.7%)
T7700 Operating Transfers In	2,260,827	2,878,566	5,755,735	5,755,735	4,256,273	-1,499,462	(26.1%)
T7900 Investment Earnings	118,031	153,707	447,528	447,528	140,000	-307,528	(68.7%)
T8100 Rental Income	71,839	80,014	0	0	93,207	93,207	100.0%
T8300 Miscellaneous Revenue	904,454	115,073	0	0	0	0	0.0%
T8400 Other Financing Sources	1,390,412	507,972	374,594	374,594	192,522	-182,072	(48.6%)
T8600 Non-Operating Income	0	-353,919	0	0	0	0	0.0%
T6000 Total Revenues	5,740,868	6,108,871	9,318,289	9,318,289	5,779,956	-3,538,333	(38.0%)
T5025 Undesignated Fund Balan	0	0	757,526	0	-287,336	-287,336	100.0%
NETFUNDS Net Surplus/Deficit	952,476	483,254	-183,531	-5,989,173	172,906	6,162,079	(102.9%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.5551	2.5551	1.5599	-0.9952	(38.9%)
8005 Regular Pay - PERS	152,026	107,128	225,758	225,759	138,927	-86,832	(38.5%)
8024 Personal Dvlpmnt Allowan	1,000	500	1,108	1,108	610	-498	(44.9%)
8027 Workers' Compensation	2,200	4,753	8,838	8,838	5,778	-3,060	(34.6%)
8031 General Liability	0	0	451	451	277	-174	(38.5%)
8038 Employee Portion-PERS	6,084	3,976	7,676	7,676	4,724	-2,952	(38.5%)
8040 City Portion-PERS	18,163	12,344	24,506	24,507	15,868	-8,639	(35.2%)
8044 Life Insurance	88	-602	181	181	111	-70	(38.6%)
8045 Dental Insurance	980	373	1,311	1,312	827	-485	(36.9%)
8046 Medicare Total	2,242	1,506	3,273	3,273	2,014	-1,259	(38.5%)
8047 Long Term Disability	431	229	428	428	263	-165	(38.5%)
8049 Medical	22,618	15,699	25,577	25,578	16,790	-8,788	(34.4%)
8050 Benefits	27,581	19,268	0	0	0	0	0.0%
8058 Benefits Admin.	8,328	5,819	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-8,722	-8,722	100.0%
T8700 Total Personnel	241,741	170,992	299,107	299,111	177,468	-121,643	(40.7%)
8101 Materials And Supplies	337	60	0	0	0	0	0.0%
8105 Lease Payments	336,008	656,219	2,454,147	2,454,147	1,724,341	-729,806	(29.7%)
8106 Rent Expense	0	966	0	0	0	0	0.0%
8108 Computer Related Supplies	44	49	3,000	3,000	3,000	0	0.0%
8109 Equip Purchases Under \$1	0	840	0	0	0	0	0.0%
8114 Other Contract Services	89,879	733	88,288	88,288	36,568	-51,720	(58.6%)
8115 Consultant Services	5,784	0	13,639	13,639	19,939	6,300	46.2%
8121 Computer (PC) Maint/Repa	0	286	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	1,346	750	0	0	0	0	0.0%
8128 Mileage	296	185	0	0	0	0	0.0%
8135 Reference Matls Subscripti	132	752	0	0	0	0	0.0%
8140 Telephone	435	0	0	0	0	0	0.0%
8143 City Hall Space Rental	10,883	0	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	38	0	0	0	0	0.0%
8167 Affordable Housing	16,506	0	0	0	0	0	0.0%
8170 Emergency Shelter Service	0	0	0	0	110,000	110,000	100.0%
8184 Current Year-Indirect Costs	12,301	0	12,738	12,738	12,993	255	2.0%
8188 Grants-Subcontractors	837,605	784,784	701,758	701,758	821,402	119,644	17.0%
8216 Utility Assistance Rebate	584	1,564	0	0	0	0	0.0%
8276 Software	21,172	7,893	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,333,311	1,455,119	3,273,570	3,273,570	2,728,243	-545,327	(16.7%)
8607 IS-Printing	35	0	1,818	1,818	1,818	0	0.0%
8608 IS-Mail - Basic Services	599	0	599	599	599	0	0.0%
8609 IS-Telephones - Basic	135	0	512	512	512	0	0.0%
8611 IS-ADS - Direct Request	0	0	3,726	3,726	3,726	0	0.0%
8622 IS-Telephones - Usage	20	15	890	890	890	0	0.0%
8623 IS-PC Training	0	0	485	485	485	0	0.0%
8624 IS-Enterprise Network	4,871	0	4,569	4,569	4,569	0	0.0%
8641 IS-MS Licensing	401	0	385	385	385	0	0.0%
T9000 Total Internal Service C	6,061	15	12,984	12,984	12,984	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	112,192	112,192	100.0%
T9200 Total Transfers Out	0	0	0	0	112,192	112,192	100.0%
T8000 Total Expense	1,581,113	1,626,126	3,585,661	3,585,665	3,030,888	-554,773	(15.5%)
T7000 Federal Grants Direct	1,384,339	1,619,820	3,022,132	3,022,132	2,547,893	-474,239	(15.7%)
T7100 Federal Grants Indirect-St	437,184	14,849	0	0	0	0	0.0%
T7500 Charges For Services	0	0	138,169	138,169	0	-138,169	(100.0%)
T7700 Operating Transfers In	198,470	0	25,000	25,000	89,160	64,160	256.6%
T8400 Other Financing Sources	0	0	57,106	57,106	57,340	234	0.4%
T6000 Total Revenues	1,145,624	1,634,669	3,242,407	3,242,407	2,694,393	-548,014	(16.9%)
T5025 Undesignated Fund Balan	0	0	0	0	349,916	349,916	100.0%
NETFUNDS Net Surplus/Deficit	-435,489	8,542	-343,254	-343,258	-336,495	6,764	(2.0%)

9.12

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
219-684110 219-Home Invest Pa	-38,034	6	0	0	0	0	
220-684120 220-Low & Mod Inc	37	14,973	0	0	0	0	0.0%
221-684110 221-Home Invest Pa	1,035,464	1,693,075	81,967	81,968	57,410	-24,558	(30.0%)
221-684111 221-HOME Program	0	0	733,832	733,832	537,743	-196,089	(26.7%)
221-684112 221-HOME Program	0	0	200,000	270,111	540,000	269,889	99.9%
221-684113 221-HOME Program	0	0	85,000	85,000	85,000	0	0.0%
221-684130 221-Housing Produc	2,433	14	70,109	0	63,888	63,888	100.0%
224-684130 224-Housing Produc	586	0	0	0	0	0	0.0%
619-684120 619-Low & Mod Inc	386,385	0	0	15,000	0	-15,000	(100.0%)
619-684130 619-Housing Produc	754,323	1,384,385	42,846	82,846	82,771	-75	(0.1%)
619-684140 619-Housing Produc	0	0	177,179	5,134,471	208,216	-4,926,255	(95.9%)
810-684120 810-Housing Admini	1,994,227	1,494,879	579,018	1,202,382	493,056	-709,327	(59.0%)
810-684130 810-Housing Produc	906,924	956,710	423,309	448,293	687,220	238,927	53.3%
810-684140 810-Housing Produc	0	0	4,217,908	4,417,908	1,886,339	-2,531,569	(57.3%)
810-684141 810-Housing Produc	0	0	350,000	350,000	350,000	0	0.0%
810-684142 810-Housing Produc	0	0	100,000	100,000	0	-100,000	(100.0%)
220-684210 220-Rental Assistan	11,206,305	11,963,140	1,346,233	1,346,233	1,326,709	-19,523	(1.5%)
220-684215 220-Rental Assistan	0	0	10,560,648	10,560,648	10,560,648	0	0.0%
220-684220 220-RA Shelter Plus	0	86	512	512	512	0	0.0%
810-684210 810-Rental Assist-P	102	0	0	0	0	0	0.0%
222-684330 222-Hous. Assist.-S	410,582	619,884	48,404	48,404	50,389	1,985	4.1%
222-684331 222-Shelter Plus Car	0	0	581,172	581,172	654,341	73,169	12.6%
223-684330 223-Hous. Assist.-S	62	0	0	0	0	0	0.0%
223-684350 223-Hous Assist-Su	1,146,683	821,032	192,254	192,253	89,861	-102,392	(53.3%)
223-684351 223-Supportive Hsg	0	120,711	856,758	856,758	976,402	119,644	14.0%
224-684310 224-Hous Assist-Em	97,454	96,567	97,516	97,516	98,459	943	1.0%
224-684325 ARRA-Homeless Pr	0	0	45,420	45,420	0	-45,420	(100.0%)
224-684326 ARRA - Homeless P	0	0	862,975	862,975	0	-862,975	(100.0%)
226-684340 226-HOPWA-LA. C	19,702	58,193	4,609	4,610	4,913	303	6.6%
226-684341 226-HOPWA Progra	0	0	50,000	50,000	50,000	0	0.0%
619-684310 619-Hous Assist-Em	0	50	0	0	0	0	0.0%
619-684331 619-Shelter Plus Car	0	0	70,000	70,000	0	-70,000	(100.0%)
619-684350 619-Hous Assist-Su	0	6,293	0	0	0	0	0.0%
810-684350 810-Hous Assist-Su	482	0	56,488	56,490	153,621	97,131	171.9%
219-684410 219-Comm. Devel.-	1,651,778	1,566,793	370,776	370,777	393,273	22,496	6.1%
219-684415 219-CDBG Program	0	0	2,086,293	2,086,293	2,262,482	176,189	8.4%
219-684420 219-ARRA - CDBG	0	0	59,350	59,350	0	-59,350	(100.0%)
219-684421 ARRA - CDBG Prog	0	0	534,147	534,147	0	-534,147	(100.0%)
221-684410 221-Comm. Devel.-	30,857	22,284	0	0	0	0	0.0%
619-684410 Comm Development	0	0	40,000	0	0	0	0.0%
223-684500 223-Supportive Hou	5,779	0	11,873	11,873	11,873	0	0.0%
619-684500 Supportive Hsg Prog	0	1,732	0	0	0	0	0.0%
810-684500 810-Supportive Hou	-4,548	0	599	599	599	0	0.0%
851-684990 851-Housing-Debt	0	0	0	3,108,246	1,555,837	-1,552,409	(49.9%)
851-689990 851-PCDC-Devel O	0	0	3,108,246	0	0	0	0.0%
D68 Housing	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562	-10,684,525	(31.5%)

**DEPARTMENT
SUMMARY**
Human Resources

Mission Statement

Human Resources provides leadership in creating effective relationships among the employees, the City and the community through professional services and innovative programs that allow us to select, support and develop a workforce that is: Engaged, Forward-Thinking, Responsive, Creative, Productive, Value-Driven and Ethical.

Program Description

The strategic role of the Human Resources Administration Division is to administer the design and implementation of formal policies and procedures, programs, and systems within the City; to ensure that employer-employee relations are managed in the most cost-effective and timely manner; to negotiate and implement employment terms and policies, including compensation and benefits, that ensure the City's ability to recruit and retain the qualified personnel imperative to the delivery of high quality services in a customer-driven service environment.

The Labor Relations Division is responsible for overseeing and administering the labor relations program for the City of Pasadena which includes negotiating and implementing the City's labor agreements with unions, developing comprehensive bargaining strategy for presentation to the Council for its approval, and for negotiating successor memoranda of understanding (MOU) within Council approved bargaining parameters. This Division is also responsible for administering the MOU's in a fair and consistent manner, consulting with unions on labor relations matters, providing guidance to City departments on contract language interpretation, and working closely with City departments to resolve grievances arising from the application and interpretation of MOU language.

The Employee Relations Division serves as a strategic partner in maintaining harmonious relations between employees and the City, thereby reducing employment-related litigation and serving to protect the rights of employees while supporting management in carrying out the important functions of the City in an efficient manner by working closely with all City departments. Employee Relations assures compliance with numerous State, Federal, and local employment laws and rules including Title VII of the Civil Rights Act of 1964, Family Medical Leave Act, Fair Employment and Housing Act, California Family Rights Act, the City's Manual of Personnel Rules, Practices and Procedures, and various other regulations under which the City operates. By conducting timely and thorough investigations of employee discrimination and personnel complaints and then responding with appropriate action, Employee Relations contributes to an employer-employee environment conducive to productivity and efficiency. In addition to its compliance administration, Employee Relations also administers the City's unemployment insurance claims, updates and maintains the Manual of Personnel Rules, Practices and Procedures, provides advice to departments and the public on accessibility and disability issues, and provides support to the Accessibility & Disability Commission through the Division's Disability Issues Coordinator.

The Employment Services Division partners with city departments to attract, retain, and develop a diverse and highly qualified workforce. The division employs a variety of recruitment and selection strategies to ensure equal opportunity in employment. Additionally, the division provides consultative and support services to the department managers in the area of employment policy issues and applicable laws and regulations; oversees employee records management; oversees salary administration through the review and approval of personnel actions; provides career guidance counseling and conducts exit interviews.

The Compensation, Classification, and Benefits Administration Division administers the Citywide comprehensive benefit package which includes benefit plan design, cost administration, oversight of benefit enrollments, wellness

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programming and retirement consultation. The division leads the Benefits Labor-Management Committee which makes recommendations on behalf of all of the City's employees, both represented and unrepresented. Additionally, this division is responsible for the administration of compensation and classification systems, performing market and equity studies, classification studies and providing consultation to departments on organizational structure, systems and leaves. The division continuously works to maintain and update job descriptions in all categories. The Division of Organization Development and Training is responsible for establishing and maintaining a learning environment that focuses on developing organizational performance. This is accomplished by providing consulting, facilitation and other strategic professional services to departments; by developing individual performance through the delivery of educational and training services to employees; and by providing career development, coaching and other consulting services as requested, thereby enhancing the value of the workforce. The Division additionally administers the Tuition Reimbursement Program, the New Employee Orientation Program, and the mandatory Preventing Sexual Harassment training.

Departmental Relationship to City Council Goals:

- **Maintain Fiscal Responsibility and Stability**

The Human Resources Department supports City Council in maintaining a cost-efficient government by providing consultation on policy issues, contractual matters and Federal and State employment regulations to minimize the City's liability in these areas. The Department works to ensure that employer-employee relations are managed in the most cost-effective and timely manner. The Department negotiates and implements employment terms and policies that ensure the ability to recruit and retain qualified personnel. Achievement of these goals is vital to the City's ability to provide services of the highest quality and with the greatest effectiveness to the residents of the City of Pasadena.

- **Improve mobility and accessibility throughout the City**

The Human Resources Department provides support to the Public Works Department and the Transportation Department in their work to improve accessibility to public facilities and public transportation for persons with disabilities.

- **Support and promote the quality of life and the local economy.**

The Human Resources Department is partnering with area higher educational institutions to provide enhanced educational opportunities to our employees and employees of neighboring public agencies. The Department strives to make entry-level opportunities available to residents, and provides training and coaching to prospective applicants as they undertake the search for employment. In addition the Department partners with various local health and wellness organizations to encourage gym memberships, preventative care and healthy eating as part of the employee citywide wellness program.

Major Accomplishments

During fiscal year 2010, the Human Resources Department's major accomplishments in specific program areas include the following:

Labor Relations: The division has successfully negotiated one year contract extensions with no salary increases with the Pasadena Fire Fighters Association, the International Union of Operating Engineers, the Services Employees International Union, and the Pasadena Police Officers Association. Labor Relations was also able to reach agreement with the Pasadena Firefighters Management Association to forego salary increases in 2009 and on an unprecedented managed savings agreement. As part of the Division's goal to administer the City's labor

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relations program in an efficient and cost effective manner, the Division has made recommendations for developing and implementing a global bargaining strategy that is fiscally sound and that is consistent with the City's long term financial and strategic objectives. Also, the division is working to standardize and simplify the MOU format to make the contracts easier to read, understand and implement. Labor Relations has taken a leadership role in meeting and working with the City's unions to obtain concessions to assist the City in addressing the structural imbalance in the operating budget.

Employee Relations: The Division continues to be a strategic partner with client departments through even-handed and firm application of the laws, rules and regulations under which the City operates and the recommend of appropriate corrective action where necessary. The effort of the Employee Relations Division limits, and in many cases, eliminates employment-related liability which would negatively impact the City. The Division members work as a team with the City's other department managers to educate employees, supervisors and managers about applicable laws, policies and procedures. This is accomplished through participation in New Employee Orientation, Essentials of Supervision, group and one-on-one training. The Division continues to assist departments and employees in returning employees to work from injuries through reasonable accommodation and the interactive process, sometimes assisting the employee through the disability retirement process. Employee Relations processes grievances and discrimination complaints, investigating those issues or complaints and providing recommended plans of action for departments.

Employment Services: During the past fiscal year hiring has been under close review due to budgetary concerns. In addition to holding positions vacant for salary savings, staffing requests are evaluated to ensure efficient use of city resources and personnel. Most vacancies have been filled through promotional recruitments and lateral transfers. As a result, after years of exponential growth in the number of employment applications received, this year the number of applications fell 38% to 8,000. Due to restructuring, the division lost a support staff position. However, by realigning duties and incorporating technological options provided with the on-line application system, the Division has been able to continue to provide the same level of service with added flexibility. New legislation required approximately 200 firefighters to be re-fingerprinted. An enhanced pre-employment background process has been adopted City-wide for new candidates. Employment Services, in partnership with the Finance Department - Safety Division conducted an audit of current employees in the DOT commercial license program and made recommendations to enhance the application of the policy and minimize future risks to the City. The Division continues to receive an excellent rating on the post-recruitment survey that solicits feedback from candidates and client departments. Outreach efforts continued through attendance at various job fairs and collaboration with the school district and community organizations. The Employment Services Division continues to play an important role in New Employee Orientation, and in providing training on the Application and Interview Process and providing consultation services to client departments.

Compensation, Classification, and Benefits Administration: The division has reduced the number of pending classification review requests by 80%, and continues to provide education on the reclassification audit process. The Division completed over 87 salary surveys related to the Salary Resolution and MOU negotiations, and assisted numerous outside agencies with information requests. Job descriptions were created for new classifications and ongoing guidance was provided to departments on organizational structure and reorganizations. The division maintained compliance with State and Federal leave laws, and implemented the new ARRA COBRA regulations. In the Employee Benefits section, the Division provided personal assistance to approximately 1,970 employees and their dependents. More than 1,572 employees are enrolled in benefits provided by the City, and more than 368 employees enacted some modification to their enrollment during the annual Open Enrollment period in the fall. Five citywide Open Enrollment education and assistance sessions were offered to employees through-out the City. The Division led the Benefits Labor-Management Committee to achieve an overall 4.2% premium reduction in combined dental, life, LTD and vision benefits during the rate renewal process. The Division expanded the City's health and wellness program to include educational seminars on topics including Nutrition, Stress Management, Women's Health Management and Preventing Cancer. The

Human Resources

twice-yearly wellness fairs offer preventive care, medical testing and wellness information. This year the Division created the HR/Payroll Users Group which brings together users from all City departments to provide information on system changes, process updates and general human resources policy training.

Organization Development and Training: The Division is committed to providing a positive learning environment and focused on designing and delivering programs that increase the effectiveness of our City's workforce. More than 1144 employees were provided with mandatory Preventing Sexual Harassment training and the City achieved 100% compliance. The Division conducts New Employee Orientation on a monthly basis and nearly all (99%) of new employees attended within the first 45 days of their employment. Staff continued the Essentials of Supervision and Lead Worker programs, and, with the goal of cost-cutting, worked with an external pro-bono consultant to design a proprietary, multi-module training for Business Communication and Conflict Resolution Skills. The Division assessed training needs using internal instruments and designed and delivered strategic, customized training based on identified needs such as: Presentation to Council Skills, Time Management, Ethics in the Workplace, and Resume Building and Interview Skills. The Division held focus groups and pilot programs to develop the content of a Citywide, three-level Customer Service Program designed to enhance our service and exceed the expectations of our customers, both internal and external to the organization. Staff worked with the City Manager's office to coordinate knowledge transfer in the form of a Succession Planning Project. Over 20 comprehensive reports were submitted enabling departments to retain high levels of knowledge and share it with current staff. The Division coordinated a presentation to City staff by world-renowned futurist and business forecaster, Dr. Mary O'Hara-Devereaux, and those in attendance benefited from her snapshot of Pasadena 2020-2040. The Division managed the partnerships between the City and California State University Northridge, Pasadena City College, and Citrus College to augment the professional skills of the employee participants and increase their opportunities for advancement within the City.

Administration: During fiscal year 2010, the Division successfully providing oversight on three executive recruitments, Police Chief, Director of Planning and Development and Director of Public Health, which are key positions in the City Executive Leadership Team. The Compensation, Classification and Benefits Division continues to provide a successful wellness program with emphasis on healthy lifestyles, preventive health care and early detection of health concerns. The Benefits Labor Management Committee with all bargaining units brought forth a cost reduction of 4.2% in benefit renewals. Because of a general downturn in the economy and the need for fiscal constraint, the Administration Division has been working closely with the HR Manager of Organizational Development and Training, overseeing the design and development of training that will increase the individual employee's value to the organization and reduce costs. Similarly Administration provided oversight to the Labor Relations Division in working with the City's unions to obtain concessions and contract extensions with the goal of reducing expenses. In the area of efficiency through the use of technology, the Division continues to administer the Human Resource Information System (HRIS) functions of the HRIS/Payroll system, and provides staff to the System Project Team. The Division provided oversight to the implementation of Employee Self Service, enabling employees to sign on and view their personal information and work history.

Human Resources

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	26.800	26.800	24.300	23.800	23.800
Appropriations	3,715,888	3,782,012	3,687,861	3,594,859	3,403,548
Sources by Fund					
General Fund	2,837,092	2,914,042	2,974,541	2,881,539	2,659,806
Benefits Fund	878,796	867,970	713,320	713,320	743,742
Total Sources	3,715,888	3,782,012	3,687,861	3,594,859	3,403,548

Performance Measures-Employment Services Division

Council Goals: Maintain fiscal responsibility and stability and; support and promote the quality of life and the local economy

Objective A: Establish (hire, promote, retain) a productive workforce.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of hiring officials that are satisfied with the competitive recruitment/selection processes conducted.	90%	90%	90%	90%
2	Percentage of open, competitive recruitments completed within 90 calendar days.	80%	80%	80%	80%
3	Percentage of promotional recruitments completed within 45 calendar days.	80%	80%	80%	80%
4	Percentage of Pasadena-area residents hired into entry-level positions.	50%	50%	50%	50%
5	Number of workshops conducted for potential applicants for city employment.	N/A	2	1	3
6	Number of client department /division staff meetings attended by HR Department staff.	N/A	N/A	N/A	7

Human Resources

Performance Measures-Organizational Development & Training Division

Council Goals: Maintain fiscal responsibility and stability and; support and promote the quality of life and the local economy

Objective A: Foster a learning environment and implement organizational development and training strategies that ensure an effective, productive, innovative, and multi-skilled workforce.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of employees who completed at least three hours of skill development training.	750	800	233*	400*
2	Percentage of newly appointed supervisors and managers who received mandatory training on Preventing Sexual Harassment within six months of appointment.	100%	100%	100%	100%
3	Percentage of newly hired employees who were provided with New Employee Orientation within 45 days of hire, including training on the prevention of sexual harassment.	100%	100%	97%	100%
4	Number of employees who participated in certification or college degree programs sponsored and/or coordinated by the City.	20	20	18	30

*Notes: Professional-level staffing in the Organization Training and Development Division was reduced by half to 1.0 FTE in October 2009.

Performance Measures-Employee Relations Division

Council Goal: Maintain fiscal responsibility and stability

Objective A: Respond to employee complaints in a timely manner.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of employee complaints that will be investigated and concluded within 90 days.	100%	90%	96%	90%

Human Resources

Performance Measures-Employee Relations Division continued

Council Goal: Maintain fiscal responsibility and stability

Objective B: Maintain the City's manual of personnel rules, practices and procedures in compliance with applicable laws and regulations.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of policies that will be reviewed, and revised and reissued if necessary.	3	2	4	2*

*Note: Professional-level staff in the Administration Division was reduced by 1.0 FTE in December 2009.

Performance Measures-Classification, Compensation and Benefit Administration Division

Council Goals: Maintain fiscal responsibility and stability and; support and promote the quality of life and the local economy

Objective A: Create a classification, compensation and benefit structure that will allow the City to attract and retain a positive workforce.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of eligible individuals that are enrolled correctly within 45 days of hire or transfer.	90%	90%	85%	90%
2	Percentage of reclassification studies that are completed within 90 days of being received in Human Resources.	90%	90%	48%	90%
3	Number of Health Fairs conducted, promoting general wellness and preventive care.	N/A	2	1	2

Performance Measures-Employee Relations Division

Council Goals: Maintain fiscal responsibility and stability; improve, maintain and enhance public facilities and infrastructure and; improve mobility and accessibility throughout the City.

Objective A: City building and city sponsored events in Pasadena will be accessible to people with disabilities and reasonable accommodations will be provided.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of facilities and/or events reviewed for accessibility to individuals with disabilities.	N/A	N/A	N/A	5

Human Resources

Performance Measures-Employee Relations Division continued

Council Goals: Maintain fiscal responsibility and stability; improve, maintain and enhance public facilities and infrastructure and; improve mobility and accessibility throughout the City.

Objective A: City building and city sponsored events in Pasadena will be accessible to people with disabilities and reasonable accommodations will be provided.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
2	Number of participants at Tournament of Roses Parade accommodated in City-sponsored Accessible Viewing Areas.	2,075	1,500	1,950	1,500

Performance Measures-Employee Relations Division

Council Goal: Maintain fiscal responsibility and stability

Objective A: Foster a collaborative working relationship with the City's labor unions.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of MOU's finalized & printed within 30 days of Council approval.	100%	100%	100%	100%
2	Percentage of non-disciplinary grievances regarding contract language interpretation processed within the MOU timeframe.	100%	100%	100%	100%

Changes from Prior Year

- *Cost Changes:* The net decrease from the fiscal year 2010 revised budget is \$191,312 primarily attributable to the following:
 - The net decrease in Personnel from the fiscal year 2010 revised budget of \$41,355 is due to the defunding of 1.0 FTE and adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings.
 - The Services and Supplies budget decreased \$149,957 as a result of proposed departmental cost controls.
- *FTE Changes:* The Department defunded 1.0 FTE Management Analyst III (C) to meet cost reduction targets.

Future Outlook

As the organization continues to work in an ever-changing and fiscally challenging environment, the Human Resources Department will strive to expand its role as a partner with other departments by working to create a more effective, cost efficient government. Human Resources will accomplish this by expanding its expertise and knowledge in all areas of human resource management through continuous education of staff. The Department will strengthen its consultation services to departments in the areas of policy development, contractual matters and applicable Federal and State regulations, the prevention of violation of the Civil Rights Act of 1964, Title VII, and the Americans with Disabilities Act of 1990. The Department will, on an ongoing basis, continue to introduce new methods to educate, develop and enhance the skills of the City's workforce, and creatively attract and retain the best-qualified employees. To support the City's emphasis on succession planning and knowledge transfer, the Department will continue to coordinate and provide educational opportunities focused on preparing the City's future leaders. The Department will continue to implement new technology in the ongoing effort to streamline and enhance the processing of personnel data, and to provide greater access to information to employees and client departments. The Department will be a key contributor in the development of a productive, inclusive workplace. The Department will actively implement programs and participate in processes that will assist in preventing costly employment-related legal cases from occurring.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	24.3000	23.8000	23.8000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-116,609	-116,609	100.0%
8005 Regular Pay - PERS	1,616,811	1,813,372	2,105,318	2,012,318	2,074,710	62,392	3.1%
8011 Overtime Pay	434	479	0	0	0	0	0.0%
8018 PST-Part Time Employees-	6,866	15,148	0	0	0	0	0.0%
8023 Auto Allowance	15,797	21,386	22,500	22,500	23,700	1,200	5.3%
8024 Personal Devlpmnt Allowan	12,088	11,650	10,650	10,650	10,150	-500	(4.7%)
8027 Workers' Compensation	47,087	71,678	59,964	59,964	63,998	4,034	6.7%
8030 Jury Duty	201	0	0	0	0	0	0.0%
8031 General Liability	64,947	9,143	49,081	49,081	49,707	626	1.3%
8034 Sick Pay	6,425	10,754	0	0	0	0	0.0%
8035 Holiday Pay	15,562	17,097	0	0	0	0	0.0%
8036 Vacation Pay	14,682	12,302	0	0	0	0	0.0%
8037 Miscellaneous Pay	0	1,527	0	0	0	0	0.0%
8038 Employee Portion-PERS	74,268	91,194	72,676	72,675	70,540	-2,135	(2.9%)
8040 City Portion-PERS	196,904	207,315	232,029	232,028	236,973	4,945	2.1%
8041 City Portion-PARS	275	606	0	0	0	0	0.0%
8044 Life Insurance	1,552	1,730	1,710	1,711	1,660	-51	(3.0%)
8045 Dental Insurance	12,628	12,875	12,831	12,831	12,730	-101	(0.8%)
8046 Medicare Total	23,478	26,553	30,994	30,993	30,083	-910	(2.9%)
8047 Long Term Disability	5,918	6,463	4,055	4,055	3,935	-120	(3.0%)
8049 Medical	250,563	260,829	252,444	252,444	258,317	5,873	2.3%
8050 Benefits	291,834	327,313	0	0	0	0	0.0%
8054 Vision Care	493	512	0	0	0	0	0.0%
8055 Health Care Spending	0	165	0	0	0	0	0.0%
8056 Accrued Payroll Expense	25,845	19,198	0	0	0	0	0.0%
8058 Benefits Admin.	88,116	98,829	0	0	0	0	0.0%
T8700 Total Personnel	2,772,772	3,038,118	2,854,251	2,761,250	2,719,895	-41,355	(1.5%)
8101 Materials And Supplies	55,529	40,952	29,649	29,649	29,649	0	0.0%
8108 Computer Related Supplies	238	538	5,717	5,717	5,717	0	0.0%
8109 Equip Purchases Under \$1	2,206	680	9,000	9,000	9,000	0	0.0%
8110 Outside Printing & Duplicati	0	0	300	300	300	0	0.0%
8112 Legal and Other Advertisin	22,224	14,212	24,183	24,183	24,183	0	0.0%
8113 Photo Copy Machine Maint	19,214	20,531	17,763	17,763	17,763	0	0.0%
8114 Other Contract Services	321,852	231,341	218,000	218,000	218,000	0	0.0%
8115 Consultant Services	126,071	48,150	95,614	95,614	95,614	0	0.0%
8117 Data Processing Operation	0	0	300	300	300	0	0.0%
8118 Outside Legal Services	1,636	552	0	0	0	0	0.0%
8122 Support To Advisory Comm	606	261	2,000	2,000	2,000	0	0.0%
8124 Dues And Memberships	3,320	2,800	5,300	5,300	5,300	0	0.0%
8127 Conf & Mtgs-City Departme	21,813	16,377	7,141	7,141	7,141	0	0.0%
8128 Mileage	520	1,420	500	500	500	0	0.0%
8129 Education	0	0	3,600	3,600	3,600	0	0.0%
8130 Training Costs	43,517	36,286	15,748	15,748	15,748	0	0.0%
8135 Reference Matls Subscripti	1,213	1,013	3,088	3,088	3,088	0	0.0%
8144 Postage	5,011	4,863	7,638	7,638	7,638	0	0.0%
8154 Audio Visual Materials	137	0	400	400	400	0	0.0%
8187 Discounts Earned	0	-299	0	0	0	0	0.0%
8217 Litigation	386	0	0	0	0	0	0.0%
8218 Vehicle Rental	199	22	0	0	0	0	0.0%
8272 Tuition Reimbursement	45,442	65,563	35,000	35,000	35,000	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-149,957	-149,957	100.0%
T8800 Total Services & Supplie	671,133	485,261	480,941	480,941	330,984	-149,957	(31.2%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	41,311	43,317	43,609	43,609	43,609	0	0.0%
8602 IS-Tenant Improvements	8,195	494	3,067	3,067	3,067	0	0.0%
8603 IS-Lockshop	3,011	466	1,057	1,057	1,057	0	0.0%
8604 IS-Utilities & Insurance-Hse	21,180	22,985	31,460	31,460	31,460	0	0.0%
8605 IS-Houskeeping Services	27,232	29,637	27,623	27,623	27,623	0	0.0%
8606 IS-Floors And Windows	0	0	1,773	1,773	1,773	0	0.0%
8607 IS-Printing	38,944	25,540	50,742	50,742	50,742	0	0.0%
8608 IS-Mail - Basic Services	4,284	4,450	4,448	4,448	4,448	0	0.0%
8609 IS-Telephones - Basic	21,641	19,819	20,226	20,226	20,226	0	0.0%
8611 IS-ADS - Direct Request	0	0	42,223	42,223	42,223	0	0.0%
8612 IS-PC Direct Request	36,130	39,322	43,054	43,054	43,054	0	0.0%
8620 IS-Building Preventive Main	12,358	13,101	13,394	13,394	13,394	0	0.0%
8622 IS-Telephones - Usage	2,750	2,051	8,035	8,035	8,035	0	0.0%
8623 IS-PC Training	0	0	5,733	5,733	5,733	0	0.0%
8624 IS-Enterprise Network	34,808	38,582	33,919	33,919	33,919	0	0.0%
8626 IS-Mail Direct Request	0	60	0	0	0	0	0.0%
8632 IS-AD&S-GIS	49	61	34	34	34	0	0.0%
8634 IS-Security Srvcs at CityHal	17,263	17,263	19,412	19,412	19,412	0	0.0%
8641 IS-MS Licensing	2,864	1,484	2,859	2,859	2,859	0	0.0%
T9000 Total Internal Service C	272,020	258,633	352,668	352,668	352,668	0	0.0%
T8000 Total Expense	3,715,926	3,782,012	3,687,861	3,594,859	3,403,548	-191,312	(5.3%)
T8300 Miscellaneous Revenue	88,692	87,787	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T6000 Total Revenues	88,692	87,787	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-3,627,234	-3,694,225	-3,687,861	-3,594,859	-3,403,548	191,312	(5.3%)

	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
FTE FTE	0.0000	0.0000	5,2500	5,2500	5,2500	0.0000	0.0%
8005 Regular Pay - PERS	321,487	367,454	410,405	410,405	432,771	22,366	5.4%
8023 Auto Allowance	1,696	3,116	4,725	4,725	5,025	300	6.3%
8024 Personal Devlpmt Allowan	1,813	1,875	2,000	2,000	2,000	0	0.0%
8027 Workers' Compensation	9,323	14,404	12,139	12,139	13,373	1,234	10.2%
8030 Jury Duty	201	0	0	0	0	0	0.0%
8031 General Liability	12,860	1,837	9,936	9,936	10,387	451	4.5%
8034 Sick Pay	6,425	10,754	0	0	0	0	0.0%
8035 Holiday Pay	15,562	17,097	0	0	0	0	0.0%
8036 Vacation Pay	14,682	12,302	0	0	0	0	0.0%
8037 Miscellaneous Pay	0	1,527	0	0	0	0	0.0%
8038 Employee Portion-PERS	14,430	18,252	14,688	14,688	14,714	26	0.2%
8040 City Portion-PERS	42,709	45,786	46,894	46,894	49,431	2,537	5.4%
8044 Life Insurance	413	450	346	346	346	0	0.1%
8045 Dental Insurance	3,099	2,791	2,695	2,695	2,785	90	3.3%
8046 Medicare Total	3,972	4,676	6,264	6,264	6,275	11	0.2%
8047 Long Term Disability	1,131	1,270	821	821	822	1	0.2%
8049 Medical	63,562	64,773	53,101	53,101	56,507	3,406	6.4%
8050 Benefits	58,028	66,325	0	0	0	0	0.0%
8054 Vision Care	62	112	0	0	0	0	0.0%
8056 Accrued Payroll Expense	8,789	2,153	0	0	0	0	0.0%
8058 Benefits Admin.	17,521	20,026	0	0	0	0	0.0%
T8700 Total Personnel	597,765	656,982	564,014	564,014	594,436	30,422	5.4%
8101 Materials And Supplies	16,456	14,949	2,500	2,500	2,500	0	0.0%
8114 Other Contract Services	132,494	96,475	83,500	83,500	83,500	0	0.0%
8115 Consultant Services	42,223	0	0	0	0	0	0.0%
8118 Outside Legal Services	1,636	552	0	0	0	0	0.0%
8124 Dues And Memberships	65	0	300	300	300	0	0.0%
8127 Conf & Mtgs-City Departme	631	1,763	0	0	0	0	0.0%
8128 Mileage	0	9	0	0	0	0	0.0%
8135 Reference Mats Subscripti	0	0	525	525	525	0	0.0%
8144 Postage	624	675	0	0	0	0	0.0%
8272 Tuition Reimbursement	45,442	65,563	35,000	35,000	35,000	0	0.0%
T8800 Total Services & Supplie	239,570	179,987	121,825	121,825	121,825	0	0.0%
8601 IS-Structural Maintenance	8,406	4,587	4,620	4,620	4,620	0	0.0%
8602 IS-Tenant Improvements	0	0	700	700	700	0	0.0%
8603 IS-Lockshop	0	0	300	300	300	0	0.0%
8604 IS-Utilities & Insurance-Hse	4,260	2,434	3,333	3,333	3,333	0	0.0%
8605 IS-Houskeeping Services	5,541	3,138	2,926	2,926	2,926	0	0.0%
8606 IS-Floors And Windows	0	0	500	500	500	0	0.0%
8607 IS-Printing	3,819	1,872	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	872	1,038	1,037	1,037	1,037	0	0.0%
8609 IS-Telephones - Basic	4,587	3,129	3,584	3,584	3,584	0	0.0%
8620 IS-Building Preventive Main	2,515	1,387	1,419	1,419	1,419	0	0.0%
8622 IS-Telephones - Usage	282	228	412	412	412	0	0.0%
8623 IS-PC Training	0	0	72	72	72	0	0.0%
8624 IS-Enterprise Network	7,083	8,998	7,910	7,910	7,910	0	0.0%
8634 IS-Security Svcs at CityHal	3,513	3,513	0	0	0	0	0.0%
8641 IS-MS Licensing	583	677	667	667	667	0	0.0%
T9000 Total Internal Service C	41,461	31,002	27,481	27,481	27,481	0	0.0%
T8000 Total Expense	878,796	867,970	713,320	713,320	743,742	30,422	4.3%
T8300 Miscellaneous Revenue	88,692	87,787	0	0	0	0	0.0%
T6000 Total Revenues	88,692	87,787	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-790,104	-780,184	-713,320	-713,320	-743,742	-30,422	4.3%

**DEPARTMENT
SUMMARY**
Human Services and Recreation

Mission Statement

The mission of the Human Services and Recreation Department is to improve and restore the well being of Pasadena residents, particularly those with limited resources or at risk of abuse, neglect or exploitation. More specifically, the mission focuses on developing neighborhood leadership and linkages, providing job training and career advancement opportunities for unemployed or underemployed youth and adults, encouraging self-sufficiency, and promoting positive use of recreation and leisure time. Accomplishment of this mission is through the delivery of direct services and collaboration with Pasadena's human service providers, local businesses, funding agencies, City departments, other government agencies, neighborhood associations, residents, and others.

Program Description

The Human Services and Recreation Department serves as a catalyst, facilitator, collaborator, and direct provider of services at various locations throughout Pasadena. Department programs and services are designed to promote self-sufficiency and an improved quality of life in vulnerable populations, and to address gaps in the existing "safety net" for Pasadena residents with limited resources and who are at risk of abuse, neglect or exploitation. Direct social services, recreational and educational activities are delivered at Villa Parke Center, Jackie Robinson Center, Victory Park, Robinson Park, Washington Park, Jefferson Park, La Pintesca Park, McDonald Park, and 14 Pasadena Unified School District elementary school sites. Job search assistance, job assessment, training and placement services are provided at the One Stop Career Center and the Center's affiliate sites. The Neighborhood Connections office provides a range of neighborhood-building information, linkage and support services. The Park Reservations Desk works with individuals and groups to schedule use of City parks and community center facilities. Additional recreation, job training, and other human services are provided through contracts or partnerships with local human service organizations, neighborhood groups, educational institutions, recreation providers and other qualified agencies.

Departmental Relationship to City Council Goals:

• **Ensure Public Safety**

The Department supports this goal through services and activities that increase the positive use of parks and community facilities, promote positive use of leisure time, prevent delinquency, support and strengthen families, and assist neighborhoods in identifying and solving neighborhood problems using tools such as Safe Streets Now.

• **Support and Promote the Quality of Life and the Local Economy**

The Department supports this goal through providing extensive job search assistance, employment assessment, training and placement services for unemployed and underemployed youth and adults, along with programs and activities through Neighborhood Connections, neighborhood parks, the after school program and various recreation and human service efforts that support Pasadena's vitality and livability. The scope of these services includes the One Stop Career Center and the Center's affiliate sites throughout the Foothill community, the Summer ROSE Youth Jobs Program, working with new businesses and development projects to promote employment of local residents through local job fairs and related activities, and extensive recreation and community services at local parks and centers that balance opportunities for active recreation with opportunities for casual walk-on use of parks.

- **Maintain Fiscal Responsibility and Stability**

Ongoing use of advanced technology to enroll customers in recreation programs, reserve recreation facilities, secure a park permit, record financial transactions for such activities, and the use of cell phones to expedite field response among parks and playground staff, are examples of system upgrades that have improved service delivery, increased timely customer response, and promote efficient accountability.

Major Accomplishments

The Department offers a wide range of recreation, education, employment, neighborhood building, and social services that are key to the quality of life and enrich Pasadena as a family community. For example, 1,400 elementary school-age children participated regularly in safe, supervised play and homework time at 14 after school sites Citywide last year. During fiscal year 2009 (data is not available for fiscal year 2010 yet), more than 2,600 youth participated in weekly teams and sports leagues in basketball, soccer, baseball, and flag football seasons, while 2,400 youth participated in cheerleading, dance, gymnastics, tennis, golf, volleyball, self-defense, and arts and crafts, during after school and weekend hours. Adult sports leagues, fitness classes and related drop-in activities served more than 6,000 participants in 2009. The Adaptive Recreation Program served an average of 320 participants per month in dance, arts and crafts, drama, music, sports, field trips and picnics, and new cooperative agreements with other local service providers' support expanded opportunities for horseback riding, special events and more. Summer 2009 swim lessons and open swim hours provided aquatic opportunities for children, youth and adults on summer days, with more than 15,000 visits at five pool locations citywide: Blair and Pasadena High Schools, Robinson Park, Villa Parke and CORAL Center. Special events ranged from Youth Month (with 62 events for teens offered throughout August 2009), to safe, supervised holiday events for children and families, to various conferences on key local issues and assistance with grant applications for various local service providers. Neighborhood Services continued to support developing neighborhood organizations as well as provided information and technical assistance in response to requests related to public nuisance properties through *Safe Streets Now*. La Pintoresca, Washington and Jefferson Parks provided summer recreation programs to 375 children and youth, while working in close cooperation with local neighborhood associations, businesses, and community based organizations year-round to expand and improve positive park use and park facilities. The 2009 Summer ROSE program provided paid summer jobs to 287 youth, 96% of whom continued their education or transitioned to ongoing employment at summer's end. The Neighborhood Outreach Worker (NOW) Program supported local high-risk youth and young adults in community violence prevention and intervention. Additional neighborhood activities included Family Fun Day, block parties, and neighborhood picnics. Jackie Robinson and Villa Parke Centers provided services to promote and improve self-sufficiency and well-being to an average of 1,500 persons per day, including: consumer education, conflict resolution, welfare advocacy, family violence counseling sessions, immigration assistance, senior citizen programs, parenting classes, a health fair, recreation, literacy, arts, music, dance and cultural programs. Robinson Park and Victory Park provided a variety of programs and activities, including fitness classes, music classes, tutoring, arts and crafts, martial arts, gymnastics, dance and senior citizen programs/classes which averaged 350 daily participants. The Career Services Division continued to achieve a high level of performance in client enrollments, job placement and retention rates, and earnings for program graduates, and met or exceeded all performance standards as set forth by the U.S. Department of Labor and State of California Employment Development Department (EDD). The One Stop Job Center served an average of 9,100 users per quarter in FY2009 with assisted job search, skills development workshops, employment assessment and individualized job training and related services. Job placement rates for One Stop Center clients in targeted job training programs were 74% for adults, 57% for dislocated workers, and 43% for youth.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	147.215	148.215	142.625	142.625	141.625
Appropriations	12,540,722	12,904,411	13,910,319	13,894,236	13,855,538
Sources by Fund					
General Fund	8,972,317	9,648,726	9,684,842	9,596,260	9,297,245
Human Services Endowment Fund	146,024	121,021	149,808	149,808	120,000
WIA Grant	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total Sources	12,540,722	12,904,411	13,910,319	13,894,236	13,855,538

Performance Measures - Administration Division

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Number and quality of safe, accessible, and affordable programs offered for Pasadena children, youth, teenagers, adults and seniors at citywide parks, community centers and public schools.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Units of Service provided at City parks and public schools per year*	21,508	20,000	12,345	20,000
2	Number of City Facility Use & Park Permits processed per year	1,160	1,000	476	1,000

Note: *Total includes Park Reservations & Citywide Crossing Guard Services. Units of Service measured by total # of events / bookings at City parks and total # of crossing guard stations operated annually.

Performance Measures - Citywide Recreation Division

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Number and quality of safe, accessible, and affordable programs offered for Pasadena children, youth, teenagers, adults and seniors at citywide parks, community centers and public schools.

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Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Units of Recreation related services provided at parks, recreation centers and public schools per year.	236,168	200,000	87,669	175,000
2	Household ratings of recreation and community center services (at least 85% rate services as satisfactory or above)	91%	85%	90%	85%
3	Household ratings of neighborhood park services (at least 85% rate services as satisfactory or above)	95%	85%	93%	85%

Note: Target for fiscal year 2010 includes Units of Social Service-related services; in fiscal year 2011, Units of Service will be divided amongst Recreation and Social Services related programs and services.

Performance Measures - Community and Human Services Division

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Number and quality of safe, accessible, and affordable programs offered for Pasadena children, youth, teenagers, adults and seniors at citywide parks, community centers and public schools.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Units of Social Service related services at community centers per year.	173,434	200,000	77,313	100,000
2	Household ratings of recreation and community center services (at least 85% rate services as satisfactory or above).	94%	85%	96%	85%
3	Household ratings of neighborhood park services (at least 85% rate services as satisfactory or above).	93%	85%	95%	85%

Note: Target for fiscal year 2010 includes Units of Citywide Recreation-related services; in fiscal year 2011, Units of Service will be divided amongst Recreation and Social Services related programs and services.

Performance Measures - Neighborhood, Community and Recreation Centers

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Assist Pasadena youth with securing summer training and paid employment opportunities.

Human Services and Recreation

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of youth trained and employed by Summer ROSE Program.	287	287	287	287
2	Rate of Summer ROSE workers continuing education and/or employment after summer work experience.	90%	85%	96%	85%

Performance Measures - Career Services

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Assist persons who are unemployed, underemployed or displaced from jobs secure paid employment.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Rate of job placement for WIA adult clients	74%	69%	89%	69%
2	Rate of job placement for WIA dislocated workers	57%	70%	93%	70%
3	Rate of WIA youth entering employment or education	43%	60%	64%	60%
4	Youth diploma or equivalent rate	79%	55%	86%	55%
5	Numbers of users of One Stop Center Services, including participants in job development activities and job search workshops.	36,545	21,000	24,719	30,000

Note: Performance Measures #1 through #4 reflect requirements and definitions from the U.S. Department of Labor

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$328,823 excluding the Workforce Investment Act (WIA) grant, primarily attributable to the following:
 - The Personnel budget decreased \$267,660 due to defunding 2.5 FTEs in order to meet cost reduction targets and transferring 1.0 FTE to the Finance department for the First Source program, offset by eliminating the vacancy savings included in fiscal year 2010 revised budget.
 - The Services and Supplies budget decrease of \$309,685 is the result of proposed departmental cost controls, reducing Contract Services for the Human Services Endowment Fund, and a decrease of \$73,416 for one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010

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revised budget. Reappropriations from fiscal year 2010 adopted budget have not been determined yet.

- *FTE Changes:* The department defunded 2.5 FTEs including .50 Recreation and Human Services Administrator, 1.0 Staff Assistant III, and 1.0 Program Coordinator II and transferred 1.0 Program Manager to the Finance department for the First Source program.

Future Outlook

Major areas of impact over the coming year include: a) continued impact of the economic downturn, including significant local closures and downsizing of businesses with resulting layoffs or reductions in hours; and growing unemployment; b) increased demand for community and recreation services coupled with decreased ability to pay for those services; c) an overall shrinking of "safety net" services as many local non-profit and public service organizations experience funding reductions; d) increased demand for safe, supervised activities for children and youth during non-school hours, at affordable rates and in accessible locations; e) prevention and intervention of community violence, particularly among youth and young adults.

The decreased availability of entry-level, living wage jobs continues to be a particular problem for first time job seekers with limited or no marketable job skills or work experience. The general trend in reductions of aid and benefit programs continues to create a significant increase in the demand for job training and jobs, affordable childcare and after school and recreation programs, support services for disabled and frail elderly legal immigrants, affordable housing, food, shelter and transportation. While the Career Services Division/Foothill Employment and Training Consortium continues to implement Workforce Investment Act services for the Foothill area, and has established a network of affiliate sites throughout the Foothill community along with an effective private-sector lead Workforce Investment Board, reductions in Federal WIA funding have further limited the job training opportunities for unemployed persons and workers displaced due to downsizing or relocations of local businesses out of Southern California. Replication of successful models from other jurisdictions will be critical to the future quality of life in Pasadena, particularly in the areas of employment, human services, recreation and neighborhoods. Continued grant applications to fund such programs focus on job training for employment challenged populations such as young adults aging out of the foster care system. Providing positive alternatives to gang involvement and violence among youth and young adults also remains a high priority.

**DIVISION
SUMMARY**
Administration

Mission Statement

The mission of the Administration Division is to manage the overall planning, organization and oversight of the Human Services and Recreation Department.

Program Description

The Administration Program provides overall management oversight, planning and resource development for a wide range of recreation, community and human services to the extended Pasadena community, along with operating the City park reservations system, overseeing the contracted School Crossing Guards Program, serving as City liaison to PUSD, and staffing the Human Services Commission.

Major Accomplishments

The Department continues to streamline and reorganize, as needed, to improve effectiveness and efficiency, to better balance workloads, and to link directly-related services and activities. Expanded use of technology has contributed to improved communication and customer service, vendor payments and reports, safety and staff communications among field sites (playgrounds, centers, etc.), and an improved park reservations system. Expanded implementation of the new ActiveNet software system since January 2009 is one example of utilizing technology to improve operations and customer service, in reserving facilities, enrolling in recreation activities, and communicating with clients. Demand for use of City park facilities continues to grow. Collaborative efforts with PUSD have resulted in better coordination, scheduling and use of City and PUSD fields and facilities. The Department continues an effective working relationship with the Recreation and Parks Commission and with the Human Services Commission, including various activities related to funding allocation and review of contract performance of non-profit providers funded by CDBG, ESG and Human Services Endowment Fund. Proposals were submitted for additional grants to expand programs and human services resources and to offer scholarships for limited income households, often in collaboration with community partners. A revised and updated fee system and park use policies were successfully implemented based on findings and recommendations from the City's most recent Cost of Service Study.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	7.000	7.000	7.000	7.000	7.000
Appropriations	1,225,722	1,244,536	1,269,270	1,264,188	1,096,990
General Fund	1,225,722	1,244,536	1,269,270	1,264,188	1,096,990

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$167,198 primarily attributable to the following:
 - The Personnel budget increased \$44,179 as a result of eliminating the vacancy savings included in fiscal year 2010 revised budget.

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- The Services and Supplies budget decreased \$211,377 as a result of proposed departmental cost controls.

Future Outlook See description in Department Summary.

**DIVISION
SUMMARY**

Career Services Division

Mission Statement

The mission of the Career Services Division is to provide an employment and training system which is responsive to the needs of employers *and* job seekers. This mission is accomplished by establishing a public - private partnership that provides high quality programs and services which address the demands of the local labor market. Results will include the effective match of eligible, qualified job seekers with living wage career-oriented jobs, with specialized support services for persons who are unemployed, underemployed or facing a work layoff, and local businesses experiencing downsizing or other significant changes in their workforces.

Program Description

The Career Services Division administers the Federal Workforce Investment Act (WIA) which in 1998 replaced the Job Training Partnership Act (JTPA) and rewrote Federal statutes governing job training, adult education and literacy, and vocational rehabilitation programs. The purpose of the WIA is to enable each state and locality to develop a unified training system that will increase the employment, retention, and earnings of participants, and as a result improve the quality of the workforce, reduce welfare dependency, and enhance the competitiveness of the nation.

The cornerstone of the WIA is the One Stop service delivery system, which unifies numerous training, education and employment programs into a single, customer-friendly system. One Stop centers offer a wide spectrum of services, ranging from self-service activities such as using a computer to update a resume or get information from an automated job bank, to intensive staff-assisted services such as assessment or counseling, and include access to training services. A network of affiliate sites further extends the One Stop Center services to local communities and neighborhoods. Training services are provided through Individual Training Accounts. Funding for youth programs under the Act are integrated into a single funding stream for comprehensive, year-round activities.

The Foothill Workforce Investment Board (WIB) and Policy Board of elected officials oversee the management of WIA and other employment training programs. The Foothill service delivery area includes Pasadena, Arcadia, Duarte, Monrovia, Sierra Madre and South Pasadena with some services to residents of Altadena under a contract with the County of Los Angeles.

Major Accomplishments

The Career Services Division has consistently achieved a high level of performance in client enrollments, job placement and retention rates, and earnings for program graduates. This Division has consistently met or exceeded performance standards as set forth by the U.S. Department of Labor and State of California Employment Development Department (EDD). Despite the economic challenges, for the year ended June 30, 2009, 74% of adult clients and 57% of dislocated workers were successfully placed in employment upon leaving the program. For youth, 43% were successfully placed in jobs and 79% obtained their diploma or equivalency (GED) upon exiting the program. Stimulus (ARRA) funding provided support for an expanded summer youth employment program along with other program support to serve the increased volume of unemployed job seekers. Job fairs to solicit local applicants and to connect local residents with employment opportunities were held throughout the year at various locations throughout the six-city consortium. A network of affiliate sites continues to provide job search, assessment and other self-directed and informational services to all job seekers regardless of eligibility. In addition, the Mobile One Stop (a customized 37-foot vehicle with ten computer work stations) further extends the services of the One Stop service delivery system, playing a key role in local job fairs, and going on-site to employer locations to provide upgraded training to current employees or to deliver a variety of services to employees of

Human Services and Recreation

companies that are experiencing layoffs or closure. Key efforts in FY2009 included employment-related services for foster youth and young adults, and job training in the automotive repair field. Transfer of the Local Hire First Source program to Career Services in mid-2009 improved the linkage and coordination of job-related opportunities in the construction trades for local residents.

The number of job seekers per quarter using one or more services offered at the main One Stop Center grew significantly from 4,800 client users per quarter for fiscal year 2008 to 9,100 user visits in fiscal year 2009. In addition to the services offered through WIA, on-site partners including the Employment Development Department, the Department of Rehabilitation, and Job Corps offer their services at the Center. A limited-term grant focused on employment for foster youth emancipating from the foster care system scaled back in 2009. Additional accomplishments include updates to the Foothill WIB website (www.foothilletc.org), and implementation of a campaign marketing the services and opportunities of the One Stop Center to employers and to job seekers. Increased coordination with City Business Development offices has enhanced linkage of Pasadena businesses to the employment services available through the Foothill WIB.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	34.650	35.650	35.650	35.650	34.650
Appropriations	3,422,381	3,278,808	4,269,600	4,300,093	4,478,293
Sources by Fund					
General Fund	0	144,144	193,931	151,925	40,000
WIA Grant	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total Sources	3,422,381	3,278,808	4,269,600	4,300,093	4,478,293

Changes From Prior Year

- *Cost Changes:* The increase from the fiscal year 2010 revised budget is \$178,200 primarily attributable to the following:
 - The Personnel budget increased \$250,700 due to eliminating the vacancy savings included in fiscal year 2010 revised budget, offset by transferring 1.0 FTE to the Finance department.
 - Services and Supplies decreased \$72,500 for one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget.
- *FTE Changes:* The Division transferred 1.0 Program Manager to the Finance department for the First Source program.

Future Outlook

The recent economic downturn, particularly in the financial and banking-related industries, has significantly impacted demand for services of this Division. Businesses with significant local presence and sizable local workforces, such as IndyMac and Countrywide, have required rapid response services to support the transition of employees facing layoff to other job opportunities. The increase in local unemployment continues to dramatically

expand the number of One Stop Center clients. The Division continues to improve and augment employment and training services available to job seekers and area businesses, and aggressively seeks additional employment and training funds to provide quality programs and services. The grant addressing employment issues for youth "aging out" of the foster care system concludes in fiscal year 2009, reducing available resources for this high-risk population. Promoting maximum linkage between local job training services and employers in the local job market is also a key focus area, to ensure that job seekers are trained to meet the specific skills and requirements of local employers. Future plans include continued marketing of the services of the One Stop service delivery system to job seekers and employers; an expanded Business Services Unit to assist local employers with their workforce needs; and linkage with local community colleges, trades-related unions and employers to promote local apprenticeship opportunities as well as mid-career training for incumbent workers in various trades.



**DIVISION
SUMMARY**

Neighborhoods, Community and Recreation Centers Division

Mission Statement

The mission of the Neighborhood, Community and Recreation Centers Division is to promote healthy individuals, families, and neighborhoods by developing neighborhood leadership and supporting neighborhood problem solving, and to provide quality affordable leisure, social, cultural, recreational, and crisis intervention services which promote self-sufficiency and encourage positive use of neighborhood parks and centers.

Program Description

Neighborhood Services preserves the quality of life by encouraging and supporting neighborhood organizations in the resolution of their problems, and by providing leisure, social, cultural and recreational services and activities.

Major Accomplishments

Neighborhood Connections kept neighborhood leaders informed of upcoming community events, opportunities, public hearings, and key policy issues by sending weekly electronic notices of key events and activities as well as quarterly mailings of informational materials. A directory of neighborhood associations and contacts is continually updated and distributed community wide, and the Neighborhood Leadership Institute developed and expanded leadership skills of Pasadena residents. The Division participated with several neighborhood leaders in the national Neighborhoods USA (NUSA) conference as well as various community task forces. Neighborhood Services continued to provide information and technical assistance in response to requests related to public nuisance properties through *Safe Streets Now*. The three neighborhood parks (Jefferson, La Pintoresca and Washington) provided summer recreation programs to 375 children and youth, while working in close cooperation year-round with local neighborhood associations, businesses, and community based organizations to expand and improve positive park use and park facilities. Additional neighborhood activities included Family Fun Day, block parties, and neighborhood picnics. Jackie Robinson and Villa Parke Centers served an average of 1,500 persons per day with programs to promote and improve self-sufficiency and well-being, including: consumer education, conflict resolution, welfare advocacy, family violence counseling sessions, immigration assistance, senior citizen programs, parenting classes, a health fair, recreation, literacy, arts, and culture programs. Robinson Park and Victory Park provided a variety of programs and activities, including fitness classes, music classes, tutoring, arts and crafts, martial arts, gymnastics, dance and senior citizen programs/classes which averaged 350 daily participants. The Summer ROSE Youth Jobs Program employed 287 teens from low and mid income households in summer 2009, developing marketable job skills and experience. The Neighborhood Outreach Worker (NOW) Program supported local high-risk youth and young adults in community violence prevention and intervention.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	46.906	46.906	44.652	44.652	44.652
Appropriations	4,495,101	4,909,274	4,963,357	4,970,860	4,958,567
General Fund	4,495,101	4,909,274	4,963,357	4,970,860	4,958,567

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$12,292 primarily attributable to the following:
 - The Personnel budget increased \$56,208 due to eliminating the vacancy estimates included in fiscal year 2010 revised budget, offset by the defunding of 1.0 FTE in order to meet cost reduction targets.
 - The Services and Supplies budget decreased \$68,500 for one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget.

- *FTE Changes:* The Division defunded 1.0 Staff Assistant III.

Future Outlook

Demand for services will continue to grow as local government looks to neighborhoods to be viable partners in solving neighborhood problems. Key to such efforts is additional outreach and leadership development in neighborhoods that to date are without organizations or associations. Further, changes in welfare systems and growing unemployment continue to create greater demand for service on the community centers as "safety net" services funded by Federal, State and County sources continue to be reduced or eliminated and as major changes in policies, practices, forms, etc., create confusion among recipients and applicants. Efforts to develop partnerships and to identify additional funding sources and other resources continue with a goal of increased revenue support. Key focus areas include prevention and early intervention with gang-involved youth and young adults or those at risk of such involvement, expanded Summer ROSE youth jobs to the business sector, and implementation of a new teen center in Northwest Pasadena.

**DIVISION
SUMMARY**

Citywide Recreation and Human Services Division

Mission Statement

The mission of the Citywide Recreation and Human Services Division is to create a total recreation environment that encompasses not only the physical, educational and social dimensions of traditional programs, but also the aesthetic and environmental assets of Pasadena. The Division seeks to establish Pasadena's recreation programs as the clear standard of innovation and excellence in local government, and to lead and inspire the entire community to become involved in the pursuit of these goals. Further, the Division strives to serve as a catalyst and facilitator in encouraging collaboration, coordination, and cooperation to ensure effective human service delivery and to promote projects that result in healthy individuals, families, and neighborhoods.

Program Description

The Citywide Recreation component of the Division provides a range of programs, events and opportunities that are designed to encourage persons of all ages and abilities to participate in positive and developmentally appropriate recreation and leisure activities. Activities are made available at locations throughout Pasadena, including the delivery of direct services by Department staff as well as contracted services with local providers. A key focus is promoting access to such positive activities and services for limited income households. Sample programs include sports leagues and classes in gymnastics, flag football, basketball, soccer, cheerleading, baseball, summer day camps, adaptive programs, aquatics (swim lessons and open swim), and after school supervised playground activities at 14 sites throughout the City.

The Human Services Coordination (HSC) component of the Division serves as a catalyst, facilitator and coordinator in the Pasadena human service community. HSC has a particular focus on the following issues: children and youth, childcare, women's issues, seniors, human relations, and implementation of the City Child Care Policy and the Policy on Children, Youth and Families. Key workplan items include efforts to promote a family-friendly community and staffing the Senior Commission, the Commission on the Status of Women, and the Human Relations Commission. This Division monitors the Human Service Endowment Fund programs and the operating agreement with the Pasadena Senior Center, serves as the City liaison for the Summer Food Program for children and youth, and actively collaborates with such groups as the Partnership for Children, Youth and Families.

Major Accomplishments

An average of 1,400 elementary school-age children participated daily in after school activities at 14 PUSD schools Citywide, and were provided homework assistance and the opportunity for safe, supervised play on local playgrounds this past year. During fiscal year 2009, more than 2,600 youth participated in weekly teams and sports leagues in basketball, soccer, baseball, and flag football, while 2,400 youth participated in cheerleading, dance, gymnastics, tennis, golf, volleyball, self-defense, and arts and crafts, during after school and weekend hours. Adult sports leagues, fitness classes and related drop-in activities served more than 6,000 participants in 2009. The Adaptive Recreation Program served an average of 320 participants per month in dances, arts and crafts, drama, music, sports, field trips and picnics, and new cooperative agreements with other local service providers support expanded opportunity for Adaptive Recreation participants. Summer swimming lessons and open swim hours provided aquatic opportunities for hundreds of children, youth, adults and families each summer day at five locations Citywide: Blair and Pasadena High School, Robinson Park, Villa-Parke and CORAL Center, with more than 15,000 visits in Summer 2009. Special events ranged from Youth Month (with some 62 events for teens offered throughout August 2009), to safe, supervised holiday events for children and families, to various conferences on key local issues and assisting with grant applications for various local service providers.

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The Division was active in the Partnership for Children, Youth and Families, Child Care Coalition, Pasadena LEARNs, Health Partnership, Children's Planning, Vision 2020 and related community coalitions and collaboratives. Direct services provided through contractors address domestic violence, including group counseling for victims and perpetrators and care for their children. For the Human Service Endowment Fund, staff conducted a needs assessment, developed and issued a Request for Proposal, evaluated and recommended funding to local non-profit organizations to address unmet needs, monitored contract compliance and performance, and provided technical assistance to the funded agencies. Major events included the Child Care Conference, Employer of the Year Award for Working Parents, the Senior Conference and the Human Relations "Peace Through Music Benefit Concert". Youth Month for August 2009 delivered 62 activities to an estimated 5,100 youth that were designed to educate, entertain and keep youth safe. Evaluations for Youth Month revealed that 100% of participants rated the programs as satisfactory or better. The Summer Food Program served an average of 4,000 meals to children and youth on summer weekdays at various locations Citywide (including City parks and centers). Key resource information was distributed community wide with the Survival Guide, Summer Resource Directory for Youth, and related materials.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Adopted
FTEs	58.659	58.659	55.323	55.323	55.323
Appropriations	3,397,518	3,471,793	3,408,092	3,359,092	3,321,688
Sources by Fund					
General Fund	3,251,494	3,350,772	3,258,284	3,209,284	3,201,688
Human Services Endowment	146,024	121,021	149,808	149,808	120,000
Total Sources	3,397,518	3,471,793	3,408,092	3,359,092	3,321,688

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$37,407 primarily attributable to the following:
 - The Personnel budget decreased \$7,599 as a result of defunding 1.50 FTEs in order to meet cost reduction targets, offset by eliminating the vacancy savings included in fiscal year 2010 revised budget.
 - The Services and Supplies budget decreased \$29,808 due to reducing Contract Services for the Human Services Endowment Fund.
- *FTE Changes:* The Division defunded 1.0 Program Coordinator and .50 Recreation and Human Services Administrator.

Future Outlook

As demand continues to grow, Citywide Recreation continues to explore and pursue opportunities for partnerships and funding to support expanded recreation and leisure activities. The After School Playground and Youth Sports

Human Services and Recreation

Programs are of particular focus, which are experiencing significantly greater demand but limited ability of participants to provide financial support. Additional enrichment opportunities for children and youth remain a primary focus for expansion.

Key issues for FY2011 for this Division include: continued implementation of changes in the public assistance system; additional funding requests to support community programs while resources decline; addressing the demand for safe, affordable programs for children and youth in Pasadena; preventing youth activity in gangs and community violence; and implementation of the City's Policy on Children, Youth and Families will be key issues in fiscal year 2011 for Human Services and Citywide Recreation.



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	107.9751	107.9751	106.9751	-1.0000	(0.9%)
8003 Unfunded Regular Pay	0	0	0	0	-267,783	-267,783	100.0%
8005 Regular Pay - PERS	2,950,937	3,261,872	3,996,064	3,874,378	4,158,310	283,932	7.3%
8011 Overtime Pay	8,342	2,776	0	0	0	0	0.0%
8012 Overtime Subject To PERS	14	-161	0	0	0	0	0.0%
8018 PST-Part Time Employees-	975,599	1,110,926	883,883	883,885	975,215	91,330	10.3%
8020 Management Benefit	0	1,976	0	0	0	0	0.0%
8023 Auto Allowance	9,588	10,953	9,588	9,588	10,644	1,056	11.0%
8024 Personal Devlpmnt Allowan	15,000	15,500	15,500	15,501	14,500	-1,001	(6.5%)
8027 Workers' Compensation	121,330	147,314	116,960	116,486	97,726	-18,760	(16.1%)
8031 General Liability	7,853	4,371	10,260	10,219	10,233	14	0.1%
8038 Employee Portion-PERS	112,743	131,399	142,754	142,051	141,383	-668	(0.5%)
8040 City Portion-PERS	351,199	370,493	455,763	453,520	474,962	21,442	4.7%
8041 City Portion-PARS	38,594	44,271	37,926	37,927	39,009	1,082	2.9%
8044 Life Insurance	2,250	2,422	4,117	4,100	4,107	7	0.2%
8045 Dental Insurance	29,693	35,481	38,240	38,139	30,763	-7,376	(19.3%)
8046 Medicare Total	49,049	56,191	74,629	74,329	74,436	107	0.1%
8047 Long Term Disability	8,926	9,877	9,747	9,708	9,721	13	0.1%
8049 Medical	555,143	610,788	747,952	746,029	623,496	-122,533	(16.4%)
8050 Benefits	532,644	588,768	0	0	0	0	0.0%
8054 Vision Care	160	165	0	0	0	0	0.0%
8056 Accrued Payroll Expense	51,480	25,903	0	0	0	0	0.0%
8058 Benefits Admin.	160,826	177,772	0	0	0	0	0.0%
T8700 Total Personnel	5,981,370	6,609,057	6,543,382	6,415,860	6,396,722	-19,138	(0.3%)
8101 Materials And Supplies	220,829	143,089	197,763	197,763	204,981	7,218	3.6%
8105 Lease Payments	40,981	44,477	46,096	46,096	39,734	-6,362	(13.8%)
8108 Computer Related Supplies	20,711	557	8,950	8,950	10,000	1,050	11.7%
8109 Equip Purchases Under \$1	12,824	6,556	15,937	15,937	13,581	-2,356	(14.8%)
8110 Outside Printing & Duplicati	10,899	50	9,420	9,420	8,920	-500	(5.3%)
8111 Educatnl Printing & Duplic	1,442	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	258	407	350	350	350	0	0.0%
8113 Photo Copy Machine Maint	9,098	10,136	17,200	17,200	15,500	-1,700	(9.9%)
8114 Other Contract Services	921,973	874,668	1,359,071	1,407,010	1,316,006	-91,004	(6.5%)
8115 Consultant Services	200	0	300	300	300	0	0.0%
8116 Contract Maintenance	0	0	150	150	150	0	0.0%
8122 Support To Advisory Comm	434	740	1,100	1,100	1,100	0	0.0%
8124 Dues And Memberships	2,050	1,814	4,350	4,350	4,350	0	0.0%
8125 Special Civic Events	67,181	33,097	44,710	35,710	37,210	1,500	4.2%
8126 Conf & Mtgs- Comm & Co	370	10	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	16,460	7,790	12,514	12,514	12,514	0	0.0%
8128 Mileage	8,922	7,819	10,199	10,199	9,099	-1,100	(10.8%)
8129 Education	0	0	1,008	1,008	1,008	0	0.0%
8130 Training Costs	0	450	640	640	890	250	39.1%
8135 Reference Matls Subscripti	354	333	2,375	2,375	2,375	0	0.0%
8139 Water	0	119	0	0	0	0	0.0%
8140 Telephone	0	0	2,760	2,760	2,040	-720	(26.1%)
8141 Refuse Collection	5,439	5,656	4,220	4,220	4,220	0	0.0%
8142 Electric	0	7,895	0	0	0	0	0.0%
8144 Postage	11,857	11,737	16,863	16,863	16,863	0	0.0%
8145 Taxes, Payroll and Other	103,695	32,138	0	0	0	0	0.0%
8146 Wages	155,801	289,804	0	0	0	0	0.0%
8147 Workers Compensation Ot	12,330	18,230	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	2,928	2,162	0	0	0	0	0.0%
8177 Program Expenditures	0	166	0	0	0	0	0.0%
8187 Discounts Earned	-125	-691	0	0	0	0	0.0%
8212 Permits and Fees	0	332	0	0	0	0	0.0%
8218 Vehicle Rental	651	388	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-3,811	-3,672	0	0	500	500	100.0%
8499 Managed Savings - Service	0	0	0	0	-216,461	-216,461	100.0%
T8800 Total Services & Supplie	1,623,751	1,496,255	1,756,476	1,795,415	1,485,730	-309,685	(17.2%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	408,213	410,540	404,195	404,195	404,195	0	0.0%
8602 IS-Tenant Improvements	43,498	26,925	6,076	6,076	6,076	0	0.0%
8603 IS-Lockshop	1,844	1,128	1,700	1,700	1,700	0	0.0%
8604 IS-Utilities & Insurance-Hse	202,560	212,766	284,793	284,793	284,793	0	0.0%
8605 IS-Houskeeping Services	262,915	330,422	246,949	246,949	246,949	0	0.0%
8606 IS-Floors And Windows	4,575	1,895	11,949	11,949	11,949	0	0.0%
8607 IS-Printing	57,160	61,308	51,065	51,065	51,065	0	0.0%
8608 IS-Mail - Basic Services	24,271	24,438	24,598	24,598	24,598	0	0.0%
8609 IS-Telephones - Basic	85,122	83,402	86,791	86,791	86,791	0	0.0%
8611 IS-ADS - Direct Request	1,838	1,200	75	75	75	0	0.0%
8612 IS-PC Direct Request	50,071	74,402	64,789	64,789	64,789	0	0.0%
8620 IS-Building Preventive Main	119,224	121,443	121,248	121,248	121,248	0	0.0%
8622 IS-Telephones - Usage	30,887	29,012	15,550	15,550	15,550	0	0.0%
8623 IS-PC Training	0	0	1,712	1,712	1,712	0	0.0%
8624 IS-Enterprise Network	197,257	211,935	186,315	186,315	186,315	0	0.0%
8626 IS-Mail Direct Request	115	70	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8632 IS-AD&S-GIS	1,136	2,911	2,850	2,850	2,850	0	0.0%
8633 IS-ITSD Telephone-IVR	1,124	2,189	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	5,188	5,188	8,434	8,434	8,434	0	0.0%
8641 IS-MS Licensing	16,223	63,261	15,704	15,704	15,704	0	0.0%
T9000 Total Internal Service C	1,513,220	1,664,436	1,534,793	1,534,793	1,534,793	0	0.0%
T8000 Total Expense	9,118,341	9,769,747	9,834,650	9,746,068	9,417,245	-328,823	(3.4%)
T6800 Non Building Licenses an	1,731	1,275	1,765	1,765	2,000	235	13.3%
T7500 Charges For Services	640,376	588,738	619,934	619,934	619,040	-894	(0.1%)
T8100 Rental Income	68,608	63,511	56,534	56,534	56,200	-334	(0.6%)
T8300 Miscellaneous Revenue	24,000	38,117	24,000	24,000	24,000	0	0.0%
T8600 Non-Operating Income	-673	-792	0	0	0	0	0.0%
T6000 Total Revenues	734,041	688,849	702,233	702,233	701,240	-993	(0.1%)
NETFUNDS Net Surplus/Deficit	-8,384,300	-9,080,898	-9,132,417	-9,043,835	-8,716,005	327,830	(3.6%)

11.17

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	107,9751	107,9751	106,9751	-1,0000	(0.9%)
8003 Unfunded Regular Pay	0	0	0	0	-267,783	-267,783	100.0%
8005 Regular Pay - PERS	2,950,937	3,261,872	3,996,064	3,874,378	4,158,310	283,932	7.3%
8011 Overtime Pay	8,342	2,776	0	0	0	0	0.0%
8012 Overtime Subject To PERS	14	-161	0	0	0	0	0.0%
8018 PST-Part Time Employees-	975,599	1,110,926	883,883	883,885	975,215	91,330	10.3%
8020 Management Benefit	0	1,976	0	0	0	0	0.0%
8023 Auto Allowance	9,588	10,953	9,588	9,588	10,644	1,056	11.0%
8024 Personal Developmnt Allowan	15,000	15,500	15,500	15,501	14,500	-1,001	(6.5%)
8027 Workers' Compensation	121,330	147,314	116,960	116,486	97,726	-18,760	(16.1%)
8031 General Liability	7,853	4,371	10,260	10,219	10,233	14	0.1%
8038 Employee Portion-PERS	112,743	131,399	142,754	142,051	141,383	-668	(0.5%)
8040 City Portion-PERS	351,199	370,493	455,763	453,520	474,962	21,442	4.7%
8041 City Portion-PARS	38,594	44,271	37,926	37,927	39,009	1,082	2.9%
8044 Life Insurance	2,250	2,422	4,117	4,100	4,107	7	0.2%
8045 Dental Insurance	29,693	35,481	38,240	38,139	30,763	-7,376	(19.3%)
8046 Medicare Total	49,049	56,191	74,629	74,329	74,436	107	0.1%
8047 Long Term Disability	8,926	9,877	9,747	9,708	9,721	13	0.1%
8049 Medical	555,143	610,788	747,952	746,029	623,496	-122,533	(16.4%)
8050 Benefits	532,644	588,768	0	0	0	0	0.0%
8054 Vision Care	160	165	0	0	0	0	0.0%
8056 Accrued Payroll Expense	51,480	25,903	0	0	0	0	0.0%
8058 Benefits Admin.	160,826	177,772	0	0	0	0	0.0%
T8700 Total Personnel	5,981,370	6,609,057	6,543,382	6,415,860	6,396,722	-19,138	(0.3%)
8101 Materials And Supplies	220,829	143,089	197,763	197,763	204,981	7,218	3.6%
8105 Lease Payments	40,981	44,477	46,096	46,096	39,734	-6,362	(13.8%)
8108 Computer Related Supplies	20,711	557	8,950	8,950	10,000	1,050	11.7%
8109 Equip Purchases Under \$1	12,824	6,556	15,937	15,937	13,581	-2,356	(14.8%)
8110 Outside Printing & Duplicati	10,899	50	9,420	9,420	8,920	-500	(5.3%)
8111 Educatnl Printing & Duplic	1,442	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	258	407	350	350	350	0	0.0%
8113 Photo Copy Machine Maint	9,098	10,136	17,200	17,200	15,500	-1,700	(9.9%)
8114 Other Contract Services	775,951	753,647	1,209,263	1,257,202	1,196,006	-61,196	(4.9%)
8115 Consultant Services	200	0	300	300	300	0	0.0%
8116 Contract Maintenance	0	0	150	150	150	0	0.0%
8122 Support To Advisory Comm	434	740	1,100	1,100	1,100	0	0.0%
8124 Dues And Memberships	2,050	1,814	4,350	4,350	4,350	0	0.0%
8125 Special Civic Events	67,181	33,097	44,710	35,710	37,210	1,500	4.2%
8126 Conf & Mtgs- Comm & Co	370	10	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	16,460	7,790	12,514	12,514	12,514	0	0.0%
8128 Mileage	8,922	7,819	10,199	10,199	9,099	-1,100	(10.8%)
8129 Education	0	0	1,008	1,008	1,008	0	0.0%
8130 Training Costs	0	450	640	640	890	250	39.1%
8135 Reference Matls Subscripti	354	333	2,375	2,375	2,375	0	0.0%
8139 Water	0	119	0	0	0	0	0.0%
8140 Telephone	0	0	2,760	2,760	2,040	-720	(26.1%)
8141 Refuse Collection	5,439	5,656	4,220	4,220	4,220	0	0.0%
8142 Electric	0	7,895	0	0	0	0	0.0%
8144 Postage	11,856	11,737	16,863	16,863	16,863	0	0.0%
8145 Taxes, Payroll and Other	103,695	32,138	0	0	0	0	0.0%
8146 Wages	155,801	289,804	0	0	0	0	0.0%
8147 Workers Compensation Ot	12,330	18,230	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	2,928	2,162	0	0	0	0	0.0%
8177 Program Expenditures	0	166	0	0	0	0	0.0%
8187 Discounts Earned	-125	-691	0	0	0	0	0.0%
8212 Permits and Fees	0	332	0	0	0	0	0.0%
8218 Vehicle Rental	651	388	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-3,811	-3,672	0	0	500	500	100.0%
8499 Managed Savings - Service	0	0	0	0	-216,461	-216,461	100.0%
T8800 Total Services & Supplie	1,477,728	1,375,233	1,606,668	1,645,607	1,365,730	-279,877	(17.0%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	408,213	410,540	404,195	404,195	404,195	0	0.0%
8602 IS-Tenant Improvements	43,498	26,925	6,076	6,076	6,076	0	0.0%
8603 IS-Lockshop	1,844	1,128	1,700	1,700	1,700	0	0.0%
8604 IS-Utilities & Insurance-Hse	202,560	212,766	284,793	284,793	284,793	0	0.0%
8605 IS-Houskeeping Services	262,915	330,422	246,949	246,949	246,949	0	0.0%
8606 IS-Floors And Windows	4,575	1,895	11,949	11,949	11,949	0	0.0%
8607 IS-Printing	57,160	61,308	51,065	51,065	51,065	0	0.0%
8608 IS-Mail - Basic Services	24,271	24,438	24,598	24,598	24,598	0	0.0%
8609 IS-Telephones - Basic	85,122	83,402	86,791	86,791	86,791	0	0.0%
8611 IS-ADS - Direct Request	1,838	1,200	75	75	75	0	0.0%
8612 IS-PC Direct Request	50,071	74,402	64,789	64,789	64,789	0	0.0%
8620 IS-Building Preventive Main	119,224	121,443	121,248	121,248	121,248	0	0.0%
8622 IS-Telephones - Usage	30,887	29,012	15,550	15,550	15,550	0	0.0%
8623 IS-PC Training	0	0	1,712	1,712	1,712	0	0.0%
8624 IS-Enterprise Network	197,257	211,935	186,315	186,315	186,315	0	0.0%
8626 IS-Mail Direct Request	115	70	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8632 IS-AD&S-GIS	1,136	2,911	2,850	2,850	2,850	0	0.0%
8633 IS-ITSD Telephone-IVR	1,124	2,189	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	5,188	5,188	8,434	8,434	8,434	0	0.0%
8641 IS-MS Licensing	16,223	63,261	15,704	15,704	15,704	0	0.0%
T9000 Total Internal Service C	1,513,220	1,664,436	1,534,793	1,534,793	1,534,793	0	0.0%
T8000 Total Expense	8,972,317	9,648,726	9,684,842	9,596,260	9,297,245	-299,015	(3.1%)
T6800 Non Building Licenses an	1,731	1,275	1,765	1,765	2,000	235	13.3%
T7500 Charges For Services	640,376	586,738	619,934	619,934	619,040	-894	(0.1%)
T8100 Rental Income	68,608	63,511	56,534	56,534	56,200	-334	(0.6%)
T8300 Miscellaneous Revenue	24,000	38,117	24,000	24,000	24,000	0	0.0%
T8600 Non-Operating Income	-673	-792	0	0	0	0	0.0%
T6000 Total Revenues	734,041	688,849	702,233	702,233	701,240	-993	(0.1%)
NETFUNDS Net Surplus/Deficit	-8,238,276	-8,959,876	-8,982,609	-8,894,027	-8,596,005	298,022	(3.4%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	34.6500	34.6500	34.6500	0.0000	0.0%
8005 Regular Pay - PERS	1,038,225	991,995	2,231,682	2,231,682	2,543,508	311,826	14.0%
8011 Overtime Pay	394	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	23,935	41,792	0	0	0	0	0.0%
8023 Auto Allowance	2,544	3,333	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmnt Allowan	3,875	3,250	1,750	1,750	4,250	2,500	142.9%
8027 Workers' Compensation	34,604	34,839	54,690	54,690	48,564	-6,126	(11.2%)
8031 General Liability	2,124	1,034	4,797	4,797	5,085	288	6.0%
8038 Employee Portion-PERS	37,903	39,546	81,586	81,586	86,479	4,893	6.0%
8040 City Portion-PERS	123,635	110,468	260,476	260,476	290,519	30,043	11.5%
8041 City Portion-PARS	958	2,103	0	0	0	0	0.0%
8044 Life Insurance	806	745	1,920	1,920	2,035	115	6.0%
8045 Dental Insurance	13,292	11,862	17,963	17,963	18,034	71	0.4%
8046 Medicare Total	12,614	12,519	34,794	34,794	36,881	2,087	6.0%
8047 Long Term Disability	2,387	2,290	4,558	4,558	4,831	273	6.0%
8049 Medical	198,402	187,016	350,350	350,350	365,949	15,599	4.5%
8050 Benefits	187,400	179,055	0	0	0	0	0.0%
8054 Vision Care	0	19	0	0	0	0	0.0%
8058 Benefits Admin.	56,583	54,064	0	0	0	0	0.0%
T8700 Total Personnel	1,739,681	1,675,931	3,047,110	3,047,110	3,409,735	362,625	11.9%
8101 Materials And Supplies	19,744	17,330	10,000	10,000	10,000	0	0.0%
8105 Lease Payments	84,488	87,097	65,000	65,000	65,000	0	0.0%
8108 Computer Related Supplies	27,023	28,201	5,300	5,300	5,300	0	0.0%
8109 Equip Purchases Under \$1	1,056	17,939	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	1,868	0	3,500	3,500	3,500	0	0.0%
8112 Legal and Other Advertisin	46,640	15,587	500	500	500	0	0.0%
8113 Photo Copy Machine Maint	10	1,379	7,000	7,000	7,000	0	0.0%
8114 Other Contract Services	228,638	100,971	854,448	926,948	854,448	-72,500	(7.8%)
8115 Consultant Services	-667	21,003	5,000	5,000	5,000	0	0.0%
8117 Data Processing Operation	0	0	15,000	15,000	15,000	0	0.0%
8124 Dues And Memberships	6,657	5,622	1,500	1,500	1,500	0	0.0%
8125 Special Civic Events	-5,156	25,899	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	129	9,501	4,000	4,000	4,000	0	0.0%
8127 Conf & Mtgs-City Departme	19,654	27,665	8,000	8,000	8,000	0	0.0%
8128 Mileage	1,551	1,476	5,500	5,500	5,500	0	0.0%
8129 Education	1,483	3,174	0	0	0	0	0.0%
8130 Training Costs	192,147	227,603	0	0	0	0	0.0%
8135 Reference Matls Subscripti	3,936	3,159	1,000	1,000	1,000	0	0.0%
8140 Telephone	464	19,316	0	0	0	0	0.0%
8144 Postage	1,852	3,344	4,000	4,000	4,000	0	0.0%
8145 Taxes, Payroll and Other	22,812	36,636	0	0	0	0	0.0%
8146 Wages	297,994	180,634	0	0	0	0	0.0%
8147 Workers Compensation Ot	9,445	4,033	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	5,312	7,219	0	0	0	0	0.0%
8150 Cash Over and Short	0	0	0	0	0	0	0.0%
8156 Insurance	8,923	8,183	5,500	5,500	5,500	0	0.0%
8177 Program Expenditures	601,331	518,490	0	0	0	0	0.0%
8183 Unabsorbed Indirect Costs	-305,993	-296,945	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	305,993	296,945	0	0	0	0	0.0%
8187 Discounts Earned	-6	0	0	0	0	0	0.0%
8188 Grants-Subcontractors	85,665	62,000	0	0	0	0	0.0%
8218 Vehicle Rental	44	72	0	0	0	0	0.0%
8287 Support Services - Childcar	2,800	5,180	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,665,835	1,438,715	995,248	1,067,748	995,248	-72,500	(6.8%)
8603 IS-Lockshop	360	0	0	0	0	0	0.0%
8607 IS-Printing	15,403	19,495	23,630	23,630	23,630	0	0.0%
8616 IS-Fleet Maint-Equip Maint	0	0	100	100	100	0	0.0%
8618 IS-Fleet Maint-Fuel	267	280	0	0	0	0	0.0%
8622 IS-Telephones - Usage	836	243	8,208	8,208	8,208	0	0.0%
8624 IS-Enterprise Network	0	0	1,266	1,266	1,266	0	0.0%
8641 IS-MS Licensing	0	0	107	107	107	0	0.0%
T9000 Total Internal Service C	16,865	20,018	33,310	33,310	33,310	0	0.0%
T8000 Total Expense	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293	290,125	7.0%
T7100 Federal Grants Indirect-St	3,250,742	3,126,434	5,200,000	5,200,000	5,200,000	0	0.0%
T8300 Miscellaneous Revenue	1,000	0	0	0	0	0	0.0%
T6000 Total Revenues	3,251,742	3,126,434	5,200,000	5,200,000	5,200,000	0	0.0%
NETFUNDS Net Surplus/Deficit	-170,639	-8,229	-1,124,331	1,051,832	761,707	-290,125	(27.6%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8114 Other Contract Services	146,022	121,021	149,808	149,808	120,000	-29,808	(19.9%)
8144 Postage	1	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	146,024	121,021	149,808	149,808	120,000	-29,808	(19.9%)
T8000 Total Expense	146,024	121,021	149,808	149,808	120,000	-29,808	(19.9%)
NETFUNDS Net Surplus/Deficit	-146,024	-121,021	-149,808	-149,808	-120,000	29,808	(19.9%)

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	7.0000	7.0000	7.0000	0.0000	0.0%
8005 Regular Pay - PERS	451,985	487,986	554,841	554,842	592,004	37,162	6.7%
8011 Overtime Pay	1,863	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	162	60	0	0	0	0	0.0%
8023 Auto Allowance	4,500	4,500	4,500	4,500	4,500	0	0.0%
8024 Personal Devlpmnt Allowan	3,000	2,500	3,000	3,000	2,500	-500	(16.7%)
8027 Workers' Compensation	13,971	16,447	13,088	13,088	11,290	-1,798	(13.7%)
8031 General Liability	904	488	1,148	1,148	1,182	34	3.0%
8038 Employee Portion-PERS	18,463	21,516	19,548	19,548	20,128	580	3.0%
8040 City Portion-PERS	54,477	56,274	62,409	62,409	67,619	5,210	8.3%
8041 City Portion-PARS	7	2	0	0	0	0	0.0%
8044 Life Insurance	421	416	460	460	474	14	3.0%
8045 Dental Insurance	3,340	3,731	3,593	3,593	3,713	120	3.3%
8046 Medicare Total	5,868	7,089	8,337	8,337	8,584	247	3.0%
8047 Long Term Disability	1,094	1,157	1,091	1,091	1,123	32	2.9%
8049 Medical	67,840	72,790	72,264	72,264	75,343	3,079	4.3%
8050 Benefits	81,583	88,081	0	0	0	0	0.0%
8056 Accrued Payroll Expense	7,336	3,888	0	0	0	0	0.0%
8058 Benefits Admin.	24,633	26,595	0	0	0	0	0.0%
T8700 Total Personnel	741,448	793,522	744,278	744,280	788,459	44,179	5.9%
8101 Materials And Supplies	13,912	6,223	11,790	11,790	12,590	800	6.8%
8108 Computer Related Supplies	12,161	525	2,950	2,950	4,500	1,550	52.5%
8109 Equip Purchases Under \$1	9,289	2,369	600	600	1,300	700	116.7%
8110 Outside Printing & Duplicati	0	0	1,000	1,000	500	-500	(50.0%)
8112 Legal and Other Advertisin	0	0	350	350	350	0	0.0%
8113 Photo Copy Machine Maint	56	264	3,700	3,700	2,000	-1,700	(45.9%)
8114 Other Contract Services	252,294	206,803	269,397	264,313	268,897	4,584	1.7%
8122 Support To Advisory Comm	0	0	300	300	300	0	0.0%
8124 Dues And Memberships	310	60	600	600	600	0	0.0%
8125 Special Civic Events	100	0	1,000	1,000	1,000	0	0.0%
8126 Conf & Mtgs- Comm & Co	45	10	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	1,952	644	1,355	1,355	1,355	0	0.0%
8128 Mileage	475	148	1,700	1,700	600	-1,100	(64.7%)
8129 Education	0	0	0	0	0	0	100.0%
8130 Training Costs	0	0	0	0	250	250	100.0%
8135 Reference Matls Subscripti	0	0	0	0	0	0	100.0%
8144 Postage	559	648	750	750	750	0	0.0%
8218 Vehicle Rental	53	17	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-61	175	0	0	500	500	100.0%
8499 Managed Savings - Service	0	0	0	0	-216,461	-216,461	100.0%
T8800 Total Services & Supplie	291,143	217,886	295,992	290,908	79,531	-211,377	(72.7%)
8601 IS-Structural Maintenance	22,106	28,412	28,379	28,379	28,379	0	0.0%
8602 IS-Tenant Improvements	90	1,141	350	350	350	0	0.0%
8603 IS-Lockshop	5	0	100	100	100	0	0.0%
8604 IS-Utilities & Insurance-Hse	6,120	9,987	13,668	13,668	13,668	0	0.0%
8605 IS-Houskeeping Services	14,891	19,440	17,976	17,976	17,976	0	0.0%
8607 IS-Printing	2,045	1,847	5,500	5,500	5,500	0	0.0%
8608 IS-Mail - Basic Services	6,831	6,997	7,161	7,161	7,161	0	0.0%
8609 IS-Telephones - Basic	16,789	11,474	8,193	8,193	8,193	0	0.0%
8611 IS-ADS - Direct Request	1,838	1,200	75	75	75	0	0.0%
8612 IS-PC Direct Request	50,033	74,402	64,789	64,789	64,789	0	0.0%
8620 IS-Building Preventive Main	3,714	5,693	5,819	5,819	5,819	0	0.0%
8622 IS-Telephones - Usage	1,136	885	6,650	6,650	6,650	0	0.0%
8623 IS-PC Training	0	0	1,212	1,212	1,212	0	0.0%
8624 IS-Enterprise Network	55,518	60,680	53,347	53,347	53,347	0	0.0%
8632 IS-AD&S-GIS	1,136	2,911	2,850	2,850	2,850	0	0.0%
8633 IS-ITSD Telephone-IVR	1,124	2,189	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	5,188	5,188	8,434	8,434	8,434	0	0.0%
8641 IS-MS Licensing	4,566	682	4,497	4,497	4,497	0	0.0%
T9000 Total Internal Service C	193,130	233,128	229,000	229,000	229,000	0	0.0%
T8000 Total Expense	1,225,722	1,244,536	1,269,270	1,264,188	1,096,990	-167,198	(13.2%)
T6800 Non Building Licenses an	1,731	1,275	1,765	1,765	2,000	235	13.3%
T7500 Charges For Services	299,663	204,269	302,417	302,417	302,417	0	0.0%
T6000 Total Revenues	301,394	205,544	304,182	304,182	304,417	235	0.1%
NETFUNDS Net Surplus/Deficit	-924,329	-1,038,992	-965,088	-960,006	-792,573	167,433	(17.4%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	35.6500	35.6500	34.6500	-1.0000	(2.8%)
8005 Regular Pay - PERS	1,038,225	1,079,430	2,339,260	2,318,572	2,543,508	224,936	9.7%
8011 Overtime Pay	394	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	23,935	41,792	0	0	0	0	0.0%
8023 Auto Allowance	2,544	3,333	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmnt Allowan	3,875	3,750	2,250	2,250	4,250	2,000	88.9%
8027 Workers' Compensation	34,604	37,785	57,143	56,671	48,564	-8,107	(14.3%)
8031 General Liability	2,124	1,121	5,013	4,971	5,085	114	2.3%
8038 Employee Portion-PERS	37,903	42,976	85,244	84,541	86,479	1,938	2.3%
8040 City Portion-PERS	123,635	120,341	272,153	269,908	290,519	20,611	7.6%
8041 City Portion-PARS	958	2,103	0	0	0	0	0.0%
8044 Life Insurance	806	788	2,006	1,989	2,035	46	2.3%
8045 Dental Insurance	13,292	12,740	18,477	18,377	18,034	-343	(1.9%)
8046 Medicare Total	12,614	13,732	36,354	36,054	36,881	827	2.3%
8047 Long Term Disability	2,387	2,524	4,762	4,723	4,831	108	2.3%
8049 Medical	198,402	197,844	360,360	358,435	365,949	7,514	2.1%
8050 Benefits	187,400	194,837	0	0	0	0	0.0%
8054 Vision Care	0	19	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	4,464	0	0	0	0	0.0%
8058 Benefits Admin.	56,583	58,829	0	0	0	0	0.0%
T8700 Total Personnel	1,739,681	1,818,410	3,185,565	3,159,035	3,409,735	250,700	7.9%
8101 Materials And Supplies	19,744	17,336	10,000	10,000	10,000	0	0.0%
8105 Lease Payments	84,488	88,713	65,000	65,000	65,000	0	0.0%
8108 Computer Related Supplies	27,023	28,233	5,300	5,300	5,300	0	0.0%
8109 Equip Purchases Under \$1	1,056	17,939	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	1,868	0	3,500	3,500	3,500	0	0.0%
8112 Legal and Other Advertisin	46,640	15,587	500	500	500	0	0.0%
8113 Photo Copy Machine Maint	10	1,379	7,000	7,000	7,000	0	0.0%
8114 Other Contract Services	228,638	100,971	909,925	966,948	894,448	-72,500	(7.5%)
8115 Consultant Services	-667	21,003	5,000	5,000	5,000	0	0.0%
8117 Data Processing Operation	0	0	15,000	15,000	15,000	0	0.0%
8124 Dues And Memberships	6,657	5,622	1,500	1,500	1,500	0	0.0%
8125 Special Civic Events	-5,156	25,899	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	129	9,501	4,000	4,000	4,000	0	0.0%
8127 Conf & Mtgs-City Departme	19,654	27,665	8,000	8,000	8,000	0	0.0%
8128 Mileage	1,551	1,476	5,500	5,500	5,500	0	0.0%
8129 Education	1,483	3,174	0	0	0	0	0.0%
8130 Training Costs	192,147	227,603	0	0	0	0	0.0%
8135 Reference Matis Subscripti	3,936	3,159	1,000	1,000	1,000	0	0.0%
8140 Telephone	464	19,316	0	0	0	0	0.0%
8144 Postage	1,852	3,344	4,000	4,000	4,000	0	0.0%
8145 Taxes, Payroll and Other	22,812	36,636	0	0	0	0	0.0%
8146 Wages	297,994	180,634	0	0	0	0	0.0%
8147 Workers Compensation Ot	9,445	4,033	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	5,312	7,219	0	0	0	0	0.0%
8150 Cash Over and Short	0	0	0	0	0	0	0.0%
8156 Insurance	8,923	8,183	5,500	5,500	5,500	0	0.0%
8177 Program Expenditures	601,331	518,490	0	0	0	0	0.0%
8183 Unabsorbed Indirect Costs	-305,993	-296,945	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	305,993	296,945	0	0	0	0	0.0%
8187 Discounts Earned	-6	0	0	0	0	0	0.0%
8188 Grants-Subcontractors	85,665	62,000	0	0	0	0	0.0%
8218 Vehicle Rental	44	83	0	0	0	0	0.0%
8287 Support Services - Childcar	2,800	5,180	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,665,835	1,440,380	1,050,725	1,107,748	1,035,248	-72,500	(6.5%)
8603 IS-Lockshop	360	0	0	0	0	0	0.0%
8607 IS-Printing	15,403	19,495	23,630	23,630	23,630	0	0.0%
8616 IS-Fleet Maint-Equip Maint	0	0	100	100	100	0	0.0%
8618 IS-Fleet Maint-Fuel	267	280	0	0	0	0	0.0%
8622 IS-Telephones - Usage	836	243	8,208	8,208	8,208	0	0.0%
8624 IS-Enterprise Network	0	0	1,266	1,266	1,266	0	0.0%
8641 IS-MS Licensing	0	0	107	107	107	0	0.0%
T9000 Total Internal Service C	16,865	-20,018	33,310	33,310	33,310	0	0.0%
T8000 Total Expense	3,422,381	3,278,807	4,269,600	4,300,093	4,478,293	178,200	4.1%
T7100 Federal Grants Indirect-St	3,250,742	3,126,434	5,200,000	5,200,000	5,200,000	0	0.0%
T8300 Miscellaneous Revenue	1,000	0	0	0	0	0	0.0%
T6000 Total Revenues	3,251,742	3,126,434	5,200,000	5,200,000	5,200,000	0	0.0%
NETFUNDS Net Surplus/Deficit	-170,639	-152,373	930,400	899,907	721,707	-178,200	(19.8%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	1.0000	1.0000	0.0000	-1.0000	(100.0%)
8005 Regular Pay - PERS	0	87,435	107,578	86,890	0	-86,890	(100.0%)
8024 Personal Devlpmnt Allowan	0	500	500	500	0	-500	(100.0%)
8027 Workers' Compensation	0	2,947	2,453	1,981	0	-1,981	(100.0%)
8031 General Liability	0	87	215	174	0	-174	(100.0%)
8038 Employee Portion-PERS	0	3,429	3,658	2,955	0	-2,955	(100.0%)
8040 City Portion-PERS	0	9,873	11,678	9,432	0	-9,432	(100.0%)
8044 Life Insurance	0	43	86	69	0	-69	(100.0%)
8045 Dental Insurance	0	878	513	414	0	-414	(100.0%)
8046 Medicare Total	0	1,214	1,560	1,260	0	-1,260	(100.0%)
8047 Long Term Disability	0	234	204	165	0	-165	(100.0%)
8049 Medical	0	10,829	10,010	8,085	0	-8,085	(100.0%)
8050 Benefits	0	15,782	0	0	0	0	0.0%
8056 Accrued Payroll Expense	0	4,464	0	0	0	0	0.0%
8058 Benefits Admin.	0	4,765	0	0	0	0	0.0%
T8700 Total Personnel	0	142,479	138,454	111,925	0	-111,925	(100.0%)
8101 Materials And Supplies	0	5	0	0	0	0	0.0%
8105 Lease Payments	0	1,616	0	0	0	0	0.0%
8108 Computer Related Supplies	0	32	0	0	0	0	0.0%
8114 Other Contract Services	0	0	55,477	40,000	40,000	0	0.0%
8218 Vehicle Rental	0	11	0	0	0	0	0.0%
T8800 Total Services & Supplie	0	1,665	55,477	40,000	40,000	0	0.0%
T8000 Total Expense	0	144,144	193,931	151,925	40,000	-111,925	(73.7%)
NETFUNDS Net Surplus/Deficit	0	-144,144	-193,931	-151,925	-40,000	111,925	(73.7%)

	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
FTE FTE	0.0000	0.0000	44.6518	44.6518	44.6518	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-68,502	-68,502	100.0%
8005 Regular Pay - PERS	1,523,135	1,630,419	1,945,387	1,884,389	2,078,411	194,022	10.3%
8011 Overtime Pay	2,176	80	0	0	0	0	0.0%
8012 Overtime Subject To PERS	14	-161	0	0	0	0	0.0%
8018 PST-Part Time Employees-	78,722	75,093	98,031	98,031	108,214	10,183	10.4%
8020 Management Benefit	0	1,976	0	0	0	0	0.0%
8023 Auto Allowance	2,544	3,333	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devlpmnt Allowan	6,500	7,250	6,500	6,500	6,750	250	3.8%
8027 Workers' Compensation	49,497	57,476	48,859	48,858	41,529	-7,329	(15.0%)
8031 General Liability	3,204	1,706	4,286	4,287	4,349	62	1.4%
8038 Employee Portion-PERS	57,508	64,050	69,721	69,720	70,666	946	1.4%
8040 City Portion-PERS	179,426	185,161	222,594	222,596	237,396	14,800	6.6%
8041 City Portion-PARS	3,218	3,007	4,187	4,187	4,329	142	3.4%
8044 Life Insurance	1,092	1,189	1,724	1,724	1,749	25	1.5%
8045 Dental Insurance	15,546	17,139	23,250	23,249	18,193	-5,056	(21.7%)
8046 Medicare Total	19,247	21,128	31,252	31,252	31,706	454	1.5%
8047 Long Term Disability	3,861	4,128	4,072	4,071	4,131	60	1.5%
8049 Medical	320,638	348,890	453,453	453,453	368,549	-84,904	(18.7%)
8050 Benefits	274,926	294,290	0	0	0	0	0.0%
8054 Vision Care	103	153	0	0	0	0	0.0%
8056 Accrued Payroll Expense	12,938	15,578	0	0	0	0	0.0%
8058 Benefits Admin.	83,010	88,857	0	0	0	0	0.0%
T8700 Total Personnel	2,637,307	2,820,741	2,915,858	2,854,861	2,911,069	56,208	2.0%
8101 Materials And Supplies	64,449	47,420	65,862	65,862	68,224	2,362	3.6%
8105 Lease Payments	36,312	38,459	39,734	39,734	33,872	-5,862	(14.8%)
8108 Computer Related Supplies	8,237	0	5,500	5,500	5,500	0	0.0%
8109 Equip Purchases Under \$1	0	4,186	10,100	10,100	10,100	0	0.0%
8111 Educatnl Printing & Duplic	1,442	0	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	7,551	8,471	10,300	10,300	10,300	0	0.0%
8114 Other Contract Services	304,210	388,199	733,414	801,914	736,134	-65,780	(8.2%)
8116 Contract Maintenance	0	0	150	150	150	0	0.0%
8124 Dues And Memberships	395	395	1,050	1,050	1,050	0	0.0%
8125 Special Civic Events	1,970	3,621	3,500	3,500	5,000	1,500	42.9%
8127 Conf & Mtgs-City Departme	4,219	1,164	3,567	3,567	3,567	0	0.0%
8128 Mileage	1,128	952	2,400	2,400	2,400	0	0.0%
8129 Education	0	0	1,000	1,000	1,000	0	0.0%
8130 Training Costs	0	450	640	640	640	0	0.0%
8135 Reference Matls Subscripti	216	160	1,250	1,250	1,250	0	0.0%
8139 Water	0	119	0	0	0	0	0.0%
8140 Telephone	0	0	2,760	2,760	2,040	-720	(26.1%)
8141 Refuse Collection	5,439	5,656	4,220	4,220	4,220	0	0.0%
8142 Electric	0	7,895	0	0	0	0	0.0%
8144 Postage	7,715	7,474	10,588	10,588	10,588	0	0.0%
8145 Taxes, Payroll and Other	103,695	32,138	0	0	0	0	0.0%
8146 Wages	155,801	289,804	0	0	0	0	0.0%
8147 Workers Compensation Ot	12,330	18,230	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	2,928	2,162	0	0	0	0	0.0%
8177 Program Expenditures	0	166	0	0	0	0	0.0%
8187 Discounts Earned	-125	-691	0	0	0	0	0.0%
8218 Vehicle Rental	482	338	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-1,473	-2,053	0	0	0	0	0.0%
T8800 Total Services & Supplie	716,920	854,716	896,035	964,535	896,035	-68,500	(7.1%)
8601 IS-Structural Maintenance	380,230	376,310	370,096	370,096	370,096	0	0.0%
8602 IS-Tenant Improvements	34,726	8,588	1,500	1,500	1,500	0	0.0%
8603 IS-Lockshop	932	693	1,200	1,200	1,200	0	0.0%
8604 IS-Utilities & Insurance-Hse	193,164	199,693	266,998	266,998	266,998	0	0.0%
8605 IS-Houskeeping Services	241,250	303,773	225,349	225,349	225,349	0	0.0%
8606 IS-Floors And Windows	4,575	1,895	8,500	8,500	8,500	0	0.0%
8607 IS-Printing	21,520	16,597	23,635	23,635	23,635	0	0.0%
8608 IS-Mail - Basic Services	7,703	7,786	7,785	7,785	7,785	0	0.0%
8609 IS-Telephones - Basic	53,097	59,160	61,701	61,701	61,701	0	0.0%
8612 IS-PC Direct Request	38	0	0	0	0	0	0.0%
8620 IS-Building Preventive Main	113,751	113,825	113,672	113,672	113,672	0	0.0%
8622 IS-Telephones - Usage	22,058	21,255	6,667	6,667	6,667	0	0.0%
8624 IS-Enterprise Network	62,611	67,527	59,359	59,359	59,359	0	0.0%
8626 IS-Mail Direct Request	72	0	0	0	0	0	0.0%
8641 IS-MS Licensing	5,149	56,715	5,003	5,003	5,003	0	0.0%
T9000 Total Internal Service C	1,140,874	1,233,817	1,151,464	1,151,464	1,151,464	0	0.0%
T8000 Total Expense	4,495,101	4,909,274	4,963,357	4,970,860	4,958,567	-12,292	(0.2%)
T7500 Charges For Services	81,977	85,950	28,543	28,543	28,543	0	0.0%
T8100 Rental Income	68,608	63,511	56,534	56,534	56,200	-334	(0.6%)
T8600 Non-Operating Income	-673	-792	0	0	0	0	0.0%
T6000 Total Revenues	149,912	148,669	85,077	85,077	84,743	-334	(0.4%)
NETFUNDS Net Surplus/Deficit	-4,345,188	-4,760,606	-4,878,280	-4,885,783	-4,873,824	11,958	(0.2%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	142.6251	142.6251	141.6251	-1.0000	(0.7%)
8003 Unfunded Regular Pay	0	0	0	0	-267,783	-267,783	100.0%
8005 Regular Pay - PERS	3,989,162	4,253,867	6,227,746	6,106,060	6,701,818	595,758	9.8%
8011 Overtime Pay	8,736	2,776	0	0	0	0	0.0%
8012 Overtime Subject To PERS	14	-161	0	0	0	0	0.0%
8018 PST-Part Time Employees-	999,534	1,152,719	883,883	883,885	975,215	91,330	10.3%
8020 Management Benefit	0	1,976	0	0	0	0	0.0%
8023 Auto Allowance	12,132	14,286	12,132	12,132	14,244	2,112	17.4%
8024 Personal Dvlpmnt Allowan	18,875	18,750	17,250	17,251	18,750	1,499	8.7%
8027 Workers' Compensation	155,934	182,153	171,650	171,176	146,290	-24,866	(14.5%)
8031 General Liability	9,978	5,404	15,057	15,016	15,318	302	2.0%
8038 Employee Portion-PERS	150,646	170,945	224,340	223,637	227,862	4,225	1.9%
8040 City Portion-PERS	474,834	480,961	716,239	713,996	765,482	51,486	7.2%
8041 City Portion-PARS	39,552	46,374	37,926	37,927	39,009	1,082	2.9%
8044 Life Insurance	3,056	3,167	6,037	6,020	6,142	122	2.0%
8045 Dental Insurance	42,985	47,343	56,203	56,102	48,797	-7,305	(13.0%)
8046 Medicare Total	61,663	68,709	109,423	109,123	111,317	2,194	2.0%
8047 Long Term Disability	11,313	12,167	14,304	14,266	14,552	286	2.0%
8049 Medical	753,545	797,804	1,098,302	1,096,379	989,446	-106,933	(9.8%)
8050 Benefits	720,044	767,823	0	0	0	0	0.0%
8054 Vision Care	160	184	0	0	0	0	0.0%
8056 Accrued Payroll Expense	51,480	25,903	0	0	0	0	0.0%
8058 Benefits Admin.	217,409	231,836	0	0	0	0	0.0%
T8700 Total Personnel	7,721,051	8,284,987	9,590,492	9,462,970	9,806,457	343,487	3.6%
8101 Materials And Supplies	240,572	160,420	207,763	207,763	214,981	7,218	3.5%
8105 Lease Payments	125,468	131,574	111,096	111,096	104,734	-6,362	(5.7%)
8108 Computer Related Supplies	47,734	28,758	14,250	14,250	15,300	1,050	7.4%
8109 Equip Purchases Under \$1	13,880	24,495	15,937	15,937	13,581	-2,356	(14.8%)
8110 Outside Printing & Duplicati	12,767	50	12,920	12,920	12,420	-500	(3.9%)
8111 Educatnl Printing & Duplic	1,442	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	46,898	15,993	850	850	850	0	0.0%
8113 Photo Copy Machine Maint	9,108	11,514	24,200	24,200	22,500	-1,700	(7.0%)
8114 Other Contract Services	1,150,984	975,639	2,213,519	2,333,958	2,170,454	-163,504	(7.0%)
8115 Consultant Services	-466	21,003	5,300	5,300	5,300	0	0.0%
8116 Contract Maintenance	0	0	150	150	150	0	0.0%
8117 Data Processing Operation	0	0	15,000	15,000	15,000	0	0.0%
8122 Support To Advisory Comm	434	740	1,100	1,100	1,100	0	0.0%
8124 Dues And Memberships	8,707	7,436	5,850	5,850	5,850	0	0.0%
8125 Special Civic Events	62,025	58,996	44,710	35,710	37,210	1,500	4.2%
8126 Conf & Mtgs- Comm & Co	499	9,511	4,500	4,500	4,500	0	0.0%
8127 Conf & Mtgs-City Departme	36,115	35,455	20,514	20,514	20,514	0	0.0%
8128 Mileage	10,473	9,294	15,699	15,699	14,599	-1,100	(7.0%)
8129 Education	1,483	3,174	1,008	1,008	1,008	0	0.0%
8130 Training Costs	192,147	228,053	640	640	890	250	39.1%
8135 Reference Matis Subscripti	4,290	3,492	3,375	3,375	3,375	0	0.0%
8139 Water	0	119	0	0	0	0	0.0%
8140 Telephone	464	19,316	2,760	2,760	2,040	-720	(26.1%)
8141 Refuse Collection	5,439	5,656	4,220	4,220	4,220	0	0.0%
8142 Electric	0	7,895	0	0	0	0	0.0%
8144 Postage	13,709	15,081	20,863	20,863	20,863	0	0.0%
8145 Taxes, Payroll and Other	126,506	68,775	0	0	0	0	0.0%
8146 Wages	453,795	470,438	0	0	0	0	0.0%
8147 Workers Compensation Ot	21,774	22,284	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	8,240	9,381	0	0	0	0	0.0%
8150 Cash Over and Short	0	0	0	0	0	0	0.0%
8156 Insurance	8,923	8,183	5,500	5,500	5,500	0	0.0%
8177 Program Expenditures	601,331	518,656	0	0	0	0	0.0%
8183 Unabsorbed Indirect Costs	-305,993	-296,945	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	305,993	296,945	0	0	0	0	0.0%
8187 Discounts Earned	-131	-691	0	0	0	0	0.0%
8188 Grants-Subcontractors	85,665	62,000	0	0	0	0	0.0%
8212 Permits and Fees	0	332	0	0	0	0	0.0%
8218 Vehicle Rental	695	460	0	0	0	0	0.0%
8287 Support Services - Childcar	2,800	5,180	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-3,811	-3,672	0	0	500	500	100.0%
8499 Managed Savings - Service	0	0	0	0	-216,461	-216,461	100.0%
T8800 Total Services & Supplie	3,289,959	2,934,969	2,751,724	2,863,163	2,480,978	-382,185	(13.3%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	408,213	410,540	404,195	404,195	404,195	0	0.0%
8602 IS-Tenant Improvements	43,498	26,925	6,076	6,076	6,076	0	0.0%
8603 IS-Lockshop	2,204	1,128	1,700	1,700	1,700	0	0.0%
8604 IS-Utilities & Insurance-Hse	202,560	212,766	284,793	284,793	284,793	0	0.0%
8605 IS-Houskeeping Services	262,915	330,422	246,949	246,949	246,949	0	0.0%
8606 IS-Floors And Windows	4,575	1,895	11,949	11,949	11,949	0	0.0%
8607 IS-Printing	72,563	80,803	74,695	74,695	74,695	0	0.0%
8608 IS-Mail - Basic Services	24,271	24,438	24,598	24,598	24,598	0	0.0%
8609 IS-Telephones - Basic	85,122	83,402	86,791	86,791	86,791	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8611 IS-ADS - Direct Request	1,838	1,200	75	75	75	0	0.0%
8612 IS-PC Direct Request	50,071	74,402	64,789	64,789	64,789	0	0.0%
8616 IS-Fleet Maint-Equip Maint	0	0	100	100	100	0	0.0%
8618 IS-Fleet Maint-Fuel	267	280	0	0	0	0	0.0%
8620 IS-Building Preventive Main	119,224	121,443	121,248	121,248	121,248	0	0.0%
8622 IS-Telephones - Usage	31,723	29,255	23,758	23,758	23,758	0	0.0%
8623 IS-PC Training	0	0	1,712	1,712	1,712	0	0.0%
8624 IS-Enterprise Network	197,257	211,935	187,581	187,581	187,581	0	0.0%
8626 IS-Mail Direct Request	115	70	0	0	0	0	0.0%
8632 IS-AD&S-GIS	1,136	2,911	2,850	2,850	2,850	0	0.0%
8633 IS-ITSD Telephone-IVR	1,124	2,189	0	0	0	0	0.0%
8634 IS-Security Srvcs at CityHal	5,188	5,188	8,434	8,434	8,434	0	0.0%
8641 IS-MS Licensing	16,223	63,261	15,811	15,811	15,811	0	0.0%
T9000 Total Internal Service C	1,530,085	1,684,454	1,568,103	1,568,103	1,568,103	0	0.0%
T8000 Total Expense	12,541,095	12,904,411	13,910,319	13,894,236	13,855,538	-38,698	(0.3%)
T6800 Non Building Licenses an	1,731	1,275	1,765	1,765	2,000	235	13.3%
T7100 Federal Grants Indirect-St	3,250,742	3,126,434	5,200,000	5,200,000	5,200,000	0	0.0%
T7500 Charges For Services	640,376	586,738	619,934	619,934	619,040	-894	(0.1%)
T8100 Rental Income	68,608	63,511	56,534	56,534	56,200	-334	(0.6%)
T8300 Miscellaneous Revenue	25,000	38,117	24,000	24,000	24,000	0	0.0%
T8600 Non-Operating Income	-673	-792	0	0	0	0	0.0%
T6000 Total Revenues	3,985,783	3,815,284	5,902,233	5,902,233	5,901,240	-993	0.0%
NETFUNDS Net Surplus/Deficit	-8,555,312	-9,089,127	-8,008,086	-7,992,003	-7,954,298	37,705	(0.5%)

**DEPARTMENT
SUMMARY**
Planning and Development

Mission Statement

To champion economic vitality and promote the production of affordable housing while enhancing safe, livable neighborhoods, which reflect, preserve and enhance Pasadena's unique cultural and historic character. To promote informed decision-making which facilitates sustainable development, affordable housing and reinvestment in the community.

Program Description

Planning and Development's core services include the provision of all Permit Center services five days per week, facilitating citizen participation in the land use decision making process, promoting business attraction and retention, promotion of job-growth within Pasadena, and stimulation of commercial and neighborhood revitalization as well as the rehabilitation of affordable housing.

Departmental Relationship to City Council Goals:

• **Support and Promote the Local Economy**

The Planning and Development Department directly supports economic investment through the expeditious and accurate processing of entitlements, plans and permits and serving as a cultural destination through the development and delivery of arts services, and through redevelopment programs as well as business retention and attraction efforts. The Department's efforts to promote economic prosperity focus on attracting and retaining small businesses. Redevelopment efforts are found in the Fair Oaks, Lincoln Avenue, Lake/Washington, Villa Parke, Old Pasadena and Downtown project areas. Civic Center/Mid-Town Project development activities include recruitment of retail tenant prospects and creation of jobs through business retention, expansion and recruitment efforts. Effective promotion and marketing of State Tax Credits and local incentives in the Enterprise Zone support these efforts.

• **Create Neighborhood Livability and Vitality**

Planning and Development supports and encourages neighborhood livability and vitality by involving the entire community in the planning process for specific plans, the update of the General Plan and the revision of the Zoning Code, abating building, housing and zoning code violations, and providing neighborhood revitalization services.

Major Accomplishments

During fiscal year 2010, the Department worked with the community, neighborhoods, developers, various commissions, committees and the City Council to accomplish the following:

- Prepared and updated the PCDC Five Year Implementation Plan
- Resolution of Necessity for the YWCA
- Addressed over 49,000 customer service transactions in the Permit Center.
- Issued 2,500 building permits and performed 31,000 building inspections
- Successful technical direction (logistics and permits) for the PCOC's Amgen Tour of California
- Extended Redevelopment Project Areas by three years as authorized by SB 1096 and 1045
- Handled all logistics for 435 filming projects
- Maintenance Assistance and Services to Homeowners (MASH) completed major and minor repairs on 35 houses
- Continued to respond to graffiti abatement reports within 24 hours, 95% of the time
- Abated 43,000 instances of graffiti and removed 2,900 illegally posted signs
- Conducted 5,200 CDBG Task Force inspections

Planning and Development Department

- Placed four MASH Trainees in regular jobs in the public and private sectors
- MASH painted and completed lead paint stabilization on 35 houses
- Investigated 4,100 code complaints, of which 75% were abated within 60 days
- Conducted 2,100 single family home and/or duplex inspections under the Occupancy Program
- Conducted 5,000 proactive multi-family rental inspections
- Created and published the first bi-monthly Northwest Newsletter called "Northwest News". First issue was published in November 2009.
- Implemented procedures to merge the five-Northwest Redevelopment Project Areas.
- Completed two Storefront Improvement Contracts on North Lake Avenue and East Colorado Boulevard.
- North Lake Storefront Improvement Project nominated for Historic Preservation Award.
- Facilitated the removal of the public art exemption requirement from the Enterprise Zone Business Development Area, Northwest Redevelopment Project Areas and the Northwest Community Plan Area.
- Initiated the Lincoln Avenue Specific Plan Project; completed five focus group meetings and three advisory group meetings.
- Initiated the Draft Marketing Plan for Northwest; completed 10 focus group meetings.
- Initiated the Northwest Community Plan; completed six focus group meetings.
- Incorporated First Source Local Hiring requirement as part of the Storefront Improvement Program.
- Held four Enterprise Zone Seminars which outreached to over 100 businesses.
- Published five bi-monthly Enterprise Zone Newsletters called "eZone News" to market and educate Enterprise Zone companies on current legislative updates, program best practices and other City business programs.
- Organized three "Meet and Greet" events; a door-to-door outreach tool that provides information on the Enterprise Zone Program and other business services to Pasadena business corridors. Outreached to over 350 businesses.
- Conducted Property Based Improvement District (PBID) Feasibility Study for the North Lake business corridor.
- Enrolled 53 students into the Northwest Ambassador Program and worked 82 events organized by various city departments, non-profit agencies and private organizations.
- Voluntary participation of 35 professional speakers at the Lunch with the Future program along with an increased participation of 30 students in the program
- Developed a Northwest Youth Summer Program and placed 33 Ambassador Students in private Pasadena jobs. Received 12 new student applications for job placements in July 2010.
- Organized six Entrepreneurial Training Courses to instruct Ambassador Students on how to start a business.
- Produced Fall 2009 ArtNight Pasadena attracted 15,000 attendees which generated \$360,000 in related, local spending
- Awarded Enterprise Zone final designation and approval of new targeted employment area on February 14, 2008.
- Completed the 1st phase of the public participation program for the update of the Land Use, Mobility, Open Space and Conservation elements of the General Plan
- Prepared amendments to the regulations for wireless telecommunication facilities on private property and in the public right-of-way
- Completed Council approval of revisions to the Tree Protection Ordinance
- Completed Council approval of Design Guidelines for multi-family residential projects and commercial projects
- Prepared amendments to single-family development standards to provide for Floor Area Ratio regulations

Planning and Development Department

- Prepared amendments to the Mills Act (historic preservation) regulations
- Prepared various Zoning Code amendments, including the following:
 - Revisions to the City's Tree Ordinance
 - One year extensions for Planning Permits
 - Prepared amendments to single-family development standards to provide for Floor Area Ratio regulations
 - Revisions relating to the Termination of Nonconforming Uses
 - Prepared amendments to the regulations for wireless telecommunication facilities on private property and in the public right-of-way
- Prepared a Zoning Map amendment for a property within Caltech campus
- Prepared a draft EIR for All Saints Church Master Plan
- Prepared an EIR and amendment to the Las Encinas Hospital Master Plan
- Conducted a 5-year review of Polytechnic School Master Plan
- Conducted second yearly review of SMV Development Agreement
- Prepared an amendment to the Pasadena Christian School Master Plan
- Initiated a study on the impact and strategies for the reduction of the generation of greenhouse gases
- Acquired real property for the expansion of Chester Substation
- Negotiated new lease for Police Traffic Division
- Extended multiple leases for City facilities

Planning and Development Department

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommend
FTEs	130.000	128.000	121.000	121.000	117.000
Code Enforcement Task (memo only)*	6.000	3.000	3.000	3.000	3.000
MASH FTEs (memo only)*	77.000	80.000	80.000	80.000	80.000
Total FTEs	213.000	211.000	204.000	204.000	200.000
Appropriations	42,131,963	49,407,130	52,402,360	53,237,526	48,741,070
Code Enforcement Task Force (memo only) *	244,059	243,493	274,184	274,184	259,806
MASH (memo only)*	499,344	596,608	2,319,809	2,319,809	2,319,419
Sources by Fund					
General Fund	9,542,687	9,991,091	9,088,438	9,238,437	8,666,378
Building Services Fund	5,288,142	4,198,722	4,173,098	4,173,098	4,260,000
Building Services Fund - Fund Balance	307,324	2,749,354	1,789,833	2,401,608	869,262
Pasadena Community Development					
Development Commission	29,957,805	32,428,642	35,460,003	35,533,395	32,472,880
PCDC Fund Balance			1,862,747	1,862,747	2,444,326
Capital Public Art Fund	162,180	39,321	28,241	28,241	28,224
Cultural Art Fund	81,113	169,283	0	0	0
Cultural Art Fund Fund Balance	174,427	-	56,482	56,482	56,448
		840,101	852,009	852,009	852,009
			1,741,984	1,741,984	1,727,216
Total Sources	45,513,678	49,576,413	52,458,842	53,294,008	48,797,518

*This line item not included in totals. Mash & Code Enforcement Included as information purpose only.

Changes from Prior Year

- **Cost Changes:** The fiscal year 2011 budget includes a net decrease of \$4,496,490 compared to the revised 2010 budget. This decrease is the result of reductions to Personnel of \$1,133,388. Personnel costs reflect actual salaries offset by the removal of vacancies included in the FY2010 budget, defunding 5.0 FTEs, transferring 4.0 FTEs to the Department of Information Technology, and proposed department cost controls, decreases of \$2,166,711 in Services and Supplies primarily due to completion of the \$2,000,000 Villa Park Community Center Program in FY2010 that will not be budgeted for FY2011 and department cost controls, decrease in internal transfer of \$800,345 due to the reduction of PCDC transfer from debt service to capital fund for anticipated development activities offset by increase of the transfer out of the 4 FTEs to Department of Information Technology, decrease of \$406,846 in principal and interest due to debt obligations, increase of \$18,820 in equipment, and a decrease of \$8,020 in internal services charges.

- *FTE Changes:* The Department transferred in 4.0 FTE to the Department of Information Technology.

Future Outlook

It is estimated that development activity will likely remain relatively flat or experience a modest increase, in terms of volume, next fiscal year, and that the relative size of proposed projects will increase slightly, with a resulting modest increase in valuation and revenues.

**DIVISION
SUMMARY**

Building and Neighborhood Revitalization

Mission Statement

Leading edge service for safer, greener and more livable neighborhoods.

Program Description

The Building and Neighborhood Revitalization Division provides development review and permit services for our customers, embodying the highest levels of customer service: facilitating when possible, regulating when needed, and providing a single point of contact. The Division also ensures a safe, clean, attractive and healthy living environment by:

- Ensuring maintenance of qualified commercial and residential properties;
- Ensuring compliance with building, green building, property maintenance, zoning and housing codes;
- Ensuring that the City is free of graffiti;
- Ensuring environmental stewardship by coordinating the Green City Action Plan efforts.

Major Accomplishments

During fiscal year 2010, the Division accomplished the following:

- Issued 2,300 building permits and performed 26,000 building inspections
- Completed major or minor repairs on 35 houses
- Painted and completed lead paint stabilization on 35 houses
- Abated 43,000 incidences of graffiti and removed 2,900 illegally posted signs
- Placed 4 MASH trainees in full time jobs in the public and private sectors
- Investigated 4,100 code complaints
- Conducted 2100 single family home/duplex occupancy inspections
- Conducted 5000 multi-family housing inspections
- Conducted 5,200 CDBG Task Force inspections
- Received LA County Green Leadership Award for Sustainability Metrics Program
- Received top honors – best in nation- from the City-County Communications and Marketing Association for the online Green Training Program
- Completed audit of the building plan check process
- Initiated an electronic housing inspection report process
- Published Green City Action Report and Green City Indicators database.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	61.920	62.920	53.800	53.800	51.050
Code Enforcement Task					
Force (Memo)*	6.000	3.000	3.000	3.000	3.000
MASH (Memo)*	77.000	80.000	80.000	80.000	80.000
Total FTEs	144.920	145.920	136.800	136.800	134.050
Appropriations	7,668,710	6,671,191	6,050,392	6,050,392	6,004,738
Code Enforcement Task (Memo)*	244,059	243,493	274,184	274,184	259,806
MASH (Memo)*	499,344	596,608	2,319,809	2,319,809	2,319,419
Sources by Fund					
General Fund	2,073,246	2,472,469	1,877,294	1,877,294	1,744,738
Building Services Fund	5,288,142	4,198,722	4,173,098	4,173,098	4,260,000
Building Services Fund Balance	307,324	2,749,354	1,789,321	2,401,096	868,750
Community Development					
Block Grant (Memo)*	743,403	840,101	852,009	852,009	852,009
Other City Funds (Memo)*	0	0	1,741,984	1,741,984	1,727,216
Total Sources	7,668,712	9,420,545	7,839,713	8,451,488	6,873,488

*This line item not included in totals. Mash & Code Enforcement included as information purpose only.

Changes from Prior Year

- *Cost Changes:* The decrease of \$1,578,000 from the fiscal year FY2010 revised budget is due to reduction in personnel of \$767,236 as a result of defunding 2 FTEs, proposed departmental cost controls, adjusting budgeted salaries to reflect actual salaries, and transferring 2.75 FTEs to the Department of Information Technology, offset by the removal of vacancy saving, decrease in Services and Supplies of \$1,111,929 related to \$611,775 of one time FY09 re-appropriation and \$500,154 of proposed departmental cost controls, and an increase of \$301,165 in internal transfers due to the 2.75 FTEs transferring to Department of Information Technology
- *Organizational Changes:* The Division defunded 2.0 FTEs to meet cost reduction target. 2.75 FTEs (1.0 Department Information system analyst II, 1.75 management analyst III) were transferred to the Department of Information Technology.

Future Outlook

Based on a review of recent and current development activity and a projection of potential future projects, it is estimated that development activity will be flat next fiscal year and revenues will increase slightly. Large projects

Planning and Development Department

anticipated for fiscal year 2011 include: Pasadena Humane Society; Rose Court Homes (Phase 1 – 20 homes); probable residential new construction and remodeling projects; and major commercial tenant improvements.

The Department will continue to increase its efforts to maintain the built environment, especially with regard to the preservation of the City's affordable housing stock.

Performance Measures - Building & Neighborhood Services

Council Goal: Ensure public safety

Objective: Timely completion of plan check reviews

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of plan reviews completed over the counter				80%
2	Percentage of completed initial reviews of submitted plans within 4 weeks or less				90%

Council Goal: Support and promote the quality of life and the local economy

Objective: Enforce code compliance regulations

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Percentage of code enforcement cases resolved within 60 days		80%		80%

Council Goal: Support and promote the quality of life and the local economy

Objective: Provide maintenance assistance services to homeowners

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Number of properties painted and repaired annually				110
2	Percentage of reported graffiti incidences removed within 24 hours				90%

**DIVISION
SUMMARY**
Cultural Affairs Division

Mission Statement

Cultural Affairs is the City of Pasadena's leader in art, design, and cultural initiatives. The Division promotes Pasadena as a cultural destination for local, regional and national tourism as well as a vibrant arena for the creation of new visual and performing art and design.

Program Description

The Cultural Affairs Division enhances the economic health of Pasadena by marketing Pasadena as a cultural destination through its multi-institutional initiatives, producing one "ArTNights" annually, supporting the arts through the General Fund annual grants program and the Cultural Trust Fund, acts as a liaison with PUSD for life long learning, and will develop the City's first Public Art Master Plan and priorities. Finally, Cultural Affairs Division manages the Private Development Public Art Program and the City Capital Improvement Program (CIP) Public Art Program.

Major Accomplishments

During fiscal year 2010, the Division accomplished the following:

Public Art

- Council Approval of Public Art Program Exemption removal—after 22 years-- and establishment of the first Public Art Program Guidelines for Private Development in Northwest Pasadena
- Developed new Rotating Public Art Exhibition Program to enliven the City of Pasadena, Approved by Arts & Culture Commission with recommendation to City Council
- Developed Storefront Art Program for vacant storefronts on North Lake, South Lake and Lamanda Park as an economic revitalization tool for both property owners and artists
- Artist Installations of two Neighborhood Enhancement Mural Program projects in Northwest Pasadena

Cultural Tourism

- Produced Fall 2009 ArtNight Pasadena attracted 15,000 attendees, which represent over \$360,000 in local revenues
- Fall 2009 ArtNight Pasadena receives "Best of 2009" Award, voted by residents
- Created a Media Sponsorship for ArtNight with the Pasadena Star-News

Support to Locals Arts Businesses & Artists

- Managed Annual Grants Program Awards of \$150,000 fund local arts and culture organizations and individual artists grants for programming in every Council district that will reach audiences of approx. 200,000 residents and visitors. This combination of General Fund and Cultural Trust Fund monies also re-circulated throughout the local economy by supporting ArtWeekend, ArtTalk, Pasadena festivals and Parades and mini-grants that enabled small arts organizations to participate in ArtNight.
- Implemented changes to the Annual Grants Program application to expand outreach for support small arts & culture organizations
- Conducted three Technical Assistance Workshops for local arts organizations and individual artists as an adjunct to the Annual Grants Program application process and to improve general grant writing and researching skills. Collaborated with the Flintridge Foundation and LA County Arts Commission
- Invited 15 local arts & culture organizations and for-profit arts businesses for Informational presentations

Planning and Development Department

Arts Education

- Organized and mounted two Student ArtWall Exhibitions at City Hall, including works by over 60 PUSD students from all council districts K-12.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommend
FTEs	4.000	4.000	3.500	3.500	3.500
Appropriations	837,494	638,747	545,785	545,785	515,904
General Fund	419,774	430,143	461,062	461,062	431,232
Capital Public Art Fund	162,180	39,321	28,241	28,241	28,224
Cultural Arts Trust Fund	108,010	169,283			
Cultural Arts Trust Fund	147,530		56,482	56,482	56,448
Balance					
Total Sources	837,494	638,747	545,785	545,785	515,904

Changes from Prior Year

- Cost Changes:* The net decrease from fiscal year revised 2010 budget is \$29,881. The variance is due to reduction of \$27,379 in personnel as a result of adjusting budgeted salaries to reflect actual salaries, offset by the removal of vacancy saving. Services and Supplies decreased by \$2,502 as a result of proposed departmental cost controls.

Future Outlook

Develop a twenty first century paradigm for the city's first Public Art Master Plan.

Planning and Development Department

Performance Measures - Cultural Affairs

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Expand community access to the arts

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Promote and support arts programming to reach 100,000 audience members annually through Annual Grants Program allocations	100%	100%		100%

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Implementation of the Rotating Public Art Exhibition Program

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Phase I & II Implementation of artwork installation				100%

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Produce and promote annual ArtNight Pasadena

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Maintain creative ArtNight programming to reach 15,000 audience members		100%		100%

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Adoption of Public Art Master Plan

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Initiate Community visioning process				100%
2	Present initial recommendations to Arts Commission				100%

**DIVISION
SUMMARY**
Economic Development

Mission Statement

Pursue quality jobs, goods and services for our community. Encourage investments in Pasadena that are consistent with the principals of the General Plan and produce revenue.

Program Description

Economic Development reflects a combination of City-wide economic development and redevelopment program activities. Programs in Economic Development include four basic sections: Business Outreach, Business Districts, Real Estate Management, Redevelopment and Filming/Special Events. Each of these programs strives to secure ongoing local investment that sustains a healthy job market, provides quality amenities, and creates stable tax revenues. These efforts involve regular contact with property owners, business representatives, local institutions, and residents. In addition to serving in an ombudsman capacity with the business community, this division works closely with local institutions such as Caltech, Jet Propulsion Lab, Huntington Medical Research Institute, local hospitals and Art Center. This division also staffs the Council's Economic Development and Technology Committee.

Business Outreach Programs include: (1) the regular business breakfast events, (2) the Art of Small business workshops, (3) office building outreach events, (4) City ads/marketing, and (5) Rose Bowl outreach events.

Business Districts Efforts include the creation of Business Improvement Districts (BID), the monitoring of BID contracts, the tracking of business district issues, and the facilitation of retail recruitment efforts.

Filming and Special Events- Pasadena remains a popular location for still and motion picture projects, and a wide variety of special events. This section coordinates the logistics and City permits that allow producers/promoters to conduct their activities safely, and with minimal impacts on business owners and residential areas.

Real Estate Management- The City of Pasadena has a real estate portfolio of over 440 properties that need to be managed and coordinated with various departments, tenants, and other agencies. Ongoing Real Estate duties include support for Housing, utility and public works projects. In addition, this section negotiates and manages another 15 locations where the City is the tenant.

The Pasadena Community Development Commission's (PCDC) – The PCCD program activities focus on the identification, development and/or revitalization of commercial and neighborhood project areas within Pasadena. PCDC stimulates commercial revitalization within specified redevelopment project areas through business attraction and retention, job growth, and creation of improvements to selected commercial and/or public land parcels and spaces.

Major Accomplishments

During fiscal year 2010, the Division accomplished the following:

- Maintained ongoing business outreach and assistance programs that support local entrepreneurs
- Successfully coordinated citywide event operations for the 2nd Annual Pasadena Marathon Bike Tour with over 8,000 participants and minimal complaints.
- Handled all logistics for 435 filming projects.
- Successfully coordinated citywide event operations for the 121st Annual Tournament of Roses Parade, Post Parade Float Viewing Area and Bowl Championship Series-related events with over a million visitors and minimal complaints.

Planning and Development Department

- Coordinated citywide operations for over 80 special events with an economic impact of \$5.6 million fundraising dollars for local non-profits and \$1.5 million in our local economy.
- Managed all lease amendments and renewals on behalf of the City
- Coordinated ERAF and contract obligations on behalf of PCDC.
- Completed the development of a digital Three-dimensional model of the City.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	21.050	21.050	20.970	20.970	20.970
Appropriations	30,553,819	33,012,160	37,903,299	37,976,691	35,438,873
Sources by Fund					
General Fund	596,014	583,518	580,549	580,549	521,667
Pasadena Community Development Commission	29,957,805	32,428,642	35,460,003	35,460,003	32,472,880
PCDC Fund Balance	0	0	1,862,747	1,936,139	2,444,326
Total Sources	30,553,819	33,012,160	37,903,299	37,976,691	35,438,873

Changes from Prior Year

- *Cost Changes:* The net decrease from fiscal year revised 2010 budget of \$2,537,819 is primarily related to decrease of \$914,731 in Services and Supplies primarily due to completion of the \$2,000,000 Villa Park Community Center Program in FY2010 that will not be budgeted for FY2011, offset by increase of \$1,000,000 in Villa Park development opportunities, and an increase of \$85,269 primarily due to AB1290 (yearly calculation by RDA to paid to other entities directly from the Commission and not by the County of Los Angeles) associated with property pass through expenses, decrease in internal transfer of \$1,252,568 due to the reduction of PCDC transfer from debt service to capital fund for anticipated development activities, decrease of \$406,846 in principal and interest due to projected debt obligations for FY11, increase of \$18,820 in equipment, and an increase of \$17,505 in personnel.

Future Outlook

Pasadena's economic development activities cover a variety of programs. Business district support, business outreach, filming permits, special events and redevelopment are elements of the effort that promote quality services for local residents and businesses while keeping City revenues healthy. The Pasadena Community Development Commission (PCDC) was established with a mission "To enhance the economic stability of the City through economic development." The PCDC focuses on the identification, development and/or revitalization of commercial and neighborhood project areas within Pasadena. The PCDC is responsible for the activities of seven redevelopment project areas located at important locations in the City.

Planning and Development Department

Although Pasadena has had one of the strongest commercial and retail centers in the Los Angeles Basin, significant economic issues have evolved. Local companies, especially those in the finance and mortgage sector have reduced their workforces and have experienced serious negative impacts as the economy slowed. Regional shopping districts in Pasadena are facing serious competition from projects in adjacent cities. Keeping our market share will be a challenge.

New projects for fiscal year 2011 include:

- Marketing Northwest, Update of the Community Development
- Commission 5-Year Implementation Plan, Targeted Corporate retention/attraction
- Old Pasadena Pedestrian, Oriented Public Improvements, Wayfinding Sign Program, YWCA reuse, and increases outreach to support storefront/retail upgrades

Performance Measures - Economic Development

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Act as liaison to the business community & local institutions to facilitate strong relations

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Outreach to 600 businesses a year to provide training, networking and other business support services.		600	600	600

Council Goal: Support and Promote the Quality of Life and the Local Economy

Objective: Provide opportunities for Filming within the City with minimal impact to residents.

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Administrating 95% of filming permits without complaints		95%	95%	95%

**DIVISION
SUMMARY**

**Northwest Programs and
Enterprise Zone**

Mission Statement

To enhance the general economic health of the City through efforts which support attraction, retention and expansion of businesses and to support and foster community growth and partnership in Northwest Pasadena.

Program Description

The Northwest Programs Division attracts, retains, and promotes businesses and job opportunities for residents through area marketing, zone formation, and commercial enhancement. The Northwest Programs Division provides advocacy for the residents in the northwest quadrant of the City and manages critical issues in the areas such as Enterprise Zone, the Fair Oaks/Orange Grove and North Lake Specific Plans, the Lincoln Avenue Revitalization Corridor and the five redevelopment project areas (Lake/Washington, Fair Oaks, Villa Parke, Orange Grove and Lincoln Avenue). These programs support the Council's goal to foster economic prosperity.

Major Accomplishments

During fiscal year 2010, the Department worked with the community, neighborhoods, developers, various commissions, committees and the City Council to accomplish the following:

- Created and published the first bi-monthly Northwest Newsletter called "Northwest News". First issue was published in November 2009.
- Implemented procedures to merge the five-Northwest Redevelopment Project Areas.
- Completed two Storefront Improvement Contracts on North Lake Avenue and East Colorado Boulevard.
- North Lake Storefront Improvement Project nominated for Historic Preservation Award.
- Facilitated the removal of the public art exemption requirement from the Enterprise Zone Business Development Area, Northwest Redevelopment Project Areas and the Northwest Community Plan Area.
- Initiated the Lincoln Avenue Specific Plan Project; completed five focus group meetings and three advisory group meetings.
- Initiated the Draft Marketing Plan for Northwest; completed 10 focus group meetings.
- Initiated the Northwest Community Plan; completed six focus group meetings.
- Incorporated First Source Local Hiring requirement as part of the Storefront Improvement Program.
- Issued 1,614 voucher certificates to 300 Pasadena businesses generating \$148,488 in voucher fees for the General Fund. Of the 300 Enterprise Zone Users, 90 were first time users to the Program.
- Held four Enterprise Zone Seminars which outreached to over 100 businesses.
- Published five bi-monthly Enterprise Zone Newsletters called "eZone News" to market and educate Enterprise Zone companies on current legislative updates, program best practices and other City business programs.
- Organized three "Meet and Greet" events; a door-to-door outreach tool that provides information on the Enterprise Zone Program and other business services to Pasadena business corridors. Outreached to over 350 businesses.
- Conducted Property Based Improvement District (PBID) Feasibility Study for the North Lake business corridor.
- Enrolled 53 students into the Northwest Ambassador Program and worked 82 events organized by various city departments, non-profit agencies and private organizations.

Planning and Development Department

- Voluntary participation of 35 professional speakers at the Lunch with the Future program along with an increased participation of 30 students in the program
- Developed a Northwest Youth Summer Program and placed 33 Ambassador Students in private Pasadena jobs. Received 12 new student applications for job placements in July 2010.
- Organized six Entrepreneurial Training Courses to instruct Ambassador Students on how to start a business.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	3,400	3,400	2,600	2,600	2,600
Appropriations	455,940	508,019	561,152	561,152	546,493
General Fund	455,940	508,019	561,152	561,152	546,493

Changes from Prior Year

- *Cost Changes:* The decrease from fiscal year revised 2010 budget, \$14,658, is due to decrease of \$5,434 in personnel costs due to adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings included in the FY10 budget. Services and Supplies decreased by \$9,224 as a result of proposed departmental cost controls.

Future Outlook

During fiscal year 2011, the Northwest Programs Office will aggressively work to identify development opportunities in Northwest Pasadena and particularly along Lincoln Corridor, Lake Avenue, Fair Oaks Ave, and Orange Grove Boulevard. Staff will continue to work with property owners to foster cooperation in an effort to develop commercial and residential projects throughout Northwest Pasadena. Outreach to businesses within the Enterprise Zone will continue to ensure the use of State and local incentives. Cooperation with other economic development agencies will be increased to ensure local businesses and their employees achieve maximum benefits. In addition, staff will work closely with the Human Services and Recreation Department to implement the First Source Ordinance to increase training and job opportunities for local residents.

Northwest Programs will continue to provide support for the future of the youths of the Northwest which is an important component to the revitalization of this area. The Ambassador Program and Lunch with the Future created as part of the Enterprise Zone to promote career awareness among high school youth and expose them to business opportunities will remain an integral part of the effort.

New and innovative financing programs, along with creative business partnerships and cooperation must be encouraged to ensure continued investment within the project areas. The Northwest Commission and the Project Area Committees will increase their roles in developing these partnerships.

During the past year, Northwest Pasadena has experienced significant growth opportunities representing millions in new capital investment, hundreds of new job opportunities, and significant investment in housing development and rehabilitation. These investments in Northwest Pasadena have resulted in significant gains in residential and commercial property values. The Northwest Office will continue to increase this economic

Planning and Development Department

revitalization by providing support for new development projects, completion of streetscape improvements and the retention and attraction of new businesses.

Performance Measures - Northwest Programs Division

Council Goal: Support and Promote the Quality of Life and the Local Economy
 Improve, maintain and enhance public facilities and infrastructure

Objective: The Northwest Programs Division Planning efforts are to articulate a strategy with the purpose to upgrade and restore Northwest Pasadena in a viable consistent manner for Pasadena residents.

Measure 1: Implement the Northwest Redevelopment Project Area Merger and Amendment		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
a.	Conduct Preliminary Blight Field Surveys				100% Q1
b.	Hold Interest Group and Stakeholder Meetings				100% Q1
c.	Adoption by Council				100% Q3

Plan		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
a.	Conduct Focus Group and Advisory Group Meetings				100% Q1
b.	Conduct Real Estate Market Conditions Analysis of Opportunity Sites				100% Q2
c.	Identification of Business Industry Market Potentials				100% Q4
d.	Develop Concept Urban Design and Streetscape Studies				100% Q4

Council Goal: Support and Promote the Quality of Life and the Local Economy
 Improve, maintain and enhance public facilities and infrastructure

Objective: Promote Enterprise Zone Employment and Tax Credits

Measure 3: Promote Enterprise Zone Employment and Tax Credits		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
a.	Increase Issuance of Enterprise Zone Vouchers for Hiring Tax Credit Program		1,614	1,240	1,715
b.	Participate and Host Enterprise Workshops, Job Fairs, Business Meet and Greets, and Enterprise Zone Employment Screenings		14	10	15

**DIVISION
SUMMARY**
Planning

Mission Statement

To champion economic vitality and safe, livable neighborhoods that reflect, preserve and enhance Pasadena's unique cultural and historic character. To promote informed decision-making that facilitates balancing the costs and benefits of new development.

Program Description

The Planning Division is responsible for managing the General Plan and Zoning Code and for providing staff support to the Historic Preservation, Design and Planning Commissions as well as the Zoning Hearing Officers and the Board of Zoning Appeals. The Division staffs the Permit Center and performs plan review and processes applications for land use entitlements.

Major Accomplishments

During fiscal year 2010, the Division processed through to approval the following projects:

- Processed 465 Planning entitlements
- Completed an update to the Housing Element of the General Plan
- Continued updates to the Open Space & Conservation Elements of the General Plan
- Continued updates to the Land Use & Mobility Elements of the General Plan
- Completed amendments to the Tree Protection Ordinance
- Prepared Design Guidelines for multi-family residential projects and commercial projects, including new procedures for processing and review
- Prepared amendments to single-family development standards to provide for Floor Area Ratio regulations
- Completed a Landscape Water Efficiency Ordinance in compliance with State Law
- Initiated revisions to the 2nd Unit Ordinance
- Initiated a review of the development standards for Upper Hastings Ranch
- Awarded Certified Local Government grant for historic context and National Register nominations for pre-Craftsman era (1885-1904)
- Prepared amendments to the Mills Act (Historic preservation) regulations
- Completed 23 Mills Act contracts.
- Prepared various Zoning Code amendments
- Prepared an amendment to the Las Encinas Hospital Master Plan
- Prepared an amendment to the Pasadena Christian School Master Plan
- Established the Marengo-Pico Landmark District
- Initiated a compatibility study for the Marengo-Cordova area
- Made modifications to the zoning of the Los Robles – Adena area
- Initiated a study on the impact and strategies for the reduction of the generation of greenhouse gases
- Completed a historical resources survey of mid-century modern houses and prepared National Register District Nomination for Pegfair and Poppy Peak.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	33.000	33.000	33.000	33.000	33.000
Appropriations	4,266,587	4,563,426	3,910,746	4,060,745	3,768,063
General Fund	4,266,587	4,563,426	3,910,746	4,060,745	3,768,063

Changes from Prior Year

- *Cost Changes:* The decrease from fiscal year revised 2010 budget, \$292,682, is due to decrease of \$132,682 in personnel costs due to defunding 2.0 FTEs, adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings, Services and Supplies decreased by \$160,000 including a City Council approved one time mid-year budget increase of \$150,000 related to Phase 1 and preliminary technical work for Phase II of the General Plan update and \$10,000 of proposed departmental cost controls.

Future Outlook

The Planning Division has continued with the update of several elements of the City's General Plan. These include updates to: the Open Space & Conservation Element; the Land Use Element; and, in cooperation with the Transportation Department, the Mobility Element. This process will continue over the course of the next two fiscal years and, after completion of required environmental analyses, will ultimately lead to the adoption of these updated elements.

Additionally, once the Open Space & Conservation Element Update is completed, the Division will initiate the long delayed update to the East Pasadena Specific Plan.

Also, a number of amendments to the Zoning Code, some of which are required by State law, will be initiated. These include: an amendment to the Zoning Code to provide for the by-right development of emergency shelters; revisions to the 2nd Unit Ordinance; and the review of development standards for Upper and Lower Hastings Ranch.

Lastly, in response to applications from various institutions, it is anticipated that amendments to the following master plans or zone changes will be processed: Art Center – South Campus; Huntington Hospital; Hillside Homes for Children; Amaranth School; and Saint Luke's Hospital.

Each of the above activities will involve extensive public participation and will be undertaken while managing a major workload created by design review and private project implementation (e.g. Cups, Variances, etc.) applications that include a number of major projects (e.g. Saris Regis, IDS Playhouse Plaza, 880 E. Colorado, 16 E. California, SMV/Noise Within, etc.).

Performance Measures - Planning Division

Council Goal: Increase conservation and sustainability

Objective: Insure conservation of historic resources

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Conduct audits of "Mills Act" agreements		10% of total agreements per year		10% of total agreements per year
2	Notify property owners within Landmark Districts of need to secure certificates of appropriateness		25% of districts each year		25% of districts each year

Council Goal: Increase conservation and sustainability

Objective: Respond to quality of life challenges with Zoning Code text amendments & community planning studies

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Present Zoning Code text amendments for Council consideration.		2 / year		2 / year
2	Complete community planning studies to evaluate existing land use policies.		2 / year		2 / year

Council Goal: Support and Promote the Quality of Life and the Local Economy

Planning and Development Department

Objective: Complete processing of applications for planning entitlements in a timely manner

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Determine applications for planning entitlements "complete" or "incomplete" or render decision within 90 days of receipt		100%		100%
2	Schedule hearings or render decisions (i.e. for those applications that do not require hearings) on applications subject to exemption, negative declaration or mitigated negative declaration within 180 days of determining an application complete		100%		100%
3	Schedule hearings on applications subject to EIR within 18 months of determining an application complete		100%		100%

Council Goal: Support and Promote the Quality of Life and the Local Economy

Increase Conservation & Sustainability

Improve Mobility and Accessibility throughout the City

Objective: Update the General Plan to maintain alignment with community vision, economic

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Begin community outreach on land use & mobility alternatives				100% Q2
2	Present draft update documents to Council.				100% Q2
3	Complete draft EIR.				100% Q4

**DIVISION
SUMMARY
Administration**

Mission Statement

Administration's role is to serve the Department staff and the public by ensuring smooth progress through the development, personnel, real estate and financial management processes.

Program Description

Administration provides overall coordination and administration of the City's planning, building, redevelopment, cultural affairs, Northwest, and neighborhood revitalization agendas. The Director and senior management staff take responsibility for ensuring continuous evaluation and improvement of customer service provided, making corrections/changes where needed and enhancing services where possible within the approved budget. The Administrative Division is also charged with the responsible and responsive management of the department's financial, personnel, workers compensation, facilities management, disaster response, legislative research and advocacy, purchasing and safety functions.

Major Accomplishments

During FY10, Administration provided the following services to ensure that the divisions of Planning and Development were able to move ahead with an ambitious work program:

- Provided managerial leadership and direction for the Department's planning, code enforcement, job training, neighborhood revitalization, cultural affairs, redevelopment, technology and development programs
- Continued to negotiate the balance between growth and its impact upon the built environment to the satisfaction of the stakeholders involved in Pasadena
- Managed recruitments
- Conducted ongoing disaster response training (National Incident Management Systems and Pasadena specific) for Department staff.

Summary of Appropriations and Revenues

	FY 2008	FY 2009	FY 2010	FY 2010	FY 2011
	Actual	Actual	Adopted	Revised	Recommend
FTEs	7.380	7.630	7.130	7.130	5.880
Appropriations	1,717,006	1,854,554	1,697,635	1,697,636	1,654,186
General Fund	1,717,006	1,854,554	1,697,635	1,697,636	1,654,186

Changes from Prior Year

- *Cost Changes:* The net decrease from the fiscal year revised 2010 budget, \$43,450, is attributed to decrease of \$218,163 in personnel costs due to defunding 0.4 FTEs, adjusting budgeted salaries to reflect actual salaries, offset by the removal of the vacancy savings included in the FY10 budget, and transferring 1.25 FTEs to the Department of Information Technology, increase of Services and Supplies by \$31,675 primarily due to data processing operations, decrease of \$8,020 in Internal Services, and an increase of \$151,058 due to the transfer of 1.25 FTEs to the Department of Information Technology.
- *Organizational Changes:* 1.25 FTEs (1.0 Department Information system analyst, 0.25 management analyst III) were transferred to the Department of Information Technology.

Future Outlook

Please refer to the Future Outlook section under the Department Summary.



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	121.0000	121.0000	117.0000	-4.0000	(3.3%)
8003 Unfunded Regular Pay	0	0	0	0	-531,093	-531,093	100.0%
8005 Regular Pay - PERS	7,693,228	8,385,658	9,518,511	9,518,509	9,696,901	178,392	1.9%
8010 Non Benefit Employees	185	0	0	0	0	0	0.0%
8011 Overtime Pay	81,539	49,019	53,100	53,100	53,100	0	0.0%
8018 PST-Part Time Employees-	105,533	145,008	95,589	95,589	93,580	-2,009	(2.1%)
8020 Management Benefit	410	2,236	0	0	0	0	0.0%
8023 Auto Allowance	27,967	36,323	30,663	30,663	42,906	12,243	39.9%
8024 Personal Devlpmnt Allowan	39,400	39,650	26,900	26,900	34,999	8,099	30.1%
8027 Workers' Compensation	431,734	164,750	188,820	188,820	160,902	-27,918	(14.8%)
8031 General Liability	201,000	196,206	196,918	196,918	68,262	-128,656	(65.3%)
8036 Vacation Pay	0	-248	0	0	0	0	0.0%
8037 Miscellaneous Pay	0	283	0	0	0	0	0.0%
8038 Employee Portion-PERS	291,583	336,466	341,463	341,462	329,695	-11,767	(3.4%)
8040 City Portion-PERS	909,514	952,403	1,090,170	1,090,170	1,107,580	17,410	1.6%
8041 City Portion-PARS	4,433	4,395	3,046	3,046	2,905	-141	(4.6%)
8044 Life Insurance	4,824	5,004	8,095	8,096	7,816	-280	(3.5%)
8045 Dental Insurance	59,232	63,630	62,109	62,108	62,057	-51	(0.1%)
8046 Medicare Total	98,887	108,531	147,032	147,031	141,962	-5,069	(3.4%)
8047 Long Term Disability	21,181	22,944	19,192	19,191	18,528	-663	(3.5%)
8049 Medical	1,166,989	1,268,039	1,213,430	1,213,431	1,258,269	44,838	3.7%
8050 Benefits	1,369,982	1,513,698	0	0	0	0	0.0%
8054 Vision Care	515	839	0	0	0	0	0.0%
8055 Health Care Spending	0	825	0	0	0	0	0.0%
8056 Accrued Payroll Expense	55,837	55,657	0	0	0	0	0.0%
8058 Benefits Admin.	419,279	457,045	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-686,723	-686,723	100.0%
T8700 Total Personnel	12,983,254	13,808,360	12,995,037	12,995,034	11,861,646	-1,133,388	(8.7%)
8101 Materials And Supplies	315,652	216,843	217,060	217,060	185,769	-31,291	(14.4%)
8103 Uniforms	3,207	503	2,000	2,000	2,000	0	0.0%
8105 Lease Payments	48,499	47,084	42,300	42,300	44,500	2,200	5.2%
8107 Equipment Lease Payment	3,910	0	5,758	5,758	5,758	0	0.0%
8108 Computer Related Supplies	9,939	15,190	14,000	14,000	12,700	-1,300	(9.3%)
8109 Equip Purchases Under \$1	80,533	44,990	5,337	5,337	5,290	-47	(0.9%)
8110 Outside Printing & Duplicati	6,613	1,677	10,500	10,500	8,000	-2,500	(23.8%)
8112 Legal and Other Advertisin	16,086	19,787	37,703	37,703	21,703	-16,000	(42.4%)
8113 Photo Copy Machine Maint	35,871	59,762	60,750	60,750	73,250	12,500	20.6%
8114 Other Contract Services	1,055,710	499,005	218,894	227,454	186,894	-40,560	(17.8%)
8115 Consultant Services	1,428,721	1,406,145	783,173	1,527,522	681,173	-846,349	(55.4%)
8117 Data Processing Operation	114,158	-113,060	484,048	492,914	257,925	-234,989	(47.7%)
8118 Outside Legal Services	5,480	7,850	0	0	0	0	100.0%
8121 Computer (PC) Maint/Repa	75	789	3,500	3,500	3,500	0	0.0%
8122 Support To Advisory Comm	19,867	15,567	18,283	18,283	19,781	1,498	8.2%
8124 Dues And Memberships	30,437	33,126	21,780	21,780	19,480	-2,300	(10.6%)
8125 Special Civic Events	8,957	5,572	0	0	0	0	100.0%
8126 Conf & Mtgs- Comm & Co	969	1,399	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	55,182	48,684	59,449	59,449	27,605	-31,844	(53.6%)
8128 Mileage	2,566	2,295	8,150	8,150	2,900	-5,250	(64.4%)
8129 Education	8,615	11,913	16,561	16,561	17,161	600	3.6%
8130 Training Costs	0	5,125	20,000	20,000	20,000	0	0.0%
8135 Reference Matis Subscripti	15,859	3,716	5,250	5,250	4,850	-400	(7.6%)
8136 Library Books	69	537	0	0	0	0	0.0%
8137 Gasoline and Lubricants	23	0	0	0	0	0	0.0%
8139 Water	835	545	1,000	1,000	0	-1,000	(100.0%)
8140 Telephone	3,640	3,783	22,030	22,030	12,030	-10,000	(45.4%)
8141 Refuse Collection	3,070	3,765	3,005	3,005	3,005	0	0.0%
8142 Electric	15,766	9,999	4,500	4,500	4,500	0	0.0%
8143 City Hall Space Rental	0	0	124,307	124,307	124,307	0	0.0%
8144 Postage	71,751	64,183	63,517	63,517	68,737	5,220	8.2%
8149 Fiscal Agent/Bank Fees &	10,896	11,538	70,000	70,000	63,000	-7,000	(10.0%)
8150 Cash Over and Short	240	0	100	100	100	0	0.0%
8153 Grants-in-Aid	96,000	0	108,000	108,000	108,000	0	0.0%
8154 Audio Visual Materials	0	0	100	100	0	-100	(100.0%)
8156 Insurance	0	1,658	0	0	0	0	0.0%
8164 Planning	426,530	911,353	3,106,004	3,179,398	4,119,704	940,306	29.6%
8165 PCDC-Admin Service Char	2,764	-23,966	1	1	0	-1	(100.0%)
8171 Operation Of Acquired Pro	41,892	41,391	35,000	35,000	38,500	3,500	10.0%
8172 Rehabilitation	0	0	190,000	190,000	135,000	-55,000	(28.9%)
8174 Contingencies	161,172	200,000	0	0	0	0	0.0%
8177 Program Expenditures	7,158	1,412,476	747,191	747,191	694,923	-52,268	(7.0%)
8178 Program Expenditure Reco	-31,568	-3,234	0	0	0	0	0.0%
8181 Prior Year Program/Proj Co	0	274,375	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	500,989	518,525	539,266	539,266	550,050	10,784	2.0%
8187 Discounts Earned	-612	-400	0	0	0	0	0.0%
8212 Permits and Fees	171	191	0	0	0	0	0.0%
8218 Vehicle Rental	5,455	2,226	2,283	2,283	2,000	-283	(12.4%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8219 Vandalism/Loss Repair/Re	5	0	0	0	0	0	0.0%
8273 PCDC-Public Improvement	0	0	2,000,000	2,000,000	0	-2,000,000	(100.0%)
8290 Cell Phone Reimbursement	-1,902	-3,072	0	0	0	0	0.0%
8303 Property Tax Pass-Thru Ex	518,081	741,237	571,500	571,500	766,663	195,163	34.1%
T8800 Total Services & Supplie	5,099,334	6,501,071	9,622,800	10,457,969	8,291,258	-2,166,711	(20.7%)
8503 Improvements Other Than	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
T8900 Total Equipment	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	186,750	170,112	168,029	168,029	168,029	0	0.0%
8602 IS-Tenant Improvements	16,716	26,714	6,000	6,000	6,000	0	0.0%
8603 IS-Lockshop	1,114	510	700	700	700	0	0.0%
8604 IS-Utilities & Insurance-Hse	94,848	90,272	121,221	121,221	121,221	0	0.0%
8605 IS-Houskeeping Services	118,779	111,602	101,124	101,124	101,124	0	0.0%
8606 IS-Floors And Windows	10,469	3,278	400	400	400	0	0.0%
8607 IS-Printing	154,259	115,208	114,801	114,801	114,801	0	0.0%
8608 IS-Mail - Basic Services	35,027	35,524	41,809	41,809	41,809	0	0.0%
8609 IS-Telephones - Basic	139,566	140,099	120,073	120,073	120,073	0	0.0%
8611 IS-ADS - Direct Request	2,132	25,882	9,300	9,300	5,300	-4,000	(43.0%)
8612 IS-PC Direct Request	13,263	11,270	44,296	44,296	44,296	0	0.0%
8615 IS-Auto Body Repair	1,519	789	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	63,777	68,083	19,038	19,038	19,038	0	0.0%
8617 IS-Fleet Maint-Equip Repla	5,580	5,556	23,020	23,020	19,000	-4,020	(17.5%)
8618 IS-Fleet Maint-Fuel	56,191	57,424	53,286	53,286	53,286	0	0.0%
8620 IS-Building Preventive Main	55,868	51,454	51,609	51,609	51,609	0	0.0%
8622 IS-Telephones - Usage	25,621	24,082	25,126	25,126	25,126	0	0.0%
8623 IS-PC Training	0	0	780	780	780	0	0.0%
8624 IS-Enterprise Network	172,695	188,592	166,432	166,432	166,432	0	0.0%
8626 IS-Mail Direct Request	1,242	339	0	0	0	0	0.0%
8632 IS-AD&S-GIS	259,740	309,412	339,800	339,800	339,800	0	0.0%
8633 IS-ITSD Telephone-IVR	16,233	28,453	20,000	20,000	20,000	0	0.0%
8634 IS-Security Svcs at CityHal	19,334	19,334	13,929	13,929	13,929	0	0.0%
8641 IS-MS Licensing	14,202	6,890	14,028	14,028	14,028	0	0.0%
T9000 Total Internal Service C	1,464,926	1,490,879	1,454,802	1,454,802	1,446,782	-8,020	(0.6%)
8677 Interest	19,733,738	21,266,655	20,678,356	20,678,356	20,257,425	-420,931	(2.0%)
8680 Principal PCDC Advance's	0	0	260,806	260,806	254,704	-6,102	(2.3%)
8682 Principal PCDC Note's	1,105,737	834,540	0	0	0	0	0.0%
8683 Principal PCDC COP's	0	0	104,021	104,021	87,208	-16,813	(16.2%)
8684 Principal PCDC TAB	796,000	1,072,336	628,000	628,000	665,000	37,000	5.9%
T9100 Total Principal & Interes	21,635,475	23,173,531	21,671,183	21,671,183	21,264,337	-406,846	(1.9%)
8703 Trans To Capital Projects F	96,863	0	0	0	0	0	0.0%
8705 Transfers To General Fund	0	0	0	0	0	0	100.0%
8721 Trans To Computing & Co	0	0	0	0	452,223	452,223	100.0%
8722 Transfers To Debt Service	67,000	62,000	64,481	64,481	61,000	-3,481	(5.4%)
8723 Trans To Affordable Housin	2,903,897	2,908,420	3,230,489	3,230,489	2,976,971	-253,518	(7.8%)
8727 Transfers to PCDC	366,082	388,395	2,479,069	2,479,069	1,483,500	-995,569	(40.2%)
8738 Trans to Playhouse Parking	115,000	0	0	0	0	0	0.0%
T9200 Total Transfers Out	3,548,841	3,358,815	5,774,039	5,774,039	4,973,694	-800,345	(13.9%)
T8000 Total Expense	45,636,271	49,481,625	52,458,842	53,294,008	48,797,518	-4,496,490	(8.4%)
T6100 Property Tax	27,214,627	28,975,078	29,758,649	29,758,649	28,173,480	-1,585,169	(5.3%)
T6200 Other Taxes	3,984,216	2,366,386	0	0	0	0	0.0%
T6300 Sales Tax	263,801	247,619	0	0	0	0	0.0%
T6700 Building Licenses and Per	5,785,112	4,531,889	4,349,322	4,349,322	4,475,000	125,678	2.9%
T6800 Non Building Licenses an	299,611	332,127	338,989	338,989	667,978	328,989	97.1%
T7000 Federal Grants Direct	558,000	558,000	0	0	0	0	0.0%
T7100 Federal Grants Indirect-St	19,744	25,000	0	0	0	0	0.0%
T7400 Intergovernmental-Local	4,000	0	0	0	0	0	0.0%
T7500 Charges For Services	1,598,329	1,044,460	944,133	944,133	1,737,068	792,935	84.0%
T7700 Operating Transfers In	1,483,072	1,514,483	3,343,550	3,343,550	2,344,500	-999,050	(29.9%)
T7800 Fines and Forfeitures	70,096	54,576	70,096	70,096	70,000	-96	(0.1%)
T7900 Investment Earnings	19,188,807	20,327,427	1,071,072	1,071,072	731,000	-340,072	(31.8%)
T8100 Rental Income	1,007,732	982,252	1,036,732	1,036,732	973,900	-62,832	(6.1%)
T8300 Miscellaneous Revenue	1,102,352	914,967	916,230	916,230	917,100	870	0.1%
T8400 Other Financing Sources	121,998	0	0	0	0	0	0.0%
T8600 Non-Operating Income	-64,817	-78,731	0	0	0	0	0.0%
T6000 Total Revenues	62,636,681	61,795,534	41,828,773	41,828,773	40,090,026	-1,738,747	(4.2%)
T5025 Undesignated Fund Balan	0	0	1,862,747	0	2,010,091	2,010,091	100.0%
NETFUNDS Net Surplus/Deficit	17,000,410	12,313,909	-10,630,069	-11,465,235	-3,707,492	2,757,743	(24.1%)

12.24

	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
TE FTE	0.0000	0.0000	15.9700	15.9700	15.9700	0.0000	0.0%
8005 Regular Pay - PERS	1,078,752	1,220,991	1,420,885	1,420,885	1,493,812	72,927	5.1%
8011 Overtime Pay	8,157	11,899	6,166	6,166	6,166	0	0.0%
8018 PST-Part Time Employees-	93	484	0	0	0	0	0.0%
8023 Auto Allowance	15,065	17,272	10,307	10,307	12,090	1,783	17.3%
8024 Personal Devlpmnt Allowan	6,250	8,952	4,040	4,040	5,865	1,825	45.2%
8027 Workers' Compensation	65,202	23,589	27,003	27,003	24,589	-2,414	(8.9%)
8031 General Liability	19,569	28,149	29,838	29,838	10,432	-19,406	(65.0%)
8036 Vacation Pay	0	-248	0	0	0	0	0.0%
8038 Employee Portion-PERS	42,428	50,788	50,846	50,846	50,790	-56	(0.1%)
8040 City Portion-PERS	129,237	138,928	162,334	162,334	170,623	8,289	5.1%
8041 City Portion-PARS	4	20	0	0	0	0	0.0%
8044 Life Insurance	806	888	1,196	1,196	1,195	-1	(0.1%)
8045 Dental Insurance	8,756	8,920	8,196	8,196	8,470	274	3.3%
8046 Medicare Total	12,855	15,103	21,684	21,684	21,660	-24	(0.1%)
8047 Long Term Disability	3,547	4,062	2,835	2,835	2,831	-4	(0.1%)
8049 Medical	134,077	157,295	161,176	161,176	171,889	10,713	6.6%
8050 Benefits	176,074	220,389	0	0	0	0	0.0%
8054 Vision Care	0	37	0	0	0	0	0.0%
8056 Accrued Payroll Expense	5,689	21,911	0	0	0	0	0.0%
8058 Benefits Admin.	58,792	66,544	0	0	0	0	0.0%
T8700 Total Personnel	1,765,353	1,995,971	1,906,508	1,906,506	1,980,412	73,906	3.9%
8101 Materials And Supplies	39,883	22,576	2,000	2,000	12,000	10,000	500.0%
8105 Lease Payments	12,980	0	0	0	0	0	0.0%
8107 Equipment Lease Payment	0	0	5,758	5,758	5,758	0	0.0%
8108 Computer Related Supplies	677	34	6,000	6,000	6,000	0	0.0%
8109 Equip Purchases Under \$1	9,325	1,662	5,290	5,290	5,290	0	0.0%
8110 Outside Printing & Duplicati	540	298	5,000	5,000	5,000	0	0.0%
8112 Legal and Other Advertisin	0	1,262	3,000	3,000	3,000	0	0.0%
8113 Photo Copy Machine Maint	6,921	10,291	4,250	4,250	10,250	6,000	141.2%
8114 Other Contract Services	115,906	82,292	124,370	124,370	98,370	-26,000	(20.9%)
8115 Consultant Services	40,784	28,802	60,000	60,000	60,000	0	0.0%
8117 Data Processing Operation	0	0	4,750	4,750	4,750	0	0.0%
8118 Outside Legal Services	1,636	6,802	0	0	0	0	0.0%
8122 Support To Advisory Comm	495	621	5,000	5,000	5,000	0	0.0%
8124 Dues And Memberships	15,030	22,015	8,000	8,000	8,000	0	0.0%
8125 Special Civic Events	5,519	2,592	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	11,153	13,043	7,000	7,000	7,000	0	0.0%
8128 Mileage	193	222	900	900	900	0	0.0%
8129 Education	0	5,051	0	0	0	0	0.0%
8130 Training Costs	0	1,708	0	0	0	0	0.0%
8135 Reference Matls Subscripti	3,952	699	1,500	1,500	1,500	0	0.0%
8136 Library Books	0	489	0	0	0	0	0.0%
8143 City Hall Space Rental	0	0	124,307	124,307	124,307	0	0.0%
8144 Postage	17,573	16,425	11,872	11,872	21,872	10,000	84.2%
8149 Fiscal Agent/Bank Fees &	10,896	11,112	70,000	70,000	63,000	-7,000	(10.0%)
8164 Planning	426,530	911,353	3,106,004	3,179,398	4,119,704	940,306	29.6%
8165 PCDC-Admin Service Char	2,764	-23,966	1	1	0	-1	(100.0%)
8171 Operation Of Acquired Pro	37,955	41,371	35,000	35,000	38,500	3,500	10.0%
8172 Rehabilitation	0	0	190,000	190,000	135,000	-55,000	(28.9%)
8174 Contingencies	161,172	200,000	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	500,989	518,525	539,266	539,266	550,050	10,784	2.0%
8187 Discounts Earned	0	-400	0	0	0	0	0.0%
8218 Vehicle Rental	66	55	0	0	0	0	100.0%
8273 PCDC-Public Improvement	0	0	2,000,000	2,000,000	0	-2,000,000	(100.0%)
8290 Cell Phone Reimbursement	297	472	0	0	0	0	0.0%
8303 Property Tax Pass-Thru Ex	518,081	741,237	571,500	571,500	766,663	195,163	34.1%
T8800 Total Services & Supplie	1,941,317	2,616,641	6,890,768	6,964,162	6,051,914	-912,248	(13.1%)
8503 Improvements Other Than	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
T8900 Total Equipment	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	34,952	26,435	26,615	26,615	26,615	0	0.0%
8602 IS-Tenant Improvements	2,317	1,953	0	0	0	0	0.0%
8603 IS-Lockshop	142	0	100	100	100	0	0.0%
8604 IS-Utilities & Insurance-Hse	17,724	14,028	19,201	19,201	19,201	0	0.0%
8605 IS-Houskeeping Services	23,039	18,086	16,859	16,859	16,859	0	0.0%
8607 IS-Printing	19,758	9,976	15,278	15,278	15,278	0	0.0%
8608 IS-Mail - Basic Services	2,565	2,664	2,664	2,664	2,664	0	0.0%
8609 IS-Telephones - Basic	10,173	10,374	9,729	9,729	9,729	0	0.0%
8612 IS-PC Direct Request	0	620	0	0	0	0	0.0%
8620 IS-Building Preventive Main	10,456	7,996	8,175	8,175	8,175	0	0.0%
8622 IS-Telephones - Usage	3,577	3,102	5,443	5,443	5,443	0	0.0%
8624 IS-Enterprise Network	20,845	23,106	20,314	20,314	20,314	0	0.0%
8626 IS-Mail Direct Request	510	30	0	0	0	0	0.0%
8632 IS-AD&S-GIS	0	0	1,334	1,334	1,334	0	0.0%
8634 IS-Security Srvcs at CityHal	14,606	14,606	11,848	11,848	11,848	0	0.0%

12.25

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8641 IS-MS Licensing	1,714	1,738	1,712	1,712	1,712	0	0.0%
T9000 Total Internal Service C	162,377	134,714	139,271	139,271	139,271	0	0.0%
8677 Interest	19,733,738	21,266,655	20,678,356	20,678,356	20,257,425	-420,931	(2.0%)
8680 Principal PCDC Advance's	0	0	260,806	260,806	254,704	-6,102	(2.3%)
8682 Principal PCDC Note's	1,105,737	834,540	0	0	0	0	0.0%
8683 Principal PCDC COP's	0	0	104,021	104,021	87,208	-16,813	(16.2%)
8684 Principal PCDC TAB	796,000	1,072,336	628,000	628,000	665,000	37,000	5.9%
T9100 Total Principal & Interes	21,635,475	23,173,531	21,671,183	21,671,183	21,264,337	-406,846	(1.9%)
8703 Trans To Capital Projects F	96,863	0	0	0	0	0	0.0%
8705 Transfers To General Fund	0	0	0	0	0	0	100.0%
8722 Transfers To Debt Service	67,000	62,000	64,481	64,481	61,000	-3,481	(5.4%)
8723 Trans To Affordable Housin	2,903,897	2,908,420	3,230,489	3,230,489	2,976,971	-253,518	(7.8%)
8727 Transfers to PCDC	366,082	388,395	2,479,069	2,479,069	1,483,500	-995,569	(40.2%)
8738 Trans to Playhouse Parking	115,000	0	0	0	0	0	0.0%
T9200 Total Transfers Out	3,548,841	3,358,815	5,774,039	5,774,039	4,521,471	-1,252,568	(21.7%)
T8000 Total Expense	29,957,805	32,428,642	37,322,750	37,396,142	34,917,206	-2,478,936	(6.6%)
T6100 Property Tax	27,214,627	28,975,078	29,758,649	29,758,649	28,173,480	-1,585,169	(5.3%)
T6300 Sales Tax	263,801	247,619	0	0	0	0	0.0%
T7000 Federal Grants Direct	558,000	558,000	0	0	0	0	0.0%
T7700 Operating Transfers In	1,483,072	1,514,483	3,343,550	3,343,550	2,344,500	-999,050	(29.9%)
T7900 Investment Earnings	19,188,807	20,327,427	1,071,072	1,071,072	731,000	-340,072	(31.8%)
T8100 Rental Income	1,007,732	982,252	1,036,732	1,036,732	973,900	-62,832	(6.1%)
T8300 Miscellaneous Revenue	347,531	300,750	250,000	250,000	250,000	0	0.0%
T8400 Other Financing Sources	121,998	0	0	0	0	0	0.0%
T6000 Total Revenues	50,185,569	52,905,609	35,460,003	35,460,003	32,472,880	-2,987,123	(8.4%)
T5025 Undesignated Fund Balan	0	0	1,862,747	0	2,010,091	2,010,091	100.0%
NETFUNDS Net Surplus/Deficit	20,227,764	20,476,968	-1,862,747	-1,936,139	-2,444,326	-508,187	26.2%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	68,4800	68,4800	67,2300	-1,2500	(1.8%)
8003 Unfunded Regular Pay	0	0	0	0	-463,879	-463,879	100.0%
8005 Regular Pay - PERS	4,264,973	4,688,971	5,242,885	5,242,884	5,414,952	172,068	3.3%
8010 Non Benefit Employees	185	0	0	0	0	0	0.0%
8011 Overtime Pay	54,007	28,012	38,120	38,120	38,120	0	0.0%
8018 PST-Part Time Employees-	78,946	140,841	95,589	95,589	93,580	-2,009	(2.1%)
8020 Management Benefit	410	2,236	0	0	0	0	0.0%
8023 Auto Allowance	7,635	8,246	10,940	10,940	15,989	5,049	46.1%
8024 Personal Devlpmt Allowan	20,813	20,173	15,055	15,055	20,854	5,799	38.5%
8027 Workers' Compensation	237,040	93,210	106,149	106,150	90,353	-15,797	(14.9%)
8031 General Liability	117,280	111,042	108,177	108,177	38,332	-69,845	(64.6%)
8038 Employee Portion-PERS	160,049	186,789	188,458	188,458	184,108	-4,350	(2.3%)
8040 City Portion-PERS	503,175	534,373	601,680	601,680	618,496	16,816	2.8%
8041 City Portion-PARS	3,312	4,215	3,046	3,046	2,905	-141	(4.6%)
8044 Life Insurance	2,515	2,656	4,495	4,495	4,390	-105	(2.3%)
8045 Dental Insurance	32,966	36,652	35,153	35,153	35,659	506	1.4%
8046 Medicare Total	56,910	63,159	81,780	81,780	79,874	-1,906	(2.3%)
8047 Long Term Disability	11,735	12,839	10,654	10,653	10,404	-249	(2.3%)
8049 Medical	655,562	728,535	686,235	686,235	723,033	36,798	5.4%
8050 Benefits	769,822	846,446	0	0	0	0	0.0%
8054 Vision Care	267	483	0	0	0	0	0.0%
8055 Health Care Spending	0	825	0	0	0	0	0.0%
8056 Accrued Payroll Expense	50,148	33,746	0	0	0	0	0.0%
8058 Benefits Admin.	232,439	255,575	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-250,572	-250,572	100.0%
T8700 Total Personnel	7,260,189	7,799,026	7,228,416	7,228,415	6,656,599	-571,816	(7.9%)
8101 Materials And Supplies	134,555	121,718	132,219	132,219	106,769	-25,450	(19.2%)
8103 Uniforms	3,207	503	2,000	2,000	2,000	0	0.0%
8105 Lease Payments	35,519	47,084	42,300	42,300	44,500	2,200	5.2%
8107 Equipment Lease Payment	3,910	0	0	0	0	0	0.0%
8108 Computer Related Supplies	6,248	9,733	3,000	3,000	3,700	700	23.3%
8109 Equip Purchases Under \$1	22,269	14,486	47	47	0	-47	(100.0%)
8110 Outside Printing & Duplicati	5,896	1,315	2,000	2,000	2,000	0	0.0%
8112 Legal and Other Advertisin	16,086	18,525	34,703	34,703	18,703	-16,000	(46.1%)
8113 Photo Copy Machine Maint	13,768	39,212	46,500	46,500	53,000	6,500	14.0%
8114 Other Contract Services	395,096	284,717	69,524	78,084	81,524	3,440	4.4%
8115 Consultant Services	523,937	623,844	399,663	541,103	397,663	-143,440	(26.5%)
8117 Data Processing Operation	3,578	2,925	0	0	38,175	38,175	100.0%
8118 Outside Legal Services	570	0	0	0	0	0	100.0%
8121 Computer (PC) Maint/Repa	75	209	0	0	0	0	0.0%
8122 Support To Advisory Comm	19,372	14,946	12,283	12,283	14,781	2,498	20.3%
8124 Dues And Memberships	9,690	3,553	9,660	9,660	7,360	-2,300	(23.8%)
8125 Special Civic Events	3,056	2,905	0	0	0	0	100.0%
8126 Conf & Mtgs- Comm & Co	969	1,399	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	34,993	31,452	13,699	13,699	10,355	-3,344	(24.4%)
8128 Mileage	2,327	2,073	2,250	2,250	2,000	-250	(11.1%)
8129 Education	2,571	1,773	4,793	4,793	5,393	600	12.5%
8130 Training Costs	0	1,709	0	0	0	0	0.0%
8135 Reference Mats Subscripti	780	546	1,250	1,250	850	-400	(32.0%)
8136 Library Books	69	48	0	0	0	0	0.0%
8137 Gasoline and Lubricants	23	0	0	0	0	0	0.0%
8139 Water	835	545	1,000	1,000	0	-1,000	(100.0%)
8140 Telephone	3,591	3,783	4,030	4,030	4,030	0	0.0%
8141 Refuse Collection	3,070	3,765	3,005	3,005	3,005	0	0.0%
8142 Electric	15,766	9,999	4,500	4,500	4,500	0	0.0%
8144 Postage	52,672	44,147	49,645	49,645	44,865	-4,780	(9.6%)
8149 Fiscal Agent/Bank Fees &	0	427	0	0	0	0	0.0%
8150 Cash Over and Short	240	0	100	100	100	0	0.0%
8153 Grants-In-Aid	96,000	0	108,000	108,000	108,000	0	0.0%
8154 Audio Visual Materials	0	0	100	100	0	-100	(100.0%)
8156 Insurance	0	1,658	0	0	0	0	0.0%
8171 Operation Of Acquired Pro	3,843	21	0	0	0	0	0.0%
8177 Program Expenditures	7,158	54,373	0	0	0	0	0.0%
8178 Program Expenditure Reco	-31,568	-3,234	0	0	0	0	0.0%
8212 Permits and Fees	171	191	0	0	0	0	0.0%
8218 Vehicle Rental	5,017	1,939	1,283	1,283	1,000	-283	(22.1%)
8219 Vandalism/Loss Repair/Re	5	0	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-1,380	-1,542	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,393,985	1,340,747	948,054	1,098,054	954,773	-143,281	(13.0%)
8601 IS-Structural Maintenance	105,614	97,970	96,461	96,461	96,461	0	0.0%
8602 IS-Tenant Improvements	2,670	2,986	1,000	1,000	1,000	0	0.0%
8603 IS-Lockshop	243	0	600	600	600	0	0.0%
8604 IS-Utilities & Insurance-Hse	53,712	51,989	69,590	69,590	69,590	0	0.0%
8605 IS-Houskeeping Services	65,297	62,243	55,791	55,791	55,791	0	0.0%
8606 IS-Floors And Windows	0	120	0	0	0	0	0.0%
8607 IS-Printing	90,708	63,779	72,523	72,523	72,523	0	0.0%

12.27

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8608 IS-Mail - Basic Services	26,001	26,067	25,563	25,563	25,563	0	0.0%
8609 IS-Telephones - Basic	78,478	82,839	70,918	70,918	70,918	0	0.0%
8611 IS-ADS - Direct Request	0	0	4,000	4,000	0	-4,000	(100.0%)
8612 IS-PC Direct Request	13,263	10,650	44,296	44,296	44,296	0	0.0%
8615 IS-Auto Body Repair	1,519	789	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	59,669	61,283	16,975	16,975	16,975	0	0.0%
8617 IS-Fleet Maint-Equip Repla	5,580	5,556	8,520	8,520	4,500	-4,020	(47.2%)
8618 IS-Fleet Maint-Fuel	48,182	49,859	52,900	52,900	52,900	0	0.0%
8620 IS-Building Preventive Main	31,596	29,633	29,627	29,627	29,627	0	0.0%
8622 IS-Telephones - Usage	17,719	16,572	16,683	16,683	16,683	0	0.0%
8623 IS-PC Training	0	0	780	780	780	0	0.0%
8624 IS-Enterprise Network	99,340	106,576	93,379	93,379	93,379	0	0.0%
8626 IS-Mail Direct Request	732	114	0	0	0	0	0.0%
8632 IS-AD&S-GIS	175,292	176,845	242,410	242,410	242,410	0	0.0%
8634 IS-Security Svcs at CityHal	4,728	4,728	2,081	2,081	2,081	0	0.0%
8641 IS-MS Licensing	8,170	720	7,871	7,871	7,871	0	0.0%
T9000 Total Internal Service C	888,514	851,318	911,968	911,968	903,948	-8,020	(0.9%)
8721 Trans To Computing & Co	0	0	0	0	151,058	151,058	100.0%
T9200 Total Transfers Out	0	0	0	0	151,058	151,058	100.0%
T8000 Total Expense	9,542,687	9,991,091	9,088,438	9,238,437	8,666,378	-572,059	(6.2%)
T6200 Other Taxes	3,984,216	2,366,386	0	0	0	0	0.0%
T6700 Building Licenses and Per	434,621	256,490	176,224	176,224	215,000	38,776	22.0%
T6800 Non Building Licenses an	299,611	332,127	338,989	338,989	667,978	328,989	97.1%
T7100 Federal Grants Indirect-St	19,744	25,000	0	0	0	0	0.0%
T7400 Intergovernmental-Local	4,000	0	0	0	0	0	0.0%
T7500 Charges For Services	1,598,329	1,044,460	944,133	944,133	1,737,068	792,935	84.0%
T7800 Fines and Forfeitures	70,096	54,576	70,096	70,096	70,000	-96	(0.1%)
T8300 Miscellaneous Revenue	671,238	617,677	634,130	634,130	635,000	870	0.1%
T6000 Total Revenues	7,081,855	4,696,717	2,163,572	2,163,572	3,325,046	1,161,474	53.7%
NETFUNDS Net Surplus/Deficit	-2,460,833	-5,294,374	-6,924,866	-7,074,865	-5,341,332	1,733,533	(24.5%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	35.8000	35.8000	33.0500	-2,7500	(7.7%)
8003 Unfunded Regular Pay	0	0	0	0	-67,214	-67,214	100.0%
8005 Regular Pay - PERS	2,345,606	2,475,696	2,791,623	2,791,623	2,724,909	-66,714	(2.4%)
8011 Overtime Pay	18,710	9,108	8,814	8,814	8,814	0	0.0%
8018 PST-Part Time Employees-	26,495	3,683	0	0	0	0	0.0%
8023 Auto Allowance	4,727	10,805	9,416	9,416	14,828	5,412	57.5%
8024 Personal Devlpmnt Allowan	11,900	10,525	7,805	7,805	8,280	475	6.1%
8027 Workers' Compensation	129,279	47,951	53,193	53,193	44,917	-8,276	(15.6%)
8031 General Liability	64,046	57,015	58,777	58,777	19,056	-39,721	(67.6%)
8037 Miscellaneous Pay	0	283	0	0	0	0	0.0%
8038 Employee Portion-PERS	88,962	98,890	100,012	100,012	92,647	-7,365	(7.4%)
8040 City Portion-PERS	276,636	279,103	319,304	319,304	311,239	-8,065	(2.5%)
8041 City Portion-PARS	1,117	161	0	0	0	0	0.0%
8044 Life Insurance	1,500	1,459	2,353	2,354	2,180	-174	(7.4%)
8045 Dental Insurance	17,491	18,058	18,374	18,374	17,530	-844	(4.6%)
8046 Medicare Total	29,060	30,269	42,652	42,652	39,511	-3,141	(7.4%)
8047 Long Term Disability	5,888	6,043	5,584	5,583	5,172	-411	(7.4%)
8049 Medical	376,781	382,208	358,512	358,512	355,275	-3,237	(0.9%)
8050 Benefits	423,382	446,863	0	0	0	0	0.0%
8054 Vision Care	248	320	0	0	0	0	0.0%
8058 Benefits Admin.	127,836	134,925	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-436,151	-436,151	100.0%
T8700 Total Personnel	3,949,664	4,013,363	3,776,420	3,776,419	3,140,992	-635,427	(16.8%)
8101 Materials And Supplies	74,872	72,549	82,841	82,841	67,000	-15,841	(19.1%)
8108 Computer Related Supplies	3,014	5,423	5,000	5,000	3,000	-2,000	(40.0%)
8109 Equip Purchases Under \$1	48,939	28,842	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	177	64	3,500	3,500	1,000	-2,500	(71.4%)
8113 Photo Copy Machine Maint	15,182	10,259	10,000	10,000	10,000	0	0.0%
8114 Other Contract Services	117,206	90,071	25,000	25,000	7,000	-18,000	(72.0%)
8115 Consultant Services	834,131	703,505	323,510	926,419	223,510	-702,909	(75.9%)
8117 Data Processing Operation	110,580	158,390	479,298	488,164	215,000	-273,164	(56.0%)
8118 Outside Legal Services	3,274	1,048	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	579	3,500	3,500	3,500	0	0.0%
8122 Support To Advisory Comm	0	0	1,000	1,000	0	-1,000	(100.0%)
8124 Dues And Memberships	5,718	7,558	4,120	4,120	4,120	0	0.0%
8125 Special Civic Events	383	75	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	9,011	4,188	38,750	38,750	10,250	-28,500	(73.5%)
8128 Mileage	46	0	5,000	5,000	0	-5,000	(100.0%)
8129 Education	6,045	5,090	11,768	11,768	11,768	0	0.0%
8130 Training Costs	0	1,708	20,000	20,000	20,000	0	0.0%
8135 Reference Mats Subscripti	11,127	2,471	2,500	2,500	2,500	0	0.0%
8140 Telephone	49	0	18,000	18,000	8,000	-10,000	(55.6%)
8144 Postage	1,506	3,611	2,000	2,000	2,000	0	0.0%
8177 Program Expenditures	1,248,860	1,358,103	747,191	747,191	694,923	-52,268	(7.0%)
8187 Discounts Earned	-310	0	0	0	0	0	0.0%
8218 Vehicle Rental	371	232	1,000	1,000	1,000	0	0.0%
8290 Cell Phone Reimbursement	-818	-2,002	0	0	0	0	0.0%
T8800 Total Services & Supplie	2,489,361	2,451,764	1,783,978	2,395,753	1,284,571	-1,111,182	(46.4%)
8601 IS-Structural Maintenance	46,184	45,707	44,953	44,953	44,953	0	0.0%
8602 IS-Tenant Improvements	11,729	21,775	5,000	5,000	5,000	0	0.0%
8603 IS-Lockshop	729	510	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	23,412	24,255	32,430	32,430	32,430	0	0.0%
8605 IS-Houskeeping Services	30,443	31,273	28,474	28,474	28,474	0	0.0%
8606 IS-Floors And Windows	10,469	3,158	400	400	400	0	0.0%
8607 IS-Printing	35,058	41,453	27,000	27,000	27,000	0	0.0%
8608 IS-Mail - Basic Services	6,461	6,793	13,582	13,582	13,582	0	0.0%
8609 IS-Telephones - Basic	50,915	46,886	39,427	39,427	39,427	0	0.0%
8611 IS-ADS - Direct Request	2,132	3,984	5,300	5,300	5,300	0	0.0%
8616 IS-Fleet Maint-Equip Maint	4,108	6,801	2,063	2,063	2,063	0	0.0%
8617 IS-Fleet Maint-Equip Repla	0	0	14,500	14,500	14,500	0	0.0%
8618 IS-Fleet Maint-Fuel	8,009	7,564	386	386	386	0	0.0%
8620 IS-Building Preventive Main	13,816	13,825	13,807	13,807	13,807	0	0.0%
8622 IS-Telephones - Usage	4,325	4,408	3,000	3,000	3,000	0	0.0%
8624 IS-Enterprise Network	52,510	58,910	51,790	51,790	51,790	0	0.0%
8626 IS-Mail Direct Request	0	194	0	0	0	0	0.0%
8632 IS-AD&S-GIS	84,448	132,567	96,056	96,056	96,056	0	0.0%
8633 IS-ITSD Telephone-IVR	16,233	28,453	20,000	20,000	20,000	0	0.0%
8641 IS-MS Licensing	4,318	4,432	4,365	4,365	4,365	0	0.0%
T9000 Total Internal Service C	405,300	482,949	402,534	402,534	402,534	0	0.0%
8703 Trans To Capital-Projects F	79,040	23,340	0	0	0	0	(100.0%)
8705 Transfers To General Fund	21,000	48,500	0	0	0	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	301,165	301,165	100.0%
T9200 Total Transfers Out	100,040	71,840	0	0	301,165	301,165	100.0%
T8000 Total Expense	6,944,365	7,019,916	5,962,931	6,574,706	5,129,262	-1,445,444	(22.0%)
T6700 Building Licenses and Per	5,350,488	4,275,399	4,173,098	4,173,098	4,260,000	86,902	2.1%

YEAR: FY2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

204 Building Services Fund
 Budget Review1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
T7700 Operating Transfers In	1,958	0	0	0	0	0	0.0%
T7900 Investment Earnings	245,642	72,262	60,000	60,000	60,000	0	0.0%
T8300 Miscellaneous Revenue	2,470	2,054	0	0	0	0	0.0%
T8600 Non-Operating Income	-64,817	-78,731	0	0	0	0	0.0%
T6000 Total Revenues	5,535,742	4,270,984	4,233,098	4,233,098	4,320,000	86,902	2.1%
NETFUNDS Net Surplus/Deficit	-1,408,623	-2,748,932	-1,729,833	-2,341,608	-809,262	1,532,346	(65.4%)

12-30

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	35.8000	35.8000	33.0500	-2,7500	(7.7%)
8003 Unfunded Regular Pay	0	0	0	0	-67,214	-67,214	100.0%
8005 Regular Pay - PERS	2,345,606	2,475,696	2,791,623	2,791,623	2,724,909	-66,714	(2.4%)
8011 Overtime Pay	18,710	9,108	8,814	8,814	8,814	0	0.0%
8018 PST-Part Time Employees-	26,495	3,683	0	0	0	0	0.0%
8023 Auto Allowance	4,727	10,805	9,416	9,416	14,828	5,412	57.5%
8024 Personal Devlpmnt Allowan	11,900	10,525	7,805	7,805	8,280	475	6.1%
8027 Workers' Compensation	129,279	47,951	53,193	53,193	44,917	-8,276	(15.6%)
8031 General Liability	64,046	57,015	58,777	58,777	19,056	-39,721	(67.6%)
8037 Miscellaneous Pay	0	283	0	0	0	0	0.0%
8038 Employee Portion-PERS	88,962	98,890	100,012	100,012	92,647	-7,365	(7.4%)
8040 City Portion-PERS	276,636	279,103	319,304	319,304	311,239	-8,065	(2.5%)
8041 City Portion-PARS	1,117	161	0	0	0	0	0.0%
8044 Life Insurance	1,500	1,459	2,353	2,354	2,180	-174	(7.4%)
8045 Dental Insurance	17,491	18,058	18,374	18,374	17,530	-844	(4.6%)
8046 Medicare Total	29,060	30,269	42,652	42,652	39,511	-3,141	(7.4%)
8047 Long Term Disability	5,888	6,043	5,584	5,583	5,172	-411	(7.4%)
8049 Medical	376,781	382,208	358,512	358,512	355,275	-3,237	(0.9%)
8050 Benefits	423,382	446,863	0	0	0	0	0.0%
8054 Vision Care	248	320	0	0	0	0	0.0%
8058 Benefits Admin.	127,836	134,925	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-436,151	-436,151	100.0%
T8700 Total Personnel	3,949,664	4,013,363	3,776,420	3,776,419	3,140,992	-635,427	(16.8%)
8101 Materials And Supplies	74,872	72,549	82,841	82,841	67,000	-15,841	(19.1%)
8108 Computer Related Supplies	3,014	5,423	5,000	5,000	3,000	-2,000	(40.0%)
8109 Equip Purchases Under \$1	48,939	28,842	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	177	64	3,500	3,500	1,000	-2,500	(71.4%)
8113 Photo Copy Machine Maint	15,182	10,259	10,000	10,000	10,000	0	0.0%
8114 Other Contract Services	117,206	90,071	25,000	25,000	7,000	-18,000	(72.0%)
8115 Consultant Services	834,131	703,505	323,510	926,419	223,510	-702,909	(75.9%)
8117 Data Processing Operation	110,580	158,390	479,298	488,164	215,000	-273,164	(56.0%)
8118 Outside Legal Services	3,274	1,048	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	579	3,500	3,500	3,500	0	0.0%
8122 Support To Advisory Comm	0	0	1,000	1,000	0	1,000	(100.0%)
8124 Dues And Memberships	5,718	7,558	4,120	4,120	4,120	0	0.0%
8125 Special Civic Events	383	75	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	9,011	4,188	38,750	38,750	10,250	-28,500	(73.5%)
8128 Mileage	46	0	5,000	5,000	0	-5,000	(100.0%)
8129 Education	6,045	5,090	11,768	11,768	11,768	0	0.0%
8130 Training Costs	0	1,708	20,000	20,000	20,000	0	0.0%
8135 Reference Malls Subscripti	11,127	2,471	2,500	2,500	2,500	0	0.0%
8140 Telephone	49	0	18,000	18,000	8,000	-10,000	(55.6%)
8144 Postage	1,506	3,611	2,000	2,000	2,000	0	0.0%
8177 Program Expenditures	0	1,358,103	747,191	747,191	694,923	-52,268	(7.0%)
8187 Discounts Earned	-310	0	0	0	0	0	0.0%
8218 Vehicle Rental	371	232	1,000	1,000	1,000	0	0.0%
8290 Cell Phone Reimbursement	-818	-2,002	0	0	0	0	0.0%
T8600 Total Services & Supplie	1,240,501	2,451,764	1,783,978	2,395,753	1,284,571	-1,111,182	(46.4%)
8601 IS-Structural Maintenance	46,184	45,707	44,953	44,953	44,953	0	0.0%
8602 IS-Tenant Improvements	11,729	21,775	5,000	5,000	5,000	0	0.0%
8603 IS-Lockshop	729	510	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	23,412	24,255	32,430	32,430	32,430	0	0.0%
8605 IS-Houskeeping Services	30,443	31,273	28,474	28,474	28,474	0	0.0%
8606 IS-Floors And Windows	10,469	3,158	400	400	400	0	0.0%
8607 IS-Printing	35,058	41,453	27,000	27,000	27,000	0	0.0%
8608 IS-Mail - Basic Services	6,461	6,793	13,582	13,582	13,582	0	0.0%
8609 IS-Telephones - Basic	50,915	46,886	39,427	39,427	39,427	0	0.0%
8611 IS-ADS - Direct Request	2,132	3,984	5,300	5,300	5,300	0	0.0%
8616 IS-Fleet Maint-Equip Maint	4,108	6,801	2,063	2,063	2,063	0	0.0%
8617 IS-Fleet Maint-Equip Repla	0	0	14,500	14,500	14,500	0	0.0%
8618 IS-Fleet Maint-Fuel	8,009	7,564	386	386	386	0	0.0%
8620 IS-Building Preventive Main	13,816	13,825	13,807	13,807	13,807	0	0.0%
8622 IS-Telephones - Usage	4,325	4,408	3,000	3,000	3,000	0	0.0%
8624 IS-Enterprise Network	52,510	58,910	51,790	51,790	51,790	0	0.0%
8626 IS-Mail Direct Request	0	194	0	0	0	0	0.0%
8632 IS-AD&S-GIS	84,448	132,567	96,056	96,056	96,056	0	0.0%
8633 IS-ITSD Telephone-IVR	16,233	28,453	20,000	20,000	20,000	0	0.0%
8641 IS-MS Licensing	4,318	4,432	4,365	4,365	4,365	0	0.0%
T9000 Total Internal Service C	405,300	482,949	402,534	402,534	402,534	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	301,165	301,165	100.0%
T9200 Total Transfers Out	0	0	0	0	301,165	301,165	100.0%
T8000 Total Expense	5,595,465	6,948,076	5,962,931	6,574,706	5,129,262	-1,445,444	(22.0%)
86700 Building Licenses and Per	5,350,488	4,275,399	4,173,098	4,173,098	4,260,000	86,902	2.1%
T8300 Miscellaneous Revenue	2,470	2,054	0	0	0	0	0.0%
T8600 Non-Operating Income	-64,817	-78,731	0	0	0	0	0.0%

12.31

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T6000 Total Revenues	5,288,142	4,198,722	4,173,098	4,173,098	4,260,000	86,902	2.1%
NETFUNDS Net Surplus/Deficit	-307,324	-2,749,354	-1,789,833	-2,401,608	-869,262	1,532,346	(63.8%)

12:32

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	0.2500	0.2500	0.2500	0.0000	0.0%
8005 Regular Pay - PERS	3,295	20,573	21,039	21,039	21,076	37	0.2%
8023 Auto Allowance	259	141	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	188	0	0	0	0	0	0.0%
8027 Workers' Compensation	180	944	825	825	348	-477	(57.8%)
8031 General Liability	89	0	42	42	148	106	251.3%
8038 Employee Portion-PERS	121	754	715	715	717	2	0.2%
8040 City Portion-PERS	394	2,367	2,284	2,284	2,407	123	5.4%
8044 Life Insurance	3	13	17	17	17	0	(0.8%)
8045 Dental Insurance	14	153	128	128	133	5	3.6%
8046 Medicare Total	51	320	305	305	306	1	0.2%
8047 Long Term Disability	8	65	40	40	40	0	0.1%
8049 Medical	226	4,005	2,503	2,503	2,691	188	7.5%
8050 Benefits	595	3,713	0	0	0	0	0.0%
8058 Benefits Admin.	180	1,121	0	0	0	0	0.0%
T8700 Total Personnel	5,600	34,170	27,898	27,898	27,881	-17	(0.1%)
8114 Other Contract Services	156,226	5,200	0	0	0	0	0.0%
8115 Consultant Services	305	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	156,531	5,200	0	0	0	0	0.0%
8607 IS-Printing	49	-49	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	316	316	316	0	0.0%
8641 IS-MS Licensing	0	0	27	27	27	0	0.0%
T9000 Total Internal Service C	49	-49	343	343	343	0	0.0%
T8000 Total Expense	162,180	39,321	28,241	28,241	28,224	-17	(0.1%)
T7700 Operating Transfers In	12,000	32,250	0	0	0	0	0.0%
T7900 Investment Earnings	29,045	25,363	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	155,993	28,672	32,100	32,100	32,100	0	0.0%
T6000 Total Revenues	197,038	86,285	32,100	32,100	32,100	0	0.0%
NETFUNDS Net Surplus/Deficit	34,858	46,964	3,859	3,859	3,876	17	0.4%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	0.2500	0.2500	0.2500	0.0000	0.0%
8005 Regular Pay - PERS	3,295	20,573	21,039	21,039	21,076	37	0.2%
8023 Auto Allowance	259	141	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	188	0	0	0	0	0	0.0%
8027 Workers' Compensation	180	944	825	825	348	-477	(57.8%)
8031 General Liability	89	0	42	42	148	106	251.3%
8038 Employee Portion-PERS	121	754	715	715	717	2	0.2%
8040 City Portion-PERS	394	2,367	2,284	2,284	2,407	123	5.4%
8044 Life Insurance	3	13	17	17	17	0	(0.8%)
8045 Dental Insurance	14	153	128	128	133	5	3.6%
8046 Medicare Total	51	320	305	305	306	1	0.2%
8047 Long Term Disability	8	65	40	40	40	0	0.1%
8049 Medical	226	4,005	2,503	2,503	2,691	188	7.5%
8050 Benefits	595	3,713	0	0	0	0	0.0%
8058 Benefits Admin.	180	1,121	0	0	0	0	0.0%
T8700 Total Personnel	5,600	34,170	27,898	27,898	27,881	-17	(0.1%)
8114 Other Contract Services	156,226	5,200	0	0	0	0	0.0%
8115 Consultant Services	305	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	156,531	5,200	0	0	0	0	0.0%
8607 IS-Printing	49	-49	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	316	316	316	0	0.0%
8641 IS-MS Licensing	0	0	27	27	27	0	0.0%
T9000 Total Internal Service C	49	-49	343	343	343	0	0.0%
T8000 Total Expense	162,180	39,321	28,241	28,241	28,224	-17	(0.1%)
T7700 Operating Transfers In	12,000	32,250	0	0	0	0	0.0%
T7900 Investment Earnings	29,045	25,363	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	155,993	28,672	32,100	32,100	32,100	0	0.0%
T6000 Total Revenues	197,038	86,285	32,100	32,100	32,100	0	0.0%

12-34

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	0.5000	0.5000	0.5000	0.0000	0.0%
8005 Regular Pay - PERS	602	15,004	42,078	42,078	42,152	74	0.2%
8011 Overtime Pay	665	628	0	0	0	0	0.0%
8023 Auto Allowance	282	235	0	0	0	0	0.0%
8024 Personal Devlpmt Allowan	250	0	0	0	0	0	0.0%
8027 Workers' Compensation	33	689	1,649	1,649	696	-953	(57.8%)
8031 General Liability	16	0	84	84	295	211	251.3%
8038 Employee Portion-PERS	22	550	1,431	1,431	1,433	2	0.2%
8040 City Portion-PERS	72	1,728	4,568	4,568	4,815	247	5.4%
8044 Life Insurance	0	10	34	34	34	0	(0.8%)
8045 Dental Insurance	5	109	257	257	265	8	3.2%
8046 Medicare Total	12	229	610	610	611	1	0.2%
8047 Long Term Disability	2	47	80	80	80	0	0.1%
8049 Medical	345	2,803	5,005	5,005	5,382	377	7.5%
8050 Benefits	109	2,708	0	0	0	0	0.0%
8058 Benefits Admin.	33	818	0	0	0	0	0.0%
T8700 Total Personnel	2,448	25,557	55,796	55,796	55,762	-34	(0.1%)
8101 Materials And Supplies	5,825	1,430	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	0	1,300	0	0	0	0	0.0%
8114 Other Contract Services	235,783	103,517	0	0	0	0	0.0%
8115 Consultant Services	3,075	400	0	0	0	0	0.0%
8122 Support To Advisory Comm	0	39	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	25	0	0	0	0	0	0.0%
8128 Mileage	0	8	0	0	0	0	0.0%
8144 Postage	0	4,419	0	0	0	0	0.0%
8153 Grants-In-Aid	0	27,500	0	0	0	0	0.0%
8187 Discounts Earned	-302	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	244,406	138,614	0	0	0	0	0.0%
8602 IS-Tenant Improvements	0	4,054	0	0	0	0	0.0%
8605 IS-Houskeeping Services	0	672	0	0	0	0	0.0%
8607 IS-Printing	8,686	319	0	0	0	0	0.0%
8622 IS-Telephones - Usage	0	67	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	633	633	633	0	0.0%
8641 IS-MS Licensing	0	0	53	53	53	0	0.0%
T9000 Total Internal Service C	8,686	5,112	686	686	686	0	0.0%
T8000 Total Expense	255,540	169,283	56,482	56,482	56,448	-34	(0.1%)
T7900 Investment Earnings	26,897	19,617	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	81,113	364,647	0	0	0	0	0.0%
T6000 Total Revenues	108,010	384,264	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-147,530	214,982	-56,482	-56,482	-56,448	34	(0.1%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0.0000	0.0000	7.1300	7.1300	5.8800	-1,2500	(17.5%)
8003 Unfunded Regular Pay	0	0	0	0	-44,810	-44,810	100.0%
8005 Regular Pay - PERS	481,990	622,544	636,599	636,599	539,152	-97,447	(15.3%)
8011 Overtime Pay	397	1,423	0	0	0	0	0.0%
8018 PST-Part Time Employees-	13,820	4,477	0	0	0	0	0.0%
8023 Auto Allowance	2,160	3,002	5,296	5,296	5,789	493	9.3%
8024 Personal Devlpmnt Allowan	2,500	2,500	2,805	2,805	2,605	-200	(7.1%)
8027 Workers' Compensation	27,022	12,101	11,758	11,758	8,896	-2,862	(24.3%)
8031 General Liability	13,387	14,422	12,992	12,992	3,774	-9,218	(71.0%)
8038 Employee Portion-PERS	18,361	25,404	22,086	22,086	18,331	-3,755	(17.0%)
8040 City Portion-PERS	57,176	70,240	70,513	70,513	61,582	-8,931	(12.7%)
8041 City Portion-PARS	604	169	0	0	0	0	0.0%
8044 Life Insurance	380	443	520	520	431	-89	(17.1%)
8045 Dental Insurance	3,674	4,704	3,916	3,916	3,384	-532	(13.6%)
8046 Medicare Total	4,576	6,065	9,419	9,419	7,818	-1,601	(17.0%)
8047 Long Term Disability	1,790	2,175	1,234	1,234	1,024	-210	(17.0%)
8049 Medical	64,488	81,046	77,100	77,100	68,669	-8,431	(10.9%)
8050 Benefits	86,999	112,369	0	0	0	0	0.0%
8054 Vision Care	0	26	0	0	0	0	0.0%
8056 Accrued Payroll Expense	1,494	7,413	0	0	0	0	0.0%
8058 Benefits Admin.	26,269	33,929	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-40,571	-40,571	100.0%
T8700 Total Personnel	807,087	1,004,452	854,237	854,238	636,075	-218,163	(25.5%)
8101 Materials And Supplies	25,453	21,766	12,000	12,000	12,000	0	0.0%
8105 Lease Payments	4,792	0	0	0	0	0	0.0%
8108 Computer Related Supplies	2,066	9,248	1,000	1,000	1,000	0	0.0%
8109 Equip Purchases Under \$1	17,940	14,338	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	0	102	0	0	0	0	0.0%
8112 Legal and Other Advertisin	459	609	1,000	1,000	1,000	0	0.0%
8113 Photo Copy Machine Maint	9,661	24,604	33,000	33,000	30,000	-3,000	(9.1%)
8114 Other Contract Services	140,915	76,796	0	0	0	0	100.0%
8115 Consultant Services	49,620	20,472	0	0	0	0	0.0%
8117 Data Processing Operation	3,578	2,925	0	0	38,175	38,175	100.0%
8118 Outside Legal Services	0	0	0	0	0	0	100.0%
8121 Computer (PC) Maint/Repa	75	209	0	0	0	0	0.0%
8122 Support To Advisory Comm	350	0	0	0	0	0	0.0%
8124 Dues And Memberships	1,463	745	2,500	2,500	500	-2,000	(80.0%)
8125 Special Civic Events	0	150	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	4,445	7,299	3,000	3,000	3,000	0	0.0%
8128 Mileage	40	115	0	0	0	0	0.0%
8129 Education	333	0	1,500	1,500	1,500	0	0.0%
8130 Training Costs	0	1,709	0	0	0	0	0.0%
8135 Reference Matls Subscripti	224	30	600	600	100	-500	(83.3%)
8139 Water	835	545	1,000	1,000	0	-1,000	(100.0%)
8140 Telephone	936	496	150	150	150	0	0.0%
8141 Refuse Collection	992	1,604	1,000	1,000	1,000	0	0.0%
8142 Electric	15,766	9,999	4,500	4,500	4,500	0	0.0%
8144 Postage	732	642	1,000	1,000	1,000	0	0.0%
8150 Cash Over and Short	240	0	100	100	100	0	0.0%
8171 Operation Of Acquired Pro	3,843	21	0	0	0	0	0.0%
8178 Program Expenditure Reco	20,000	0	0	0	0	0	0.0%
8218 Vehicle Rental	227	241	200	200	200	0	0.0%
8290 Cell Phone Reimbursement	-345	-285	0	0	0	0	0.0%
T8800 Total Services & Supplie	264,641	194,379	62,550	62,550	94,225	31,675	50.6%
8601 IS-Structural Maintenance	94,300	93,328	91,787	91,787	91,787	0	0.0%
8602 IS-Tenant Improvements	856	141	1,000	1,000	1,000	0	0.0%
8603 IS-Lockshop	45	0	600	600	600	0	0.0%
8604 IS-Utilities & Insurance-Hse	53,712	51,989	69,590	69,590	69,590	0	0.0%
8605 IS-Houskeeping Services	56,695	58,270	52,830	52,830	52,830	0	0.0%
8607 IS-Printing	3,542	3,310	63,588	63,588	63,588	0	0.0%
8608 IS-Mail - Basic Services	26,001	26,067	25,563	25,563	25,563	0	0.0%
8609 IS-Telephones - Basic	77,568	82,572	41,219	41,219	41,219	0	0.0%
8611 IS-ADS - Direct Request	0	0	4,000	4,000	0	-4,000	(100.0%)
8612 IS-PC Direct Request	13,263	10,850	44,296	44,296	44,296	0	0.0%
8617 IS-Fleet Maint-Equip Repla	0	0	4,020	4,020	0	-4,020	(100.0%)
8620 IS-Building Preventive Main	28,211	28,229	28,192	28,192	28,192	0	0.0%
8622 IS-Telephones - Usage	8,284	8,027	14,277	14,277	14,277	0	0.0%
8624 IS-Enterprise Network	99,340	106,576	89,898	89,898	89,898	0	0.0%
8632 IS-AD&S-GIS	175,292	176,845	242,410	242,410	242,410	0	0.0%
8641 IS-MS Licensing	8,170	720	7,577	7,577	7,577	0	0.0%
T9000 Total Internal Service C	645,279	646,723	780,848	780,848	772,828	-8,020	(1.0%)
8721 Trans To Computing & Co	0	0	0	0	151,058	151,058	100.0%
T9200 Total Transfers Out	0	0	0	0	151,058	151,058	100.0%
T8000 Total Expense	1,717,006	1,845,554	1,697,635	1,697,636	1,654,186	-43,450	(2.6%)
T6200 Other Taxes	3,984,216	2,366,386	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T6700 Building Licenses and Per	0	35,002	30,000	30,000	30,000	0	0.0%
T6800 Non Building Licenses an	-25	21,351	338,989	338,989	338,989	0	0.0%
T7500 Charges For Services	37,831	202,899	462,220	462,220	462,220	0	0.0%
T6000 Total Revenues	4,022,022	2,625,638	831,209	831,209	831,209	0	0.0%
NETFUNDS Net Surplus/Deficit	2,305,016	780,084	-866,426	-866,427	-822,977	43,450	(5.0%)

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	53.8000	53.8000	51.0500	-2.7500	(5.1%)
8003 Unfunded Regular Pay	0	0	0	0	-178,025	-178,025	100.0%
8005 Regular Pay - PERS	3,374,081	3,646,392	3,924,746	3,924,745	3,928,697	3,952	0.1%
8010 Non Benefit Employees	185	0	0	0	0	0	0.0%
8011 Overtime Pay	33,367	23,658	36,934	36,934	36,934	0	0.0%
8018 PST-Part Time Employees-	57,118	116,274	95,589	95,589	93,580	-2,009	(2.1%)
8023 Auto Allowance	4,727	10,805	9,416	9,416	14,828	5,412	57.5%
8024 Personal Devlpmnt Allowan	13,400	13,025	9,305	9,305	10,280	975	10.5%
8027 Workers' Compensation	186,997	72,722	76,364	76,364	65,860	-10,504	(13.8%)
8031 General Liability	92,632	86,535	84,380	84,380	27,940	-56,440	(66.9%)
8037 Miscellaneous Pay	0	283	0	0	0	0	0.0%
8038 Employee Portion-PERS	129,315	146,418	141,192	141,192	133,576	-7,616	(5.4%)
8040 City Portion-PERS	396,366	415,281	450,776	450,776	448,736	-2,040	(0.5%)
8041 City Portion-PARS	2,371	3,206	3,046	3,046	2,905	-141	(4.6%)
8044 Life Insurance	2,022	2,062	3,383	3,384	3,201	-183	(5.4%)
8045 Dental Insurance	28,456	30,893	27,106	27,105	26,547	-558	(2.1%)
8046 Medicare Total	43,319	47,401	61,622	61,622	58,323	-3,299	(5.4%)
8047 Long Term Disability	8,610	9,263	8,016	8,015	7,584	-431	(5.4%)
8049 Medical	569,667	619,883	528,708	528,708	537,672	8,964	1.7%
8050 Benefits	609,017	658,207	0	0	0	0	0.0%
8054 Vision Care	248	428	0	0	0	0	0.0%
8056 Accrued Payroll Expense	10,364	11,174	0	0	0	0	0.0%
8058 Benefits Admin.	183,886	198,739	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-525,292	-525,292	100.0%
T8700 Total Personnel	5,746,146	6,112,649	5,460,582	5,460,581	4,693,345	-767,236	(14.1%)
8101 Materials And Supplies	121,819	124,123	133,841	133,841	118,000	-15,841	(11.8%)
8103 Uniforms	3,207	503	2,000	2,000	2,000	0	0.0%
8107 Equipment Lease Payment	3,558	0	0	0	0	0	0.0%
8108 Computer Related Supplies	3,049	5,488	6,000	6,000	4,000	-2,000	(33.3%)
8109 Equip Purchases Under \$1	49,284	28,842	47	47	0	-47	(100.0%)
8110 Outside Printing & Duplicati	177	64	3,500	3,500	1,000	-2,500	(71.4%)
8113 Photo Copy Machine Maint	18,862	14,581	20,500	20,500	20,500	0	0.0%
8114 Other Contract Services	171,988	146,350	25,000	25,000	7,000	-18,000	(72.0%)
8115 Consultant Services	834,281	751,206	323,510	926,419	223,510	-702,909	(75.9%)
8117 Data Processing Operation	110,580	158,390	479,298	488,164	215,000	-273,164	(56.0%)
8118 Outside Legal Services	3,274	1,048	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	579	3,500	3,500	3,500	0	0.0%
8122 Support To Advisory Comm	-109	0	1,500	1,500	500	-1,000	(66.7%)
8124 Dues And Memberships	6,599	7,708	5,420	5,420	5,120	-300	(5.5%)
8125 Special Civic Events	458	315	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	0	400	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	9,051	4,932	41,750	41,750	13,250	-28,500	(68.3%)
8128 Mileage	146	120	5,000	5,000	0	-5,000	(100.0%)
8129 Education	6,935	5,490	14,168	14,168	13,768	-400	(2.8%)
8130 Training Costs	0	1,708	20,000	20,000	20,000	0	0.0%
8135 Reference Mats Subscripti	11,127	2,620	2,500	2,500	2,500	0	0.0%
8137 Gasoline and Lubricants	23	0	0	0	0	0	0.0%
8140 Telephone	2,704	3,067	21,880	21,880	11,880	-10,000	(45.7%)
8141 Refuse Collection	2,079	2,161	2,005	2,005	2,005	0	0.0%
8144 Postage	25,510	29,969	23,155	23,155	23,155	0	0.0%
8150 Cash Over and Short	0	0	0	0	0	0	0.0%
8177 Program Expenditures	7,158	1,406,756	747,191	747,191	694,923	-52,268	(7.0%)
8178 Program Expenditure Reco	-10,669	-2,848	0	0	0	0	0.0%
8187 Discounts Earned	-310	0	0	0	0	0	0.0%
8218 Vehicle Rental	537	379	1,000	1,000	1,000	0	0.0%
8290 Cell Phone Reimbursement	-1,854	-3,404	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,379,444	2,690,545	1,882,765	2,494,540	1,382,611	-1,111,929	(44.6%)
8601 IS-Structural Maintenance	46,184	45,707	44,953	44,953	44,953	0	0.0%
8602 IS-Tenant Improvements	12,099	23,170	5,000	5,000	5,000	0	0.0%
8603 IS-Lockshop	729	510	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	23,412	24,255	32,430	32,430	32,430	0	0.0%
8605 IS-Houskeeping Services	30,443	31,273	28,474	28,474	28,474	0	0.0%
8606 IS-Floors And Windows	10,469	3,278	400	400	400	0	0.0%
8607 IS-Printing	53,208	53,159	27,000	27,000	27,000	0	0.0%
8608 IS-Mail - Basic Services	6,461	6,793	13,582	13,582	13,582	0	0.0%
8609 IS-Telephones - Basic	50,915	47,153	58,885	58,885	58,885	0	0.0%
8611 IS-ADS - Direct Request	2,132	3,984	5,300	5,300	5,300	0	0.0%
8615 IS-Auto Body Repair	1,519	789	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	63,777	68,083	19,038	19,038	19,038	0	0.0%
8617 IS-Fleet Maint-Equip Repla	5,580	5,556	19,000	19,000	19,000	0	0.0%
8618 IS-Fleet Maint-Fuel	56,191	57,424	53,286	53,286	53,286	0	0.0%
8620 IS-Building Preventive Main	13,816	13,825	13,807	13,807	13,807	0	0.0%
8622 IS-Telephones - Usage	8,586	7,836	3,000	3,000	3,000	0	0.0%
8624 IS-Enterprise Network	52,510	58,910	51,790	51,790	51,790	0	0.0%
8626 IS-Mail Direct Request	87	194	0	0	0	0	0.0%
8632 IS-AD&S-GIS	84,448	132,567	96,056	96,056	96,056	0	0.0%

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8633 IS-ITSD Telephone-IVR	16,233	28,453	20,000	20,000	20,000	0	0.0%
8641 IS-MS Licensing	4,318	4,432	4,365	4,365	4,365	0	0.0%
T9000 Total Internal Service C	543,120	617,351	496,366	496,366	496,366	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	301,165	301,165	100.0%
T9200 Total Transfers Out	0	0	0	0	301,165	301,165	100.0%
T8000 Total Expense	7,668,710	9,420,545	7,839,713	8,451,487	6,873,488	-1,578,000	(18.7%)
T6700 Building Licenses and Per	5,451,228	4,292,172	4,173,098	4,173,098	4,275,000	101,902	2.4%
T6800 Non Building Licenses an	30,018	34,564	0	0	328,989	328,989	100.0%
T7500 Charges For Services	359,176	169,068	37,138	37,138	395,000	357,862	963.6%
T7800 Fines and Forfeitures	70,096	54,576	70,096	70,096	70,000	-96	(0.1%)
T8300 Miscellaneous Revenue	2,470	2,054	0	0	0	0	0.0%
T8600 Non-Operating Income	-64,817	-78,731	0	0	0	0	0.0%
T6000 Total Revenues	5,848,171	4,473,704	4,280,332	4,280,332	5,068,989	788,657	18.4%
NETFUNDS Net Surplus/Deficit	-1,820,539	-4,946,841	-3,559,381	-4,171,155	-1,804,499	2,366,657	(56.7%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	18.0000	18.0000	18.0000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-110,811	-110,811	100.0%
8005 Regular Pay - PERS	1,028,475	1,170,697	1,133,122	1,133,122	1,203,788	70,666	6.2%
8010 Non Benefit Employees	185	0	0	0	0	0	0.0%
8011 Overtime Pay	14,657	14,550	28,120	28,120	28,120	0	0.0%
8018 PST-Part Time Employees-	30,623	112,591	95,589	95,589	93,580	-2,009	(2.1%)
8024 Personal Developmnt Allowan	1,500	2,500	1,500	1,500	2,000	500	33.3%
8027 Workers' Compensation	57,717	24,771	23,171	23,171	20,943	-2,228	(9.6%)
8031 General Liability	28,585	29,520	25,603	25,603	8,885	-16,718	(65.3%)
8038 Employee Portion-PERS	40,353	47,528	41,180	41,180	40,929	251	(0.6%)
8040 City Portion-PERS	119,729	136,179	131,472	131,472	137,497	6,025	4.6%
8041 City Portion-PARS	1,254	3,045	3,046	3,046	2,905	-141	(4.6%)
8044 Life Insurance	522	603	1,030	1,030	1,021	9	(0.9%)
8045 Dental Insurance	10,965	12,835	8,732	8,731	9,017	286	3.3%
8046 Medicare Total	14,259	17,132	18,970	18,970	18,812	-158	(0.8%)
8047 Long Term Disability	2,722	3,220	2,432	2,432	2,412	-20	(0.8%)
8049 Medical	192,887	237,675	170,196	170,196	182,397	12,201	7.2%
8050 Benefits	185,635	211,345	0	0	0	0	0.0%
8054 Vision Care	0	109	0	0	0	0	0.0%
8056 Accrued Payroll Expense	10,364	11,174	0	0	0	0	0.0%
8058 Benefits Admin.	56,051	63,813	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	89,141	89,141	100.0%
T8700 Total Personnel	1,796,482	2,099,286	1,684,162	1,684,162	1,552,353	-131,809	(7.8%)
8101 Materials And Supplies	46,947	51,574	51,000	51,000	51,000	0	0.0%
8103 Uniforms	3,207	503	2,000	2,000	2,000	0	0.0%
8107 Equipment Lease Payment	3,558	0	0	0	0	0	0.0%
8108 Computer Related Supplies	35	65	1,000	1,000	1,000	0	0.0%
8109 Equip Purchases Under \$1	345	0	47	47	0	47	(100.0%)
8113 Photo Copy Machine Maint	3,680	4,322	10,500	10,500	10,500	0	0.0%
8114 Other Contract Services	54,782	56,278	0	0	0	0	0.0%
8115 Consultant Services	150	47,701	0	0	0	0	0.0%
8122 Support To Advisory Comm	-109	0	500	500	500	0	0.0%
8124 Dues And Memberships	881	150	1,300	1,300	1,000	-300	(23.1%)
8125 Special Civic Events	75	240	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	0	400	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	40	744	3,000	3,000	3,000	0	0.0%
8128 Mileage	100	120	0	0	0	0	0.0%
8129 Education	890	400	2,400	2,400	2,000	400	(16.7%)
8135 Reference Mats Subscripti	0	149	0	0	0	0	0.0%
8137 Gasoline and Lubricants	23	0	0	0	0	0	0.0%
8140 Telephone	2,655	3,067	3,880	3,880	3,880	0	0.0%
8141 Refuse Collection	2,079	2,161	2,005	2,005	2,005	0	0.0%
8144 Postage	24,004	26,358	21,155	21,155	21,155	0	0.0%
8150 Cash Over and Short	0	0	0	0	0	0	0.0%
8177 Program Expenditures	7,158	48,653	0	0	0	0	0.0%
8178 Program Expenditure Reco	-10,689	-2,848	0	0	0	0	0.0%
8218 Vehicle Rental	166	147	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-1,036	-1,402	0	0	0	0	0.0%
T8800 Total Services & Supplie	-138,943	238,781	98,787	98,787	98,040	-747	(0.8%)
8602 IS-Tenant Improvements	370	1,395	0	0	0	0	0.0%
8606 IS-Floors And Windows	0	120	0	0	0	0	0.0%
8607 IS-Printing	18,151	11,705	0	0	0	0	0.0%
8609 IS-Telephones - Basic	0	267	19,970	19,970	19,970	0	0.0%
8615 IS-Auto Body Repair	1,519	789	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	59,669	61,283	16,975	16,975	16,975	0	0.0%
8617 IS-Fleet Maint-Equip Repla	5,580	5,556	4,500	4,500	4,500	0	0.0%
8618 IS-Fleet Maint-Fuel	48,182	49,859	52,900	52,900	52,900	0	0.0%
8622 IS-Telephones - Usage	4,261	3,428	0	0	0	0	0.0%
8626 IS-Mail Direct Request	87	0	0	0	0	0	0.0%
T9000 Total Internal Service C	137,820	134,403	94,345	94,345	94,345	0	0.0%
T8000 Total Expense	2,073,245	2,472,469	1,877,294	1,877,294	1,744,738	-132,556	(7.1%)
T6700 Building Licenses and Per	100,740	16,773	0	0	15,000	15,000	100.0%
T6800 Non Building Licenses an	30,018	34,564	0	0	328,989	328,989	100.0%
T7500 Charges For Services	359,176	169,068	37,138	37,138	395,000	357,862	963.6%
T7800 Fines and Forfeitures	70,096	54,576	70,096	70,096	70,000	-96	(0.1%)
T6000 Total Revenues	560,029	274,982	107,234	107,234	808,989	701,755	654.4%
NETFUNDS Net Surplus/Deficit	-1,513,216	-2,197,487	-1,770,060	-1,770,060	-935,749	834,311	(47.1%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	35.8000	35.8000	33.0500	-2.7500	(7.7%)
8003 Unfunded Regular Pay	0	0	0	0	-67,214	67,214	100.0%
8005 Regular Pay - PERS	2,345,606	2,475,696	2,791,623	2,791,623	2,724,909	-66,714	(2.4%)
8011 Overtime Pay	18,710	9,108	8,814	8,814	8,814	0	0.0%
8018 PST-Part Time Employees-	26,495	3,683	0	0	0	0	0.0%
8023 Auto Allowance	4,727	10,805	9,416	9,416	14,828	5,412	57.5%
8024 Personal Devipmnt Allowan	11,900	10,525	7,805	7,805	8,280	475	6.1%
8027 Workers' Compensation	129,279	47,951	53,193	53,193	44,917	-8,276	(15.6%)
8031 General Liability	64,046	57,015	58,777	58,777	19,056	-39,721	(67.6%)
8037 Miscellaneous Pay	0	283	0	0	0	0	0.0%
8038 Employee Portion-PERS	88,962	98,890	100,012	100,012	92,647	-7,365	(7.4%)
8040 City Portion-PERS	276,636	279,103	319,304	319,304	311,239	-8,065	(2.5%)
8041 City Portion-PARS	1,117	161	0	0	0	0	0.0%
8044 Life Insurance	1,500	1,459	2,353	2,354	2,180	-174	(7.4%)
8045 Dental Insurance	17,491	18,058	18,374	18,374	17,530	-844	(4.6%)
8046 Medicare Total	29,060	30,269	42,652	42,652	39,511	-3,141	(7.4%)
8047 Long Term Disability	5,888	6,043	5,584	5,583	5,172	-411	(7.4%)
8049 Medical	376,781	382,208	358,512	358,512	355,275	-3,237	(0.9%)
8050 Benefits	423,382	446,863	0	0	0	0	0.0%
8054 Vision Care	248	320	0	0	0	0	0.0%
8058 Benefits Admin.	127,836	134,925	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-436,151	-436,151	100.0%
T8700 Total Personnel	3,949,664	4,013,363	3,776,420	3,776,419	3,140,992	-635,427	(16.8%)
8101 Materials And Supplies	74,872	72,549	82,841	82,841	67,000	-15,841	(19.1%)
8108 Computer Related Supplies	3,014	5,423	5,000	5,000	3,000	-2,000	(40.0%)
8109 Equip Purchases Under \$1	48,939	28,842	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	177	64	3,500	3,500	1,000	-2,500	(71.4%)
8113 Photo Copy Machine Maint	15,182	10,259	10,000	10,000	10,000	0	0.0%
8114 Other Contract Services	117,206	90,071	25,000	25,000	7,000	-18,000	(72.0%)
8115 Consultant Services	834,131	703,505	323,510	926,419	223,510	-702,909	(75.9%)
8117 Data Processing Operation	110,580	158,390	479,298	488,164	215,000	-273,164	(56.0%)
8118 Outside Legal Services	3,274	1,048	0	0	0	0	0.0%
8121 Computer (PC) Main/Repa	0	579	3,500	3,500	3,500	0	0.0%
8122 Support To Advisory Comm	0	0	1,000	1,000	0	1,000	(100.0%)
8124 Dues And Memberships	5,718	7,558	4,120	4,120	4,120	0	0.0%
8125 Special Civic Events	383	75	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	9,011	4,188	38,750	38,750	10,250	-28,500	(73.5%)
8128 Mileage	46	0	5,000	5,000	0	-5,000	(100.0%)
8129 Education	6,045	5,090	11,768	11,768	11,768	0	0.0%
8130 Training Costs	0	1,708	20,000	20,000	20,000	0	0.0%
8135 Reference Mats Subscripti	11,127	2,471	2,500	2,500	2,500	0	0.0%
8140 Telephone	49	0	18,000	18,000	8,000	-10,000	(55.6%)
8144 Postage	1,506	3,611	2,000	2,000	2,000	0	0.0%
8177 Program Expenditures	0	1,358,103	747,191	747,191	694,923	-52,268	(7.0%)
8187 Discounts Earned	-310	0	0	0	0	0	0.0%
8218 Vehicle Rental	371	232	1,000	1,000	1,000	0	0.0%
8290 Cell Phone Reimbursement	-818	-2,002	0	0	0	0	0.0%
T8800 Total Services & Supplie	1,240,501	2,451,764	1,783,978	2,395,753	1,284,571	-1,111,182	(46.4%)
8601 IS-Structural Maintenance	46,184	45,707	44,953	44,953	44,953	0	0.0%
8602 IS-Tenant Improvements	11,729	21,775	5,000	5,000	5,000	0	0.0%
8603 IS-Lockshop	729	510	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	23,412	24,255	32,430	32,430	32,430	0	0.0%
8605 IS-Houskeeping Services	30,443	31,273	28,474	28,474	28,474	0	0.0%
8606 IS-Floors And Windows	10,469	3,158	400	400	400	0	0.0%
8607 IS-Printing	35,058	41,453	27,000	27,000	27,000	0	0.0%
8608 IS-Mail - Basic Services	6,461	6,793	13,582	13,582	13,582	0	0.0%
8609 IS-Telephones - Basic	50,915	46,886	38,915	38,915	38,915	0	0.0%
8611 IS-ADS - Direct Request	2,132	3,984	5,300	5,300	5,300	0	0.0%
8616 IS-Fleet Maint-Equip Maint	4,108	6,801	2,063	2,063	2,063	0	0.0%
8617 IS-Fleet Maint-Equip Repla	0	0	14,500	14,500	14,500	0	0.0%
8618 IS-Fleet Maint-Fuel	8,009	7,564	386	386	386	0	0.0%
8620 IS-Building Preventive Main	13,816	13,825	13,807	13,807	13,807	0	0.0%
8622 IS-Telephones - Usage	4,325	4,408	3,000	3,000	3,000	0	0.0%
8624 IS-Enterprise Network	52,510	58,910	51,790	51,790	51,790	0	0.0%
8626 IS-Mail Direct Request	0	194	0	0	0	0	0.0%
8632 IS-AD&S-GIS	84,448	132,567	96,056	96,056	96,056	0	0.0%
8633 IS-ITSD Telephone-IVR	16,233	28,453	20,000	20,000	20,000	0	0.0%
8641 IS-MS Licensing	4,318	4,432	4,365	4,365	4,365	0	0.0%
T9000 Total Internal Service C	405,300	482,949	402,022	402,022	402,022	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	301,165	301,165	100.0%
T9200 Total Transfers Out	0	0	0	0	301,165	301,165	100.0%
T8000 Total Expense	5,595,465	6,948,076	5,962,419	6,574,194	5,128,750	-1,445,444	(22.0%)
8700 Building Licenses and Per	5,350,488	4,275,399	4,173,098	4,173,098	4,260,000	86,902	2.1%
T8300 Miscellaneous Revenue	2,470	2,054	0	0	0	0	0.0%
T8600 Non-Operating Income	-64,817	-78,731	0	0	0	0	0.0%

12-41

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T6000 Total Revenues	5,288,142	4,198,722	4,173,098	4,173,098	4,260,000	86,902	2.1%
NETFUNDS Net Surplus/Deficit	-307,324	-2,749,354	-1,789,321	-2,401,096	-868,750	1,532,346	(63.8%)

12-42

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	3.5000	3.5000	3.5000	0.0000	0.0%
8005 Regular Pay - PERS	127,477	169,897	283,733	283,732	258,998	-24,734	(8.7%)
8011 Overtime Pay	7,575	4,153	10,000	10,000	10,000	0	0.0%
8018 PST-Part Time Employees-	393	0	0	0	0	0	0.0%
8023 Auto Allowance	1,034	2,996	940	940	3,300	2,360	251.1%
8024 Personal Developmnt Allowan	1,000	1,000	500	500	500	0	0.0%
8027 Workers' Compensation	6,969	7,620	11,122	11,122	4,273	-6,849	(61.6%)
8031 General Liability	3,458	154	567	567	1,813	1,246	219.8%
8038 Employee Portion-PERS	4,551	6,742	9,647	9,647	8,806	-841	(8.7%)
8040 City Portion-PERS	14,854	19,153	30,799	30,800	29,583	-1,217	(4.0%)
8041 City Portion-PARS	16	0	0	0	0	0	0.0%
8044 Life Insurance	52	94	227	227	207	-20	(8.7%)
8045 Dental Insurance	687	989	2,053	2,053	2,122	69	3.3%
8046 Medicare Total	1,865	2,611	4,114	4,114	3,755	-359	(8.7%)
8047 Long Term Disability	308	448	539	539	492	-47	(8.7%)
8049 Medical	21,939	28,968	40,040	40,041	43,053	3,012	7.5%
8050 Benefits	23,009	30,666	0	0	0	0	0.0%
8056 Accrued Payroll Expense	2,675	-2,354	0	0	0	0	0.0%
8058 Benefits Admin.	6,948	9,259	0	0	0	0	0.0%
T8700 Total Personnel	224,810	282,397	394,282	394,282	366,903	-27,379	(6.9%)
8101 Materials And Supplies	12,410	2,593	4,250	4,250	3,000	-1,250	(29.4%)
8110 Outside Printing & Duplicati	0	0	0	0	0	0	100.0%
8113 Photo Copy Machine Maint	0	1,300	0	0	0	0	0.0%
8114 Other Contract Services	414,409	125,138	24,000	24,000	24,000	0	0.0%
8115 Consultant Services	65,034	64,455	0	0	0	0	100.0%
8122 Support To Advisory Comm	3,526	4,754	6,402	6,402	5,400	-1,002	(15.7%)
8124 Dues And Memberships	1,050	282	668	668	668	0	0.0%
8125 Special Civic Events	0	500	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	5,277	52	0	0	0	0	100.0%
8128 Mileage	31	14	500	500	250	-250	(50.0%)
8135 Reference Matls Subscripti	206	96	0	0	0	0	0.0%
8140 Telephone	0	36	0	0	0	0	0.0%
8144 Postage	2,317	5,458	1,080	1,080	1,080	0	0.0%
8153 Grants-In-Aid	96,000	141,484	108,000	108,000	108,000	0	0.0%
8187 Discounts Earned	-302	0	0	0	0	0	0.0%
818 Vehicle Rental	584	72	300	300	300	0	0.0%
T8800 Total Services & Supplie	600,541	346,235	145,200	145,200	142,698	-2,502	(1.7%)
8602 IS-Tenant Improvements	657	4,129	0	0	0	0	0.0%
8605 IS-Houskeeping Services	0	672	0	0	0	0	0.0%
8607 IS-Printing	10,783	4,844	1,500	1,500	1,500	0	0.0%
8609 IS-Telephones - Basic	300	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	0	371	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	4,430	4,430	4,430	0	0.0%
8626 IS-Mail Direct Request	60	100	0	0	0	0	0.0%
8641 IS-MS Licensing	0	0	373	373	373	0	0.0%
T9000 Total Internal Service C	11,800	10,116	6,303	6,303	6,303	0	0.0%
T8000 Total Expense	837,150	638,747	545,785	545,785	515,904	-29,881	(5.5%)
T7400 Intergovernmental-Local	4,000	0	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	85,113	364,647	32,100	32,100	32,100	0	0.0%
T6000 Total Revenues	89,113	364,647	32,100	32,100	32,100	0	0.0%
NETFUNDS Net Surplus/Deficit	-748,037	-274,100	-513,685	-513,685	-483,804	29,881	(5.8%)

12-43

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2,7500	2,7500	2,7500	0.0000	0.0%
8005 Regular Pay - PERS	123,580	0	220,615	220,615	195,770	24,845	(11.3%)
8011 Overtime Pay	6,911	0	10,000	10,000	10,000	0	0.0%
8018 PST-Part Time Employees-	393	0	0	0	0	0	0.0%
8023 Auto Allowance	494	0	940	940	3,300	2,360	251.1%
8024 Personal Devlpmnt Allowan	563	0	500	500	500	0	0.0%
8027 Workers' Compensation	6,757	0	8,648	8,648	3,230	5,418	(62.6%)
8031 General Liability	3,353	0	441	441	1,370	929	210.7%
8038 Employee Portion-PERS	4,408	0	7,501	7,501	6,656	845	(11.3%)
8040 City Portion-PERS	14,388	0	23,948	23,948	22,361	1,587	(6.6%)
8041 City Portion-PARS	16	0	0	0	0	0	0.0%
8044 Life Insurance	49	0	176	176	157	19	(11.0%)
8045 Dental Insurance	668	0	1,668	1,668	1,724	56	3.3%
8046 Medicare Total	1,802	0	3,199	3,199	2,839	360	(11.3%)
8047 Long Term Disability	297	0	419	419	372	47	(11.2%)
8049 Medical	21,368	0	32,533	32,533	34,980	2,447	7.5%
8050 Benefits	22,306	0	0	0	0	0	0.0%
8056 Accrued Payroll Expense	2,675	0	0	0	0	0	0.0%
8058 Benefits Admin.	6,735	0	0	0	0	0	0.0%
T8700 Total Personnel	216,762	0	310,588	310,588	283,260	-27,328	(8.8%)
8101 Materials And Supplies	6,585	0	4,250	4,250	3,000	1,250	(29.4%)
8110 Outside Printing & Duplicati	0	0	0	0	0	0	100.0%
8114 Other Contract Services	22,439	0	24,000	24,000	24,000	0	0.0%
8115 Consultant Services	61,959	0	0	0	0	0	100.0%
8122 Support To Advisory Comm	3,526	0	6,402	6,402	5,400	1,002	(15.7%)
8124 Dues And Memberships	1,050	0	668	668	668	0	0.0%
8127 Conf & Mtgs-City Departme	5,252	0	0	0	0	0	100.0%
8128 Mileage	31	0	500	500	250	250	(50.0%)
8135 Reference Mats Subscripti	206	0	0	0	0	0	0.0%
8144 Postage	2,317	0	1,080	1,080	1,080	0	0.0%
8153 Grants-in-Aid	96,000	0	108,000	108,000	108,000	0	0.0%
8218 Vehicle Rental	584	0	300	300	300	0	0.0%
T8800 Total Services & Supplie	199,948	0	145,200	145,200	142,698	-2,502	(1.7%)
8602 IS-Tenant Improvements	657	0	0	0	0	0	0.0%
8607 IS-Printing	2,048	0	1,500	1,500	1,500	0	0.0%
8609 IS-Telephones - Basic	300	0	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	3,481	3,481	3,481	0	0.0%
8626 IS-Mail Direct Request	60	0	0	0	0	0	0.0%
8641 IS-MS Licensing	0	0	293	293	293	0	0.0%
T9000 Total Internal Service C	3,065	0	5,274	5,274	5,274	0	0.0%
T8000 Total Expense	419,774	0	461,062	461,062	431,232	-29,830	(6.5%)
T7400 Intergovernmental-Local	4,000	0	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	4,000	0	0	0	0	0	0.0%
T6000 Total Revenues	8,000	0	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-411,774	0	-461,062	-461,062	-431,232	29,830	(6.5%)

12-44

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	0.2500	0.2500	0.2500	0.0000	0.0%
8005 Regular Pay - PERS	3,295	20,573	21,039	21,039	21,076	37	0.2%
8023 Auto Allowance	259	141	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	188	0	0	0	0	0	0.0%
8027 Workers' Compensation	180	944	825	825	348	477	(57.8%)
8031 General Liability	89	0	42	42	148	106	251.3%
8038 Employee Portion-PERS	121	754	715	715	717	2	0.2%
8040 City Portion-PERS	394	2,367	2,284	2,284	2,407	123	5.4%
8044 Life Insurance	3	13	17	17	17	0	(0.8%)
8045 Dental Insurance	14	153	128	128	133	5	3.6%
8046 Medicare Total	51	320	305	305	306	1	0.2%
8047 Long Term Disability	8	65	40	40	40	0	0.1%
8049 Medical	226	4,005	2,503	2,503	2,691	188	7.5%
8050 Benefits	595	3,713	0	0	0	0	0.0%
8058 Benefits Admin.	180	1,121	0	0	0	0	0.0%
T8700 Total Personnel	5,600	34,170	27,898	27,898	27,881	-17	(0.1%)
8114 Other Contract Services	156,226	5,200	0	0	0	0	0.0%
8115 Consultant Services	305	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	156,531	5,200	0	0	0	0	0.0%
8607 IS-Printing	49	49	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	316	316	316	0	0.0%
8641 IS-MS Licensing	0	0	27	27	27	0	0.0%
T9000 Total Internal Service C	49	49	343	343	343	0	0.0%
T8000 Total Expense	162,180	39,321	28,241	28,241	28,224	-17	(0.1%)
T7700 Operating Transfers In	12,000	32,250	0	0	0	0	0.0%
T7900 Investment Earnings	29,045	25,363	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	155,993	28,672	32,100	32,100	32,100	0	0.0%
T6000 Total Revenues	197,038	86,285	32,100	32,100	32,100	0	0.0%
NETFUNDS Net Surplus/Deficit	34,858	46,964	3,859	3,859	3,876	17	0.4%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0.0000	0.0000	0.5000	0.5000	0.5000	0.0000	
8005 Regular Pay - PERS	602	15,004	42,078	42,078	42,152	74	0.0%
8011 Overtime Pay	665	628	0	0	0	0	0.2%
8023 Auto Allowance	282	235	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	250	0	0	0	0	0	0.0%
8027 Workers' Compensation	33	689	1,649	1,649	696	953	0.0%
8031 General Liability	16	0	84	84	295	211	(57.8%)
8038 Employee Portion-PERS	22	550	1,431	1,431	1,433	2	251.3%
8040 City Portion-PERS	72	1,728	4,568	4,568	4,815	247	0.2%
8044 Life Insurance	0	10	34	34	34	0	5.4%
8045 Dental Insurance	5	109	257	257	265	8	(0.8%)
8046 Medicare Total	12	229	610	610	611	1	3.2%
8047 Long Term Disability	2	47	80	80	80	0	0.2%
8049 Medical	345	2,803	5,005	5,005	5,382	377	0.1%
8050 Benefits	109	2,708	0	0	0	0	7.5%
8058 Benefits Admin.	33	818	0	0	0	0	0.0%
T8700 Total Personnel	2,448	25,557	55,796	55,796	55,762	-34	(0.1%)
8101 Materials And Supplies	5,825	1,430	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	0	1,300	0	0	0	0	0.0%
8114 Other Contract Services	235,783	103,517	0	0	0	0	0.0%
8115 Consultant Services	3,075	400	0	0	0	0	0.0%
8122 Support To Advisory Comm	0	39	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	25	0	0	0	0	0	0.0%
8128 Mileage	0	8	0	0	0	0	0.0%
8144 Postage	0	4,419	0	0	0	0	0.0%
8153 Grants-In-Aid	0	27,500	0	0	0	0	0.0%
8187 Discounts Earned	-302	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	244,406	138,614	0	0	0	0	0.0%
8602 IS-Tenant Improvements	0	4,054	0	0	0	0	0.0%
8605 IS-Houskeeping Services	0	672	0	0	0	0	0.0%
8607 IS-Printing	8,686	319	0	0	0	0	0.0%
8622 IS-Telephones - Usage	0	67	0	0	0	0	0.0%
8624 IS-Enterprise Network	0	0	633	633	633	0	0.0%
8641 IS-MS Licensing	0	0	53	53	53	0	0.0%
T9000 Total Internal Service C	8,686	5,112	686	686	686	0	0.0%
T8000 Total Expense	255,540	169,283	56,482	56,482	56,448	-34	(0.1%)
T7900 Investment Earnings	26,897	19,617	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	81,113	364,647	0	0	0	0	0.0%
T6000 Total Revenues	108,010	384,264	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-147,530	214,982	-56,482	-56,482	-56,448	34	(0.1%)

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	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
FTE FTE	0.0000	0.0000	20.9700	20.9700	20.9700	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-68,618	-68,618	100.0%
8005 Regular Pay - PERS	1,359,257	1,523,041	1,807,447	1,807,447	1,890,787	83,340	4.6%
8011 Overtime Pay	9,809	12,378	6,166	6,166	6,166	0	0.0%
8018 PST-Part Time Employees-	281	14,318	0	0	0	0	0.0%
8023 Auto Allowance	15,065	17,272	10,307	10,307	12,090	1,783	17.3%
8024 Personal Devlpmnt Allowan	7,750	11,202	5,040	5,040	7,865	2,825	56.0%
8027 Workers' Compensation	80,500	29,685	34,143	34,143	31,139	-3,004	(8.8%)
8031 General Liability	27,147	35,414	37,727	37,727	13,210	-24,517	(65.0%)
8036 Vacation Pay	0	248	0	0	0	0	0.0%
8038 Employee Portion-PERS	53,243	63,055	64,258	64,257	64,287	30	0.0%
8040 City Portion-PERS	161,747	172,698	205,152	205,152	215,966	10,814	5.3%
8041 City Portion-PARS	12	612	0	0	0	0	0.0%
8044 Life Insurance	990	1,077	1,512	1,512	1,513	1	0.0%
8045 Dental Insurance	10,488	10,665	10,763	10,762	11,122	360	3.3%
8046 Medicare Total	16,922	19,809	27,404	27,404	27,416	12	0.0%
8047 Long Term Disability	4,289	4,901	3,584	3,584	3,586	2	0.0%
8049 Medical	175,069	200,944	211,226	211,226	225,705	14,479	6.9%
8050 Benefits	226,705	274,909	0	0	0	0	0.0%
8054 Vision Care	22	60	0	0	0	0	0.0%
8056 Accrued Payroll Expense	6,541	24,569	0	0	0	0	0.0%
8058 Benefits Admin.	74,079	83,006	0	0	0	0	0.0%
T8700 Total Personnel	2,229,917	2,499,386	2,424,728	2,424,727	2,442,233	17,506	0.7%
8101 Materials And Supplies	47,303	30,268	26,147	26,147	22,147	-4,000	(15.3%)
8105 Lease Payments	12,980	0	0	0	0	0	0.0%
8107 Equipment Lease Payment	3	0	5,758	5,758	5,758	0	0.0%
8108 Computer Related Supplies	1,154	454	6,000	6,000	7,000	1,000	16.7%
8109 Equip Purchases Under \$1	9,385	1,662	5,290	5,290	5,290	0	0.0%
8110 Outside Printing & Duplicati	4,296	1,329	7,000	7,000	7,000	0	0.0%
8112 Legal and Other Advertisin	0	1,262	3,000	3,000	3,000	0	0.0%
8113 Photo Copy Machine Maint	6,921	10,291	4,250	4,250	10,250	6,000	141.2%
8114 Other Contract Services	187,309	129,289	136,370	136,370	122,370	-14,000	(10.3%)
8115 Consultant Services	41,124	28,802	60,000	60,000	60,000	0	0.0%
8117 Data Processing Operation	0	0	4,750	4,750	4,750	0	0.0%
8118 Outside Legal Services	1,636	6,802	0	0	0	0	0.0%
8122 Support To Advisory Comm	900	621	5,000	5,000	5,000	0	0.0%
8124 Dues And Memberships	20,730	23,054	9,650	9,650	9,650	0	0.0%
8125 Special Civic Events	5,669	2,592	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	13,067	15,145	11,338	11,338	9,338	-2,000	(17.6%)
8128 Mileage	767	233	1,150	1,150	1,150	0	0.0%
8129 Education	0	5,051	500	500	1,500	1,000	200.0%
8130 Training Costs	0	1,708	0	0	0	0	0.0%
8135 Reference Matls Subscripti	4,052	827	1,500	1,500	1,500	0	0.0%
8136 Library Books	0	489	0	0	0	0	0.0%
8140 Telephone	0	221	0	0	0	0	0.0%
8143 City Hall Space Rental	0	0	124,307	124,307	124,307	0	0.0%
8144 Postage	17,778	16,654	13,072	13,072	22,872	9,800	75.0%
8149 Fiscal Agent/Bank Fees &	10,896	11,112	70,000	70,000	63,000	-7,000	(10.0%)
8164 Planning	426,530	911,353	3,106,004	3,179,398	4,119,704	940,306	29.6%
8165 PCDC-Admin Service Char	2,764	-23,966	1	1	0	-1	(100.0%)
8171 Operation Of Acquired Pro	37,955	41,371	35,000	35,000	38,500	3,500	10.0%
8172 Rehabilitation	0	0	190,000	190,000	135,000	-55,000	(28.9%)
8174 Contingencies	161,172	200,000	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	500,989	518,525	539,266	539,266	550,050	10,784	2.0%
8187 Discounts Earned	0	-400	0	0	0	0	0.0%
8218 Vehicle Rental	100	100	483	483	200	-283	(58.6%)
8273 PCDC-Public Improvement	0	0	2,000,000	2,000,000	0	-2,000,000	(100.0%)
8290 Cell Phone Reimbursement	297	617	0	0	0	0	0.0%
8303 Property Tax Pass-Thru Ex	518,081	741,237	571,500	571,500	766,663	195,163	34.1%
T8800 Total Services & Supplie	2,033,857	2,676,702	6,937,336	7,010,730	6,095,999	-914,731	(13.0%)
8503 Improvements Other Than	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
T8900 Total Equipment	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	46,266	31,077	31,290	31,290	31,290	0	0.0%
8602 IS-Tenant Improvements	2,317	2,018	0	0	0	0	0.0%
8603 IS-Lockshop	142	0	100	100	100	0	0.0%
8604 IS-Utilities & Insurance-Hse	17,724	14,028	19,201	19,201	19,201	0	0.0%
8605 IS-Houskeeping Services	31,640	22,059	19,820	19,820	19,820	0	0.0%
8607 IS-Printing	29,709	14,408	15,278	15,278	15,278	0	0.0%
8608 IS-Mail - Basic Services	2,565	2,664	2,664	2,664	2,664	0	0.0%
8609 IS-Telephones - Basic	10,173	10,374	14,337	14,337	14,337	0	0.0%
8612 IS-PC Direct Request	0	620	0	0	0	0	0.0%
8620 IS-Building Preventive Main	13,841	9,400	9,611	9,611	9,611	0	0.0%
8622 IS-Telephones - Usage	4,509	3,900	5,443	5,443	5,443	0	0.0%
8624 IS-Enterprise Network	20,845	23,106	20,314	20,314	20,314	0	0.0%
8626 IS-Mail Direct Request	510	30	0	0	0	0	0.0%

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8632 IS-AD&S-GIS	0	0	1,334	1,334	1,334	0	0.0%
8634 IS-Security Svcs at CityHal	19,334	19,334	13,929	13,929	13,929	0	0.0%
8641 IS-MS Licensing	1,714	1,738	1,712	1,712	1,712	0	0.0%
T9000 Total Internal Service C	201,288	154,756	155,031	155,031	155,031	0	0.0%
8677 Interest	19,733,738	21,266,655	20,678,356	20,678,356	20,257,425	-420,931	(2.0%)
8680 Principal PCDC Advance's	0	0	260,806	260,806	254,704	-6,102	(2.3%)
8682 Principal PCDC Note's	1,105,737	834,540	0	0	0	0	0.0%
8683 Principal PCDC COP's	0	0	104,021	104,021	87,208	-16,813	(16.2%)
8684 Principal PCDC TAB	796,000	1,072,336	628,000	628,000	665,000	37,000	5.9%
T9100 Total Principal & Interes	21,635,475	23,173,531	21,671,183	21,671,183	21,264,337	-406,846	(1.9%)
8703 Trans To Capital Projects F	96,863	0	0	0	0	0	0.0%
8705 Transfers To General Fund	0	0	0	0	0	0	100.0%
8722 Transfers To Debt Service	67,000	62,000	64,481	64,481	61,000	-3,481	(5.4%)
8723 Trans To Affordable Housin	2,903,897	2,908,420	3,230,489	3,230,489	2,976,971	-253,518	(7.8%)
8727 Transfers to PCDC	366,082	388,395	2,479,069	2,479,069	1,483,500	-995,569	(40.2%)
8738 Trans to Playhouse Parking	115,000	0	0	0	0	0	0.0%
T9200 Total Transfers Out	3,548,841	3,358,815	5,774,039	5,774,039	4,521,471	-1,252,568	(21.7%)
T8000 Total Expense	30,553,820	33,012,160	37,903,299	37,976,691	35,438,873	-2,537,819	(6.7%)
T6100 Property Tax	27,214,627	28,975,078	29,758,649	29,758,649	28,173,480	-1,585,169	(5.3%)
T6300 Sales Tax	263,801	247,619	0	0	0	0	0.0%
T7000 Federal Grants Direct	558,000	558,000	0	0	0	0	0.0%
T7700 Operating Transfers In	1,483,072	1,514,483	3,343,550	3,343,550	2,344,500	-999,050	(29.9%)
T7900 Investment Earnings	19,188,807	20,327,427	1,071,072	1,071,072	731,000	-340,072	(31.8%)
T8100 Rental Income	1,007,732	982,252	1,036,732	1,036,732	973,900	-62,832	(6.1%)
T8300 Miscellaneous Revenue	1,014,023	901,807	884,130	884,130	885,000	870	0.1%
T8400 Other Financing Sources	121,998	0	0	0	0	0	0.0%
T6000 Total Revenues	50,852,061	53,506,666	36,094,133	36,094,133	33,107,880	-2,986,253	(8.3%)
T5025 Undesignated Fund Balan	0	0	1,862,747	1,862,747	2,010,091	2,010,091	100.0%
NETFUNDS Net Surplus/Deficit	20,298,241	20,494,507	-1,809,166	-1,882,558	-2,330,993	448,434	23.8%

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	5.0000	5.0000	5.0000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	68,618	68,618	100.0%
8005 Regular Pay - PERS	280,505	302,050	386,562	386,562	396,975	10,413	2.7%
8011 Overtime Pay	1,652	479	0	0	0	0	0.0%
8018 PST-Part Time Employees-	188	13,834	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	1,500	2,250	1,000	1,000	2,000	1,000	100.0%
8027 Workers' Compensation	15,298	6,096	7,140	7,140	6,550	-590	(8.3%)
8031 General Liability	7,579	7,265	7,889	7,889	2,779	-5,110	(64.8%)
8038 Employee Portion-PERS	10,815	12,267	13,411	13,411	13,497	86	0.6%
8040 City Portion-PERS	32,510	33,770	42,818	42,818	45,342	2,524	5.9%
8041 City Portion-PARS	8	593	0	0	0	0	0.0%
8044 Life Insurance	184	189	316	316	318	2	0.5%
8045 Dental Insurance	1,732	1,766	2,566	2,566	2,652	86	3.4%
8046 Medicare Total	4,067	4,705	5,720	5,720	5,756	36	0.6%
8047 Long Term Disability	741	839	749	749	754	5	0.7%
8049 Medical	40,992	43,649	50,050	50,050	53,816	3,766	7.5%
8050 Benefits	50,631	54,520	0	0	0	0	0.0%
8054 Vision Care	22	23	0	0	0	0	0.0%
8056 Accrued Payroll Expense	853	2,657	0	0	0	0	0.0%
8058 Benefits Admin.	15,287	16,462	0	0	0	0	0.0%
T8700 Total Personnel	464,564	503,414	518,221	518,221	461,822	-56,399	(10.9%)
8101 Materials And Supplies	7,420	7,692	24,147	24,147	10,147	-14,000	(58.0%)
8107 Equipment Lease Payment	3	0	0	0	0	0	0.0%
8108 Computer Related Supplies	477	420	0	0	1,000	1,000	100.0%
8109 Equip Purchases Under \$1	60	0	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	3,756	1,031	2,000	2,000	2,000	0	0.0%
8114 Other Contract Services	71,403	46,998	12,000	12,000	24,000	12,000	100.0%
8115 Consultant Services	340	0	0	0	0	0	0.0%
8122 Support To Advisory Comm	405	0	0	0	0	0	0.0%
8124 Dues And Memberships	5,700	1,040	1,650	1,650	1,650	0	0.0%
8125 Special Civic Events	150	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	1,914	2,102	4,338	4,338	2,338	-2,000	(46.1%)
8128 Mileage	573	11	250	250	250	0	0.0%
8129 Education	0	0	500	500	1,500	1,000	200.0%
8135 Reference Malls Subscripti	100	128	0	0	0	0	0.0%
8140 Telephone	0	221	0	0	0	0	0.0%
8144 Postage	204	229	1,200	1,200	1,000	-200	(16.7%)
8218 Vehicle Rental	33	44	483	483	200	-283	(58.6%)
8290 Cell Phone Reimbursement	0	145	0	0	0	0	0.0%
T8800 Total Services & Supplie	92,540	60,061	46,568	46,568	44,085	-2,483	(5.3%)
8601 IS-Structural Maintenance	11,314	4,642	4,675	4,675	4,675	0	0.0%
8602 IS-Tenant Improvements	0	65	0	0	0	0	0.0%
8605 IS-Houskeeping Services	8,601	3,973	2,961	2,961	2,961	0	0.0%
8607 IS-Printing	9,950	4,433	0	0	0	0	0.0%
8609 IS-Telephones - Basic	0	0	4,608	4,608	4,608	0	0.0%
8620 IS-Building Preventive Main	3,385	1,404	1,436	1,436	1,436	0	0.0%
8622 IS-Telephones - Usage	932	798	0	0	0	0	100.0%
8634 IS-Security Svcs at CityHal	4,728	4,728	2,081	2,081	2,081	0	0.0%
T9000 Total Internal Service C	38,911	20,042	15,761	15,761	15,761	0	0.0%
T8000 Total Expense	596,014	583,518	580,549	580,550	521,667	-58,882	(10.1%)
T8300 Miscellaneous Revenue	666,492	601,057	634,130	634,130	635,000	870	0.1%
T6000 Total Revenues	666,492	601,057	634,130	634,130	635,000	870	0.1%
NETFUNDS Net Surplus/Deficit	70,477	17,539	53,581	53,580	113,333	59,752	111.5%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	15.9700	15.9700	15.9700	0.0000	0.0%
8005 Regular Pay - PERS	1,078,752	1,220,991	1,420,885	1,420,885	1,493,812	72,927	5.1%
8011 Overtime Pay	8,157	11,899	6,166	6,166	6,166	0	0.0%
8018 PST-Part Time Employees-	93	484	0	0	0	0	0.0%
8023 Auto Allowance	15,065	17,272	10,307	10,307	12,090	1,783	17.3%
8024 Personal Devpmt Allowan	6,250	8,952	4,040	4,040	5,865	1,825	45.2%
8027 Workers' Compensation	65,202	23,589	27,003	27,003	24,589	-2,414	(8.9%)
8031 General Liability	19,569	28,149	29,838	29,838	10,432	-19,406	(65.0%)
8036 Vacation Pay	0	248	0	0	0	0	0.0%
8038 Employee Portion-PERS	42,428	50,788	50,846	50,846	50,790	-56	(0.1%)
8040 City Portion-PERS	129,237	138,928	162,334	162,334	170,623	8,289	5.1%
8041 City Portion-PARS	4	20	0	0	0	0	0.0%
8044 Life Insurance	806	888	1,196	1,196	1,195	-1	(0.1%)
8045 Dental Insurance	8,756	8,920	8,196	8,196	8,470	274	3.3%
8046 Medicare Total	12,855	15,103	21,684	21,684	21,660	-24	(0.1%)
8047 Long Term Disability	3,547	4,062	2,835	2,835	2,831	-4	(0.1%)
8049 Medical	134,077	157,295	161,176	161,176	171,889	10,713	6.6%
8050 Benefits	176,074	220,389	0	0	0	0	0.0%
8054 Vision Care	0	37	0	0	0	0	0.0%
8056 Accrued Payroll Expense	5,689	21,911	0	0	0	0	0.0%
8058 Benefits Admin.	58,792	66,544	0	0	0	0	0.0%
T8700 Total Personnel	1,765,353	1,995,971	1,906,508	1,906,506	1,980,412	73,906	3.9%
8101 Materials And Supplies	39,883	22,576	2,000	2,000	12,000	10,000	500.0%
8105 Lease Payments	12,980	0	0	0	0	0	0.0%
8107 Equipment Lease Payment	0	0	5,758	5,758	5,758	0	0.0%
8108 Computer Related Supplies	677	34	6,000	6,000	6,000	0	0.0%
8109 Equip Purchases Under \$1	9,325	1,662	5,290	5,290	5,290	0	0.0%
8110 Outside Printing & Duplicati	540	298	5,000	5,000	5,000	0	0.0%
8112 Legal and Other Advertisin	0	1,262	3,000	3,000	3,000	0	0.0%
8113 Photo Copy Machine Maint	6,921	10,291	4,250	4,250	10,250	6,000	141.2%
8114 Other Contract Services	115,906	82,292	124,370	124,370	98,370	-26,000	(20.9%)
8115 Consultant Services	40,784	28,802	60,000	60,000	60,000	0	0.0%
8117 Data Processing Operation	0	0	4,750	4,750	4,750	0	0.0%
8118 Outside Legal Services	1,636	6,802	0	0	0	0	0.0%
8122 Support To Advisory Comm	495	821	5,000	5,000	5,000	0	0.0%
8124 Dues And Memberships	15,030	22,015	8,000	8,000	8,000	0	0.0%
8125 Special Civic Events	5,519	2,592	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	11,153	13,043	7,000	7,000	7,000	0	0.0%
8128 Mileage	193	222	900	900	900	0	0.0%
8129 Education	0	5,051	0	0	0	0	0.0%
8130 Training Costs	0	1,708	0	0	0	0	0.0%
8135 Reference Mats Subscripti	3,952	699	1,500	1,500	1,500	0	0.0%
8136 Library Books	0	489	0	0	0	0	0.0%
8143 City Hall Space Rental	0	0	124,307	124,307	124,307	0	0.0%
8144 Postage	17,573	16,425	11,872	11,872	21,872	10,000	84.2%
8149 Fiscal Agent/Bank Fees &	10,896	11,112	70,000	70,000	63,000	-7,000	(10.0%)
8164 Planning	426,530	911,353	3,106,004	3,179,398	4,119,704	940,306	29.6%
8165 PCDC-Admin Service Char	2,764	-23,966	1	1	0	-1	(100.0%)
8171 Operation Of Acquired Pro	37,955	41,371	35,000	35,000	38,500	3,500	10.0%
8172 Rehabilitation	0	0	190,000	190,000	135,000	-55,000	(28.9%)
8174 Contingencies	161,172	200,000	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	500,989	518,525	539,266	539,266	550,050	10,784	2.0%
8187 Discounts Earned	0	-400	0	0	0	0	0.0%
8218 Vehicle Rental	66	55	0	0	0	0	0.0%
8273 PCDC-Public Improvement	0	0	2,000,000	2,000,000	0	-2,000,000	(100.0%)
8290 Cell Phone Reimbursement	297	472	0	0	0	0	0.0%
8303 Property Tax Pass-Thru Ex	518,081	741,237	571,500	571,500	766,663	195,163	34.1%
T8800 Total Services & Supplie	1,941,317	2,616,641	6,890,768	6,964,162	6,051,914	-912,248	(13.1%)
8503 Improvements Other Than	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
T8900 Total Equipment	904,441	1,148,970	940,981	940,981	959,801	18,820	2.0%
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	34,952	26,435	26,615	26,615	26,615	0	0.0%
8602 IS-Tenant Improvements	2,317	1,953	0	0	0	0	0.0%
8603 IS-Lockshop	142	0	100	100	100	0	0.0%
8604 IS-Utilities & Insurance-Hse	17,724	14,028	19,201	19,201	19,201	0	0.0%
8605 IS-Housekeeping Services	23,039	18,086	16,859	16,859	16,859	0	0.0%
8607 IS-Printing	19,758	9,976	15,278	15,278	15,278	0	0.0%
8608 IS-Mail - Basic Services	2,565	2,664	2,664	2,664	2,664	0	0.0%
8609 IS-Telephones - Basic	10,173	10,374	9,729	9,729	9,729	0	0.0%
8612 IS-PC Direct Request	0	620	0	0	0	0	0.0%
8620 IS-Building Preventive Main	10,456	7,996	8,175	8,175	8,175	0	0.0%
8622 IS-Telephones - Usage	3,577	3,102	5,443	5,443	5,443	0	0.0%
8624 IS-Enterprise Network	20,845	23,106	20,314	20,314	20,314	0	0.0%
8626 IS-Mail Direct Request	510	30	0	0	0	0	0.0%
8632 IS-AD&S-GIS	0	0	1,334	1,334	1,334	0	0.0%
8634 IS-Security Svcs at CityHal	14,606	14,606	11,848	11,848	11,848	0	0.0%

12-50

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8641 IS-MS Licensing	1,714	1,738	1,712	1,712	1,712	0	0.0%
T9000 Total Internal Service C	162,377	134,714	139,271	139,271	139,271	0	0.0%
8677 Interest	19,733,738	21,266,655	20,678,356	20,678,356	20,257,425	-420,931	(2.0%)
8680 Principal PCDC Advance's	0	0	260,806	260,806	254,704	-6,102	(2.3%)
8682 Principal PCDC Note's	1,105,737	834,540	0	0	0	0	0.0%
8683 Principal PCDC COP's	0	0	104,021	104,021	87,208	-16,813	(16.2%)
8684 Principal PCDC TAB	796,000	1,072,336	628,000	628,000	665,000	37,000	5.9%
T9100 Total Principal & Interes	21,635,475	23,173,531	21,671,183	21,671,183	21,264,337	-406,846	(1.9%)
8703 Trans To Capital Projects F	96,863	0	0	0	0	0	0.0%
8705 Transfers To General Fund	0	0	0	0	0	0	100.0%
8722 Transfers To Debt Service	67,000	62,000	64,481	64,481	61,000	-3,481	(5.4%)
8723 Trans To Affordable Housin	2,903,897	2,908,420	3,230,489	3,230,489	2,976,971	-253,518	(7.8%)
8727 Transfers to PCDC	366,082	388,395	2,479,069	2,479,069	1,483,500	-995,569	(40.2%)
8738 Trans to Playhouse Parking	115,000	0	0	0	0	0	0.0%
T9200 Total Transfers Out	3,548,841	3,358,815	5,774,039	5,774,039	4,521,471	-1,252,568	(21.7%)
T8000 Total Expense	29,957,805	32,428,642	37,322,750	37,396,142	34,917,206	-2,478,936	(6.6%)
T6100 Property Tax	27,214,627	28,975,078	29,758,649	29,758,649	28,173,480	-1,585,169	(5.3%)
T6300 Sales Tax	263,801	247,619	0	0	0	0	0.0%
T7000 Federal Grants Direct	558,000	558,000	0	0	0	0	0.0%
T7700 Operating Transfers In	1,483,072	1,514,483	3,343,550	3,343,550	2,344,500	-999,050	(29.9%)
T7900 Investment Earnings	19,188,807	20,327,427	1,071,072	1,071,072	731,000	-340,072	(31.8%)
T8100 Rental Income	1,007,732	982,252	1,036,732	1,036,732	973,900	-62,832	(6.1%)
T8300 Miscellaneous Revenue	347,531	300,750	250,000	250,000	250,000	0	0.0%
T8400 Other Financing Sources	121,998	0	0	0	0	0	0.0%
T6000 Total Revenues	50,185,569	52,905,609	35,460,003	35,460,003	32,472,880	-2,987,123	(8.4%)
T5025 Undesignated Fund Balan	0	0	1,862,747	0	2,010,091	2,010,091	100.0%
NETFUNDS Net Surplus/Deficit	20,227,764	20,476,968	-1,862,747	-1,936,139	-2,444,326	-508,187	26.2%

12-51

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.6000	2.6000	2.6000	0.0000	0.0%
8005 Regular Pay - PERS	172,127	203,545	242,627	242,627	237,964	-4,663	(1.9%)
8011 Overtime Pay	11,016	2,877	0	0	0	0	0.0%
8018 PST-Part Time Employees-	1,545	922	0	0	0	0	0.0%
8023 Auto Allowance	0	1,500	2,544	2,544	3,600	1,056	41.5%
8024 Personal Devpmnt Allowan	1,250	423	1,250	1,250	1,250	0	0.0%
8027 Workers' Compensation	9,766	3,931	4,463	4,463	3,926	-537	(12.0%)
8031 General Liability	4,689	4,648	4,932	4,932	1,666	-3,266	(66.2%)
8038 Employee Portion-PERS	6,276	7,904	8,384	8,384	8,091	-293	(3.5%)
8040 City Portion-PERS	20,491	23,445	26,767	26,766	27,180	414	1.5%
8041 City Portion-PARS	70	39	0	0	0	0	0.0%
8044 Life Insurance	85	93	197	197	190	-7	(3.4%)
8045 Dental Insurance	1,527	1,508	1,334	1,335	1,379	44	3.3%
8046 Medicare Total	2,557	3,102	3,575	3,575	3,450	-125	(3.5%)
8047 Long Term Disability	446	498	469	469	452	-17	(3.6%)
8049 Medical	23,903	31,812	26,026	26,026	27,984	1,958	7.5%
8050 Benefits	31,069	36,740	0	0	0	0	0.0%
8056 Accrued Payroll Expense	428	-1,239	0	0	0	0	0.0%
8058 Benefits Admin.	9,381	11,093	0	0	0	0	0.0%
T8700 Total Personnel	296,626	332,841	322,569	322,568	317,134	-5,434	(1.7%)
8101 Materials And Supplies	9,896	17,093	24,443	24,443	14,243	-10,200	(41.7%)
8105 Lease Payments	30,727	47,084	42,300	42,300	44,500	2,200	5.2%
8108 Computer Related Supplies	3,670	0	1,000	1,000	700	-300	(30.0%)
8109 Equip Purchases Under \$1	560	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	50	3,588	12,000	12,000	6,000	-6,000	(50.0%)
8113 Photo Copy Machine Maint	426	4,991	3,000	3,000	12,500	9,500	316.7%
8114 Other Contract Services	56,420	70,819	22,724	31,284	22,724	-8,560	(27.4%)
8115 Consultant Services	21,256	-472	100,209	91,649	98,209	6,560	7.2%
8122 Support To Advisory Comm	4,414	2,271	0	0	3,500	3,500	100.0%
8124 Dues And Memberships	240	244	902	902	902	0	0.0%
8125 Special Civic Events	981	0	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	14	199	500	500	500	0	0.0%
8127 Conf & Mtgs-City Departme	1,437	6,489	3,361	3,361	2,017	-1,344	(40.0%)
8128 Mileage	88	530	1,500	1,500	1,500	0	0.0%
8129 Education	228	0	393	393	393	0	0.0%
8135 Reference Matls Subscripti	100	239	500	500	600	100	20.0%
8144 Postage	6,693	4,510	9,610	9,610	5,030	-4,580	(47.7%)
8154 Audio Visual Materials	0	0	100	100	0	-100	(100.0%)
8156 Insurance	0	1,658	0	0	0	0	0.0%
8178 Program Expenditure Reco	-879	0	0	0	0	0	0.0%
8212 Permits and Fees	171	191	0	0	0	0	0.0%
8218 Vehicle Rental	214	111	300	300	300	0	0.0%
T8800 Total Services & Supplie	136,706	159,544	222,842	222,842	213,618	-9,224	(4.1%)
8602 IS-Tenant Improvements	300	1,145	0	0	0	0	0.0%
8603 IS-Lockshop	198	0	0	0	0	0	0.0%
8607 IS-Printing	17,349	10,063	7,435	7,435	7,435	0	0.0%
8609 IS-Telephones - Basic	0	0	5,120	5,120	5,120	0	0.0%
8622 IS-Telephones - Usage	4,232	4,312	2,406	2,406	2,406	0	0.0%
8623 IS-PC Training	0	0	780	780	780	0	0.0%
8626 IS-Mail Direct Request	530	114	0	0	0	0	0.0%
T9000 Total Internal Service C	22,609	15,634	15,741	15,741	15,741	0	0.0%
T8000 Total Expense	455,940	508,019	561,152	561,151	546,493	-14,658	(2.6%)
T7500 Charges For Services	88,330	145,206	88,330	88,330	90,000	1,670	1.9%
T8300 Miscellaneous Revenue	0	16,620	0	0	0	0	0.0%
T6000 Total Revenues	88,330	161,826	88,330	88,330	90,000	1,670	1.9%
NETFUNDS Net Surplus/Deficit	-367,610	-346,193	-472,822	-472,821	-456,493	16,328	(3.5%)

12-52

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	33.0000	33.0000	33.0000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-239,640	-239,640	100.0%
8005 Regular Pay - PERS	2,167,543	2,384,968	2,623,359	2,623,359	2,841,302	217,943	8.3%
8011 Overtime Pay	19,374	8,621	0	0	0	0	0.0%
8018 PST-Part Time Employees-	32,376	9,018	0	0	0	0	0.0%
8020 Management Benefit	410	2,236	0	0	0	0	0.0%
8023 Auto Allowance	2,437	3,002	2,160	2,160	3,300	1,140	52.8%
8024 Personal Dvlpmtn Allowan	13,500	12,500	8,000	8,000	12,500	4,500	56.2%
8027 Workers' Compensation	119,895	46,210	50,970	50,970	46,808	-4,162	(8.2%)
8031 General Liability	59,398	55,069	56,320	56,320	19,858	-36,462	(64.7%)
8038 Employee Portion-PERS	79,445	93,496	95,896	95,896	96,604	708	0.7%
8040 City Portion-PERS	257,607	270,140	306,163	306,163	324,533	18,370	6.0%
8041 City Portion-PARS	1,360	368	0	0	0	0	0.0%
8044 Life Insurance	1,289	1,327	2,256	2,256	2,273	17	0.8%
8045 Dental Insurance	14,307	15,787	16,937	16,937	17,503	566	3.3%
8046 Medicare Total	29,496	32,080	40,897	40,897	41,199	302	0.7%
8047 Long Term Disability	5,708	6,093	5,350	5,350	5,390	40	0.7%
8049 Medical	310,539	333,663	330,330	330,330	355,186	24,856	7.5%
8050 Benefits	391,242	430,540	0	0	0	0	0.0%
8054 Vision Care	245	324	0	0	0	0	0.0%
8055 Health Care Spending	0	825	0	0	0	0	0.0%
8056 Accrued Payroll Expense	34,056	14,397	0	0	0	0	0.0%
8058 Benefits Admin.	118,131	129,997	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-120,860	-120,860	100.0%
T8700 Total Personnel	3,658,357	3,850,661	3,538,639	3,538,638	3,405,956	-132,682	(3.7%)
8101 Materials And Supplies	38,189	23,593	16,379	16,379	16,379	0	0.0%
8107 Equipment Lease Payment	349	0	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	3,363	149	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	2,140	182	0	0	0	0	0.0%
8112 Legal and Other Advertisin	15,578	14,328	21,703	21,703	11,703	-10,000	(46.1%)
8113 Photo Copy Machine Maint	0	898	0	0	0	0	0.0%
8114 Other Contract Services	49,137	33,826	10,800	10,800	10,800	0	0.0%
8115 Consultant Services	396,869	556,143	299,454	449,454	299,454	-150,000	(33.4%)
8118 Outside Legal Services	570	0	0	0	0	0	0.0%
8122 Support To Advisory Comm	10,786	12,675	5,381	5,381	5,381	0	0.0%
8124 Dues And Memberships	356	1,375	2,640	2,640	2,640	0	0.0%
8125 Special Civic Events	1,850	2,515	0	0	0	0	100.0%
8126 Conf & Mtgs- Comm & Co	955	800	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	21,906	14,818	0	0	0	0	0.0%
8128 Mileage	1,494	1,297	0	0	0	0	0.0%
8129 Education	1,120	1,373	0	0	0	0	0.0%
8135 Reference Mats Subscripti	150	0	150	150	150	0	0.0%
8136 Library Books	69	48	0	0	0	0	0.0%
8144 Postage	18,721	12,408	15,600	15,600	15,600	0	0.0%
8149 Fiscal Agent/Bank Fees &	0	427	0	0	0	0	0.0%
8218 Vehicle Rental	3,792	1,396	0	0	0	0	0.0%
8219 Vandalism/Loss Repair/Re	5	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	567,400	678,249	372,107	522,107	362,107	-160,000	(30.6%)
8602 IS-Tenant Improvements	487	240	0	0	0	0	0.0%
8607 IS-Printing	39,669	34,269	0	0	0	0	0.0%
8609 IS-Telephones - Basic	610	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	10	7	0	0	0	0	0.0%
8626 IS-Mail Direct Request	54	0	0	0	0	0	0.0%
T9000 Total Internal Service C	40,831	34,516	0	0	0	0	0.0%
T8000 Total Expense	4,266,587	4,563,426	3,910,746	4,060,745	3,768,063	-292,682	(7.2%)
T6700 Building Licenses and Per	333,881	204,714	146,224	146,224	170,000	23,776	16.3%
T7500 Charges For Services	1,112,992	520,524	356,445	356,445	789,848	433,403	121.6%
T6000 Total Revenues	1,446,874	725,238	502,669	502,669	959,848	457,179	91.0%
NETFUNDS Net Surplus/Deficit	-2,819,714	-3,838,188	-3,408,077	-3,558,076	-2,808,215	749,861	(21.1%)

12-53

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	3.0000	3.0000	3.0000	0.0000	0.0%
8005 Regular Pay - PERS	145,635	146,531	202,571	202,571	190,153	-12,418	(6.1%)
8011 Overtime Pay	899	245	0	0	0	0	0.0%
8027 Workers' Compensation	7,937	2,827	3,650	3,650	3,123	-527	(14.4%)
8031 General Liability	3,932	3,369	4,034	4,034	1,325	-2,709	(67.2%)
8038 Employee Portion-PERS	5,510	5,691	6,887	6,887	6,465	-422	(6.1%)
8040 City Portion-PERS	17,359	16,868	21,989	21,989	21,719	-270	(1.2%)
8044 Life Insurance	40	56	162	162	152	-10	(6.1%)
8045 Dental Insurance	1,459	1,722	1,540	1,540	1,591	51	3.3%
8046 Medicare Total	2,102	2,123	2,937	2,937	2,757	-180	(6.1%)
8047 Long Term Disability	385	367	383	383	360	-23	(6.1%)
8049 Medical	27,677	29,268	30,030	30,030	32,161	2,131	7.1%
8050 Benefits	26,287	26,440	0	0	0	0	0.0%
8058 Benefits Admin.	-5,853	7,983	0	0	0	0	0.0%
T8700 Total Personnel	233,370	243,493	274,184	274,183	259,806	-14,377	(5.2%)
8177 Program Expenditures	10,689	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	10,689	0	0	0	0	0	0.0%
T8000 Total Expense	244,059	243,493	274,184	274,183	259,806	-14,377	(5.2%)
T7000 Federal Grants Direct	3,892	112,921	248,519	248,519	248,519	0	0.0%
T8400 Other Financing Sources	106,305	0	0	0	0	0	0.0%
T6000 Total Revenues	110,198	112,921	248,519	248,519	248,519	0	0.0%
NETFUNDS Net Surplus/Deficit	-133,862	-130,572	-25,665	-25,664	-11,287	14,377	(56.0%)

12-54

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	80.0000	80.0000	80.0000	0.0000	0.0%
8005 Regular Pay - PERS	150,664	219,318	615,826	615,826	619,244	3,418	0.6%
8010 Non Benefit Employees	18,691	1,970	0	0	0	0	0.0%
8011 Overtime Pay	1,043	1,349	0	0	0	0	0.0%
8018 PST-Part Time Employees-	148,684	167,821	1,337,992	1,337,992	1,364,808	26,816	2.0%
8024 Personal Devlpmt Allowan	2,000	2,000	2,000	2,000	2,500	500	25.0%
8027 Workers' Compensation	15,805	7,469	35,364	35,364	32,737	-2,627	(7.4%)
8031 General Liability	7,740	8,901	39,076	39,076	13,888	-25,188	(64.5%)
8038 Employee Portion-PERS	5,466	9,922	20,938	20,938	21,054	116	0.6%
8040 City Portion-PERS	17,938	23,715	66,848	66,848	70,730	3,882	5.8%
8041 City Portion-PARS	6,146	6,905	53,520	53,520	54,592	1,072	2.0%
8044 Life Insurance	179	226	1,563	1,563	1,587	24	1.6%
8045 Dental Insurance	2,008	2,915	5,399	5,399	4,774	-625	(11.6%)
8046 Medicare Total	4,042	4,915	28,330	28,330	28,769	439	1.5%
8047 Long Term Disability	706	901	3,712	3,712	3,770	58	1.6%
8049 Medical	31,987	45,516	105,144	105,144	96,869	-8,275	(7.9%)
8050 Benefits	27,199	39,562	0	0	0	0	0.0%
8058 Benefits Admin.	8,213	11,945	0	0	0	0	0.0%
T8700 Total Personnel	448,510	555,351	2,315,712	2,315,712	2,315,322	-390	0.0%
8101 Materials And Supplies	39,079	36,211	0	0	0	0	0.0%
8107 Equipment Lease Payment	5,337	0	0	0	0	0	0.0%
8114 Other Contract Services	3,771	2,904	0	0	0	0	0.0%
8137 Gasoline and Lubricants	225	0	0	0	0	0	0.0%
8140 Telephone	1,394	1,415	0	0	0	0	0.0%
8212 Permits and Fees	22	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	49,828	40,529	0	0	0	0	0.0%
8607 IS-Printing	655	366	0	0	0	0	0.0%
8609 IS-Telephones - Basic	0	0	4,096	4,096	4,096	0	0.0%
8622 IS-Telephones - Usage	351	361	0	0	0	0	0.0%
T9000 Total Internal Service C	1,005	728	4,096	4,096	4,096	0	0.0%
T8000 Total Expense	499,344	595,608	2,319,809	2,319,808	2,319,419	-390	0.0%
T7000 Federal Grants Direct	46,777	207,157	600,000	600,000	600,000	0	0.0%
T8400 Other Financing Sources	48,813	244,525	0	0	0	0	0.0%
T6000 Total Revenues	95,590	451,683	600,000	600,000	600,000	0	0.0%
NETFUNDS Net Surplus/Deficit	-403,755	-144,925	-1,719,809	-1,719,808	-1,719,419	390	0.0%

12.55



**DEPARTMENT
SUMMARY**
Police

Mission Statement

The Police Department will be a world-class public safety agency that embraces the values of excellence, innovation, and integrity; to maintain public trust, dedicating Department efforts to being a part of the community through improved communication, mutual setting of priorities and shared commitment to community policing; to seek to improve the quality of life for all residents of Pasadena through a proactive team approach to timely and innovative interventions in community problems.

Program Description

The Police Department provides law enforcement services to the community of Pasadena. Through the Community Service Policing model, each division in the Department is focused on providing (1) Emergency Response, (2) Assuring the Quality of Life in Pasadena Neighborhoods, including Crime Reduction, and (3) Service to Youth.

By using such diverse resources as the Patrol Section, Air Operations Section, K-9 Officers, Neighborhood Action Team (NAT) and Homeless Outreach and Psychiatric Evaluation (HOPE) team, the Department has the ability to respond to calls for service in numerous dimensions. Each Section — Patrol, Community Services, Administrative Services, Event Planning, Traffic, Special Enforcement, Air Operations, Crimes Against Persons, Crimes Against Property, Communications, Technical Services, Records, Evidence and Property, Jail, and Counter Terrorism provides a distinct service, oriented to the community policing effort. In addition, these programs provide law enforcement services mandated by State and Federal agencies.

Departmental Relationship to City Council Goals:

• **Ensure Public Safety**

The Police Department directly supports the City Council Goal to Assure a Safe and Secure Community. It is accomplishing this directive by providing effective, quality service. The Police Department is continuing to enhance Community Service Policing and decentralizing traditional law enforcement services. Problem solving and partnerships with community organizations and residents will be the focus of community safety and crime prevention efforts. In addition, regional partnerships such as the Foothill Air Support Team (FAST), Los Angeles Interagency Metropolitan Police Apprehension Crime Team (LA IMPACT), and the Los Angeles Regional Internet Crimes Against Children (ICAC) Task Force, are helping to ensure that the Department can maximize the services provided.

Major Accomplishments

During calendar year 2009, Part I (rape, homicide, robbery, assault, burglary, larceny) crimes were reduced with drastic decreases in all violent crime categories. The continued successes seen in the high rates of detective clearances and proactive patrol efforts assisted in maintaining this crime decrease from 2008. The Counter Terrorism Section maintains critical information links that will help to ensure that the Department has access to all available information from Federal, State and Local law enforcement agencies to ensure the safety and security of the community. Grant funding has been obtained to provide equipment, training, and security enhancements to better protect the community and first responders. Unprecedented levels of planning continued into this year's Tournament of Roses Parade. Parade Watch remains a viable community partnership to aid in providing for a safe environment for all along the parade route. Additionally, the Police Department successfully hosted the California Chief's of Police Training Symposium as the first major event for the newly renovated Pasadena Convention Center. The Foothill Air Support Team (FAST) is now eleven cities strong and continues to grow as we look forward to adding the Irwindale Police Department as a partner city in fiscal year 2010. The Police Department is

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testing a Tri-City Regional Air Support Program with the cities of Glendale and Burbank, seeking to improve efficiency. Also in the area of efficiency, the Police Department purchased and deployed an Internet police reporting system that allows citizens to complete crime reports on-line, reducing police responses for specific criminal incidents. Lastly, the Police Department partnered with Pasadena City College and the Pasadena Unified School District to create a high school internship program. This program allows high school students to work at the Police Department and earn college credit.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	405.050	408.050	408.050	408.050	408.250
Defunded FTEs (memo)			15.500	15.500	24.000
Appropriations	57,887,777	62,136,142	60,849,678	63,438,201	61,123,377
Sources by Fund:					
General Fund	55,088,849	62,410,466	57,426,227	57,809,621	57,683,347
Old Pasadena Parking Meter Fund	418,446	434,635	355,425	355,425	355,425
Misc Public Safety Grant Fund	0	283,288	0	1,080,959	0
Power Fund*	0	103,085	103,085	103,085	105,564
Asset Forfeiture Fund	225,306	319,156	435,550	435,550	470,078
L A Impact Fund	114,234	66,455	127,045	127,045	130,413
Justice Assistance/Local Law Enforcement Block Grant	76,978	24,447	37,426	37,426	0
Public Safety Augmentation Fund	1,284,571	1,415,535	1,666,809	1,668,029	1,681,402
Foothill Air Support Fund	280,207	301,240	311,945	311,945	315,236
Supplemental Law Enforcement Fund	303,325	360,845	386,166	386,166	381,912
Fire Grant Fund	95,861	25,011	0	1,122,950	0
Total Sources	57,887,777	62,136,142	60,849,678	63,438,201	61,123,377

*Note: Power fund is paying 50% of costs for a Police Sergeant for security services.

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Performance Measures-Administration Division

Council Goal: Ensure public safety

Objective A: Provide a safe community for those who live, work, and play in Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Survey of residents regarding how safe they feel in Pasadena will result in 75% of residents feeling "safe" or "very safe" within the City	N/A	N/A	N/A	75%
2	Survey of residents regarding satisfaction with Police services will result in 85% of residents feeling "satisfied" or "very satisfied" with the overall service provided by the Police Department	N/A	N/A	N/A	85%
3	Provide opportunities for a minimum of 12 area students to participate in the Pasadena Police Department's 'Internship Program' annually (New Program in 2009)	N/A	12	12	12

Note: A.1 and A.2. The "Pasadena Residents Survey", which is held every other year, has been deferred; results will be provided when available. A.3. This objective began in fiscal year 2010.

Performance Measures-Air Operations Division

Council Goal: Ensure public safety

Objective A: Enhance community education and awareness of airborne law enforcement operations.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Host one (1) Open House each year at the Police Heliport.	N/A	N/A	N/A	1
2	Participate in a minimum of 1 community meeting each month.	N/A	N/A	N/A	12

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Performance Measures-Air Operations Division continued

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
3	Air Operations home page will be reconfigured to contain a text box labeled "Featured Highlight." Air Operations will ensure that a new highlight or news story be updated bi-monthly for a minimum of 6 news stories per year.	N/A	N/A	N/A	6

Note: This is a new objective beginning fiscal year 2011.

Performance Measures-Support Operations Division

Council Goal: Ensure public safety

Objective A: Provide a safe community for those who live, work, and play in Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Perform 1000 hours of specialized traffic programs each quarter, designed to reduce traffic accidents throughout the City, including enforcement, surveys and public education programs.	3,616	4,000	2,118	4,000
2	Participate in a minimum of (2) community meetings each quarter in each of the five Community Service Areas and inform residents about traffic and crime trends.	49	40	16	40
3	Conduct 12 Neighborhood and/or Business Watch programs each quarter that inform residents and businesses about crime prevention and emergency preparedness.	60	72	29	48

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Objective B: Develop and provide programming directed at preventing violence by youth in Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Average 125 youth per quarter participating in the following programs: Youth Advisor At Risk Program, PAL, Junior Public Safety Academy, Summer Youth Leadership Conference, Kids Safety Academy and Police Explorer Post.	685	500	429	500

Objective C: Provide high quality, cost-effective community safety and crime prevention for the people who live, work and visit Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Augment the department's efforts at service delivery by using volunteers who provide a minimum of 3600 hours of services to the organization each quarter.	11,796	14,400	6,548	14,400
2	Distribute a minimum of 12 informational messages via Nixtle to the community each month.	N/A	N/A	N/A	144

Note: C.1. This is a new objective beginning fiscal year 2011.

Performance Measures-Criminal Investigation Division

Council Goal: Ensure public safety

Objective A: Develop and provide programming directed at preventing violence by youth in Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Identify and closely monitor 50 active gang members per year.	53	50	37	50
2	Conduct a minimum of 1 'Parolee Reintegration Enforcement Program' (PREP) compliance check each month.	N/A	N/A	N/A	12

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Performance Measures-Criminal Investigation Division continued

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
3	Coordinate a minimum of 5 (department-wide) referrals each month, for parolees to Pasadena area community outreach agencies.	N/A	N/A	N/A	60
4	Refer 72 first-time offenders to the Youth Accountability Board per year.	58	72	31	72
5	Maintain a recidivism rate of less than 16% for program graduates referred to the Youth Accountability Board.	16%	16%	16%	16%
6	Coordinate resources to monitor problematic restaurants, bars & liquor stores and evaluate their impact on the community. Conduct quarterly inspections of problem locations in partnership with Code Enforcement, State agencies and available police department resources.	4	4	4	4

Note: A.2 and A.3. These are new objectives in fiscal year 2011.

Performance Measures-Field Operations Safety

Council Goal: Ensure public safety

Objective A: Provide a safe community for those who live, work, and play in Pasadena.

Measure:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Host two safety prevention programs per quarter to enhance safety at Pasadena parks.	8	8	3	8

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Objective B: Provide high quality, cost-effective community safety and crime prevention for the people who live and work in, and visit Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Under the Community Service Area (CSA) policing model personnel assigned to the Patrol Section will provide 500 "Foot Beat" details each quarter. Foot beat details will occur at community centers, community gathering areas and neighborhoods and engender safety and crime prevention.	N/A	N/A	N/A	2,000

Note: This is a new objective beginning in fiscal year 2011.

Performance Measures-Strategic Services Division

Council Goal:

Objective A: Provide high quality, cost-effective community safety and crime prevention for the people who live and work in, and visit Pasadena.

Measures:		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Provide alternate service options for police responses by redirecting 500 police reports per quarter to non-sworn personnel for processing.	2,658	3,000	1,778	2,000
2	Further reduce police reports through the implementation of an online citizen reporting system.	314	1,528	655	1,528

Note: The online citizen reporting system was implemented during the 4th quarter of fiscal year 2009.

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$2,314,824 primarily attributable to the following:
 - The Personnel budget decreased by a net of \$28,533 due to defunding 8.50 additional FTEs in the amount of \$852,372 and reducing personnel costs by \$276,796 for the Managed Attrition Program (MAP), a \$166,217 decrease in Overtime expenses in order to meet cost reduction targets, a \$304,000 decrease in Overtime expenses for one-time budget item from fiscal year 2010 revised budget removed in fiscal year 2011 recommended budget. The reductions are offset as a result of a \$703,936 increase in Workers' Compensation expenses. This increase is the result of a significant change in the cost of claims. Actual Workers' Compensation claims are not going up. Personnel cost

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reductions are also impacted by the removal of the vacancy estimates budgeted in fiscal year 2010, and a .20 FTE increase.

- The Services and Supplies budget decreased \$1,567,578 including removing one-time costs of \$72,050 for the purchase of Ballistic Helmets in fiscal year 2010, and a \$49,955 decrease in Materials and Supplies due to decrease in the number of firing range qualifications, \$45,500 decrease includes a decrease one-time budget items from fiscal year 2010 revised budget removed in fiscal year 2011 recommended budget, \$1,374,059 decrease includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget. Reappropriations from fiscal year 2010 adopted budget have not been determined yet. There was a \$50,000 decrease in Other Contract Services due to a duplicate journal entry. This will be corrected in April 2010. There was also a decrease of \$1,014 for adjustment to equipment lease payments for the in-car video systems. The decrease in Services and Supplies was offset by a \$25,000 increase due to the purchase of a firearms training simulator.
- The Equipment budget decreased \$720,770 due to one-time budget items in the amount of \$795,770 from fiscal year 2010 revised budget were removed for fiscal year 2011, offset by \$75,000 increase Equipment due to the purchase of a firearms training simulator.
- The Transfers Out budget increased \$2,057 due to Helicopter lease payment increasing by \$2,057.
- *FTE Changes:* The Records Section increased .20 FTE Police Cadet and the department defunded 8.50 additional FTEs for fiscal year 2011 including .50 Rangemaster from Administration Division; .50 Police Specialist II from the Crimes Against Persons Section; 1.00 Police Supervisor, 1.00 Police Specialist IV, 1.00 Security Ranger, .50 Police Officer, and 1.00 Police Sergeant from Field Operations Section, 1.00 Police Specialist II and 1.00 Police Supervisor from Strategic Services Section, and 1.00 Police Specialist I from Support Operations Section.

Future Outlook

The Police Department is addressing the future policing needs of the community by: decentralizing law enforcement service delivery in an effort to reduce crime and provide a more secure community; implementation of a 5-year strategic plan covering the years 2008 to 2012. The Police Department is committed to providing measured public safety services, ensuring that the rights of all are respected and protected. The Department will continue to assess new and better ways to prepare for the future policing needs of the community. One of the Department's major challenges will be the review and possible reallocation of priorities given existing resources. Traffic and neighborhood quality of life issues will be at the forefront of the Department's policing efforts. The safety and security of students in the PUSD are a major priority. Regional partnerships will continue to be developed to leverage cost effective services. The Department anticipates that the use of DNA technology will allow it to revisit unsolved murder cases and bring closure to many victims' families.

**DIVISION
SUMMARY**
Administration

Mission Statement

The mission of the Chief's Office is to provide overall leadership, planning, staff assistance, control and management for the Pasadena Police Department. It is also responsible for maintaining effective liaison with various residents, community and civic groups and other City departments for the mutual goal of public safety.

Program Description

The Chief's Office coordinates the activities of all divisions within the Police Department. This office also provides staff support to the divisions and to the City Council Public Safety Committee.

Major Accomplishments

The Department continues to strengthen its delivery of police service through Community Service Policing, which divides the City into five geographic areas each with its own Lieutenant and cadre of assigned officers. The objective of the program is to deliver optimum service and involve the community in problem solving.

Community involvement with the Department continues at high levels. Over 150 volunteers provide a total of over 14,000 hours of service to the Department in areas such as clerical support, help with special events, and patrolling and reporting quality of life issues such as abandoned vehicles and bulky trash in residential neighborhoods.

Succession planning has been facilitated through the training of all management staff. This has been invaluable as there has been significant turnover at the command and administrator levels during the past two years.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	46.000	45.000	44.000	44.000	44.000
Defunded FTEs (memo)			.500	.500	1.500
Appropriations	7,256,769	7,722,851	7,422,101	8,546,269	7,615,983
Sources by Fund					
General Fund	5,347,706	5,499,219	4,830,491	4,830,489	4,977,027
Asset Forfeiture Fund	225,306	319,156	435,550	435,550	470,078
Public Safety Augmentation Fund	1,284,571	1,415,535	1,666,809	1,668,029	1,681,402
Power Fund	0	103,085	103,085	103,085	105,564
Supplemental Law Enforcement Fund	303,325	360,845	386,166	386,166	381,912
Fire Grant Fund	95,861	25,011	0	1,122,950	0
Total Sources	7,256,769	7,722,851	7,422,101	8,546,269	7,615,983

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$930,287 primarily attributable to the following:
 - The Personnel budget increased by \$214,668 due to the removal of the vacancy estimates budgeted in fiscal year 2010 offset by defunding .50 additional FTE and transferring in of .50 defunded FTE, reducing personnel costs for MAP, and a decrease in Overtime expenses in order to meet cost reduction targets.
 - The Services and Supplies budget decreased \$437,005 including removing one-time costs of \$72,050 for the purchase of Ballistic Helmets in fiscal year 2010, and a \$49,955 decrease in Materials and Supplies due to decrease in the number of firing range qualifications. One-time budget items in the amount of \$40,000 from fiscal year 2010 revised budget were removed for fiscal year 2011 and \$250,000 decrease includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget. Reappropriations from fiscal year 2010 adopted budget have not been determined yet. There was a \$50,000 decrease in Other Contract Services due to a duplicate journal entry. This will be corrected in April 2010. Equipment increased \$25,000 due to the purchase of a firearms training simulator.
 - The Equipment budget decreased \$707,950 due to one-time budget items in the amount of \$782,950 from fiscal year 2010 revised budget were removed for fiscal year 2011, offset by \$75,000 increase for the purchase of a firearms training simulator.
- *FTE Changes:* The difference between fiscal year 2010 revised budget and fiscal year 2011 recommended budget is the additional defunding of .50 Rangemaster and the transfer in of .50 defunded Police Officer from another division within the department.

Future Outlook

This Office will continue to focus on its primary objectives of reducing violence and enhancing community connections by striving to achieve the Chief's commitment to, "1 Officer, 1 Beat, 1 Year" goal throughout Pasadena's community service areas. Through this effort, coupled with our commitment to Community Service Policing and a coordinated series of partnerships, this goal is attainable. Economic conditions will necessitate that the Police Department continue to seek ways to ensure service delivery is not compromised. Grant funding and regional partnerships will be closely monitored toward that end. The Department will continue to seek ways to enhance career opportunities for civilian personnel as well.

**DIVISION
SUMMARY**
Air Operations

Mission Statement

The mission of the Air Operations Section is to provide support to ground officers and to proactively identify criminal activity and problem areas from its airborne platform to the Pasadena community and its regional law enforcement partners.

Program Description

Air Operations, which is a component of Support Operations, provides aerial patrol and response to emergency calls for service, and is also used to monitor day-to-day traffic, as well as traffic around major events. Air Operations supports several City departments including the Pasadena Fire Department in brush surveys and fire management, Public Works, Code Compliance, Planning Division and the City Attorney's Office with aerial photography. This Section participates in the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (LA IMPACT), managing and maintaining its air operations on a cost recovery basis. L.A IMPACT is one of the most prolific, innovative and progressive crime task forces in the country through its wide range of abilities and expertise.

Additionally, the Section provides regional helicopter service to neighboring cities through the Foothill Air Support Team (FAST) and works annually with the San Gabriel Valley Mosquito Control District to eradicate standing water and the West Nile Virus. Annually, the district rents the City's aircraft and the operation covers the entire San Gabriel Valley. Once again, this year the district will contract with the City of Pasadena to provide aircraft for locating dirty pools and standing water in an attempt to eradicate West Nile Virus throughout the San Gabriel Valley.

Major Accomplishments

The Air Operations Section has completed ten years of providing police air patrols to the cities of Alhambra, Arcadia, Covina, Glendora, La Verne, Monrovia, San Marino, Sierra Madre, South Pasadena and West Covina. The section maintains a satellite facility at Brackett Airport in the City of La Verne, totally funded by the FAST Program. The regional patrol program continues to be a great success as a resource to assist these agencies in reducing crime and providing a quick response to crimes in progress. The FAST program allows for the dilution of costs for each of the cities, including Pasadena.

In 2009, the Air Operations Section formed a partnership with the Cities of Glendale and Burbank Air Support Units and ventured into a joint regional air support trial program called Tri-City Air Support. By cooperatively scheduling flights with the Glendale and Burbank Police Departments seven nights a week, the section has reduced response times to calls in progress. Regionalization gives the section nonstop flight coverage during a large block of their afternoon and evening aerial patrol time. This has not impacted noise since the additional time is not over the city and the Cities of Glendale and Burbank fly a newer model of helicopter with quiet technology.

The section has received \$618,000 in funds from the State Homeland Security Grant Program (SHSGP) for 2008. Most of this equipment was in the form of new police radios, a FLIR (thermal imaging camera) and mapping system that were installed in the new police helicopter, which was delivered February 2010. This has saved the City over \$300,000 in equipment purchases for the new helicopter and provided approximately \$318,000 for upgrades to the existing fleet. For the 2009 SHSGP grant program, the section was awarded \$550,000 through the FAST program.

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These funds will be used to replace one FLIR system along with aircraft radios which support digital, trunked, and multi-band communications. The funds will also be used to expand other advanced technologies such as video down-linking. Advancements in this technology continue to help the section fulfill its role in policing and allow the section to expand these capabilities to other departments throughout the city. Video downlink provides critical video intelligence to support public safety coordination and crisis management. Providing real-time aerial imagery during unfolding tactical situations to command staff on the ground enhances decision-making and response capabilities, saving lives and property.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2009 Adopted	FY 2009 Revised	FY 2011 Recommended
FTEs	15.000	15.000	15.000	15.000	16.000
Appropriations	2,840,164	2,841,451	3,301,372	3,302,492	3,475,577
Sources by Fund					
General Fund	2,445,723	2,473,756	2,862,382	2,863,502	3,029,928
L A Impact Fund	114,234	66,455	127,045	127,045	130,413
Foothill Air Support Fund	280,207	301,240	311,945	311,945	315,236
Total Sources	2,840,164	2,841,451	3,301,372	3,302,492	3,475,577

Changes From Prior Year

- *Cost Changes:* The increase from the fiscal year 2010 revised budget is \$173,085 primarily attributable to the following:
 - The Personnel budget increased \$171,028 due to the transfer in of 1.00 FTE from the Field Operations Section and the removal of the vacancy estimates budgeted in fiscal year 2010. The increase in Personnel is offset by the decreased personnel costs for MAP and the decrease in Overtime expenses in order to meet cost reduction targets.
 - The Transfers Out budget increased \$2,057 due to increase in helicopter lease payment.
- *FTE Changes:* There was an increase of 1.00 FTE due to a Police Sergeant transferring in from the Patrol division.

Future Outlook

Air Operations will continue to work towards updating its fleet by developing a strategic plan to replace its aging military and commercial helicopters. The future fleet will be structured around providing quieter, safer, and more capable aircraft.

**DIVISON
SUMMARY**
Support Operations

Mission Statement

The Support Operations Division exists to enforce traffic related issues, planning and staffing of all outside events that require police services, and the continued effort to enlist residents to participate in proactive neighborhood crime prevention and maintain homeland security.

Program Description

The Support Operations Division consists of four sections: Traffic, Event Planning, Counter Terrorism and Community Services. The Air Operations Division is also a component of Support Operations.

The Traffic Section serves as the principal traffic facilitator and enforcement body relating to traffic matters for the Police Department. This Section investigates all fatal collisions and those collisions involving City property damage, and processes taxicab driver and taxi business applications. The Traffic Section is also involved in educational programs in the local high schools emphasizing driver safety.

The Event Planning Section is responsible for planning and staffing a variety of City sponsored and privately funded events, which require police services ensuring the safety of the community and a successful and trouble-free environment.

The Counter Terrorism Section was created in response to the terrorist attacks on the United States in 2001. The Section is committed to the prevention of terrorism by providing public education and by focusing on critical infrastructure protection through environmental design.

The Community Services Section implements the Department's community outreach and crime prevention programs. This Section is also responsible for youth programs, which provide a safe environment for youths to participate in after school activities. Additionally, public education is a key element to what this Section does. Keeping the public apprised in relation to current events is also a key component. The unit closely monitors racial harmony and sensitivity issues. Emergency response and disaster preparedness are offered as well.

Major Accomplishments

The Traffic Section has continued its outreach program aimed at high school students to promote driver safety. Due to the continued housing development in the City, additional training has been provided to all officers in the Section to create a greater pool of expertise while enforcing traffic laws, investigating traffic collisions and determining hazardous traffic areas in the City. The Section was able to secure three grants through the Office of Traffic Safety. The first grant totals \$196,000 and is The Airborne Driving Under The Influence Enforcement and Teen Education grant. Through this grant, the helicopter has been utilized to identify potential DUI drivers from the air. The Teen Education component has allowed the purchase of a trailer equipped with computers and required software to simulate driving under the influence. The second grant for \$38,000 is for seatbelt compliance. The third grant was secured for \$428,183; this two year grant was a Selective Traffic Enforcement Program (STEP). This grant funded overtime for traffic officers to conduct enforcement for the following: red light enforcement, DUI checkpoints, DUI saturations, aggressive driver enforcement, speeding and street racing enforcement.

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The Event Planning Section continues to collaborate with Local, State and Federal law enforcement to ensure the safety of visitors to UCLA football games and the New Year's Tournament of Roses Parade and National Championship BCS Football Game. The Section has continued to provide greater security measures to all of the public events staffed, and continues to be involved in the planning and staffing of hundreds of movie filmings and other special events every year.

The Community Services Section provides leadership and guidance to the successful Pasadena Police Activities League (PAL). The program is a partnership with the Salvation Army – Pasadena Tabernacle. To date, the program has directly impacted the lives of over 1,200 Pasadena area youth by providing avenues for educational, recreational, athletic and creative expression. The PAL Youth Council continues to be the voice of its members with the programs staff. This past year, members of the PAL Youth Council traveled to the State capital to get a first hand look at how our government works and to meet elected officials. There continues to be a strong partnership between the Flintridge Foundation and PAL Program. Regular and ongoing meetings are attended by members of the PAL staff and Flintridge group with the focus of those meetings being PAL youth.

The Citizen Police Academy remains a popular community outreach program. The class offers the public an insider's view of departmental operations and provides opportunities for participants to interact with, and communicate their concerns to, officers who are the instructors. To be active as a volunteer for the Police Department, one must first successfully complete the Citizen's Police Academy. The tremendously positive effect of the program is reflected by the fact that graduates of the 20 CPA classes logged 12,000 volunteer hours. The most recent edition of the Teen Citizen Police Academy concluded in April 2008, graduating 40 youth from the class.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	47.000	48.000	50.000	50.000	55.000
Defunded FTEs (memo)			4.000	4.000	8.000
Appropriations	6,256,144	6,299,434	6,514,092	6,879,611	6,834,656
General Fund	6,256,144	6,299,434	6,514,092	6,879,611	6,834,656

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$44,955 primarily attributable to the following:
 - The Personnel budget decreased \$4,745 due to reducing overtime pay by \$304,000 that was a result of removing the one-time Office of Traffic and Safety Grant offset by the transfer in of 5.00 FTEs from Safe Schools Team and removal of the vacancy estimates budgeted in fiscal year 2010 offset by the defunding of 1.00 additional FTE and the transfer in of 3.00 defunded FTEs from another division within the department.
 - The Services and Supplies budget decreased \$27,390 due to one-time budget items in the amount of \$5,500 from fiscal year 2010 revised budget were removed for fiscal year 2011 and \$43,100 decrease includes one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget. Reappropriations from fiscal year 2010 adopted budget have not been

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determined yet. Decrease was offset by the transfer in of costs \$21,210 for SST/PUSD radios from the Patrol division.

- The Equipment budget decreased \$12,820 due to one-time budget item in the amount of \$12,820 from fiscal year 2010 revised budget was removed for fiscal year 2011.
- *FTE Changes:* There was a transfer in of 5.00 FTEs from another division within the department and the additional defunding of 1.00 Police Specialist I in the Community Services division, and the transfer in of 3.00 FTEs that were defunded in fiscal year 2010.

Future Outlook

The Traffic Section will work closely with neighborhood groups, public works and traffic management teams to mitigate the negative impacts of traffic and traffic violators in the community.

The Event Planning Section will continue to plan for the UCLA Football season, New Year's 2010 celebration and provide staffing for filming in Pasadena.

Finally, the Community Services Section will facilitate residents and community involvement through outreach programs and educational opportunities. With the integration of the Safe Schools Team into the Community Services Sections and Support Operations Division, the hope is to have a greater impact on trends and school related issues. .



**DIVISION
SUMMARY**
Criminal Investigation

Mission Statement

The mission of the Criminal Investigation Division is to provide a coordinated investigation to all matters of criminal activity through the application of highly trained and specialized resources. The Division is responsible for follow-up investigations from initial police reports, the investigation of illegal narcotics networks operating in Pasadena, reducing alcoholic related violations, and combating prostitution and other vice related activity. The Division is also responsible for gathering information about criminals and crime trends that proactively intervenes in emerging problems.

Program Description

The Criminal Investigation Division is made up of the Special Enforcement Section, Crimes Against Persons Section, Crimes Against Property Section, Fugitive Apprehension Unit, Special Investigations Unit and the Forensic Services Section.

The Special Enforcement Section (SES) is responsible for the suppression of street level crimes, and specifically the suppression of gang and youth violence. SES also monitors serious habitual offenders and serves as the Special Weapons and Tactics (SWAT) team for barricaded suspects and high-risk search warrant service.

The Crimes Against Persons Section provides follow-up investigations for criminal activity committed against residents (homicide, rape, robbery and assaults). The objective of these investigations is to obtain as much information as possible so the District Attorney's or City Prosecutor's Office can successfully prosecute cases. This Section is also responsible for tracking and ensuring that sex registrants comply with State laws regarding residency requirements. The Forensic Unit and Photo Lab provide support for these investigations.

The Crimes Against Property Section provides follow-up investigations for criminal activity that is directed at the theft of personal property (auto theft, burglary, fraud, larceny, identity theft.) The objective of these investigations is to obtain as much information as possible so the District Attorney's or City Prosecutor's Office can successfully prosecute cases.

The Fugitive Apprehension Unit (FAU) and the Special Investigations Unit (SIU) operate from within this Section and are responsible for the apprehension of named suspects and those with outstanding arrest warrants that may otherwise go unserved. SIU focuses on the enforcement of narcotics and vice related laws, which includes monitoring and formulating covert enforcement actions in support of this goal. SIU also provides follow-up investigation on arrests made for narcotics and vice offenses, investigates City of Pasadena applicants for new entertainment oriented businesses, conducts inspections at massage parlors and licenses taxi operators.

The Forensic Services Section (FSS) works closely with each of the previously mentioned Sections and Units. FSS is responsible for evidence collection, analysis and processing at all crime scenes. This may include the collection of fingerprints, DNA, blood, hair, scent, shoe and tire impressions as well as varying biological fluids and firearm evidence. FSS is responsible for documenting a crime scene through photographs, sketches and videography for presentations to the court and jury to provide visual presentation of an incident. FSS also contracts these services to neighboring cities.

Major Accomplishments

The Criminal Investigations Division collectively targeted individuals and locations with a high incidence of criminal activity, making a significant number of arrests of serious offenders. This resulted in a clearance rate for serious

Police

crimes of 80%.

The Youth Accountability Board (YAB) continues to be successful in reducing repeat juvenile offenders and as such is experiencing a recidivism rate of less than 20 percent. Detective personnel continued to focus on all facets of emerging crime, aggressively track sex registrants to protect the City's population which is another program that most police departments do not provide.

Although incidents of gang violence continued sporadically in the City overall, through the combined efforts of the Criminal Investigation Division, showed a 6.7% reduction in major incidents of violence, while gang violence and crime increased in neighboring cities.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	81.000	84.000	83.000	83.000	89.000
Defunded FTEs (memo)			1.000	1.000	2.500
Appropriations	11,312,370	12,787,161	12,344,542	12,325,333	13,361,058
Sources by Fund					
General Fund	11,235,392	12,762,714	12,307,116	12,287,907	13,361,058
Justice Assistance Grant	76,978	24,447	37,426	37,426	0
Total Sources	11,312,370	12,787,161	12,344,542	12,325,333	13,361,058

Changes From Prior Year

- *Cost Changes:* The increase from the fiscal year 2010 revised budget is \$1,035,726 primarily attributable to the following:
 - The Personnel budget increased \$1,001,112 for the transfer in of 6.00 FTEs from another division within the department offset by the defunding of .50 additional FTE, and transferring in of 1.00 defunded FTE and reducing personnel costs for MAP.
 - The Services and Supplies budget increased due to transferring \$34,614 to Special Enforcement Section from Patrol Section.
- *FTE Changes:* The department transferred 6.00 FTEs in from another division within the department and defunded additional .50 Police Specialist II and, the transfer in of 1.00 FTE that was defunded in fiscal year 2010.

Future Outlook

The Criminal Investigation Division will continue to provide skilled resources in support of the mission of the Police Department. To accomplish this, each of the Division's sections will be utilized as necessary.

Police

The Special Enforcement Section will deploy its personnel into Pasadena neighborhoods to address chronic criminal problems and quality of life issues with the flexibility to handle any emerging crime trend that affects the City at any time.

The Crimes Against Persons Section will vigorously perform assigned duties along with the proactive tracking and updating of individuals required to register as sexual offenders. The Section will identify and adapt to changing crime trends affecting the City. The Section will increase the use of the Youth Accountability Board in an effort to deter youth criminal offenders from committing subsequent criminal offenses and will also incorporate developing technology as a way to improve service and expand investigative potential.

The Crimes Against Property Section is committed to reducing residential and commercial burglaries, auto thefts, auto burglaries, and identity thefts will also use new technology as a means to improving service delivery and too expand the sections investigative potential.

The Forensic Services Section will be able to expedite the identification process of suspects as a result of increasing the number of latent print experts from one to four. The Section Administrator will continue to participate as an Executive Board Member with the Los Angeles County Forensics Supervisors Group (LACFSG) which allows for input in the types of training being made available for those in the forensic field.



**DIVISION
SUMMARY**
Field Operations

Mission Statement

- To solve neighborhood problems while demonstrating adherence to the Pasadena Police department's core values of the "Pasadena Way".
- To respond rapidly and effectively to calls for service while balancing the well being and care of Pasadena's citizenry with issues of homeland security

While servicing and respecting the Constitutional rights and privileges of all, the Field Operations Division is the first responder to most calls for service and the provider of preventative patrol services. The Division is comprised of the Patrol Section, whose primary responsibility is preserving public safety. Division personnel also work to promote and develop partnerships using both public and private resources. Division personnel provide the highest levels of ethical public safety to the community and employ innovative problem solving techniques in the pursuit of achieving the Divisional mission.

Program Description

Under the Community Service Area (CSA) policing program, personnel assigned to the Patrol Section are responsible for responding to calls for service and for working with the community to develop permanent solutions to problems that impact the quality of life in their respective neighborhoods. In addition to Patrol, specialized units including Park Safety Specialists (PSS), Neighborhood Action Team (NAT), Homeless Outreach Psychiatric Evaluation (HOPE) team, and K-9s work to support the Department's overall mission.

Major Accomplishments

The Neighborhood Action Team (NAT) has successfully worked special policing districts and projects by focusing its resources on designated problem areas. NAT accomplished excellent results by resolving neighborhood crime problems and improving the quality of life. NAT continued to work with store owners, residents and community groups to mitigate the impact of liquor stores and to ensure the continued monitoring of activity.

The HOPE team achieved remarkable results in reducing the number of hours utilized by patrol officers responding to calls for service involving the mentally ill and homeless. HOPE continued to be recognized for their outreach and assistance in improving people's lives, while maintaining healthy relationships with business and community organizations.

The Safe Schools Team (SST) continued to balance outreach and enforcement, while establishing relationships with students and partnerships with campus administrators. Accordingly, police officers assigned to the school campuses utilized the principles of community policing while functioning under the philosophy of prevention, intervention and enforcement.

The Safe Schools Team has been highly praised by students, teachers, administrators and the PUSD Board of Directors for its high level of services and engagement with the students. The team was successful in reducing crime on campus and providing other elements of the department such as investigations, outreach and mediation.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	136.250	134.250	133.250	133.250	120.250
Defunded FTEs (memo)			6.000	6.000	6.000
Appropriations	18,317,170	19,843,390	19,254,388	19,265,212	17,558,507
Sources by Fund:					
General Fund	17,898,724	19,408,755	18,898,963	18,909,787	17,203,082
Old Pasadena Parking Meter Fund	418,446	434,635	355,425	355,425	355,425
Total Sources	18,317,170	19,843,390	19,254,388	19,265,212	17,558,507

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$1,706,705 primarily attributable to the following:
 - The Personnel budget decreased \$1,649,867 due to transferring 13.00 FTEs to other divisions within the department, defunding 4.50 additional FTEs, transferring out of 4.50 defunded FTES, reducing personnel costs for MAP, and decreasing Overtime expenses in order to meet cost reduction targets.
 - The Services and Supplies budget decreased by \$56,838 due to transferring \$34,614 to the Special Enforcement Section, \$21,210 moved to Community Services division for SST/PUSD radios, and \$1,014 increase for Equipment Lease Payment adjustment.
- *FTE Changes:* The department transferred 13.00 FTEs to other divisions within the department and defunded .50 additional Police Officer, 1.00 additional Police Supervisor, 1.00 additional Police Specialist IV, 1.00 additional Security Ranger, and 1.00 additional Police Sergeant. The department also transferred out 4.50 defunded FTEs to other divisions.

Future Outlook

The Patrol Section will continue to analyze and improve the concept of Community Service Area policing by advancing the practices incorporated in the, "1Officer, 1 Beat, 1 Year" undertaking. Service Area Commanders will continue to refine and interpret crime data within their respective areas in the ongoing effort to more effectively utilize and deploy available resources.

**DIVISION
SUMMARY**
Strategic Services

Mission Statement

The mission of the Strategic Services Division is to ensure that all essential support functions of policing are provided expeditiously, concentrating on a high level of customer service in order to meet the needs of residents, businesses and the criminal justice system. This Division is responsible for a wide range of services including crime analysis, maintenance and storage of evidence and property, information, evidence and property processing, information systems management, data entry and retrieval, receiving and dispatching 9-1-1 calls, as well as receiving other calls for police service and assigning the appropriate police resource. The Division maintains custody of prisoners in a safe and humane environment, managing a court sanctioned inmate worker program within standards established by the California State Board of Corrections. This Division serves as an emerging hub for high technology systems and regional services.

Program Description

The Strategic Services Division is responsible for property and evidence management, computer information services to over 400 Police Department users of a Computer Aided Dispatch (CAD) Records Management System (RMS) along with desktop support and other non-emergency police services; provides for the booking, processing, detention and transportation of 10,000 arrestees per year, serving as a regional Type I Jail booking and housing facility for other agencies which generates in excess of \$550,000 in revenue per year. The Division provides data entry to State and Federal mandated police records systems as well as oversight of warrant and extradition systems, dissemination of police records information pursuant to the Public Records Act, while it processes and distributes over 100,000 incoming records, police reports and citations each year. The Communications Section processes over 325,000 incoming and outgoing emergency and non-emergency telephone calls including over 50,000 9-1-1 calls annually.

Major Accomplishments

The Technical Services Section continues the CAD/RMS/MDC Replacement project implementation with an anticipated implementation date in the fourth quarter of fiscal year 2010. The Jail Section increased its revenues from the previous year and has already benefited from the State's new revenue replacement fund for Type I jail facilities. Additionally, the Jail Section has become a certified DNA collection point for the County of Los Angeles. Replacement of the Department's digital radios continues as Homeland Security funds become available.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	79.800	81.800	82.800	82.800	84.000
Defunded FTEs (memo)			4.000	4.000	6.000
Appropriations	11,905,161	12,641,856	12,013,182	13,119,283	12,277,595
Sources by Fund					
General Fund	11,905,161	12,358,568	12,013,182	12,038,324	12,277,595
Misc Pubic Safety Grant Fund	0	283,288	0	1,080,959	0
Total Sources	11,905,161	12,641,856	12,013,182	13,119,283	12,277,595

Changes From Prior Year

- *Cost Changes:* The decrease from the fiscal year 2010 revised budget is \$841,688 primarily attributable to the following:
 - The Personnel budget increased \$239,271 due to transferring in 1.0 FTE from another division within the department, increased .20 FTE, and removed vacancy estimates budgeted in fiscal year 2010 offset by defunding 2.00 additional FTEs, reducing personnel costs for MAP, and a decrease in Overtime expenses in order to meet cost reduction targets.
 - The Services and Supplies budget decreased \$1,080,959 as a result of one-time reappropriations from fiscal year 2009 adopted budget to fiscal year 2010 revised budget for the CAD/RMS system.
- *FTE Changes:* One FTE was transferred in from another division within the department, increased .20 Police Cadet, defunded 1.00 additional Police Specialist II and 1.00 additional Police Supervisor.

Future Outlook

The Strategic Services Division will continue to pursue regional police services by enhancing the technology within the Department and engaging in partnerships with other public and private agencies to reduce cost of services. The Division will continue to pursue systems interoperability, including emergency preparedness, particularly for radio and 9-1-1 systems and technology transfer opportunities with Federal, State and Local agencies.

DESCRIPTION	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
FTE FTE	0.0000	0.0000	408.0500	408.0500	408.2500	0.2000	0.0%
8003 Unfunded Regular Pay	0	0	-1,517,709	-1,517,709	-2,572,493	-1,054,784	69.5%
8005 Regular Pay - PERS	6,203,439	6,494,002	7,809,583	7,809,584	8,168,272	358,688	4.6%
8007 Regular Pay - FPRS	132,535	136,835	0	0	0	0	0.0%
8008 Regular Pay - SPERS	19,032,838	20,542,699	24,932,245	24,932,245	25,236,660	304,415	1.2%
8010 Non Benefit Employees	167,183	138,369	0	0	0	0	0.0%
8011 Overtime Pay	2,076,931	1,909,997	1,650,541	1,954,541	1,542,107	-412,434	(21.1%)
8012 Overtime Subject To PERS	137,214	130,809	155,382	155,382	143,768	-11,614	(7.5%)
8013 FirePolice Post-Retire Med	630,483	662,011	747,967	747,967	757,100	9,133	1.2%
8014 Position Coverage	1,041,915	939,653	620,262	620,262	574,093	-46,169	(7.4%)
8016 Holiday Schedule Pay - SP	339,275	330,859	547,831	547,831	547,831	0	0.0%
8018 PST-Part Time Employees-	387,708	561,040	402,196	402,196	268,895	-133,301	(33.1%)
8020 Management Benefit	1,724	0	0	0	0	0	0.0%
8023 Auto Allowance	7,802	11,568	13,200	13,200	13,200	0	0.0%
8024 Personal Devlpmnt Allowan	43,000	47,000	45,874	45,875	45,874	-1	0.0%
8027 Workers' Compensation	2,676,102	3,533,385	2,797,245	2,797,243	3,501,179	703,936	25.2%
8031 General Liability	437,864	305,078	572,815	572,814	605,803	32,989	5.8%
8038 Employee Portion-PERS	245,866	273,887	268,447	268,447	277,479	9,032	3.4%
8039 Employee Portion-SPERS	1,912,955	2,047,543	2,527,001	2,527,002	2,523,666	-3,336	(0.1%)
8040 City Portion-PERS	731,643	750,143	857,057	857,058	932,165	75,107	8.8%
8041 City Portion-PARS	16,270	22,043	13,872	13,872	9,618	-4,254	(30.7%)
8042 City Portion-SPERS	4,676,878	4,984,369	6,185,339	6,185,339	6,334,149	148,810	2.4%
8043 City Portion-FPRS	21,011	21,095	0	0	0	0	0.0%
8044 Life Insurance	21,560	22,391	26,810	26,810	26,911	101	0.4%
8045 Dental Insurance	209,695	227,762	201,970	201,971	208,976	7,005	3.5%
8046 Medicare Total	352,001	381,671	505,942	525,135	506,520	-18,616	(3.5%)
8047 Long Term Disability	66,349	70,315	60,464	60,464	60,616	152	0.3%
8049 Medical	3,254,057	3,504,506	4,203,839	4,203,838	4,210,447	6,609	0.2%
8050 Benefits	4,579,068	4,904,819	0	0	0	0	0.0%
8054 Vision Care	251	352	0	0	0	0	0.0%
8056 Accrued Payroll Expense	248,143	196,846	0	0	0	0	0.0%
8058 Benefits Admin.	1,382,600	1,480,957	0	0	0	0	0.0%
T8700 Total Personnel	51,034,362	54,632,003	53,628,173	53,951,367	53,922,834	-28,533	(0.1%)
8101 Materials And Supplies	754,923	883,119	943,332	985,832	893,377	-92,455	(9.4%)
8103 Uniforms	83,368	62,373	227,694	227,694	155,644	-72,050	(31.6%)
8105 Lease Payments	26,839	27,748	46,032	46,032	46,032	0	0.0%
8107 Equipment Lease Payment	1,806	76,629	420,949	153,006	151,992	-1,014	(0.7%)
8108 Computer Related Supplies	56,717	3,243	25,457	37,157	25,457	-11,700	(31.5%)
8109 Equip Purchases Under \$1	173,585	412,977	123,210	147,252	148,210	958	0.7%
8110 Outside Printing & Duplicati	8,945	17,356	12,000	12,000	12,000	0	0.0%
8112 Legal and Other Advertisin	313	1,039	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	69,436	70,148	65,536	65,536	65,536	0	0.0%
8114 Other Contract Services	629,290	1,014,732	576,944	1,965,261	576,944	-1,388,317	(70.6%)
8115 Consultant Services	17,355	7,288	15,000	15,000	15,000	0	0.0%
8117 Data Processing Operation	98,396	93,817	106,500	106,500	106,500	0	0.0%
8124 Dues And Memberships	4,624	4,431	1,726	1,726	1,726	0	0.0%
8125 Special Civic Events	2,062	2,245	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	25	409	72	72	72	0	0.0%
8127 Conf & Mtgs-City Departme	100,602	121,401	31,286	34,286	31,286	-3,000	(8.7%)
8128 Mileage	110	101	0	0	0	0	0.0%
8129 Education	2,901	4,157	1,150	1,150	1,150	0	0.0%
8130 Training Costs	4,144	56,940	33,956	33,956	33,956	0	0.0%
8135 Reference Mats Subscripti	316	359	500	500	500	0	0.0%
8136 Library Books	29	345	0	0	0	0	0.0%
8137 Gasoline and Lubricants	210,222	159,753	164,630	164,630	164,630	0	0.0%
8138 Gas/Fuel	2,977	19,866	0	0	0	0	0.0%
8139 Water	0	92	0	0	0	0	0.0%
8140 Telephone	81,629	65,044	56,600	56,600	56,600	0	0.0%
8141 Refuse Collection	11,362	11,814	8,500	8,500	8,500	0	0.0%
8142 Electric	7,619	11,895	5,500	5,500	5,500	0	0.0%
8144 Postage	17,155	18,301	20,450	20,450	20,450	0	0.0%
8150 Cash Over and Short	20	0	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	1,125	1,125	1,125	0	0.0%
8156 Insurance	20,719	2,951	37,400	37,400	37,400	0	0.0%
8163 City Cost Abatement	26,208	26,208	26,208	26,208	26,208	0	0.0%
8177 Program Expenditures	14,395	24,189	0	0	0	0	0.0%
8178 Program Expenditure Reco	-49,625	-67,590	0	0	0	0	0.0%
8180 Billed Costs	0	0	31,000	31,000	31,000	0	0.0%
8187 Discounts Earned	-1,903	-14,512	0	0	0	0	0.0%
8212 Permits and Fees	0	339	0	0	0	0	0.0%
8218 Vehicle Rental	144	155	1,272	1,272	1,272	0	0.0%
8288 Recruitment	2,000	3,500	4,740	4,740	4,740	0	0.0%
8290 Cell Phone Reimbursement	-15,419	-18,674	0	0	0	0	0.0%
T8800 Total Services & Supplie	2,363,288	3,104,187	2,988,769	4,190,385	2,622,807	-1,567,578	(37.4%)
8504 Equipment	21,813	31,295	0	630,770	75,000	-555,770	(88.1%)
8505 Automotive Equipment	123,416	24,547	25,000	190,000	25,000	-165,000	(86.8%)
8506 Computer Equipment	0	35,521	0	0	0	0	0.0%

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DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T8900 Total Equipment	145,229	91,363	25,000	820,770	100,000	-720,770	(87.8%)
8601 IS-Structural Maintenance	464,939	460,144	452,546	452,546	452,546	0	0.0%
8602 IS-Tenant Improvements	41,859	91,612	20,693	20,693	20,693	0	0.0%
8603 IS-Lockshop	220	1,906	10,000	10,000	10,000	0	0.0%
8604 IS-Utilities & Insurance-Hse	236,580	244,182	326,479	326,479	326,479	0	0.0%
8605 IS-Houskeeping Services	207,079	215,703	193,685	193,685	193,685	0	0.0%
8606 IS-Floors And Windows	8,728	5,382	13,817	13,817	13,817	0	0.0%
8607 IS-Printing	60,799	90,538	72,705	72,705	72,705	0	0.0%
8608 IS-Mail - Basic Services	65,412	67,068	67,720	67,720	67,720	0	0.0%
8609 IS-Telephones - Basic	284,868	280,812	253,972	253,972	253,972	0	0.0%
8611 IS-ADS - Direct Request	0	0	25,092	25,092	25,092	0	0.0%
8612 IS-PC Direct Request	52,457	33,250	18,422	18,422	18,422	0	0.0%
8613 IS-Radio-Basic Services	224,828	206,834	196,358	196,358	196,358	0	0.0%
8615 IS-Auto Body Repair	16,053	14,704	12,527	12,527	12,527	0	0.0%
8616 IS-Fleet Maint-Equip Maint	663,384	629,034	566,785	566,785	566,785	0	0.0%
8617 IS-Fleet Maint-Equip Repla	730,690	777,506	746,284	746,284	746,284	0	0.0%
8618 IS-Fleet Maint-Fuel	476,137	367,135	410,835	410,835	410,835	0	0.0%
8620 IS-Building Preventive Main	139,095	139,497	138,996	138,996	138,996	0	0.0%
8621 IS-Radio - Direct Request	7,711	3,041	17,000	17,000	17,000	0	0.0%
8622 IS-Telephones - Usage	83,897	89,713	94,412	94,412	94,412	0	0.0%
8623 IS-PC Training	0	0	5,122	5,122	5,122	0	0.0%
8624 IS-Enterprise Network	531,730	581,684	516,444	516,444	516,444	0	0.0%
8632 IS-AD&S-GIS	4,710	3,682	4,309	4,309	4,309	0	0.0%
8641 IS-MS Licensing	43,722	5,162	43,531	43,531	43,531	0	0.0%
T9000 Total Internal Service C	4,344,897	4,308,589	4,207,735	4,207,735	4,207,735	0	0.0%
8722 Transfers To Debt Service	0	0	0	267,943	270,000	2,057	0.8%
T9200 Total Transfers Out	0	0	0	267,943	270,000	2,057	0.8%
T8000 Total Expense	57,887,777	62,136,142	60,849,678	63,438,201	61,123,377	-2,314,824	(3.6%)
T6800 Non Building Licenses an	60	85	110	110	110	0	0.0%
T6900 Intergovernmental-Local	233,073	341,635	332,944	332,944	240,551	-92,393	(27.8%)
T7000 Federal Grants Direct	76,978	24,447	37,426	37,426	0	-37,426	(100.0%)
T7100 Federal Grants Indirect-St	246,632	856,936	76,500	899,450	90,000	-809,450	(90.0%)
T7200 State Non Grant Direct	1,754,148	1,465,995	1,541,820	1,541,820	1,273,346	-268,474	(17.4%)
T7300 State Grant Direct	328,724	263,227	10,000	329,820	0	-329,820	(100.0%)
T7400 Intergovernmental-Local	178,634	120,148	102,460	102,460	113,316	10,856	10.6%
T7500 Charges For Services	273,718	586,321	613,190	613,190	539,284	-73,906	(12.0%)
T7800 Fines and Forfeitures	1,507,724	1,452,205	1,591,939	1,591,939	1,270,000	-321,939	(20.2%)
T8100 Rental Income	752,378	640,134	780,318	780,318	485,000	-295,318	(37.8%)
T8300 Miscellaneous Revenue	35,906	51,423	1,235	3,735	28,208	24,473	655.2%
T6000 Total Revenues	5,387,975	5,802,555	5,087,942	6,233,212	4,039,815	-2,193,397	(35.2%)
T5025 Undesignated Fund Balan	0	0	557,912	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-52,499,802	-56,333,587	-55,761,736	-57,204,989	-57,083,562	121,427	(0.2%)

13.23

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	0.5000	0.5000	0.5000	0.0000	0.0%
8005 Regular Pay - PERS	26,298	22,060	35,960	35,960	37,451	1,491	4.1%
8008 Regular Pay - SPERS	3,226	0	0	0	0	0	0.0%
8011 Overtime Pay	26,123	0	26,728	26,728	26,728	0	0.0%
8027 Workers' Compensation	3,068	2,810	3,010	3,010	3,934	924	30.7%
8031 General Liability	502	243	616	616	678	62	10.0%
8038 Employee Portion-PERS	972	814	1,164	1,164	1,213	49	4.2%
8039 Employee Portion-SPERS	317	0	0	0	0	0	0.0%
8040 City Portion-PERS	3,173	2,560	3,718	3,718	4,074	356	9.6%
8042 City Portion-SPERS	750	0	0	0	0	0	0.0%
8044 Life Insurance	7	5	27	27	29	2	5.7%
8045 Dental Insurance	313	208	257	257	265	8	3.2%
8046 Medicare Total	492	336	497	497	517	20	4.1%
8047 Long Term Disability	79	56	65	65	68	3	4.3%
8049 Medical	4,712	3,311	5,005	5,005	5,382	377	7.5%
8050 Benefits	5,329	3,982	0	0	0	0	0.0%
8054 Vision Care	67	47	0	0	0	0	0.0%
8058 Benefits Admin.	1,609	1,202	0	0	0	0	0.0%
T8700 Total Personnel	77,037	37,635	77,047	77,047	80,338	3,291	4.3%
8101 Materials And Supplies	14,730	17,426	30,000	30,000	30,000	0	0.0%
8114 Other Contract Services	0	3	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	54	0	0	0	0	0	0.0%
8129 Education	124	0	0	0	0	0	0.0%
8137 Gasoline and Lubricants	13,199	3,482	10,000	10,000	10,000	0	0.0%
8138 Gas/Fuel	0	890	0	0	0	0	0.0%
8156 Insurance	4,719	2,481	5,400	5,400	5,400	0	0.0%
8177 Program Expenditures	3,558	3,682	3,829	3,829	3,906	77	2.0%
T8800 Total Services & Supplie	36,384	27,963	49,229	49,229	49,306	77	0.2%
8608 IS-Mail - Basic Services	83	83	83	83	83	0	0.0%
8624 IS-Enterprise Network	675	720	633	633	633	0	0.0%
8641 IS-MS Licensing	55	54	53	53	53	0	0.0%
T9000 Total Internal Service C	813	857	769	769	769	0	0.0%
T8000 Total Expense	114,234	66,455	127,045	127,045	130,413	3,368	2.7%
T7400 Intergovernmental-Local	106,524	120,148	102,460	102,460	113,316	10,856	10.6%
T7900 Investment Earnings	125	2,423	0	0	0	0	0.0%
T6000 Total Revenues	106,649	122,570	102,460	102,460	113,316	10,856	10.6%
T5025 Undesignated Fund Balan	0	0	20,756	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-7,585	56,115	-24,585	-24,585	-17,097	7,488	(30.5%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0.0000	0.0000	0.5000	0.5000	0.5000	0.0000	0.0%
8005 Regular Pay - PERS	39,105	46,555	35,960	35,960	37,451	1,491	4.1%
8008 Regular Pay - SPERS	3,054	0	0	0	0	0	0.0%
8011 Overtime Pay	58,333	64,563	56,561	56,561	56,561	0	0.0%
8012 Overtime Subject To PERS	320	539	0	0	0	0	0.0%
8014 Position Coverage	1,021	0	0	0	0	0	0.0%
8027 Workers' Compensation	4,380	5,931	3,010	3,010	3,934	924	30.7%
8031 General Liability	717	512	616	616	678	62	10.0%
8038 Employee Portion-PERS	1,433	1,862	1,164	1,164	1,213	49	4.2%
8039 Employee Portion-SPERS	300	0	0	0	0	0	0.0%
8040 City Portion-PERS	4,672	5,277	3,718	3,718	4,074	356	9.6%
8042 City Portion-SPERS	710	0	0	0	0	0	0.0%
8044 Life Insurance	8	9	27	27	29	2	5.7%
8045 Dental Insurance	444	481	257	257	265	8	3.2%
8046 Medicare Total	598	738	497	497	517	20	4.1%
8047 Long Term Disability	112	121	65	65	68	3	4.3%
8049 Medical	6,795	7,610	5,005	5,005	5,382	377	7.5%
8050 Benefits	7,610	8,403	0	0	0	0	0.0%
8054 Vision Care	100	113	0	0	0	0	0.0%
8058 Benefits Admin.	2,298	2,537	0	0	0	0	0.0%
T8700 Total Personnel	132,009	145,253	106,880	106,880	110,171	3,291	3.1%
8101 Materials And Supplies	37,510	93,090	100,888	100,888	100,888	0	0.0%
8114 Other Contract Services	4,250	2,475	0	0	0	0	0.0%
8137 Gasoline and Lubricants	38,730	13,328	14,200	14,200	14,200	0	0.0%
8156 Insurance	16,000	0	32,000	32,000	32,000	0	0.0%
8163 City Cost Abatement	26,208	26,208	26,208	26,208	26,208	0	0.0%
8177 Program Expenditures	13,781	23,489	0	0	0	0	0.0%
8178 Program Expenditure Reco	0	-7,688	0	0	0	0	0.0%
8180 Billed Costs	0	0	31,000	31,000	31,000	0	0.0%
T8800 Total Services & Supplie	136,478	150,902	204,296	204,296	204,296	0	0.0%
8504 Equipment	10,907	0	0	0	0	0	0.0%
T8900 Total Equipment	10,907	0	0	0	0	0	0.0%
8607 IS-Printing	0	571	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	83	83	83	83	83	0	0.0%
8613 IS-Radio-Basic Services	0	3,657	0	0	0	0	0.0%
8624 IS-Enterprise Network	675	720	633	633	633	0	0.0%
8641 IS-MS Licensing	55	54	53	53	53	0	0.0%
T9000 Total Internal Service C	813	5,085	769	769	769	0	0.0%
T8000 Total Expense	280,207	301,240	311,945	311,945	315,236	3,291	1.1%
T7500 Charges For Services	56,086	336,757	388,000	388,000	336,757	-51,243	(13.2%)
T7900 Investment Earnings	15,868	12,849	10,000	10,000	10,000	0	0.0%
T6000 Total Revenues	71,954	349,606	398,000	398,000	346,757	-51,243	(12.9%)
NETFUNDS Net Surplus/Deficit	-208,253	48,367	86,055	86,055	31,521	-54,534	(63.4%)

13.25

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	2.0000	2.0000	2.0000	0.0000	0.0%
8005 Regular Pay - PERS	0	76	0	0	0	0	0.0%
8008 Regular Pay - SPERS	142,227	151,233	172,569	172,569	168,435	-4,134	(2.4%)
8011 Overtime Pay	712	349	40,120	40,120	40,120	0	0.0%
8013 FirePolice Post-Retire Med	4,640	4,811	5,177	5,177	5,053	-124	(2.4%)
8016 Holiday Schedule Pay - SP	2,462	3,762	0	0	0	0	0.0%
8018 PST-Part Time Employees-	0	103	0	0	0	0	0.0%
8027 Workers' Compensation	14,777	19,290	14,107	14,107	15,931	1,824	12.9%
8031 General Liability	2,418	1,666	2,889	2,889	2,974	85	2.9%
8038 Employee Portion-PERS	0	3	0	0	0	0	0.0%
8039 Employee Portion-SPERS	14,155	15,184	17,417	17,417	16,844	-573	(3.3%)
8040 City Portion-PERS	0	9	0	0	0	0	0.0%
8041 City Portion-PARS	0	4	0	0	0	0	0.0%
8042 City Portion-SPERS	34,583	36,966	42,633	42,633	42,276	-357	(0.8%)
8044 Life Insurance	152	152	139	139	135	-4	(3.1%)
8045 Dental Insurance	1,295	1,749	1,026	1,026	1,061	35	3.4%
8046 Medicare Total	1,142	1,253	2,526	2,526	2,442	-84	(3.3%)
8047 Long Term Disability	270	343	305	305	305	0	0.1%
8049 Medical	20,217	21,466	22,200	22,200	21,280	-920	(4.1%)
8050 Benefits	25,672	27,311	0	0	0	0	0.0%
8058 Benefits Admin.	7,751	8,246	0	0	0	0	0.0%
T8700 Total Personnel	272,474	293,973	321,109	321,108	316,855	-4,253	(1.3%)
8101 Materials And Supplies	-19,781	712	14,700	14,700	14,700	0	0.0%
8105 Lease Payments	26,839	27,748	29,280	29,280	29,280	0	0.0%
8114 Other Contract Services	0	2,416	0	0	0	0	0.0%
8115 Consultant Services	15,875	7,200	15,000	15,000	15,000	0	0.0%
8142 Electric	4,666	4,037	3,000	3,000	3,000	0	0.0%
8218 Vehicle Rental	0	22	0	0	0	0	0.0%
T8800 Total Services & Supplie	27,599	42,136	61,980	61,980	61,980	0	0.0%
8602 IS-Tenant Improvements	0	21,308	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	332	332	332	332	332	0	0.0%
8624 IS-Enterprise Network	2,698	2,879	2,531	2,531	2,531	0	0.0%
8641 IS-MS Licensing	222	217	213	213	213	0	0.0%
T9000 Total Internal Service C	3,252	24,736	3,077	3,077	3,077	0	0.0%
T8000 Total Expense	303,325	360,845	386,166	386,165	381,912	-4,253	(1.1%)
T7200 State Non Grant Direct	283,171	118,094	146,370	146,370	100,000	-46,370	(31.7%)
T7900 Investment Earnings	15,728	3,714	14,000	14,000	14,000	0	0.0%
T6000 Total Revenues	298,899	121,807	160,370	160,370	114,000	-46,370	(28.9%)
T5025 Undesignated Fund Balan	0	0	225,796	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-4,426	-239,038	-225,796	-225,795	-267,912	-42,117	18.7%

13.26

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0,0000	0,0000	11,0000	11,0000	11,0000	0,0000	0.0%
8005 Regular Pay - PERS	42,745	43,455	47,883	47,883	52,063	4,180	8.7%
8008 Regular Pay - SPERS	565,699	625,164	821,732	821,732	837,326	15,594	1.9%
8011 Overtime Pay	46,620	66,868	42,894	42,894	42,894	0	0.0%
8013 FirePolice Post-Retire Med	18,063	21,428	24,652	24,652	25,120	468	1.9%
8014 Position Coverage	1,631	437	4,679	4,679	4,679	0	0.0%
8016 Holiday Schedule Pay - SP	17,982	16,447	79,472	79,472	79,472	0	0.0%
8027 Workers' Compensation	63,217	85,182	76,729	76,729	75,920	-809	(1.1%)
8031 General Liability	10,343	7,354	15,712	15,712	15,547	-165	(1.1%)
8038 Employee Portion-PERS	1,560	1,714	1,699	1,699	1,770	71	4.2%
8039 Employee Portion-SPERS	55,583	62,948	85,630	85,630	83,733	-1,897	(2.2%)
8040 City Portion-PERS	5,086	4,971	5,426	5,426	5,947	521	9.6%
8041 City Portion-PARS	-27	0	0	0	0	0	0.0%
8042 City Portion-SPERS	138,112	153,242	209,595	209,595	210,160	565	0.3%
8044 Life Insurance	666	702	725	725	712	-13	(1.9%)
8045 Dental Insurance	4,688	5,017	5,646	5,646	5,834	188	3.3%
8046 Medicare Total	10,357	11,648	14,361	15,581	14,116	-1,465	(9.4%)
8047 Long Term Disability	1,745	1,874	1,659	1,659	1,641	-18	(1.1%)
8049 Medical	72,282	81,251	121,009	121,009	117,163	-3,846	(3.2%)
8050 Benefits	109,824	120,686	0	0	0	0	0.0%
8058 Benefits Admin.	33,160	36,440	0	0	0	0	0.0%
T8700 Total Personnel	1,199,336	1,346,828	1,559,503	1,560,723	1,574,096	13,373	0.9%
8101 Materials And Supplies	822	0	0	0	0	0	0.0%
8103 Uniforms	0	0	38,024	38,024	38,024	0	0.0%
8108 Computer Related Supplies	24,000	0	4,000	4,000	4,000	0	0.0%
8114 Other Contract Services	0	4,410	0	0	0	0	0.0%
8177 Program Expenditures	40,525	41,944	43,621	43,621	43,621	0	0.0%
8288 Recruitment	2,000	3,500	4,740	4,740	4,740	0	0.0%
T8800 Total Services & Supplie	67,347	49,854	90,385	90,385	90,385	0	0.0%
8608 IS-Mail - Basic Services	1,826	1,826	1,826	1,826	1,826	0	0.0%
8624 IS-Enterprise Network	14,841	15,836	13,922	13,922	13,922	0	0.0%
8641 IS-MS Licensing	1,221	1,191	1,173	1,173	1,173	0	0.0%
T9000 Total Internal Service C	17,888	18,853	16,921	16,921	16,921	0	0.0%
T8000 Total Expense	1,284,571	1,415,535	1,666,809	1,668,029	1,681,402	13,373	0.8%
T7200 State Non Grant Direct	1,358,162	1,231,946	1,334,024	1,334,024	1,119,797	-214,227	(16.1%)
T6000 Total Revenues	1,358,162	1,231,946	1,334,024	1,334,024	1,119,797	-214,227	(16.1%)
T5025 Undesignated Fund Balan	0	0	289,164	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	73,591	-183,589	-332,785	-334,005	-561,605	-227,600	68.1%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	1.0000	1.0000	1.0000	0.0000	0.0%
8008 Regular Pay - SPERS	0	0	76,234	76,234	80,377	4,143	5.4%
8011 Overtime Pay	0	0	38,453	38,453	38,453	0	0.0%
8013 FirePolice Post-Retire Med	0	0	2,287	2,287	2,411	124	5.4%
8027 Workers' Compensation	0	0	7,054	7,054	8,866	1,812	25.7%
8031 General Liability	0	0	1,444	1,444	1,527	83	5.8%
8039 Employee Portion-SPERS	0	0	8,025	8,025	8,038	13	0.2%
8042 City Portion-SPERS	0	0	19,642	19,642	20,174	532	2.7%
8044 Life Insurance	0	0	64	64	64	0	0.5%
8045 Dental Insurance	0	0	513	513	530	17	3.4%
8046 Medicare Total	0	0	1,164	1,164	1,165	1	0.1%
8047 Long Term Disability	0	0	152	152	153	1	0.5%
8049 Medical	0	0	11,100	11,100	10,640	-460	(4.1%)
T8700 Total Personnel	0	0	166,132	166,132	172,399	6,267	3.8%
8101 Materials And Supplies	82,412	120,611	45,000	45,000	45,000	0	0.0%
8103 Uniforms	0	0	72,050	72,050	0	-72,050	(100.0%)
8107 Equipment Lease Payment	1,366	14	0	0	0	0	0.0%
8108 Computer Related Supplies	3,707	0	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	12,141	12,294	31,000	31,000	56,000	25,000	80.6%
8114 Other Contract Services	18,754	49,072	50,400	50,400	50,400	0	0.0%
8127 Conf & Mtgs-City Departme	42,638	49,155	16,050	16,050	16,050	0	0.0%
8130 Training Costs	1,960	0	0	0	0	0	0.0%
8140 Telephone	31,532	14,484	12,000	12,000	12,000	0	0.0%
8177 Program Expenditures	14,442	14,947	15,545	15,545	15,856	311	2.0%
8178 Program Expenditure Reco	-10,000	0	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-272	-1,399	0	0	0	0	0.0%
T8800 Total Services & Supplie	198,681	259,178	242,045	242,045	195,306	-46,739	(19.3%)
8504 Equipment	0	0	0	0	75,000	75,000	100.0%
8505 Automotive Equipment	24,999	24,547	25,000	25,000	25,000	0	0.0%
8506 Computer Equipment	0	12,410	0	0	0	0	0.0%
T8900 Total Equipment	24,999	36,956	25,000	25,000	100,000	75,000	300.0%
8602 IS-Tenant Improvements	0	21,308	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	166	166	166	166	166	0	0.0%
8618 IS-Fleet Maint-Fuel	0	0	835	835	835	0	0.0%
8624 IS-Enterprise Network	1,349	1,440	1,266	1,266	1,266	0	0.0%
8641 IS-MS Licensing	111	108	107	107	107	0	0.0%
T9000 Total Internal Service C	1,626	23,022	2,373	2,373	2,373	0	0.0%
T8000 Total Expense	225,306	319,156	435,550	435,550	470,078	34,528	7.9%
T6900 Intergovernmental-Local	233,073	341,635	332,944	332,944	240,551	-92,393	(27.8%)
T7200 State Non Grant Direct	108,135	115,287	58,265	58,265	50,549	-7,716	(13.2%)
T7900 Investment Earnings	12,009	13,817	6,600	6,600	6,600	0	0.0%
T8300 Miscellaneous Revenue	5,276	704	0	0	0	0	0.0%
T6000 Total Revenues	358,493	471,443	397,809	397,809	297,700	-100,109	(25.2%)
T5025 Undesignated Fund Balan	0	0	22,196	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	133,187	152,287	-37,741	-37,741	-172,378	-134,637	356.7%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
8108 Computer Related Supplies	0	0	0	11,700	0	-11,700	(100.0%)
8109 Equip Purchases Under \$1	0	0	0	24,042	0	-24,042	(100.0%)
8114 Other Contract Services	0	283,288	0	1,045,217	0	-1,045,217	(100.0%)
T8800 Total Services & Supplie	0	283,288	0	1,080,959	0	-1,080,959	(100.0%)
T8000 Total Expense	0	283,288	0	1,080,959	0	-1,080,959	(100.0%)
NETFUNDS Net Surplus/Deficit	0	-283,288	0	-1,080,959	0	1,080,959	(100.0%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8101 Materials And Supplies	0	0	0	40,000	0	-40,000	(100.0%)
8109 Equip Purchases Under \$1	95,861	1,900	0	0	0	0	0.0%
8114 Other Contract Services	0	0	0	300,000	0	-300,000	(100.0%)
T8800 Total Services & Supplie	95,861	1,900	0	340,000	0	-340,000	(100.0%)
8504 Equipment	0	0	0	617,950	0	-617,950	(100.0%)
8505 Automotive Equipment	0	0	0	165,000	0	-165,000	(100.0%)
8506 Computer Equipment	0	23,111	0	0	0	0	0.0%
T8900 Total Equipment	0	23,111	0	782,950	0	-782,950	(100.0%)
T8000 Total Expense	95,861	25,011	0	1,122,950	0	-1,122,950	(100.0%)
T7100 Federal Grants Indirect-St	133,880	752,876	0	822,950	0	-822,950	(100.0%)
T6000 Total Revenues	133,880	752,876	0	822,950	0	-822,950	(100.0%)
NETFUNDS Net Surplus/Deficit	38,019	727,865	0	-300,000	0	300,000	(100.0%)



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	44.0000	44.0000	44.0000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	-70,522	-70,522	-231,450	-160,928	228.2%
8005 Regular Pay - PERS	757,291	772,153	936,792	936,791	864,383	-72,408	(7.7%)
8008 Regular Pay - SPERS	2,734,280	2,793,212	3,156,799	3,156,797	3,408,109	251,312	8.0%
8011 Overtime Pay	77,258	89,826	135,591	135,591	134,532	-1,059	(0.8%)
8012 Overtime Subject To PERS	0	45	0	0	0	0	0.0%
8013 FirePolice Post-Retire Med	83,206	84,616	94,704	94,703	102,243	7,540	8.0%
8014 Position Coverage	6,580	1,604	4,679	4,679	0	0	0.0%
8016 Holiday Schedule Pay - SP	20,929	20,270	79,472	79,472	79,472	0	0.0%
8018 PST-Part Time Employees-	0	103	0	0	0	0	0.0%
8020 Management Benefit	1,724	0	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	10,375	11,625	11,250	11,250	11,375	125	1.1%
8027 Workers' Compensation	362,774	454,240	347,412	347,411	430,483	83,072	23.9%
8031 General Liability	59,357	39,219	71,142	71,142	76,853	5,711	8.0%
8038 Employee Portion-PERS	27,643	31,529	31,922	31,922	29,389	-2,533	(7.9%)
8039 Employee Portion-SPERS	274,363	284,591	319,698	319,699	340,811	21,112	6.6%
8040 City Portion-PERS	89,703	87,715	101,917	101,917	98,730	-3,187	(3.1%)
8041 City Portion-PARS	-27	4	0	0	0	0	0.0%
8042 City Portion-SPERS	672,548	692,759	782,525	782,524	855,401	72,877	9.3%
8044 Life Insurance	3,044	3,135	3,309	3,309	3,418	109	3.3%
8045 Dental Insurance	25,521	27,035	22,583	22,583	23,338	755	3.3%
8046 Medicare Total	31,173	34,586	61,190	62,411	63,171	760	1.2%
8047 Long Term Disability	9,122	9,565	7,509	7,510	7,780	270	3.6%
8049 Medical	398,444	418,841	464,432	464,432	475,574	11,142	2.4%
8050 Benefits	630,228	643,548	0	0	0	0	0.0%
8056 Accrued Payroll Expense	14,962	19,194	0	0	0	0	0.0%
8058 Benefits Admin.	190,290	194,312	0	0	0	0	0.0%
T8700 Total Personnel	6,480,788	6,713,727	6,562,403	6,563,621	6,778,290	214,668	3.3%
8101 Materials And Supplies	234,330	319,156	248,225	288,225	198,270	-89,955	(31.2%)
8103 Uniforms	73,303	53,366	204,015	204,015	131,965	-72,050	(35.3%)
8105 Lease Payments	26,839	27,748	29,280	29,280	29,280	0	0.0%
8107 Equipment Lease Payment	1,366	14	0	0	0	0	0.0%
8108 Computer Related Supplies	27,707	0	4,000	4,000	4,000	0	0.0%
8109 Equip Purchases Under \$1	121,302	39,702	76,000	76,000	101,000	25,000	32.9%
8110 Outside Printing & Duplicati	0	0	1,000	1,000	1,000	0	0.0%
8114 Other Contract Services	134,986	287,128	163,900	463,900	163,900	-300,000	(64.7%)
8115 Consultant Services	15,875	7,200	15,000	15,000	15,000	0	0.0%
8124 Dues And Memberships	3,628	2,676	0	0	0	0	0.0%
8125 Special Civic Events	570	1,845	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	25	409	72	72	72	0	0.0%
8127 Conf & Mtgs-City Departme	60,313	74,661	21,095	21,095	21,095	0	0.0%
8128 Mileage	77	60	0	0	0	0	0.0%
8129 Education	974	1,162	0	0	0	0	0.0%
8130 Training Costs	-1,917	44,127	30,000	30,000	30,000	0	0.0%
8135 Reference Mats Subscripti	276	359	0	0	0	0	0.0%
8136 Library Books	29	345	0	0	0	0	0.0%
8137 Gasoline and Lubricants	293	178	0	0	0	0	0.0%
8140 Telephone	31,556	14,573	12,000	12,000	12,000	0	0.0%
8142 Electric	4,666	4,037	3,000	3,000	3,000	0	0.0%
8144 Postage	9	118	0	0	0	0	0.0%
8156 Insurance	0	470	0	0	0	0	0.0%
8178 Program Expenditure Reco	-10,000	0	0	0	0	0	0.0%
8187 Discounts Earned	0	-481	0	0	0	0	0.0%
8212 Permits and Fees	0	339	0	0	0	0	0.0%
8218 Vehicle Rental	0	22	0	0	0	0	0.0%
8288 Recruitment	2,000	3,500	4,740	4,740	4,740	0	0.0%
8290 Cell Phone Reimbursement	-299	-1,399	0	0	0	0	0.0%
T8800 Total Services & Supplie	727,908	881,316	812,327	1,152,327	715,322	-437,005	(37.9%)
8504 Equipment	0	0	0	617,950	75,000	-542,950	(87.9%)
8505 Automotive Equipment	24,999	24,547	25,000	190,000	25,000	-165,000	(85.8%)
8506 Computer Equipment	0	35,521	0	0	0	0	0.0%
T8900 Total Equipment	24,999	60,068	25,000	807,950	100,000	-707,950	(87.6%)
8602 IS-Tenant Improvements	0	42,616	0	0	0	0	0.0%
8607 IS-Printing	0	379	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	2,324	2,324	2,323	2,323	2,323	0	0.0%
8609 IS-Telephones - Basic	308	245	0	0	0	0	0.0%
8613 IS-Radio-Basic Services	0	505	0	0	0	0	0.0%
8618 IS-Fleet Maint-Fuel	0	0	835	835	835	0	0.0%
8624 IS-Enterprise Network	18,888	20,155	17,719	17,719	17,719	0	0.0%
8641 IS-MS Licensing	1,554	1,516	1,494	1,494	1,494	0	0.0%
T9000 Total Internal Service C	23,074	67,740	22,371	22,371	22,371	0	0.0%
T8000 Total Expense	7,256,769	7,722,851	7,422,101	8,546,269	7,615,983	-930,287	(10.9%)
T6900 Intergovernmental-Local	233,073	341,635	332,944	332,944	240,551	-92,393	(27.8%)
T7100 Federal Grants Indirect-St	133,880	752,876	0	822,950	0	-822,950	(100.0%)
T7200 State Non Grant Direct	1,749,468	1,465,327	1,538,659	1,538,659	1,270,346	-268,313	(17.4%)
T7500 Charges For Services	14,251	19,364	11,717	11,717	18,364	6,647	56.7%

13.31

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
T7800 Fines and Forfeitures	486,380	580,159	585,485	585,485	600,000	14,515	2.5%
T8300 Miscellaneous Revenue	5,326	1,837	0	0	0	0	0.0%
T6000 Total Revenues	2,622,379	3,161,197	2,468,805	3,291,755	2,129,261	-1,162,494	(35.3%)
T5025 Undesignated Fund Balan	0	0	537,156	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-4,634,390	-4,561,654	-4,953,296	-5,254,514	-5,486,722	-232,207	4.4%

13.32

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	15.0000	15.0000	16.0000	1.0000	6.7%
8003 Unfunded Regular Pay	0	0	0	0	-43,047	-43,047	100.0%
8005 Regular Pay - PERS	195,296	185,409	270,902	270,903	270,154	-749	(0.3%)
8008 Regular Pay - SPERS	929,771	979,807	1,117,659	1,117,659	1,225,784	108,125	9.7%
8011 Overtime Pay	122,099	92,972	96,416	96,416	102,109	5,693	5.9%
8012 Overtime Subject To PERS	1,270	1,078	1,226	1,226	1,174	-52	(4.2%)
8013 FirePolice Post-Retire Med	28,861	31,989	33,530	33,530	36,774	3,244	9.7%
8014 Position Coverage	23,605	17,485	34,576	34,576	31,983	-2,593	(7.5%)
8016 Holiday Schedule Pay - SP	12,467	5,030	41,414	41,414	41,414	0	0.0%
8024 Personal Devlpmnt Allowan	1,500	1,750	1,625	1,625	2,125	500	30.8%
8027 Workers' Compensation	116,895	148,448	109,021	109,020	148,345	39,325	36.1%
8031 General Liability	19,126	12,817	22,325	22,324	25,553	3,229	14.5%
8038 Employee Portion-PERS	7,369	7,408	8,978	8,977	8,943	-34	(0.4%)
8039 Employee Portion-SPERS	93,095	96,799	111,766	111,766	122,578	10,812	9.7%
8040 City Portion-PERS	23,186	21,256	28,663	28,664	30,042	1,378	4.8%
8042 City Portion-SPERS	227,465	235,653	273,569	273,569	307,660	34,091	12.5%
8044 Life Insurance	883	894	1,105	1,105	1,191	86	7.8%
8045 Dental Insurance	9,152	10,689	7,699	7,699	8,486	787	10.2%
8046 Medicare Total	15,409	16,160	21,154	22,275	22,669	394	1.8%
8047 Long Term Disability	3,040	3,105	2,357	2,356	2,555	199	8.5%
8049 Medical	125,917	130,341	161,049	161,049	170,689	9,640	6.0%
8050 Benefits	203,075	210,322	0	0	0	0	0.0%
8054 Vision Care	167	160	0	0	0	0	0.0%
8056 Accrued Payroll Expense	13,119	-386	0	0	0	0	0.0%
8058 Benefits Admin.	61,316	63,504	0	0	0	0	0.0%
T8700 Total Personnel	2,234,082	2,272,690	2,345,033	2,346,153	2,517,181	171,028	7.3%
8101 Materials And Supplies	209,134	280,726	408,888	408,888	408,888	0	0.0%
8103 Uniforms	3,125	1,888	0	0	0	0	0.0%
8107 Equipment Lease Payment	0	0	267,943	0	0	0	0.0%
8108 Computer Related Supplies	116	409	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	1,686	2,816	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	1,878	154	0	0	0	0	0.0%
8112 Legal and Other Advertisin	0	271	0	0	0	0	0.0%
8114 Other Contract Services	84,613	62,371	11,850	11,850	11,850	0	0.0%
8115 Consultant Services	866	88	0	0	0	0	0.0%
8124 Dues And Memberships	490	1,125	926	926	926	0	0.0%
8125 Special Civic Events	675	75	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	9,838	10,990	0	0	0	0	0.0%
8128 Mileage	33	13	0	0	0	0	0.0%
8129 Education	124	0	0	0	0	0	0.0%
8130 Training Costs	781	12,813	3,956	3,956	3,956	0	0.0%
8135 Reference Matis Subscripti	0	0	500	500	500	0	0.0%
8137 Gasoline and Lubricants	208,914	151,696	164,630	164,630	164,630	0	0.0%
8138 Gas/Fuel	0	890	0	0	0	0	0.0%
8144 Postage	666	0	1,500	1,500	1,500	0	0.0%
8156 Insurance	20,719	2,481	37,400	37,400	37,400	0	0.0%
8163 City Cost Abatement	26,208	26,208	26,208	26,208	26,208	0	0.0%
8177 Program Expenditures	13,781	23,489	0	0	0	0	0.0%
8178 Program Expenditure Reco	0	-7,688	0	0	0	0	0.0%
8180 Billed Costs	0	0	31,000	31,000	31,000	0	0.0%
8187 Discounts Earned	-1,005	-8,915	0	0	0	0	0.0%
T8800 Total Services & Supplie	582,643	561,899	954,801	686,858	686,858	0	0.0%
8504 Equipment	21,813	0	0	0	0	0	0.0%
T8900 Total Equipment	21,813	0	0	0	0	0	0.0%
8602 IS-Tenant Improvements	0	750	0	0	0	0	0.0%
8607 IS-Printing	0	571	0	0	0	0	0.0%
8608 IS-Mail - Basic Services	166	166	166	166	166	0	0.0%
8613 IS-Radio-Basic Services	0	3,657	0	0	0	0	0.0%
8621 IS-Radio - Direct Request	0	169	0	0	0	0	0.0%
8624 IS-Enterprise Network	1,350	1,440	1,266	1,266	1,266	0	0.0%
8641 IS-MS Licensing	110	108	107	107	107	0	0.0%
T9000 Total Internal Service C	1,626	6,861	1,538	1,538	1,538	0	0.0%
8722 Transfers To Debt Service	0	0	0	267,943	270,000	2,057	0.8%
T9200 Total Transfers Out	0	0	0	267,943	270,000	2,057	0.8%
T8000 Total Expense	2,840,164	2,841,451	3,301,372	3,302,492	3,475,577	173,085	5.2%
T7400 Intergovernmental-Local	106,524	120,148	102,460	102,460	113,316	10,856	10.6%
T7500 Charges For Services	56,086	336,757	388,000	388,000	336,757	-51,243	(13.2%)
T8300 Miscellaneous Revenue	26,208	26,208	0	0	26,208	26,208	100.0%
T6000 Total Revenues	188,818	483,113	490,460	490,460	476,281	-14,179	(2.9%)
T5025 Undesignated Fund Balan	0	0	20,756	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-2,651,346	-2,358,338	-2,810,912	-2,812,032	-2,999,296	-187,264	6.7%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	50.0000	50.0000	55.0000	5.0000	10.0%
8003 Unfunded Regular Pay	0	0	-248,312	-248,312	-699,166	-450,854	181.6%
8005 Regular Pay - PERS	384,175	341,874	409,968	409,968	597,552	187,584	45.8%
8008 Regular Pay - SPERS	2,575,151	2,684,260	3,525,632	3,525,632	3,750,452	224,820	6.4%
8011 Overtime Pay	354,538	265,437	138,012	442,012	127,661	-314,351	(71.1%)
8012 Overtime Subject To PERS	356	0	0	0	0	0	0.0%
8013 FirePolice Post-Retire Med	84,069	83,309	105,769	105,769	112,514	6,745	6.4%
8014 Position Coverage	17,906	2,799	0	0	0	0	0.0%
8016 Holiday Schedule Pay - SP	11,849	3,350	6,789	6,789	6,789	0	0.0%
8018 PST-Part Time Employees-	128,828	139,440	177,091	177,091	184,362	7,271	4.1%
8024 Personal Devlpmnt Allowan	4,375	4,375	4,875	4,875	5,875	1,000	20.5%
8027 Workers' Compensation	320,860	403,295	336,661	336,661	469,690	133,029	39.5%
8031 General Liability	52,499	34,821	68,941	68,942	80,908	11,966	17.4%
8038 Employee Portion-PERS	12,389	13,354	13,939	13,939	20,317	6,378	45.8%
8039 Employee Portion-SPERS	261,004	265,108	352,563	352,564	375,045	22,481	6.4%
8040 City Portion-PERS	40,398	38,957	44,502	44,502	68,252	23,750	53.4%
8041 City Portion-PARS	5,153	5,578	7,084	7,084	7,374	290	4.1%
8042 City Portion-SPERS	637,735	645,351	862,969	862,969	941,326	78,357	9.1%
8044 Life Insurance	2,533	2,492	3,290	3,290	3,626	336	10.2%
8045 Dental Insurance	23,903	24,973	22,583	22,583	25,990	3,407	15.1%
8046 Medicare Total	41,112	44,640	59,732	59,830	65,818	5,987	10.0%
8047 Long Term Disability	7,698	7,765	7,277	7,277	8,091	814	11.2%
8049 Medical	372,349	376,998	476,407	476,407	522,653	46,246	9.7%
8050 Benefits	534,158	546,217	0	0	0	0	0.0%
8056 Accrued Payroll Expense	24,467	18,311	0	0	0	0	0.0%
8058 Benefits Admin.	161,284	164,925	0	0	0	0	0.0%
T8700 Total Personnel	6,058,787	6,117,629	6,375,773	6,679,872	6,675,127	-4,745	(0.1%)
8101 Materials And Supplies	73,306	100,395	56,309	58,809	56,309	-2,500	(4.3%)
8103 Uniforms	5,681	4,779	7,000	7,000	7,000	0	0.0%
8107 Equipment Lease Payment	309	112	0	0	0	0	0.0%
8108 Computer Related Supplies	0	405	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	2,947	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	313	768	0	0	21,210	21,210	100.0%
8114 Other Contract Services	100,285	70,630	71,850	114,950	71,850	-43,100	(37.5%)
8124 Dues And Memberships	170	0	400	400	400	0	0.0%
8125 Special Civic Events	817	75	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	7,547	8,840	363	3,363	363	-3,000	(89.2%)
8130 Training Costs	5,280	0	0	0	0	0	0.0%
8137 Gasoline and Lubricants	51	0	0	0	0	0	0.0%
8140 Telephone	192	0	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	1,125	1,125	1,125	0	0.0%
8177 Program Expenditures	614	700	0	0	0	0	0.0%
8178 Program Expenditure Reco	-18,150	-15,777	0	0	0	0	0.0%
8218 Vehicle Rental	0	0	1,272	1,272	1,272	0	0.0%
T8800 Total Services & Supplie	179,362	170,926	138,319	186,919	159,529	-27,390	(14.7%)
8504 Equipment	0	0	0	12,820	0	-12,820	(100.0%)
T8900 Total Equipment	0	0	0	12,820	0	-12,820	(100.0%)
8602 IS-Tenant Improvements	5,410	0	0	0	0	0	0.0%
8607 IS-Printing	12,133	9,347	0	0	0	0	0.0%
8613 IS-Radio-Basic Services	11	1,324	0	0	0	0	0.0%
8621 IS-Radio - Direct Request	441	208	0	0	0	0	0.0%
T9000 Total Internal Service C	17,994	10,879	0	0	0	0	0.0%
T8000 Total Expense	6,256,144	6,299,434	6,514,092	6,879,611	6,834,656	-44,955	(0.7%)
T7000 Federal Grants Direct	0	24,447	0	0	0	0	0.0%
T7300 State Grant Direct	328,724	263,227	10,000	329,820	0	-329,820	(100.0%)
T7500 Charges For Services	418	0	0	0	0	0	0.0%
T7800 Fines and Forfeitures	786,031	597,722	748,919	748,919	530,000	-218,919	(29.2%)
T8300 Miscellaneous Revenue	446	4,000	0	2,500	0	-2,500	(100.0%)
T6000 Total Revenues	1,115,619	889,395	758,919	1,081,239	530,000	-551,239	(51.0%)
NETFUNDS Net Surplus/Deficit	-5,140,524	-5,410,039	-5,755,173	-5,798,372	-6,304,656	-506,284	8.7%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	83.0000	83.0000	89.0000	6.0000	7.2%
8003 Unfunded Regular Pay	0	0	-141,044	-141,044	-425,439	-284,395	201.6%
8005 Regular Pay - PERS	809,023	814,507	871,644	871,645	928,902	57,257	6.6%
8008 Regular Pay - SPERS	4,837,910	5,551,139	6,435,777	6,435,778	7,096,774	660,996	10.3%
8010 Non Benefit Employees	12,210	0	0	0	0	0	0.0%
8011 Overtime Pay	471,737	602,132	403,133	403,133	386,976	-16,157	(4.0%)
8012 Overtime Subject To PERS	15,565	15,853	3,541	3,541	3,275	-266	(7.5%)
8013 FirePolice Post-Retire Med	159,342	174,951	193,073	193,073	212,903	19,830	10.3%
8014 Position Coverage	54,551	32,154	75,118	75,118	69,484	-5,634	(7.5%)
8016 Holiday Schedule Pay - SP	15,903	3,375	79,798	79,798	79,798	0	0.0%
8018 PST-Part Time Employees-	5,133	15,320	0	0	0	0	0.0%
8024 Personal Devlpmnt Allowan	6,250	6,875	6,875	6,875	6,875	0	0.0%
8027 Workers' Compensation	587,249	812,934	608,077	608,078	830,818	222,740	36.6%
8031 General Liability	96,085	70,190	124,521	124,521	143,115	18,594	14.9%
8038 Employee Portion-PERS	28,308	34,998	30,102	30,102	31,583	1,481	4.9%
8039 Employee Portion-SPERS	480,978	538,774	648,046	648,045	709,677	61,632	9.5%
8040 City Portion-PERS	89,083	93,057	96,105	96,105	106,099	9,994	10.4%
8041 City Portion-PARS	197	613	0	0	0	0	0.0%
8042 City Portion-SPERS	1,175,492	1,311,526	1,586,221	1,586,221	1,781,219	194,998	12.3%
8044 Life Insurance	5,111	5,486	5,893	5,892	6,421	529	9.0%
8045 Dental Insurance	46,917	54,596	42,599	42,599	47,206	4,607	10.8%
8046 Medicare Total	81,195	91,271	109,102	111,401	118,584	7,184	6.4%
8047 Long Term Disability	14,459	16,114	13,144	13,144	14,311	1,167	8.9%
8049 Medical	675,115	776,984	901,675	901,675	948,229	46,554	5.2%
8050 Benefits	1,019,271	1,148,998	0	0	0	0	0.0%
8056 Accrued Payroll Expense	55,165	61,256	0	0	0	0	0.0%
8058 Benefits Admin.	307,758	346,928	0	0	0	0	0.0%
T8700 Total Personnel	11,050,006	12,580,030	12,093,399	12,095,700	13,096,811	1,001,112	8.3%
8101 Materials And Supplies	77,591	50,338	58,552	37,642	50,642	13,000	34.5%
8103 Uniforms	36	2,228	0	0	10,614	10,614	100.0%
8109 Equip Purchases Under \$1	12,774	7,500	0	0	11,000	11,000	100.0%
8110 Outside Printing & Duplicati	195	2,460	0	0	0	0	0.0%
8114 Other Contract Services	172,752	165,683	185,113	184,513	184,513	0	0.0%
8115 Consultant Services	614	0	0	0	0	0	0.0%
8124 Dues And Memberships	120	410	100	100	100	0	0.0%
8127 Conf & Mtgs-City Departme	15,148	18,249	7,228	7,228	7,228	0	0.0%
8129 Education	695	0	150	150	150	0	0.0%
8135 Reference Mats Subscripti	40	0	0	0	0	0	0.0%
8137 Gasoline and Lubricants	125	15	0	0	0	0	0.0%
8140 Telephone	10	288	0	0	0	0	0.0%
8144 Postage	25	0	0	0	0	0	0.0%
8178 Program Expenditure Reco	-21,475	-44,125	0	0	0	0	0.0%
8218 Vehicle Rental	11	0	0	0	0	0	0.0%
T8800 Total Services & Supplie	258,659	203,046	251,143	229,633	264,247	34,614	15.1%
8602 IS-Tenant Improvements	2,439	0	0	0	0	0	0.0%
8607 IS-Printing	665	824	0	0	0	0	0.0%
8609 IS-Telephones - Basic	577	0	0	0	0	0	0.0%
8613 IS-Radio-Basic Services	0	3,205	0	0	0	0	0.0%
8622 IS-Telephones - Usage	25	57	0	0	0	0	0.0%
T9000 Total Internal Service C	3,705	4,086	0	0	0	0	0.0%
T8000 Total Expense	11,312,370	12,787,161	12,344,542	12,325,333	13,361,058	1,035,726	8.4%
T7000 Federal Grants Direct	0	0	37,426	37,426	0	-37,426	(100.0%)
T7100 Federal Grants Indirect-St	112,752	104,060	76,500	76,500	90,000	13,500	17.6%
T7200 State Non Grant Direct	4,680	668	3,161	3,161	3,000	-161	(5.1%)
T7400 Intergovernmental-Local	72,110	0	0	0	0	0	0.0%
T7500 Charges For Services	1,216	2,122	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	275	783	0	0	0	0	0.0%
T6000 Total Revenues	191,033	107,633	117,087	117,087	93,000	-24,087	(20.6%)
NETFUNDS Net Surplus/Deficit	-11,121,337	-12,679,527	-12,227,455	-12,208,246	-13,268,058	-1,059,813	8.7%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
FTE FTE	0.0000	0.0000	133.2500	133.2500	120.2500	-13.0000	(9.8%)
8003 Unfunded Regular Pay	0	0	-846,258	-846,258	-791,293	54,965	(6.5%)
8005 Regular Pay - PERS	667,614	686,782	757,756	757,756	852,540	94,784	12.5%
8007 Regular Pay - FPRS	132,535	136,835	0	0	0	0	0.0%
8008 Regular Pay - SPERS	7,728,227	8,319,780	10,451,726	10,451,726	9,324,306	-1,127,420	(10.8%)
8010 Non Benefit Employees	96,014	104,151	0	0	0	0	0.0%
8011 Overtime Pay	899,099	743,522	789,097	789,097	709,159	-79,938	(10.1%)
8012 Overtime Subject To PERS	21,725	18,106	0	0	0	0	0.0%
8013 FirePolice Post-Retire Med	268,324	280,358	313,552	313,552	279,729	-33,823	(10.8%)
8014 Position Coverage	520,350	449,591	406,221	406,221	375,754	-30,467	(7.5%)
8016 Holiday Schedule Pay - SP	261,987	289,892	340,358	340,358	340,358	0	0.0%
8018 PST-Part Time Employees-	237,548	375,032	54,528	54,528	56,088	1,560	2.9%
8024 Personal Dvlpmt Allowan	11,375	13,750	11,625	11,625	10,000	-1,625	(14.0%)
8027 Workers' Compensation	910,780	1,212,648	961,871	961,871	1,066,277	104,406	10.9%
8031 General Liability	149,023	104,702	196,970	196,970	183,674	-13,296	(6.8%)
8038 Employee Portion-PERS	25,795	26,760	26,419	26,419	28,986	2,567	9.7%
8039 Employee Portion-SPERS	781,963	841,086	1,070,463	1,070,463	932,431	-138,032	(12.9%)
8040 City Portion-PERS	75,334	81,205	84,346	84,346	97,377	13,031	15.4%
8041 City Portion-PARS	10,297	14,551	2,237	2,237	2,244	7	0.3%
8042 City Portion-SPERS	1,910,959	2,047,511	2,620,172	2,620,172	2,340,307	-279,865	(10.7%)
8043 City Portion-FPRS	21,011	21,095	0	0	0	0	0.0%
8044 Life Insurance	7,563	7,712	9,230	9,230	8,186	-1,044	(11.3%)
8045 Dental Insurance	73,321	74,420	67,234	67,234	62,587	-4,647	(6.9%)
8046 Medicare Total	129,164	137,338	178,120	188,945	158,761	-30,184	(16.0%)
8047 Long Term Disability	23,595	24,826	20,791	20,791	18,308	-2,483	(11.9%)
8049 Medical	1,007,457	1,053,709	1,433,381	1,433,381	1,255,016	-178,365	(12.4%)
8050 Benefits	1,539,371	1,650,381	0	0	0	0	0.0%
8054 Vision Care	60	42	0	0	0	0	0.0%
8056 Accrued Payroll Expense	106,023	57,212	0	0	0	0	0.0%
8058 Benefits Admin.	464,796	498,315	0	0	0	0	0.0%
T8700 Total Personnel	18,081,311	19,271,316	18,949,840	18,960,664	17,310,797	-1,649,867	(8.7%)
8101 Materials And Supplies	23,694	30,198	23,004	23,004	10,004	-13,000	(56.5%)
8103 Uniforms	1,224	113	16,679	16,679	6,065	-10,614	(63.6%)
8105 Lease Payments	0	0	16,752	16,752	16,752	0	0.0%
8107 Equipment Lease Payment	130	76,503	153,006	153,006	151,992	-1,014	(0.7%)
8109 Equip Purchases Under \$1	32,820	359,938	47,210	47,210	15,000	-32,210	(68.2%)
8114 Other Contract Services	59,880	58,026	45,397	45,397	45,397	0	0.0%
8124 Dues And Memberships	120	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	6,350	5,037	0	0	0	0	0.0%
8128 Mileage	0	28	0	0	0	0	0.0%
8129 Education	40	1,316	0	0	0	0	0.0%
8137 Gasoline and Lubricants	136	50	0	0	0	0	0.0%
8138 Gas/Fuel	0	41	0	0	0	0	0.0%
8140 Telephone	38	0	0	0	0	0	0.0%
8142 Electric	2,952	2,955	2,500	2,500	2,500	0	0.0%
8187 Discounts Earned	-898	-5,116	0	0	0	0	0.0%
T8800 Total Services & Supplie	126,487	529,088	304,548	304,548	247,710	-56,838	(18.7%)
8504 Equipment	0	31,295	0	0	0	0	0.0%
8505 Automotive Equipment	98,417	0	0	0	0	0	0.0%
T8900 Total Equipment	98,417	31,295	0	0	0	0	0.0%
8602 IS-Tenant Improvements	1,986	0	0	0	0	0	0.0%
8603 IS-Lockshop	150	0	0	0	0	0	0.0%
8607 IS-Printing	1,317	713	0	0	0	0	0.0%
8609 IS-Telephones - Basic	291	0	0	0	0	0	0.0%
8613 IS-Radio-Basic Services	3,553	8,314	0	0	0	0	0.0%
8621 IS-Radio - Direct Request	3,658	2,664	0	0	0	0	0.0%
T9000 Total Internal Service C	10,955	11,692	0	0	0	0	0.0%
T8000 Total Expense	18,317,170	19,843,390	19,254,388	19,265,212	17,558,507	-1,706,705	(8.9%)
T7500 Charges For Services	146	-146	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	0	280	0	0	0	0	0.0%
T6000 Total Revenues	146	134	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-18,317,024	-19,843,256	-19,254,388	-19,265,212	-17,558,507	1,706,705	(8.9%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	82.8000	82.8000	84.0000	1.2000	1.4%
8003 Unfunded Regular Pay	0	0	-211,573	-211,573	-382,098	-170,525	80.6%
8005 Regular Pay - PERS	3,390,039	3,693,276	4,562,521	4,562,521	4,654,740	92,219	2.0%
8008 Regular Pay - SPERS	227,499	214,500	244,653	244,653	431,235	186,582	76.3%
8010 Non Benefit Employees	58,959	34,218	0	0	0	0	0.0%
8011 Overtime Pay	152,201	116,109	88,292	88,292	81,670	-6,622	(7.5%)
8012 Overtime Subject To PERS	98,300	95,727	150,615	150,615	139,319	-11,296	(7.5%)
8013 FirePolice Post-Retire Med	6,682	6,788	7,340	7,340	12,937	5,597	76.3%
8014 Position Coverage	418,924	436,021	99,668	99,668	92,193	-7,475	(7.5%)
8016 Holiday Schedule Pay - SP	16,139	8,943	0	0	0	0	0.0%
8018 PST-Part Time Employees-	16,200	31,144	170,577	170,577	28,445	-142,132	(83.3%)
8023 Auto Allowance	7,802	11,568	13,200	13,200	13,200	0	0.0%
8024 Personal Devlpmnt Allowan	9,125	8,625	9,625	9,625	9,625	0	0.0%
8027 Workers' Compensation	377,545	501,819	434,203	434,202	555,566	121,364	28.0%
8031 General Liability	61,773	43,328	88,915	88,915	95,700	6,785	7.6%
8038 Employee Portion-PERS	144,362	159,837	157,087	157,088	158,261	1,173	0.7%
8039 Employee Portion-SPERS	21,552	21,185	24,465	24,465	43,123	18,658	76.3%
8040 City Portion-PERS	413,938	427,952	501,524	501,524	531,664	30,140	6.0%
8041 City Portion-PARS	649	1,298	4,551	4,551	0	-4,551	(100.0%)
8042 City Portion-SPERS	52,679	51,568	59,884	59,884	108,236	48,352	80.7%
8044 Life Insurance	2,428	2,672	3,983	3,984	4,069	85	2.1%
8045 Dental Insurance	30,880	36,049	39,273	39,273	41,370	2,097	5.3%
8046 Medicare Total	53,948	57,677	76,643	80,273	77,516	-2,757	(3.4%)
8047 Long Term Disability	8,435	8,939	9,385	9,386	9,570	184	2.0%
8049 Medical	674,776	747,634	766,894	766,894	838,287	71,393	9.3%
8050 Benefits	652,966	705,353	0	0	0	0	0.0%
8054 Vision Care	24	150	0	0	0	0	0.0%
8056 Accrued Payroll Expense	34,406	41,258	0	0	0	0	0.0%
8058 Benefits Admin.	197,156	212,974	0	0	0	0	0.0%
T8700 Total Personnel	7,129,389	7,676,611	7,301,724	7,305,357	7,544,628	239,271	3.3%
8101 Materials And Supplies	136,870	102,307	148,354	169,264	169,264	0	0.0%
8108 Computer Related Supplies	28,894	2,429	21,457	33,157	21,457	-11,700	(35.3%)
8109 Equip Purchases Under \$1	2,056	3,021	0	24,042	0	-24,042	(100.0%)
8110 Outside Printing & Duplicati	6,873	14,742	11,000	11,000	11,000	0	0.0%
8113 Photo Copy Machine Maint	69,436	70,148	65,536	65,536	65,536	0	0.0%
8114 Other Contract Services	76,774	370,894	98,834	1,144,651	99,434	-1,045,217	(91.3%)
8117 Data Processing Operation	98,396	93,817	106,500	106,500	106,500	0	0.0%
8124 Dues And Memberships	96	220	300	300	300	0	0.0%
8125 Special Civic Events	0	250	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	1,405	3,624	2,600	2,600	2,600	0	0.0%
8129 Education	1,067	1,679	1,000	1,000	1,000	0	0.0%
8137 Gasoline and Lubricants	703	7,813	0	0	0	0	0.0%
8138 Gas/Fuel	2,977	18,935	0	0	0	0	0.0%
8139 Water	0	92	0	0	0	0	0.0%
8140 Telephone	49,833	50,182	44,600	44,600	44,600	0	0.0%
8141 Refuse Collection	11,362	11,814	8,500	8,500	8,500	0	0.0%
8142 Electric	0	4,903	0	0	0	0	0.0%
8144 Postage	16,456	18,183	18,950	18,950	18,950	0	0.0%
8150 Cash Over and Short	20	0	0	0	0	0	0.0%
8218 Vehicle Rental	133	133	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-15,120	-17,275	0	0	0	0	0.0%
T8800 Total Services & Supplie	488,229	757,912	527,631	1,630,100	549,141	-1,080,959	(66.3%)
8601 IS-Structural Maintenance	464,939	460,144	452,546	452,546	452,546	0	0.0%
8602 IS-Tenant Improvements	32,025	48,245	20,693	20,693	20,693	0	0.0%
8603 IS-Lockshop	70	1,906	10,000	10,000	10,000	0	0.0%
8604 IS-Utilities & Insurance-Hse	236,580	244,182	326,479	326,479	326,479	0	0.0%
8605 IS-Houskeeping Services	207,079	215,703	193,685	193,685	193,685	0	0.0%
8606 IS-Floors And Windows	8,728	5,382	13,817	13,817	0	0	0.0%
8607 IS-Printing	46,684	78,704	72,705	72,705	72,705	0	0.0%
8608 IS-Mail - Basic Services	62,922	64,578	65,231	65,231	65,231	0	0.0%
8609 IS-Telephones - Basic	283,692	280,567	253,972	253,972	253,972	0	0.0%
8611 IS-ADS - Direct Request	0	0	25,092	25,092	25,092	0	0.0%
8612 IS-PC Direct Request	52,457	33,250	18,422	18,422	18,422	0	0.0%
8613 IS-Radio-Basic Services	221,264	189,829	196,358	196,358	196,358	0	0.0%
8615 IS-Auto Body Repair	16,053	14,704	12,527	12,527	12,527	0	0.0%
8616 IS-Fleet Maint-Equip Maint	663,384	629,034	566,785	566,785	566,785	0	0.0%
8617 IS-Fleet Maint-Equip Repla	730,690	777,506	746,284	746,284	746,284	0	0.0%
8618 IS-Fleet Maint-Fuel	476,137	367,135	410,000	410,000	410,000	0	0.0%
8620 IS-Building Preventive Main	139,095	139,497	138,996	138,996	138,996	0	0.0%
8621 IS-Radio - Direct Request	3,613	0	17,000	17,000	17,000	0	0.0%
8622 IS-Telephones - Usage	83,872	89,656	94,412	94,412	94,412	0	0.0%
8623 IS-PC Training	0	0	5,122	5,122	5,122	0	0.0%
8624 IS-Enterprise Network	511,492	560,089	497,460	497,460	497,460	0	0.0%
8632 IS-AD&S-GIS	4,710	3,682	4,309	4,309	4,309	0	0.0%
8641 IS-MS Licensing	42,058	3,538	41,931	41,931	41,931	0	0.0%
T9000 Total Internal Service C	4,287,543	4,207,332	4,183,826	4,183,826	4,183,826	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	
T8000 Total Expense	11,905,161	12,641,855	12,013,182	13,119,283	12,277,595	-841,688	(6.4%)
T6800 Non Building Licenses an	60	85	110	110	110	0	0.0%
T7500 Charges For Services	201,601	228,224	213,473	213,473	184,163	-29,310	(13.7%)
T7800 Fines and Forfeitures	235,313	274,324	257,535	257,535	140,000	-117,535	(45.6%)
T8100 Rental Income	752,378	640,134	780,318	780,318	485,000	-295,318	(37.8%)
T8300 Miscellaneous Revenue	3,651	18,315	1,235	1,235	2,000	765	61.9%
T6000 Total Revenues	1,193,002	1,161,082	1,252,671	1,252,671	811,273	-441,398	(35.2%)
NETFUNDS Net Surplus/Deficit	-10,712,159	-11,480,773	-10,760,511	-11,866,612	-11,466,322	400,290	(3.4%)

**DEPARTMENT
SUMMARY**
Public Health

Mission Statement

The Pasadena Public Health Department (PPHD) is a world-class model of public health practice that champions opportunities for every member of the community to live a healthy life. The PPHD undertakes activities which promote the health of individuals and the community and which protect the public from illness, injury and environmental hazards. The Department delivers core public health and clinical services that emphasize community health assessment, health assurance, and policy development.

Health is broadly defined to mean both the absence of disease, and the presence of well-being -- physical, social, economic, mental and spiritual.

Program Description

Public health is an organized community-wide effort of partnerships and collaborations which assure opportunities to enhance optimal health for present and future generations. Making Pasadena a healthier city is a complex challenge that can only be achieved through planning, coordination and implementation of broad action items that engage and involve many levels of the community, beginning with individual residents and families and including an array of public and private agencies and other stakeholders. In striving to respond to community health needs, the Pasadena Public Health Department is guided by a clear vision, successful models and best practices, and is supported by public policy and community values.

The Department is responsible for ensuring a healthy community through legally mandated services, essential public health functions standards, enforcement of the State Health and Safety Code, and administration of other policies, statutes, regulations and programs. As guardians of the public's health, the PPHD performs many critical activities that promote healthy behaviors and positive outcomes for individuals, families and the community. PPHD's main goals are to protect residents from illness, disability, injury and environmental hazards. As one of only three city-based health jurisdictions in the State, PPHD is well-positioned to quickly respond to and address health issues in Pasadena because programs and services are locally designed to target specific community needs.

To meet the needs of Pasadena's diverse community, to accomplish its goal of providing legally mandated and core public health services, and to ensure performance and health standards are met, PPHD conducts health assessments, collaborates for healthcare assurance and develops policy. Tailored to the unique characteristics and assets of Pasadena, the scope of programmatic and clinical services spans the ten essential public health services, which are national standards that define public health practice:

1. Monitor health status to identify community problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public health and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

Working with a host of local, regional, state, and federal partners and stakeholders, the Department champions interventions and strategies that resolve public health problems and create long term, sustainable improvements in the

Public Health Department

community's health.

Departmental Relationship to City Council Goals:

The Pasadena Public Health Department is comprised of five divisions engaged in public health activities that support the accomplishment of major citywide goals. Since public health encourages comprehensive approaches to community issues, the Department provides leadership, engages in partnerships, and develops and supports policies that facilitate attainment of City Council priorities. The Department also strives to achieve outcomes in support of local, state and national public health goals. Examples of achievements related to three City Council priorities include:

- **Protect and Enhance Neighborhood Vitality and Livability**

1. The Department collaborates with the Community Health Alliance of Pasadena (CHAP), a federally funded qualified health center (FQHC), to strengthen the health care safety net for uninsured and underinsured individuals. Through PPHD's Pasadena Healthcare Link, Care Managers referred 100 clients to CHAP as a potential "medical home." Medical visits for PPHD's prenatal clients for essential, but non-pregnancy-related health care needs, were sustained through reserved appointments at CHAP.
2. To aid compliance with Pasadena Municipal Code 8.78.071-072, which protects against exposure to second-hand smoke, Tobacco Control Program staff distributed over 18,000 "no-smoking" signs to over 6,000 businesses and restaurants, conducted informational outreach and provided on-site technical assistance. The no-smoking policies in certain outdoor places include:
 - Outdoor areas of shopping malls;
 - Unenclosed areas of bars and restaurants (e.g., outdoor dining);
 - Service waiting lines (e.g., ATMs, movie ticket lines, bus stops, etc.) or within 20 feet of such lines;
 - Outdoor public gathering events/special events, such as parades and fairs; and
 - Within 20 feet from any doorway, window, opening, or vent into an enclosed area in which smoking is prohibited, except while actively moving to another destination.
3. As part of its health promotion, advocacy and planning efforts, each year PPHD participates in nearly 75 community collaboratives and meetings, conducts outreach at over 45 community events and delivers over 200 presentations on various health programs and services. The total number of residents and stakeholders contacted in the course of these activities exceeds 45,000. Topics ranged from alcohol, tobacco and other drug use (ATOD) prevention outreach to H1N1 Flu information.
4. The Environmental Health Division conducted a study in partnership with the Pasadena Police Department to measure the noise level emitted by two types of helicopters at various height levels, determining that the noise is within acceptable limits of the City's noise ordinance.
5. The Department collaborates with a number of community partners through the Pasadena Healthcare Consortium, a coalition of local healthcare service providers including members such as Huntington Memorial Hospital, Pasadena Unified School District and the Community Health Alliance of Pasadena (CHAP). PPHD continued to support Pasadena Healthcare Link (PHL), a free 24/7 nurse advice, case management and referral line. In calendar year 2009, PHL received over 1,900 calls and case managers made several hundred referrals, including over 100 clients that were sent to CHAP to establish a "medical home". PPHD and CHAP jointly coordinated the care of over 200 patients for health issues ranging from HIV/AIDS to pediatric immunizations and non-pregnancy-related health care for pregnant women.

- **Ensure Public Safety**

1. The Bioterrorism and Emergency Preparedness Program worked with Los Angeles County, Fire, Police,

Public Health Department

Public Works and other City Departments, the Pasadena Unified School District, Huntington Memorial Hospital, community organizations, businesses, faith based organizations and residents to rapidly respond to the emergence of H1N1 Flu. PPHD administered 8,710 doses of H1N1 vaccine from October 2009 through March 2010. Six mass vaccination PODs (point of dispensing) were conducted: two each at Washington Elementary and Madison Elementary schools in the late afternoons, for a total of 965 doses; one at Victory Park, which ran for eight hours and gave 3,280 doses; and one at the Rose Bowl parking lot Area K, which ran for eight hours and gave 3,500 doses. Both nasal mist and injections were available, in various formulations. Exit surveys from the two large community-wide PODs revealed that people were pleased with the wait times and the level of customer service at these free events.

2. The Department continued medical oversight of services to the public, responding quickly to Child Health Disability Prevention (CHDP) medical provider complaints, communicable disease reports (especially H1N1 reports), and food borne illness complaints, ensuring timely notifications of public health threats, enforcing compliance with selected communicable disease reporting requirements and monitoring to protect appropriate health care delivery.

- **Protect and Enhance Pasadena's Economic, Ethnic and Cultural Diversity**

1. Over the past year, the Department has provided internship opportunities to over 40 youth, including high school, college and graduate level students, meeting formal requirements such as community health nursing practicum's, Master of Public Health (MPH) internships, PUSD community service and magnet school internships.
2. The Department received scholarships for the California/Hawaii Public Health Leadership Institute, which enhances leadership capacities and skills around the issue of health inequity. Participation in this year-long Institute resulted in a strategic plan to increase all public health employees' awareness and understanding of health inequities – caused by socioeconomic, ethnic and cultural differences – that prevent or limit the success of public health programs and services.

- **Maintain Fiscal Responsibility and Stability**

1. PPHD assessed Department operations to increase efficiency and heighten community service. Cross-training to enhance workflow and productivity across all Divisions, Programs and Clinics has been implemented and institutionalized, supporting more streamlined operations, improved customer service and consolidation of services to control costs.
2. PPHD continues to analyze cost management strategies, and conducts and implements best practices to leverage and maximize resources department-wide. The cost savings measures initiated in FY 2009 have been institutionalized, are routinely assessed for effectiveness, and have resulted in better aligning expenditures with declining revenues.

Major Accomplishments

In addition to the activities detailed above, examples of other major accomplishments are discussed in the program summary sections of the Department Division descriptions that follow.

Public Health Department

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	108.800	103.100	96.825	96.825	96.825
Appropriations	12,132,547	11,611,695	12,117,882	12,417,879	11,699,259
Sources by Fund					
Public Health Fund	12,123,825	11,471,276	12,117,882	12,117,879	11,699,259
Fire Grants Fund	-	140,419	-	300,000	-
Project Management Fund	8,722	-	-	-	-
Total Sources	12,132,547	11,611,695	12,117,882	12,417,879	11,699,259

Performance Measures

Administration Division

Council Goal: Ensure public safety.

Objective A: Protect the Pasadena community by preparing for, mitigating, responding to and recovering from public health emergencies caused by bioterrorism, infectious disease, pandemics and other public health threats.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Percentage of staff that complete mandatory training and participate in exercises and response events is at least 95% (personnel N = 96; events/training N = 8).	n/a	n/a	n/a	95%
2	Number of timely, credible and accurate risk communications for both urgent and emerging public health issues, including sanitation updates on the public health information line, City website and other public outreach.	n/a	n/a	n/a	6

Note: A-1 and A-2 are new measures for FY2011.

Public Health Department

Environmental Health Division

Council Goal: Ensure public safety.

Objective A: Ensure that all Pasadena restaurants and food outlets serve and sell safe food.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	The percentage of all restaurant inspections receiving a minimum score of 90 points is 87% or higher as compared to 84% for restaurants that are inspected by the Los Angeles Department of Health Services.	88%	87%	87%	87%
2	The percentage of food establishments inspected that have no critical risk violations which may lead to a food borne illness is 93% or higher.	94%	93%	93%	93%
3	Number of food service workers completing food safety training course through the Food Safety Recognition Program.	80	80	20	80

Objective B: Reduce the public's health risks from environmental hazards.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011*
1	The percentage of investigations for complaints of food borne illness, sanitation, housing, smoking, mold and sewage (N = 211 in 2009) initiated within stated acceptable timeframe is 95%.	n/a	n/a	n/a	95%
2	The percentage of identified/reported conditions that are indicative of risks for vectors, such as green pools, standing water, rodent sightings (N = 141 in 2009) treated within stated acceptable timeframe is 95%.	n/a	n/a	n/a	95%

Notes: B-1 is a new measure for FY2011. Food borne illness: within 4 hours for critical outbreak; by next day for all others. Sewage: within 4 hours for active runoff; within 24 hours for housing related incidents. Housing or mold: within 24 hours for emergencies; by appointment for all others. Food vendor: within 24 hours. Smoking: within 24 hours.

B-2 is a new measure for FY2011. Africanized Honey Bees: active swarm within 24 hours; beehive within 24 hours. All other Vector Control complaints: within the next business day.

Public Health Department

Disease Prevention and Control Division

Council Goal: Ensure public safety.

Objective A: Decrease the incidence of communicable diseases through prevention, surveillance and other activities.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	The number of HIV tests and HIV/AIDS patient encounters.	n/a	n/a	n/a	2,400
2	90% of persons exposed to active tuberculosis cases will be identified, followed and screened to prevent additional cases of tuberculosis.	100%	100%	100%	100%
3	The number of vaccines administered (child, adult, travel, flu).	8,063	5,675	6,796	5,800

Notes: A-1 is a new measure for FY2011.

A-3. FY2010 Projections: 475 child vaccines; 2,700 adult vaccines; and 2,500 flu vaccines.

Maternal and Child Health Division

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Support and promote healthy birth outcomes by providing education and prenatal care.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	The Infant Mortality Rate (IMR) for Pasadena Public Health Department (PPHD) prenatal clients is less than 4.0 per 1,000 live births as compared to the Healthy People 2010 goal of 4.5 per 1,000 live births.	less than 4.6 per 1,000	less than 4.6 per 1,000	less than 4.6 per 1,000	less than 4.0 per 1,000
2	The Infant Mortality Rate (IMR) for African-Americans in PPHD's Black Infant Health (BIH) program is less than 11 per 1,000 live births as compared to Pasadena's 5-year average African-American IMR of 13.6 per 1,000 live births.	less than 11 per 1,000	less than 11 per 1,000	less than 11 per 1,000	less than 11 per 1,000
3	The overall Low Birth Weight (LBW) rate for PPHD prenatal clients is no greater than the Healthy People 2010 goal of 5%, as compared to Pasadena's LBW of 5.1% in 2009.	5%	5%	5%	5%

Public Health Department

Health Promotion and Policy Development Division

Council Goal: Support and promote the quality of life and the local economy.

Objective A: Promote, protect and improve the public's health, wellness and quality of life by providing timely, accessible and credible public health information.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Number of outreach opportunities and events hosted and/or staffed by Pasadena Public Health Department personnel.	n/a	40	23	50
2	Number of health information and other public health educational resources provided to the community.	n/a	n/a	n/a	100,000

Notes: A-1 is a new measure for FY2010.

A-2 is a new measure for FY2011.

Fiscal Year 2011 Budget Highlights

During fiscal year 2011, the Department will continue to work to enhance its infrastructure and capacity to provide public health programs and services through an interdisciplinary team approach, with the goal of increasing funding streams to strengthen core functions. The Department will leverage resources and serve as a conduit to partners to implement and fund effective service delivery strategies and alternatives for the medically underserved; will expand partnerships and seek new funding sources to sustain long-term health improvement efforts and underwrite core operating costs; and will leverage support, relationships and assets to more effectively accomplish the public health mission.

Changes From Prior Year

- Cost Changes:** Department total costs decreased \$718,621 as part of a citywide reduction strategy. The net decrease consists of a variety of Personnel adjustments, Services and Supplies reductions, and an Operating Transfer Out. The department scaled down \$469,428 in Personnel costs primarily by eliminating selected vacant positions as a means of funding new positions, which will be more cost-effective and relevant to the operational needs of the organization. This reduced amount includes the department's commitment to cut personnel costs by \$340,918 (to be realized after reducing 3.85 FTEs), which was part of its cost reduction target. Services and Supplies decreased \$300,000 as a result of one-time re-appropriations from fiscal year 2009 being included in the FY 2010 Revised Budget, whereas the re-appropriations from fiscal year 2010 have not yet been determined, and thus, are not reflected in the FY 2011 Recommended Budget. Due to an accounting mis-entry this amount will be corrected to \$150,000 before adoption of the fiscal year 2011 budget. Additional cost savings were achieved by adjusting budgeted salaries to reflect actual payroll rates and by transferring personnel to DoIT. In order to provide funding for the personnel transfer to DoIT, \$50,807 was budgeted as an Operating Transfer Out.
- FTE Changes:** Department total FTEs did not change. 4.95 vacant FTEs were eliminated and 1.00 FTE was transferred to DoIT. 5.95 FTEs were newly added.

Additions

Community Services Rep III	0.80 FTE
Environmental Health Specialist	1.00 FTE
Graduate Management Intern	1.25 FTE
Nurse Practitioner	0.90 FTE
Senior Nutrition Aide	1.00 FTE
Staff Assistant III	1.00 FTE
Total Additions	5.95 FTE

Public Health Department

Eliminations

Community Services Rep I	0.20 FTE
Environmental Health Technician	1.00 FTE
Program Coordinator I	1.00 FTE
Program Coordinator II	1.00 FTE
Public Health Nurse	1.00 FTE
Senior Public Health Nurse	0.75 FTE

Transfers

Dept Info Systems Analyst II	1.00 FTE
Total Eliminations/Transfers	<u>(5.95) FTE</u>
Net FTE Change	0.00 FTE

Future Outlook

The budget forecast for public health in the nation, state and among local jurisdictions is largely dependent on economic trends that influence both revenue streams through Health Service Realignment and available grant dollars. No single budget cut in public health can be considered in isolation of itself. Drastic cuts in the FY 2011 public health budget will have a long-term impact across several programmatic and clinical areas, especially in the area of planning and infrastructure capacity building. These difficult economic times correlate directly with increases of individuals and families seeking public health services at PPHD. The Department will focus on improving capacity to address the fundamental and essential public health services that ensure a safe and healthy community and create conditions in which individuals can be healthy.

Relying on the strengths and interdependencies among all components of the local public health system, PPHD is better prepared for bioterrorism and other public health emergency response than five years ago; however, additional enhanced public health preparedness is needed due to decades of under funding. Following the guidance of the California Department of Public Health (CDPH), Centers for Disease Control and Prevention and the Office of Homeland Security, PPHD will continue to build capacity and capability in core competencies, with concentrated attention on infectious diseases, pandemic influenza planning; staff and provider education and training; public health and medical provider coordination; public health surveillance, detection and epidemiologic investigation and reporting; and risk communication and health information dissemination.

PPHD will continue to pursue other infrastructure goals, such as: (a) increasing community awareness of public health and the Public Health Department; (b) assessing and upgrading public health information systems that facilitate planning, policy development, quality assurance and public health service coordination across the public and private sectors; (c) enhancing academic partnerships that support participatory research projects; (d) addressing workforce development and training; (e) strengthening oversight and enforcement of Health Safety Codes and Regulations; (f) increasing utilization of programs that are driven by community involvement and serve broader public health purposes; and, (g) assessing customer service and methods for maintaining and strengthening service to the community.

To assure health care access and usage of eligibility-based health insurance programs, PPHD will continue to lead collaboratives and partnerships that focus on bringing the uninsured and underinsured into appropriate clinics and services. One example is the Pasadena Healthcare Consortium which helped implement a practice management system that links PPHD clinics to CHAP and Huntington Memorial Hospital. Expansion of health information technology that is approved under the American Recovery and Reinvestment Act will help the participating providers offer a seamless system of services to patients who seek a variety of health and social services.

Staff from throughout the Department will continue to serve on committees and participate in efforts that have grown out of the Map Campaign Community Health Action Plan. Due to the lack of funding for MAP, progress toward achieving the community health improvement goals prioritized in the MAP Action Plan will be reassessed and alternative approaches explored for the PPHD to ensure it sustains the level of community partnership that MAP established.

Public Health Department

Department services will continue to be primarily supported by grants from a wide range of sources, fees for services, and health services, realignment funds. Most of the funding comes from sources outside of the City, and funding decisions made at federal and State levels often impact the availability of funding for local health programs. Grant funds are often categorical in nature and are provided to address specific community health problems. Over time, the Department's expenses have increased while revenues have remained relatively flat. Increasing fund development and exploring creative financing for public health efforts will be critical to ensure on-going performance of core public health and safety services.

In light of economic and funding challenges, the Department will concentrate on maintaining essential services while developing and leveraging diverse and sufficient resources to achieve public health goals of the community.

**PROGRAM
SUMMARY**
Administration Division

Mission Statement

The Administration Division supports the Department mission and operations by providing executive leadership and medical direction to the Department and maintaining an infrastructure that supports and motivates successful planning, evaluation, service delivery and community partnerships. This Division provides central administrative support, coordination and direction for the entire Department.

Program Description

The Division supports and guides the operations of all divisions and programs, facilitating activities that contribute to achieving citywide goals and fulfilling the Department mission. The Division directs the development, planning, financing, administration, staffing and execution of programs, activities, and services that value and support public health and improve community linkages and partnerships. The Administration Division helps establish and communicate the Department vision, and advocates for resources, policy and legislation that facilitate organizational development, high quality, effective service delivery and improved community health status. In addition to general administrative functions and staff, the Division includes three operating programs with a combined budget of \$725,940 – approximately 35% of the Administration Division budget. The Bioterrorism and Emergency Preparedness program develops, coordinates and implements activities to accomplish community-wide public health preparedness, surveillance, response and recovery objectives. Vital Records is an operating unit of the Administration Division responsible for maintaining permanent vital statistics records, and issuing burial permits and certified copies of birth and death records. The Pasadena Healthcare Link and Consortium develops, coordinates and implements integrated and coordinated efforts to improve health care access and services for the uninsured and underinsured. The Division also houses centralized cashing for the Department.

Major Accomplishments

- Program staff facilitated/supported the Pasadena Healthcare Consortium (PHC) and the Pasadena Healthcare Link (PHIL), a call center that provides callers with medical triage nurse advice, social services referrals and medical appointments. Care Managers were staffed at community clinics or non profit organizations that helped families in need. Twelve Care managers and one Coordinator worked closely throughout the year to enhance referral and information sharing processes. In addition, Care Managers followed up with individuals to support their efforts to access health care and social services. PHC developed and implemented a strategic plan, including a development plan with the goal of strengthening and sustaining the Consortium to ensure on-going integration of the local health care infrastructure.
- The eighth year of the Centers for Disease Control and Prevention (CDC) bioterrorism and emergency response preparedness grant activities were undertaken by the program team including the Health Officer, Epidemiologist, Program Coordinator and Graduate Management Interns, and with the support of senior management staff. Prior year full-scale Point of Dispensing (POD) exercises paid off when the Department worked with multiple partners to conduct six mass vaccination clinics for Novel H1N1 influenza at various sites in the community, administering 8,1750 vaccinations. Pasadena's PODs were cited as best practice models for mass vaccination clinics, with excellent clinical flow and through-put.
- Guided the department to better align expenses and revenues via staffing reductions and reallocations and programmatic changes, implementing a further enhanced proactive fiscal monitoring program.
- The Division's Vital Records Office provided nearly 85,000 units of services generating birth and death certificates, and disposition permits for the public, mortuaries and government agencies.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	18.700	18.050	15.750	15.750	16.000
Appropriations	2,540,760	2,711,565	2,389,317	2,689,316	2,328,808

Changes From Prior Year

- *Cost Changes:* The net decrease of \$360,508 is due to transferring 1.00 FTE to DoIT, adding 1.25 FTEs and adjusting budgeted salaries to reflect actual payroll rates. Also included in the net decrease is the department's commitment to further reduce personnel costs by \$89,855, which was part of its cost reduction target. Lastly, the reduction accounts for \$300,000 of one-time re-appropriations from fiscal year 2009 reflected in the FY 2010 Revised Budget, whereas re-appropriations from fiscal year 2010 have not been determined for the FY2011 Recommended Budget. Due to an accounting mis-entry this amount will be corrected to \$150,000 before FY 2011 Adopted.
- *FTE Changes:* The net increase of 0.25 FTE includes the addition of 1.25 FTEs (1.00 FTE Staff Assistant III and 0.25 FTE Graduate Management Intern) and the transfer of 1.00 FTE Dept Info Systems Analyst II to DoIT.

Future Outlook

In addition to priorities discussed in the Departmental Summary, the Administration Division will coordinate and direct planning, decision making, and execution of strategies to sustain critical public health and safety net services. Administration will play a lead role in coordinating department wide efforts around fund development, identifying and pursuing funding opportunities across a broad spectrum of public health focus areas and implement additional department-wide operational efficiencies to assure optimal budget performance. Exploration into developing and establishing a health indicators/health status data clearinghouse to provide up-to-date, comprehensive and useful data, including neighborhood level data will continue. Ongoing leadership, coordination and oversight for bioterrorism and emergency response preparedness mitigation, planning, response and recovery will be provided.

The Division will continue the internal strategic planning process initiated in 2008-2009, involving community stakeholders and employees to identify significant public health issues and trends and re-establish local public health mission, values and guiding principles. Strategic objectives will be developed as part of this effort to help guide the Department in addressing public health issues that must be confronted over the next three-to-five years. The strategic planning process will include the assessment and reorganization of programs and clinics and development of program performance measures, including outcome results, efficiency, demand, and output measures. The program structure and performance measures will serve as a foundation for aligning Department program and service objectives, budget allocations and performance data at the program level and will impact each employee through complementary performance goals that are tailored to operational areas and key performance indicators.

The Division will motivate the Department's on-going commitment to improving the community's health and safety by addressing local public health issues and maintaining a core of public health services.

**PROGRAM
SUMMARY**
Environmental Health Division

Mission Statement

The Environmental Health Division supports the Department mission by influencing, promoting and maintaining a healthy environment, ensuring that all homes are safe and healthy, our air and water are clean, retail food facilities are safe and clean and vector-borne diseases are eliminated.

Program Description

This Division is responsible for enforcing California Health and Safety Codes and Municipal Codes related to all food facilities, street vending of food, public swimming pools, noise control and vector control.

Environmental Health protects the public from the risk of food-borne illness by inspecting restaurants regularly to ensure the cleanliness of food facilities. The frequency of inspections is prioritized by risk with an emphasis on inspecting facilities that handle higher quantities of potentially hazardous foods and where serious food handling violations may have been found to exist in the past. The goal of the Environmental Health Division is to inspect every restaurant and other food preparation facilities at least twice annually.

The vector control program conducts abatement activities so that the public can live in an environment with a reduced prevalence of mosquitoes, rodents, and other disease-causing vectors which may carry West Nile Virus, Plague and St. Louis encephalitis. In addition, Division staff removes Africanized Honeybees from public property, including city-owned facilities, city trees and public parks.

Oversight for animal control services are housed within the Environmental Health Division and the City's contract with the Pasadena Humane Society represents nearly 50% of the Division budget.

Major Accomplishments

- Division staff successfully performed all Logistics function planning and operations for the six H1N1 Flu PODs (mass vaccination clinics) in accordance with the Public Health Emergency Response Plan, resulting in 8,170 vaccine doses being administered.
- The Division teamed with the Police Department and MASH to conduct two joint enforcement inspection sweeps, contacting illegal vendors and confiscating their carts and food products.
- Staff conducted the first enforcement effort to address noncompliance with the City's smoking ordinance, inspecting the 12 most problematic locations with the help of the Pasadena Police Department.
- The Division conducted over 2,000 inspections of food service establishments to ensure safe food handling and preparation is maintained throughout the City. As the result of the food inspection program, only one food-borne illness incident involving two or more individuals was reported during the fiscal year.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	8.880	8.890	7.000	7.000	7.000
Appropriations	2,039,992	1,871,479	1,884,817	1,884,818	1,892,482

Changes From Prior Year

- *Cost Changes:* The net increase of \$7,664 is due to adding an Environmental Health Specialist, while eliminating an Environmental Health Technician, and adjusting budgeted salaries to reflect actual payroll rates.

Public Health Department

- *FTE Changes:* Net zero FTE change - addition of 1.00 FTE Environmental Health Specialist and elimination of 1.00 vacant FTE Environmental Health Technician.

Future Outlook

In addition to priorities discussed in the Departmental summary, the Environmental Health Division will continue to focus on efforts to improve the health of the community through education and health code enforcement. The Division will continue to strengthen connections with residents to address neighborhood issues, such as animal control and vector control, and improve environmental conditions by limiting the community's exposure to potentially harmful infestations.

In addition to ongoing inspections of food establishments, the Division will continue to provide education and training to facility management and staff regarding health code regulations and guidelines in order to maintain high quality public health standards in Pasadena restaurants.

**PROGRAM
SUMMARY**

Disease Prevention and Control Division

Mission Statement

The Disease Prevention and Control Division supports the Department mission by seeking to improve the health and wellness of Pasadena residents by conducting epidemiological investigations and outbreak control for known and suspected cases of communicable diseases. The Division also provides access to immunizations for vaccine preventable diseases, provides access to medical treatment for communicable diseases, including operation of the HIV/AIDS medical outpatient clinic, and educates the public on safe health practices in order to decrease the incidence of communicable disease in the community.

The activities of this Division include: public health field nursing to conduct epidemiological investigation of communicable diseases and counsel/educate infected individuals; tuberculosis control program; sexually transmitted disease surveillance, HIV/AIDS surveillance, testing, education and prevention activities and HIV/AIDS medical outpatient services; adult, childhood and travel immunizations; Targeted Case Management; a Kaiser Permanente based model of preventing cardiovascular complications for diabetic patients, through partnerships with local medical providers; and Public Health Laboratory clinical testing and analysis.

Major Accomplishments

- The Andrew Escajeda Clinic, which provides comprehensive HIV/AIDS medical outpatient services, delivered bio-psycho-social support services to 260 HIV/AIDS infected and affected clients through the Minority AIDS Initiative (MAI) funding from the Los Angeles County's Office of AIDS Programs and Policy. These interventions are structured to improve client retention, increase adherence to care and treatment and increase access to healthcare.
- The HIV Counseling and Testing program funded by the State was defunded in September 2009; however, the Los Angeles County Office of AIDS Programs and Policy, provided new funding to sustain HIV testing. Approximately 1,400 HIV Rapid Oral Tests were performed; of which 40 were confirmed HIV positive (2.95% positive rate). The program continues to partner with The Boulevard (a bar frequented by homosexuals on Foothill Boulevard), and other local agencies, successfully engaging individuals to get HIV tested, to receive important preventive education, and to be referred to the Andrew Escajeda Clinic for treatment.
- The Division provided leadership for clinical and nursing operations for the community PODs (mass vaccination clinics) in response to the Novel H1N1 Influenza pandemic. In addition, the Division helped to coordinate and ensure distribution of roughly 41,450 vaccines to approximately 50 local providers.
- Three seasonal flu clinics at the senior centers were held at community sites. In spite of easy access to and availability of the flu vaccines throughout the City, a total of 4,249 seasonal flu shots were provided to individuals at these community flu clinics.
- The Kaiser-funded chronic disease management program activities (ALL Program) were initiated in August 2009 with medical provider education at CHAP and URDC Bill Moore Clinic. Patients at these sites are receiving case management services and data analysis is being conducted to determine the efficacy of this model program. Plans are underway for expanding these activities to two or more local providers, and community outreach will begin in the summer of 2010.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	35.170	27.900	26.425	26.425	27.075
Appropriations	3,410,158	3,056,013	3,315,095	3,315,094	3,336,635

Changes From Prior Year

- *Cost Changes:* The net increase of \$21,541 is due to adding 0.90 FTE, re-assigning 0.25 FTE to another departmental division and adjusting budgeted salaries to reflect actual payroll rates. Also included in the net decrease is the department's commitment to further reduce personnel costs by \$93,261, which was part of its cost reduction target.
- *FTE Changes:* The net increase of 0.65 FTE includes the addition of 0.90 FTE Nurse Practitioner and the re-assignment of 0.25 FTE to the Maternal and Child Health Division in fiscal year 2010.

Future Outlook

In addition to priorities discussed in the Departmental Summary, the Communicable Disease Prevention and Control Division will continue to vigilantly monitor the health status of the community, stay abreast of new developments or current trends in bioterrorism and emergency preparedness, and focus on needs identified in the 2009 Quality of Life Index and the Healthy People 2020 goals. The emergence of Pandemic Influenza and Extremely Drug Resistant Tuberculosis and the continued threat of bioterrorism are shaping and shifting the practice of public health by demanding increased capacity to perform expert communicable disease surveillance and monitoring, meeting adequate surge capacity needs, and expanding community collaborations.

Through on-going community partnerships, the Division will work collaboratively to: assure and/or provide the necessary immunizations throughout the life span from birth to senior years and ensure that vaccine-preventable diseases are abated; and, improve HIV/AIDS patient outcomes to ensure maximum access to comprehensive care.

**PROGRAM
SUMMARY**

Maternal and Child Health Division

Mission Statement

The Maternal and Child Health Division (MCH) supports the Department's mission by providing outreach and access to health care services and related clinical and referral services for low-income pregnant women, their infants, children and families in order to decrease maternal and child morbidity and mortality, and improve health outcomes in the City.

Program Description

This Division provides clinical services, conducts outreach, provides education and operates the Women, Infants and Children (WIC) nutrition program to improve maternal and child health in the community. The Division also provides consultation and certification to other community providers of comprehensive prenatal services and child health disability prevention services, and leads community health planning to prioritize and address maternal and child health issues, including uninsured or underinsured children in our community.

Major Accomplishments

- The State funded Health Care Program for Children in Foster Care (HCPCFC) was staffed by a full time Public Health Nurse to provide consultation to 450 Pasadena foster care cases, eliminating reliance on Los Angeles County for this service.
- The Health Insurance Outreach program successfully engaged in conducting community outreach to 1,600 individuals. Health Insurance enrollment was provided to 968 children, and health access advocacy was provided to 309 individuals.
- The Childhood Health and Disability Prevention Program (CHDP) successfully monitored the 20 Pasadena CHDP pediatric doctors' compliance with State mandates to ensure children in Pasadena were referred to appropriate services to meet their health care needs. CHDP responded immediately to any concerns/complaints about the quality of healthcare services received in pediatric doctors' offices in Pasadena.
- The Women, Infants and Children (WIC) Supplemental Nutrition Program received further enhanced funding to implement the new expanded food packet, which includes fresh fruits and vegetables and cultural staples such as tortilla and rice. Due to the economic downturn, the WIC Program serves the community at 100% capacity and provides 5,000 clients with nutrition services each month. The program provides food coupons and supplements to qualifying pregnant and breastfeeding women, and women with children under the age of five. The program also supports breastfeeding women with educational classes, counseling and equipment.
- The Prenatal Clinic, which serves women with high-risk pregnancies and pregnant teens, provided 6,670 visits to low income pregnant women. The Comprehensive Perinatal Service Provider Clinic is the largest safety net provider in the Pasadena Community, and focuses on improving the outcome of every pregnancy by providing medical and support services to eligible women.
- The Black Infant Health (BIH) Program, which focuses on reducing African American infant mortality and its causes, provided over 100 women who are homeless, substance abusers, or victims of domestic violence with intensive case management and education. The program also produced a Preconception Health Campaign, offering health education and life choice discussions with teens at more than 20 schools, group homes and youth service sites.
- The Maternal Child Health Outreach program worked to improve the lives of mothers, children and families through effective and efficient interventions, such as breastfeeding promotion, encouraging comprehensive prenatal care and supporting newborn screening and child immunizations. The program also provides childbirth preparation classes to expectant families.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	34.250	37.960	37.950	37.950	38.050
Appropriations	3,159,798	3,179,833	3,607,886	3,607,886	3,328,055

Changes From Prior Year

- *Cost Changes:* The net decrease of \$279,831 is due to adding 2.80 FTEs, eliminating 2.95 vacant FTEs, re-assigning 0.25 FTE from another departmental division, and adjusting budgeted salaries to reflect actual payroll rates. Also included in the net decrease is the department's commitment to further reduce personnel costs by \$157,802, which was part of its cost reduction target.
- *FTE Changes:* The net increase of 0.10 FTE includes the addition of 2.80 FTEs (1.00 FTE Senior Nutrition Aide, 1.00 FTE Graduate Management Intern and 0.80 FTE Community Services Rep III), the elimination of 2.95 vacant FTEs (1.00 FTE Public Health Nurse, 1.00 FTE Program Coordinator I, 0.75 FTE Senior Public Health Nurse, and 0.20 Community Services Rep I), and the re-assignment of 0.25 FTE from the Disease Prevention and Control Division in fiscal year 2010.

Future Outlook

In addition to priorities discussed in the Departmental summary, the MCH Division will continue to implement the Maternal, Child and Adolescent Health (MCAH) plan to guide overall program and funding decisions by the Division and its collaborating partners. The priority issues identified in this plan are: obesity in children, access to healthcare, low birth weight and mental health. These issues will continue to be collaboratively addressed with members of the MCAH Collaborative, which includes the Pasadena Unified School District (PUSD), Young & Healthy Pasadena, CHAP, Bill Moore Clinic, Huntington Memorial Hospital and the Department's Health Promotion and Policy Development Division. MCH Division programs will continue to strengthen coordination efforts with CHAP to provide continuity of services for low-income pregnant women and their children.

The Division will continue to partner with the Pasadena Healthcare Consortium to address current and future efforts, including assisting clients to navigate and access the health care system effectively in the Pasadena community. Additionally, the Division's MCAH and BIH Programs will collaborate and host a Green Celebrate Healthy Babies and Families Health Conference to educate families on healthy living. The Division and all of its programs will continue to work to improve services for underserved women, infants, children, and adolescents who experience disparities in health status and outcomes.

**PROGRAM
SUMMARY**
Health Promotion
and Policy Development Division

Mission Statement

The Health Promotion and Policy Development (HPPD) Division supports the Department mission by supporting the three core functions of public health — assessment, assurance and policy development. HPPD seeks to improve the health and wellness of the Pasadena community through the assessment of community needs, the promotion and education of individual healthy behaviors, the development of policies to promote sustained community-wide health improvement, the mobilization and empowerment of communities for action, and the monitoring of population health status.

Program Description

This Division addresses the broad scope of behaviors and conditions which impact both individual and community-wide health issues such as: alcohol, tobacco and other drug use; immunization; nutrition and physical activity; and, other vital quality of life and health promotion needs. The Division facilitates community assessments and planning; coordinates Department-wide marketing and public relations; and conducts media relations and public information campaigns.

Major Accomplishments

- To aid compliance with Pasadena Municipal Code 8.78.071-072, which protects against exposure to second-hand smoke, staff distributed over 18,000 no-smoking signs to over 6,000 businesses and restaurants and worked with the Environmental Health Division to conduct informational outreach, provide technical assistance, and enforce the ordinance.
- The Tobacco Control Program staff continues to work closely with the Business License section and Police Department to regularly monitor the Tobacco Retailing Licensing Ordinance. Since March 2005, when enforcement of the ordinance began, the illegal sales rate has dropped from a baseline of 20% to a relatively stable rate of 5.0%. Most significantly, in the last two years, the majority of compliance-check operations have resulted in zero illegal sales. As one of the first cities to adopt such an ordinance, the Tobacco Control Program continues to be asked for technical assistance from other cities and communities exploring tobacco-related actions and ordinances.
- The City of Pasadena Recovery Center, one of the longest running substance abuse prevention and treatment recovery programs serving the Pasadena community (almost 40 years), continues to provide drunk driver/DUI classes, individual counseling, recovery discussion groups and other community prevention outreach and supportive-service information referrals. The Alcohol and Other Drug Abuse Prevention Service Program is an environmentally-based approach to mitigate substance abuse problems in the Pasadena area through prevention outreach, health education and policy. This is the only Pasadena-based area provider, reaching approximately 5,000 people through prevention efforts (callers, walk-ins, community outreach, presentations, policy, group discussions).
- The Nutrition and Physical Activity Program continues to grow, reaching more people – especially those with the least resources – with information on eating better and increasing physical activity. Nutrition education classes, taught in English and Spanish, reached over 2,000 participants in the City. The Program also reached over 15,000 individuals through conferences, health fairs and other outreach events.
- The well-respected and much-anticipated Quality of Life Index report was updated for the use of community members and agencies interested in useful indicators and local data about the quality of life and health our community.
- The Division coordinated edits and reviews all public relations and communication materials for all Department programs, services and special events. Over the course of the past year, the Division reviewed over 40 flyers, brochures, newsletters, online media, and other outreach materials with an additional 20 different new materials distributed as parts of media campaign efforts, including news articles, media alerts and press releases and paid advertising (through print, radio, electronic and other media forms). An estimated 124,279 people have been reached with these various health education and outreach communications.

Summary of Appropriations

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	11.800	10.300	9.700	9.700	8.700
Appropriations	981,839	792,804	920,766	920,765	813,279

Changes From Prior Year

- *Cost Changes:* The net decrease of \$107,486 is due to eliminating 1.00 vacant FTE and adjusting budgeted salaries to reflect actual payroll rates.
- *FTE Changes:* Elimination of 1.00 vacant FTE Program Coordinator II.

Future Outlook

In addition to Departmental priorities, the Health Promotion and Policy Division will continue to pursue funding for projects and activities consistent with its mission and key programmatic areas. By periodically evaluating the Department's strategic marketing and communications efforts, the Division will continue to help increase visibility of the department and its many programs and services. The Division will also participate in the department's bioterrorism and emergency response preparedness and planning efforts, with a particular emphasis on risk communication and public information dissemination. Policy and program development and evaluation in chronic disease prevention and health/wellness promotion will continue, particularly as it relates tobacco control and food security and physical activity.



DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	96.8250	96.8250	96.8250	0.0000	0.0%
8005 Regular Pay - PERS	4,701,792	4,468,288	6,321,811	6,321,812	6,110,774	-211,038	(3.3%)
8011 Overtime Pay	44,089	17,631	23,182	23,182	23,182	0	0.0%
8018 PST-Part Time Employees-	256,676	476,995	0	0	0	0	0.0%
8023 Auto Allowance	17,289	17,684	12,054	12,053	20,100	8,047	66.8%
8024 Personal Devlpmt Allowan	25,069	21,513	18,669	18,669	20,875	2,206	11.8%
8027 Workers' Compensation	77,367	100,887	97,959	97,959	134,402	36,443	37.2%
8030 Jury Duty	34	0	0	0	0	0	0.0%
8031 General Liability	104,122	108,794	104,956	104,957	72,978	-31,979	(30.5%)
8037 Miscellaneous Pay	8	17,931	0	0	0	0	0.0%
8038 Employee Portion-PERS	180,461	178,559	214,942	214,941	207,766	-7,175	(3.3%)
8040 City Portion-PERS	554,961	507,374	686,233	686,232	697,973	11,741	1.7%
8041 City Portion-PARS	10,506	19,274	0	0	0	0	0.0%
8044 Life Insurance	3,628	3,459	5,057	5,057	4,889	-168	(3.3%)
8045 Dental Insurance	46,610	46,424	52,862	52,862	54,101	1,239	2.3%
8046 Medicare Total	67,730	68,805	91,666	91,667	88,606	-3,061	(3.3%)
8047 Long Term Disability	15,206	14,393	11,079	11,077	10,559	-518	(4.7%)
8049 Medical	900,371	865,421	1,031,003	1,031,003	1,096,757	65,754	6.4%
8050 Benefits	848,673	806,526	0	0	0	0	0.0%
8054 Vision Care	304	231	0	0	0	0	0.0%
8055 Health Care Spending	3,000	1,250	0	0	0	0	0.0%
8058 Benefits Admin.	256,296	243,522	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-340,918	-340,918	100.0%
T8700 Total Personnel	8,114,191	7,984,960	8,671,473	8,671,471	8,202,043	-469,428	(5.4%)
8101 Materials And Supplies	571,982	335,865	361,842	361,842	361,842	0	0.0%
8102 Tool Room Operation Expe	756	0	0	0	0	0	0.0%
8104 Nutrition Education Material	3,319	49	500	500	500	0	0.0%
8105 Lease Payments	199,473	199,473	199,473	199,473	199,473	0	0.0%
8107 Equipment Lease Payment	0	0	2,500	2,500	2,500	0	0.0%
8108 Computer Related Supplies	9,302	3,923	1,700	1,700	1,700	0	0.0%
8109 Equip Purchases Under \$1	19,570	14,439	18,150	18,150	18,150	0	0.0%
8110 Outside Printing & Duplicati	19,809	10,770	7,951	7,951	7,951	0	0.0%
8112 Legal and Other Advertisin	176	454	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	32,567	7,343	18,000	18,000	18,000	0	0.0%
8114 Other Contract Services	1,960,583	2,001,029	1,628,586	1,928,586	1,628,586	-300,000	(15.6%)
8115 Consultant Services	2,150	0	1,482	1,482	1,482	0	0.0%
8117 Data Processing Operation	25	0	0	0	0	0	0.0%
8118 Outside Legal Services	16,368	5,537	0	0	0	0	0.0%
8124 Dues And Memberships	7,677	12,294	17,661	17,661	17,661	0	0.0%
8125 Special Civic Events	305	2,210	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	5,537	844	1,600	1,600	1,600	0	0.0%
8127 Conf & Mtgs-City Departme	68,537	42,338	42,234	42,234	42,234	0	0.0%
8128 Mileage	22,855	21,676	27,896	27,896	27,896	0	0.0%
8129 Education	22,748	1,753	11,850	11,850	11,850	0	0.0%
8130 Training Costs	5,048	164	13,223	13,223	13,223	0	0.0%
8131 Health Grants-Special Nee	16,566	5,508	99,175	99,175	99,175	0	0.0%
8134 Data Processing Developm	0	0	13,000	13,000	13,000	0	0.0%
8135 Reference Matls Subscripti	267	178	5,350	5,350	5,350	0	0.0%
8136 Library Books	234	180	0	0	0	0	0.0%
8137 Gasoline and Lubricants	11	128	0	0	0	0	0.0%
8140 Telephone	124	0	22,006	22,006	22,006	0	0.0%
8141 Refuse Collection	7,204	7,491	6,600	6,600	6,600	0	0.0%
8144 Postage	9,358	10,539	17,718	17,718	17,718	0	0.0%
8175 Material Overhead	0	0	2,200	2,200	2,200	0	0.0%
8177 Program Expenditures	1,335	0	0	0	0	0	0.0%
8186 Discounts Lost	530	469	0	0	0	0	0.0%
8187 Discounts Earned	-1,977	-2,394	0	0	0	0	0.0%
8218 Vehicle Rental	94	199	100	100	100	0	0.0%
T8800 Total Services & Supplie	3,002,533	2,682,457	2,520,797	2,820,797	2,520,797	-300,000	(10.6%)
8601 IS-Structural Maintenance	198,806	196,756	193,507	193,507	193,507	0	0.0%
8602 IS-Tenant Improvements	12,424	1,346	500	500	500	0	0.0%
8603 IS-Lockshop	436	783	610	610	610	0	0.0%
8604 IS-Utilities & Insurance-Hse	100,800	104,411	139,601	139,601	139,601	0	0.0%
8605 IS-Houskeeping Services	131,048	134,932	122,573	122,573	122,573	0	0.0%
8606 IS-Floors And Windows	2,190	0	2,600	2,600	2,600	0	0.0%
8607 IS-Printing	19,557	22,636	20,567	20,567	20,567	0	0.0%
8608 IS-Mail - Basic Services	17,309	17,727	17,110	17,110	17,110	0	0.0%
8609 IS-Telephones - Basic	160,968	139,830	151,052	151,052	151,052	0	0.0%
8611 IS-ADS - Direct Request	1,364	1,680	1,500	1,500	1,500	0	0.0%
8612 IS-PC Direct Request	81,023	24,480	10,764	10,764	10,764	0	0.0%
8613 IS-Radio-Basic Services	3,741	7,403	6,545	6,545	6,545	0	0.0%
8616 IS-Fleet Maint-Equip Maint	22,947	15,452	9,881	9,881	9,881	0	0.0%
8617 IS-Fleet Maint-Equip Repla	12,471	12,471	7,031	7,031	7,031	0	0.0%
8618 IS-Fleet Maint-Fuel	9,642	11,673	5,100	5,100	5,100	0	0.0%
8620 IS-Building Preventive Main	59,486	59,514	59,434	59,434	59,434	0	0.0%
8622 IS-Telephones - Usage	22,114	21,650	24,327	24,327	24,327	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8623 IS-PC Training	0	0	1,551	1,551	1,551	0	0.0%
8624 IS-Enterprise Network	140,678	153,753	130,487	130,487	130,487	0	0.0%
8632 IS-AD&S-GIS	7,675	6,214	9,872	9,872	9,872	0	0.0%
8641 IS-MS Licensing	11,569	11,567	10,999	10,999	10,999	0	0.0%
T9000 Total Internal Service C	1,016,248	944,279	925,611	925,611	925,611	0	0.0%
8721 Trans To Computing & Co	0	0	0	0	50,807	50,807	100.0%
T9200 Total Transfers Out	0	0	0	0	50,807	50,807	100.0%
T8000 Total Expense	12,132,972	11,611,695	12,117,882	12,417,879	11,699,259	-718,621	(5.8%)
T6300 Sales Tax	811,596	723,742	696,770	696,770	373,790	-322,980	(46.4%)
T6700 Building Licenses and Per	19,560	22,019	30,000	30,000	30,000	0	0.0%
T6800 Non Building Licenses an	624,635	557,051	738,094	738,094	803,094	65,000	8.8%
T7100 Federal Grants Indirect-St	5,817,052	4,534,424	4,684,501	4,684,501	4,486,501	-198,000	(4.2%)
T7200 State Non Grant Direct	3,180,419	2,341,430	3,061,138	3,061,138	2,689,690	-371,448	(12.1%)
T7300 State Grant Direct	452,530	668,729	491,204	491,204	491,204	0	0.0%
T7400 Intergovernmental-Local	10,896	12,258	27,233	27,233	27,233	0	0.0%
T7500 Charges For Services	724,380	627,388	681,807	681,807	681,807	0	0.0%
T7600 Charges For Services-Qu	44,000	46,906	79,124	79,124	49,758	-29,366	(37.1%)
T7700 Operating Transfers In	1,084,173	1,241,627	1,584,131	1,953,775	1,644,858	-308,917	(15.8%)
T8100 Rental Income	12,493	13,572	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	127,657	246,417	0	0	0	0	0.0%
T8400 Other Financing Sources	50,000	0	421,324	421,324	421,324	0	0.0%
T8600 Non-Operating Income	-5,116	-5,367	0	0	0	0	0.0%
T6000 Total Revenues	12,954,275	11,030,194	12,495,326	12,864,970	11,699,259	-1,165,711	(9.1%)
NETFUNDS Net Surplus/Deficit	821,304	-581,501	377,444	447,091	0	-447,090	(100.0%)

**DEPARTMENT
SUMMARY
Public Works**

Mission Statement

The Department of Public Works is the caretaker of the community's infrastructure and a direct provider of sewer and refuse services to the community. Its goal is to preserve and enhance Pasadena's resources for existing and future generations.

The Department strives to continuously support and improve a world-class quality of life in Pasadena. Using sound management practices, it provides innovative, proactive, and responsive services to its customers—Pasadena's citizens, businesses, visitors, and fellow employees.

Program Description

The Department of Public Works performs the following services: 1) Maintenance of the City's buildings, facilities, vehicles and equipment; 2) Building security, housekeeping and fleet replacement; 3) Management and oversight (including design, inspection and permit issuance) for the City's infrastructure improvement projects, major building remodeling projects, street lights and traffic signal engineering, and design of all park and non-park landscaped areas; 4) Preparation, management and oversight of Pasadena's Capital Improvement Program (CIP) budget; 5) Maintenance and improvements of Pasadena's parks; 6) Maintenance and development of the Arroyo Seco for trail, stream and habitat restoration, and the enhancement of active and passive recreation; 7) Maintenance of the City's urban forest, including tree maintenance and planting; and 8) Refuse and recycling collection, street and roadway maintenance, sewer and storm drain cleaning, maintenance, repair and replacement, street lights and traffic signal maintenance, and street striping and marking.

Departmental Relationship to City Council Goals:

- **Improve, maintain and enhance public facilities and infrastructure**

The Engineering Division improves, maintains and enhances public facilities and infrastructure by providing design oversight and coordination of the City's infrastructure and capital improvement projects. To address this goal, the Engineering Division also designs roads, bridges, sanitary sewers with sufficient capacity and storm drainage systems to prevent flooded streets, designs traffic signals at appropriate intersections, and manages the use of the public right-of-way.

The Construction Division oversees construction for new and major remodeling of City-owned buildings, street, street lighting, traffic signal, storm drain, sewer and other capital projects and provides permit inspection for all utility construction and all private work in the public right-of-way.

The Building Maintenance section provides repairs and preventative maintenance and housekeeping services for City buildings and facilities, and security at City Yards, City Hall and Villa Parke Community Center.

The Integrated Waste Management Section provides accessible streets; quality maintenance and operation of the City's roads, sewers, storm drains, traffic signals and street light infrastructure; graffiti abatement; efficient street sweeping, refuse and recycling collection along with litter and abandoned item removal.

The Parks Maintenance Section plans, protects, maintains and enhances the City's parks, open spaces, natural parklands and urban forest and maintains park infrastructure through capital improvements.

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- **Increase conservation and sustainability**

The Integrated Waste Management section provides effective and timely residential and commercial refuse and recycling collection, waste reduction planning and programming and oversight of the construction and demolition program.

The Building Systems Section provides for the installation of energy efficient lighting and heating, ventilation and air conditioning systems in City buildings.

The Fleet Section operates a compressed natural gas fuel station and when feasible or required, purchases hybrid and alternative-fuel vehicles to reduce pollutants.

- **Support and promote the quality of life and local economy**

The Park Maintenance and Street Tree Maintenance sections of the Operations Division promote the City's quality of life by maintaining City parks (including the Arroyo Seco), the urban forest and non-park landscaped areas to ensure safety and durability; develops master plans to guide the development of improvements at various parks, and seeks funding opportunities to enhance the redevelopment of existing park assets as well as the acquisition or development of new park facilities and open space. The Street Tree section maintains and trims street trees and manages contracts for the upkeep of median islands.

The Construction Division began the construction of the Urgent Care Center as well as the Water and Power Yards Building.

- **Maintain fiscal responsibility and stability**

The Finance and Management Services Division produces the City's Capital Improvement Program and the Department's operating budget, and ensures proper financial management of the resources provided to the Department; it also tracks state and federal legislation related to Public Works which could potentially impact the City of Pasadena.

- **Ensure public safety**

The Engineering Division designs traffic signals at appropriate intersections, street lighting along designated corridors, provides preventative maintenance on streets and bridges, and installs guardrails at various locations to ensure public safety Citywide.

The Fleet Management Section has implemented a proactive preventative maintenance program that ensures police and fire vehicle reliability and safety. This process minimizes vehicle downtime and ensures that both police and fire vehicles are available to safely protect the City.

The Street Tree Maintenance, Integrated Waste Management and Street Maintenance sections provide tree trimming, street maintenance, and sidewalk maintenance that provide for the safe movement of residents and visitors throughout Pasadena and the refuse collection and sewer system operations help to prevent the spread of disease.

- **Improve mobility and accessibility throughout the City**

Public Works

The Engineering Division improves mobility and accessibility throughout the City by installing wheelchair ramps, repairing sidewalks, and providing design oversight of traffic signals and intelligent transportation systems, as well as design oversight of road rehabilitation and improvements.

Major Accomplishments

The Department of Public Works accomplished the following during Fiscal Year 2010:

- Completed Phase I of the Robinson Park Expansion project
- Completed design and commenced construction for the Urgent Care Center
- Completed construction of the Lake Avenue Clock Tower/Bridge Enhancement
- Incorporated 30 acres of additional park land into the Hahamongna Watershed Park as part of the City Council Hahamongna Watershed Park addendum for the Hahamongna Annex
- Completed New York Drive Median Island improvements
- Completed the South Lake Median Landscaping Phase II project
- Completed Rose Bowl Loop Improvements
- Completed construction of the Fillmore Plaza at the Fillmore Gold Line Station
- Completed Kinneloa Avenue/Walnut Street improvements and extension
- Completed Villa Parke Community Center Improvements

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	273.68	274.13	264.58	263.48	251.34
Capital FTEs	98.63	99.18	93.29	92.89	91.02
Total FTEs	372.31	373.31	357.87	356.37	342.36
Appropriations:					
Operating	51,646,090	51,705,374	50,096,644	52,987,922	49,973,441
Capital (Memo Only)*	31,730,230	21,324,333	10,802,709	206,822	11,172,930
Sources by Fund:					
General (101)	21,329,200	20,536,723	19,467,855	19,680,448	18,304,226
Sewer (205)	1,147,728	1,885,232	1,902,238	1,667,384	1,726,623
Gas Tax (210)	641,630	757,010	1,559,522	1,714,484	1,738,543
Refuse (406)	10,639,159	10,311,855	10,841,766	12,302,158	11,865,078
Building Maintenance (502)	8,698,343	9,351,516	8,148,854	8,148,854	8,160,118
Fleet Maintenance (503)	9,190,030	8,862,823	8,176,408	9,474,593	8,177,635
Capital Projects (301-Memo)*	31,730,231	21,324,333	10,802,709	206,822	11,172,763
Total Sources	51,646,090	51,705,374	50,096,643	52,987,922	49,973,441

* Memo amounts not included in totals

Changes from Prior Year

- *Cost Changes:* The reduction of \$3,014,481 in the operating budget from fiscal year 2010 is due to salary savings from budgeted, but defunded FTEs, eliminating FTEs, increasing Services & Supplies by \$237,744 reflecting increases in landfill fees and vehicle lease payments, Equipment decreases of \$2,494,948 and principal, interest and depreciation increases of \$116,568.
- *FTE Changes:* The reduction of 12.14 FTEs resulted from cost-savings efforts. An additional \$611,003 is budgeted salary savings totaling \$873,845 in total Personnel reductions.

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- *Other changes:* The Public Works department is recommending an internal reorganization for fiscal year 2011. The former programs of Parks and Natural Resources, Street Maintenance and Integrated Waste Management and Building Systems and Fleet Management will be combined into a new Operations division. One new position, Deputy Director of Public Works, will be created to assume responsibility for this division.

DEPARTMENT RESULTS STATEMENTS

Council Goal: Improve, Maintain, and Enhance Public Facilities and Infrastructure

Objectives:

A. Construct Department of Public Works capital improvement projects on schedule

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1 Number of projects on schedule in construction stage	69	62	67	51*
Percent of projects in construction stage on schedule per CIP				
2 Workplan**	N/A	N/A	N/A	90%

* The Capital Improvement Program for FY 2011 has not been adopted; FY 2011 targets are preliminary figures.
 ** New measure for FY 2011

B. Design Department of Public Works capital improvement projects on schedule

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1 Number of projects on schedule in design stage	34	30	34	26*
Percent of projects in design stage on schedule per CIP				
2 Workplan**	N/A	N/A	N/A	90%

* The Capital Improvement Program for FY 2011 has not been adopted; FY 2011 targets are preliminary figures.
 ** New measure for FY 2011

C. Provide timely maintenance to City buildings and facilities

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1 Percent of completed maintenance and repair requests for City buildings	95%	86%	95%	95%
2 Percent of annual capital Building Maintenance Workplan Projects completed	100%	90%	100%	100%
3 Percent of customers satisfied with housekeeping services in City-maintained buildings and facilities	90%	84%	90%	90%

D. Provide well maintained City streets for traffic and pedestrian safety

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Measures:		Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1	Miles of streets slurried	14	17.9	14	18.5
2	Miles of streets resurfaced	3	2.8	3	13.5
3	Number of new street lights installed	128	77	75	100

E. Provide effective and timely sewer maintenance

Measure:		Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1	Linear feet of sewer pipe repaired/replaced	5,000	223*	4,000	7,000
* Sewer pipe repair works were delayed as staff were redirected to higher priority project in FY 2009. Work on sewer pipe repair resumed in FY 2010.					

F. Issue permits for City's public right-of-way infrastructure and Water and Power Department's permits and plan checking process

Measures:		Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1	Number of permits issued for public right-of-way	1,150	990	920	720
2	Number of permits issued internally to the Water and Power Department	250	262	250	190

Council Goal: Support and Promote the Quality of Life and Local Economy

Objectives:

A. Provide safe, reliable, and cost-effective vehicles to City customers

Measure:		Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1	Percent of City service fleet vehicles available (Police, Fire, Street Sweepers and Refuse)	90%	83%	90%	75%

B. Maintain City parks and open spaces to ensure safety, functionally, and durability

Measures:		Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1	Percent of restrooms cleaned twice a day*	100%	100%	100%	50%
2	Percent of parks for which trash pickup occurred on a daily basis	100%	100%	100%	100%
3	Percent of turf area mowed weekly	100%	94%	100%	100%
4	Percent of playground inspections completed monthly	100%	100%	100%	100%
5	Number of linear feet of trails restored	600	2,120	600	600
6	Number of tree prunings conducted (all prune types)*	15,500	14,173	15,500	13,000
* Performance measures amended to reflect proposed FY 2011 budget reductions					

C. Provide effective and timely street cleaning and sewer maintenance

Public Works

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1 Number of curb miles swept bi-weekly	24,000	24,335	24,000	24,000
2 Number of sidewalk elevation repairs completed	1,500	4,660	1,500	1,750
4 Linear feet of sewer pipe cleaned/flushed	1,636,800	1,740,004	1,636,800	1,650,000
5 Number of sewer spills (does not include private property spills)	0	3	0	0

Council Goal: Maintain fiscal responsibility and stability

Objective:

A. Provide timely, high-quality financial and management reports, information, and support services

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
Percent of monthly expense reports completed and made available to divisions within five days following release by Finance Department*	N/A	N/A	N/A	100%
2 Number of department newsletters prepared per year*	N/A	N/A	N/A	6
3 Capital Improvement Program budget adopted by City Council by June 30th*	N/A	N/A	N/A	100%

* New measure for FY 2011

Council Goal: Increase Conservation and Sustainability

Objective:

A. Provide efficient trash and recycling collection programs that reduce the City's waste stream

<i>Measures:</i>	Target 2008/09	Actual 2008/09	Target 2009/10	Target 2010/11
1 Number of tons of recycling collected (includes all City-managed programs)	139,076	93,734*	139,076	139,076
2 Number of tons of waste disposed (includes all City-managed programs)	115,900	91,957	115,900	115,900
3 Percent of waste diverted from landfills certified by the California Integrated Waste Management Board (includes City and non-City managed programs)	63%	57%	66%	66%
4 Annual rate of solid waste disposed per capita as reported to the California Department of Resources, Recycling and Recovery (measured in lbs. per person per day)**	N/A	N/A	6	6.9

* Recycling rates were lower due to reduced consumption
 ** New measure for FY 2010

**DIVISION
SUMMARY**

Administration

Mission Statement

The Administration Division provides Department leadership by facilitating the effective and efficient delivery of services and ensuring the successful implementation of the City's mission and vision.

Program Description

The Administration Division provides the following services: 1) Plans, organizes, and directs the activities and programs of four divisions of the Public Works Department; 2) Establishes policies and procedures relating to department activities; 3) Directs the development of services that foster community relationships; and 4) Ensures the enhancement and maintenance of the sanitary and sewer systems as part of the objectives contained in the in the Sewer Master Plan.

Major Accomplishments

During fiscal year 2010, Administration provided the leadership needed to achieve the Department's mission of providing environmentally sound municipal services in both an efficient and cost effective manner. In response to declining City revenues, for FY 2011 the Department completed a major reorganization resulting in a reduction of \$1.6 million of General Fund revenue. As a result, there will be a reduction in some service levels and in other areas services will be provided in a more efficient manner. Additionally, the Division oversaw numerous Department projects, some of which received national recognition including the 20th straight Tree City USA recognition award. For additional accomplishments, please refer to the Major Accomplishments under the Department Summary.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	1.20	1.20	1.20	1.20	1.20
Capital FTEs	0.80	0.80	0.80	0.80	0.80
Total FTEs	2.00	2.00	2.00	2.00	2.00
Appropriations	520,101	524,515	456,934	456,934	687,401

Changes from Prior Year

The change from the fiscal year 2010 revised is due to the projected costs of a Deputy Director of Public Works position. The City's financial systems do not reflect the proposed organizational changes. The salary for the new Deputy Director position is budgeted, temporarily, in this program. The FTE figures have do not reflect this increase as the position has yet to be created within the financial system.

Future Outlook

The Department will continue to strive to improve services provided both to internal and external customers as well as Pasadena residents. In FY 2011, the Division will oversee the internal reorganization of the Department which will modify the structure of the organization. Specifically, three divisions, Parks and Natural Resources, Building Systems and Fleet Management, and Street Maintenance and Integrated Waste Management, will be combined to create the Operations Division. Additionally, all staff from the Facilities Capital Projects Division will be merged into the Administration, Engineering and Construction divisions and all administrative staff will be consolidated in the Finance and Management Service Division.

**DIVISION
SUMMARY**

Finance and Management Services

Mission Statement

The Finance and Management Services (FMS) Division provides timely, high-quality financial and management reports, information and support services. Further, it helps the Department of Public Works meet the primary goal of serving the citizens of Pasadena and the Council goal of maintaining fiscal reasonability and stability.

Program Description

The FMS Division provides the following services: 1) Production of the Department's operating budget and monthly revenue and expenditure reports; 2) Preparation of the City's Capital Improvement Program budget; 3) Projection and monitoring of department revenues; 4) Maintenance and administration of employee personnel files, reports and information; 5) Processing of purchasing-related documents and monitoring of purchase order balance status; 6) Oversight of department's disciplinary process and preparation of department policies; 7) Tracking state and federal legislation that may impact the Department of Public Works; and 8) Preparation of miscellaneous reports, studies and analyses as needed.

Major Accomplishments

During fiscal year 2010, FMS provided the following financial, management and administrative support: 1) Prepared the City's FY 2011-2015 Capital Improvement Program budget; 2) Prepared the Department's FY 2011 operating budget; 3) Provided financial information to the Department's divisions; 4) Prepared and distributed monthly expense reports to Department Divisions; 5) Prepared and distributed the bi-monthly Departmental Newsletter to all Public Works employees; 6) Monitored state and federal legislation and opposed bills aimed at reducing local revenue; 7) Gathered and monitored Department performance measures; 8) Provided technical support for servers, personal computers, and special projects which included the installation of technology and data management system; and 9) Provided comparative study on parks and recreation services for the Parks and Recreation Commission.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	4.54	4.54	4.04	4.04	4.04
Capital FTEs	7.46	7.46	7.46	7.46	4.96
Total FTEs	12.00	12.00	11.50	11.50	9.00
Appropriations	472,313	552,301	511,630	511,629	476,107

Changes from Prior Year

- *Cost Changes:* The decrease from fiscal year 2010 revised budget is due to the transfer of 2.00 FTEs to the Department of Information Technology, eliminating 0.50 FTE and reductions to discretionary costs.

Future Outlook

In FY 2011, FMS will continue to provide the Department support that will promote financial responsibility and stability for the City's residents and customers. As part of the Department's reorganization, all administration functions from the Parks and Natural Resources, Building Systems and Fleet Management, and Street Maintenance and Integrated Waste Management divisions will be transferred to the FMS Division.

**DIVISION
SUMMARY**

Engineering

Mission Statement

The mission of the Engineering Division is to ensure quality design and oversight of the City's infrastructure to secure a high quality of life for Pasadena's residents, businesses and visitors.

Program Description

The Engineering Division performs the following services: 1) Design of roads and bridges; 2) Design traffic signals at appropriate intersections; 3) Design of sanitary sewers with sufficient capacity and storm drainage systems to prevent flooded streets; 4) Management of the use of the public right-of-way through issuance of permits and imposition of conditional requirements on individuals and parties wishing to access the public right-of-way; 5) Park planning and design; and 6) Design oversight and coordination of the City's infrastructure/capital improvement projects to assure high-quality and safe City infrastructure.

Major Accomplishments

The Engineering Division accomplished the following during fiscal year 2010: 1) Designed citywide LED traffic signal and pedestrian head conversions; 2) Completed the design of street lights along Washington Boulevard at West Drive using induction lamp technology; 3) Completed the design of street lights along Daisy Avenue, from Villa Street to Del Vina Street and at the Fillmore Plaza using LED lamp technology; 4) Completed the design of the 2009 sewer capacity upgrades; 5) Completed the design of traffic signals at Fair Oaks Avenue and Fillmore Street; Chester Avenue and Cordova Street; Washington Boulevard and Catalina Avenue; and Mountain Avenue at the City Yards; 6) Completed the design of Brookside golf course storm drain rehabilitation project; 7) Completed the Design of the Rose Bowl Drive remedial slope repair project; 8) Completed the design of the Fillmore Plaza at the Metro Light Rail; 9) Processed more than 350 development plan reviews and more than 1,000 permits for various occupations in the public right-of-way; 11) Completed the design phase of the following projects: Lake Avenue Bridge Enhancement, the Extension of Walnut Street and Kinneloa Avenue, the North Lake Avenue Tree Peninsula Decorative Pavers, the In-fill Lighting at Halstead, and the Walnut Street Improvement; and 12) Completed plans, specifications and estimates for the resurfacing projects funded with \$4.3 million from the American Recovery and Reinvestment Act.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	13.89	14.79	10.08	9.97	9.21
Capital FTEs	47.67	47.77	28.00	27.85	29.45
Total FTEs	61.56	62.56	38.08	37.82	38.66
Appropriations	1,913,274	1,778,633	1,430,380	1,430,380	1,392,820

Changes from Prior Year

- *Cost Changes:* The reduction from the fiscal year 2010 revised is due mainly to discretionary cost reductions.
- *FTE Changes:* Net FTEs have increased due to internal reallocation of resources.

Future Outlook

In FY 2011, the Division will continue to provide high-quality and safe City infrastructure through outstanding design and issuance of Public Works permits.

**DIVISION
SUMMARY**
Construction

Mission Statement

The Construction Division is committed to delivering quality projects for the City of Pasadena, through diligent administration of contracts and permits for public works construction and improvement projects (streets, sewers, storm drains, streetlighting, traffic signals, bridges, parks improvements, median islands, municipal facilities and all other improvements within the public right-of-way). This commitment ensures that all public improvements are built in accordance with City standards and accepted engineering, architectural and construction practices in order to provide a secure and reliable infrastructure for all members of the community.

Program Description

The Construction Division performs the following services: 1) Inspect projects daily to ensure work constructed on public property is the highest possible quality, meets specifications, and is completed on schedule; 2) Enforce federal and state prevailing wage and labor laws on public works projects and contract compliance to ensure that federal, state and local laws are followed; 3) Provide construction management services for City's buildings, street, street lighting, traffic signal, storm drain, sewer, parks and other capital projects by administering projects in accordance with the contract documents; 4) Provide permit inspection for all utility construction, and all private work in the public right-of-way; 5) Provide survey services including design survey, construction staking, re-establishment of monuments, and survey record keeping; 6) Maintain construction records; 7) Monitor and stop un-permitted activity; and 8) Answer public inquires regarding street activities, public facilities complaints, or uses.

Major Accomplishments

In FY 2010, the Construction Division: 1) Completed the construction of the Lake Avenue Bridge Enhancement project; 2) Completed improvements on the North Lake Tree Peninsula; 3) Completed the construction of the Robinson Park Expansion project; 4) Completed the construction of restrooms and site improvements at Villa and Singer parks; 5) Installed infill lighting on Halstead Street; 5) Completed construction on the Walnut Street and Kinneloa Avenue extension project; and 6) Completed construction improvements from Cook Avenue to Sunny Slope Avenue on Walnut Street.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	0	0	6.65	6.65	1.94
Capital FTEs	0	0	15.28	15.03	18.06
Total FTEs	0	0	21.93	21.68	20.00
Appropriations	0	0	790,731	744,806	274,570

Changes from the Prior Year

- *Cost Changes:* The reduction from the fiscal year 2010 revised budget is due mainly to reductions in personnel.
- *FTE Changes:* Total FTEs have declined by 4.71 due to internal reallocation of resources.

Future Outlook

In FY 2011, the Construction Division will continue to provide a high level of service relative to construction management oversight, contract compliance, engineering surveying and inspection of projects all park and capital projects.

**DIVISION
SUMMARY**

Operations Division

Mission Statement

The Operations Division is committed to providing and maintaining high-quality and cost-efficient public service to residents, visitors and customers of Pasadena by: planning, protecting, maintaining and enhancing City parks, trees, open spaces, and urban forest; providing quality, cost-effective maintenance, repairs and upgrades for City owned buildings and vehicles; providing accessible streets, quality maintenance of City's roadway, sewer and storm drain systems, traffic signal and street light infrastructure; installing directional and regulatory signs and striping of crosswalks, centerlines and curb markings; providing efficient refuse and recycling collection; and ensuring that the City is free of graffiti.

Program Description

The Operations Division performs the following services:

- 1) Maintenance and enhancement of the City's park and non-park landscaped areas, using both park and turf enhancement maintenance programs, irrigation and playground equipment replacement and retrofit programs, and on-going maintenance;
- 2) Preservation of habitat for the enjoyment of humans and foster wildlife through the restoration of natural habitats and streamcourses, through the careful development and operation of the Arroyo Seco;
- 3) Regeneration and maintenance of the City's urban forest, including public education outreach, small tree care, tree pruning, insect and disease monitoring, removal, and replanting efforts using neighborhood volunteers;
- 4) Community outreach on tree, park and natural resource issues;
- 5) Residential and commercial refuse collection and recycling;
- 6) Waste reduction planning and programming, and non-exclusive solid waste franchise management and oversight;
- 7) Street and roadway maintenance;
- 8) Street sweeping;
- 9) Storm drain and sewer cleaning and maintenance;
- 10) Street light and traffic signal maintenance and traffic sign maintenance and replacement;
- 11) Street striping and marking;
- 12) Maintenance and repair of all City-owned facilities and centers, including infrastructure repair and modification, and structural and cosmetic remodeling;
- 13) Maintenance of a durable and reliable fleet of fuel-powered vehicles and equipment;
- 14) Timely and cost-efficient replacement of City vehicles and equipment;
- 15) Security at the City Yards, City Hall and Villa Parke Community Center;
- 16) Provision of housekeeping services for a safe, presentable and clean environment for the occupants and users of the City's most widely used buildings and facilities;
- 17) Graffiti abatement throughout the City; and
- 18) Fuel Management for the City's Fleet at various locations throughout the City.

Major Accomplishments

During fiscal year 2010, the following work was accomplished:

The Park Maintenance section: 1) Received a Program Award from the Californian State Parks/California Trails and Greenway Conference for the Arroyo Seco Trail Guide; 2) Completed construction of Phase I of the Robinson Park Master Plan; 3) Completed water-wise irrigation renovations at the Gamble House; 4) Completed turf renovation projects at Area H at the Rose Bowl and Victory Park; 5) Planted over 4,000 native plants to enhance wildlife and the natural environment for the Lower Arroyo Habitat Restoration Project ; 6) Incorporated 30 acres of additional park land into the Hahamongna Watershed Park Master Plan; 7) Completed a new skinned infield at ball field #4 at Victory Park; 8) Completed outfield fencing at Jackie Robinson Stadium; 9) Added a new safety gate and trash enclosure at Brookside Park; 10) Collaborated with Girl School Troop 503 and Walden School volunteers to make improvements throughout the City's park system; 11) Completed the Vina Vieja pedestrian neighborhood access path from Avocado Avenue into Vina Vieja Park; and 12) Completed drought tolerant landscape and water-wise irrigation improvements at Santa Catalina and Hastings Library.

Public Works

Street Tree Maintenance section: 1) Added approximately 1,055 trees to the urban forest; 2) Completed the Del Mar Boulevard island at South Lake with re-landscaping and water-wise irrigation improvements; 3) Planted drought tolerant plants and installed a water-wise irrigation system at the Bellefontaine Street median; and 4) Applied for \$3.3 million in grant funding and secured \$165,000 in grant funds.

Integrated Waste Management section: 1) Hosted four household hazardous waste and e-waste collection events and collected 45,000 pounds of household hazardous waste and 44,000 pounds of e-waste; 2) Collected and recycled 45,000 pounds of beverage containers from UCLA football games held at the Rose Bowl; 3) Operated the "sharp waste" recycling program for the safe disposal of needles and other medical supplies used at home by residents; 4) Collected 14,000 tons of yard waste which was processed and used as alternative daily cover at the Scholl Canyon Landfill; 5) Provided beverage container and cardboard recycling services at 40 large venue events; 6) Collected 7,700 tons of recyclable commodities from the residential curbside recycling collection program; 7) Expanded the solar powered trash compactor program from four compactors to 40 for use in high use areas to improve collection efficiency, reduce litter and improve customer service; 8) Expanded the battery and compact fluorescent lamp recycling program from 12 to 13 collection points at community centers, hardware stores, libraries and grocery stores; 9) Increased the productivity of each residential refuse driver to 800 households per day per route; 10) Increased the curbside oil recycling program from three to four events and hosted oil filter exchange events at certified collection centers; 11) Reduced yard waste contamination by 22 percent over FY 2009, saving the Department \$24,961; and 12) Recycled 350 residential old refuse containers and generated approximately \$3,000.

The Street Maintenance section: 1) Swept 49,000 curb miles and collected 227 tons of street sweeping debris; and 2) Flushed and/or root cut 336 miles of the sewer collection system.

The Traffic Control section: 1) Assisted the Department of Transportation with the installation of 12 traffic signal communication system upgrade projects; 2) Painted 64,591 linear feet of curbs; 4) Painted 49,859 linear feet of bike lanes; 5) Painted 19,807 square feet of legends and arrows; and 6) Replaced 1,488 traffic signs.

Building Systems: 1) Replaced the deteriorated roof over the locker room area and remodeled the locker room to meet ADA compliance requirements at Villa Park; 2) Removed and replaced west/south facing siding to repair water leak and replaced the gymnasium roof at Robinson Park Community Center; 3) Installed a new HVAC system and automated control system at Allendale Library; 4) Replaced and upgraded the HVAC system and installed a new duct at the Fleet Maintenance Building; 5) Replaced chilled water valves and pipes in the main mechanical room at Central Library; 6) Replaced light fixtures, sockets, lamps, and painted the administration office at the Central Library; 7) Prepared, cleaned and painted exterior walls, windows, doors and rails at Santa Catalina Library; 8) Completed the installation of a vehicle exhaust ventilation system at Fire Station #39; 9) Installed a new automated control system at the Police Firing Range; and 10) Along with the Engineering Division, secured \$1.5 million in American Recovery and Reinvestment Act funding to replace existing high wattage florescent and incandescent light bulbs with LED bulbs in City buildings and street lights.

Fleet Management: 1) Purchased five CNG vehicles for Integrated Waste Management through the fleet replacement program; 2) Purchased a new ladder fire truck for fire operations as part of the fleet replacement program; 3) Received City Council approval to purchase of approximately \$1.3 million in vehicles for city field operations; 4) Dispensed 89,246 gallons of CNG fuel with an estimated fuel savings of \$134,619; and 5) Outfitted police vehicles with upgraded radios.

Summary of Appropriations and Revenues

	FY 2007 Actual	FY 2008 Actual	FY 2009 Adopted	FY 2009 Revised	FY 2010 Recommended
Operating FTEs	254.05	253.60	242.61	241.61	234.95
Capital FTEs	42.70	43.15	41.75	41.75	37.75
Total FTEs	296.75	296.75	284.36	283.36	272.70
Appropriations	37,230,996	36,339,219	46,777,630	49,714,834	47,013,204

Changes from the Prior Year

As part of an internal reorganization, the Operations Division was created in FY 2011. This new division will include the following former Divisions: Parks and Natural Resources, Street Maintenance and Integrated Management, and Building Systems and Fleet Management. The Operations Division will include six sections: Park Maintenance; Street Tree Maintenance; Integrated Waste Management; Street Maintenance; Traffic Control; and Building Systems and Fleet Management. Additionally, the Graffiti Abatement Program has been transferred to the Operations Division from the Planning and Development Department.

Future Outlook

Though confronted with budget constraints, the Division is committed to pursuing grant opportunities to fund capital projects and maintenance efforts. Additionally, funding for turf renovation projects and contracted park restroom cleaning will be reduced and regularly scheduled facility and vehicle maintenance and repairs will be deferred and/or delayed. The Division will continue to maintain the City's extensive street, sidewalk, sewer, lighting and traffic control infrastructure while providing the best customer service possible in the most efficient and cost-effective manner. Street maintenance, traffic control, and refuse and recycling collection will continue to emphasize excellent service within budgetary constraints. Traffic control and street maintenance activities will continue to search for new technologies to maintain and improve the sustainability of the City's infrastructure in the most efficient and cost-effective manner. Building Systems will continue to address building deficiencies to ensure facilities meet current maintenance requirements, as well as building and safety standards. Fleet Management will maintain its Green Fleet Initiative with the purchase of six new alternative-fueled vehicles. Additionally, as the non-emergency vehicle life cycles for the Police and Fire Department come to an end, Fleet Management will replace the vehicles with comparable hybrid vehicles.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	357,8725	356,3725	341,3600	-15,0125	(4.2%)
8005 Regular Pay - PERS	15,761,379	16,588,550	22,624,889	15,456,810	22,667,533	7,210,723	46.7%
8010 Non Benefit Employees	125,248	73,890	0	0	0	0	0.0%
8011 Overtime Pay	1,313,811	1,030,898	648,415	648,415	648,415	0	0.0%
8012 Overtime Subject To PERS	8,175	40,726	44,509	44,509	44,509	0	0.0%
8018 PST-Part Time Employees-	1,026,196	877,362	547,725	379,375	530,063	150,688	39.7%
8020 Management Benefit	2,651	7,400	0	0	0	0	0.0%
8023 Auto Allowance	25,356	31,452	23,071	13,425	20,100	6,675	49.7%
8024 Personal Devlpmnt Allowan	51,125	47,625	44,124	29,667	44,999	15,332	51.7%
8027 Workers' Compensation	1,510,412	2,218,393	2,350,167	1,738,536	2,292,471	553,935	31.9%
8031 General Liability	889,646	611,368	1,129,935	778,552	1,262,380	483,828	62.1%
8037 Miscellaneous Pay	35,176	58,747	0	0	0	0	0.0%
8038 Employee Portion-PERS	620,239	659,180	806,452	556,952	770,696	213,744	38.4%
8040 City Portion-PERS	1,850,055	1,882,394	2,574,716	1,778,151	2,589,086	810,935	45.6%
8041 City Portion-PARS	45,965	39,223	13,729	8,123	12,207	4,084	50.3%
8044 Life Insurance	8,823	9,602	19,250	13,267	18,378	5,111	38.5%
8045 Dental Insurance	160,783	168,236	179,141	134,594	177,949	43,355	32.2%
8046 Medicare Total	208,032	217,850	352,811	244,510	337,011	92,500	37.8%
8047 Long Term Disability	46,187	47,571	45,678	31,474	43,609	12,135	38.6%
8049 Medical	2,846,571	3,030,912	3,495,762	2,626,337	3,579,037	952,700	36.3%
8050 Benefits	2,844,639	2,994,226	0	0	0	0	0.0%
8054 Vision Care	1,275	1,671	0	0	0	0	0.0%
8055 Health Care Spending	536	514	0	0	0	0	0.0%
8056 Accrued Payroll Expense	203,921	76,826	0	0	0	0	0.0%
8058 Benefits Admin.	858,911	904,076	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-770,090	-770,090	100.0%
T8700 Total Personnel	30,445,112	31,618,691	34,900,372	24,482,697	34,268,353	9,785,656	40.0%
8101 Materials And Supplies	4,504,052	3,849,466	2,483,397	2,636,936	2,489,554	-147,382	(5.6%)
8102 Tool Room Operation Expe	-117	0	0	0	0	0	0.0%
8103 Uniforms	1,160	2,296	5,000	5,000	10,200	5,200	104.0%
8105 Lease Payments	14,000	14,000	0	0	0	0	0.0%
8107 Equipment Lease Payment	33,462	29,518	380,921	343,287	783,214	439,927	128.2%
8108 Computer Related Supplies	99,766	35,690	98,793	252,563	98,793	-153,770	(60.9%)
8109 Equip Purchases Under \$1	74,137	91,310	67,900	67,900	67,900	0	0.0%
8110 Outside Printing & Duplicati	25,353	7,913	3,850	2,630	3,850	1,220	46.4%
8112 Legal and Other Advertisin	6,006	51,336	834	834	834	0	0.0%
8113 Photo Copy Machine Maint	19,699	24,251	33,955	25,855	33,955	8,100	31.3%
8114 Other Contract Services	23,239,590	20,433,481	6,223,558	6,523,013	6,653,196	130,183	2.0%
8115 Consultant Services	9,333,139	4,626,829	46,531	34,800	56,008	21,208	60.9%
8117 Data Processing Operation	4,979	5,163	5,747	5,747	5,747	0	0.0%
8118 Outside Legal Services	52,453	1,358	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	0	200	200	200	0	0.0%
8122 Support To Advisory Comm	0	0	870	870	870	0	0.0%
8123 Moving Expenses	166,767	46,046	0	0	0	0	0.0%
8124 Dues And Memberships	7,088	6,175	16,982	15,170	17,482	2,312	15.2%
8125 Special Civic Events	16,413	8,370	30,000	30,000	30,000	0	0.0%
8126 Conf & Mtgs- Comm & Co	6,405	894	2,000	2,000	2,000	0	0.0%
8127 Conf & Mtgs-City Departme	19,173	10,858	30,055	22,049	30,055	8,006	36.3%
8128 Mileage	896	191	2,365	1,345	2,365	1,020	75.8%
8129 Education	24,859	17,897	63,275	53,035	63,275	10,240	19.3%
8130 Training Costs	180	868	9,332	2,372	9,332	6,960	293.4%
8134 Data Processing Developm	0	0	2,600	2,600	2,600	0	0.0%
8135 Reference Mats Subscripti	2,163	2,603	11,216	6,566	11,216	4,650	70.8%
8136 Library Books	21	21	0	0	0	0	0.0%
8137 Gasoline and Lubricants	3,060,543	2,578,236	2,139,704	2,139,704	2,139,704	0	0.0%
8138 Gas/Fuel	203,572	219,550	318,340	318,340	318,340	0	0.0%
8139 Water	928,979	911,799	820,775	820,775	878,229	57,454	7.0%
8140 Telephone	54,577	49,543	46,779	46,779	46,779	0	0.0%
8141 Refuse Collection	132,754	136,783	130,696	130,696	130,696	0	0.0%
8142 Electric	4,040,962	4,111,683	3,956,685	3,956,685	3,956,685	0	0.0%
8144 Postage	158,658	8,368	20,181	20,101	20,181	80	0.4%
8147 Workers Compensation Ot	1,066	0	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	1,020	1,020	1,020	0	0.0%
8156 Insurance	157,822	139,942	164,000	164,000	164,000	0	0.0%
8177 Program Expenditures	142,443	129,991	268,854	0	0	0	0.0%
8178 Program Expenditure Reco	-3,910,228	-4,060,665	0	0	0	0	0.0%
8179 Prepayment Of Costs	-26,458	-2,814,257	0	0	0	0	0.0%
8181 Prior Year Program/Proj Co	49,927	0	0	0	0	0	0.0%
8186 Discounts Lost	1,528	591	0	0	0	0	0.0%
8187 Discounts Earned	-7,590	-1,988	0	0	0	0	0.0%
8212 Permits and Fees	257,127	345,984	125,000	125,000	125,000	0	0.0%
8218 Vehicle Rental	1,119	172	2,270	2,270	2,270	0	0.0%
8271 RB-Engineers (City)	0	83,390	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-11,734	-14,062	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-2	-2	100.0%
T8800 Total Services & Supplie	42,886,709	31,091,595	17,513,685	17,760,142	18,155,548	395,406	2.2%

DESCRIPTION	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
8504 Equipment	125,329	410,824	40,625	57,407	40,625	-16,782	(29.2%)
8505 Automotive Equipment	1,153,404	1,858,147	1,663,512	4,104,143	1,627,752	-2,476,391	(60.3%)
8506 Computer Equipment	0	0	15,551	11,126	15,551	4,425	39.8%
8507 Contra Capital	-1,589,776	-1,772,450	0	0	0	0	0.0%
T8900 Total Equipment	-311,043	496,522	1,719,688	4,172,676	1,683,928	-2,488,748	(59.6%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	582,547	535,477	528,478	528,478	528,478	0	0.0%
8602 IS-Tenant Improvements	1,012,166	1,095,618	10,600	10,600	10,600	0	0.0%
8603 IS-Lockshop	16,497	1,528	1,620	1,500	1,620	120	8.0%
8604 IS-Utilities & Insurance-Hse	273,492	260,630	349,799	349,799	349,799	0	0.0%
8605 IS-Houskeeping Services	184,822	161,910	135,344	135,344	135,344	0	0.0%
8606 IS-Floors And Windows	7,937	0	4,100	4,100	4,100	0	0.0%
8607 IS-Printing	101,339	112,309	89,067	73,744	89,067	15,323	20.8%
8608 IS-Mail - Basic Services	59,811	61,140	61,954	61,954	61,954	0	0.0%
8609 IS-Telephones - Basic	176,676	177,745	158,220	158,220	158,220	0	0.0%
8611 IS-ADS - Direct Request	390	480	19,592	754	19,592	18,838	2498.4%
8612 IS-PC Direct Request	10,473	11,083	11,592	11,592	11,592	0	0.0%
8613 IS-Radio-Basic Services	80,079	69,265	53,999	53,999	53,999	0	0.0%
8615 IS-Auto Body Repair	9,998	17,422	14,550	14,550	14,550	0	0.0%
8616 IS-Fleet Maint-Equip Maint	2,511,889	2,297,586	2,261,364	2,257,747	2,299,565	41,818	1.9%
8617 IS-Fleet Maint-Equip Repla	926,228	940,368	748,958	826,540	826,540	0	0.0%
8618 IS-Fleet Maint-Fuel	967,433	942,949	882,632	904,454	921,811	17,357	1.9%
8620 IS-Building Preventive Main	174,275	162,107	162,451	162,451	162,451	0	0.0%
8621 IS-Radio - Direct Request	2,741	1,790	0	0	0	0	0.0%
8622 IS-Telephones - Usage	40,101	32,957	75,044	61,705	75,044	13,339	21.6%
8623 IS-PC Training	2,121	0	3,961	3,415	3,961	546	16.0%
8624 IS-Enterprise Network	486,120	530,228	472,476	472,476	472,476	0	0.0%
8626 IS-Mail Direct Request	312	44	0	0	0	0	0.0%
8632 IS-AD&S-GIS	173,216	172,650	156,077	156,077	156,077	0	0.0%
8634 IS-Security Srvcs at CityHal	49,522	49,522	35,313	35,313	35,313	0	0.0%
8641 IS-MS Licensing	39,983	39,888	39,824	39,824	39,824	0	0.0%
8642 IS-Compressed Natural Ga	0	0	110,973	110,973	110,973	0	0.0%
T9000 Total Internal Service C	7,890,169	7,674,696	6,387,987	6,435,608	6,542,949	107,341	1.7%
8676 Principal	0	0	310,646	310,646	310,646	0	0.0%
8677 Interest	105,474	81,017	66,974	66,974	45,585	-21,389	(31.9%)
T9100 Total Principal & Interes	105,474	81,017	377,620	377,620	356,231	-21,389	(5.7%)
8721 Trans To Computing & Co	0	0	0	0	137,957	137,957	100.0%
T9200 Total Transfers Out	0	0	0	0	137,957	137,957	100.0%
8801 Depreciation	2,363,147	2,065,235	0	0	0	0	0.0%
8803 Equipment Usage	0	1,952	0	0	0	0	0.0%
T9300 Total Other Expenses	2,363,147	2,067,186	0	0	0	0	0.0%
T8000 Total Expense	83,379,568	73,029,707	60,899,353	53,228,744	61,144,967	7,916,223	14.9%
T6600 Franchise Taxes	2,214,588	2,127,786	2,915,988	2,915,988	2,650,000	-265,988	(9.1%)
T6700 Building Licenses and Per	351,053	112,045	175,000	175,000	80,000	-95,000	(54.3%)
T6800 Non Building Licenses an	453,897	359,794	315,742	315,742	254,000	-61,742	(19.6%)
T6900 Intergovernmental-Local	0	0	0	-50,000	0	50,000	(100.0%)
T7000 Federal Grants Direct	0	0	0	1,507,800	0	-1,507,800	(100.0%)
T7100 Federal Grants Indirect-St	90,025	0	0	-184,144	0	184,144	(100.0%)
T7200 State Non Grant Direct	2,573,043	2,362,579	2,379,941	2,404,141	2,504,481	100,340	4.2%
T7300 State Grant Direct	3,821,793	2,479,578	77,000	77,000	55,000	-22,000	(28.6%)
T7400 Intergovernmental-Local	417,790	377,725	0	7,943,946	0	-7,943,946	(100.0%)
T7500 Charges For Services	5,973,162	6,935,758	7,501,765	7,021,490	6,661,840	-359,650	(5.1%)
T7600 Charges For Services-Qu	0	0	2,131,434	2,131,434	3,755,254	1,623,820	76.2%
T7700 Operating Transfers In	0	50,000	310,117	310,117	804,201	494,084	159.3%
T7900 Investment Earnings	370,719	375,808	190,875	0	89,706	89,706	100.0%
T8100 Rental Income	685,753	423,416	179,802	259,802	195,950	-63,852	(24.6%)
T8300 Miscellaneous Revenue	2,763,279	767,814	162,842	905,975	107,900	-798,075	(88.1%)
T8500 Operating Income	27,607,537	27,630,489	26,842,713	26,769,747	27,837,060	1,067,313	4.0%
T8600 Non-Operating Income	-18,779	-44,496	0	0	0	0	0.0%
T6000 Total Revenues	47,303,861	43,958,295	43,183,219	52,504,038	44,995,392	-7,508,646	(14.3%)
NETFUNDS Net Surplus/Deficit	-36,075,707	-29,071,412	-17,716,134	-724,706	-16,149,575	-15,424,869	2128.4%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	264.5800	263.4800	250.3400	-13.1400	(5.0%)
8005 Regular Pay - PERS	12,732,017	13,304,601	15,585,683	15,456,810	15,280,818	-175,992	(1.1%)
8010 Non Benefit Employees	76,473	52,818	0	0	0	0	0.0%
8011 Overtime Pay	1,244,208	952,989	648,415	648,415	648,415	0	0.0%
8012 Overtime Subject To PERS	7,753	40,393	44,509	44,509	44,509	0	0.0%
8018 PST-Part Time Employees-	1,001,760	860,254	379,376	379,375	354,411	-24,964	(6.6%)
8020 Management Benefit	2,475	7,400	0	0	0	0	0.0%
8023 Auto Allowance	15,756	18,839	13,425	13,425	10,290	-3,135	(23.4%)
8024 Personal Devlpmnt Allowan	34,045	31,595	29,667	29,667	26,877	-2,790	(9.4%)
8027 Workers' Compensation	1,408,796	2,098,916	1,738,538	1,738,536	1,679,483	-59,053	(3.4%)
8031 General Liability	727,794	495,930	778,547	778,552	848,653	70,101	9.0%
8037 Miscellaneous Pay	35,176	58,747	0	0	0	0	0.0%
8038 Employee Portion-PERS	506,921	521,253	556,952	556,952	519,548	-37,404	(6.7%)
8040 City Portion-PERS	1,489,525	1,517,799	1,778,152	1,778,151	1,745,375	-32,776	(1.8%)
8041 City Portion-PARS	45,034	38,381	8,123	8,123	6,589	-1,534	(18.9%)
8044 Life Insurance	6,963	7,759	13,267	13,267	12,356	-911	(6.9%)
8045 Dental Insurance	137,215	143,754	134,597	134,594	132,032	-2,562	(1.9%)
8046 Medicare Total	172,503	179,855	243,864	244,510	227,356	-17,154	(7.0%)
8047 Long Term Disability	37,695	38,619	31,473	31,474	29,317	-2,157	(6.9%)
8049 Medical	2,435,691	2,602,035	2,626,336	2,626,337	2,653,825	27,488	1.0%
8050 Benefits	2,297,838	2,401,471	0	0	0	0	0.0%
8054 Vision Care	858	1,301	0	0	0	0	0.0%
8055 Health Care Spending	536	514	0	0	0	0	0.0%
8056 Accrued Payroll Expense	203,921	76,826	0	0	0	0	0.0%
8058 Benefits Admin.	693,812	725,103	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-611,003	-611,003	100.0%
T8700 Total Personnel	25,314,765	26,177,150	24,610,926	24,482,697	23,608,853	-873,845	(3.6%)
8101 Materials And Supplies	3,988,969	3,346,573	2,445,997	2,636,936	2,452,654	-184,282	(7.0%)
8102 Tool Room Operation Expe	-117	0	0	0	0	0	0.0%
8103 Uniforms	1,160	2,296	5,000	5,000	10,200	5,200	104.0%
8107 Equipment Lease Payment	24,400	19,693	343,287	343,287	745,580	402,293	117.2%
8108 Computer Related Supplies	61,781	23,444	82,563	218,563	82,563	-136,000	(62.2%)
8109 Equip Purchases Under \$1	71,316	72,503	67,900	67,900	67,900	0	0.0%
8110 Outside Printing & Duplicati	8,195	132	2,630	2,630	2,630	0	0.0%
8112 Legal and Other Advertisin	2,626	2,261	834	834	834	0	0.0%
8113 Photo Copy Machine Maint	17,409	19,196	25,855	25,855	25,855	0	0.0%
8114 Other Contract Services	6,711,339	6,880,885	6,167,588	6,514,860	6,597,226	82,366	1.3%
8115 Consultant Services	129,835	81,594	34,800	34,800	44,277	9,477	27.2%
8117 Data Processing Operation	4,979	5,163	5,747	5,747	5,747	0	0.0%
8118 Outside Legal Services	8,182	1,358	0	0	0	0	0.0%
8121 Computer (PC) Maint/Repa	0	0	200	200	200	0	0.0%
8122 Support To Advisory Comm	0	0	870	870	870	0	0.0%
8124 Dues And Memberships	6,922	5,740	15,170	15,170	15,170	0	0.0%
8125 Special Civic Events	16,413	4,892	30,000	30,000	30,000	0	0.0%
8126 Conf & Mtgs- Comm & Co	6,397	894	2,000	2,000	2,000	0	0.0%
8127 Conf & Mtgs-City Departme	12,824	9,042	22,049	22,049	22,049	0	0.0%
8128 Mileage	537	9	1,345	1,345	1,345	0	0.0%
8129 Education	24,269	15,817	53,035	53,035	53,035	0	0.0%
8130 Training Costs	180	702	2,372	2,372	2,372	0	0.0%
8134 Data Processing Developm	0	0	2,600	2,600	2,600	0	0.0%
8135 Reference Malls Subscripti	1,561	1,283	6,566	6,566	6,566	0	0.0%
8136 Library Books	21	21	0	0	0	0	0.0%
8137 Gasoline and Lubricants	3,060,543	2,578,236	2,139,704	2,139,704	2,139,704	0	0.0%
8138 Gas/Fuel	200,325	219,550	318,340	318,340	318,340	0	0.0%
8139 Water	910,005	889,738	820,775	820,775	878,229	57,454	7.0%
8140 Telephone	45,229	41,572	46,779	46,779	46,779	0	0.0%
8141 Refuse Collection	132,754	136,783	130,696	130,696	130,696	0	0.0%
8142 Electric	4,026,991	4,066,599	3,956,685	3,956,685	3,956,685	0	0.0%
8144 Postage	22,016	7,846	20,101	20,101	20,101	0	0.0%
8147 Workers Compensation Ot	1,066	0	0	0	0	0	0.0%
8154 Audio Visual Materials	0	0	1,020	1,020	1,020	0	0.0%
8156 Insurance	157,822	139,942	164,000	164,000	164,000	0	0.0%
8177 Program Expenditures	0	0	268,854	0	0	0	0.0%
8178 Program Expenditure Reco	-2,210,730	-2,247,724	0	0	0	0	0.0%
8186 Discounts Lost	1,221	591	0	0	0	0	0.0%
8187 Discounts Earned	-7,147	-1,988	0	0	0	0	0.0%
8212 Permits and Fees	134,512	188,928	125,000	125,000	125,000	0	0.0%
8218 Vehicle Rental	643	55	2,270	2,270	2,270	0	0.0%
8271 RB-Engineers (City)	0	83,390	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-10,613	-12,220	0	0	0	0	0.0%
8499 Managed Savings - Service	0	0	0	0	-2	-2	100.0%
T8800 Total Services & Supplie	17,563,831	16,584,797	17,312,632	17,171,989	17,954,495	236,506	1.3%
8504 Equipment	125,329	410,824	37,425	57,407	37,425	-19,982	(34.8%)
8505 Automotive Equipment	1,153,404	1,858,147	1,663,512	4,104,143	1,627,752	-2,476,391	(60.3%)
8506 Computer Equipment	0	0	12,551	11,126	12,551	1,425	12.8%
8507 Contra Capital	-1,589,776	-1,772,450	0	0	0	0	0.0%

DESCRIPTION	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
T8900 Total Equipment	-311,043	496,522	1,713,488	4,172,676	1,677,728	-2,494,948	(59.8%)
8601 IS-Structural Maintenance	526,003	502,170	496,646	496,646	496,646	0	0.0%
8602 IS-Tenant Improvements	170,954	84,632	10,600	10,600	10,600	0	0.0%
8603 IS-Lockshop	1,938	933	1,500	1,500	1,500	0	0.0%
8604 IS-Utilities & Insurance-Hse	244,824	243,851	326,834	326,834	326,834	0	0.0%
8605 IS-Houskeeping Services	147,550	139,447	115,182	115,182	115,182	0	0.0%
8606 IS-Floors And Windows	612	0	4,100	4,100	4,100	0	0.0%
8607 IS-Printing	75,486	87,135	73,744	73,744	73,744	0	0.0%
8608 IS-Mail - Basic Services	49,830	51,142	51,958	51,958	51,958	0	0.0%
8609 IS-Telephones - Basic	141,107	151,547	154,380	154,380	154,380	0	0.0%
8611 IS-ADS - Direct Request	390	480	754	754	754	0	0.0%
8612 IS-PC Direct Request	10,473	11,083	11,592	11,592	11,592	0	0.0%
8613 IS-Radio-Basic Services	77,834	65,500	50,726	50,726	50,726	0	0.0%
8615 IS-Auto Body Repair	9,998	17,422	14,550	14,550	14,550	0	0.0%
8616 IS-Fleet Maint-Equip Maint	2,472,359	2,248,525	2,219,546	2,257,747	2,257,747	0	0.0%
8617 IS-Fleet Maint-Equip Repla	900,889	908,869	748,958	826,540	826,540	0	0.0%
8618 IS-Fleet Maint-Fuel	946,958	926,841	865,275	904,454	904,454	0	0.0%
8620 IS-Building Preventive Main	157,360	152,176	152,674	152,674	152,674	0	0.0%
8621 IS-Radio - Direct Request	2,741	1,790	0	0	0	0	0.0%
8622 IS-Telephones - Usage	34,339	30,553	61,705	61,705	61,705	0	0.0%
8623 IS-PC Training	0	0	3,415	3,415	3,415	0	0.0%
8624 IS-Enterprise Network	404,589	443,519	396,247	396,247	396,247	0	0.0%
8626 IS-Mail Direct Request	211	44	0	0	0	0	0.0%
8632 IS-AD&S-GIS	173,216	172,650	156,077	156,077	156,077	0	0.0%
8634 IS-Security Svcs at CityHal	26,979	26,979	21,143	21,143	21,143	0	0.0%
8641 IS-MS Licensing	33,277	33,365	33,399	33,399	33,399	0	0.0%
8642 IS-Compressed Natural Ga	0	0	110,973	110,973	110,973	0	0.0%
T9000 Total Internal Service C	6,609,916	6,300,653	6,081,978	6,236,940	6,236,940	0	0.0%
8676 Principal	0	0	310,646	310,646	310,646	0	0.0%
8677 Interest	105,474	81,017	66,974	66,974	45,585	-21,389	(31.9%)
T9100 Total Principal & Interes	105,474	81,017	377,620	377,620	356,231	-21,389	(5.7%)
8721 Trans To Computing & Co	0	0	0	0	137,957	137,957	100.0%
T9200 Total Transfers Out	0	0	0	0	137,957	137,957	100.0%
8801 Depreciation	2,363,147	2,065,235	0	0	0	0	0.0%
T9300 Total Other Expenses	2,363,147	2,065,235	0	0	0	0	0.0%
T8000 Total Expense	51,646,090	51,705,374	50,096,644	52,987,922	49,972,203	-3,015,719	(5.7%)
T6600 Franchise Taxes	2,214,588	2,127,786	2,915,988	2,915,988	2,650,000	-265,988	(9.1%)
T6700 Building Licenses and Per	351,053	112,045	175,000	175,000	80,000	-95,000	(54.3%)
T6800 Non Building Licenses an	453,897	359,794	315,742	315,742	254,000	-61,742	(19.6%)
T7200 State Non Grant Direct	2,573,043	2,362,579	2,379,941	2,379,941	2,504,481	124,540	5.2%
T7300 State Grant Direct	157,240	181,354	77,000	77,000	55,000	-22,000	(28.6%)
T7400 Intergovernmental-Local	8,718	31,148	0	267,946	0	-267,946	(100.0%)
T7500 Charges For Services	5,950,534	6,752,015	7,501,765	7,034,965	6,661,840	-373,125	(5.3%)
T7600 Charges For Services-Qu	0	0	2,131,434	2,131,434	3,755,254	1,623,820	76.2%
T7700 Operating Transfers In	0	0	260,117	260,117	804,201	544,084	209.2%
T7900 Investment Earnings	370,719	375,808	190,875	0	89,706	89,706	100.0%
T8100 Rental Income	240,034	256,840	179,802	179,802	195,950	16,148	9.0%
T8300 Miscellaneous Revenue	195,970	141,308	162,842	162,842	107,900	-54,942	(33.7%)
T8500 Operating Income	27,607,537	27,630,489	26,842,713	26,769,747	27,837,060	1,067,313	4.0%
T8600 Non-Operating Income	-18,779	-44,496	0	0	0	0	0.0%
T6000 Total Revenues	40,104,554	40,286,671	43,133,219	42,670,524	44,995,392	2,324,868	5.4%
NETFUNDS Net Surplus/Deficit	-11,541,536	-11,418,703	-6,963,425	-10,317,398	-4,976,811	5,340,587	(51.8%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	93.2925	92.8925	91.0200	-1.8725	(2.0%)
8005 Regular Pay - PERS	3,029,362	3,283,949	7,039,205	0	7,386,716	7,386,716	100.0%
8010 Non Benefit Employees	48,775	21,072	0	0	0	0	0.0%
8011 Overtime Pay	69,602	77,909	0	0	0	0	0.0%
8012 Overtime Subject To PERS	422	333	0	0	0	0	0.0%
8018 PST-Part Time Employees-	24,436	17,108	168,349	0	175,652	175,652	100.0%
8020 Management Benefit	176	0	0	0	0	0	0.0%
8023 Auto Allowance	9,600	12,613	9,645	0	9,810	9,810	100.0%
8024 Personal Devlpmnt Allowan	17,080	16,030	14,457	0	18,122	18,122	100.0%
8027 Workers' Compensation	101,616	119,477	611,629	0	612,988	612,988	100.0%
8031 General Liability	161,852	115,438	351,387	0	413,727	413,727	100.0%
8038 Employee Portion-PERS	113,318	137,926	249,499	0	251,148	251,148	100.0%
8040 City Portion-PERS	360,530	364,595	796,563	0	843,711	843,711	100.0%
8041 City Portion-PARS	931	842	5,606	0	5,618	5,618	100.0%
8044 Life Insurance	1,860	1,844	5,983	0	6,022	6,022	100.0%
8045 Dental Insurance	23,568	24,482	44,544	0	45,917	45,917	100.0%
8046 Medicare Total	35,529	37,996	108,947	0	109,654	109,654	100.0%
8047 Long Term Disability	8,492	8,951	14,205	0	14,292	14,292	100.0%
8049 Medical	410,880	428,877	869,426	0	925,212	925,212	100.0%
8050 Benefits	546,801	592,755	0	0	0	0	0.0%
8054 Vision Care	417	371	0	0	0	0	0.0%
8058 Benefits Admin.	165,099	178,973	0	0	0	0	0.0%
8099 Managed Savings - Person	0	0	0	0	-159,087	-159,087	100.0%
T8700 Total Personnel	5,130,347	5,441,541	10,289,446	0	10,659,501	10,659,501	100.0%
8101 Materials And Supplies	515,084	502,893	37,400	0	36,900	36,900	100.0%
8105 Lease Payments	14,000	14,000	0	0	0	0	0.0%
8107 Equipment Lease Payment	9,062	9,824	37,634	0	37,634	37,634	100.0%
8108 Computer Related Supplies	37,985	12,247	16,230	0	16,230	16,230	100.0%
8109 Equip Purchases Under \$1	2,821	18,807	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	17,158	7,782	1,220	0	1,220	1,220	100.0%
8112 Legal and Other Advertisin	3,381	49,075	0	0	0	0	0.0%
8113 Photo Copy Machine Maint	2,290	5,055	8,100	0	8,100	8,100	100.0%
8114 Other Contract Services	16,528,251	13,552,595	55,970	8,153	55,970	47,817	586.5%
8115 Consultant Services	9,203,304	4,545,234	11,731	0	11,731	11,731	100.0%
8118 Outside Legal Services	44,271	0	0	0	0	0	0.0%
8123 Moving Expenses	166,767	46,046	0	0	0	0	0.0%
8124 Dues And Memberships	166	435	1,812	0	2,312	2,312	100.0%
8125 Special Civic Events	0	3,478	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	8	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	6,349	1,816	8,006	0	8,006	8,006	100.0%
8128 Mileage	359	182	1,020	0	1,020	1,020	100.0%
8129 Education	590	2,080	10,240	0	10,240	10,240	100.0%
8130 Training Costs	0	166	6,960	0	6,960	6,960	100.0%
8135 Reference Matls Subscripti	602	1,320	4,650	0	4,650	4,650	100.0%
8139 Water	18,974	22,061	0	0	0	0	0.0%
8140 Telephone	9,348	7,971	0	0	0	0	0.0%
8142 Electric	13,971	45,084	0	0	0	0	0.0%
8144 Postage	136,643	522	80	0	80	80	100.0%
8177 Program Expenditures	142,443	129,991	0	0	0	0	0.0%
8178 Program Expenditure Reco	-1,699,498	-1,812,942	0	0	0	0	0.0%
8179 Prepayment Of Costs	-26,458	-2,814,257	0	0	0	0	0.0%
8181 Prior Year Program/Proj Co	49,927	0	0	0	0	0	0.0%
8186 Discounts Lost	307	0	0	0	0	0	0.0%
8187 Discounts Earned	-443	0	0	0	0	0	0.0%
8212 Permits and Fees	122,614	157,056	0	0	0	0	0.0%
8218 Vehicle Rental	476	116	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-1,121	-1,842	0	0	0	0	0.0%
T8800 Total Services & Supplie	25,319,631	14,506,798	201,053	8,153	201,053	192,900	2366.0%
8504 Equipment	0	0	3,200	0	3,200	3,200	100.0%
8506 Computer Equipment	0	0	3,000	0	3,000	3,000	100.0%
T8900 Total Equipment	0	0	6,200	0	6,200	6,200	100.0%
8601 IS-Structural Maintenance	56,544	33,307	31,832	31,832	31,832	0	0.0%
8602 IS-Tenant Improvements	841,212	1,010,986	0	0	0	0	0.0%
8603 IS-Lockshop	14,559	595	120	0	120	120	100.0%
8604 IS-Utilities & Insurance-Hse	28,668	16,779	22,965	22,965	22,965	0	0.0%
8605 IS-Houskeeping Services	37,272	22,463	20,163	20,163	20,163	0	0.0%
8606 IS-Floors And Windows	7,325	0	0	0	0	0	0.0%
8607 IS-Printing	25,853	25,174	15,323	0	15,323	15,323	100.0%
8608 IS-Mail - Basic Services	9,981	9,998	9,996	9,996	9,996	0	0.0%
8609 IS-Telephones - Basic	35,569	26,197	3,840	3,840	3,840	0	0.0%
8611 IS-ADS - Direct Request	0	0	18,838	0	18,838	18,838	100.0%
8613 IS-Radio-Basic Services	2,245	3,765	3,273	3,273	3,273	0	0.0%
8616 IS-Fleet Maint-Equip Maint	39,530	49,061	41,818	0	41,818	41,818	100.0%
8617 IS-Fleet Maint-Equip Repla	25,339	31,499	0	0	0	0	0.0%
8618 IS-Fleet Maint-Fuel	20,475	16,108	17,357	0	17,357	17,357	100.0%
8620 IS-Building Preventive Main	16,915	9,931	9,777	9,777	9,777	0	0.0%

YEAR: FY2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

Entity Set: PW_Cap
 Budget Review 1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
8622 IS-Telephones - Usage	5,762	2,404	13,339	0	13,339	13,339	100.0%
8623 IS-PC Training	2,121	0	546	0	546	546	100.0%
8624 IS-Enterprise Network	81,531	86,709	76,229	76,229	76,229	0	0.0%
8626 IS-Mail Direct Request	101	0	0	0	0	0	0.0%
8634 IS-Security Svcs at CityHal	22,543	22,543	14,169	14,169	14,169	0	0.0%
8641 IS-MS Licensing	6,706	6,523	6,425	6,425	6,425	0	0.0%
T9000 Total Internal Service C	1,280,253	1,374,043	306,010	198,669	306,010	107,341	54.0%
8803 Equipment Usage	0	1,952	0	0	0	0	0.0%
T9300 Total Other Expenses	0	1,952	0	0	0	0	0.0%
T8000 Total Expense	31,730,230	21,324,333	10,802,709	206,822	11,172,763	10,965,942	5302.1%
T6900 Intergovernmental-Local	0	0	0	-50,000	0	50,000	(100.0%)
T7000 Federal Grants Direct	0	0	0	1,507,800	0	-1,507,800	(100.0%)
T7100 Federal Grants Indirect-St	90,025	0	0	-184,144	0	184,144	(100.0%)
T7200 State Non Grant Direct	0	0	0	24,200	0	-24,200	(100.0%)
T7300 State Grant Direct	3,664,553	108,976	0	0	0	0	0.0%
T7400 Intergovernmental-Local	409,073	346,577	0	7,676,000	0	-7,676,000	(100.0%)
T7500 Charges For Services	22,628	6,153	0	-13,475	0	13,475	(100.0%)
T7700 Operating Transfers In	0	50,000	50,000	50,000	0	-50,000	(100.0%)
T8100 Rental Income	445,719	166,576	0	80,000	0	-80,000	(100.0%)
T8300 Miscellaneous Revenue	2,534,403	626,505	0	743,133	0	-743,133	(100.0%)
T6000 Total Revenues	7,166,401	1,304,786	50,000	9,833,514	0	-9,833,514	(100.0%)
NETFUNDS Net Surplus/Deficit	-24,563,830	-20,019,547	-10,752,709	9,626,692	-11,172,763	-20,799,456	(216.1%)



**DEPARTMENT
SUMMARY**

Transportation

Mission Statement

The Department of Transportation is committed to achieving the safe and sustainable movement of people and goods within Pasadena, while concurrently ensuring a balance between land use and transportation to maintain a livable community in which cars are not necessary to travel within the City.

The Department has identified five core values to achieve its mission by guiding both program design and project development. These core values are:

- *Connectivity:* To promote ease of access to local and regional transportation services
- *Safety:* To promote programs and transportation design features to enhance user safety
- *Quality:* To promote environmentally friendly and convenient transportation services
- *Partnership:* To inform and engage the community in the collaborative development of services and programs
- *Diversity:* Recognize the distinctive needs of the community and deliver appropriate services

Program Description

The Department of Transportation is a complementary team designed to execute a variety of diverse, interrelated activities that sustain, promote, and enhance the community. The team performs services in these key areas: 1) management and operation of efficient traffic mobility and circulation utilizing the Traffic Management Center (TMC); 2) neighborhood protection from non-local traffic, speeding and parking intrusion; 3) management and planning for Pasadena Area Rapid Transit System (ARTS); Pasadena Dial-A-Ride (DAR); and city-wide public transit access; 4) planning and implementation of a network of bicycle lanes, bike parking and pedestrian facilities; 5) management of the employee rideshare program (Prideshare); 6) oversight, management and operation of city-wide parking facilities, both on and off street, including nine parking garages, four surface lots, over 1,300 parking metered spaces, and enhancement of municipal parking code enforcement; 7) review, negotiate and recommend transportation measures for city-wide developments, inclusive of traffic, parking, Congestion Management Program (CMP) and Transportation Demand Management (TDM) compliance including leadership of the Pasadena Transportation Management Association (TMA); 8) coordinate the preparation of applications for transportation grant funds from all available sources; 9) represent the City in the development of regional transportation policies and programs, and 10) review and identify issues/impacts caused by mobility and land use city-wide and prescribe appropriate mitigation measures.

Departmental Relationship to City Council Goals:

• **Foster Economic Prosperity**

The Department of Transportation fosters economic prosperity by management of efficient traffic mobility and circulation throughout the City as well as securing grants to enhance traffic mobility and safety.

• **Protect and Enhance Neighborhood Vitality and Livability**

The Department of Transportation ensures the balance between land use and transportation to maintain a livable community in which cars are not necessary for mobility throughout the City.

Transportation

Major Accomplishments

In the area of operations, the Department of Transportation team answered the needs of the business and residential communities by performing the following activities in fiscal year 2010:

- Implemented a beta version of a web-based dashboard for Getting Around Pasadena Without a Car
- Continued operation of the Photo Red Light Camera Program which produced improvements in traffic safety
- Continued migration of traffic signals into the new Traffic Control System as part of the 710 Intelligent Transportation System (ITS) project
- Implemented new traffic signal synchronization improvements along Del Mar Boulevard mobility corridor as part of Los Angeles County's project
- Installed additional CCTVs at Pasadena Avenue /Del Mar Boulevard and Cordova Avenue east of Marengo Boulevard
- Assisted in the completion of design review for Sierra Madre Boulevard Corridor as part of the Los Angeles County's Traffic Signal Synchronization Program
- Awarded design contracts for the Transit Vehicle Arrival Information System and Traffic and Parking ITS component of the Pasadena ITS Improvements Plan Phase 1 as part of the Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU)
- Received a grant from the California Office of Traffic Safety in the amount of \$114,000 for Pedestrian Safety at Signalized Intersections
- Installed signage for all designated Red Flag Areas
- Completed the Rose Bowl Recreation Loop enhancements
- Developed the Draft Bicycle Master Plan
- Continued the pilot Bicycle Valet Program at Paseo Colorado Parking Garages
- Implemented Bike Week Pasadena, Bike to Work Day, and employee commute fairs with partners from business and non-profit communities
- Developed a program to manage vehicle speed on major streets
- Updated guidelines for transportation management plans that improved assessment of transportation impacts of major construction projects. Implemented specific strategies that increased traffic control, public outreach and traffic operations of major construction projects
- Re-designed South Oak Knoll and Hillcrest intersection and mitigated cut-through traffic onto Hillcrest Avenue as part of the South Oak Knoll Neighborhood Traffic Management Program
- Sent Neighborhood Traffic Surveys to Linda Vista Area Neighborhood and conducted an initial community meeting
- Contracted out design of traffic circles and bulb outs for South Allen / San Pasqual Neighborhood
- Conducted 15 speed hump surveys throughout the City
- Conducted South El Molino Chicane removal survey and designed new parking bay plans
- Completed Los Robles Elizabeth Neighborhood Traffic Management Program and replaced all worn signs and poles in the neighborhood.
- Repaired and replaced broken parking meters within 24 hours (excluding Sundays and holidays), performed routine quarterly maintenance on every parking meter and continued meter maintenance on Saturdays
- Processed over 8,000 annual overnight and daytime parking permit applications
- Issued a garage assessment RFP to evaluate the maintenance and repair needs of all City owned parking garages

Transportation

- Issued an RFP for parking management at the Paseo, Del Mar and Holly garages for parking management services
- Awarded the Citywide parking enforcement contract to Intercon Security, Inc. for parking enforcement services and implemented new contract provisions for improved customer service by Intercon employees
- Increased efficiency in the Marengo Parking Structure with Pay-On Foot technology
- Improved meter signage at South Lake Avenue Shopper's Lane surface lots that facilitated use of parking meters
- Prepared seven successful grant applications under the Los Angeles County Metropolitan Transportation Authority 2009 Call for Projects which awarded \$12.7 million in grant funds
- Received a "Diamond Award" from Metro for an outstanding employee rideshare incentive and marketing program
- Prepared and received approval from the AQMD for a new Multi-Site Employee Commute Trip Reduction Plan
- Achieved an Average Vehicle Ridership of 1.8; which exceeded the AQMD target of 1.5 AVR
- Completed the Community Outreach phase of the General Plan Mobility Element Update
- Added Pasadena ARTS information on Google Transit
- Implemented Pasadena ARTS Ticket Book Program that provided the option to purchase tickets online
- Provided transit services and planning expertise that supported special events such as Art Night and Employee Appreciation Day Picnic
- Continued the Pasadena ARTS Short Range Transit Plan planning process to analyze alternatives developed by the ad hoc committee of the Transportation Advisory Commission and other City commissions and groups
- Worked with Arroyo Verdugo cities, LADOT and Metro as well as Foothill Transit and developed alternative funding and operating scenarios for improved service of the Pasadena ARTS
- Implemented a fare increase for the Pasadena ARTS and Pasadena Dial-A-Ride
- Installed 28 decorative metal benches and 26 decorative trash receptacles at various locations in the City of Pasadena
- Submitted quarterly and annual reports to Metro in accordance with the Incentive Fund programs and passed the annual National Transit Database (NTD) audit
- Provided Pasadena ARTS information into Metro's new 511 Information System
- Updated Pasadena Employee Commute Reduction Program and submitted report to South Coast Air Quality Management District
- Developed new Citywide Travel Demand Forecast Model that supported the Land Use and Mobility Element Updates
- Developed more robust "street classifications" that define the role of our transportation network to achieve sustainability goals
- Initiated development of new Transportation Performance Measures to gauge the performance of all travel modes through the City's transportation system
- Developed comprehensive traffic management plans and traffic management support for large and significant events citywide
- Developed a parking citations complaint system to measure and improve the effectiveness of public relations programs

Transportation

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	41.25	44.37	43.37	43.37	43.77
Capital FTEs	4.75	3.63	4.63	4.63	4.63
Total FTEs	46.00	48.00	48.00	48.00	48.00
Appropriations	27,729,844	28,005,726	29,871,415	30,602,925	27,505,063
Capital (Memo)*	1,402,138	710,552	574,505	534,510	2,355,774
Sources by Fund:					
General Fund (101)	4,424,003	4,998,592	4,919,518	5,583,728	4,681,142
Parking Operation (102)	536,686	802,420	850,999	850,999	951,073
Sales Tax - Prop A (208)	2,626,419	2,501,207	2,720,259	2,720,258	2,588,483
Prop C Sales Tax (209)	4,421,457	4,363,050	5,213,840	5,213,838	4,161,761
Parking Meter-Old Pasadena (213)	994,749	1,027,334	1,127,050	1,127,049	1,546,564
Parking Meter- Civic Center (214)	394,650	432,310	471,493	471,495	454,114
So Lake Parking District (217)	277,200	310,319	336,967	336,967	313,697
West Gateway Prkg Dstrct (225)	260,414	270,384	261,867	261,867	261,867
Playhouse Parking (229)	276,201	206,514	404,252	404,254	419,665
So Lake Parking Meter (232)	11,068	148,289	86,714	86,714	115,410
Plaza Las Fuentes Parking (405)	2,483,620	2,193,964	3,199,589	3,199,590	2,272,834
Old Pasadena Prkng (407)	5,231,984	4,326,362	4,209,886	4,277,185	4,227,543
Paseo Colorado Prkng (409)	5,590,023	5,817,235	5,548,687	5,548,687	4,871,571
Del Mar Gold Line Station (415)	201,370	607,748	520,295	520,295	639,338
Total Sources by Fund	27,729,844	28,005,728	29,871,415	30,602,926	27,505,063

* Memo amounts not included in totals.

Performance Measures-Administration/Payroll & Budget

Council Goal: Maintain fiscal responsibility and stability.

Objective

A. Submit timely and accurate timerolls to Finance/Payroll for processing.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Number of error free regular payrolls processed in DOT per year.	NA	26	26	26

Transportation

Objective

B: Maintain and provide timely and accurate financial information to Executive Staff and City Commissions.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Enter and audit financial data into 15 Fund Sheets on a monthly basis	NA	12	12	12

Objective

A: Encourage non-auto travel.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Percentage of Commute Surveys completed.	92%	90%	92%	90%
2	Average Vehicle Ridership for City Yards	1.8	1.5	1.8	1.5
3	Average Vehicle Ridership for Civic Center	1.6	1.5	1.6	1.5

Note: As an employer having more than 250 employees, the City is mandated to achieve a 1.5 AVR through the provision of rideshare incentives.

Performance Measures-TDM Development

Council Goal: Increase Conservation and Sustainability.

Objective

A: Reduce auto travel throughout the City.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Organize and conduct Pasadena Transportation Management Association meetings.	6	6	3	6
2	Review and approve annual Transportation Demand Management Plans for sites regulated by the City's Trip Reduction Ordinance.	35	35	17	35

B: Reduce the impacts of developments on Citywide traffic circulation.

Actual	Target	Mid-Year	Target
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Transportation

Measures:		FY 2008/2009	FY 2009/2010	FY 2009/2010	FY 2010/2011
1	Complete the review of traffic studies within 90 days after the acceptance and payment of review fees by the applicant.	95%	100%	100%	100%
2	Complete the review of PPRs within five days.	100%	100%	100%	100%
3	Complete the review of construction plans within five days.	100%	100%	100%	100%

Performance Measures-Traffic Operations

Council Goal: Improve Mobility and Increase Accessibility Throughout the City and Enhance Public Safety.

Objective

A. To provide timely responses to citizen's request and inquiries.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Complete Traffic investigations within 7 weeks or less	85%	85%	85%	85%
2	Complete record requests within 10 working days	95%	100%	95%	100%

B. Maintain travel time performance along major arterials, monitor network and educate stakeholders.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Synchronize at least 15 traffic signals along mobility corridors	100%	100%	100%	100%
2	Conduct and complete Annual Report Card	100%	100%	100%	100%

Performance Measures-Parking Operations

Council Goal: Improve Mobility and Increase Accessibility Throughout the City.

Objective

A. Maintain adequate and complaint parking throughout neighborhoods and business districts.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Respond to voicemails regarding parking enforcement matters within one hour.	100%	100%	50%	50%

Transportation

2	Complete field investigations for overnight parking permits within 3 weeks	85%	90%	90%	90%
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B: Maintain vehicles turnover and maximize revenue collection at City parking meters.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Repair reported broken parking meters within 24 hours	100%	100%	100%	100%

Performance Measures- Transit Planning & Operations

Council Goal: Improve Mobility and Increase Accessibility Throughout the City

Objective

A: Provide courteous and productive Transit Service to Pasadena residents, employees and visitors.

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Maintain Passenger Relations rating of 90% as monitored by the Mystery Rider Program	87%	90%	92%	90%
2	Maintain a system wide average passengers per hour of 25	30%	25	26	26

Notes:

1. The Mystery Rider Program is conducted by a 3rd party contractor
2. Following the FY2010 fare increase, ARTS ridership has decreased; however fare revenue has increased.

B: Promote Public Transit Through Public Outreach and Inter-Agency Coordination

Measures:		Actual FY 2008/2009	Target FY 2009/2010	Mid-Year FY 2009/2010	Target FY 2010/2011
1	Participate in public outreach programs	19	20	12	20
2	Encourage and participate in inter-agency coordination meetings	20	20	10	25

Notes:

1. These programs include TMA meetings, rideshare events and general public events.
2. These meetings include Metro committee meetings; San Gabriel Valley Transit Provider meetings; and Transit Access Pass (TAP) meetings.

Transportation

Changes from Prior Year

- *Cost Changes:* The net operating decrease from the fiscal year 2010 revised budget of \$2,563,352 or 8.5%, is attributable to: Lower Personnel costs, \$274,498, or 5.1%, as a result of cost-reduction efforts, a decrease in services and supplies, \$1,319,736 or 7.1%, reflecting cost-savings efforts mainly within Other Contract Services. Principal and Interest decreased by \$1,698,165, or 45%, reflecting updated debt-service schedules that project continued low interest rates. Transfers to the other funds increased \$642,368 reflecting costs that were previously budgeted in Principal & Interest section. Depreciation increased by \$125,979 reflecting anticipated depreciation for fiscal year 2011.

Changes to the General Fund portion of Transportation include reductions totaling nearly \$420,000 resulting from cost reduction targets across all expense categories.

Changes to non General Funds include reductions totaling nearly \$2.1 million resulting from cost reduction targets across all expense categories and lower interest rates for debt-service payments.

- *FTE Changes:* The department defunded a Principal Engineer (1.00 FTE), a Staff Assistant II (1.00 FTE) and an Operations Assistant (1.00 FTE).

Future Outlook

The Transportation team is committed to addressing the concerns and needs of the City and its residents through efforts in planning, development and operations. Operational enhancements for fiscal year 2011 include the following:

- 1) Update the Mobility Element and focus on integrating sustainability into the General Plan that balances infrastructure and resources with land use, development, traffic, green house gases, and affordable housing, among others.
- 2) Implement a citywide program for managing traffic speeds on major streets
- 3) Update the Neighborhood Traffic Management Program guidelines
- 4) Continuation of the Photo Red Light Camera Program
- 5) Continue migration of the City's traffic signals to the new Traffic Control System
- 6) Install update signal coordination plans in the Central District
- 7) Complete the following transportation related Capital Improvement Projects
 - a) Transit Vehicle Arrival Information System (TVAIS), parking guidance, and Traffic Communication and Signal Control as part of Pasadena ITS Master Plan Phase 1
 - b) Design for the Pasadena ITS Master Plan Phase 2
 - c) Bike Boulevard Construction Plan contingent upon approval of BTA grant extension
 - d) Bicycle Master Plan
- 6) Select a parking operator for the City's Parking System
- 7) Develop a facility management program for City parking structures
- 8) Continue work on structural improvements recommended by the ADA Transition Plan
- 9) Implement a pilot program for meter payments via cell phones
- 10) Integrate the City's parking funds and assets into a single Parking Authority
- 11) Coordinate acquisition of new software for web-based automation of citation and permit issuance
- 12) Improve Transit web page to increase HML accessibility and personal mobile device access
- 13) Complete the Pasadena Short Range Transit Plan

Transportation

- 14) Update the Pasadena Dial-A-Ride branding to incorporate the appearance of the vehicles into various brochures and membership materials
- 15) Issue updated guidelines for Traffic Impact Review
- 16) Issue the Department's Driveway and Access/Circulation Guidelines
- 17) Develop improved mapping and tracking tools for the Department
- 18) Expand marketing of TDM initiatives to business community
- 19) Enhance the beta version of the dashboard for Getting Around Pasadena Without a Car to a free-standing application
- 20) Continue to provide leadership to the Pasadena Transportation Management Association
- 21) Continue to streamline development review process with Planning & Development, City Attorney's Office and Public Works
- 22) Continue representation on greenhouse gas/sustainability initiatives and other interdepartmental review activities

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	48.0000	48.0000	48.0000	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-318,578	-318,578	100.0%
8005 Regular Pay - PERS	2,705,768	3,038,968	4,017,554	3,583,108	4,048,489	465,381	13.0%
8010 Non Benefit Employees	1,040	0	0	0	0	0	0.0%
8011 Overtime Pay	43,343	48,446	0	35,000	0	-35,000	(100.0%)
8018 PST-Part Time Employees-	5,247	2,424	0	0	0	0	0.0%
8021 Trip Reduction Incentive Pa	135	915	5,000	5,000	5,000	0	0.0%
8023 Auto Allowance	3,457	5,700	2,850	2,850	5,700	2,850	100.0%
8024 Personal Developmnt Allowan	16,125	14,888	13,125	11,785	15,000	3,215	27.3%
8027 Workers' Compensation	28,270	47,750	58,456	51,892	56,516	4,624	8.9%
8031 General Liability	20,479	36,497	81,189	72,072	72,608	536	0.7%
8038 Employee Portion-PERS	100,814	125,056	138,416	122,870	137,649	14,779	12.0%
8040 City Portion-PERS	321,178	343,008	441,913	392,279	462,418	70,139	17.9%
8041 City Portion-PARS	215	112	0	0	0	0	0.0%
8044 Life Insurance	1,726	2,093	3,257	2,891	3,239	348	12.0%
8045 Dental Insurance	22,950	26,767	24,636	22,259	25,459	3,200	14.4%
8046 Medicare Total	38,745	44,399	59,030	52,400	58,703	6,303	12.0%
8047 Long Term Disability	6,689	7,458	7,713	6,848	7,670	822	12.0%
8049 Medical	407,726	447,448	482,674	436,329	516,442	80,113	18.4%
8050 Benefits	473,777	548,534	0	0	0	0	0.0%
8054 Vision Care	413	725	0	0	0	0	0.0%
8055 Health Care Spending	0	2,275	0	0	0	0	0.0%
8056 Accrued Payroll Expense	25,676	15,471	0	0	0	0	0.0%
8058 Benefits Admin.	147,465	165,624	0	0	0	0	0.0%
T8700 Total Personnel	4,371,238	4,924,358	5,335,813	4,797,583	5,096,315	298,732	6.2%
8101 Materials And Supplies	331,647	203,306	132,971	132,971	132,671	-300	(0.2%)
8103 Uniforms	2,048	2,078	2,100	2,100	2,100	0	0.0%
8105 Lease Payments	403,557	420,170	406,172	406,172	406,172	0	0.0%
8106 Rent Expense	354,986	366,587	284,002	284,002	295,362	11,360	4.0%
8107 Equipment Lease Payment	91,659	95,747	62,256	62,256	124,846	62,590	100.5%
8108 Computer Related Supplies	30,272	37,323	8,500	8,500	8,500	0	0.0%
8109 Equip Purchases Under \$1	-578,536	48,070	96,571	96,571	96,571	0	0.0%
8110 Outside Printing & Duplicati	2,045	612	1,988	1,988	1,988	0	0.0%
8112 Legal and Other Advertisin.	378	1,356	1,200	1,200	1,200	0	0.0%
8113 Photo Copy Machine Maint	2,392	2,900	3,109	3,109	3,109	0	0.0%
8114 Other Contract Services	12,622,687	12,253,684	12,754,157	13,343,090	11,580,099	-1,762,991	(13.2%)
8115 Consultant Services	37,424	20,439	156,086	167,366	156,086	-11,280	(6.7%)
8118 Outside Legal Services	6,544	3,228	0	0	0	0	0.0%
8122 Support To Advisory Comm	2,970	556	4,000	4,000	4,000	0	0.0%
8124 Dues And Memberships	44,186	38,999	50,700	50,700	50,700	0	0.0%
8125 Special Civic Events	565	265	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	107	153	2,500	2,500	2,500	0	0.0%
8127 Conf & Mtgs-City Departme	11,381	14,464	16,595	16,595	16,595	0	0.0%
8128 Mileage	439	28	750	750	750	0	0.0%
8129 Education	1,146	6	0	0	0	0	0.0%
8130 Training Costs	6,989	4,916	17,000	17,000	17,000	0	0.0%
8135 Reference Mats Subscripti	1,093	425	1,300	1,300	1,300	0	0.0%
8136 Library Books	0	240	0	0	0	0	0.0%
8137 Gasoline and Lubricants	0	30	0	0	0	0	0.0%
8139 Water	19,456	21,821	28,565	28,565	28,565	0	0.0%
8140 Telephone	7,298	5,988	5,200	5,200	5,200	0	0.0%
8141 Refuse Collection	14,936	16,501	10,000	10,000	10,000	0	0.0%
8142 Electric	534,902	624,582	672,450	672,450	672,450	0	0.0%
8144 Postage	5,930	8,584	7,725	7,725	7,725	0	0.0%
8145 Taxes, Payroll and Other	26,090	86,658	44,281	44,281	44,281	0	0.0%
8147 Workers Compensation Ot	12	0	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	120,772	107,575	254,500	254,500	254,500	0	0.0%
8154 Audio Visual Materials	0	0	500	500	500	0	0.0%
8156 Insurance	320,991	278,573	359,555	359,555	359,555	0	0.0%
8163 City Cost Abatement	1,120,382	1,179,734	1,283,152	1,283,152	1,225,524	-57,628	(4.5%)
8178 Program Expenditure Reco	-543,696	-373,791	0	0	0	0	0.0%
8179 Prepayment Of Costs	10,000	4,955	0	0	0	0	0.0%
8187 Discounts Earned	0	-245	0	0	0	0	0.0%
8212 Permits and Fees	0	345	0	0	0	0	0.0%
8216 Utility Assistance Rebate	0	-13	0	0	0	0	0.0%
8218 Vehicle Rental	188	310	0	0	0	0	0.0%
8271 RB-Engineers (City)	0	8,861	0	0	0	0	0.0%
8290 Cell Phone Reimbursement	-2,770	-853	0	0	0	0	0.0%
8296 Parking Management	926,796	947,117	1,022,400	1,022,400	973,800	-48,600	(4.8%)
8297 Security	393,262	479,152	488,000	488,000	488,000	0	0.0%
8298 Repairs and Maintenance	420,825	332,277	327,100	327,100	376,000	48,900	14.9%
8299 Trash Compactor	12,126	34,409	11,100	11,100	11,100	0	0.0%
8300 Public Relations	26,030	25,018	25,000	25,000	25,000	0	0.0%
T8800 Total Services & Supplie	16,789,508	17,302,966	18,541,485	19,141,698	17,383,749	-1,757,949	(9.2%)
8502 Buildings	2,450,000	0	0	0	0	0	0.0%
8503 Improvements Other Than	551,910	254,845	0	0	0	0	0.0%

	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
8504 Equipment	0	84,327	0	67,297	0	-67,297	(100.0%)
8505 Automotive Equipment	657,972	74,999	15,000	40,000	15,000	-25,000	(62.5%)
8507 Contra Capital	-3,001,911	-254,845	0	0	0	0	0.0%
T8900 Total Equipment	657,972	159,326	15,000	107,297	15,000	-92,297	(86.0%)
8600ADJ Internal Service Chrg	0	0	0	0	0	0	100.0%
8601 IS-Structural Maintenance	0	13,503	13,595	13,595	13,595	0	0.0%
8602 IS-Tenant Improvements	73,227	105,453	43,000	43,000	43,000	0	0.0%
8603 IS-Lockshop	887	98	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	0	7,166	9,808	9,808	9,808	0	0.0%
8605 IS-Houskeeping Services	46,644	53,249	8,612	8,612	8,612	0	0.0%
8606 IS-Floors And Windows	0	0	38,180	38,180	38,180	0	0.0%
8607 IS-Printing	66,436	54,673	107,169	107,169	107,169	0	0.0%
8608 IS-Mail - Basic Services	7,305	7,638	7,966	7,966	7,966	0	0.0%
8609 IS-Telephones - Basic	53,652	48,631	49,156	49,156	49,156	0	0.0%
8611 IS-ADS - Direct Request	0	0	2,598	2,598	2,598	0	0.0%
8612 IS-PC Direct Request	483	1,494	4,347	4,347	4,347	0	0.0%
8613 IS-Radio-Basic Services	10,475	19,245	18,409	18,409	18,409	0	0.0%
8615 IS-Auto Body Repair	2,378	2,066	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	62,619	75,969	33,340	36,065	33,340	-2,725	(7.6%)
8617 IS-Fleet Maint-Equip Repla	31,809	35,910	17,005	17,005	17,005	0	0.0%
8618 IS-Fleet Maint-Fuel	793,734	686,984	599,630	599,630	599,630	0	0.0%
8620 IS-Building Preventive Main	0	4,084	4,176	4,176	4,176	0	0.0%
8621 IS-Radio - Direct Request	981	338	0	0	0	0	0.0%
8622 IS-Telephones - Usage	52,067	49,253	50,103	50,103	50,103	0	0.0%
8623 IS-PC Training	0	0	1,288	1,288	1,288	0	0.0%
8624 IS-Enterprise Network	59,365	66,225	60,751	60,751	60,751	0	0.0%
8626 IS-Mail Direct Request	305	435	0	0	0	0	0.0%
8632 IS-AD&S-GIS	35,987	52,633	45,281	45,281	45,281	0	0.0%
8634 IS-Security Svcs at CityHal	0	0	6,052	6,052	6,052	0	0.0%
8641 IS-MS Licensing	4,882	4,981	5,121	5,121	5,121	0	0.0%
8642 IS-Compressed Natural Ga	0	0	27,547	27,547	27,547	0	0.0%
T9000 Total Internal Service C	1,303,237	1,290,027	1,153,132	1,155,857	1,153,132	-2,725	(0.2%)
8676 Principal	0	0	25,143	25,143	0	-25,143	(100.0%)
8677 Interest	3,222,688	3,006,156	3,617,420	3,617,420	1,819,954	-1,797,466	(49.7%)
8678 Amortization of Bond Expe	206,440	193,787	68,600	68,600	193,044	124,444	181.4%
T1000 Total Principal & Interes	3,429,128	3,199,943	3,711,163	3,711,163	2,012,998	-1,698,165	(45.8%)
8705 Transfers To General Fund	135,000	135,000	100,000	100,000	179,956	79,956	80.0%
8710 Transfers To Building Maint	0	0	0	0	119,340	119,340	100.0%
8722 Transfers To Debt Service	890,869	0	0	0	415,022	415,022	100.0%
8740 Transfr to S Lake Parking F	0	0	0	0	28,050	28,050	100.0%
T9200 Total Transfers Out	1,025,869	135,000	100,000	100,000	742,368	642,368	642.4%
8801 Depreciation	1,555,030	1,704,658	1,589,327	1,589,327	1,715,306	125,979	7.9%
T9300 Total Other Expenses	1,555,030	1,704,658	1,589,327	1,589,327	1,715,306	125,979	7.9%
T8000 Total Expense	29,131,982	28,716,278	30,445,920	30,602,925	28,118,868	-2,484,057	(8.1%)
T6100 Property Tax	31,610	27,188	0	0	0	0	0.0%
T6200 Other Taxes	17,149	15,642	15,000	15,000	15,000	0	0.0%
T6400 Transient Occupancy Tax	1,883,314	1,605,237	1,456,560	1,456,560	1,456,560	0	0.0%
T6800 Non Building Licenses an	419,277	565,290	505,500	-505,500	511,200	5,700	1.1%
T7000 Federal Grants Direct	0	396,012	0	0	0	0	0.0%
T7100 Federal Grants Indirect-St	0	0	0	100,000	0	-100,000	(100.0%)
T7300 State Grant Direct	4,397,495	4,070,674	4,473,333	4,570,333	3,783,123	-787,210	(17.2%)
T7400 Intergovernmental-Local	1,987,544	1,478,059	1,636,609	1,636,609	1,521,609	-115,000	(7.0%)
T7500 Charges For Services	452,817	408,967	217,712	217,712	232,712	15,000	6.9%
T7600 Charges For Services-Qu	0	0	96,595	96,595	1,271,499	1,174,904	1216.3%
T7700 Operating Transfers In	890,869	0	1,283,297	1,283,297	847,486	-435,811	(34.0%)
T7800 Fines and Forfeitures	6,081,499	7,113,762	6,500,000	6,500,000	4,600,000	-1,900,000	(29.2%)
T7900 Investment Earnings	493,968	415,810	823,310	0	530,235	530,235	100.0%
T8100 Rental Income	11,447,113	10,696,256	10,477,073	10,477,073	11,168,138	691,065	6.6%
T8200 Parking Rental	3,957,614	3,715,396	4,027,181	4,027,181	3,700,798	-326,383	(8.1%)
T8300 Miscellaneous Revenue	1,455,974	996,177	1,148,081	1,148,081	945,330	-202,751	(17.7%)
T8400 Other Financing Sources	521,915	542,826	571,345	571,345	714,000	142,655	25.0%
T8500 Operating Income	586,854	530,947	463,888	463,888	463,888	0	0.0%
T8600 Non-Operating Income	-137,395	122,989	370,000	370,000	463,000	93,000	25.1%
T6000 Total Revenues	34,487,616	32,701,230	34,065,484	33,439,174	32,224,578	-1,214,596	(3.6%)
NETFUNDS Net Surplus/Deficit	5,355,634	3,984,952	3,619,564	2,836,249	4,105,710	1,269,461	44.8%

YEAR: FY2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

Entity Set: DOT_Ops_All_Funds
 Budget Review1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	43.3700	43.3700	43.3700	0.0000	0.0%
8003 Unfunded Regular Pay	0	0	0	0	-318,578	-318,578	100.0%
8005 Regular Pay - PERS	2,523,655	2,881,772	3,583,108	3,583,108	3,581,841	-1,267	0.0%
8010 Non Benefit Employees	1,040	0	0	0	0	0	0.0%
8011 Overtime Pay	19,869	45,875	0	35,000	0	-35,000	(100.0%)
8018 PST-Part Time Employees-	5,247	1,721	0	0	0	0	0.0%
8021 Trip Reduction Incentive Pa	135	915	5,000	5,000	5,000	0	0.0%
8023 Auto Allowance	3,457	5,700	2,850	2,850	5,700	2,850	100.0%
8024 Personal Devlpmt Allowan	15,925	14,688	11,785	11,785	13,485	1,700	14.4%
8027 Workers' Compensation	27,214	45,271	51,892	51,892	50,003	-1,889	(3.6%)
8031 General Liability	18,840	34,602	72,073	72,072	64,234	-7,838	(10.9%)
8038 Employee Portion-PERS	94,045	119,283	122,870	122,870	121,783	-1,087	(0.9%)
8040 City Portion-PERS	299,489	324,896	392,280	392,279	409,118	16,839	4.3%
8041 City Portion-PARS	215	80	0	0	0	0	0.0%
8044 Life Insurance	1,639	2,016	2,891	2,891	2,865	-26	(0.9%)
8045 Dental Insurance	22,005	25,795	22,259	22,259	23,003	744	3.3%
8046 Medicare Total	36,029	42,032	52,400	52,400	51,937	-463	(0.9%)
8047 Long Term Disability	6,233	7,044	6,847	6,848	6,786	-62	(0.9%)
8049 Medical	386,637	428,714	436,328	436,329	466,608	30,279	6.9%
8050 Benefits	444,457	520,160	0	0	0	0	0.0%
8054 Vision Care	406	713	0	0	0	0	0.0%
8055 Health Care Spending	0	2,275	0	0	0	0	0.0%
8056 Accrued Payroll Expense	25,676	15,471	0	0	0	0	0.0%
8058 Benefits Admin.	137,539	157,057	0	0	0	0	0.0%
T8700 Total Personnel	4,069,752	4,676,080	4,762,583	4,797,583	4,483,785	-313,798	(6.5%)
8101 Materials And Supplies	206,399	163,468	132,971	132,971	132,671	-300	(0.2%)
8103 Uniforms	2,048	2,078	2,100	2,100	2,100	0	0.0%
8105 Lease Payments	403,557	420,170	406,172	406,172	406,172	0	0.0%
8106 Rent Expense	352,926	366,587	284,002	284,002	295,362	11,360	4.0%
8107 Equipment Lease Payment	91,659	95,747	62,256	62,256	124,846	62,590	100.5%
8108 Computer Related Supplies	24,101	26,245	8,500	8,500	8,500	0	0.0%
8109 Equip Purchases Under \$1	40,831	48,070	96,571	96,571	96,571	0	0.0%
8110 Outside Printing & Duplicati	0	612	1,988	1,988	1,988	0	0.0%
8112 Legal and Other Advertisin	378	1,336	1,200	1,200	1,200	0	0.0%
8113 Photo Copy Machine Maint	2,392	2,900	3,109	3,109	3,109	0	0.0%
8114 Other Contract Services	11,133,642	11,483,964	12,754,157	13,343,090	11,580,099	-1,762,991	(13.2%)
8115 Consultant Services	37,424	20,439	156,086	167,366	156,086	-11,280	(6.7%)
8118 Outside Legal Services	6,544	3,228	0	0	0	0	0.0%
8122 Support To Advisory Comm	2,970	556	4,000	4,000	4,000	0	0.0%
8124 Dues And Memberships	44,186	38,899	50,700	50,700	50,700	0	0.0%
8125 Special Civic Events	565	265	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	107	153	2,500	2,500	2,500	0	0.0%
8127 Conf & Mtgs-City Departme	10,938	14,464	16,595	16,595	16,595	0	0.0%
8128 Mileage	439	28	750	750	750	0	0.0%
8129 Education	1,146	6	0	0	0	0	0.0%
8130 Training Costs	6,103	4,916	17,000	17,000	17,000	0	0.0%
8135 Reference Matls Subscripti	1,093	425	1,300	1,300	1,300	0	0.0%
8136 Library Books	0	240	0	0	0	0	0.0%
8137 Gasoline and Lubricants	0	30	0	0	0	0	0.0%
8139 Water	19,456	21,621	28,565	28,565	28,565	0	0.0%
8140 Telephone	7,298	5,988	5,200	5,200	5,200	0	0.0%
8141 Refuse Collection	14,936	16,501	10,000	10,000	10,000	0	0.0%
8142 Electric	534,902	624,582	672,450	672,450	672,450	0	0.0%
8144 Postage	5,292	7,349	7,725	7,725	7,725	0	0.0%
8145 Taxes, Payroll and Other	26,090	86,658	44,281	44,281	44,281	0	0.0%
8147 Workers Compensation Ot	12	0	0	0	0	0	0.0%
8149 Fiscal Agent/Bank Fees &	120,772	107,675	254,500	254,500	254,500	0	0.0%
8154 Audio Visual Materials	0	0	500	500	500	0	0.0%
8156 Insurance	320,991	278,573	359,555	359,555	359,555	0	0.0%
8163 City Cost Abatement	1,120,382	1,179,734	1,283,152	1,283,152	1,225,524	-57,628	(4.5%)
8187 Discounts Earned	0	245	0	0	0	0	0.0%
8212 Permits and Fees	0	345	0	0	0	0	0.0%
8216 Utility Assistance Rebate	0	13	0	0	0	0	0.0%
8218 Vehicle Rental	188	310	0	0	0	0	0.0%
8271 RB-Engineers (City)	0	8,861	0	0	0	0	0.0%
8290 Call Phone Reimbursement	-2,770	853	0	0	0	0	0.0%
8296 Parking Management	926,796	947,117	1,022,400	1,022,400	973,800	-48,600	(4.8%)
8297 Security	393,262	479,152	488,000	488,000	488,000	0	0.0%
8298 Repairs and Maintenance	420,825	332,277	327,100	327,100	376,000	48,900	14.9%
8299 Trash Compactor	12,126	34,409	11,100	11,100	11,100	0	0.0%
8300 Public Relations	26,030	25,018	25,000	25,000	25,000	0	0.0%
T8800 Total Services & Supplie	16,316,034	16,849,910	18,541,485	19,141,698	17,383,749	-1,757,949	(9.2%)
8502 Buildings	2,450,000	0	0	0	0	0	0.0%
8503 Improvements Other Than	551,910	254,845	0	0	0	0	0.0%
8504 Equipment	0	84,327	0	67,297	0	-67,297	(100.0%)
8505 Automotive Equipment	38,605	74,999	15,000	40,000	15,000	-25,000	(62.5%)

	FY2008	FY2009	FY2010	FY2010	FY2011	\$CHANGE	%
DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMENDED		
8607 Contra Capital	-3,001,911	-254,845	0	0	0	0	0.0%
T8900 Total Equipment	38,605	159,326	15,000	107,297	15,000	-92,297	(86.0%)
8601 IS-Structural Maintenance	0	13,503	13,595	13,595	13,595	0	0.0%
8602 IS-Tenant Improvements	72,919	99,189	43,000	43,000	43,000	0	0.0%
8603 IS-Lockshop	887	98	0	0	0	0	0.0%
8604 IS-Utilities & Insurance-Hse	0	7,166	9,808	9,808	9,808	0	0.0%
8605 IS-Houskeeping Services	46,644	53,249	8,612	8,612	8,612	0	0.0%
8606 IS-Floors And Windows	0	0	38,180	38,180	38,180	0	0.0%
8607 IS-Printing	59,238	51,930	107,169	107,169	107,169	0	0.0%
8608 IS-Mail - Basic Services	7,305	7,638	7,966	7,966	7,966	0	0.0%
8609 IS-Telephones - Basic	53,652	48,631	49,156	49,156	49,156	0	0.0%
8611 IS-ADS - Direct Request	0	0	2,598	2,598	2,598	0	0.0%
8612 IS-PC Direct Request	483	1,494	4,347	4,347	4,347	0	0.0%
8613 IS-Radio-Basic Services	10,475	19,245	18,409	18,409	18,409	0	0.0%
8615 IS-Auto Body Repair	2,378	2,066	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	62,619	75,969	32,065	36,065	32,065	-4,000	(11.1%)
8617 IS-Fleet Maint-Equip Repla	31,809	35,910	17,005	17,005	17,005	0	0.0%
8618 IS-Fleet Maint-Fuel	793,734	686,984	599,630	599,630	599,630	0	0.0%
8620 IS-Building Preventive Main	0	4,084	4,176	4,176	4,176	0	0.0%
8621 IS-Radio - Direct Request	981	338	0	0	0	0	0.0%
8622 IS-Telephones - Usage	52,067	49,253	50,103	50,103	50,103	0	0.0%
8623 IS-PC Training	0	0	1,288	1,288	1,288	0	0.0%
8624 IS-Enterprise Network	59,365	66,225	60,751	60,751	60,751	0	0.0%
8626 IS-Mail Direct Request	0	225	0	0	0	0	0.0%
8632 IS-AD&S-GIS	35,987	52,633	45,281	45,281	45,281	0	0.0%
8634 IS-Security Srvcs at CityHal	0	0	6,052	6,052	6,052	0	0.0%
8641 IS-MS Licensing	4,882	4,981	5,121	5,121	5,121	0	0.0%
8642 IS-Compressed Natural Ga	0	0	27,547	27,547	27,547	0	0.0%
T9000 Total Internal Service C	1,295,426	1,280,810	1,151,857	1,155,857	1,151,857	-4,000	(0.3%)
8676 Principal	0	0	25,143	25,143	0	-25,143	(100.0%)
8677 Interest	3,222,688	3,006,156	3,617,420	3,617,420	1,819,954	-1,797,466	(49.7%)
8678 Amortization of Bond Expe	206,440	193,787	68,600	68,600	193,044	124,444	181.4%
T9100 Total Principal & Interes	3,429,128	3,199,943	3,711,163	3,711,163	2,012,998	-1,698,165	(45.8%)
8705 Transfers To General Fund	135,000	135,000	100,000	100,000	179,956	79,956	80.0%
8710 Transfers To Building Maint	0	0	0	0	119,340	119,340	100.0%
8722 Transfers To Debt Service	890,869	0	0	0	415,022	415,022	100.0%
8740 Transfr to S Lake Parking F	0	0	0	0	28,050	28,050	100.0%
T9200 Total Transfers Out	1,025,869	135,000	100,000	100,000	742,368	642,368	642.4%
8801 Depreciation	1,555,030	1,704,658	1,589,327	1,589,327	1,715,306	125,979	7.9%
T9300 Total Other Expenses	1,555,030	1,704,658	1,589,327	1,589,327	1,715,306	125,979	7.9%
T8000 Total Expense	27,729,844	28,005,726	29,871,416	30,602,925	27,505,064	-3,097,862	(10.1%)
T6200 Other Taxes	17,149	15,642	15,000	15,000	15,000	0	0.0%
T6400 Transient Occupancy Tax	1,883,314	1,605,237	1,456,560	1,456,560	1,456,560	0	0.0%
T6800 Non Building Licenses an	419,277	565,290	505,500	505,500	511,200	5,700	1.1%
T7100 Federal Grants Indirect-St	0	0	0	100,000	0	-100,000	(100.0%)
T7300 State Grant Direct	4,270,430	4,059,131	4,473,333	4,570,333	3,783,123	-787,210	(17.2%)
T7400 Intergovernmental-Local	1,981,193	1,448,083	1,636,609	1,636,609	1,521,609	-115,000	(7.0%)
T7500 Charges For Services	229,275	241,663	217,712	217,712	232,712	15,000	6.9%
T7600 Charges For Services-Qu	0	0	96,595	96,595	1,271,499	1,174,904	1216.3%
T7700 Operating Transfers In	890,869	0	1,283,297	1,283,297	847,486	-435,811	(34.0%)
T7800 Fines and Forfeitures	6,081,499	7,113,762	6,500,000	6,500,000	4,600,000	-1,900,000	(29.2%)
T7900 Investment Earnings	493,968	415,810	823,310	0	530,235	530,235	100.0%
T8100 Rental Income	11,447,113	10,696,256	10,477,073	10,477,073	11,168,138	691,065	6.6%
T8200 Parking Rental	3,957,614	3,715,396	4,027,181	4,027,181	3,700,798	-326,383	(8.1%)
T8300 Miscellaneous Revenue	1,216,474	1,040,677	1,148,081	1,148,081	945,330	-202,751	(17.7%)
T8400 Other Financing Sources	521,915	542,826	571,345	571,345	714,000	142,655	25.0%
T8500 Operating Income	586,854	530,947	463,888	463,888	463,888	0	0.0%
T8600 Non-Operating Income	-137,395	122,989	370,000	370,000	463,000	93,000	25.1%
T6000 Total Revenues	33,859,548	32,113,707	34,065,484	33,439,174	32,224,578	-1,214,596	(3.6%)
NETFUNDS Net Surplus/Deficit	6,129,704	4,107,980	4,194,068	2,836,249	4,719,514	1,883,266	66.4%

YEAR: Fy2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

Entity Set: DOT_Cap_301
 Budget Review1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	4.6300	4.6300	4.6300	0.0000	0.0%
8005 Regular Pay - PERS	182,112	157,196	434,447	0	466,648	466,648	100.0%
8011 Overtime Pay	23,474	2,571	0	0	0	0	0.0%
8018 PST-Part Time Employees-	0	703	0	0	0	0	0.0%
8024 Personal Devlpmt Allowan	200	0	1,340	0	1,515	1,515	100.0%
8027 Workers' Compensation	1,056	2,479	6,564	0	6,513	6,513	100.0%
8031 General Liability	1,639	1,895	9,116	0	8,374	8,374	100.0%
8038 Employee Portion-PERS	6,770	5,774	15,546	0	15,866	15,866	100.0%
8040 City Portion-PERS	21,688	18,112	49,633	0	53,301	53,301	100.0%
8041 City Portion-PARS	0	32	0	0	0	0	0.0%
8044 Life Insurance	87	77	366	0	373	373	100.0%
8045 Dental Insurance	946	972	2,376	0	2,456	2,456	100.0%
8046 Medicare Total	2,716	2,367	6,630	0	6,766	6,766	100.0%
8047 Long Term Disability	456	413	866	0	884	884	100.0%
8049 Medical	21,090	18,734	46,346	0	49,834	49,834	100.0%
8050 Benefits	29,320	28,374	0	0	0	0	0.0%
8054 Vision Care	7	13	0	0	0	0	0.0%
8058 Benefits Admin.	9,925	8,567	0	0	0	0	0.0%
T8700 Total Personnel	301,486	248,278	573,230	0	612,530	612,530	100.0%
8101 Materials And Supplies	125,249	39,838	0	0	0	0	0.0%
8106 Rent Expense	2,060	0	0	0	0	0	0.0%
8108 Computer Related Supplies	6,171	11,078	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	-619,367	0	0	0	0	0	0.0%
8110 Outside Printing & Duplicati	2,045	0	0	0	0	0	0.0%
8112 Legal and Other Advertisin	0	21	0	0	0	0	0.0%
8114 Other Contract Services	1,489,045	769,720	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	443	0	0	0	0	0	0.0%
8130 Training Costs	886	0	0	0	0	0	0.0%
8144 Postage	638	1,235	0	0	0	0	0.0%
8178 Program Expenditure Reco	-543,696	-373,791	0	0	0	0	0.0%
8179 Prepayment Of Costs	10,000	4,955	0	0	0	0	0.0%
T8800 Total Services & Supplie	473,474	453,056	0	0	0	0	0.0%
8505 Automotive Equipment	619,367	0	0	0	0	0	0.0%
T8900 Total Equipment	619,367	0	0	0	0	0	0.0%
8602 IS-Tenant Improvements	308	6,264	0	0	0	0	0.0%
8607 IS-Printing	7,198	2,743	0	0	0	0	0.0%
8616 IS-Fleet Maint-Equip Maint	0	0	1,275	0	1,275	1,275	100.0%
8626 IS-Mail Direct Request	305	211	0	0	0	0	0.0%
T9000 Total Internal Service C	7,811	9,217	1,275	0	1,275	1,275	100.0%
T8000 Total Expense	1,402,138	710,552	574,505	0	613,805	613,805	100.0%
T7000 Federal Grants Direct	0	396,012	0	0	0	0	0.0%
T7300 State Grant Direct	127,065	11,543	0	0	0	0	0.0%
T7400 Intergovernmental-Local	6,351	29,976	0	0	0	0	0.0%
T7500 Charges For Services	223,542	167,305	0	0	0	0	0.0%
T8300 Miscellaneous Revenue	239,500	-44,500	0	0	0	0	0.0%
T6000 Total Revenues	596,458	560,336	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-805,680	-150,216	-574,505	0	-613,805	-613,805	100.0%

**DEPARTMENT
SUMMARY**
Water and Power

Mission Statement

As a community-owned utility, it is the mission of Pasadena Water and Power (PWP) to provide superior customer service, reliable electricity, and quality water at reasonable rates and in an environmentally responsible manner. PWP is an integral city resource, a valued community asset, and a partner in Pasadena's prosperous future committed to improving the quality of life in Pasadena.

Program Description

PWP supplies electricity and water to residents and businesses in Pasadena and to other outlying areas. Providing high quality service at reasonable rates is the main goal of this full-service utility, which also supports other Pasadena improvements and activities by contributing to the City's General Fund.

Departmental Relationship to City Council Goals:

- **Assure a Safe and Secure Community**

PWP continues to ensure the delivery of high quality water by monitoring, sampling, and testing in accordance with all applicable laws and regulations. Through the ongoing implementation of the Water Master Plan, the water system infrastructure is maintained and improved to ensure quality. PWP has also increased emphasis on its safety, power reliability, and emergency response capabilities.

An Electric Distribution System Inspection Program has been implemented that is consistent with the California Public Utilities Commission's General Order 165. This inspection program has been implemented to ensure safety for employees and the public, enhance the reliability of the power distribution system, and extend the useful life of the power distribution system assets. In addition, data collecting techniques have been implemented that will improve data quality and quantity.

- **Focus on Planning, Programming and Reinvesting in Our Parks and Open Space**

PWP has assumed responsibility for the management of the spreading grounds within the Hahamongna Watershed Park and is helping to enhance and improve the environment as well as make efficient use of Pasadena's natural resources.

- **Maintain Fiscal Responsibility and Stability**

PWP is committed to improving efficiencies and facilitating appropriate management decisions related to costs. Decision support systems have been developed and implemented to ensure that necessary information is available. Long-term historical trends and future-oriented financial plans are being used to make strategic changes whenever necessary. A strategic marketing group has been created to improve customer service with a focus on customer satisfaction and retention. In addition, PWP continues to support the Fiber Optics Communication Program, a commitment to technology that will enable the utility to better serve the needs of the community.

Major Accomplishments

- Completed the North American Electric Reliability Corporation (NERC) Reliability Standard Compliance Plan Policy.

- Successfully filed for an increase in PWP's Transmission Revenue Requirement (TRR) from the Federal Energy Regulatory Commission (FERC). Approval was obtained for an additional \$2.4M bringing the total to \$12.4M per year.
- Successfully refunded PWP's outstanding 1998 Series Electric Revenue/Refunding Bonds.
- Restructured water rates and gained approval from the City Council to implement the 3-year Water Distribution and Customer rate increases which were applied in August 2009. The second and third rate increases will become effective during FY 2011 and FY 2012, respectively.
- Developed and implemented a comprehensive water conservation plan.
- Monitored, managed and analyzed construction of the PWP Yards Admin Building and Emergency Operation Center (EOC) with estimated functional operation by the end of calendar year 2010.
- Reduced customer energy cost by adjusting the Energy Cost Adjustment Charge by \$0.0025 per kWh.
- Continued to implement the Electric Distribution System Master Plan (EDSMP).
- Completed the annual State of the Electrical Distribution System planning study.
- Received the Treeline USA Award for the 8th consecutive year for power line clearance practices.
- Completed operating and capital budgets that ensure constant utility reliability and excellent customer service.
- Continued the implementation of the Water Distribution System Master Plan.
- Completed the Eaton Canyon-Mount Wilson toll road landslide clearance project.
- Completed the retrofit of the electrical systems at the Glorietta Booster Pumps.
- Initiated the Water Integrated Resource Plan, which will assist the City with meeting its future water supply and demand. The completed Plan will also help establish future water conservation goals.
- Began design of the Recycled (non-potable) Water Program, which will bring recycled water from Glendale to Pasadena for various irrigation needs.
- Continued the construction of the Monk Hill Perchlorate Treatment Plant, which will treat four groundwater wells that flow into Windsor Reservoir. Completion and startup expected by the third quarter of FY 2011.
- Finalized and implemented the Geographic Information System (GIS) for the Water Division, which will enhance the ability to convert various record keeping data and information for all City water facilities.
- Completed the application to automate the reading and billing of solar meters.
- Completed upgrade and implementation of existing software and hardware including ECIS, AS400, and MVRS. In addition, updates were made to the tools for enterprise virtual servers and system back-up data.
- Completed the design and development of the energy dynamic reports for the Power Supply and Energy Settlements group.
- Upgraded PWP's Integrated Voice Response (IVR) and Integrated Web Response (IWR) application as part of the Citywide IVR/IWR system.
- Fully implemented Itron MC Lite drive-by meter reading for all residential AMR meters.
- Continued to successfully promote the Energy Efficiency Partnering Program, which provides rebate incentives to encourage customers to pursue energy efficiency retrofit projects for permanently installed equipment and systems such as HVAC, lighting, motors, compressors, etc. Through the utility's efforts, over 16,000 MWh and 3.3 MW peak load was reduced. This successful program has a waiting list for FY 11 and has stopped taking applications.
- Integrated PWP's multi-faceted efficiency programs with customers' sustainable building efforts in pursuing certification from the US Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) program at the New Construction and/or Existing Building silver to platinum levels. Several customer buildings are slated to be LEED certified. The Mother's Club and the Corporate Center Pasadena received certification in FY 2010.
- Promoted the Pasadena Solar Initiative, a solar energy rebate program designed to help the City install fourteen megawatts of solar power by 2017. Strong demand for solar installations continued throughout FY 2010 and the solar program reached the installation milestone of 1 MW during this period.

Water and Power

- Continued to promote the Direct Install Emerging Technologies (DIET) program after the successful pilot program was concluded. The program subsidizes a customer's adoption of an emerging energy efficiency technology.
- Distributed over 2,000 low-flow showerheads, timers, and leak detection kits, and provided 150 high-efficiency toilets to low-income residential customers. Waterbrooms were provided for all Pasadena fire stations to replace high-volume hoses. Developed a Comprehensive Water Conservation Program intended to ensure long-term water supply reliability and reduce per capita water demand by 10 per cent as outlined in the Urban Environmental Accords, and prepare for additional demand reduction in the future.
- Continued to maintain compliance with over 30 electric reliability standards and 100 requirements per the NERC reliability standard requirements.
- Continued ongoing communication with locally elected representatives, city lobbyists and other representatives to ensure that PWP is represented in state and federal utility legislation and regulations.
- Tracked and monitored over 70 state legislative bills affecting PWP operations and regulations.
- Tracked and monitored 88 energy and water data measurements that chart Pasadena's progress in achieving the Green City Action Plan targets.
- Continued to develop, recommend, and evaluate an overall financial strategy that supports PWP's business strategies and maximizes the value of the utility.
- Continued to update and revise the Power Cost Adjustment Charge, Transmission Access Charge, Purchased Water Adjustment Charge and the Capital Improvement Charge to enable PWP to adjust to changes in energy and water prices.

Summary of Appropriations and Revenues

	FY2008 Actual	FY2009 Actual	FY2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs:					
Operating	287.92	290.80	300.50	302.64	303.56
Capital	127.08	137.20	130.00	131.36	130.44
Total FTEs	415.00	428.00	430.50	434.00	434.00
Appropriations:					
Operating	207,757,771	211,850,730	231,389,786	231,535,948	247,012,757
Capital (Memo)*	49,820,019	11,187,605	16,783,310	16,783,314	55,250,000*
Revenues by Fund:					
Power Fund (Incl. PBC)	202,594,019	207,236,140	201,627,854	199,404,362	205,564,177
Water Fund	42,433,215	46,930,831	54,843,563	54,593,275	59,611,221
Total Revenues	245,027,234	254,166,971	256,471,417	253,997,637	265,175,398

* Figures include \$16,201,771 of capital labor budgeted in W&P capital funds; not included in totals.

Changes from Prior Year

- Cost Changes:** The \$15,476,809, or 6.7%, net increase in operations from fiscal year 2010 revised operating budget is due to Personnel increases of \$597,099, Services and Supplies increases of \$14,148,150 resulting from increases in purchased power, renewable energy and water purchases. Internal Service Charges increased of \$28,893. Principal & Interest decreased \$1,119,109 as a result of updating debt schedules for fiscal year 2011, Transfers Out increased by \$574,746. Other Expenses increased by \$1,247,030 primarily due to increased depreciation reflecting expected capitalized assets during fiscal year 2011.

Water and Power

- FTE Changes: No changes in FTEs.

Departmental Results Statements

Pasadena Water and Power Performance Measures

Council Goals:

- Maintain fiscal responsibility and stability
- Increase conservation and sustainability

Objective(s):

- A. The City-owned power utility will be competitive.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Residential Electric rates will be comparable with those of selected neighboring utilities.	Average monthly electric bill of \$84.41 for residential customer using 500 kWh.	\$ 83.79	\$ 82.57	\$ 83.86	\$ 84.41

- B. Electrical power interruptions will be minimal.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. System Average Interruption Duration Index (SAIDI) will be less than 132 minutes.	132 minutes.	91	120	82	132
2. System Average Interruption Frequency Index (SAIFI) will be 2 or less interruptions a year.	2.0 Service interruptions per year.	0.007	1.5	0.006	2.0

- C. The City's water utility will be competitive.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Residential Water rates will be comparable with those of selected neighboring utilities with similar water supply resources.	Average monthly water bill of residential customer using 18 billing units will be \$60.32.	\$ 44.77	\$ 52.95	\$ 53.66	\$ 60.32

- D. The City's water supply will be safe and free of contamination.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Compliance with primary drinking water	100% compliance	100%	100%	100%	100%
2. Number of chemical and bacteriological analyses annually	More than 5,200 per quarter (or 36,000 per year)	44,467	36,000	19,244	36,000
3. Required certificates maintained at all times	100% at all times	100%	100%	100%	100%

- E. Residential and commercial electric and water customers will receive excellent service.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Percent of all plan-check requests will be completed before the customer's target date.	98% of all plans checks	92%	90%	100%	98%
2. Percent of meter readings will be accurate	99.99% of meter readings	99.97%	99.95%	99.99%	99.99%
3. Number of days turnaround time from meter reading to billing	5 days turnaround	5.0	5.0	5.0	5.0
4. Number of days turnaround time for high-bill complaint investigation	5 days turnaround	5.0	5.0	5.0	5.0
5. Manage the power fund bad debts expense.	0.500% of the total Power Fund operating	0.360%	0.500%	0.494%	0.500%
6. Manage the water fund bad debts expense.	0.500% of the total Water Fund operating	0.260%	0.500%	0.335%	0.500%

Water and Power

F. The City's water mains shall be upgraded on a continual basis.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Number of miles upgraded on an annual basis	3.5 miles per year	2.5	4.0	1.6	3.5
2. Number of valves exercised on annual basis	5,000 valves per year	5,627	5,000	2,336	5,000
3. Number of water meters replaced on an annual	2,000 meters per year	4,394	3,000	2,273	2,000

G. The Electric Distribution Master Plan Goals shall be implemented.

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Infrastructure Replacement:					
a. Number of circuit breakers replaced	6 circuit breakers	13	9	2	6
b. Number of underground vaults replaced or	10 underground vaults	9	15	9	10
c. Number of substation switches installed	4 substation switches	2	5	0	4
2. Reliable Capacity:					
a. Number of miles of underground cable replaced	4 miles of underground cable	9	2	3	4
b. Number of underground switches replaced	10 underground switches	77	10	27	10
c. Number of distribution transformers replaced	50 distribution transformers	108	30	52	50
3. Operational Preparedness:					
a. Number of fault indicators installed	30 fault indicators	93	30	13	30

H. The City will encourage efficient use of electric energy and the installation of customer-owned solar photovoltaic (PV) systems

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Reduce energy consumption by electric	14,217 MWh per year	n/a	n/a	n/a	14,217
2. Achieve cumulative energy savings per year from FY2007-FY2011 programs	68,127 MWh per year	n/a	n/a	n/a	68,127
3. Encourage installation of solar photovoltaic (PV) systems by electric customers.	1.4 MW of PV systems	n/a	n/a	n/a	1.40
4. Achieve cumulative PV capacity	3.2 MW of cumulative PV capacity	n/a	n/a	n/a	3.20

Notes:

The FY2011 budget includes sufficient funding to achieve 14,217 MWh of energy savings from conservation incentive programs

Achieve cumulative energy savings of 68,127 MWh per year from FY2007-FY2011 programs

With carryover from FY2010, the FY2011 budget includes sufficient funding to install approximately 1.4 MW of PV systems

The FY2011 budget includes sufficient funding to achieve 3.2 MW of cumulative PV capacity for the period 1/1/2008 through FY2011

I. The City will encourage efficient use of water

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Achieve additional acre-feet water savings from conservation programs	200 acre-feet per year	n/a	n/a	n/a	200
2. Achieve reduction from Urban Environmental Accords baseline per-capita water consumption	17% fiscal year-to-date reduction	n/a	n/a	n/a	17%
3. Comply with statewide best management practices (BMP) for efficient water use	100% compliance	n/a	n/a	n/a	100%

J. The City-owned power utility will meet the Renewable Portfolio Standard (RPS) Goals in CY 2010

Measure(s):	Target	Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1. Meet Renewable Portfolio Standard (RPS) in	15% RPS by calendar year 2010.	n/a	n/a	n/a	15%

Notes:

2009 Integrated Resource Plan approved by the City Council sets a goal of 15% RPS by 2010.

*n/a – not applicable

Future Outlook

PWP will continue to focus on its own financial health and stability by implementing the appropriate measurements, controls, and procedures while maintaining a General Fund transfer that provides the City with a reasonable return on capital. PWP will also continue to conduct competitive analysis to position or reposition itself within the market.

In FY 2011, PWP will continue to monitor and recommend electric and water rate adjustments to support the rising operating costs associated with fuel, energy, water, and capital expenses. In addition, PWP plans to procure the services of a consultant to conduct a cost-of-service study of the existing electric rate components. The study will include a rate review of the Energy, Transmission, Distribution and Customer (D&C) and Power Cost Adjustment (PCA) charges and will enable PWP to assess and recommend rate adjustments to make the electric operation financially sound. The study will also include an assessment of the potential cost and rate impacts of revising PWP's energy portfolio to include more renewable resources and other impacts of the adopted Integrated Resource Plan (IRP).

Consistent with Pasadena's environmental initiative, PWP will continue to provide funding towards energy efficiency and photovoltaic programs in order to ensure that the utility meets certain State goals, supports local initiatives, assists its customers in reducing carbon (output) footprint, and remains focused on environmental protection programs.

Several legislative and regulatory issues continue to affect how PWP plans its energy resources procurement. PWP continues to work on augmenting its renewable energy portfolio and reducing Green House Gass emissions in accordance with the 2009 energy Integrated Resource Plan (IRP), a plan with features more aggressive than those proposed by the Air Resource Board (ARB). The major challenges in procuring renewable energy include demand outpacing supply, rising costs, transmission and operational constraints. Since PWP is already well resourced to meet its demand needs, the addition of renewable resources would displace existing owned or contracted resources and would require marketing of those resources. Also, PWP's plan to replace aging steam unit Broadway 3 with a state of the art combined cycle unit by 2014, as recommended by the energy IRP, would enhance the local plant's overall cost effectiveness, reliability, and back up insurance against a potential electricity crisis.

The continuation of the Electric Distribution System Master Plan (EDSMP) implementation remains the top priority of PWP. PWP will continue to invest in technology such as Smart Grid, GIS, and automated meter technology programs, and will begin the seismic upgrade of all power facilities while continuing to maintain a high level of performance reliability through an ongoing inspection and maintenance program as required by Regulation 21. PWP will be implementing several low-cost pilot projects for Smart Grid and is evaluating the potential for a large-scale Smart Grid deployment in Pasadena using a customer survey and a business case study. The Smart Grid will provide customers with the opportunity to regulate their own electricity consumption to reduce peak energy requirements and save on their bills. The Smart Grid will also maximize the efficiency and reliability of the electric distribution system.

PWP will also continue to meet the goals of an aggressive Capital Improvement Program (CIP) as outlined in the Water Distribution System Master Plan. Construction of the Monk Hill Perchlorate Treatment Plant and Chloramination Station is expected to be completed in FY 2011 with facility startup by the third quarter. The Reclaimed Water Project design was started in FY 2010 and will continue to move forward with environmental and feasibility studies of actual project construction over the next several years.

The Water Division continues to keep itself updated on the ever changing State and Federal water quality requirements. Compliance strategies are continually developed and modified to maintain full compliance with new and existing rules and regulations. Ongoing changes may result in future mandatory capital improvements to the water supply and delivery infrastructure.

Water and Power

The ongoing Water Integrated Resource Plan (WIRP) will provide the information needed to develop and implement future water supply projects and water conservation programs to meet the needs of Pasadena's customers. The WIRP will be completed by first quarter of FY 2011 and will provide the foundation for the State-mandated Urban Water Management Plan, which is expected to be completed and finalized by the end of FY 2011.

In addition, PWP will continue to move forward with data analysis for a water budget-based rate design to address ongoing water supply challenges and provide customers with incentives to reduce water usage.

PROGRAM SUMMARY

General Manager's Office

Program Description

The General Management function of the utility provides general administration, guidance, and oversight to the five operational business units of PWP with direct responsibility for the customer relations and legislative/regulatory affairs affecting the utility. It also functions as the intermediary between PWP and the City Manager, the City Council, other City departments, and various external private and public agencies. The General Manager's Office is committed to ensuring that PWP succeeds in a competitive marketplace and continually restructures the utility to effectively address core business concerns.

Major Accomplishments

The General Manager's Office continued to provide strong direction in major infrastructure upgrade endeavors, including both Water and Power Distribution master plans. The division continued to modify PWP's business plan and manage the utility to improve internal and external communication, reduce costs, and maintain competitiveness in the ever-changing California energy market. The General Manager's Office will continue to manage the internal affairs affecting PWP through its Employee/Labor Relations section, and external affairs through its Legislative/Regulatory section and also through various customer relations programs.

In a continued effort to proactively address the Department's succession planning and leadership development, PWP achieved significant goals in meeting its major training initiatives last fiscal year. PWP will continue in these efforts both to prepare its staff to take on key roles when retirements occur, and to become a learning organization that continually strives to enhance its professional skills and abilities.

- Completed the North American Electric Reliability Corporation (NERC) Reliability Standard Compliance Plan policy.
- Continued to maintain compliance with over 30 Electric Reliability Standards and 100 requirements per the NERC reliability standard requirements.
- Continued ongoing communication with locally elected representatives, city lobbyists and other representatives to ensure that PWP is represented in state and federal utility legislation and regulations
- Compliance in progress with various government legislation and regulation mandates such as Greenhouse Gas Reduction (AB 32), Energy Efficiency (AB 2021 and SB 1037), Solar Initiative Program (SB 1) and Water Conservation Program (SB X7 7).
- Tracked and monitored over 70 state legislative bills affecting PWP operations and regulations.
- Tracked and monitored 88 energy and water data measurements that chart Pasadena's progress in achieving the Green City Action Plan targets.
- Successfully partnered with the Pasadena Unified School District (PUSD) and Pasadena City College (PCC) to implement the first PUSD Internship Program in which 9 PUSD junior and senior students rotated through various divisions within the department. This collaborative effort between Human Services and Recreation, Public Works, and Water and Power, was a critical tool in addressing future department recruitment and community based partnerships.
- Continued to conduct mandatory supervisory training for department managers, supervisors, and lead personnel. Approximately 99% of staff has completed critical labor relations training.
- Continued to complete mandatory supervisory and lead worker training through the *Fundamentals of Supervision* and *Lead Worker Program* workshops. Approximately 46 department employees have participated in this training since the beginning of Fiscal Year 2010.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	18.45	18.45	17.70	17.70	14.75
Appropriations	3,286,871	3,612,777	3,805,618	3,805,618	3,546,664

Changes from Prior Year

- *Cost Changes:* The net decrease of \$258,955 from the fiscal year 2010 revised operating budget is mainly due to cost saving efforts and reductions in Services & Supplies.
- *FTE Changes:* Net FTEs decreased by 2.95 resulting from the reallocation of resources to other business units.

Future Outlook

Recent legislative and regulatory developments have increased PWP's focus on reliability and on environmental compliance affecting the utility industry. PWP will continue to conduct competitive analyses to appropriately position or reposition itself within the market while addressing important environmental issues through its resource investment, procurement, and operating decisions. Potential alliances with companies specializing in certain aspects of utility operations will continue to be explored in order to ensure that PWP takes advantage of all opportunities that promote environmental protection, better service, and lower costs to the customer. For additional information, please refer to the Future Outlook section under the Department Summary.

PWP will continue in its succession planning and leadership development efforts by continuing to mandate City-sponsored supervisory and lead worker training courses throughout fiscal year 2011, with particular focus on training new supervisors and leads, and refresher courses for those who have not taken required courses within the past 3 years. PWP will continue to partner with PUSD, PCC and other City departments to develop career path initiatives for Pasadena area students and residents and will be working toward gaining Reliable Public Power Provider (RP3®) Program Certification through the American Public Power Association (APPA) to ensure department proficiency in reliability, safety, workforce development, and system improvement.

PROGRAM SUMMARY
General Manager's Office
Customer Relations

Program Description

The Customer Relations section provides value-added, personable customer service to Pasadena electric and water customers. With extensive product offerings to meet its customers' rapidly evolving needs in the new conservation-focused economy, the Customer Relations section strives to match and exceed the services of large utility providers. It monitors shifting market conditions, emerging technologies and new outreach strategies in order to readily respond to the changing needs of customers. The section develops, implements, and promotes environmental programs and services aimed at reducing customers' electricity and water consumption. Using both broad-based and person-to-person public outreach methods to all customer segments, from large commercial customers to low-income customers, the Customer Relations Section is PWP's frontline in informing and advising the public and the City on water and energy conservation issues and programs. It is a vital player in accomplishing the goals of the City's Green City Action Plan.

Major Accomplishments

- Continued to successfully promote the Energy Efficiency Partnering Program, which provides rebate incentives to encourage customers to pursue energy efficiency retrofit projects for permanently installed equipment and systems such as HVAC, lighting, motors, compressors, etc. Through the utility's efforts, over 16,000 MWh, and 3.3 MW peak load was reduced. This successful program has a waiting list for FY 11 and has stopped taking applications.
- Integrated PWP's multi-faceted efficiency programs with customers' sustainable building efforts in pursuing certification from the US Green Building Council's (USGBC) Leadership in Energy and Environmental Design (LEED) program at the New Construction and/or Existing Building silver to platinum levels. Several customer buildings are slated to be LEED certified. The Mother's Club and the Corporate Center Pasadena received certification in FY2010.
- Continued to assist PUSD in the conversion of irrigation controllers to the newer weather-based technology, installed emerging technology "pilot" program energy efficiencies, and began district-wide energy evaluations. Continued an extensive public education campaign to alert customers about the City's projected water shortage and conservation measures stipulated in Water Shortage Plan I. Launched a new water conservation marketing campaign in conjunction with the water shortage and educated customers of the cost and specific penalties associated with the Water Shortage Plan II.
- Promoted the Pasadena Solar Initiative, a solar energy rebate program designed to help the City install fourteen megawatts of solar power by 2017. Strong demand for solar installations continued during FY 2010 and the solar program reached the milestone of 1 MW installed during this period
- Continued to promote the Direct Install Emerging Technologies (DIET) program after the successful pilot program was concluded. The program subsidizes a customer's adoption of an emerging energy efficiency technology.
- Continued to promote the Green Power Program in which 1,707 customers have subscribed to an electric service from 100% renewable resources for a premium fee. Three large commercial customers (Kaiser Permanente, Caltech Housing, and Huntington Memorial Hospital) have continued to be committed to the Green Power Program.
- Created and/or continued marketing outreach campaigns to promote new and existing incentive and educational programs on water and energy conservation, renewable energy, bill assistance and various

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supporting events. Developed and produced marketing materials for mass distribution, including advertising through movie screen slideshows, radio broadcast, public access television, Internet advertising, direct mail, bus shelters ads, newsprint ads, bill inserts, bus headers, flyers, posters, and monthly newsletters. Created and launched a Level I water shortage public education campaign and a new water conservation advertising concept campaign. Produced a three-part how-to water conservation video series, located on the website.

- Coordinated and/or staffed more than 100 public outreach events, meetings and educational workshops to promote its programs and educate the public on departmental issues. A newly developed efficient irrigation workshop for professional landscapers, offered in English and Spanish, was added to the ongoing water conservation workshop series. A new residential water conservation workshop, "H2O Academy" was also offered. Major events included solar energy workshops, 16 water-wise landscaping workshops, 2010 Census Fairs, Greening the Earth Day, Public Power Day, JPL's Climate Day, the Mayor's State of the City Address, Black History Festival, National Night Out, and Water Awareness Day. Over 12,000 people participated in these events.
- Provided communications and public outreach assistance and services to various other sections and departments to support their communications goals, such as water quality reports, solar legislation outreach, ordinance revisions, Water Integrated Resource Plan outreach, rate increase notifications, etc.
- Developed new content and continued maintenance for the Department website, adding new online features which allow customers to check weather forecasts, participate in surveys, view video galleries and estimate bills. Migrated legacy web pages to the new City website.
- Provided residential, multi-family and commercial water rebates that resulted in over 341 acre feet, or 111 million gallons over the life of the installed products. PWP's water conservation program included rebates for weather-based irrigation controllers, high-efficiency sprinkler nozzles, synthetic turf, clothes washers and toilets. In addition to rebates, the department offers landscaping audits which include water use targets, performed by landscaping professionals at no cost to the customer. Irrigation efficiency training was provided to landscaping staff of commercial customers. The primary focus of the business unit continues to be on outdoor water use efficiency, recognizing that this is the area with the greatest opportunity for significant water savings and will enable the City to achieve its goal of 10% reduction in water consumption.
- Distributed over 2,000 low flow showerheads, timers, and leak detection kits and provided 150 high-efficiency toilets to low-income residential customers. Waterbrooms were provided for all Pasadena fire stations to replace high-volume hoses. Developed a Comprehensive Water Conservation Program intended to ensure long-term water supply reliability and reduce per capita water demand by 10 per cent as outlined in the Urban Environmental Accords, and prepare for additional demand reduction in the future. The plan includes a strategic outline for managing water shortages at various levels of severity. In addition to the Water Conservation Plan, the department updated the existing Water Shortage Ordinance to include permanent water waste prohibitions that penalize water wasting behaviors and reinforce the importance of water conservation.
- Developed a database using GIS technology and historical water use information to support the newly adopted Efficient Landscape Ordinance, identifying customers with one acre or more of irrigated area. Customers will be notified of the new ordinance guidelines and provided with the formula for determining the target water usage goal for their property. Technical assistance from the Department will be offered upon request within budget constraints.
- Launched a new water workshop titled H2O Academy to provide residential customers with information on the water supply challenge facing Southern California, the City's Water Waste Ordinance, and valuable information on how to manage their water use and help control the cost of their utility bills.

Summary of Appropriations and Revenues

Note: Appropriations and FTEs for this unit are shown above under General Manager's Office.

Future Outlook

The Customer Relations Section, working closely with the Public Benefits Section, has positioned itself into a valued source of information and personalized services. These services are most critical given the economic challenges facing many PWP customers. The myriad of programs and customer support mechanisms offered are of high quality and great benefit to PWP customers. The Customer Relations section will continue to promote energy efficiency and water conservation through its evolving rebate incentive programs to meet the City's aggressive environmental goals. In addition, customers will benefit from PWP's research and demonstration programs aimed at exposing customers to cutting edge technology that will provide greater efficiency and savings for future years. Current economic conditions have resulted in decreased participation in rebate programs; the Department will conduct an evaluation of rebate offerings and adjust incentive levels where appropriate to increase participation. New programs under consideration are turf replacement and rain water harvesting systems.

PROGRAM SUMMARY
General Manager's Office
Public Benefit Charge Program

Program Description

In accordance with Assembly Bill 1890, the Public Benefit Charge Program was created in 1998 and its initial time frame was extended until 2011. The purpose of the program is to support electric customers by funding programs that improve energy efficiency, provide assistance to low-income households, promote renewable energy technology, and demonstrate emerging energy-related technologies.

Major Accomplishments

- *Energy Efficiency Business Programs*
 - Provided more than 144 rebates valued at \$4.3 million in cash to non-residential customers for retrofits that will save 16.8 GWh annually and reduce peak demand by 3.4 MW (more details by customer class below)
 - Provided just over \$3,400,000 in customer rebates through the California Municipal Utilities Association's award-winning Energy Efficiency Partnering (EEP) program. The associated annual customer savings are just under 16,000 MWh annually and 3.2 MW peak load reduction.
 - Conducted onsite energy surveys for every participant and over \$1,000,000 in efficiency measures to small businesses through the Direct Install Emerging Technologies (DIET) program, saving over 800,000 kWh annually and reducing peak load by 200 kW.
 - Established an expanded evaluations, measurement, and validation (EM&V) program to quantify efficiency-project energy savings and load reductions. Activity ensures cost-effective incentive amounts for large rebates and validates energy savings for integrated resource management.
 - Retained a consultant to upgrade the existing Rebates application to track additional customer benefits and provide online visibility to rebate qualification information and application status.

- *Energy Efficiency Residential Programs*
 - Provided more than 1600 customers with over \$350,000 in cash rebates through Energy Star, Efficient Cooling, Cool Trees, Refrigerator Retirement, and Pool Pump rebate programs. The combined programs are saving customers approximately 800 MWh annually and will reduce peak demand by 0.4MW.
 - Provided support for offering convenient, no-cost collection and recycling of Compact Fluorescent Light bulbs (CFL's) in partnership with the City's Integrated Waste Management /Recycling office.
 - Utilized local youth through community-based organizations to market PWP's environmental and customer assistance programs. Youth walked door-to-door in neighborhoods to educate consumers and assist them in understanding new water shortage plan guidelines.
 - Conducted 70 onsite and 450 online energy use surveys via PWP staff, contractors and the Home Energy Suite through agreements with Southern California Public Power Authority (SCPPA).

- *Energy Efficiency School Programs*
 - Installed emerging energy efficiency technology measures valued at \$116,000 throughout schools in the Pasadena Unified School District (PUSD) via the DIET Program, saving 59,000 kWh annually and reducing peak demand by 100 kW.
 - Provided more than \$415,000 in cash rebates to PUSD through the EEP Program, saving over 3,000 MWh annually and reducing peak demand by 1.3 MW.
 - Co-sponsored the Armory Center for the Arts "Children Investigate the Environment Program" (\$50,000) which taught 800 PUSD students about energy and water conservation.

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- *Energy Efficiency Municipal Facility Programs*
 - Provided over \$ 75,000 in EEP funds for the Pasadena Center LED Garage Lighting Retrofit, saving over 350,000 kWh annually.
 - Collaborated with BSFMD staff to provide rebates on efficiency projects that qualify for EEP and DIET.
 - Continued to reserve funds to completely retrofit all remaining street signals with LED lights (\$750,000)
- *Income Qualified Residential Programs*
 - Increased monthly benefit provided through the Electric Utility Assistance Program (EUAP) to assist low-income customers and provided electric rate relief of about \$360,000 to over 4,500 residential customers
 - The Project A.P.P.L.E. program provided over \$125,000 to low-income customers with “one-time” emergency financial assistance. Participation increased 7% over prior year.
 - The Refrigerator Exchange Program removed and replaced 150 old inefficient refrigerator units for recycling (\$100,000 in Utility Assistance rebates)
 - Provided technical assistance to improve the efficiency above Title 24 requirements and reduce the utility costs for transitional and affordable housing units at Community Arms and Centennial Place. Assisted the Housing Department in earning a Los Angeles County grant for the Efficient Affordable Housing project at Euclid Villa Transitional Housing project.
- *Emerging Energy Technology (RD&D) Programs*
 - Provided funds for demonstrating and encouraging various energy efficiency and electric transportation emerging technologies, including the lease of seven MINI E electric vehicles and installation of chargers at the Holly and Los Robles Garages.
 - Partnered with the Department of Transportation on an alternative fuel vehicle plan and grant application to upgrade existing electric vehicle (EV) chargers and install new EV chargers at several public and private office buildings to promote zero-emission transportation.
 - Provide funds for reserved applications for buildings which received the LEED certification; program now closed to new participants.
- *Renewable Energy Projects*
 - Provided financial incentives of \$1.8 million in cash rebates for seventy-five commercial and residential solar installations yielding a capacity of 600 kW. The incentives are for the installation of photovoltaic (PV) systems at customers' homes and businesses through the Pasadena Solar Initiative Program, a 10-year program designed to encourage 14MW of local, customer-owned renewable solar energy capacity. In addition, over 50 reservations were received for additional systems which will bring the total capacity of solar systems in Pasadena to over 1MW.
 - Provided an additional \$300,000 in funding to the Public Works Department to complete the first Building-Integrated PV system in Pasadena at the Lake Avenue Metrorail Station. This is the first PWP-owned solar power system. The power produced will be used by Pasadena electric customers as a renewable energy resource and counts towards our RPS goals.
 - Promoted the Green Power Program for potential new customers and supported demonstrations of PV technology at community events.

Summary of Appropriations and Revenues

	FY 2008	FY 2009	FY 2010	FY 2010	FY 2011
	Actual	Actual	Adopted	Revised	Recommended
Operating FTEs	6.55	6.55	6.97	7.05	7.25
Appropriations	2,863,764	8,157,264	7,448,027	7,448,027	7,318,194

Changes from Prior Year

- *Cost Changes:* The net decrease of \$129,833 from the fiscal year 2010 revised budget is mainly due to cost saving efforts and reductions in Services & Supplies.
- *FTE Changes:* Net FTEs increased 0.20 resulting from the reallocation of resources from other business units.

Future Outlook

PWP will continue to offer its customers various programs and incentives such as Energy Star, Income Qualified Assistance programs, Energy Efficiency Partnering, Direct Install Emerging Technologies, and Pasadena Solar Initiative rebates (\$8.25 million, for 2 MW, currently reserved). Customers will continue to receive assistance with high bill investigations and energy use assessments as needed. PWP will continue to team up with SCPPA for cost-effective purchasing, direct install, and regional research and development projects which showcase the commitment of municipal utilities to meeting state environmental goals. A new home energy report will be provided to residential customers to educate them about their electricity usage. PWP will continue to work with other City departments and community-based organizations to increase awareness about resource and sustainability concerns and provide outreach to customers for environmentally friendly, cost-effective customer assistance programs.

Low-income assistance expenditures may increase moderately due to EUAP program outreach and current economic conditions. Due to economic pressures to reduce personal and business utility costs, significant customer demand for additional energy efficiency project funding is expected. Results of studies conducted by a consultant selected by SCPPA provided a basis for staff recommendations for revised energy efficiency goals (2011-2010) adopted in FY2010. Increases in revenue for energy efficiency and solar program commitments will be required in the future. Current city and state legislation mandates additional funding for energy efficiency and solar programs, which may be funded from non-PBC sources, such as the Energy Charge Fund.

PROGRAM SUMMARY

Finance, Administration and Customer Service
Business Unit
Finance and Administration Group

Program Description

The Finance and Administration section plans and oversees the finance, administrative support, and cross-functional operations and systems for PWP. The overall goal is to implement a fiscally responsible and cost-effective manner; gather, organize and process data in order to supply relevant information to be used in decision making; provide financial analysis and administrative support to other business units on an as-needed basis; develop and execute an overall financial strategy for PWP that supports business strategies and captures maximum benefits for the City; and ensure PWP's financial integrity. Functions include budgeting, financial analysis and planning, rates, capital financing, risk management, information systems, warehousing and materials management, safety, training, and management analysis.

The Energy Settlements section validates the multitude of energy transactions required to support effective retail and wholesale operations. This section interacts with the California Independent System Operator (CAISO) and other energy partners to process the daily transactions and confirm the economic agreements made between the transacting parties. The section is also responsible for performing analysis on wholesale operations and providing reports to monitor and improve overall business unit performance.

The Strategic Planning section is responsible for developing PWP's long term resource plan, negotiating long-term energy contracts, and monitoring energy industry regulatory changes. This section provides the long-term vision required to ensure that adequate supply is available into the future to meet the energy requirements for Pasadena customers.

Major Accomplishments

- Successfully filed for an increase in PWP's Transmission Revenue Requirement (TRR) from the Federal Energy Regulatory Commission (FERC). Approval was obtained for an additional \$2.4M bringing the total to \$12.4M per year.
- Successfully refunded the City's outstanding 1998 Series Electric Revenue/Refunding Bonds.
- Restructured and gained approval from the City Council to implement the 3-year Water Distribution and Customer rate increases which were applied in August 2009. The second and third rate increases will become effective during FY 2011 and FY 2012, respectively.
- Monitored, managed and analyzed construction of the PWP Yards Administration Building and Emergency Operation Center (EOC) with estimated functional operation by the end of calendar year 2010.
- Reduced customers' energy cost by adjusting the Energy Cost Adjustment Charge by \$0.0025 per kWh.
- Continued to develop, recommend, and evaluate an overall financial strategy that supports PWP's business strategies and maximizes the value of the utility.
- Continued to update and revise the Power Cost Adjustment Charge, Transmission Access Charge, Purchased Water Adjustment Charge, and the Capital Improvement Charge to enable PWP to adjust to changes in energy and water prices.
- Completed the operating and capital budgets which ensure constant utility reliability and excellent customer service.
- Awarded a new multi-year contract valued at \$3.6 million over four years to One Source Distributors, Inc., a supplier of a majority of the power construction and engineering materials used by PWP.
- Processed over 500 vendor purchase orders valued approximately \$26 million.

- Continued to monitor employee purchasing cards used for material and services procurements.
- Monitored over 66 new and ongoing service contracts valued at approximately \$128 million
- Continued to monitor the Taxpayer Protection Amendment of 2000 (Oaks Initiative) and post results publicly on City webpage.
- Successfully upgraded the energy trading and settlement Market Redesign Technology Upgrade (MRTU) nMarket software systems and procedures.
- Conducted 16 monthly employee safety meetings and trained over 120 PWP employees in CPR and First Aid Certifications
- Successfully completed the settlements in-house reporting system capable of additional reporting, development and publication.
- Completed upgrade of the High Jump Inventory System, incorporating material sales tax to material issue costs.
- Upgraded GIS platform software and conducted department-wide Web GIS user training.
- Completed and deployed Phase I fine tuning of a GIS commercial off-the shelf application.
- Completed an application to automate reading and billing of solar meters.
- Completed upgrade and implementation of existing software and hardware including, ECIS, AS400, and MVRS. Updates were also made to the tools for enterprise virtual servers and system back-up data.
- Completed the design and development of the energy dynamic reports for the Power Supply and Energy Settlements group.
- Upgraded PWP's Integrated Voice Response (IVR) and Integrated Web Response (IWR) application as part of the City-wide IVR/IWR system
- Began data analyses for Water Conservation Phase II, including rate design and specification for water budget-based rates

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	32.000	37.000	37.50	38.00	38.00
Appropriations	25,272,449	26,995,161	30,920,229	30,920,233	30,453,492

Changes from Prior Year

- *Cost Changes:* The net decrease of \$466,741 from the fiscal year 2010 revised budget is mainly due to reductions in planned interest and principal payments.
- *FTE Changes:* There is no change to FTEs.

Future Outlook

PWP continues to restructure its business systems and processes to effectively manage and comply with the ever-increasing business-critical legal, environmental, and political requirements facing the utility industry. PWP also continues to update its business strategies, creating an environment which encourages its employees and stakeholders to seek better ways of doing business.

PWP continues to improve its financial decision-making system and the data integrity of its financial operations, resulting in increased monitoring and evaluation of expenses. In addition, PWP continues to update its financial plan to reflect adjustments to the changing economy and department needs as necessary.

Water and Power

In Fiscal Year 2011, PWP will continue to monitor and recommend electric and water rate adjustments to support the rising operating costs associated with fuel, energy, water, and capital expenses. In addition, PWP plans to contract with a consultant to conduct a cost-of-service study of the current electric rate components. The study, which involves rate review of the Energy, Transmission and Distribution (D&C) charge and the Power Cost Adjustment (PCA) charge cost components, will enable PWP to assess and recommend rate adjustments to make the electric operation financially sound. The study will also include an assessment of the potential cost and rate impacts of revising PWP's energy portfolio to include more renewable resources and other impacts of the adopted Integrated Resource Plan (IRP).

PWP will continue to work on the water budget-based allocation as part of the Water Conservation Phase II plans to mitigate decreasing water sources and equitably allocate water to all customers.

PWP is continuing to work with City staff and consultants to implement a comprehensive plan for detailing space usage and seismic retrofitting of the Warehouse. The utility will continue to pursue technological advances to aid in productivity, supply procurement, financial planning, and security of the electric and water infrastructures. The GIS project for both electric and water will continue to support and upgrade additional applications; provide design and develop reports; train users and support post conversion data updates.

PROGRAM SUMMARY

Finance, Administration and Customer Service
 Business Unit
 Customer Service Group

Program Description

The Customer Service group, which consists of a call center, billing and credit groups, and field operators, strives to provide the highest level of service to PWP's rate payers. At www.PWPWeb.com, customers may access and change account information, make credit card payments, and obtain conservation and rebate information. Payments may also be made 24/7 through an automated phone system. In addition, a new e-billing program, which notifies customers by email that a new invoice is ready for payment, will be piloted by Customer Service in the near future.

A state-of-the-art Customer Information System (CIS) is the backbone of the Customer Service operation. PWP's system retains customer accounts, billing, credit, and payment history, and is integrated with automated meter reading software and meter reading devices to generate accurate and timely invoices. Billing for refuse and sewer services also appears on PWP's utility billing statement. Customer Service works closely with the Water and Power meter shops on issues related to metering and metering technology while complying with state and federal laws relating to customer identification and personal data security.

Major Accomplishments

- Upgraded the Itron Multi-Vendor Reading System (MV-RS) to version 7.11 SP2 to support MC-Lite drive-by meter reading for electric and water AMR meters.
- Implemented Chrysalis Interactive Voice (IVR) and Web (IWR) to replace First Data technology.
- Fully implemented Itron MC Lite drive-by meter reading for all residential AMR meters.
- Issued an RFP for electronic bill printing, presentment, and e-billing
- Assisted PWP Information Technology with GIS clean-up of Water accounts
- Identified dwelling parcel type as Single Family, Multi Family, and Commercial.
- Answered more than 115,000 calls, processed and mailed over 717,000 bills, completed 694,000 meter reads, and completed 44,000 service orders.
- Processed 11,000 credit card payments through the automated phone system and 60,000 credit card payments through PWPWeb. Web transactions continue to grow each year.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	40.000	40.000	40.325	40.750	43.00
Appropriations	5,525,316	5,684,116	6,954,624	6,954,628	7,327,711

Changes from Prior Year

- *Cost Changes:* The net increase of \$373,083 is mainly due to Personnel increases as well as multiple accounts for Services and Supplies, equipment purchases and internal services.
- *FTE Changes:* Net FTEs increased by 2.25 resulting from the reallocation of resources from other business units.

Future Outlook

Customer Service is consistently evaluating products and services that will enhance PWP's ability to serve its customers with accurate, timely, and easy to use services. Current projects expected to be completed in FY 2011 include the implementation of Electronic Bill Print and Presentment, which will include a new bill format. The new IWR will enable customers to apply for new service, disconnect service, and transfer service via the Web 24/7, as well as make online credit card payments. The collections group will benefit from the new IVR automated out-dial capability to make soft collection calls to delinquent customers. Full implementation of e-billing will allow customers to be advised of new bills via e-mail and make online payments. The Credit and Collections group will consistently promote the A.P.P.L.E. program to customers requiring payment assistance. The major ongoing project for FY11 will be the implementation of Water Allocation Billing.

PROGRAM SUMMARY

Power Supply Business Unit

Program Description

The Power Supply Business Unit (PSBU) produces and procures electric energy for PWP's customers, sells excess resources in wholesale markets, verifies energy transactions, manages energy and transmission contracts, and plans for future energy needs. The business unit is comprised of three sections:

- 1) Power Production (Operations, Maintenance and Engineering)
- 2) Wholesale Energy Trading and Scheduling
- 3) Environment and Resource Planning

The Power Production section operates and maintains Pasadena's local generation resources located at the Broadway and Glenarm properties. By maintaining high availability of these resources, Power Production provides electric customers with access to a flexible and cost-effective source of electric power. When not used for Pasadena loads, these resources are sold into wholesale energy markets and the California ISO ancillary services markets, providing additional value to customers from wholesale revenues.

The Wholesale Energy Trading and Scheduling section is responsible for the procurement of power to serve customers, and for natural gas to use at the Broadway and Glenarm generation units and at the Magnolia Power Plant located in Burbank, CA. The section is also responsible for marketing excess energy and transmission effectively to optimize the assets owned by the City. PWP participates in the California Independent System Operator (CAISO) market as a Scheduling Coordinator and a Participating Transmission Owner. The Wholesale Energy Trading and Scheduling section is responsible for communicating with the CAISO to provide reliable and economical energy to Pasadena customers.

The Environmental and Resource Planning section is responsible for developing the long-term resource plan, negotiating long-term energy contracts, and monitoring regulatory changes in energy environment and other industries. The section provides the long-term vision required to ensure that an adequate power supply is available to meet Pasadena's current and future energy requirements.

Major Accomplishments

- Achieved Renewable Portfolio Standards (RPS) of over 9% in FY 2010.
- Negotiated 5 MW of wind energy from the Milford I wind generating project.
- Successfully sold excess system Resource Adequacy (RA) attributes yielding a revenue increase of over \$750,000.
- Successfully acquired Long Term Congestion Revenue Rights (CRR) to replace current converted Rights as a transmission hedge against congestion charges for a large portion of PWP's existing long-term contracts through 2019.
- Successfully transitioned software and scheduling/trading processes and procedures in CAISO Market Redesign Technology Upgrade (MRTU) market.
- Successfully negotiated a reduction in energy exchange to BPA in the amount of 1,617 MWh, reducing energy costs by approximately \$60,000.
- Participated in the CAISO Dynamic Transfer Stakeholder process to develop a solution for importing Intermittent Resources, such as Milford I into the CAISO.
- Prepared and submitted a greenhouse gas report to California Air Resources Board for CY 2008.
- Accomplished 36 months with no lost-time accidents at the Power Plant.

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- Completed all internal NERC/WECC Reliability Standard Audit Worksheets.
- Met Standard Capacity Products (SCP) targets since SCP program inception.
- Replaced the aging pollution monitoring equipment of Unit B3 with a new and more reliable system.
- Completed minor boiler maintenance work on Unit B3 making its operation more safe and reliable.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	44.80	46.80	48.80	48.80	49.80
Appropriations	125,826,643	121,254,798	119,846,545	119,846,550	132,090,410

Changes from Prior Year

- *Cost Changes:* The net decrease of \$12,243,861 from the fiscal year 2010 revised budget is mainly due to increases in Personnel, Services & Supplies and depreciation.
- *FTE Changes:* Net FTEs increased by 1.00 resulting from the reallocation of resources from other business units.

Future Outlook

Legislative and regulatory uncertainties continue, especially in relation to climate change initiatives. The California Air Resources Board (ARB) is expected to adopt two major initiatives later this year affecting electric utilities: (a) Renewable Electricity Standard, which mandates 33% RPS by 2020 with intermediate compliance milestones; and (b) Greenhouse Gas (GHG) Cap and Trade program, expected to be effective in 2012. Both initiatives support efforts to reduce statewide GHG emissions to 1990 levels by 2020 as mandated by Assembly Bill 32. Concurrently, the Western Climate Initiative is developing climate change policies to harmonize individual programs of partner states, including California. The federal climate change-related bills are in flux. The California Independent System Operator (CAISO) has undertaken several initiatives to facilitate solar transmission planning and capacity markets as well as the imports of intermittent renewable resources such as wind. California Public Utilities Commission (CPUC) is actively looking into lifting the suspension on Direct Access imposed by legislation in the aftermath of the electricity deregulation in early 2000. Although the CPUC does not regulate public-owned utilities like PWP, major rulings on state investor-owned utilities indirectly affect other utilities.

PSBU continues to work on augmenting its renewable energy portfolio and reducing GHG emissions in accordance with the 2009 energy Integrated Resource Plan (IRP), a plan with goals more aggressive than those proposed by the ARB. The major challenges in procuring renewable energy include demand outpacing supply, rising costs, and transmission and operational constraints. Since PWP is already well resourced to meet its demand needs, the addition of renewable resources would displace existing owned or contracted resources and would require those resources to be marketed. Therefore, going forward, PWP will require greater flexibility in managing its operations to minimize cost impact and to comply with regulatory mandates while maintaining the reliability of its electrical system.

The plan to replace aging steam unit Broadway 3 with a state-of-the-art combined cycle unit by 2014 as recommended by the energy IRP would enhance the local plant's overall cost effectiveness, reliability, and create stronger back up insurance against a potential electricity crisis.

PROGRAM SUMMARY

Power Delivery Business Unit

Program Description

The purpose of the Power Delivery Business Unit is to deliver safe and reliable electric service to PWP customers; and install, operate, and maintain overhead and underground lines, stations, customer meters, and associated equipment at the lowest possible cost and at the highest level of service, with minimal service interruptions.

Major Accomplishments

In Fiscal Year 2010, Power Delivery continued work on the Electric Distribution System Master Plan (EDSMP). In addition to the capital projects, Power Delivery completed typical operations and maintenance activities and customer projects:

- Converted multiple 4kV circuit segments to 17 kV.
- Started and completed the replacement of two 34kV breakers at Santa Anita Substation and three at T.M. Goodrich Receiving Station.
- Replaced 88 underground transformers and 35 overhead transformers.
- Replaced 15 miles of distribution cable and wires.
- Replaced 46 underground switches.
- Replaced 40 overhead poles.
- Replaced 6,000 meters with Automatic Meter Reading meters.
- Started and completed the installation of a new transformer and walk-in switchgear at Chester Substation
- Started and completed installation of enhanced SCADA at Chester Substation, a Smart Grid Pilot Project
- Started and completed installation of remote sensing and control equipment for a distribution switch at Patrician Way, a Smart Grid Pilot Project
- Started and completed construction of oil containment facilities at Eastern, Oak Knoll, Fair Oaks Substations, and began construction of the facility at Chester Substation
- Completed the annual State-of-the-Electrical-Distribution system planning study.
- Started revision of Regulation 21 to make it more comprehensive and customer-friendly
- Completed the inspection of 1,600 underground vaults.
- Completed the inspection of 2,600 overhead poles.
- Began construction for Los Robles Utility Underground District
- Received the Treeline USA Award for power line clearance practices for the 8th consecutive year.

Summary of Appropriations and Revenues

	FY2008 Actual	FY2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	95.01	95.01	97.10	98.09	97.05
Appropriations	49,322,994	49,758,040	30,014,077	30,160,226	31,293,467

Changes from Prior Year

- *Cost Changes:* The net increase of \$1,133,242 from the fiscal year 2010 revised budget is due mainly to an increase in Services & Supplies and depreciation.
- *FTE Changes:* Net FTEs decreased by 1.04 resulting from the reallocation of resources to other business units.

Future Outlook

- Power Delivery has reduced its FY 2011 capital budget by approximately 35% over FY 2010. This reduction will result in several delayed projects, including the replacement of switches at Oak Knoll Substation, the installation of a 4th bank and other improvements at T.M. Goodrich, the modernization of the Dispatch Center, a portion of the proactive testing and replacement of cable, and a number of 4 kV to 17 kV conversion projects. The focus will be on the Smart Grid initiative, GIS, infrastructure replacement, system reliability, regulatory requirements and safety. Customer projects will be completed as they are requested, per the requirements of Regulation 21. Other projects have been prioritized and appropriations have been requested for the projects planned for 2011. In addition to implementing some low-cost pilot projects for Smart Grid, the potential for a large-scale Smart Grid deployment in Pasadena, using a customer survey and a business case study is being evaluated. Projects being assessed include a Meter Data Communications Network, a Meter Data Management System, an Outage Management System, Distribution Automation, and integration of these systems with existing SCADA and GIS systems. The GIS project will continue with deployment of additional applications and integration with Cascade. The meter replacement project should be completed in 2011. Conversion of 4kV circuits to 17kV, replacement of transformers, switches and cable, and vault repairs will continue in FY 2011. Vault and pole inspection programs will be continued to satisfy regulatory requirements.

PROGRAM SUMMARY

Water Delivery Business Unit

Program Description

The Water Delivery Business Unit (WDBU) constructs, operates and maintains the water system infrastructure to provide and deliver the highest quality water at competitive rates and in an environmentally responsible and cost-effective manner.

Major Accomplishments

- Continued the implementation of the Water Distribution System Master Plan.
- Replaced approximately 2.5 miles of aging water distribution mains as part of the ongoing Water Main Replacement Program.
- Replaced approximately 3,000 water meters as part of the Meter Replacement Program.
- Initiated the Water Integrated Resource Plan, which will assist the City with meeting its future water supply and demand. The completed Plan will also help establish future water conservation goals.
- Completed the retrofit of the electrical systems at the Glorietta Booster Pumps.
- Completed the Eaton Canyon-Mount Wilson toll road landslide clearance project.
- Began design of the Recycled (non-potable) Water Program, which will bring recycled water from Glendale to Pasadena for various irrigation needs.
- Finalized and implemented the Geographic Information System (GIS) for the Water Division, which will enhance the ability to convert various record keeping data and information for all city water facilities.
- Continued the construction of the Monk Hill Perchlorate Treatment Plan, which will treat four groundwater wells that flow into Windsor Reservoir. Completion and start up expected by the third quarter of FY 2011.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operating FTEs	48.11	49.11	52.65	52.65	53.61
Appropriations	39,123,047	47,352,424	32,400,665	32,400,666	34,982,819

Changes from Prior Year

- *Cost Changes:* The net increase of \$2,582,153 over fiscal year 2010 revised budget is due mainly to increases in Personnel, Services & Supplies and depreciation.
- *FTE Changes:* Net FTEs increased by 0.96 resulting from the reallocation of resources from other business units.

Future Outlook

The Water Delivery Business Unit will continue to meet the goals of an aggressive Capital Improvement Program as outlined in the Water System Master Plan. As a result, the City's aging water infrastructure will continue to be updated to provide the fire flow, water quality, and supply reliability demands of its customers. Year five of the six-year completion timeline of the Meter Replacement Program will continue in FY 2011. This program replaces all old meters with new Automatic Meter Read (AMR) meters. The FY 2009 seismic and structural study of the city's reservoirs found that repairs and upgrades are needed for all 13 facilities. Seismic work is expected to begin on the Sheldon Reservoir in FY 2011 with upgrades to remaining facilities to be completed as resources become

Water and Power

available. Construction of the Monk Hill Perchlorate Treatment Plant and Chloramination Station is expected to be completed in FY 2011 with facility startup expected by the third quarter.

The Water Division continues to keep updated on the ever-changing state and federal water quality requirements. Compliance strategies are continually being developed and modified to maintain full compliance with rules and regulations and may result in future mandatory capital improvements to the water supply and delivery infrastructure.

The ongoing Water Integrated Resource Plan will provide the information needed to develop and implement future water supply projects and water conservation programs to meet the water needs of Pasadena's customers.

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	CHANGE	%
0000 FTE	0.0000	0.0000	430,5000	434,0000	434,0000	0.0000	0.0%
8005 Regular Pay - PERS	24,342,252	26,054,415	35,309,024	35,309,023	36,378,379	1,069,356	3.0%
8008 Regular Pay - SPERS	58,930	0	0	0	0	0	0.0%
8010 Non Benefit Employees	0	17,414	0	0	0	0	0.0%
8011 Overtime Pay	4,193,608	2,957,535	3,205,554	3,225,554	2,316,500	-909,054	(28.2%)
8012 Overtime Subject To PERS	175,879	140,121	10,000	10,000	31,000	21,000	210.0%
8018 PST-Part Time Employees-	97,688	76,947	0	0	0	0	0.0%
8020 Management Benefit	0	8,244	0	0	0	0	0.0%
8023 Auto Allowance	43,792	55,374	37,967	37,969	52,415	14,446	38.0%
8024 Personal Devlpmnt Allowan	65,250	64,250	57,375	57,380	65,750	8,370	14.6%
8027 Workers' Compensation	1,305,968	1,834,485	2,040,684	2,040,682	1,580,755	-459,927	(22.5%)
8031 General Liability	612,500	731,682	845,879	845,882	617,766	-228,116	(27.0%)
8037 Miscellaneous Pay	245,081	426,177	0	0	0	0	0.0%
8038 Employee Portion-PERS	959,459	1,042,835	1,218,439	1,218,440	1,236,865	18,425	1.5%
8040 City Portion-PERS	2,889,689	2,970,872	3,890,045	3,890,045	4,155,138	265,093	6.8%
8041 City Portion-PARS	3,273	1,483	0	0	0	0	0.0%
8044 Life Insurance	14,459	14,886	28,669	28,673	29,103	430	1.5%
8045 Dental Insurance	221,846	245,180	222,662	222,663	230,194	7,531	3.4%
8046 Medicare Total	333,932	348,685	519,773	519,918	527,936	8,018	1.5%
8047 Long Term Disability	61,628	64,919	66,965	66,966	67,947	981	1.5%
8049 Medical	3,589,109	3,801,791	4,344,894	4,344,902	4,519,004	174,102	4.0%
8050 Benefits	4,404,561	4,702,822	0	0	0	0	0.0%
8054 Vision Care	1,007	1,180	0	0	0	0	0.0%
8056 Accrued Payroll Expense	337,560	194,443	0	0	0	0	0.0%
8058 Benefits Admin.	1,329,913	1,419,967	0	0	0	0	0.0%
T8700 Total Personnel	45,287,383	47,175,706	51,797,931	51,818,097	51,808,752	-9,345	0.0%
8101 Materials And Supplies	5,559,831	5,213,792	1,611,969	1,611,969	1,513,755	-98,214	(6.1%)
8103 Uniforms	88,407	78,453	128,518	128,518	109,171	-19,347	(15.1%)
8104 Nutrition Education Material	28,639	0	0	0	0	0	0.0%
8105 Lease Payments	71,006	0	0	0	0	0	0.0%
8106 Rent Expense	1,119,303	1,252,595	1,379,182	1,379,182	1,457,282	78,100	5.7%
8107 Equipment Lease Payment	17,912	0	43,526	43,526	37,000	-6,526	(15.0%)
8108 Computer Related Supplies	34,441	27,769	48,711	48,711	51,735	3,024	6.2%
8109 Equip Purchases Under \$1	918,060	411,156	250,125	256,125	352,538	96,413	37.6%
8110 Outside Printing & Duplicati	45,547	45,180	84,400	84,400	92,590	8,190	9.7%
8112 Legal and Other Advertisin	3,779	3,080	6,250	6,250	5,990	-260	(4.2%)
8113 Photo Copy Machine Maint	37,928	39,187	50,379	50,379	67,758	17,379	34.5%
8114 Other Contract Services	20,064,449	25,644,234	3,765,380	3,885,380	4,041,860	156,480	4.0%
8115 Consultant Services	3,011,092	3,881,270	1,277,250	1,277,250	1,026,528	-250,722	(19.6%)
8116 Contract Maintenance	1,066,103	1,115,064	1,810,658	1,810,658	1,915,294	104,636	5.8%
8117 Data Processing Operation	0	-12	0	0	0	0	0.0%
8118 Outside Legal Services	337,568	486,108	528,751	528,751	549,325	20,574	3.9%
8121 Computer (PC) Maint/Repa	5,276	1,225	25,186	25,186	25,226	40	0.2%
8122 Support To Advisory Comm	9,000	15,000	12,000	12,000	12,000	0	0.0%
8124 Dues And Memberships	119,891	173,113	141,562	141,562	163,612	22,050	15.6%
8125 Special Civic Events	171,767	130,225	165,200	165,200	142,343	-22,857	(13.8%)
8126 Conf & Mtgs- Comm & Co	117	250	700	700	500	-200	(28.6%)
8127 Conf & Mtgs-City Departme	172,916	111,733	247,035	247,035	210,074	-36,961	(15.0%)
8128 Mileage	1,681	2,661	15,225	15,225	10,325	-4,900	(32.2%)
8129 Education	-37	55	5,100	5,100	3,850	-1,250	(24.5%)
8130 Training Costs	414,949	273,537	563,496	563,496	632,430	68,934	12.2%
8132 Video Productions	8,529	5,716	8,000	8,000	7,600	-400	(5.0%)
8134 Data Processing Developm	0	0	2,000	2,000	0	-2,000	(100.0%)
8135 Reference Matls Subscripti	22,313	22,141	40,150	40,150	35,933	-4,217	(10.5%)
8138 Gas/Fuel	714,496	955,041	825,645	825,645	927,636	101,991	12.4%
8139 Water	14,125,368	13,301,471	17,432,759	17,432,759	19,009,828	1,577,069	9.0%
8140 Telephone	117,894	111,535	140,153	140,153	136,159	-3,994	(2.8%)
8141 Refuse Collection	19,779	22,351	17,000	17,000	24,050	7,050	41.5%
8142 Electric	2,307,186	2,328,286	2,883,350	2,883,350	2,969,820	86,470	3.0%
8144 Postage	224,888	275,825	390,601	390,601	510,344	119,743	30.7%
8145 Taxes, Payroll and Other	31,808	91,000	34,500	34,500	39,500	5,000	14.5%
8149 Fiscal Agent/Bank Fees &	2,005	11,276	0	0	0	0	0.0%
8150 Cash Over and Short	0	4,920	0	0	0	0	0.0%
8156 Insurance	241,093	223,244	285,000	285,000	254,000	-31,000	(10.9%)
8175 Material Overhead	-2,204,028	-2,160,052	-2,000,000	-2,000,000	-2,200,000	-200,000	10.0%
8176 Utility Rebates	1,445,020	6,397,550	4,287,323	4,287,323	4,551,512	264,189	6.2%
8177 Program Expenditures	4,630,137	4,890,753	4,955,426	4,955,426	5,066,646	111,220	2.2%
8179 Prepayment Of Costs	61,163	73,718	62,000	62,000	62,000	0	0.0%
8186 Discounts Lost	602	-483	0	0	0	0	0.0%
8187 Discounts Earned	-11,360	-7,229	0	0	0	0	0.0%
8212 Permits and Fees	250,176	250,725	125,600	125,600	120,100	-5,500	(4.4%)
8213 Purchased Power-Long Ter	42,379,824	41,867,138	45,390,676	45,390,676	46,812,818	1,422,142	3.1%
8214 Overtime Meals	29,763	194,913	22,790	22,790	16,765	-6,025	(26.4%)
8215 Direct Installation Rebates	102,997	28,742	1,520,000	1,520,000	850,000	-670,000	(44.1%)
8216 Utility Assistance Rebate	360,639	710,771	485,000	485,000	663,330	178,330	36.8%
8217 Litigation	127	0	0	0	0	0	0.0%

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8218 Vehicle Rental	28,215	11,340	48,104	48,104	47,640	-464	(1.0%)
8222 Purchased Power Short Ter	17,680,959	12,472,339	6,887,411	6,887,411	9,181,568	2,294,157	33.3%
8223 Purchased Power-Transmis	11,187,227	11,362,620	11,801,781	11,801,781	12,537,424	735,643	6.2%
8224 Purch. Power-Ancillary Ser	677,178	224,971	801,158	801,158	145,248	-655,910	(81.9%)
8226 Wholesale Energy for Resal	6,875,687	3,107,117	1,033,364	1,033,364	0	-1,033,364	(100.0%)
8228 Outside Services-Intrafund	163,282	184,991	157,000	157,000	225,000	68,000	43.3%
8229 Gas/Fuel-Short Term	11,306,277	14,985,760	11,525,644	11,525,644	11,742,223	216,579	1.9%
8230 Advertising	249,975	222,863	274,000	274,000	331,000	57,000	20.8%
8232 Freight Expense	5,503	0	0	0	0	0	0.0%
8270 Purchased Power Renewab	0	0	0	0	5,463,873	5,463,873	100.0%
8283 Purchased Air Emission Cr	0	0	250,000	250,000	250,000	0	0.0%
8284 Fuel Burned for Wholesale	1,306,811	1,667,119	1,755,814	1,755,814	4,464,560	2,708,746	154.3%
8290 Cell Phone Reimbursement	-11,695	-10,103	-7,350	-7,350	-6,950	400	(5.4%)
8291 Purchased Power Renewab	7,174,932	6,269,911	12,320,662	12,320,662	12,025,870	-294,792	(2.4%)
8292 ISO GMC Energy Expense	218,472	259,371	283,246	283,246	346,107	62,861	22.2%
8293 ISO Energy Services	-415,828	1,101,894	74,966	74,966	392,784	317,818	423.9%
8294 ISO GMC Transmission Ex	833,235	1,091,831	804,043	804,043	1,336,170	532,127	66.2%
8295 ISO System TAC	3,886,257	4,149,889	4,944,888	4,944,888	5,535,713	590,825	11.9%
8301 Gas/Fuel - Long Term	937,825	1,858,629	0	0	0	0	0.0%
8304 Transmission Congestion	0	0	150,000	150,000	150,000	0	0.0%
T8800 Total Services & Supplie	160,264,350	167,465,570	142,173,307	142,299,307	156,447,457	14,148,150	9.9%
8501 Land	2,318	0	0	0	0	0	0.0%
8502 Buildings	388,889	0	0	0	0	0	0.0%
8504 Equipment	252,432	366,304	100,000	100,000	75,000	-25,000	(25.0%)
8505 Automotive Equipment	590,154	493,194	0	0	49,900	49,900	100.0%
8506 Computer Equipment	0	0	17,000	17,000	17,000	0	0.0%
8507 Contra Capital	0	-41,938,324	0	0	0	0	0.0%
T8900 Total Equipment	1,233,794	-41,078,825	117,000	117,000	141,900	24,900	21.3%
8601 IS-Structural Maintenance	217,396	217,398	213,940	213,940	213,940	0	0.0%
8602 IS-Tenant Improvements	135,082	63,592	54,200	54,200	54,200	0	0.0%
8603 IS-Lockshop	8,533	7,457	3,700	3,700	2,400	-1,300	(35.1%)
8604 IS-Utilities & Insurance-Hse	108,912	115,365	154,342	154,342	154,342	0	0.0%
8605 IS-Houskeeping Services	61,723	65,892	59,215	59,215	59,215	0	0.0%
8607 IS-Printing	138,371	153,739	153,050	153,050	163,350	10,300	6.7%
8608 IS-Mail - Basic Services	69,339	70,218	71,031	71,031	71,031	0	0.0%
8609 IS-Telephones - Basic	297,957	294,985	307,987	307,987	307,987	0	0.0%
8611 IS-ADS - Direct Request	0	0	19,428	19,428	19,430	2	0.0%
8612 IS-PC Direct Request	4,299	10,264	11,799	11,799	11,799	0	0.0%
8613 IS-Radio-Basic Services	99,126	107,520	106,909	106,909	106,909	0	0.0%
8615 IS-Auto Body Repair	12,477	4,832	23,560	23,560	21,860	-1,700	(7.2%)
8616 IS-Fleet Maint-Equip Maint	592,335	506,393	587,270	587,270	576,433	-10,837	(1.8%)
8618 IS-Fleet Maint-Fuel	514,178	466,143	453,200	453,200	475,500	22,300	4.9%
8620 IS-Building Preventive Main	65,036	65,759	65,710	65,710	65,710	0	0.0%
8621 IS-Radio - Direct Request	4,198	5,211	0	0	0	0	0.0%
8622 IS-Telephones - Usage	129,569	136,639	152,035	152,035	152,717	682	0.4%
8623 IS-PC Training	0	0	1,622	1,622	1,560	-62	(3.8%)
8624 IS-Enterprise Network	557,213	608,965	539,985	539,985	539,985	0	0.0%
8626 IS-Mail Direct Request	15,524	18,102	21,600	21,600	22,000	400	1.9%
8632 IS-AD&S-GIS	60,479	48,071	47,618	47,618	47,618	0	0.0%
8633 IS-ITSD Telephone-IVR	40,457	78,793	73,970	73,970	83,078	9,108	12.3%
8634 IS-Security Svcs at CityHal	1,381	1,382	2,475	2,475	2,475	0	0.0%
8641 IS-MS Licensing	45,825	45,817	44,959	44,959	44,959	0	0.0%
T9000 Total Internal Service C	3,179,409	3,092,537	3,169,605	3,169,605	3,198,498	28,893	0.9%
8677 Interest	9,559,455	10,682,517	10,594,333	10,594,333	9,652,991	-941,342	(8.9%)
8678 Amortization of Bond Expe	-35,616	-45,369	-38,310	-38,310	-216,077	-177,767	464.0%
8679 Amortization COI-IPA Note	0	7,077	14,154	14,154	14,154	0	0.0%
8690 Amortization Prem/Discon	0	337,061	674,122	674,122	674,122	0	0.0%
T9100 Total Principal & Interes	9,523,839	10,981,287	11,244,299	11,244,299	10,125,190	-1,119,109	(10.0%)
8703 Trans To Capital Projects F	176,674	200,000	0	0	0	0	0.0%
8705 Transfers To General Fund	13,547,004	15,053,518	16,167,840	16,167,840	16,742,586	574,746	3.6%
8724 Transfers to Light and Pow	31,000	959,269	0	0	0	0	0.0%
8731 Transfers to Hahamonga O	540,000	540,000	540,000	540,000	540,000	0	0.0%
T9200 Total Transfers Out	14,294,678	16,752,788	16,707,840	16,707,840	17,282,586	574,746	3.4%
8801 Depreciation	18,960,961	20,591,133	21,628,092	21,628,092	23,136,667	1,508,575	7.0%
8802 Warehouse Store Issues	9,550,686	9,360,224	552,379	552,379	568,230	15,851	2.9%
8803 Equipment Usage	735,110	1,074,598	299,805	299,805	325,490	25,685	8.6%
8876 Bad Debt Expense	824,389	799,064	1,049,374	1,049,374	1,101,293	51,919	4.9%
8877 Equipment Clearing	-735,110	-1,077,035	-675,000	-675,000	-1,030,000	-355,000	52.6%
8878 W & P Capital Contra	-5,619,163	-11,247,905	0	0	0	0	0.0%
8879 Loss on Early Retirmt of D	108,464	108,464	108,464	108,464	108,464	0	0.0%
T9300 Total Other Expenses	23,825,336	19,608,542	22,963,114	22,963,114	24,210,144	1,247,030	5.4%
T8000 Total Expense	257,608,790	223,997,604	248,173,096	248,319,262	263,214,527	14,895,265	6.0%
T7600 Charges For Services-Qu	237,731	266,051	276,693	276,693	282,228	5,535	2.0%
T7700 Operating Transfers In	31,000	959,269	0	0	0	0	0.0%
T7900 Investment Earnings	14,373,947	9,910,988	9,034,305	9,034,305	9,426,374	392,069	4.3%

YEAR: FY2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

D83 Water & Power
 Budget Review1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
8100 Rental Income	566,588	646,698	655,000	655,000	720,000	65,000	9.9%
8300 Miscellaneous Revenue	3,593,537	4,425,753	4,390,000	4,390,000	4,925,000	535,000	12.2%
T8500 Operating Income	225,019,627	236,671,408	241,023,663	238,554,883	248,367,146	9,812,263	4.1%
T8600 Non-Operating Income	1,204,820	1,286,804	1,091,756	1,086,756	1,454,650	367,894	33.9%
T6000 Total Revenues	245,027,250	254,166,972	256,471,417	258,997,637	265,175,398	11,177,761	4.4%
NETFUNDS Net Surplus/Deficit	-12,581,540	30,169,367	8,298,321	5,678,375	1,960,871	-3,717,504	(65.5%)

YEAR: FY2011
 SCENARIO: RECOMMENDED
 FORMAT: Budget Review

Entity Set: W&P_Operations
 Budget Review1

PERIOD ENDING: JUL
 CURRENCY: USD
 UNITS: 1

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	300.5250	302.6400	303.5600	0.9200	0.3%
8005 Regular Pay - PERS	17,400,469	19,354,652	24,596,626	24,596,625	25,443,548	846,923	3.4%
8008 Regular Pay - SPERS	7,260	0	0	0	0	0	0.0%
8010 Non Benefit Employees	0	17,414	0	0	0	0	0.0%
8011 Overtime Pay	1,782,662	1,283,781	1,273,254	1,293,254	1,078,400	-214,854	(16.6%)
8012 Overtime Subject To PERS	172,060	135,225	10,000	10,000	31,000	21,000	210.0%
8018 PST-Part Time Employees-	55,495	46,967	0	0	0	0	0.0%
8020 Management Benefit	0	8,244	0	0	0	0	0.0%
8023 Auto Allowance	43,792	55,374	36,486	36,488	50,436	13,948	38.2%
8024 Personal Developmnt Allowan	63,250	63,250	44,599	44,604	50,453	5,849	13.1%
8027 Workers' Compensation	931,565	1,362,037	1,414,471	1,414,470	1,105,486	-308,984	(21.8%)
8031 General Liability	436,555	543,246	586,309	586,310	432,029	-154,281	(26.3%)
8037 Miscellaneous Pay	242,947	422,283	0	0	0	0	0.0%
8038 Employee Portion-PERS	700,795	792,561	848,212	848,213	865,081	16,868	2.0%
8040 City Portion-PERS	2,055,431	2,196,109	2,708,041	2,708,041	2,906,162	198,121	7.3%
8041 City Portion-PARS	1,528	888	0	0	0	0	0.0%
8044 Life Insurance	10,837	11,400	19,958	19,961	20,355	394	2.0%
8045 Dental Insurance	151,893	175,558	155,250	155,250	161,008	5,758	3.7%
8046 Medicare Total	225,056	245,561	361,882	362,025	369,381	7,356	2.0%
8047 Long Term Disability	43,551	47,805	46,416	46,416	47,320	904	1.9%
8049 Medical	2,529,269	2,799,706	3,030,117	3,030,126	3,188,225	158,099	5.2%
8050 Benefits	3,141,899	3,493,515	0	0	0	0	0.0%
8054 Vision Care	524	1,046	0	0	0	0	0.0%
8056 Accrued Payroll Expense	337,560	194,443	0	0	0	0	0.0%
8058 Benefits Admin.	948,664	1,054,830	0	0	0	0	0.0%
T8700 Total Personnel	31,283,061	34,305,896	35,131,621	35,151,783	35,748,882	597,099	1.7%
8101 Materials And Supplies	1,686,861	1,886,260	1,611,969	1,611,969	1,513,755	-98,214	(6.1%)
8103 Uniforms	87,385	78,453	128,518	128,518	109,171	-19,347	(15.1%)
8104 Nutrition Education Material	3,988	0	0	0	0	0	0.0%
8105 Lease Payments	71,006	0	0	0	0	0	0.0%
8106 Rent Expense	1,119,217	1,252,595	1,379,182	1,379,182	1,457,282	78,100	5.7%
8107 Equipment Lease Payment	17,912	0	43,526	43,526	37,000	-6,526	(15.0%)
8108 Computer Related Supplies	11,048	19,330	48,711	48,711	51,735	3,024	6.2%
8109 Equip Purchases Under \$1	119,596	105,187	250,125	256,125	352,538	96,413	37.6%
8110 Outside Printing & Duplicati	45,547	45,180	84,400	84,400	92,590	8,190	9.7%
8112 Legal and Other Advertisin	3,047	2,718	6,250	6,250	5,990	-260	(4.2%)
8113 Photo Copy Machine Maint	37,928	39,187	50,379	50,379	67,758	17,379	34.5%
8114 Other Contract Services	2,556,639	2,809,140	3,765,380	3,885,380	4,041,860	156,480	4.0%
8115 Consultant Services	461,169	616,102	1,277,250	1,277,250	1,026,528	-250,722	(19.6%)
8116 Contract Maintenance	1,053,017	1,114,154	1,810,658	1,810,658	1,915,294	104,636	5.8%
8118 Outside Legal Services	337,568	486,108	528,751	528,751	549,325	20,574	3.9%
8121 Computer (PC) Maint/Repa	5,276	1,225	25,186	25,186	25,226	40	0.2%
8122 Support To Advisory Comm	9,000	15,000	12,000	12,000	12,000	0	0.0%
8124 Dues And Memberships	119,891	173,113	141,562	141,562	163,612	22,050	15.6%
8125 Special Civic Events	171,767	130,225	165,200	165,200	142,343	-22,857	(13.8%)
8126 Conf & Mtgs- Comm & Co	117	250	700	700	500	-200	(28.6%)
8127 Conf & Mtgs-City Departme	162,089	103,880	247,035	247,035	210,074	-36,961	(15.0%)
8128 Mileage	1,681	2,661	15,225	15,225	10,325	-4,900	(32.2%)
8129 Education	-37	55	5,100	5,100	3,850	-1,250	(24.5%)
8130 Training Costs	407,441	266,923	563,496	563,496	632,430	68,934	12.2%
8132 Video Productions	8,529	5,716	8,000	8,000	7,600	-400	(5.0%)
8134 Data Processing Developm	0	0	2,000	2,000	0	-2,000	(100.0%)
8135 Reference Matls Subscripti	22,313	22,141	40,150	40,150	35,933	-4,217	(10.5%)
8138 Gas/Fuel	714,496	955,041	825,645	825,645	927,636	101,991	12.4%
8139 Water	14,125,368	13,301,471	17,432,759	17,432,759	19,009,828	1,577,069	9.0%
8140 Telephone	114,088	106,462	140,153	140,153	136,159	-3,994	(2.8%)
8141 Refuse Collection	19,779	22,351	17,000	17,000	24,050	7,050	41.5%
8142 Electric	2,307,186	2,328,286	2,883,350	2,883,350	2,969,820	86,470	3.0%
8144 Postage	224,888	275,825	390,601	390,601	510,344	119,743	30.7%
8145 Taxes, Payroll and Other	31,808	91,000	34,500	34,500	39,500	5,000	14.5%
8149 Fiscal Agent/Bank Fees &	2,005	11,276	0	0	0	0	0.0%
8150 Cash Over and Short	0	4,920	0	0	0	0	0.0%
8156 Insurance	241,093	223,244	285,000	285,000	254,000	-31,000	(10.9%)
8175 Material Overhead	-2,204,028	-2,160,052	-2,000,000	-2,000,000	-2,200,000	-200,000	10.0%
8176 Utility Rebates	1,445,020	6,397,550	4,287,323	4,287,323	4,551,512	264,189	6.2%
8177 Program Expenditures	4,630,137	4,890,753	4,955,426	4,955,426	5,066,646	111,220	2.2%
8179 Prepayment Of Costs	61,163	73,718	62,000	62,000	62,000	0	0.0%
8186 Discounts Lost	602	421	0	0	0	0	0.0%
8187 Discounts Earned	-7,920	-2,854	0	0	0	0	0.0%
8212 Permits and Fees	83,946	82,606	125,600	125,600	120,100	-5,500	(4.4%)
8213 Purchased Power-Long Ter	42,379,824	41,867,138	45,390,676	45,390,676	46,812,818	1,422,142	3.1%
8214 Overtime Meals	9,672	11,478	22,790	22,790	16,765	-6,025	(26.4%)
8215 Direct Installation Rebates	102,997	28,742	1,520,000	1,520,000	850,000	-670,000	(44.1%)
8216 Utility Assistance Rebate	360,639	710,771	485,000	485,000	663,330	178,330	36.8%
8217 Litigation	127	0	0	0	0	0	0.0%
8218 Vehicle Rental	28,154	11,340	48,104	48,104	47,640	-464	(1.0%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
222 Purchased Power Short Ter	17,680,959	12,472,339	6,887,411	6,887,411	9,181,568	2,294,157	33.3%
223 Purchased Power-Transmis	11,187,227	11,362,620	11,801,781	11,801,781	12,537,424	735,643	6.2%
8224 Purch. Power-Ancillary Ser	677,178	224,971	801,158	801,158	145,248	-655,910	(81.9%)
8226 Wholesale Energy for Resal	6,875,687	3,107,117	1,033,364	1,033,364	0	-1,033,364	(100.0%)
8228 Outside Services-Intrafund	160,334	148,682	157,000	157,000	225,000	68,000	43.3%
8229 Gas/Fuel-Short Term	11,306,277	14,985,760	11,525,644	11,525,644	11,742,223	216,579	1.9%
8230 Advertising	249,975	222,863	274,000	274,000	331,000	57,000	20.8%
8232 Freight Expense	5,503	0	0	0	0	0	0.0%
8270 Purchased Power Renewab	0	0	0	0	5,463,873	5,463,873	100.0%
8283 Purchased Air Emission Cr	0	0	250,000	250,000	250,000	0	0.0%
8284 Fuel Burned for Wholesale	1,306,811	1,667,119	1,755,814	1,755,814	4,464,560	2,708,746	154.3%
8290 Cell Phone Reimbursement	-11,695	-10,103	-7,350	-7,350	-6,950	400	(5.4%)
8291 Purchased Power Renewab	7,174,932	6,269,911	12,320,662	12,320,662	12,025,870	-294,792	(2.4%)
8292 ISO GMC Energy Expense	218,472	259,371	283,246	283,246	346,107	62,861	22.2%
8293 ISO Energy Services	-415,828	1,101,894	74,966	74,966	392,784	317,818	423.9%
8294 ISO GMC Transmission Ex	833,235	1,091,831	804,043	804,043	1,336,170	532,127	66.2%
8295 ISO System TAC	3,886,257	4,149,889	4,944,888	4,944,888	5,535,713	590,825	11.9%
8301 Gas/Fuel - Long Term	937,825	1,858,629	0	0	0	0	0.0%
8304 Transmission Congestion	0	0	150,000	150,000	150,000	0	0.0%
T8800 Total Services & Supplie	135,264,182	137,319,981	142,173,307	142,299,307	156,447,457	14,148,150	9.9%
8504 Equipment	0	63,657	0	0	0	0	0.0%
8507 Contra Capital	0	-63,657	0	0	0	0	0.0%
8601 IS-Structural Maintenance	217,396	217,398	213,940	213,940	213,940	0	0.0%
8602 IS-Tenant Improvements	36,916	55,750	54,200	54,200	54,200	0	0.0%
8603 IS-Lockshop	8,388	7,357	3,700	3,700	2,400	-1,300	(35.1%)
8604 IS-Utilities & Insurance-Hse	108,912	115,365	154,342	154,342	154,342	0	0.0%
8605 IS-Houskeeping Services	61,723	65,892	59,215	59,215	59,215	0	0.0%
8607 IS-Printing	138,179	153,739	153,050	153,050	163,350	10,300	6.7%
8608 IS-Mail - Basic Services	69,339	70,218	71,031	71,031	71,031	0	0.0%
8609 IS-Telephones - Basic	297,957	294,985	307,987	307,987	307,987	0	0.0%
8611 IS-ADS - Direct Request	0	0	19,428	19,428	19,430	2	0.0%
8612 IS-PC Direct Request	4,299	10,264	11,799	11,799	11,799	0	0.0%
8613 IS-Radio-Basic Services	99,126	107,520	106,909	106,909	106,909	0	0.0%
8615 IS-Auto Body Repair	12,477	4,832	23,560	23,560	21,860	-1,700	(7.2%)
8616 IS-Fleet Maint-Equip Maint	592,335	506,393	587,270	587,270	576,433	-10,837	(1.8%)
8618 IS-Fleet Maint-Fuel	514,178	466,143	453,200	453,200	475,500	22,300	4.9%
8620 IS-Building Preventive Main	65,036	65,759	65,710	65,710	65,710	0	0.0%
8621 IS-Radio - Direct Request	4,198	5,211	0	0	0	0	0.0%
8622 IS-Telephones - Usage	128,702	135,742	152,035	152,035	152,717	682	0.4%
8623 IS-PC Training	0	0	1,622	1,622	1,560	-62	(3.8%)
8624 IS-Enterprise Network	557,213	608,965	539,985	539,985	539,985	0	0.0%
8626 IS-Mail Direct Request	15,524	18,102	21,600	21,600	22,000	400	1.9%
8632 IS-AD&S-GIS	60,479	48,071	47,618	47,618	47,618	0	0.0%
8633 IS-ITSD Telephone-IVR	40,457	78,793	73,970	73,970	83,078	9,108	12.3%
8634 IS-Security Svcs at CityHal	1,381	1,382	2,475	2,475	2,475	0	0.0%
8641 IS-MS Licensing	45,825	45,817	44,959	44,959	44,959	0	0.0%
T9000 Total Internal Service C	3,080,039	3,083,697	3,169,605	3,169,605	3,198,498	28,893	0.9%
8677 Interest	9,559,455	10,682,517	10,594,333	10,594,333	9,652,991	-941,342	(8.9%)
8678 Amortization of Bond Expe	-35,616	-45,369	-38,310	-38,310	-216,077	-177,767	464.0%
8679 Amortization COI-IPA Note	0	7,077	14,154	14,154	14,154	0	0.0%
8690 Amortization Prem/Discoun	0	337,061	674,122	674,122	674,122	0	0.0%
T9100 Total Principal & Interes	9,523,839	10,981,287	11,244,299	11,244,299	10,125,190	-1,119,109	(10.0%)
8703 Trans To Capital Projects F	176,674	200,000	0	0	0	0	0.0%
8705 Transfers To General Fund	13,547,004	15,053,518	16,167,840	16,167,840	16,742,586	574,746	3.6%
8731 Transfers to Hahamonga O	540,000	540,000	540,000	540,000	540,000	0	0.0%
T9200 Total Transfers Out	14,263,678	15,793,518	16,707,840	16,707,840	17,282,586	574,746	3.4%
8801 Depreciation	18,960,961	20,591,133	21,628,092	21,628,092	23,136,667	1,508,575	7.0%
8802 Warehouse Store Issues	516,821	761,884	552,379	552,379	568,230	15,851	2.9%
8803 Equipment Usage	286,610	430,746	299,805	299,805	325,490	25,685	8.6%
8876 Bad Debt Expense	824,389	799,064	1,049,374	1,049,374	1,101,293	51,919	4.9%
8877 Equipment Clearing	-735,110	-1,077,035	-675,000	-675,000	-1,030,000	-355,000	52.6%
8878 W & P Capital Contra	-5,619,163	-11,247,905	0	0	0	0	0.0%
8879 Loss on Early Retirmnt of D	108,464	108,464	108,464	108,464	108,464	0	0.0%
T9300 Total Other Expenses	14,342,971	10,366,350	22,963,114	22,963,114	24,210,144	1,247,030	5.4%
T8000 Total Expense	207,757,771	211,850,730	231,389,786	231,535,948	247,012,757	15,476,809	6.7%
T7600 Charges For Services-Qu	237,731	266,051	276,693	276,693	282,228	5,535	2.0%
T7700 Operating Transfers In	31,000	959,269	0	0	0	0	0.0%
T7900 Investment Earnings	22,481,399	18,340,161	9,034,305	9,034,305	9,426,374	392,069	4.3%
T8100 Rental Income	566,588	646,698	655,000	655,000	720,000	65,000	9.9%
T8300 Miscellaneous Revenue	3,593,537	4,425,753	4,390,000	4,390,000	4,925,000	535,000	12.2%
T8500 Operating Income	225,019,627	236,671,408	241,023,663	238,554,883	248,367,146	9,812,263	4.1%
T8600 Non-Operating Income	1,204,820	1,295,889	1,091,756	1,086,756	1,454,650	367,894	33.9%
T6000 Total Revenues	253,134,703	262,605,229	256,471,417	253,997,637	265,175,398	11,177,761	4.4%
NETFUNDS Net Surplus/Deficit	45,376,932	50,754,499	25,081,631	22,461,689	18,162,641	-4,299,048	(19.1%)

DESCRIPTION	FY2008 ACTUAL	FY2009 ACTUAL	FY2010 ADOPTED	FY2010 REVISED	FY2011 RECOMMENDED	\$CHANGE	%
FTE FTE	0.0000	0.0000	129,9750	131,3600	130,4400	-0,9200	(0.7%)
8005 Regular Pay - PERS	6,941,783	6,699,763	10,712,398	10,712,398	10,934,832	222,434	2.1%
8008 Regular Pay - SPERS	51,671	0	0	0	0	0	0.0%
8011 Overtime Pay	2,410,946	1,673,754	1,932,300	1,932,300	1,238,100	-694,200	(35.9%)
8012 Overtime Subject To PERS	3,819	4,896	0	0	0	0	0.0%
8018 PST-Part Time Employees-	42,193	29,980	0	0	0	0	0.0%
8023 Auto Allowance	0	0	1,481	1,481	1,980	499	33.7%
8024 Personal Devlpmnt Allowan	2,000	1,000	12,776	12,776	15,297	2,521	19.7%
8027 Workers' Compensation	374,403	472,448	626,213	626,212	475,269	-150,943	(24.1%)
8031 General Liability	175,945	188,435	259,570	259,572	185,737	-73,835	(28.4%)
8037 Miscellaneous Pay	2,134	3,894	0	0	0	0	0.0%
8038 Employee Portion-PERS	258,664	250,273	370,227	370,227	371,784	1,557	0.4%
8040 City Portion-PERS	834,258	774,763	1,182,003	1,182,000	1,248,976	66,972	5.7%
8041 City Portion-PARS	1,745	595	0	0	0	0	0.0%
8044 Life Insurance	3,622	3,486	8,711	8,712	8,748	36	0.4%
8045 Dental Insurance	69,953	69,622	67,412	67,413	69,185	1,772	2.6%
8046 Medicare Total	108,875	103,124	157,891	157,893	158,555	662	0.4%
8047 Long Term Disability	18,077	17,113	20,549	20,550	20,628	78	0.4%
8049 Medical	1,059,840	1,002,085	1,314,777	1,314,776	1,330,779	16,003	1.2%
8050 Benefits	1,262,662	1,209,307	0	0	0	0	0.0%
8054 Vision Care	484	134	0	0	0	0	0.0%
8058 Benefits Admin.	381,249	365,137	0	0	0	0	0.0%
T8700 Total Personnel	14,004,322	12,869,810	16,666,310	16,666,314	16,059,871	-606,443	(3.6%)
8101 Materials And Supplies	3,872,970	3,327,532	0	0	0	0	0.0%
8103 Uniforms	1,021	0	0	0	0	0	0.0%
8104 Nutrition Education Material	24,652	0	0	0	0	0	0.0%
8106 Rent Expense	86	0	0	0	0	0	0.0%
8108 Computer Related Supplies	23,393	8,439	0	0	0	0	0.0%
8109 Equip Purchases Under \$1	798,464	305,970	0	0	0	0	0.0%
8112 Legal and Other Advertisin	733	362	0	0	0	0	0.0%
8114 Other Contract Services	17,507,810	22,835,094	0	0	0	0	0.0%
8115 Consultant Services	2,549,924	3,265,169	0	0	0	0	0.0%
8116 Contract Maintenance	13,086	910	0	0	0	0	0.0%
8117 Data Processing Operation	0	-12	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	10,827	7,853	0	0	0	0	0.0%
8130 Training Costs	7,508	6,614	0	0	0	0	0.0%
8140 Telephone	3,806	5,073	0	0	0	0	0.0%
8186 Discounts Lost	0	-905	0	0	0	0	0.0%
8187 Discounts Earned	-3,440	-4,374	0	0	0	0	0.0%
8212 Permits and Fees	166,230	168,119	0	0	0	0	0.0%
8214 Overtime Meals	20,090	183,436	0	0	0	0	0.0%
8218 Vehicle Rental	61	0	0	0	0	0	0.0%
8228 Outside Services-Intrafund	2,948	36,309	0	0	0	0	0.0%
T8800 Total Services & Supplie	25,000,168	30,145,588	0	0	0	0	0.0%
8501 Land	2,318	0	0	0	0	0	0.0%
8502 Buildings	388,889	0	0	0	0	0	0.0%
8504 Equipment	252,432	302,647	100,000	100,000	75,000	-25,000	(25.0%)
8505 Automotive Equipment	590,154	493,194	0	0	49,900	49,900	100.0%
8506 Computer Equipment	0	0	17,000	17,000	17,000	0	0.0%
8507 Contra Capital	0	-41,874,667	0	0	0	0	0.0%
T8900 Total Equipment	1,233,794	-41,078,825	117,000	117,000	141,900	24,900	21.3%
8602 IS-Tenant Improvements	98,167	7,843	0	0	0	0	0.0%
8603 IS-Lockshop	145	100	0	0	0	0	0.0%
8607 IS-Printing	191	0	0	0	0	0	0.0%
8622 IS-Telephones - Usage	867	897	0	0	0	0	0.0%
T9000 Total Internal Service C	99,370	8,840	0	0	0	0	0.0%
8802 Warehouse Store Issues	9,033,865	8,598,340	0	0	0	0	0.0%
8803 Equipment Usage	448,500	643,852	0	0	0	0	0.0%
T9300 Total Other Expenses	9,482,365	9,242,192	0	0	0	0	0.0%
T8000 Total Expense	49,820,019	11,187,605	16,783,310	16,783,314	16,201,771	-581,543	(3.5%)
T7900 Investment Earnings	-8,107,468	-8,429,173	0	0	0	0	0.0%
T8600 Non-Operating Income	0	-9,085	0	0	0	0	0.0%
T6000 Total Revenues	-8,107,468	-8,438,257	0	0	0	0	0.0%
NETFUNDS Net Surplus/Deficit	-57,927,487	-19,625,862	-16,783,310	-16,783,314	-16,201,771	581,543	(3.5%)

DEPARTMENT SUMMARY
Pasadena Center Operating Company

Mission Statement

The mission of the Pasadena Center Operating Company is to generate revenues for the City of Pasadena by marketing and providing quality facilities and services for meetings, shows and cultural events.

Program Description

The Pasadena Center Operating Company (PCOC) is a legally separate entity with an independent board that governs its operations and adopts its annual budget. The operations of the PCOC are accounted for as a distinct component unit of the City consistent with generally accepted accounting principles. As such, the following financial information is for informational purposes only. The PCOC is responsible for the operations and maintenance of the Pasadena Civic Auditorium, the Convention Center and the Convention and Visitors Bureau. The state-of-the-art convention center features nearly 60,000 square feet of exhibit space, 28 meeting rooms, a 25,000 square foot ballroom and the East pavilion, a 26,000 square foot stressed-membrane facility located on the property. The space also features an underground loading dock and a state of the art kitchen.

The 17,000 square foot historic ballroom which currently houses the Pasadena Ice Rink is expected to revert back to PCOC sometime in the future after a new ice rink is constructed. The PCOC is working actively with City staff to identify options that will preserve ice skating in Pasadena and make the ballroom available for renovation. It is anticipated that the facility will be renovated as funds become available.

The 3,000 seat Civic Auditorium serves as home for the Pasadena Symphony, Distinguished Speaker Series, California Philharmonic, ballet, musicals, comedy, pop concerts and international, national and local special events.

The Center's client retention level is high and the Center offers dates more than one year into the future to higher-rated conventions and trade shows. Space rental discounts are offered to encourage usage and to generate Transient Occupancy Tax (TOT) and Tourism Business Improvement District (TBID) revenue.

Pasadena Convention and Visitors Bureau (CVB) markets Pasadena's meeting facilities, including the Pasadena Convention Center and local hotels, to associations and corporations throughout the country. Sales efforts include trade shows, sales missions, client events, and site visits. The CVB's success is measured ultimately by the amount of hotel room nights generated. These room nights generate significant tax dollars that directly impact Pasadena's General Fund.

As the city's official destination marketing organization, the CVB promotes Pasadena as a desirable meeting, cultural and special event destination to visitors regionally and nationally. The extensive media relations efforts have a global reach. The organization's Visitor Center assists walk-in, call-in and online visitors by offering current destination information and materials, including the annual Visitors Guide, Simply More Value Card, and the Ten Tour brochure. The "artpass" was introduced to help visitors select which Pasadena cultural attractions to visit and to do so with one ticket. Using ARES (online booking agent) visitors can purchase destination packages, hotel stays and "artpass".

Departmental Relationship to City Council Goals

• **Support and Promote the Local Economy**

Two of PCOC's results statements include:

Visitors and tourists will select Pasadena for their destination.

Convention planners and exhibitors will hold their events at the Pasadena Convention Center.

For fiscal year 2010, the CVB has set a goal of 32,500 definite room nights. As of March 31, 2010, the CVB has booked 23,370 definite room nights, representing 80% of the annual goal.

Pasadena Center Operating Company

In addition, nearly 29 million national readers, 57% of the annual established target, were reached through media exposure efforts. In the first 8 months of fiscal year 2010 the Exhibition and Conference Buildings earned \$1,274,602 or 75% of the annual target in sales revenue. The Civic Auditorium earned \$402,616 or 73% of the annual target in sales revenue.

Major Accomplishments

Fiscal Year 2010 is the first full year of operation of the expanded center. Marketing efforts for the new space are ongoing and have met with much success. We are projecting a \$1.35 million increase in operating revenue for fiscal year 2010 over the previous year. We have had great success within our key market segments including state association groups, corporate meetings and consumer shows. We are projecting a continued increase in facility operating revenue for 2011.

The Pasadena Convention and Visitors Bureau operated the 26th Annual Visitors Hotline from December 29, 2009 through January 7, 2010. Over this period, 70 volunteers answered 4,602 calls from visitors coming to the Rose Parade, Rose Bowl Game and BCS Championship Game. Through the CVB's publicity efforts, the Visitors Hotline information reached more than 4.6 million television viewers over the course of its operation.

Summary of Appropriations and Revenues

	FY 2008 Actual	FY 2009 Actual	FY 2010 Revised	FY 2010 Projected	FY 2011 Proposed
FTEs	98	98	98	98	98
Appropriations	11,775,012	10,662,671	12,023,110	11,758,749	12,393,183
Capital	2,841,466	2,427,991	250,000	200,000	-
Total Appropriations	14,616,478	13,090,662	12,273,110	11,958,749	12,393,183
Sources By Fund:					
PCOC Share of TOT	5,553,915	4,559,501	4,607,680	4,469,450	4,607,680
PCOC share of TBID	2,542,671	2,131,649	2,117,670	2,054,140	2,117,670
Income on COP Fund	430,823	339,189	270,000	252,000	231,840
Subtotal Non-operating income	8,527,409	7,030,338	6,995,350	6,775,590	6,957,190
Subtotal - Center Revenues	2,207,092	2,644,957	3,587,760	3,697,833	4,086,399
Rental - Parking Fees	1,040,512	987,376	1,440,000	1,285,327	1,349,593
Total Sources	11,775,012	10,662,671	12,023,110	11,758,749	12,393,183

Departmental Results Statements

Pasadena Center Operating Company

Council Goal(s):

Objective(s):

A. Visitors and tourists will select Pasadena for their destination.

Measure(s):		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	Develop 350 Group Leads	258	342	155	350
2	Develop 32,500 definite hotel room bookings annually	24,502	32,500	16,537	32,500

Notes:

B. Exhibitors and convention planners will hold their events at the Pasadena Convention Center.

Measure(s):		Actual 2008/09	Target 2009/10	Mid-Year 2009/10	Target 2010/11
1	280-day annual use of Conference Building	323	280	158	280
2	80-day annual use of East Pavilion	338	80	44	80
3	240-day annual use of Exhibit building	-	200	102	240
4	175-day annual use of New Ballrooms	-	140	66	175
5	\$2,000,827 in gross rental revenue	\$ 1,054,146	\$ 1,649,900	\$ 889,586	\$ 2,000,827
6	173-day use of Civic Auditorium and Gold Room	179	164	57	173
7	\$567,366 in Civic rental revenue	\$ 597,996	\$ 550,000	\$ 260,995	\$ 567,366

Notes:

Changes From Prior Year

- **Cost Changes:** Compared to the fiscal year 2010 revised budget, PCOC's 2011 budgeted expenses will decrease by \$141,000 from 2010. Savings are being realized through tight budget management including a salary freeze and not filling eight open positions.
- **Revenue Changes:** PCOC's total revenue is based on non-operating revenue (Transit Occupancy Tax and Tourism Business Improvement District Tax collected by the City) and operating revenue (generated by the Center). PCOC's share of the Transient Occupancy Tax is expected to increase by \$140,000 (3%) in fiscal year 2011 (when compared to the projected amount for fiscal year 2010) based on estimates of the actual amount to be collected. In addition, PCOC's revenue generated by the Tourism Business Improvement District Tax is estimated to be \$2,117,670 for fiscal year 2011. Operating revenue is expected to increase by \$452,833 due to continued growth in new business.

Future outlook

The key priorities for fiscal year 2011 will be to capitalize on our sales and media outreach efforts to maximize the number of visitors to the city, increasing the number of meeting and convention, business and leisure visitors. Targeted sales efforts to attract long-term meeting and convention bookings utilizing the new center and Pasadena's hotels are underway. We have also implemented a comprehensive tourism marketing strategy that maximizes the potential of Pasadena as a desirable tourism destination, positioning Pasadena's cultural tourism assets as a "must-see" for visitors to Pasadena and the Greater Los Angeles area. The priority of the convention center will be to maintain current levels of business and aggressively pursue short-term bookings for the expanded facilities to maximize occupancy and revenue generation.

**Rose Bowl
Operating Company**

**DEPARTMENT
SUMMARY**
Rose Bowl Operating Company

Mission Statement

The mission of the Rose Bowl Operating Company (RBOC) is to improve the quality of life in Pasadena by providing top quality entertainment and by generating revenue through the operation of a world-class stadium and a professional quality golf course complex.

Vision Statement

"The Rose Bowl" is the internationally recognized symbol of Pasadena and the historic centerpiece of the Central Arroyo.

The Rose Bowl Operating Company is responsible for the governance and stewardship of the Rose Bowl and Brookside Golf Courses. The Rose Bowl Operating Company will ensure that the Rose Bowl remains a world class destination for sporting and entertainment events for all of Pasadena's residents and visitors. It will ensure that the Brookside Golf Courses will retain their reputation as two of the finest municipal golf courses in Southern California.

The economic health of the Rose Bowl is vital to Pasadena. The Rose Bowl Operating Company will maintain its commitment to financial solvency, while preserving the dignity and historical significance of the stadium in a majestic park environment. The Rose Bowl will continue to be recognized as one of the nation's premier football venues.

The Rose Bowl will continue to be a good neighbor and a good partner to the entire Pasadena community. The Rose Bowl represents the future of Pasadena and must be preserved and enhanced for generations to come.

Program Description

The RBOC is a California non-profit, public benefit corporation, founded in 1995 by an act of the Pasadena City Council. As a legally separate entity, the RBOC has an independent board that governs its operations and adopts its annual budget. The operations of the RBOC are accounted for as a distinct component unit of the City consistent with generally accepted accounting principles. As such, the following information is for informational purposes only.

The RBOC's primary purpose is to enhance economic and civic value to the City of Pasadena by managing a world-class stadium and a professional quality golf course complex in a residential open-space neighborhood. The RBOC is responsible to the residents of Pasadena to inform them of potential environmental impacts from the operation of the stadium, to take all reasonable preventive measures and to seek feedback from those impacted.

The Rose Bowl's multifaceted events have included the annual New Year's Rose Bowl Football Game including the 2002 and 2006 BCS National Championship Games, 1984 Olympics Soccer Finals, 1994 Men's World Cup Soccer, 1999 Women's World Cup Soccer Finals, five (5) Super Bowl football games, UCLA home football games, a variety of concerts and other activities such as the monthly R.G. Canning Flea Market, car shows and filmings, all of which generate revenue for the Rose Bowl Fund.

In addition, the RBOC is responsible for the management of the Brookside Golf complex through concessionaire contracts with American Golf Corporation and John Wells Pro Shop.

Company Relationship to City Council Goals

- **Operate an Effective and Cost Efficient Government.**
The specific activities that have contributed to the achievement of this goal include the improvement of customer service and the on-going development and implementation of better financial reporting and oversight.

Rose Bowl Operating Company

Summary of Appropriations and Revenue

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	20.0	22.0	21.0	21.0	21.0
Appropriations	\$12,762,715	\$16,052,652	\$13,463,367	\$13,885,244	\$13,180,227
Capital	-	-	\$875,000	\$875,000	\$41,100,000
Total Appropriations	\$12,762,715	\$16,052,652	\$14,338,367	\$14,760,244	\$54,280,227
Revenue By Fund:					
Rose Bowl	\$9,292,971	\$12,794,513	\$10,082,469	\$10,614,336	\$10,469,818
Golf Course	\$3,842,678	\$3,261,094	\$3,380,898	\$3,270,908	\$2,710,409
Bond Proceeds	-	-	-	-	\$40,000,000
Fund Balance	-	-	\$875,000	\$875,000	\$1,100,000
Total Revenue	\$13,135,649	\$16,055,607	\$14,338,367	\$14,760,244	\$54,280,227

Performance Measures

Rose Bowl Stadium

Goal: Maintain and ensure customer satisfaction, contract compliance, and consistent revenue performance with competitors.

Objective A: Maintain community, tenant and patron satisfaction on a consistent basis throughout the fiscal year.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Keep number of community complaints to 5 or fewer per quarter (20 per year).	< 4.0	20.0	7.0	20.0
2	Clean surrounding neighborhoods within 24 hours of event.	24	24	24	24
3	Respond to disturbances related to events in a quick and timely manner.	100%	100%	100%	100%
4	Baseline of 3.0 for satisfaction with services at events (based on survey of tenants, contractors, event participants & attendees: 4.0 being "excellent", 3.0 "above average", 2.0 "average" and 1.0 "poor").	> 3.0	3.0	n/a	3.0

Rose Bowl Operating Company

Golf Course Complex

Goal: Maintain and ensure customer satisfaction, contract compliance, and consistent revenue performance with competitors.

Objective A: Ensure 100% compliance with contract requirements.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	100% compliance with contract requirements.	100%	100%	100%	100%
2	Completion of contracted capital improvements by American Golf.	100%	100%	n/a	100%

Objective B: Ensure customer satisfaction with respect to: 1) playing conditions; 2) aesthetics of golf course; 3) pro shop merchandise; and 4) quality of food service.

Measures: (based on customer surveys: 4.0 being "excellent", 3.0 "above average", 2.0 "average" and 1.0 "poor")

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Baseline of 3.0 for customer satisfaction with playing conditions and aesthetics of golf course.	2.8	3.0	n/a	3.0
2	Baseline of 3.0 for customer satisfaction with quality and appeal of pro shop merchandise.	3.62	3.0	n/a	3.0
3	Baseline of 3.0 for customer satisfaction with quality and delivery of food service.	3.24	3.0	n/a	3.0

Objective C: Compare revenue figures with those of other public golf courses.

Measures:		Actual	Target	Mid-Year	Target
		FY2009	FY2010	FY 2010	FY2011
1	Gather data from other public golf courses regarding number of rounds played, using the competitor's average (CA) as a target.	132,699 (CA=147,593)	147,593	60,709 (CA =66,416)	127,000
2	Gather data from other public golf courses regarding green fees, using the competitors' average (CA) as a target.	\$4,225,029 (CA =\$4,060,433)	\$4,060,433	\$1,736,904 (CA =\$1,827,195)	\$3,633,511
3	Gather data from other public golf courses regarding cart rental fees, using the competitors' average (CA) as a target.	\$1,030,702 (CA = \$1,093,718)	\$1,093,718	\$390,018 (CA = \$492,173)	\$815,897

Changes From Prior Year

- *Cost Changes:* The change from the "FY 2010 Revised" budget reflects an overall operating expense decrease of \$705,017 and a capital expense increase of \$40,225,000.

Capital expenditures for fiscal year 2011 are comprised of \$40,000,000 for the first of three capital outlays in connection with the Stadium "Strategic Plan", \$300,000 for capital maintenance of Brookside Clubhouse and another \$300,000 for capital maintenance of the Stadium.

Operating expenses for the golf course complex are budgeted to decrease by about \$39,948 from the FY 2010 Revised Budget. This change is mostly comprised of the decrease in the "4% of Golf Course Revenue" and the "10% of Green Fees".

Operating expenses for the Stadium are budgeted to decrease from the FY 2010 Revised Budget by \$665,069. Event expenses alone are expected to decrease by approximately \$900,000 as there are no major concerts, BCS National Championship Game, nor soccer games currently booked for fiscal year 2011. The number of UCLA home football games will increase from 6 (six) to 7 (seven). Included in the UCLA schedule is the game against USC, resulting in an increase of event-related expenses by about \$128,243.

Most non event-related operating expenses are being increased by 1.4% with the exception of water and general liability insurance, which respectively increased by 13% and nearly 300%. Debt service is estimated to decrease by about \$48,000 as a result of lower interest expenses, letter of credit renewal and remarketing fees calculated on a lower outstanding bond principal balance. The fiscal year 2011 Budget includes \$2,000,000 in revenue earmarked for the Stadium "Strategic Plan." These funds represent the second of two contributions from the Tournament of Roses Association.

- *FTE Changes:* There are no FTE changes and for the most part, salaries are being frozen for fiscal year 2011.
- *Revenue Changes:* There is an overall operating revenue decrease of \$705,017 from the FY 2010 Revised Budget.

Operating revenue for the golf course complex is budgeted to decrease from the FY 2010 Revised Budget by \$560,499. The majority of this change reflects an anticipated decrease of \$447,050 in the Golf Course and a \$35,000 decrease in the Restaurant. These amounts reflect current trends and are equal to the amounts from the last 12 months or so. The Pro Shop is equal to the FY 2010 Revised Budget plus 0.5%. Investment Income is down by approximately \$38,322 because of lower interest rates and lower cash balances. Of the \$2,710,409 in revenue shown above, \$214,760 is restricted and represents the "4% of Golf Course Revenue" which helps fund the Golf Course Master Plan. Another \$297,000 is also restricted and represents the "10% of Green Fees" which is for capital improvements in the Arroyo Seco.

Operating revenue for the Stadium is budgeted to decrease by \$144,518 from the FY 2010 Revised Budget. This is due to a combination of an approximately \$2,146,259 decrease in event revenue and an increase of \$2,000,000 in contribution income from the Tournament of Roses Association (earmarked for the Stadium "Strategic Plan"). As previously noted, event revenue is down because there are no major concerts, BCS National Championship Game, nor soccer games budgeted for fiscal year 2011.

Future Outlook

The employees of the RBOC will use their best efforts in continuing to pursue those opportunities that will maximize and improve the RBOC's financial position.

**DIVISION
SUMMARY**
Brookside Golf Course

Mission Statement

The mission of the Brookside Golf Course is to improve the quality of life in Pasadena by providing top quality entertainment and by generating revenue through the operation of a professional quality golf course complex.

Program Description

The RBOC is responsible for the management of the Brookside Golf Course complex through concessionaire contracts with American Golf Corporation and John Wells Pro Shop.

Major Accomplishments

- Continued to conduct and tally surveys with customers of the Pro Shop, Restaurant and Golf Course at Brookside to determine where improvements can be made.
- Continued to collect the "4% of Golf Course Revenue" from American Golf Corporation, approximately \$195,000 to fund the multi-year Golf Course Master Plan
- Continued to collect and remit to the City, the "10% of Green Fees" from American Golf Corporation, which is earmarked for capital improvements in the Arroyo Seco, approximately, \$280,000.

Summary of Appropriations and Revenue

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	2.85	2.85	1.85	1.85	1.85
Appropriations	\$1,685,091	\$1,314,579	\$1,114,583	\$1,104,454	\$1,064,506
Capital			\$175,000	\$175,000	\$ 800,000
Total	\$1,685,091	\$1,314,579	\$1,289,583	\$1,279,454	\$1,864,506
Revenue	\$3,842,678	\$3,261,094	\$3,380,898	\$3,270,908	\$2,710,409
Fund Balance			\$175,000	\$175,000	\$ 800,000
Total	\$3,842,678	\$3,261,094	\$3,555,898	\$3,445,908	\$3,510,409

Changes From Prior Year

- *Cost Changes:* Operating expenses for the golf course complex are budgeted to decrease by about \$39,948 from the FY 2010 Revised Budget . This change is mostly comprised of the decrease in the "4% of Golf Course Revenue" and the "10% of Green Fees".
- *FTE Changes:* There are no FTE changes and salaries are being frozen for fiscal year 2011.
- *Revenue Changes:* Revenue for the golf course complex is budgeted to decrease from the FY 2010 Revised Budget by \$560,499. The majority of this change reflects an anticipated decrease of \$447,050 in the Golf Course and a \$35,000 decrease in the Restaurant. These amounts reflect current trends and are equal to the amounts from the last 12 months or so. The Pro Shop is equal to the FY 2010 Revised Budget plus 0.5%. Investment Income is down by approximately \$38,322 because of lower interest rates and lower cash balances. Of the \$2,710,409 in revenue shown above, \$214,760 is restricted and represents the "4% of Golf Course Revenue" which helps fund the Golf Course Master Plan. Another \$297,000 is also restricted and represents the "10% of Green Fees" which is for capital improvements in the Arroyo Seco.

**DIVISION
SUMMARY**
Rose Bowl Stadium

Mission Statement

The mission of the Rose Bowl Stadium is to improve the quality of life in Pasadena by providing top quality entertainment and by generating revenue through the operation of a world-class stadium.

Program Description

The Rose Bowl Stadium's primary purpose is to enhance economic and civic value to the City of Pasadena by managing a world-class stadium in a residential open-space neighborhood. The RBOC is responsible to the residents of Pasadena to inform them of potential environmental impacts from the operation of the stadium, to take all reasonable preventative measures and to seek feedback from those impacted. The Rose Bowl's multifaceted events have included the annual New Year's Rose Bowl Football Game, 1984 Olympics Soccer, 1994 Men's World Cup Soccer, 1999 Women's World Cup Soccer, five (5) Super Bowl football games, UCLA home football games, a variety of concerts and other activities such as the monthly R.G. Canning Flea Market and Car Shows, all of which generate revenue for the Rose Bowl Fund.

Major Accomplishments

- Continued to expand community outreach by having a series of community meetings, inviting neighborhood associations, as well as organizations that have shown interest in the Rose Bowl.
- Completed "Pre-Development" Phase (2) of the Stadium's "Strategic Plan" and continued to strive to secure commitments from the RBOC's major tenants.
- Continued to streamline, improve and customize its financial statements as full-accrual, stadium format particularly by developing and utilizing specialized report writing and "paperless office" software.
- In conjunction with the City's Finance Department continued to pool any idle cash with the City's funds in an effort to obtain a better return on its investments.
- For the eleventh consecutive year beginning with fiscal year 1999, obtained an unqualified opinion from the independent auditors on its separate company financial statements and schedules, the latest fiscal year being fiscal year ended June 30, 2009.
- Contracted with a new concessionaire (food & beverage) service for the stadium with higher commissions and which resulted in higher overall concession sales.
- Continued a now 83 year tradition by staging an annual July 4th / Independence Day event, this time with the Drum Corps International. Also, in the process of booking a similar event for July 4, 2010 for upcoming fiscal year 2011.
- Staged the 96th Tournament of Roses football game, a traditional Pac-10 / Big-10 match-up between 7th ranked Oregon and 8th ranked Ohio State with both teams entering the game with a 10 and 2 won/loss record. Ohio State prevailed with a score of 26 to 17.
- Hosted the 3rd BCS National Championship Game played at the Rose Bowl, with this game being a separate event from the Rose Bowl Game. # 1 ranked Alabama beat # 2 ranked Texas 37 to 21 with both teams entering the game with 13 and 0 won/loss records.
- Produced a third Rose Bowl Half Marathon, which was profitable despite competition from another local race and despite the present state of the economy.
- Hosted the "Autism Speaks" event for the 6th consecutive year with this fiscal year's event attracting close to 20,000 participants.

Summary of Appropriations and Revenue

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
FTEs	17.15	19.15	19.15	19.15	19.15
Appropriations	\$11,077,624	\$14,738,073	\$12,348,784	\$12,780,790	\$12,115,721
Capital			\$700,000	\$700,000	\$40,300,000
Total	\$11,077,624	\$14,738,073	\$13,048,784	\$13,480,790	\$52,415,721
Rose Bowl Revenue	\$9,292,971	\$12,794,513	\$10,082,469	\$10,614,336	\$10,469,818*
Bond Proceeds					\$40,000,000
Fund Balance			\$700,000	\$700,000	\$300,000
Total	\$9,292,971	\$12,794,513	\$10,782,469	\$11,314,336	\$50,769,818

*The RBOC is awaiting UCLA's own projections for Ticket Sales/Rent, Television and Novelty Income. These projections for the upcoming season may be higher or lower than what the RBOC has included in this draft of the FY 2011 Budget.

Changes From Prior Year

- Cost Changes:** Operating expenses for the Stadium are budgeted to decrease from the FY 2010 Revised Budget by \$665,069. Event expenses alone are expected to decrease by approximately \$900,000 as there are no major concerts, BCS National Championship Game nor soccer games currently booked for fiscal year 2011. The number of UCLA home football games will increase from 6 (six) to 7 (seven). Included in the UCLA schedule is the game against USC, resulting in event-related expenses increasing by about \$128,243.

Most non event-related operating expenses are being increased by 1.4% with the exception of water and general liability insurance, which respectively increased by 13% and nearly 300%. Debt service is estimated to decrease by about \$48,000 as a result of lower interest expenses, letter of credit renewal and remarketing fees calculated on a lower outstanding bond principal balance. The fiscal year 2011 Budget includes \$2,000,000 in revenue earmarked for the Stadium "Strategic Plan." These funds represent the second of two contributions from the Tournament of Roses Association.
- FTE Changes:** There are no FTE changes and for the most part, salaries are being frozen for fiscal year 2011.
- Revenue Changes:** Operating revenue for the Stadium is budgeted to decrease by \$144,518 from the FY 2010 Revised Budget. This is due to a combination of an approximately \$2,146,259 decrease in event revenue and an increase of \$2,000,000 in contribution income from the Tournament of Roses Association (earmarked for the Stadium "Strategic Plan").



Statement of Expenses by Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operations					
City Attorney/City Prosecutor	6,544,117	6,891,390	6,566,280	6,566,281	6,531,516
City Clerk	2,330,898	2,392,676	1,966,650	1,971,158	2,628,476
City Council	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331
City Manager	2,721,479	3,653,557	2,667,215	2,667,218	2,610,781
Department of Information Technology	8,894,427	9,267,705	9,109,289	9,190,863	10,946,069
Finance	11,769,060	12,082,056	12,207,637	12,255,895	11,691,823
Fire	38,421,767	40,085,306	39,846,365	40,516,366	40,605,577
Health Department	12,124,250	11,611,695	12,117,882	12,417,879	11,699,259
Housing Department	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562
Human Resources	3,715,926	3,782,012	3,687,861	3,594,859	3,403,548
Human Services & Recreation	12,541,095	12,904,411	13,910,319	13,894,236	13,855,538
Libraries and Information Services	11,974,932	12,584,039	12,019,263	12,171,075	11,638,856
Non Departmental	186,329,674	267,796,643	78,403,362	97,266,791	71,366,214
Pasadena Center Operating Co.	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Planning & Development	45,518,651	49,377,931	52,458,842	53,294,008	48,797,518
Police	57,859,315	62,132,099	60,849,678	63,438,201	61,123,377
Public Works	51,649,338	51,705,374	50,096,644	53,021,922	49,972,203
Rose Bowl Operating Co.	12,762,715	16,052,652	13,463,367	13,885,244	13,180,227
Transportation Department	27,729,844	28,005,726	29,871,416	30,602,925	27,505,064
Water & Power	207,757,771	211,850,730	231,389,786	231,535,948	247,012,757
Subtotal Operations	733,863,813	835,558,388	672,636,544	706,095,215	672,095,879
Capital					
Department of Information Technology	0	0	407,000	407,000	173,000
Pasadena Center Operating Co.	0	0	250,000	250,000	350,000
Public Works	0	0	26,057,243	26,057,243	11,282,930
Rose Bowl Operating Co.	0	0	875,000	875,000	41,100,000
Transportation Department	0	0	3,999,000	3,999,000	1,741,969
Water & Power	0	0	32,805,000	32,805,000	55,250,000
Subtotal Capital	0	0	64,393,243	64,393,243	109,897,899
Grand Total	733,863,813	835,558,388	737,029,787	770,488,458	781,993,778
Less Operating Transfers:					
A PCOC (TOTs) From General Fund	5,570,305	4,559,501	4,607,680	4,469,450	4,607,680
B Library From General Fund	9,190,812	9,860,269	9,870,129	9,870,129	9,931,228
C Internal Service Funds	33,195,408	33,620,950	29,743,015	35,158,451	31,587,464
D Public Health From General Fund	1,005,985	1,048,628	1,454,131	1,454,131	1,644,858
E Debt Service Funds	91,512,466	97,246,267	10,347,738	10,347,738	8,795,329
	140,474,976	146,335,615	56,022,693	61,299,899	56,566,559
Adjusted Grand Total	593,388,837	689,222,773	681,007,094	709,188,559	725,427,219







Statement of Expenses by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operations					
General Funds					
General Fund (101)	217,087,411	225,101,292	225,943,346	224,975,522	217,451,826
Parking Operations Fund (102)	653,685	919,419	967,999	972,999	1,070,413
L. A. Impact Fund (104)	114,234	66,455	127,045	127,045	130,413
New Years Day Genl Fund Events (106)	0	0	1,887,816	1,887,816	2,008,809
Foothill Air Support Team Fund (108)	280,207	301,240	311,945	311,945	315,236
Total: General Funds	218,135,537	226,388,406	229,238,151	228,275,327	220,976,696
Special Revenue Funds					
Supplemental Law Enforcement F (201)	303,325	360,845	386,166	386,165	381,912
Public Safety Augmentation Fun (202)	1,284,571	1,415,535	1,666,809	1,668,029	1,681,402
Public Health Fund (203)	12,132,547	11,471,276	12,117,882	12,117,879	11,699,259
Building Services Fund (204)	6,944,365	7,019,916	5,962,931	6,574,706	5,129,262
Sewer Construction and Maint. (205)	5,845,845	6,201,183	4,450,797	6,707,794	4,275,182
Underground Utilities Fund (206)	1,428,315	2,591,102	89,286	7,916,786	89,286
Asset Forfeiture Fund (207)	225,306	319,156	435,550	435,550	470,078
Transportation Sales Tax Fund (208)	3,421,291	3,193,456	3,250,259	6,695,635	2,688,483
Proposition C Local Transit Fund (209)	4,742,436	4,587,937	5,213,840	6,410,102	4,161,761
Gas Tax Fund (210)	2,907,265	2,700,700	2,099,217	2,442,037	2,288,812
Human Services Endowment Fund (211)	154,306	129,594	158,723	158,723	129,094
Library Services Fund (212)	11,796,502	12,393,774	12,019,263	12,171,075	11,638,856
Old Pasadena Parking Meter Fund (213)	1,411,680	1,238,698	1,147,129	1,273,539	1,566,643
Civic Center Parking Meter Fund (214)	513,650	443,690	471,493	595,166	454,114
Bikeways Fund (215)	35,000	88,409	0	85,000	0
Air Quality Improvement Fund (216)	179,408	179,614	177,328	177,328	177,328
South Lake Parking Operating Fund (217)	549,577	533,667	336,967	748,091	313,697
Library Special Tax Fund (218)	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
Housing and Community Devel. Fund (219)	1,614,341	1,570,721	3,050,566	3,050,567	2,655,755
Pasadena Housing Authority Fund (220)	11,206,341	11,978,200	11,907,393	11,907,393	11,887,869
Home Investment Partnership Fund (221)	1,068,754	1,715,373	1,170,908	1,170,911	1,284,041
Housing Assistance Fund (222)	410,582	619,884	629,576	629,576	704,730
Supportive Housing Prog. (SHP) (223)	1,152,524	941,743	1,060,885	1,060,884	1,078,136
Emergency Shelter Grant -ESG (224)	96,868	96,567	1,005,911	1,005,911	98,459
West Gateway Parking Meter Fund (225)	260,414	270,384	261,867	261,867	261,867
HOPWA Fund (226)	19,702	58,193	54,609	54,610	54,913
Traffic Congestion Relief Fund (227)	1,047,739	378,716	0	2,038,064	0
Misc Public Safety Grants Fund (228)	0	283,288	0	1,080,959	0
Playhouse Parking Fund (229)	276,201	206,513	439,252	454,254	454,665
Fire Grants Fund (230)	187,517	682,434	0	1,788,793	0
First 5 Early Literacy Project (231)	46,504	0	0	0	0

Statement of Expenses by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
South Lake Parking Meter Zone (232)	11,068	148,289	114,214	114,214	142,910
Sewer Facility Charge Fund (233)	0	0	0	100,000	0
Prop 1B-Local Strs & Roads Imprvm (234)	0	0	0	2,189,247	0
Total: Special Revenue Funds	73,251,363	76,058,455	71,920,657	95,712,691	68,041,738
Capital Projects Funds					
Charter Capital Projects Fund (302)	3,967,514	437,333	400,000	400,000	400,000
New Development Impact Fund (303)	-554,762	473,992	0	0	0
Residential Development Impact (304)	2,169,941	4,451,238	0	0	0
1992 Refunding and Capital Pro (305)	0	3,563	0	0	0
1993 Refunding and Capital Pro (306)	6,963	375,336	0	0	0
1996 Multi-Purpose C.O.P. Fund (307)	0	183,993	0	0	0
10% Green Fee Capital Project (308)	419,832	458,377	0	0	0
2003 Variable Rate Demand COP (309)	329,868	52,307	0	0	0
Capital Public Art Fund (310)	162,180	39,321	28,241	28,241	28,224
2004 Auction COP's Cap Proj Fd (311)	173,949	2,613	0	0	0
2006 Lease Rev Bd Cap Proj Fd (312)	92,056	61,060	0	0	0
Total: Capital Projects Funds	6,767,542	6,539,133	428,241	428,241	428,224
Enterprise Funds					
Power Fund (401)	168,562,155	162,344,224	180,161,370	180,307,527	193,307,547
Water Fund (402)	36,331,851	41,349,206	43,834,586	43,834,590	46,387,016
Golf Course Fund (403)	1,685,091	1,314,579	1,114,583	1,104,454	1,064,506
Rose Bowl Fund (404)	11,077,624	14,738,073	12,348,784	12,780,790	12,115,721
Plaza Las Fuentes Parking Fund (405)	2,483,620	2,193,964	3,199,589	3,199,590	2,272,834
Refuse Collection Fund (406)	12,296,181	12,124,093	12,617,992	14,078,384	13,641,304
Old Pasadena Parking Fund (407)	5,231,984	4,326,362	4,209,886	4,277,185	4,227,543
Telecommunications Fund (408)	470,463	456,840	401,956	461,213	407,833
Paseo Colo Parking Structures (409)	5,590,023	5,817,235	5,548,687	5,548,687	4,871,571
Public Benefit Charge Fund (410)	2,863,764	8,157,264	7,393,830	7,393,831	7,318,194
DelMar GoldLine Parking Garage (415)	201,370	607,748	520,295	520,295	639,338
Total: Enterprise Funds	246,794,127	253,429,588	271,351,559	273,506,546	286,253,408
Internal Service Funds					
Computing and Communication Fund (501)	8,981,427	9,342,978	8,788,374	9,023,772	10,620,898
Building Maintenance Fund (502)	9,767,277	10,625,557	8,365,315	9,365,315	8,298,959
Fleet Maintenance Fund (503)	10,369,858	9,066,690	8,310,903	9,609,088	8,314,820
Benefits and Insurance Fund (504)	891,210	868,748	713,320	713,320	743,742
1992 Equipment Leasing Fund (505)	54,153	445,847	0	0	0
Worker's Compensation Fund (506)	1,620,231	1,360,679	1,393,804	1,393,805	1,388,203
General Liability Fund (507)	227,830	232,166	233,012	233,012	233,189
Printing Services Fund (508)	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169

Statement of Expenses by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Mail Services Fund (509)	491,092	492,264	557,058	567,059	524,247
Total: Internal Service Funds	33,505,869	33,629,070	29,743,015	32,286,599	31,586,226
Expendable Trust Funds					
Community Facilities District (606)	68,233	84,298	0	0	0
Williams Bequest Fund (607)	15,000	0	0	0	8,447
Lind Bequest Fund (609)	151,000	0	0	0	286,742
Coffin Bequest Fund (611)	10,195	5,311	0	0	0
Centeno Bequest Fund (612)	6,545	5,332	0	0	0
Cultural Trust Fund (613)	255,540	169,283	56,482	56,482	56,448
La Pintoresca Branch Childrens (614)	568	0	0	0	0
Inclusionary Housing Trust Fund (619)	1,140,708	903,048	330,025	5,302,317	290,987
Edna Holmes Bequest Fund (639)	34,000	0	0	0	15,935
Pasadena Center Capital Improv (641)	373	0	0	0	0
Ruth B. Cox Trust Fund (642)	592	575	0	0	0
Jankos Trust Fund (643)	1,433	2,494	0	0	0
Library Equip Repl-Glendale (678)	63,690	107,241	0	0	0
Library Equip Repl-Shared (679)	-487	0	0	0	0
Workforce Investment Act Fund (681)	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total: Expendable Trust Funds	5,169,771	4,412,245	4,462,176	9,506,967	5,096,853
Pension Trust Funds					
Fire and Police Retirement Fund (667)	15,572,153	15,575,062	8,561	8,561	8,561
Total: Pension Trust Funds	15,572,153	15,575,062	8,561	8,561	8,561
Agency Funds					
Lake/Washington Spec. Assess. (675)	27,620	27,620	27,620	27,620	27,620
Library Equipment Replacement (677)	49,391	126,313	0	0	0
Total: Agency Funds	77,011	153,933	27,620	27,620	27,620
PCDC/Housing Capital Projects Funds					
Downtown Capital Projects Fund (801)	2,385,441	3,778,334	2,888,340	2,888,338	2,880,611
Fair Oaks Capital Projects Fund (802)	129,822	130,221	124,607	124,607	143,850
Orange Grove Capital Projects (803)	95,029	106,796	130,441	203,835	155,805
Villa Parke Capital Projects Fund (804)	164,707	173,000	2,289,808	2,289,808	1,308,364
Old Pasadena Capital Projects (805)	2,893,499	3,058,300	4,544,125	4,544,125	4,276,190
Lake Washington Capital Proj. (806)	82,192	106,515	136,918	136,918	173,436
Lincoln Capital Projects Fund (807)	243,008	309,927	1,130,630	1,130,630	1,177,009
Halstead Sycamore Capital Proj (808)	161,172	200,000	0	0	0
Affordable Housing Capital Pro (810)	2,897,281	2,451,590	5,727,321	6,575,672	3,570,834
Total: PCDC/Housing Capital Projects Funds	9,052,152	10,314,683	16,972,190	17,893,933	13,686,099
PCDC-Debt Service Funds					

Statement of Expenses by Fund

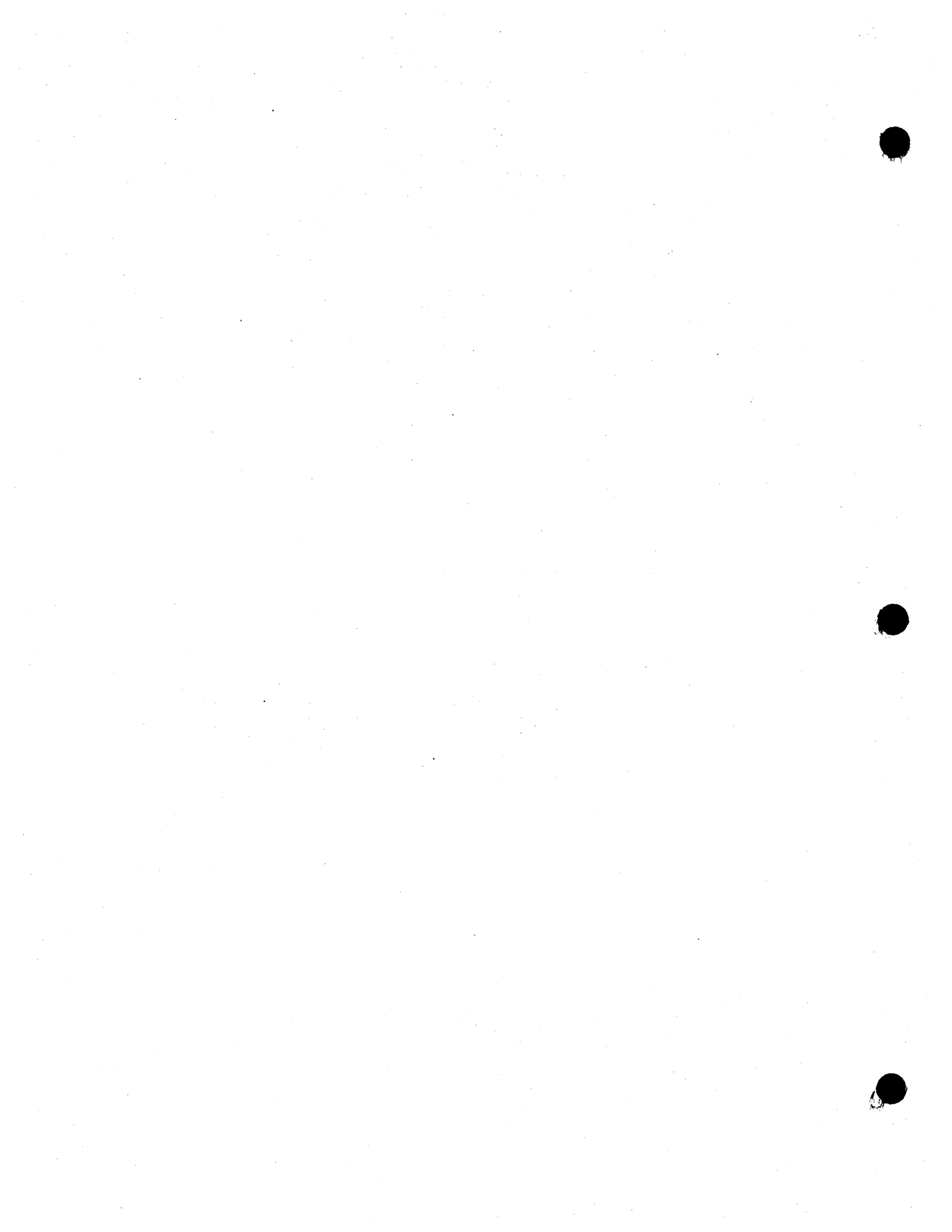
	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Downtown Debt Service Fund (846)	18,961,342	20,595,506	20,317,807	20,317,807	19,909,651
Fair Oaks Debt Service Fund (847)	1,151,696	1,159,208	1,210,076	1,210,076	1,233,019
Orange Grove Debt Service Fund (848)	619,972	646,659	694,806	694,806	695,442
Villa Parke Debt Service Fund (849)	870,889	981,787	3,065,290	3,065,290	2,170,467
Lake Washington Debt Service Fund (850)	614,252	603,549	789,902	789,902	793,362
Total: PCDC-Debt Service Funds	22,218,151	23,986,709	26,077,881	26,077,881	24,801,941
Debt Service Funds					
Affordable Housing Debt Svc Fund (851)	1,589,528	1,585,040	3,108,246	3,108,246	1,555,837
Debt Service Fund (901)	320,886	319,261	0	0	0
1999 Pension Bonds Debt Svc Fund (902)	16,250,871	13,789,964	7,239,492	7,239,492	7,239,492
2004 Pension Obligation Bonds (903)	2,784,002	1,979,278	0	0	0
1993 C.O.P. Debt Service Fund (982)	2,141,743	1,329,743	0	0	0
2001 Ref'd & CIP-Debt Svc Fund (984)	2,562,163	2,560,579	0	0	0
2003 COP's (CIP) Debt Service (985)	4,279,068	73,293,885	0	0	0
2004 Auction COP's Debt Svc Fund (986)	33,208,955	119,036	0	0	0
2006 Lease Rev Bnd Debt Svc Fd (987)	785,668	786,770	0	0	0
2008Series B Refndng COP-DS Fn (988)	27,589,582	1,482,713	0	0	0
2008 Series C Rfnd DebtServ (989)	32,659	77,162,165	0	0	0
Total: Debt Service Funds	91,545,125	174,408,432	10,347,738	10,347,738	8,795,329
Affiliated Agencies					
Pasadena Center Operating Co. (420)	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Total: Affiliated Agencies	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Subtotal Operations	733,863,813	835,558,388	672,636,544	706,095,215	672,095,879
Capital					
Capital Projects Funds					
Project Management Fund (301)	0	0	30,056,243	30,056,243	13,024,899
Total: Capital Projects Funds	0	0	30,056,243	30,056,243	13,024,899
Enterprise Funds					
Power Capital Projects Fund (411)	0	0	29,655,000	29,655,000	34,892,000
Water Capital Projects Fund (412)	0	0	3,150,000	3,150,000	20,358,000
Total: Enterprise Funds	0	0	32,805,000	32,805,000	55,250,000
Internal Service Funds					
Computing and Communication Fund (501)	0	0	407,000	407,000	173,000
Total: Internal Service Funds	0	0	407,000	407,000	173,000
Affiliated Agencies					
Pasadena Center Operating Co. (420)	0	0	250,000	250,000	350,000
Rose Bowl Operating Co. (421)	0	0	875,000	875,000	41,100,000

Statement of Expenses by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Total: Affiliated Agencies	0	0	1,125,000	1,125,000	41,450,000
Subtotal Capital	0	0	64,393,243	64,393,243	109,897,899
Grand Total	733,863,813	835,558,388	737,029,787	770,488,458	781,993,778
Less Operating Transfers:					
A PCOC (TOTs) From General Fund	5,570,305	4,559,501	4,607,680	4,469,450	4,607,680
B Library From General Fund	9,190,812	9,860,269	9,870,129	9,870,129	9,931,228
C Internal Service Funds	33,195,408	33,620,950	29,743,015	35,158,451	31,587,464
D Public Health From General Fund	1,005,985	1,048,628	1,454,131	1,454,131	1,644,858
E Debt Service Funds	91,512,466	97,246,267	10,347,738	10,347,738	8,795,329
	140,474,976	146,335,615	56,022,693	61,299,899	56,566,559
Adjusted Grand Total	593,388,837	689,222,773	681,007,094	709,188,559	725,427,219







Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operations					
City Attorney/City Prosecutor					
General Fund (101)	6,319,534	6,662,307	6,338,231	6,338,232	6,303,291
General Liability Fund (507)	224,583	229,082	228,049	228,049	228,226
Total City Attorney/City Prosecutor	6,544,117	6,891,390	6,566,280	6,566,281	6,531,516
City Clerk					
General Fund (101)	1,839,806	1,900,411	1,453,592	1,458,099	2,104,229
Mail Services Fund (509)	491,092	492,264	513,058	513,059	524,247
Total City Clerk	2,330,898	2,392,676	1,966,650	1,971,158	2,628,476
City Council					
General Fund (101)	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331
Total City Council	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331
City Manager					
General Fund (101)	2,721,479	3,444,954	2,667,215	2,667,218	2,610,781
Capital Public Art Fund (310)	0	39,321	0	0	0
Cultural Trust Fund (613)	0	169,283	0	0	0
Total City Manager	2,721,479	3,653,557	2,667,215	2,667,218	2,610,781
Department of Information Technology					
Telecommunications Fund (408)	0	416,840	401,956	461,213	407,833
Computing and Communication Fund (501)	8,894,427	8,850,865	8,707,333	8,729,650	10,538,236
Total Department of Information Technology	8,894,427	9,267,705	9,109,289	9,190,863	10,946,069
Finance					
General Fund (101)	9,353,511	9,558,319	9,473,084	9,521,340	8,882,741
Worker's Compensation Fund (506)	1,309,770	1,326,607	1,353,325	1,353,326	1,346,913
Printing Services Fund (508)	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169
Community Facilities District (606)	2,989	2,989	0	0	0
Total Finance	11,769,060	12,082,056	12,207,637	12,255,895	11,691,823
Fire					
General Fund (101)	38,330,110	39,568,302	39,846,365	40,150,523	40,605,577
Fire Grants Fund (230)	91,657	517,003	0	365,843	0
Total Fire	38,421,767	40,085,306	39,846,365	40,516,366	40,605,577
Health Department					
Public Health Fund (203)	12,123,825	11,471,276	12,117,882	12,117,879	11,699,259
Housing and Community Devel. Fund (219)	425	0	0	0	0
Fire Grants Fund (230)	0	140,419	0	300,000	0
Total Health Department	12,124,250	11,611,695	12,117,882	12,417,879	11,699,259

Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Housing Department					
Housing and Community Devel. Fund (219)	1,613,744	1,566,800	3,050,566	3,050,567	2,655,755
Pasadena Housing Authority Fund (220)	11,206,341	11,978,200	11,907,393	11,907,393	11,887,869
Home Investment Partnership Fund (221)	1,068,754	1,715,373	1,170,908	1,170,911	1,284,041
Housing Assistance Fund (222)	410,582	619,884	629,576	629,576	704,730
Supportive Housing Prog. (SHP) (223)	1,152,524	941,743	1,060,885	1,060,884	1,078,136
Emergency Shelter Grant -ESG (224)	96,868	96,567	1,005,911	1,005,911	98,459
HOPWA Fund (226)	19,702	58,193	54,609	54,610	54,913
Inclusionary Housing Trust Fund (619)	1,140,708	1,392,460	330,025	5,302,317	290,987
Affordable Housing Capital Pro (810)	2,897,187	2,451,590	5,727,321	6,575,672	3,570,834
Affordable Housing Debt Svc Fund (851)	0	0	3,108,246	3,108,246	1,555,837
Total Housing Department	19,606,411	20,820,809	28,045,441	33,866,087	23,181,562
Human Resources					
General Fund (101)	2,837,092	2,914,041	2,974,541	2,881,539	2,659,806
Housing and Community Devel. Fund (219)	39	0	0	0	0
Benefits and Insurance Fund (504)	878,796	867,970	713,320	713,320	743,742
Total Human Resources	3,715,926	3,782,012	3,687,861	3,594,859	3,403,548
Human Services & Recreation					
General Fund (101)	8,972,317	9,648,726	9,684,842	9,596,260	9,297,245
Human Services Endowment Fund (211)	146,024	121,021	149,808	149,808	120,000
Pasadena Center Capital Improv (641)	373	0	0	0	0
Workforce Investment Act Fund (681)	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total Human Services & Recreation	12,541,095	12,904,411	13,910,319	13,894,236	13,855,538
Libraries and Information Services					
General Fund (101)	0	0	0	0	0
Library Services Fund (212)	11,796,502	12,336,774	12,019,263	12,171,075	11,638,856
First 5 Early Literacy Project (231)	46,504	0	0	0	0
Coffin Bequest Fund (611)	10,195	5,311	0	0	0
Centeno Bequest Fund (612)	6,545	5,332	0	0	0
La Pintoresca Branch Childrens (614)	568	0	0	0	0
Ruth B. Cox Trust Fund (642)	592	575	0	0	0
Jankos Trust Fund (643)	1,433	2,494	0	0	0
Library Equip Repl-Glendale (678)	63,690	107,241	0	0	0
Library Equip Repl-Shared (679)	-487	0	0	0	0
Library Equipment Replacement (677)	49,391	126,313	0	0	0
Total Libraries and Information Services	11,974,932	12,584,039	12,019,263	12,171,075	11,638,856
Non Departmental					
General Fund (101)	53,966,203	54,557,775	60,144,014	57,575,995	53,176,360
Parking Operations Fund (102)	117,000	117,000	117,000	122,000	119,340
L. A. Impact Fund (104)	3,558	3,682	3,829	3,829	3,906

Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
New Years Day Genl Fund Events (106)	0	0	1,887,816	1,887,816	2,008,809
Public Safety Augmentation Fun (202)	40,525	41,944	43,621	43,621	43,621
Public Health Fund (203)	8,722	0	0	0	0
Building Services Fund (204)	1,348,900	71,840	0	0	0
Sewer Construction and Maint. (205)	4,698,117	4,315,951	2,548,559	5,006,410	2,548,559
Underground Utilities Fund (206)	1,428,315	2,591,102	89,286	7,916,786	89,286
Asset Forfeiture Fund (207)	14,442	14,947	15,545	15,545	15,856
Transportation Sales Tax Fund (208)	794,872	692,248	530,000	3,975,377	100,000
Proposition C Local Transit Fund (209)	320,979	224,887	0	1,196,264	0
Gas Tax Fund (210)	2,265,635	1,943,690	539,695	727,553	550,289
Human Services Endowment Fund (211)	8,282	8,573	8,915	8,915	9,094
Library Services Fund (212)	0	57,000	0	0	0
Old Pasadena Parking Meter Fund (213)	416,930	211,365	20,079	146,490	20,079
Civic Center Parking Meter Fund (214)	119,000	11,380	0	123,671	0
Bikeways Fund (215)	35,000	88,409	0	85,000	0
Air Quality Improvement Fund (216)	179,408	179,614	177,328	177,328	177,328
South Lake Parking Operating Fund (217)	272,377	223,349	0	411,124	0
Library Special Tax Fund (218)	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
Traffic Congestion Relief Fund (227)	1,047,739	378,716	0	2,038,064	0
Playhouse Parking Fund (229)	0	0	35,000	50,000	35,000
South Lake Parking Meter Zone (232)	0	0	27,500	27,500	27,500
Sewer Facility Charge Fund (233)	0	0	0	100,000	0
Prop 1B-Local Strs&Roads Imprvm (234)	0	0	0	2,189,247	0
Charter Capital Projects Fund (302)	3,967,514	437,333	400,000	400,000	400,000
New Development Impact Fund (303)	-554,762	473,992	0	0	0
Residential Development Impact (304)	2,169,941	4,451,238	0	0	0
1992 Refunding and Capital Pro (305)	0	3,563	0	0	0
1993 Refunding and Capital Pro (306)	6,963	375,336	0	0	0
1996 Multi-Purpose C.O.P. Fund (307)	0	183,993	0	0	0
10% Green Fee Capital Project (308)	419,832	458,377	0	0	0
2003 Variable Rate Demand COP (309)	329,868	52,307	0	0	0
2004 Auction COP's Cap Proj Fd (311)	173,949	2,613	0	0	0
2006 Lease Rev Bd Cap Proj Fd (312)	92,056	61,060	0	0	0
Water Fund (402)	0	-35	0	0	0
Refuse Collection Fund (406)	1,657,022	1,812,239	1,776,226	1,776,226	1,776,226
Telecommunications Fund (408)	470,463	40,000	0	0	0
Computing and Communication Fund (501)	87,000	492,114	81,041	294,122	82,662
Building Maintenance Fund (502)	1,068,934	1,273,826	216,461	1,216,461	138,841
Fleet Maintenance Fund (503)	1,179,828	203,867	134,495	134,495	137,185
Benefits and Insurance Fund (504)	12,414	777	0	0	0
1992 Equipment Leasing Fund (505)	54,153	445,847	0	0	0
Worker's Compensation Fund (506)	310,461	34,072	40,479	40,479	41,290
General Liability Fund (507)	0	3,084	4,963	4,963	4,963
Mail Services Fund (509)	0	0	44,000	54,000	0
Community Facilities District (606)	65,244	81,309	0	0	0
Williams Bequest Fund (607)	15,000	0	0	0	8,447

Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Lind Bequest Fund (609)	151,000	0	0	0	286,742
Inclusionary Housing Trust Fund (619)	0	-489,412	0	0	0
Edna Holmes Bequest Fund (639)	34,000	0	0	0	15,935
Fire and Police Retirement Fund (667)	15,572,153	15,575,062	8,561	8,561	8,561
Lake/Washington Spec. Assess. (675)	27,620	27,620	27,620	27,620	27,620
Downtown Capital Projects Fund (801)	0	1,000,000	0	0	0
Debt Service Fund (901)	320,886	319,261	0	0	0
1999 Pension Bonds Debt Svc Fund (902)	16,250,871	13,789,964	7,239,492	7,239,492	7,239,492
2004 Pension Obligation Bonds (903)	2,784,002	1,979,278	0	0	0
1993 C.O.P. Debt Service Fund (982)	2,141,743	1,329,743	0	0	0
2001 Ref'd & CIP-Debt Svc Fund (984)	2,562,163	2,560,579	0	0	0
2003 COP's (CIP) Debt Service (985)	4,279,068	73,293,885	0	0	0
2004 Auction COP's Debt Svc Fund (986)	33,208,955	119,036	0	0	0
2006 Lease Rev Bnd Debt Svc Fd (987)	785,668	786,770	0	0	0
2008Series B Refndng COP-DS Fn (988)	27,589,582	1,482,713	0	0	0
2008 Series C Rfnd DebtServ (989)	32,659	77,162,165	0	0	0
Total Non Departmental	186,329,674	267,796,643	78,403,362	97,266,791	71,366,214
Pasadena Center Operating Co.					
Pasadena Center Operating Co. (420)	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Total Pasadena Center Operating Co.	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Planning & Development					
General Fund (101)	9,542,687	9,991,091	9,088,438	9,238,437	8,666,378
Building Services Fund (204)	5,595,465	6,948,076	5,962,931	6,574,706	5,129,262
Housing and Community Devel. Fund (219)	133	3,922	0	0	0
Capital Public Art Fund (310)	162,180	0	28,241	28,241	28,224
Cultural Trust Fund (613)	255,540	0	56,482	56,482	56,448
Downtown Capital Projects Fund (801)	2,385,441	2,778,334	2,888,340	2,888,338	2,880,611
Fair Oaks Capital Projects Fund (802)	129,822	130,221	124,607	124,607	143,850
Orange Grove Capital Projects (803)	95,029	106,796	130,441	203,835	155,805
Villa Parke Capital Projects Fund (804)	164,707	173,000	2,289,808	2,289,808	1,308,364
Old Pasadena Capital Projects (805)	2,893,499	3,058,300	4,544,125	4,544,125	4,276,190
Lake Washington Capital Proj. (806)	82,192	106,515	136,918	136,918	173,436
Lincoln Capital Projects Fund (807)	243,008	309,927	1,130,630	1,130,630	1,177,009
Halstead Sycamore Capital Proj (808)	161,172	200,000	0	0	0
Affordable Housing Capital Pro (810)	94	0	0	0	0
Downtown Debt Service Fund (846)	18,961,342	20,595,506	20,317,807	20,317,807	19,909,651
Fair Oaks Debt Service Fund (847)	1,151,696	1,159,208	1,210,076	1,210,076	1,233,019
Orange Grove Debt Service Fund (848)	619,972	646,659	694,806	694,806	695,442
Villa Parke Debt Service Fund (849)	870,889	981,787	3,065,290	3,065,290	2,170,467
Lake Washington Debt Service Fund (850)	614,252	603,549	789,902	789,902	793,362
Affordable Housing Debt Svc Fund (851)	1,589,528	1,585,040	0	0	0
Total Planning & Development	45,518,651	49,377,931	52,458,842	53,294,008	48,797,518

Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Police					
General Fund (101)	55,614,336	59,421,141	57,985,157	58,368,552	58,207,718
L. A. Impact Fund (104)	110,676	62,773	123,216	123,216	126,507
New Years Day Genl Fund Events (106)	0	0	0	0	0
Foothill Air Support Team Fund (108)	280,207	301,240	311,945	311,945	315,236
Supplemental Law Enforcement F (201)	303,325	360,845	386,166	386,165	381,912
Public Safety Augmentation Fun (202)	1,244,046	1,373,591	1,623,188	1,624,408	1,637,781
Asset Forfeiture Fund (207)	210,864	304,209	420,005	420,005	454,222
Misc Public Safety Grants Fund (228)	0	283,288	0	1,080,959	0
Fire Grants Fund (230)	95,861	25,011	0	1,122,950	0
Total Police	57,859,315	62,132,099	60,849,678	63,438,201	61,123,377
Public Works					
General Fund (101)	21,329,200	20,536,723	19,467,855	19,680,448	18,304,226
Sewer Construction and Maint. (205)	1,147,728	1,885,232	1,902,238	1,701,384	1,726,623
Gas Tax Fund (210)	641,630	757,010	1,559,522	1,714,484	1,738,523
Refuse Collection Fund (406)	10,639,159	10,311,855	10,841,766	12,302,158	11,865,078
Building Maintenance Fund (502)	8,698,343	9,351,731	8,148,854	8,148,854	8,160,118
Fleet Maintenance Fund (503)	9,190,030	8,862,823	8,176,408	9,474,593	8,177,635
General Liability Fund (507)	3,247	0	0	0	0
Total Public Works	51,649,338	51,705,374	50,096,644	53,021,922	49,972,203
Rose Bowl Operating Co.					
Golf Course Fund (403)	1,685,091	1,314,579	1,114,583	1,104,454	1,064,506
Rose Bowl Fund (404)	11,077,624	14,738,073	12,348,784	12,780,790	12,115,721
Total Rose Bowl Operating Co.	12,762,715	16,052,652	13,463,367	13,885,244	13,180,227
Transportation Department					
General Fund (101)	4,424,002	4,998,593	4,919,518	5,583,728	4,681,142
Parking Operations Fund (102)	536,685	802,419	850,999	850,999	951,073
Transportation Sales Tax Fund (208)	2,626,419	2,501,208	2,720,259	2,720,258	2,588,483
Proposition C Local Transit Fund (209)	4,421,457	4,363,050	5,213,840	5,213,838	4,161,761
Old Pasadena Parking Meter Fund (213)	994,749	1,027,334	1,127,050	1,127,049	1,546,564
Civic Center Parking Meter Fund (214)	394,650	432,310	471,493	471,495	454,114
South Lake Parking Operating Fund (217)	277,200	310,318	336,967	336,967	313,697
West Gateway Parking Meter Fund (225)	260,414	270,384	261,867	261,867	261,867
Playhouse Parking Fund (229)	276,201	206,513	404,252	404,254	419,665
South Lake Parking Meter Zone (232)	11,068	148,289	86,714	86,714	115,410
Plaza Las Fuentes Parking Fund (405)	2,483,620	2,193,964	3,199,589	3,199,590	2,272,834
Old Pasadena Parking Fund (407)	5,231,984	4,326,362	4,209,886	4,277,185	4,227,543
Paseo Colo Parking Structures (409)	5,590,023	5,817,235	5,548,687	5,548,687	4,871,571
DelMar GoldLine Parking Garage (415)	201,370	607,748	520,295	520,295	639,338
Total Transportation Department	27,729,844	28,005,726	29,871,416	30,602,925	27,505,064

Statement of Expenses by Department/Fund

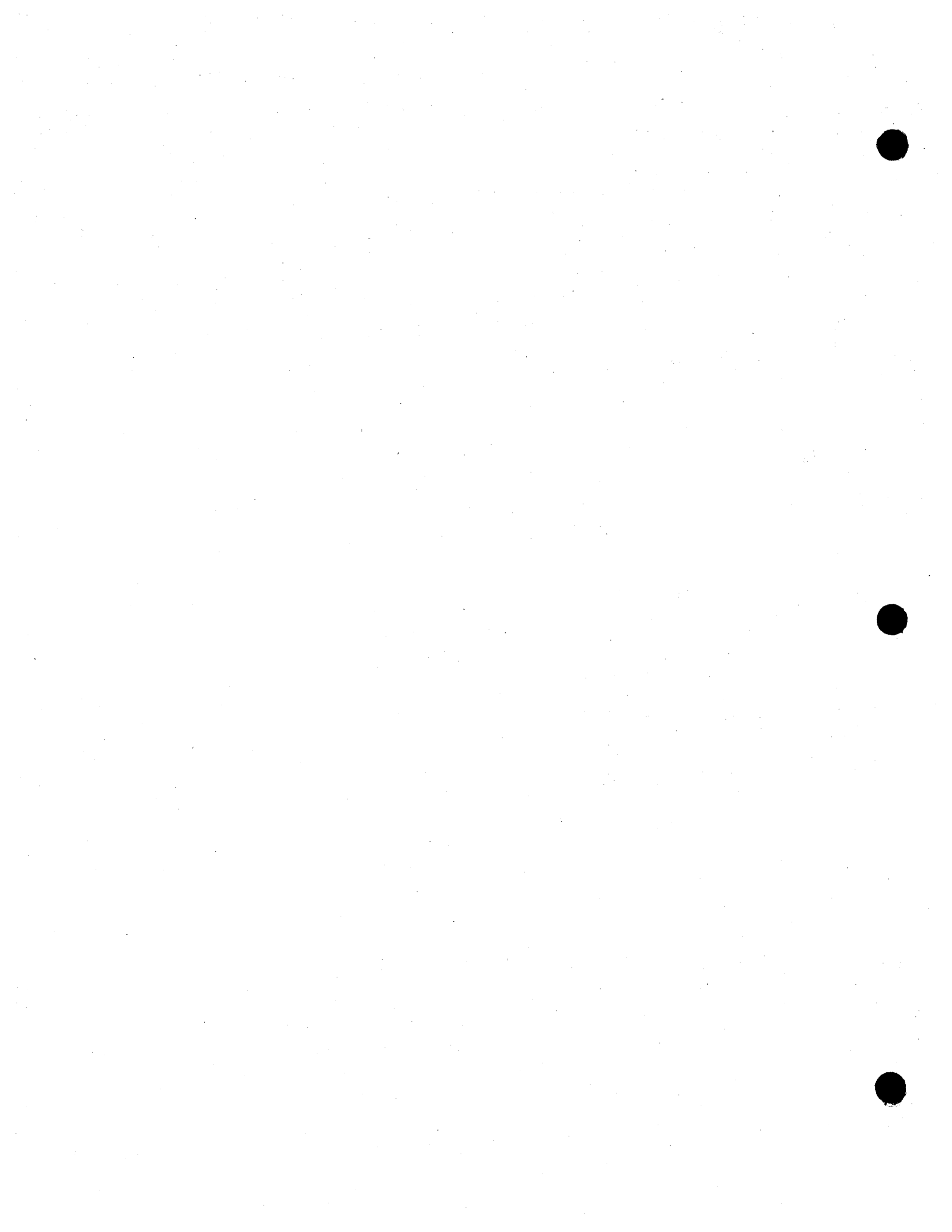
	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Water & Power					
Power Fund (401)	168,562,155	162,344,224	180,161,370	180,307,527	193,307,547
Water Fund (402)	36,331,851	41,349,242	43,834,586	43,834,590	46,387,016
Public Benefit Charge Fund (410)	2,863,764	8,157,264	7,393,830	7,393,831	7,318,194
Total Water & Power	207,757,771	211,850,730	231,389,786	231,535,948	247,012,757
Subtotal Operations	733,863,813	835,558,388	672,636,544	706,095,215	672,095,879
Capital					
Department of Information Technology					
Computing and Communication Fund (501)	0	0	407,000	407,000	173,000
Total Department of Information Technology	0	0	407,000	407,000	173,000
Pasadena Center Operating Co.					
Pasadena Center Operating Co. (420)	0	0	250,000	250,000	350,000
Total Pasadena Center Operating Co.	0	0	250,000	250,000	350,000
Public Works					
Project Management Fund (301)	0	0	26,057,243	26,057,243	11,282,930
Total Public Works	0	0	26,057,243	26,057,243	11,282,930
Rose Bowl Operating Co.					
Rose Bowl Operating Co. (421)	0	0	875,000	875,000	41,100,000
Total Rose Bowl Operating Co.	0	0	875,000	875,000	41,100,000
Transportation Department					
Project Management Fund (301)	0	0	3,999,000	3,999,000	1,741,969
Total Transportation Department	0	0	3,999,000	3,999,000	1,741,969
Water & Power					
Power Capital Projects Fund (411)	0	0	29,655,000	29,655,000	34,892,000
Water Capital Projects Fund (412)	0	0	3,150,000	3,150,000	20,358,000
Total Water & Power	0	0	32,805,000	32,805,000	55,250,000
Subtotal Capital	0	0	64,393,243	64,393,243	109,897,899

Statement of Expenses by Department/Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Grand Total	733,863,813	835,558,388	737,029,787	770,488,458	781,993,778
Less Operating Transfers:					
A PCOC (TOTs) From General Fund	5,570,305	4,559,501	4,607,680	4,469,450	4,607,680
B Library From General Fund	9,190,812	9,860,269	9,870,129	9,870,129	9,931,228
C Internal Service Funds	33,195,408	33,620,950	29,743,015	35,158,451	31,587,464
D Public Health From General Fund	1,005,985	1,048,628	1,454,131	1,454,131	1,644,858
E Debt Service Funds	91,512,466	97,246,267	10,347,738	10,347,738	8,795,329
	140,474,976	146,335,615	56,022,693	61,299,899	56,566,559
Adjusted Grand Total	593,388,837	689,222,773	681,007,094	709,188,559	725,427,219







Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Operations					
General Funds					
<u>General Fund (101)</u>					
City Attorney/City Prosecutor	6,319,534	6,662,307	6,338,231	6,338,232	6,303,291
City Clerk	1,839,806	1,900,411	1,453,592	1,458,099	2,104,229
City Council	1,837,132	1,898,908	1,900,493	1,915,150	1,952,331
City Manager	2,721,479	3,444,954	2,667,215	2,667,218	2,610,781
Finance	9,353,511	9,558,319	9,473,084	9,521,340	8,882,741
Fire	38,330,110	39,568,302	39,846,365	40,150,523	40,605,577
Human Resources	2,837,092	2,914,041	2,974,541	2,881,539	2,659,806
Human Services & Recreation	8,972,317	9,648,726	9,684,842	9,596,260	9,297,245
Non Departmental	53,966,203	54,557,775	60,144,014	57,575,995	53,176,360
Planning & Development	9,542,687	9,991,091	9,088,438	9,238,437	8,666,378
Police	55,614,336	59,421,141	57,985,157	58,368,552	58,207,718
Public Works	21,329,200	20,536,723	19,467,855	19,680,448	18,304,226
Transportation Department	4,424,002	4,998,593	4,919,518	5,583,728	4,681,142
Total: General Fund	217,087,411	225,101,292	225,943,346	224,975,522	217,451,826
<u>Parking Operations Fund (102)</u>					
Non Departmental	117,000	117,000	117,000	122,000	119,340
Transportation Department	536,685	802,419	850,999	850,999	951,073
Total: Parking Operations Fund	653,685	919,419	967,999	972,999	1,070,413
<u>L. A. Impact Fund (104)</u>					
Non Departmental	3,558	3,682	3,829	3,829	3,906
Police	110,676	62,773	123,216	123,216	126,507
Total: L. A. Impact Fund	114,234	66,455	127,045	127,045	130,413
<u>New Years Day Genl Fund Events (106)</u>					
Non Departmental	0	0	1,887,816	1,887,816	2,008,809
Police	0	0	0	0	0
Total: New Years Day Genl Fund Events	0	0	1,887,816	1,887,816	2,008,809
<u>Foothill Air Support Team Fund (108)</u>					
Police	280,207	301,240	311,945	311,945	315,236
Total: Foothill Air Support Team Fund	280,207	301,240	311,945	311,945	315,236
Total: General Funds	218,135,537	226,388,406	229,238,151	228,275,327	220,976,696
Special Revenue Funds					
<u>Supplemental Law Enforcement F (201)</u>					
Police	303,325	360,845	386,166	386,165	381,912
Total: Supplemental Law Enforcement F	303,325	360,845	386,166	386,165	381,912
<u>Public Safety Augmentation Fun (202)</u>					

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Public Safety Augmentation Fun (202)					
Non Departmental	40,525	41,944	43,621	43,621	43,621
Police	1,244,046	1,373,591	1,623,188	1,624,408	1,637,781
Total: Public Safety Augmentation Fun	1,284,571	1,415,535	1,666,809	1,668,029	1,681,402
Public Health Fund (203)					
Health Department	12,123,825	11,471,276	12,117,882	12,117,879	11,699,259
Non Departmental	8,722	0	0	0	0
Total: Public Health Fund	12,132,547	11,471,276	12,117,882	12,117,879	11,699,259
Building Services Fund (204)					
Non Departmental	1,348,900	71,840	0	0	0
Planning & Development	5,595,465	6,948,076	5,962,931	6,574,706	5,129,262
Total: Building Services Fund	6,944,365	7,019,916	5,962,931	6,574,706	5,129,262
Sewer Construction and Maint. (205)					
Non Departmental	4,698,117	4,315,951	2,548,559	5,006,410	2,548,559
Public Works	1,147,728	1,885,232	1,902,238	1,701,384	1,726,623
Total: Sewer Construction and Maint.	5,845,845	6,201,183	4,450,797	6,707,794	4,275,182
Underground Utilities Fund (206)					
Non Departmental	1,428,315	2,591,102	89,286	7,916,786	89,286
Total: Underground Utilities Fund	1,428,315	2,591,102	89,286	7,916,786	89,286
Asset Forfeiture Fund (207)					
Non Departmental	14,442	14,947	15,545	15,545	15,856
Police	210,864	304,209	420,005	420,005	454,222
Total: Asset Forfeiture Fund	225,306	319,156	435,550	435,550	470,078
Transportation Sales Tax Fund (208)					
Non Departmental	794,872	692,248	530,000	3,975,377	100,000
Transportation Department	2,626,419	2,501,208	2,720,259	2,720,258	2,588,483
Total: Transportation Sales Tax Fund	3,421,291	3,193,456	3,250,259	6,695,635	2,688,483
Proposition C Local Transit Fund (209)					
Non Departmental	320,979	224,887	0	1,196,264	0
Transportation Department	4,421,457	4,363,050	5,213,840	5,213,838	4,161,761
Total: Proposition C Local Transit Fund	4,742,436	4,587,937	5,213,840	6,410,102	4,161,761
Gas Tax Fund (210)					
Non Departmental	2,265,635	1,943,690	539,695	727,553	550,289
Public Works	641,630	757,010	1,559,522	1,714,484	1,738,523
Total: Gas Tax Fund	2,907,265	2,700,700	2,099,217	2,442,037	2,288,812
Human Services Endowment Fund (211)					

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Human Services Endowment Fund (211)					
Human Services & Recreation	146,024	121,021	149,808	149,808	120,000
Non Departmental	8,282	8,573	8,915	8,915	9,094
Total: Human Services Endowment Fund	154,306	129,594	158,723	158,723	129,094
Library Services Fund (212)					
Libraries and Information Services	11,796,502	12,336,774	12,019,263	12,171,075	11,638,856
Non Departmental	0	57,000	0	0	0
Total: Library Services Fund	11,796,502	12,393,774	12,019,263	12,171,075	11,638,856
Old Pasadena Parking Meter Fund (213)					
Non Departmental	416,930	211,365	20,079	146,490	20,079
Transportation Department	994,749	1,027,334	1,127,050	1,127,049	1,546,564
Total: Old Pasadena Parking Meter Fund	1,411,680	1,238,698	1,147,129	1,273,539	1,566,643
Civic Center Parking Meter Fund (214)					
Non Departmental	119,000	11,380	0	123,671	0
Transportation Department	394,650	432,310	471,493	471,495	454,114
Total: Civic Center Parking Meter Fund	513,650	443,690	471,493	595,166	454,114
Bikeways Fund (215)					
Non Departmental	35,000	88,409	0	85,000	0
Total: Bikeways Fund	35,000	88,409	0	85,000	0
Air Quality Improvement Fund (216)					
Non Departmental	179,408	179,614	177,328	177,328	177,328
Total: Air Quality Improvement Fund	179,408	179,614	177,328	177,328	177,328
South Lake Parking Operating Fund (217)					
Non Departmental	272,377	223,349	0	411,124	0
Transportation Department	277,200	310,318	336,967	336,967	313,697
Total: South Lake Parking Operating Fund	549,577	533,667	336,967	748,091	313,697
Library Special Tax Fund (218)					
Non Departmental	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
Total: Library Special Tax Fund	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
Housing and Community Devel. Fund (219)					
Health Department	425	0	0	0	0
Housing Department	1,613,744	1,566,800	3,050,566	3,050,567	2,655,755
Human Resources	39	0	0	0	0
Planning & Development	133	3,922	0	0	0
Total: Housing and Community Devel. Fund	1,614,341	1,570,721	3,050,566	3,050,567	2,655,755
Old Pasadena Housing Authority Fund (220)					

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Pasadena Housing Authority Fund (220)					
Housing Department	11,206,341	11,978,200	11,907,393	11,907,393	11,887,869
Total: Pasadena Housing Authority Fund	11,206,341	11,978,200	11,907,393	11,907,393	11,887,869
Home Investment Partnership Fund (221)					
Housing Department	1,068,754	1,715,373	1,170,908	1,170,911	1,284,041
Total: Home Investment Partnership Fund	1,068,754	1,715,373	1,170,908	1,170,911	1,284,041
Housing Assistance Fund (222)					
Housing Department	410,582	619,884	629,576	629,576	704,730
Total: Housing Assistance Fund	410,582	619,884	629,576	629,576	704,730
Supportive Housing Prog. (SHP) (223)					
Housing Department	1,152,524	941,743	1,060,885	1,060,884	1,078,136
Total: Supportive Housing Prog. (SHP)	1,152,524	941,743	1,060,885	1,060,884	1,078,136
Emergency Shelter Grant -ESG (224)					
Housing Department	96,868	96,567	1,005,911	1,005,911	98,459
Total: Emergency Shelter Grant -ESG	96,868	96,567	1,005,911	1,005,911	98,459
West Gateway Parking Meter Fund (225)					
Transportation Department	260,414	270,384	261,867	261,867	261,867
Total: West Gateway Parking Meter Fund	260,414	270,384	261,867	261,867	261,867
HOPWA Fund (226)					
Housing Department	19,702	58,193	54,609	54,610	54,913
Total: HOPWA Fund	19,702	58,193	54,609	54,610	54,913
Traffic Congestion Relief Fund (227)					
Non Departmental	1,047,739	378,716	0	2,038,064	0
Total: Traffic Congestion Relief Fund	1,047,739	378,716	0	2,038,064	0
Misc Public Safety Grants Fund (228)					
Police	0	283,288	0	1,080,959	0
Total: Misc Public Safety Grants Fund	0	283,288	0	1,080,959	0
Playhouse Parking Fund (229)					
Non Departmental	0	0	35,000	50,000	35,000
Transportation Department	276,201	206,513	404,252	404,254	419,665
Total: Playhouse Parking Fund	276,201	206,513	439,252	454,254	454,665
Fire Grants Fund (230)					
Fire	91,657	517,003	0	365,843	0
Health Department	0	140,419	0	300,000	0
Police	95,861	25,011	0	1,122,950	0
	23.3				

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Fire Grants Fund (230)					
Total: Fire Grants Fund	187,517	682,434	0	1,788,793	0
First 5 Early Literacy Project (231)					
Libraries and Information Services	46,504	0	0	0	0
Total: First 5 Early Literacy Project	46,504	0	0	0	0
South Lake Parking Meter Zone (232)					
Non Departmental	0	0	27,500	27,500	27,500
Transportation Department	11,068	148,289	86,714	86,714	115,410
Total: South Lake Parking Meter Zone	11,068	148,289	114,214	114,214	142,910
Sewer Facility Charge Fund (233)					
Non Departmental	0	0	0	100,000	0
Total: Sewer Facility Charge Fund	0	0	0	100,000	0
Prop 1B-Local Strs&Roads Imprvm (234)					
Non Departmental	0	0	0	2,189,247	0
Total: Prop 1B-Local Strs&Roads Imprvm	0	0	0	2,189,247	0
Total: Special Revenue Funds	73,251,363	76,058,455	71,920,657	95,712,691	68,041,738
Capital Projects Funds					
Charter Capital Projects Fund (302)					
Non Departmental	3,967,514	437,333	400,000	400,000	400,000
Total: Charter Capital Projects Fund	3,967,514	437,333	400,000	400,000	400,000
New Development Impact Fund (303)					
Non Departmental	-554,762	473,992	0	0	0
Total: New Development Impact Fund	-554,762	473,992	0	0	0
Residential Development Impact (304)					
Non Departmental	2,169,941	4,451,238	0	0	0
Total: Residential Development Impact	2,169,941	4,451,238	0	0	0
1992 Refunding and Capital Pro (305)					
Non Departmental	0	3,563	0	0	0
Total: 1992 Refunding and Capital Pro	0	3,563	0	0	0
1993 Refunding and Capital Pro (306)					
Non Departmental	6,963	375,336	0	0	0
Total: 1993 Refunding and Capital Pro	6,963	375,336	0	0	0
1996 Multi-Purpose C.O.P. Fund (307)					
Non Departmental	0	183,993	0	0	0

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
<u>1996 Multi-Purpose C.O.P. Fund (307)</u>					
Total: 1996 Multi-Purpose C.O.P. Fund	0	183,993	0	0	0
<u>10% Green Fee Capital Project (308)</u>					
Non Departmental	419,832	458,377	0	0	0
Total: 10% Green Fee Capital Project	419,832	458,377	0	0	0
<u>2003 Variable Rate Demand COP (309)</u>					
Non Departmental	329,868	52,307	0	0	0
Total: 2003 Variable Rate Demand COP	329,868	52,307	0	0	0
<u>Capital Public Art Fund (310)</u>					
City Manager	0	39,321	0	0	0
Planning & Development	162,180	0	28,241	28,241	28,224
Total: Capital Public Art Fund	162,180	39,321	28,241	28,241	28,224
<u>2004 Auction COP's Cap Proj Fd (311)</u>					
Non Departmental	173,949	2,613	0	0	0
Total: 2004 Auction COP's Cap Proj Fd	173,949	2,613	0	0	0
<u>2006 Lease Rev Bd Cap Proj Fd (312)</u>					
Non Departmental	92,056	61,060	0	0	0
Total: 2006 Lease Rev Bd Cap Proj Fd	92,056	61,060	0	0	0
Total: Capital Projects Funds	6,767,542	6,539,133	428,241	428,241	428,224
Enterprise Funds					
<u>Power Fund (401)</u>					
Water & Power	168,562,155	162,344,224	180,161,370	180,307,527	193,307,547
Total: Power Fund	168,562,155	162,344,224	180,161,370	180,307,527	193,307,547
<u>Water Fund (402)</u>					
Non Departmental	0	-35	0	0	0
Water & Power	36,331,851	41,349,242	43,834,586	43,834,590	46,387,016
Total: Water Fund	36,331,851	41,349,206	43,834,586	43,834,590	46,387,016
<u>Golf Course Fund (403)</u>					
Rose Bowl Operating Co.	1,685,091	1,314,579	1,114,583	1,104,454	1,064,506
Total: Golf Course Fund	1,685,091	1,314,579	1,114,583	1,104,454	1,064,506
<u>Rose Bowl Fund (404)</u>					
Rose Bowl Operating Co.	11,077,624	14,738,073	12,348,784	12,780,790	12,115,721
Total: Rose Bowl Fund	11,077,624	14,738,073	12,348,784	12,780,790	12,115,721
<u>Plaza Las Fuentes Parking Fund (405)</u>					
Transportation Department	2,483,620	2,193,964	3,199,589	3,199,590	2,272,834

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Plaza Las Fuentes Parking Fund (405)					
Total: Plaza Las Fuentes Parking Fund	2,483,620	2,193,964	3,199,589	3,199,590	2,272,834
Refuse Collection Fund (406)					
Non Departmental	1,657,022	1,812,239	1,776,226	1,776,226	1,776,226
Public Works	10,639,159	10,311,855	10,841,766	12,302,158	11,865,078
Total: Refuse Collection Fund	12,296,181	12,124,093	12,617,992	14,078,384	13,641,304
Old Pasadena Parking Fund (407)					
Transportation Department	5,231,984	4,326,362	4,209,886	4,277,185	4,227,543
Total: Old Pasadena Parking Fund	5,231,984	4,326,362	4,209,886	4,277,185	4,227,543
Telecommunications Fund (408)					
Department of Information Technology	0	416,840	401,956	461,213	407,833
Non Departmental	470,463	40,000	0	0	0
Total: Telecommunications Fund	470,463	456,840	401,956	461,213	407,833
Paseo Colo Parking Structures (409)					
Transportation Department	5,590,023	5,817,235	5,548,687	5,548,687	4,871,571
Total: Paseo Colo Parking Structures	5,590,023	5,817,235	5,548,687	5,548,687	4,871,571
Public Benefit Charge Fund (410)					
Water & Power	2,863,764	8,157,264	7,393,830	7,393,831	7,318,194
Total: Public Benefit Charge Fund	2,863,764	8,157,264	7,393,830	7,393,831	7,318,194
DelMar GoldLine Parking Garage (415)					
Transportation Department	201,370	607,748	520,295	520,295	639,338
Total: DelMar GoldLine Parking Garage	201,370	607,748	520,295	520,295	639,338
Total: Enterprise Funds	246,794,127	253,429,588	271,351,559	273,506,546	286,253,408
Internal Service Funds					
Computing and Communication Fund (501)					
Department of Information Technology	8,894,427	8,850,865	8,707,333	8,729,650	10,538,236
Non Departmental	87,000	492,114	81,041	294,122	82,662
Total: Computing and Communication Fund	8,981,427	9,342,978	8,788,374	9,023,772	10,620,898
Building Maintenance Fund (502)					
Non Departmental	1,068,934	1,273,826	216,461	1,216,461	138,841
Public Works	8,698,343	9,351,731	8,148,854	8,148,854	8,160,118
Total: Building Maintenance Fund	9,767,277	10,625,557	8,365,315	9,365,315	8,298,959
Fleet Maintenance Fund (503)					
Non Departmental	1,179,828	203,867	134,495	134,495	137,185
Public Works	9,190,030	8,862,823	8,176,408	9,474,593	8,177,635

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Fleet Maintenance Fund (503)					
Total: Fleet Maintenance Fund	10,369,858	9,066,690	8,310,903	9,609,088	8,314,820
Benefits and Insurance Fund (504)					
Human Resources	878,796	867,970	713,320	713,320	743,742
Non Departmental	12,414	777	0	0	0
Total: Benefits and Insurance Fund	891,210	868,748	713,320	713,320	743,742
1992 Equipment Leasing Fund (505)					
Non Departmental	54,153	445,847	0	0	0
Total: 1992 Equipment Leasing Fund	54,153	445,847	0	0	0
Worker's Compensation Fund (506)					
Finance	1,309,770	1,326,607	1,353,325	1,353,326	1,346,913
Non Departmental	310,461	34,072	40,479	40,479	41,290
Total: Worker's Compensation Fund	1,620,231	1,360,679	1,393,804	1,393,805	1,388,203
General Liability Fund (507)					
City Attorney/City Prosecutor	224,583	229,082	228,049	228,049	228,226
Non Departmental	0	3,084	4,963	4,963	4,963
Public Works	3,247	0	0	0	0
Total: General Liability Fund	227,830	232,166	233,012	233,012	233,189
Printing Services Fund (508)					
Finance	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169
Total: Printing Services Fund	1,102,790	1,194,140	1,381,229	1,381,228	1,462,169
Mail Services Fund (509)					
City Clerk	491,092	492,264	513,058	513,059	524,247
Non Departmental	0	0	44,000	54,000	0
Total: Mail Services Fund	491,092	492,264	557,058	567,059	524,247
Total: Internal Service Funds	33,505,869	33,629,070	29,743,015	32,286,599	31,586,226
Expendable Trust Funds					
Community Facilities District (606)					
Finance	2,989	2,989	0	0	0
Non Departmental	65,244	81,309	0	0	0
Total: Community Facilities District	68,233	84,298	0	0	0
Williams Bequest Fund (607)					
Non Departmental	15,000	0	0	0	8,447
Total: Williams Bequest Fund	15,000	0	0	0	8,447
Lind Bequest Fund (609)					
Non Departmental	151,000	0	0	0	286,742
	23.7				

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Lind Bequest Fund (609)					
Total: Lind Bequest Fund	151,000	0	0	0	286,742
Coffin Bequest Fund (611)					
Libraries and Information Services	10,195	5,311	0	0	0
Total: Coffin Bequest Fund	10,195	5,311	0	0	0
Centeno Bequest Fund (612)					
Libraries and Information Services	6,545	5,332	0	0	0
Total: Centeno Bequest Fund	6,545	5,332	0	0	0
Cultural Trust Fund (613)					
City Manager	0	169,283	0	0	0
Planning & Development	255,540	0	56,482	56,482	56,448
Total: Cultural Trust Fund	255,540	169,283	56,482	56,482	56,448
La Pintoresca Branch Childrens (614)					
Libraries and Information Services	568	0	0	0	0
Total: La Pintoresca Branch Childrens	568	0	0	0	0
Inclusionary Housing Trust Fund (619)					
Housing Department	1,140,708	1,392,460	330,025	5,302,317	290,987
Non Departmental	0	-489,412	0	0	0
Total: Inclusionary Housing Trust Fund	1,140,708	903,048	330,025	5,302,317	290,987
Edna Holmes Bequest Fund (639)					
Non Departmental	34,000	0	0	0	15,935
Total: Edna Holmes Bequest Fund	34,000	0	0	0	15,935
Pasadena Center Capital Improv (641)					
Human Services & Recreation	373	0	0	0	0
Total: Pasadena Center Capital Improv	373	0	0	0	0
Ruth B. Cox Trust Fund (642)					
Libraries and Information Services	592	575	0	0	0
Total: Ruth B. Cox Trust Fund	592	575	0	0	0
Jankos Trust Fund (643)					
Libraries and Information Services	1,433	2,494	0	0	0
Total: Jankos Trust Fund	1,433	2,494	0	0	0
Library Equip Repl-Glendale (678)					
Libraries and Information Services	63,690	107,241	0	0	0
Total: Library Equip Repl-Glendale	63,690	107,241	0	0	0

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
<u>Library Equip Repl-Shared (679)</u>					
Libraries and Information Services	-487	0	0	0	0
Total: Library Equip Repl-Shared	-487	0	0	0	0
<u>Workforce Investment Act Fund (681)</u>					
Human Services & Recreation	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total: Workforce Investment Act Fund	3,422,381	3,134,664	4,075,669	4,148,168	4,438,293
Total: Expendable Trust Funds	5,169,771	4,412,245	4,462,176	9,506,967	5,096,853
Pension Trust Funds					
<u>Fire and Police Retirement Fund (667)</u>					
Non Departmental	15,572,153	15,575,062	8,561	8,561	8,561
Total: Fire and Police Retirement Fund	15,572,153	15,575,062	8,561	8,561	8,561
Total: Pension Trust Funds	15,572,153	15,575,062	8,561	8,561	8,561
Agency Funds					
<u>Lake/Washington Spec. Assess. (675)</u>					
Non Departmental	27,620	27,620	27,620	27,620	27,620
Total: Lake/Washington Spec. Assess.	27,620	27,620	27,620	27,620	27,620
<u>Library Equipment Replacement (677)</u>					
Libraries and Information Services	49,391	126,313	0	0	0
Total: Library Equipment Replacement	49,391	126,313	0	0	0
Total: Agency Funds	77,011	153,933	27,620	27,620	27,620
PCDC/Housing Capital Projects Funds					
<u>Downtown Capital Projects Fund (801)</u>					
Non Departmental	0	1,000,000	0	0	0
Planning & Development	2,385,441	2,778,334	2,888,340	2,888,338	2,880,611
Total: Downtown Capital Projects Fund	2,385,441	3,778,334	2,888,340	2,888,338	2,880,611
<u>Fair Oaks Capital Projects Fund (802)</u>					
Planning & Development	129,822	130,221	124,607	124,607	143,850
Total: Fair Oaks Capital Projects Fund	129,822	130,221	124,607	124,607	143,850
<u>Orange Grove Capital Projects (803)</u>					
Planning & Development	95,029	106,796	130,441	203,835	155,805
Total: Orange Grove Capital Projects	95,029	106,796	130,441	203,835	155,805
<u>Villa Parke Capital Projects Fund (804)</u>					
Planning & Development	164,707	173,000	2,289,808	2,289,808	1,308,364
Total: Villa Parke Capital Projects Fund	164,707	173,000	2,289,808	2,289,808	1,308,364
<u>Old Pasadena Capital Projects (805)</u>					

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
<u>Old Pasadena Capital Projects (805)</u>					
Planning & Development	2,893,499	3,058,300	4,544,125	4,544,125	4,276,190
Total: Old Pasadena Capital Projects	2,893,499	3,058,300	4,544,125	4,544,125	4,276,190
<u>Lake Washington Capital Proj. (806)</u>					
Planning & Development	82,192	106,515	136,918	136,918	173,436
Total: Lake Washington Capital Proj.	82,192	106,515	136,918	136,918	173,436
<u>Lincoln Capital Projects Fund (807)</u>					
Planning & Development	243,008	309,927	1,130,630	1,130,630	1,177,009
Total: Lincoln Capital Projects Fund	243,008	309,927	1,130,630	1,130,630	1,177,009
<u>Halstead Sycamore Capital Proj (808)</u>					
Planning & Development	161,172	200,000	0	0	0
Total: Halstead Sycamore Capital Proj	161,172	200,000	0	0	0
<u>Affordable Housing Capital Pro (810)</u>					
Housing Department	2,897,187	2,451,590	5,727,321	6,575,672	3,570,834
Planning & Development	94	0	0	0	0
Total: Affordable Housing Capital Pro	2,897,281	2,451,590	5,727,321	6,575,672	3,570,834
Total: PCDC/Housing Capital Projects Funds	9,052,152	10,314,683	16,972,190	17,893,933	13,686,099
PCDC-Debt Service Funds					
<u>Downtown Debt Service Fund (846)</u>					
Planning & Development	18,961,342	20,595,506	20,317,807	20,317,807	19,909,651
Total: Downtown Debt Service Fund	18,961,342	20,595,506	20,317,807	20,317,807	19,909,651
<u>Fair Oaks Debt Service Fund (847)</u>					
Planning & Development	1,151,696	1,159,208	1,210,076	1,210,076	1,233,019
Total: Fair Oaks Debt Service Fund	1,151,696	1,159,208	1,210,076	1,210,076	1,233,019
<u>Orange Grove Debt Service Fund (848)</u>					
Planning & Development	619,972	646,659	694,806	694,806	695,442
Total: Orange Grove Debt Service Fund	619,972	646,659	694,806	694,806	695,442
<u>Villa Parke Debt Service Fund (849)</u>					
Planning & Development	870,889	981,787	3,065,290	3,065,290	2,170,467
Total: Villa Parke Debt Service Fund	870,889	981,787	3,065,290	3,065,290	2,170,467
<u>Lake Washington Debt Service Fund (850)</u>					
Planning & Development	614,252	603,549	789,902	789,902	793,362
Total: Lake Washington Debt Service Fund	614,252	603,549	789,902	789,902	793,362
Total: PCDC-Debt Service Funds	22,218,151	23,986,709	26,077,881	26,077,881	24,801,941
Debt Service Funds					

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
<u>Affordable Housing Debt Svc Fund (851)</u>					
Housing Department	0	0	3,108,246	3,108,246	1,555,837
Planning & Development	1,589,528	1,585,040	0	0	0
Total: Affordable Housing Debt Svc Fund	1,589,528	1,585,040	3,108,246	3,108,246	1,555,837
<u>Debt Service Fund (901)</u>					
Non Departmental	320,886	319,261	0	0	0
Total: Debt Service Fund	320,886	319,261	0	0	0
<u>1999 Pension Bonds Debt Svc Fund (902)</u>					
Non Departmental	16,250,871	13,789,964	7,239,492	7,239,492	7,239,492
Total: 1999 Pension Bonds Debt Svc Fund	16,250,871	13,789,964	7,239,492	7,239,492	7,239,492
<u>2004 Pension Obligation Bonds (903)</u>					
Non Departmental	2,784,002	1,979,278	0	0	0
Total: 2004 Pension Obligation Bonds	2,784,002	1,979,278	0	0	0
<u>1993 C.O.P. Debt Service Fund (982)</u>					
Non Departmental	2,141,743	1,329,743	0	0	0
Total: 1993 C.O.P. Debt Service Fund	2,141,743	1,329,743	0	0	0
<u>2001 Ref'd & CIP-Debt Svc Fund (984)</u>					
Non Departmental	2,562,163	2,560,579	0	0	0
Total: 2001 Ref'd & CIP-Debt Svc Fund	2,562,163	2,560,579	0	0	0
<u>2003 COP's (CIP) Debt Service (985)</u>					
Non Departmental	4,279,068	73,293,885	0	0	0
Total: 2003 COP's (CIP) Debt Service	4,279,068	73,293,885	0	0	0
<u>2004 Auction COP's Debt Svc Fund (986)</u>					
Non Departmental	33,208,955	119,036	0	0	0
Total: 2004 Auction COP's Debt Svc Fund	33,208,955	119,036	0	0	0
<u>2006 Lease Rev Bnd Debt Svc Fd (987)</u>					
Non Departmental	785,668	786,770	0	0	0
Total: 2006 Lease Rev Bnd Debt Svc Fd	785,668	786,770	0	0	0
<u>2008Series B Refndng COP-DS Fn (988)</u>					
Non Departmental	27,589,582	1,482,713	0	0	0
Total: 2008Series B Refndng COP-DS Fn	27,589,582	1,482,713	0	0	0
<u>2008 Series C Rfnd DebtServ (989)</u>					
Non Departmental	32,659	77,162,165	0	0	0
Total: 2008 Series C Rfnd DebtServ	32,659	77,162,165	0	0	0
Total: Debt Service Funds	91,545,125	174,408,432	10,347,738	10,347,738	8,795,329
	23.11				

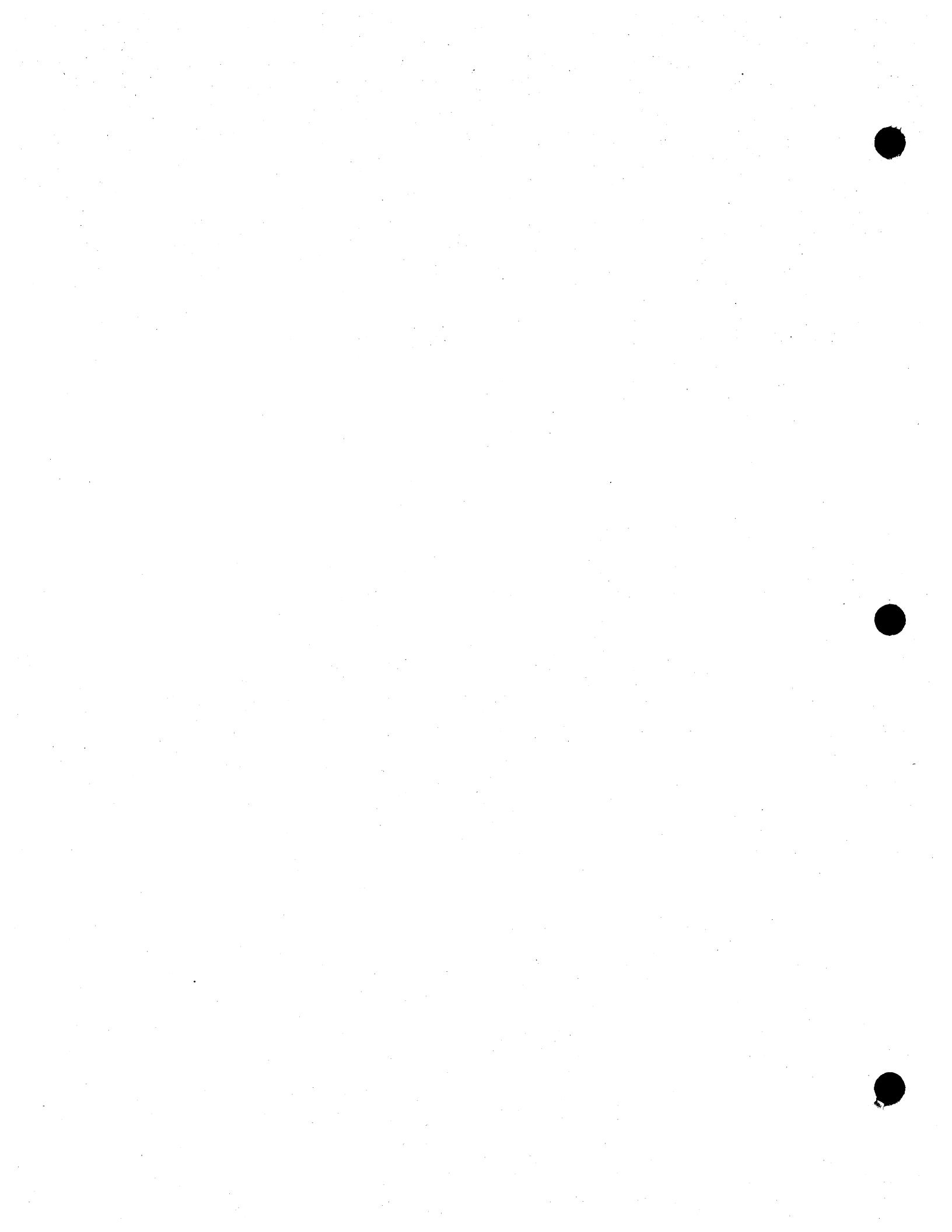
Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Affiliated Agencies					
<u>Pasadena Center Operating Co. (420)</u>					
Pasadena Center Operating Co.	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Total: Pasadena Center Operating Co.	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Total: Affiliated Agencies	11,775,012	10,662,671	12,058,756	12,023,110	12,393,183
Subtotal Operations	733,863,813	835,558,388	672,636,544	706,095,215	672,095,879
Capital					
Capital Projects Funds					
<u>Project Management Fund (301)</u>					
Public Works	0	0	26,057,243	26,057,243	11,282,930
Transportation Department	0	0	3,999,000	3,999,000	1,741,969
Total: Project Management Fund	0	0	30,056,243	30,056,243	13,024,899
Total: Capital Projects Funds	0	0	30,056,243	30,056,243	13,024,899
Enterprise Funds					
<u>Power Capital Projects Fund (411)</u>					
Water & Power	0	0	29,655,000	29,655,000	34,892,000
Total: Power Capital Projects Fund	0	0	29,655,000	29,655,000	34,892,000
<u>Water Capital Projects Fund (412)</u>					
Water & Power	0	0	3,150,000	3,150,000	20,358,000
Total: Water Capital Projects Fund	0	0	3,150,000	3,150,000	20,358,000
Total: Enterprise Funds	0	0	32,805,000	32,805,000	55,250,000
Internal Service Funds					
<u>Computing and Communication Fund (501)</u>					
Department of Information Technology	0	0	407,000	407,000	173,000
Total: Computing and Communication Fund	0	0	407,000	407,000	173,000
Total: Internal Service Funds	0	0	407,000	407,000	173,000
Affiliated Agencies					
<u>Pasadena Center Operating Co. (420)</u>					
Pasadena Center Operating Co.	0	0	250,000	250,000	350,000
Total: Pasadena Center Operating Co.	0	0	250,000	250,000	350,000
<u>Rose Bowl Operating Co. (421)</u>					
Rose Bowl Operating Co.	0	0	875,000	875,000	41,100,000
Total: Rose Bowl Operating Co.	0	0	875,000	875,000	41,100,000
Total: Affiliated Agencies	0	0	1,125,000	1,125,000	41,450,000
Total Capital	0	0	64,393,243	64,393,243	109,897,899

Statement of Expenses by Fund/Department

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Grand Total	733,863,813	835,558,388	737,029,787	770,488,458	781,993,778
Less Operating Transfers:					
A PCOC (TOTs) From General Fund	5,570,305	4,559,501	4,607,680	4,469,450	4,607,680
B Library From General Fund	9,190,812	9,860,269	9,870,129	9,870,129	9,931,228
C Internal Service Funds	33,195,408	33,620,950	29,743,015	35,158,451	31,587,464
D Public Health From General Fund	1,005,985	1,048,628	1,454,131	1,454,131	1,644,858
E Debt Service Funds	91,512,466	97,246,267	10,347,738	10,347,738	8,795,328
	140,474,976	146,335,615	56,022,693	61,299,899	56,566,558
Adjusted Grand Total	593,388,837	689,222,773	681,007,094	709,188,559	725,427,219





Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
General Funds						
General Fund (101)						
Property Tax						
6001	Property Tax - Secured	32,964,896	36,488,674	37,652,821	37,652,821	36,000,000
6002	Property Tax - Unsecured	1,262,775	1,352,753	1,345,992	1,345,992	1,500,000
6005	Police Bldg & Jail G.O.Bond	122,719	17,419	0	0	0
6015	Real Property Transfer Tax	934,038	555,453	947,395	947,395	800,000
Total Property Tax		35,284,428	38,414,298	39,946,208	39,946,208	38,300,000
Sales Tax						
6008	Retail Sales Tax	35,444,025	31,941,372	33,465,092	33,465,092	30,000,000
Total Sales Tax		35,444,025	31,941,372	33,465,092	33,465,092	30,000,000
Utility Taxes						
6016	Utility Users Tax Electric	10,889,320	11,404,913	12,630,137	12,630,137	12,000,000
6017	Utility Users Tax Gas	3,077,337	2,470,678	3,264,747	3,264,747	3,000,000
6018	UUT-Transport Gas	1,614,972	1,879,453	1,630,153	1,630,153	1,500,000
6019	Utility Users Tax Water	2,278,469	2,493,593	3,000,000	3,000,000	3,000,000
6020	Utility Users Tax Telephone	2,280,302	2,195,579	2,200,000	2,200,000	2,000,000
6021	UUT-Long Distance Telephone Co	2,016,701	2,812,618	2,500,000	2,500,000	2,500,000
6022	UUT-Mobile/Cellular Telephones	5,763,233	6,136,466	6,114,214	6,114,214	6,000,000
6023	Utility Users Tax - Cable TV	1,686,212	1,784,072	1,754,335	1,754,335	1,700,000
6024	Utility User Tax - Penalties	33,208	-14,945	34,550	34,550	32,000
Total Utility Taxes		29,639,753	31,162,427	33,128,136	33,128,136	31,732,000
Transient Occupancy Taxes						
6010	Transient Occupancy Tax	4,851,001	4,386,594	4,176,141	4,176,141	4,100,000
6012	TOTS-Ritz Carlton	2,279,807	1,562,931	2,230,241	2,230,241	1,900,000
6013	TOTS-Increment	1,716,622	1,432,288	1,588,726	1,588,726	1,300,000
6014	TOTS-Penalties	327	541	0	0	0
Total Transient Occupancy Taxes		8,847,757	7,382,353	7,995,108	7,995,108	7,300,000
Franchise Taxes						
6101	Franchise Foothill Water	2,093	2,093	2,093	2,093	3,000
6103	Franchise Charter Communicatn	624,193	627,803	649,410	649,410	835,000
6104	Franchise Southern Cal Edison	12,533	16,755	13,039	13,039	17,000
6105	Franchise Southern Calif Gas	1,012,989	1,183,785	837,599	837,599	1,000,000
6106	Franchise Solid Waste Non-Excl	410,763	397,224	420,000	420,000	420,000
6107	Franchise Vehicle Impound/Strg	45,000	171,603	45,000	45,000	60,000
6110	Franchise-AT&T Video Service	187	2,670	0	0	0
Total Franchise Taxes		2,107,758	2,401,934	1,967,141	1,967,141	2,335,000
Other Taxes						
6025	St Light & Traffic Signal Tax	6,779,459	7,050,526	7,371,574	7,371,574	7,000,000
6026	Construction Tax	3,984,216	2,366,386	2,000,000	2,000,000	2,000,000
6027	Business License Tax	5,349,841	5,557,800	5,083,877	5,083,877	5,000,000
6028	Business License Tax-Penalties	254,499	302,922	254,518	254,518	300,000
Total Other Taxes		16,368,015	15,277,634	14,709,969	14,709,969	14,300,000
Issuing Licenses and Permits						

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
General Fund (101)					
Building Licenses and Permits					
6132	Current Planning Plan Review	262,886	130,949	91,704	115,000
6133	Desgn/Hist Planning Plan Rewv	70,995	73,726	54,520	55,000
6134	Fire Plan Review	0	39	0	0
6135	Code Compliance-Plan Check	100,740	49,576	30,000	45,000
6137	Public Works Plan Check	351,053	113,269	175,000	80,000
6144	Utility Meter Check Fee	0	694	0	0
6145	Final Zoning Complnce Inspect	0	283	0	0
Total Building Licenses and Permits		785,675	368,536	351,224	295,000
Non Building Licenses and Permits					
6161	Animal Licenses	84,604	104,711	87,161	90,000
6162	Alcohol Use Permit	1,731	1,275	1,765	2,000
6163	Overnight Parking Permit	342,126	314,912	262,916	400,000
6165	Valet Parking Permit	13,476	13,819	13,883	0
6166	Temporary Street Closure Permt	556	2,262	573	1,500
6167	Utility Excavation Permit	213,389	216,849	66,413	150,000
6168	St Cut In Moratorium St Permit	3,745	2,676	3,858	2,500
6169	St Improve & Occupancy Permit	130,312	69,114	134,251	50,000
6170	Equip & Buidng Moving Permits	13,594	14,947	14,475	10,000
6171	Garage/Yard Sale Permits	19,888	21,271	20,489	40,978
6173	Public Improvement Permit	79,875	41,244	82,289	40,000
6174	Bicycle Registration	60	85	110	110
6175	Burglar Alarm System	184,290	202,633	101,740	300,000
6176	Underground Tank Permits & Fee	45,660	50,870	54,420	55,000
6178	Plan & Prmt-Multiple Dwelling	269,618	276,834	283,500	567,000
6183	Home Occupation Permits	10,105	34,023	35,000	60,000
6190	Kiosk Parking Permits	418,229	560,757	500,000	510,000
6191	On-Street Constrction Pkg Prmt	63	312	0	0
Total Non Building Licenses and Permits		1,831,317	1,928,594	1,662,843	2,279,088
Federal Grants Direct					
6225	Local Law Enforce Block Grant	76,978	24,447	37,426	0
Total Federal Grants Direct		76,978	24,447	37,426	0
Federal Grants Indirect-State					
6279	St Office Of Historic Presrvtn	19,744	25,000	0	0
6280	Office Of Criminl Justice/Plan	112,752	104,060	76,500	90,000
6325	County Chafee Program	0	0	0	100,000
Total Federal Grants Indirect-State		132,496	129,060	76,500	90,000
State Non Grant Direct					
6376	Reimb Homeowner'S Exemption	312,759	313,841	312,759	310,000
6378	Motor Vehicle In Lieu Tax	10,888,300	12,003,857	11,727,435	11,900,000
6379	Motor Veh Lic Fees Roundabout	652,899	504,923	229,482	230,000
6385	Freeway Rntl In Lieu Prop Tax	193,899	185,129	193,899	200,000
6386	State Mandate-Open Meetings	947	0	0	0
6410	State Mandate-Absentee Ballots	157,928	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
General Fund (101)					
State Non Grant Direct					
6413 St. Mandate-Stolen Vehicle Ntc	93	0	0	0	0
6422 St Mandate-Domestic Violence	4,621	1,145	0	0	0
6427 Domstic Violnce Restrain Order	1,147	0	0	0	0
6430 StMandate-AdmLicenseSuspension	53,499	2,613	0	0	0
6434 California Dept of Corrections	3,532	668	3,161	3,161	3,000
6435 St Mandate-Threat Agst Pol Off	8,407	0	0	0	0
6436 State Mandate Animal Adoptions	0	12,467	0	0	0
Total State Non Grant Direct	12,278,032	13,024,643	12,466,736	12,466,736	12,643,000
State Grant Direct					
6460 Calif Library Services Act	318,177	120,499	160,000	160,000	120,000
6480 Prop12 SafeParks Bond Act 2000	111,000	0	0	0	0
6497 Calif Office of Traffic Safety	328,724	263,227	10,000	426,820	0
Total State Grant Direct	757,901	383,726	170,000	586,820	120,000
Intergovernmental-Local					
6541 L.A. Co-Proposition A-Parks	8,718	31,148	0	267,946	0
6543 LA County Reimbursement-Trap	72,110	0	0	0	0
6548 Other County Reimbursement	41,366	0	0	0	0
Total Intergovernmental-Local	122,193	31,148	0	267,946	0
Charges For Services					
6601 Emerg Med Aid Respns-Resident	4,296,797	4,563,353	4,736,382	4,936,382	4,736,382
6602 Utility Billing Late Fee	782,695	871,209	794,435	794,435	900,000
6603 Reimbursement For Elections	318,475	234,104	0	0	355,000
6604 Villa Parke Public Assistance	9,559	8,823	9,848	9,848	19,696
6605 Business Code Compl Inspection	184,668	170,542	190,208	190,208	380,208
6606 Quadrennial Occ Inspection Fee	91	0	94	94	0
6607 Occ Inspection Fees-Reinspectn	367	0	378	378	378
6608 Occ Inspectn-Sale Of Property	157,287	175,811	192,041	192,041	382,041
6609 Mitigation Of Conditions	12,221	13,927	12,590	12,590	22,590
6610 Mitigation Monitoring Fees	4,258	9,615	4,387	4,387	9,387
6611 Code Compliance Recovery	36,048	867	37,138	37,138	0
6612 Advance Planning Fees	60,652	18,311	24,171	24,171	30,000
6613 Design and Historic Preservatn	203,350	104,513	63,980	63,980	100,000
6614 Current Planning Fees	675,085	297,682	207,962	207,962	500,000
6615 Environmental Fees	173,905	99,881	60,238	60,238	150,000
6616 Public Works Fees	493	7,235	500	500	2,000
6618 Sidewlk Dining Appl/Permit Fee	60,066	67,289	60,967	60,967	60,000
6619 St Lt Traffic Signl Knockdown	9,431	11,828	9,716	9,716	9,716
6620 PW-Basic Non-Refund Prmt Proc	44,850	40,242	46,206	46,206	35,000
6623 Public Works Filming Permits	2,203	2,723	2,270	2,270	2,270
6625 Day Camp Revenues	63,099	49,714	50,000	50,000	50,000
6627 Park Facilities Rent/Cleanup	266,179	200,294	240,000	240,000	240,000
6628 Park Facilities Rent Softball	14,587	868	9,417	9,417	9,417
6629 Swimming Pool Fees	82,121	79,386	68,950	68,950	68,950
6630 Fire Dept Inspect/Permit-Other	524,774	616,126	556,733	556,733	500,000

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
General Fund (101)					
Charges For Services					
6631	Hazardous Materials Fees	323,649	289,991	282,105	282,105
6632	Villa Parke Summer Enrichment	45,484	39,625	9,888	9,888
6633	Police Department Fees	19,875	17,503	20,623	17,877
6634	Police Report Copy Fees	61,580	53,470	64,945	42,651
6635	Police Vehicle Impound Fees	110,992	97,254	115,961	73,238
6647	Library Patron Fees	531	429	547	0
6654	Miscellaneous Accident Damage	1,956	8,432	2,015	2,015
6655	Recovery Of Admin Costs	305,993	-296,945	0	0
6656	Unabsorbed Indirect Costs	-305,993	296,945	0	0
6657	Billables Fire Department	6,000	-220	6,181	5,000
6659	Billables Police Dept Security	418	0	0	0
6660	Fingerprint Processing Fees	136	127	419	127
6664	Barricade Installation Fee	12,037	7,312	12,401	7,000
6665	Constr Staging Plan Review	-1,000	0	0	0
6666	USA-Underground Service Alert	412	0	424	500
6667	JRC Public Assistance	9,924	11,183	8,807	8,807
6668	Recreation Contract Fees	108,074	136,698	85,000	85,000
6674	Fire Dept Inspect/Permit-State	220,157	310,644	280,045	280,045
6675	City Clerk Charges For Svcs	108,484	17,131	111,763	111,763
6676	City Attorney Charges For Svcs	6,176	5,288	6,363	12,857
6677	City Prosecutor Chg For Svcs	3,123	4,005	10,523	2,000
6678	Planning/Permittng Chg For Svc	2,067	7,915	62,616	62,616
6679	Finance Charges For Services	249	232,146	200,750	200,750
6680	Public Works Charges For Svcs	7,563	48,972	7,792	0
6681	Police Charges For Services	10,380	61,846	11,525	50,270
6682	Fire Charges For Services	30,185	10,570	31,097	10,000
6684	PW Parks Charges For Service	4,842	5,222	4,988	4,988
6689	Miscellaneous Charges For Serv	0	191	0	0
6713	Victory Park Participant Fees	0	1,320	1,045	1,045
6714	Robinson Park Participant Fees	13,497	22,668	10,000	10,000
6715	Adaptive RecreationContract Fee	5,901	5,636	6,079	5,185
6716	RBOC Billable Rev for Services	7,939	0	0	65,384
6727	Enterprise Zone Fees	88,330	147,779	88,330	90,000
6730	Park&Facilities-Attendant Fees	49,108	46,102	53,000	53,000
6732	Police Firing Range Fee	12,194	9,980	9,660	10,587
6739	Film Occupancy Traffic Review	2,712	2,747	2,712	2,712
6741	Police Instructional Service	2,057	9,384	2,057	7,777
6744	After School Program Fees	0	25,850	67,900	67,900
Total Charges For Services		9,258,289	9,281,544	8,956,172	9,156,172
Charges For Services-Quasi External					10,146,122
6751	Services To Power	3,099,874	3,311,455	3,443,913	3,834,972
6753	Services To PCDC	500,989	518,525	539,265	708,838
6754	Services To PHA Fund	88,436	91,531	91,531	91,531
6755	Services To Sewer Fund	2,015,098	2,146,155	1,110,844	1,841,871

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
General Fund (101)						
Charges For Services-Quasi External						
6756	Services To Building Maint Fund	126,457	130,883	136,119	221,183	
6757	Svc to Civic Center Prk Mtr Fd	64,467	66,723	80,239	178,283	
6758	Services To Gas Tax Fund	622,572	643,114	539,695	550,290	
6760	Svcs To Computing & Comm Fund	523,977	507,197	564,009	543,757	
6761	Svcs To Trans Sales Tax Fund	303,221	313,863	326,420	794,622	
6762	Svcs To South Lake Parking Fd	29,116	30,147	42,199	101,006	
6763	Svcs To Sales Tax Prop C Fund	136,954	141,747	147,417	270,659	
6764	Services To Golf Course Fund	0	0	10,190	10,190	
6765	Services To Rose Bowl Fund	135,297	140,033	135,444	135,444	
6766	Svcs To Plaza Las Fuentes Fund	57,850	59,887	62,282	183,972	
6767	Svcs To Refuse Collection Fund	1,243,824	1,283,858	1,331,212	1,773,365	
6768	Svcs To Old Pas Parking Fund	74,169	76,766	79,836	245,010	
6769	Svcs To Fleet Maintenance Fund	124,949	129,322	134,495	229,080	
6774	Services to Human Svc Endowmnt	8,282	8,573	8,915	9,094	
6775	Services to L. A. Impact Fund	3,558	3,682	3,829	3,906	
6776	Services to CDBG Fund	30,320	31,381	31,380	31,380	
6777	Svc to Old Pas Prk Meter Fund	418,446	434,635	462,867	570,191	
6778	Services to PSAF	40,525	41,944	43,621	43,621	
6779	Services to Water Fund	1,295,454	1,340,795	1,394,426	1,542,221	
6780	Services to Asset Forfeiture	14,442	14,947	15,545	15,856	
6781	Services to Building Services	1,248,860	1,358,103	747,191	694,923	
6783	Services to Parking Ops Fund	1,061	1,098	1,142	2,307	
6784	Services to Mail Services Fund	9,221	9,543	9,925	9,925	
6785	Services to Printing Svcs Fd	17,644	18,262	18,992	19,372	
6788	Services to Playhouse Parking	33,098	34,268	46,486	109,381	
6789	Services to Telecommunications	0	35,120	0	31,532	
6790	Services to Workers' Comp Fund	37,606	38,924	40,479	41,290	
6791	Services to Supportive Housing	12,301	8,472	12,738	12,738	
6792	Services to Affordable Housing	117,515	121,628	121,628	121,628	
6793	Svcs to General Liability Fund	4,610	4,772	4,963	4,963	
6795	Svcs to SoLake Pkg Meter Zone	0	20,600	32,270	54,340	
6796	Services to Inclsny Housing	0	4,260	0	0	
Total Charges For Services-Quasi External		12,440,193	13,122,213	11,771,507	11,708,142	15,032,741
Operating Transfers In						
6803	Contrib From Refuse Fund	198,240	198,240	198,240	198,240	
6804	Contribution From Water Fund	2,383,146	2,331,958	2,624,485	2,624,485	
6805	Contrib From Light & Power Fd	11,163,858	12,721,561	13,543,355	13,543,355	
6809	Transfers From Bldg Svcs Fund	21,000	48,500	0	0	
6814	Trans From Underground Util Fd	44,649	46,211	48,060	49,501	
6820	Trans From Charter Capital Fd	370,015	215,663	400,000	400,000	
6825	Trans From Computing & Comm Fd	0	202,069	0	0	
6827	Transfers From Refuse Fund	0	92,860	0	0	
6830	Trans From Fleet Maintenance	211,958	0	0	0	
6834	Transfer from Other Projects	0	38,780	0	0	

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
General Fund (101)						
Operating Transfers In						
6848	Trans from Mail Services Fund	11,000	12,974	44,000	54,000	44,000
6854	Transfers from Water Fund	540,000	540,000	540,000	540,000	1,080,000
6862	Trans from Playhouse Parking	35,000	35,000	35,000	35,000	35,000
6866	Trans fr 1999 Pension Debt Svc	3,185,103	947,693	4,739,492	0	0
6882	Trans In-Bond Proc-96 MultiPur	0	183,993	0	0	0
6883	Trans From Civic Ctr Pkng Mtr	100,000	100,000	100,000	100,000	100,000
6886	Trans From 2004 Auction	0	119,036	0	0	0
6888	Trans fr 2006LseRevBnd CapProj	68,035	0	0	0	0
Total Operating Transfers In		18,332,004	17,834,536	22,272,632	19,543,140	18,074,581
Fines and Forfeitures						
6901	Parking Citations	5,806,679	6,845,828	6,200,000	6,200,000	4,500,000
6902	Traffic Safety	786,031	597,722	748,919	748,919	530,000
6903	Bail Forfeitures	585,485	580,159	585,485	585,485	600,000
6904	Burglar Alarm Fines	234,941	274,324	257,535	257,535	140,000
6905	Library Fines-Overdue Items	144,103	141,002	144,103	144,103	130,000
6906	Library Fine-Lost Library Card	7,201	6,500	7,201	7,201	6,500
6907	Library Fine-Lost Library Item	5,221	4,514	5,221	5,221	4,500
6908	Code Compliance Citation	70,096	54,576	70,096	70,096	70,000
6909	Photo Red Light Traffic Fines	274,820	267,933	300,000	300,000	300,000
6910	Parking Citations-Cr Solutions	94,936	68,583	0	0	0
6911	Business License Citation	15,104	3,236	0	29,450	30,000
Total Fines and Forfeitures		8,024,617	8,844,378	8,318,560	8,348,010	6,311,000
Investment Earnings						
6926	Investment Earnings	3,202,168	1,485,400	2,064,550	2,064,550	2,100,000
6927	Interest On Notes	161,827	100,252	165,895	165,895	100,000
6928	Interest Earned PCDC Advances	17,936,898	19,493,332	18,666,000	18,666,000	18,800,000
6929	Investment Earnings Bonds	829	630,006	0	0	0
6933	Gain/Loss on Pooled Investment	369,275	165,208	0	0	0
Total Investment Earnings		21,670,997	21,874,198	20,896,445	20,896,445	21,000,000
Rental Income						
6965	Barricade Rental Fee	1,033	0	1,033	1,033	1,000
6966	City Hall Courtyard Use Fee	12,315	20,271	12,315	12,315	20,000
6967	INS Prisoner Fees	595,770	506,133	595,770	595,770	375,000
6968	Inmate Housing	156,608	134,001	184,548	184,548	110,000
6969	Property Rental Miscellaneous	41,339	55,235	0	0	0
6971	Space Rental	199,473	199,473	199,473	199,473	200,000
6973	JRC Facility Rental	6,488	8,495	8,000	8,000	8,000
6974	Villa Parke Center Rental	54,860	53,176	40,500	40,500	40,500
6975	Western Justice Center Lease	61,953	61,953	61,953	61,953	61,953
6989	Victory Park Facility Rental	3,200	1,696	6,283	6,283	6,000
6990	Robinson Park Rental Fees	4,060	144	1,751	1,751	1,700
Total Rental Income		1,137,099	1,040,577	1,111,626	1,111,626	824,153
Miscellaneous Revenue						

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
General Fund (101)					
Miscellaneous Revenue					
7001 Not-Sufficient-Funds Charges	8,888	12,261	8,888	8,888	9,000
7003 Collections Clearing	0	-100	0	0	0
7004 Collections Processing Charge	57,988	56,322	82,988	82,988	80,000
7006 Filming Permits & Rental Fees	663,060	599,180	634,130	634,130	700,000
7018 Salvage Sales	10,644	22,138	10,644	10,644	10,644
7023 Miscellaneous Revenue	476,648	153,714	10,000	10,000	36,208
7029 Other Contributions - Private	246,198	116,124	45,000	47,500	45,000
7039 Farmer's Market Program	24,000	38,117	24,000	24,000	24,000
7040 Collections-Interest Charges	14,476	16,605	14,476	14,476	14,476
7043 Miscellaneous Revenue/Police	1,235	2,894	1,235	1,235	2,000
7048 Reimb Fire Hydrant Maintenance	106,835	120,957	119,424	119,424	120,000
7053 Getty Grant	4,000	0	0	0	0
7059 Vending Machine Revenue	20,601	26,120	20,000	20,000	20,000
7066 Unclaimed Property	-32,100	2,686	0	0	0
7067 Burglar Alarm Penalty Fee	37,330	47,337	37,330	37,330	40,000
Total Miscellaneous Revenue	1,639,803	1,214,357	1,008,115	1,010,615	1,101,328
Other Financing Sources					
7071 UndergrndStorageTankPenalties	15,500	0	15,500	15,500	15,500
7078 Proceeds of Capital Lease	0	347,538	0	0	0
Total Other Financing Sources	15,500	347,538	15,500	15,500	15,500
Non-Operating Income					
7966 Bank Merchant Fees	-62,433	-76,539	-62,433	-62,433	-62,433
Total Non-Operating Income	-62,433	-76,539	-62,433	-62,433	-62,433
Total: General Fund	216,132,396	215,952,973	220,264,507	218,488,366	211,837,080
Parking Operations Fund (102)					
Non Building Licenses and Permits					
6172 Preferential Parking Permits	0	3,415	5,500	5,500	1,200
Total Non Building Licenses and Permits	0	3,415	5,500	5,500	1,200
Charges For Services					
6622 Trip Reduction Parking Fees	226,563	238,436	215,000	215,000	230,000
Total Charges For Services	226,563	238,436	215,000	215,000	230,000
Operating Transfers In					
6807 Transfers From General Fund	33,600	33,600	5,000	5,000	5,000
6824 Trans Lake/Wash Spec Assessmnt	27,620	27,620	27,620	27,620	27,620
6837 Trans From Air Qlty Imprvmt	172,534	172,534	170,000	170,000	178,616
Total Operating Transfers In	233,754	233,754	202,620	202,620	211,236
Investment Earnings					
6926 Investment Earnings	0	0	250	250	0
6929 Investment Earnings Bonds	739	170	0	0	0
Total Investment Earnings	739	170	250	250	0
Total Income					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Parking Operations Fund (102)					
Rental Income					
6952	Parking Lot Rental Holly St	194,582	153,016	115,000	115,000
6957	Holly St Monthly Pkg Permits	183,798	201,561	160,000	160,000
6982	Parking-Rose Bowl Lots	4,519	4,164	4,200	4,200
Total Rental Income		382,899	358,741	279,200	279,200
Miscellaneous Revenue					
7023	Miscellaneous Revenue	42,456	0	1,500	1,500
Total Miscellaneous Revenue		42,456	0	1,500	1,500
Other Financing Sources					
7078	Proceeds of Capital Lease	0	-15,594	0	0
Total Other Financing Sources		0	-15,594	0	0
Non-Operating Income					
7966	Bank Merchant Fees	-1,677	-1,924	0	0
Total Non-Operating Income		-1,677	-1,924	0	0
Total: Parking Operations Fund		884,732	816,998	704,070	723,136
L. A. Impact Fund (104)					
Intergovernmental-Local					
6545	L.A. Impact-Helicopter Patrol	106,524	120,148	102,460	113,316
Total Intergovernmental-Local		106,524	120,148	102,460	113,316
Investment Earnings					
6926	Investment Earnings	149	1,737	0	0
6933	Gain/Loss on Pooled Investment	-24	686	0	0
Total Investment Earnings		125	2,423	0	0
Total: L. A. Impact Fund		106,649	122,570	102,460	113,316
New Years Day Genl Fund Events (106)					
Other Taxes					
6030	New Yrs Day Grandstnd Seat Tax	0	0	278,801	278,801
Total Other Taxes		0	0	278,801	278,801
Non Building Licenses and Permits					
6181	New Year'S Day Licenses	0	0	32,025	32,025
6182	New Year'S Day Grndstnd Permit	0	0	52,847	52,847
Total Non Building Licenses and Permits		0	0	84,872	84,872
Miscellaneous Revenue					
7023	Miscellaneous Revenue	0	0	5,227	5,227
7036	Tournament of Roses Contract	0	0	1,164,220	1,164,220
Total Miscellaneous Revenue		0	0	1,169,447	1,169,447
Total: New Years Day Genl Fund Events		0	0	1,533,120	1,533,120
Foothill Air Support Team Fund (108)					
Charges For Services					
6717	Foothill Air Support Charges	56,086	336,757	388,000	336,757

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Foothill Air Support Team Fund (108)					
Charges For Services					
Total Charges For Services	56,086	336,757	388,000	388,000	336,757
Investment Earnings					
6926 Investment Earnings	13,874	11,637	10,000	10,000	10,000
6933 Gain/Loss on Pooled Investment	1,994	1,212	0	0	0
Total Investment Earnings	15,868	12,849	10,000	10,000	10,000
Total: Foothill Air Support Team Fund	71,954	349,606	398,000	398,000	346,757
Total: General Funds	217,195,732	217,242,148	223,002,157	219,692,896	214,553,409
Special Revenue Funds					
Supplemental Law Enforcement F (201)					
State Non Grant Direct					
6407 Supplmntl Law Enforcemnt Funds	283,171	118,094	146,370	146,370	100,000
Total State Non Grant Direct	283,171	118,094	146,370	146,370	100,000
Investment Earnings					
6926 Investment Earnings	14,143	4,341	14,000	14,000	14,000
6933 Gain/Loss on Pooled Investment	1,585	-627	0	0	0
Total Investment Earnings	15,728	3,714	14,000	14,000	14,000
Total: Supplemental Law Enforcement F	298,899	121,807	160,370	160,370	114,000
Public Safety Augmentation Fun (202)					
State Non Grant Direct					
6406 Public Safety Augmentation Fds	1,358,162	1,231,946	1,334,024	1,334,024	1,119,797
Total State Non Grant Direct	1,358,162	1,231,946	1,334,024	1,334,024	1,119,797
Total: Public Safety Augmentation Fun	1,358,162	1,231,946	1,334,024	1,334,024	1,119,797
Public Health Fund (203)					
Sales Tax					
6008 Retail Sales Tax	811,596	723,742	696,770	696,770	373,790
Total Sales Tax	811,596	723,742	696,770	696,770	373,790
Building Licenses and Permits					
6136 Environmental Health-Plan Ck	19,560	22,019	30,000	30,000	30,000
Total Building Licenses and Permits	19,560	22,019	30,000	30,000	30,000
Non Building Licenses and Permits					
6177 Leaf Blower Certificates	7,959	10,959	6,000	6,000	6,000
6179 Envrn Hlth-Food Establishments	501,774	437,139	614,000	614,000	614,000
6180 Envrn Health Misc Permit Fees	87,592	75,138	85,631	85,631	150,631
6188 Tobacco Retailer License Fee	27,310	33,815	32,463	32,463	32,463
Total Non Building Licenses and Permits	624,635	557,051	738,094	738,094	803,094
Federal Grants Indirect-State					
66 Child Hlth Disb Prev Local Adm	0	0	1,080	1,080	1,080
67 Epsdt-Local Administration	318,250	299,348	315,492	315,492	315,492

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
Public Health Fund (203)						
Federal Grants Indirect-State						
6268	Medical Adm Claiming (SB910)	386,072	193,077	372,017	372,017	254,017
6273	Women,Infants,Children Grant	857,822	899,020	1,336,057	1,336,057	1,336,057
6274	Childhd Lead Poisoning Medical	4,616	3,519	0	0	0
6276	MCH Prenatal Care	145,895	137,545	192,378	192,378	192,378
6277	MCH Black Infant Care	490,399	401,016	510,302	510,302	510,302
6278	Immunization Program	63,890	64,864	74,918	74,918	74,918
6297	HealthFamily/Medi-Cal for Chld	0	0	117,084	117,084	117,084
6298	CHDP Foster Care Grant	116,621	108,508	0	0	0
6307	Cal Works Youth Job	0	5,685	0	0	0
6308	Childhd Lead MCLPP Adm Enhance	21,861	13,219	0	0	0
6309	ChildhdLead MCLPP Adm NonEnhnc	61,223	59,752	0	0	0
6311	California Nutrition Network	112,807	125,856	106,408	106,408	106,408
6313	GASB 33 Revenue-Prior Year	1,337,683	1,740,132	0	0	0
6317	Unrealized CY GASB 33 Revenue	0	-1,268,369	0	0	0
6332	HIV Health Educ/Risk Reduction	148,153	151,646	0	0	0
6333	HIV Prevention Case Mgmt Prog	52,032	55,710	0	0	0
6334	Targeted Case Management (TCM)	2,664	52,735	80,000	80,000	0
6335	COERU Program	13,799	0	0	0	0
6339	Prior Federal Grnt thru State	0	-9,710	0	0	0
6351	HUD Pacific Clinics	20,446	0	0	0	0
6352	LA Co Alcoholism Rehab Grant	202,334	174,392	202,337	202,337	202,337
6356	LA Co Alcoholism Cal/Works	17,595	15,718	9,781	9,781	9,781
6358	AIDS-HIV Ryan White Funds	819,169	905,309	912,644	912,644	912,644
6364	Bioterrorism and E. R.	575,173	342,457	329,003	329,003	329,003
6369	Minority AIDS Initiative	0	0	125,000	125,000	125,000
Total Federal Grants Indirect-State		5,768,504	4,471,429	4,684,501	4,684,501	4,486,501
State Non Grant Direct						
6378	Motor Vehicle In Lieu Tax	2,161,513	1,933,398	1,727,124	1,727,124	1,684,872
6394	AIDS HIV RyanWhiteGrnt-MediCal	10,150	827	0	0	0
6395	Medi-Cal Chest Clinic	2,094	22	5,500	5,500	5,500
6397	Medi-Cal Prenatal Clinic	816,823	197,815	1,014,141	1,014,141	684,945
6399	Medi-Cal Child Health Clinic	653	9	0	0	0
6400	Child Health Disab Prevention	3,170	671	0	0	0
6401	AIDS-HIV Ryan White Grant-DAP	7,988	7,817	7,817	7,817	7,817
6402	AIDS - A.T.S.	52,018	57,007	167,956	167,956	167,956
6403	State Local Assist Funds AB8	6,772	2,258	8,100	8,100	8,100
6416	Immunization Collaboration Grt	89,618	128,579	130,500	130,500	130,500
6417	Healthy Families Asstant Reimb	9,650	11,050	0	0	0
6419	AEC-HIV Clinic Disability Eval	565	675	0	0	0
6431	Medicare AndrewEscajeda Clinic	19,405	1,302	0	0	0
Total State Non Grant Direct		3,180,419	2,341,430	3,061,138	3,061,138	2,689,690
State Grant Direct						
6453	Tuberculosis Local Assistance	31,063	29,579	28,145	28,145	28,145
6454	Childhd Lead Poison Prev Grant	26,262	21,563	101,736	101,736	101,736

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Public Health Fund (203)					
State Grant Direct					
6455 Tobacco Use Prevention	147,855	152,266	150,000	150,000	150,000
6457 AIDS-State Block Grant	28,596	29,063	32,810	32,810	32,810
6458 AIDS-Education Grant	206,585	90,057	103,570	103,570	103,570
6470 TB Homeless Grant	8,130	7,900	7,252	7,252	7,252
6473 Chlamydia Grant	4,039	4,361	7,691	7,691	7,691
6502 PandemicInfluenza Preparedness	0	265,124	60,000	60,000	60,000
6508 CLPPP Mexican Candies StGrant	0	68,816	0	0	0
Total State Grant Direct	452,530	668,729	491,204	491,204	491,204
Intergovernmental-Local					
6559 Alcohol Recovery-Gen. Relief	10,896	12,258	27,233	27,233	27,233
Total Intergovernmental-Local	10,896	12,258	27,233	27,233	27,233
Charges For Services					
6564 Immunization Registry	22,328	0	0	0	0
6568 County Health Kids Program	48,143	52,329	52,500	52,500	52,500
6636 Vital Statistics Fees	124,160	109,665	128,140	128,140	128,140
6637 Prenatal Clinic Fees	3,470	2,255	0	0	0
6640 Hiv Testing Fees	3,046	1,868	2,000	2,000	2,000
6641 Chest Clinic Fees	11,113	12,778	1,286	1,286	1,286
6642 Child Health Clinic Fees	9,730	7,800	0	0	0
6643 Travel Clinic Fees	343,954	273,836	347,774	347,774	347,774
6644 Alcoholism Fees And Charges	1,466	1,374	1,000	1,000	1,000
6646 First Offender Program	93,135	88,807	86,782	86,782	86,782
6662 Medical Document Review Fees	93	705	0	0	0
6663 Immunization Clinic Fees	14,363	13,175	0	0	0
6685 Vital Statistics Improvements	0	42,408	41,471	41,471	41,471
6712 DUI Wet/Reckless AB762/SB1176	931	1,685	1,000	1,000	1,000
6723 Lab Non-Diagnostic Hlth Asses	0	35	0	0	0
6728 Medicare Adult Vaccines	9,184	0	8,854	8,854	8,854
6734 Health-Pre-Employment Fees	5,620	4,440	5,000	5,000	5,000
6736 Lab Pregnancy Testing	1,649	1,919	2,000	2,000	2,000
6738 GC & Chlamydia Testing Fees	19,477	11,146	3,000	3,000	3,000
6742 Lab RPR Testing	12,518	1,164	1,000	1,000	1,000
Total Charges For Services	724,380	627,388	681,807	681,807	681,807
Charges For Services-Quasi External					
6752 Services To W&P-Environmental	44,000	46,906	48,782	48,782	49,758
6756 Services To Bldgng Maint Fund	0	0	30,342	30,342	0
Total Charges For Services-Quasi External	44,000	46,906	79,124	79,124	49,758
Operating Transfers In					
6806 Contrib From General Fund	50,000	0	0	0	0
6807 Transfers From General Fund.	1,005,985	2,462,452	1,584,131	1,953,775	569,644
6808 Trans From Genl-Bldg Occupancy	0	0	0	0	1,075,214
6830 Trans From Fleet Maintenance	948	0	0	0	0
6832 Transfers From Bldg Maint Fd	28,188	29,175	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Public Health Fund (203)					
Operating Transfers In					
Total Operating Transfers In	1,085,121	2,491,627	1,584,131	1,953,775	1,644,858
Rental Income					
6969 Property Rental Miscellaneous	12,493	13,572	0	0	0
Total Rental Income	12,493	13,572	0	0	0
Miscellaneous Revenue					
7054 Miscellaneous Health Revenues	127,657	246,417	0	0	0
Total Miscellaneous Revenue	127,657	246,417	0	0	0
Other Financing Sources					
7074 CommunityBenefitCharitableProg	50,000	0	421,324	421,324	421,324
Total Other Financing Sources	50,000	0	421,324	421,324	421,324
Non-Operating Income					
7966 Bank Merchant Fees	-5,116	-5,367	0	0	0
Total Non-Operating Income	-5,116	-5,367	0	0	0
Total: Public Health Fund	12,906,675	12,217,199	12,495,326	12,864,970	11,699,259
Building Services Fund (204)					
Building Licenses and Permits					
6131 Plan Check Fees	2,041,649	1,195,180	1,096,867	1,096,867	1,700,000
6134 Fire Plan Review	494,509	392,322	300,000	300,000	300,000
6138 Grading Plan Check & Inspectn	25,741	27,249	10,000	10,000	20,000
6139 Building Permits	2,045,185	1,553,045	1,672,238	1,672,238	1,600,000
6141 Address Changes/Assignmnt Fee	11,907	20,180	15,000	15,000	10,000
6143 Records Management Surcharge	208,882	155,607	95,000	95,000	25,000
6146 Electrical Permits	205,293	349,527	406,247	406,247	250,000
6147 Plumbing Permits	175,444	220,758	243,748	243,748	150,000
6148 Mechanical Permits	107,982	342,099	324,998	324,998	200,000
6149 Grading Plan Ck/Inspect Hills	978	10,100	1,000	1,000	1,000
6151 Predevelopment Plan Review	17,825	6,517	4,000	4,000	4,000
6152 StandardUrbanStromWtrMitiPlnCk	15,093	2,814	4,000	4,000	0
Total Building Licenses and Permits	5,350,488	4,275,399	4,173,098	4,173,098	4,260,000
Operating Transfers In					
6830 Trans From Fleet Maintenance	1,958	0	0	0	0
Total Operating Transfers In	1,958	0	0	0	0
Investment Earnings					
6926 Investment Earnings	211,762	75,811	60,000	60,000	60,000
6933 Gain/Loss on Pooled Investment	33,880	-3,549	0	0	0
Total Investment Earnings	245,642	72,262	60,000	60,000	60,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	2,470	2,054	0	0	0
Total Miscellaneous Revenue	2,470	2,054	0	0	0
Non-Operating Income					
7966 Bank Merchant Fees	-64,817	-78,731	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Building Services Fund (204)					
Non-Operating Income					
Total Non-Operating Income	-64,817	-78,731	0	0	0
Total: Building Services Fund	5,535,742	4,270,984	4,233,098	4,233,098	4,320,000
Sewer Construction and Maint. (205)					
Charges For Services					
6650 Sewer Use Charge Residential	3,163,609	3,871,982	4,675,210	4,208,410	3,853,342
6651 Storm Drain Use Charge	2,419,552	2,577,019	2,615,823	2,615,823	2,590,337
Total Charges For Services	5,583,161	6,449,001	7,291,033	6,824,233	6,443,679
Operating Transfers In					
6830 Trans From Fleet Maintenance	7,826	0	0	0	0
Total Operating Transfers In	7,826	0	0	0	0
Investment Earnings					
6926 Investment Earnings	158,072	117,287	132,816	132,816	70,483
6933 Gain/Loss on Pooled Investment	19,250	24,824	0	0	0
Total Investment Earnings	177,322	142,111	132,816	132,816	70,483
Miscellaneous Revenue					
7023 Miscellaneous Revenue	5,000	1,500	0	0	0
Total Miscellaneous Revenue	5,000	1,500	0	0	0
Total: Sewer Construction and Maint.	5,773,308	6,592,612	7,423,849	6,957,049	6,514,162
Underground Utilities Fund (206)					
Other Taxes					
6029 Underground Surtax Revenue	5,026,395	5,265,094	5,012,118	5,012,118	5,326,368
Total Other Taxes	5,026,395	5,265,094	5,012,118	5,012,118	5,326,368
Investment Earnings					
6926 Investment Earnings	1,005,408	871,504	1,091,772	1,091,772	1,091,772
6933 Gain/Loss on Pooled Investment	86,861	178,188	0	0	0
Total Investment Earnings	1,092,269	1,049,693	1,091,772	1,091,772	1,091,772
Total: Underground Utilities Fund	6,118,664	6,314,786	6,103,890	6,103,890	6,418,140
Asset Forfeiture Fund (207)					
State Non Grant Direct					
6387 State Asset Forfeiture Rev	108,135	115,287	58,265	58,265	50,549
Total State Non Grant Direct	108,135	115,287	58,265	58,265	50,549
Intergovernmental-Local					
6207 Asset Forfeiture-Justice Funds	79,193	99,160	79,193	79,193	37,795
6209 Asset Forfeiture-Treasury Fds	18,175	0	18,175	18,175	120,758
6211 Asset Forf-Justice Other/Task	119,454	228,611	219,324	219,324	81,998
6212 Asset Forf-Treasury Other/Task	16,252	13,864	16,252	16,252	0
Total Intergovernmental-Local	233,073	341,635	332,944	332,944	240,551
Investment Earnings					
6926 Investment Earnings	11,511	10,889	6,600	6,600	6,600

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Asset Forfeiture Fund (207)					
Investment Earnings					
6933 Gain/Loss on Pooled Investment	498	2,928	0	0	0
Total Investment Earnings	12,009	13,817	6,600	6,600	6,600
Miscellaneous Revenue					
7018 Salvage Sales	5,276	704	0	0	0
Total Miscellaneous Revenue	5,276	704	0	0	0
Total: Asset Forfeiture Fund	358,493	471,443	397,809	397,809	297,700
Transportation Sales Tax Fund (208)					
State Grant Direct					
6526 Sales Tax - Proposition A	2,334,272	2,124,140	2,322,601	2,322,601	1,971,497
Total State Grant Direct	2,334,272	2,124,140	2,322,601	2,322,601	1,971,497
Intergovernmental-Local					
6546 LA Co-Metro Transit Authority	217,605	11,768	0	0	0
6547 Co-Incentive Fund-Dial-A-Ride	308,155	204,317	245,399	245,399	245,399
Total Intergovernmental-Local	525,760	216,085	245,399	245,399	245,399
Investment Earnings					
6926 Investment Earnings	242,143	176,410	254,910	254,910	108,439
6933 Gain/Loss on Pooled Investment	26,085	28,433	0	0	0
Total Investment Earnings	268,228	204,843	254,910	254,910	108,439
Miscellaneous Revenue					
7019 Senior/Disabled Bus Passes	98,245	89,247	97,588	97,588	71,400
7021 Other Program Income	400,330	227,201	315,618	315,618	321,930
Total Miscellaneous Revenue	498,575	316,448	413,206	413,206	393,330
Total: Transportation Sales Tax Fund	3,626,835	2,861,516	3,236,116	3,236,116	2,718,665
Proposition C Local Transit Fund (209)					
State Grant Direct					
6527 Sales Tax - Proposition C	1,936,159	1,762,105	1,974,641	1,974,641	1,635,535
Total State Grant Direct	1,936,159	1,762,105	1,974,641	1,974,641	1,635,535
Intergovernmental-Local					
6546 LA Co-Metro Transit Authority	281,000	0	0	0	0
6547 Co-Incentive Fund-Dial-A-Ride	266,966	309,468	335,229	335,229	335,229
6558 City of South Pasadena	3,026	0	0	0	0
Total Intergovernmental-Local	550,992	309,468	335,229	335,229	335,229
Operating Transfers In					
6807 Transfers From General Fund	345,158	355,513	366,178	366,178	378,994
6815 Trans From Transport Sales Tax	610,000	510,000	530,000	530,000	100,000
6837 Trans From Air Qlty Imprvmt	6,874	7,080	7,328	7,328	7,585
Total Operating Transfers In	962,032	872,593	903,506	903,506	486,579
Investment Earnings					
6926 Investment Earnings	94,938	47,062	91,628	91,628	45,958
6933 Gain/Loss on Pooled Investment	8,921	9,489	0	0	11,176

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Proposition C Local Transit Fund (209)					
Investment Earnings					
Total Investment Earnings	103,859	56,552	91,628	91,628	57,134
Miscellaneous Revenue					
7020 Transit Shelter Program	357,000	360,000	439,875	439,875	360,000
7029 Other Contributions - Private	0	100,000	100,000	100,000	100,000
Total Miscellaneous Revenue	357,000	460,000	539,875	539,875	460,000
Other Financing Sources					
7064 ARTS Farebox Revenue	521,915	542,826	571,345	571,345	714,000
Total Other Financing Sources	521,915	542,826	571,345	571,345	714,000
Total: Proposition C Local Transit Fund	4,431,956	4,003,543	4,416,224	4,416,224	3,688,477
Gas Tax Fund (210)					
State Non Grant Direct					
6389 2105 Gas Tax Revenue Prop 111	877,321	805,612	818,663	818,663	804,759
6390 2106 Gas Tax Revenue	509,610	473,724	475,794	475,794	477,492
6391 2107 Gas Tax Revenue	1,176,112	1,073,244	1,075,484	1,075,484	1,212,230
6392 2107.5 Gas Tax Revenue	10,000	10,000	10,000	10,000	10,000
Total State Non Grant Direct	2,573,043	2,362,579	2,379,941	2,379,941	2,504,481
Charges For Services-Quasi External					
55 Services To Sewer Fund	0	0	839,973	839,973	924,381
757 Svc to Civic Center Prk Mtr Fd	0	0	19,827	19,827	20,224
Total Charges For Services-Quasi External	0	0	859,800	859,800	944,605
Operating Transfers In					
6830 Trans From Fleet Maintenance	10,476	0	0	0	0
Total Operating Transfers In	10,476	0	0	0	0
Investment Earnings					
6926 Investment Earnings	87,906	43,559	58,059	58,059	19,223
6933 Gain/Loss on Pooled Investment	17,157	3,492	0	0	0
Total Investment Earnings	105,063	47,051	58,059	58,059	19,223
Total: Gas Tax Fund	2,688,583	2,409,630	3,297,800	3,297,800	3,468,309
Human Services Endowment Fund (211)					
Operating Transfers In					
6853 Transfers from Lind Bequest Fd	151,000	0	0	0	286,743
6889 Transfer from Williams Bequest	15,000	0	0	0	8,447
6890 Transfer from Holmes Bequest	34,000	0	0	0	15,935
Total Operating Transfers In	200,000	0	0	0	311,125
Investment Earnings					
6926 Investment Earnings	58,312	42,422	60,000	60,000	60,000
6933 Gain/Loss on Pooled Investment	5,971	7,305	0	0	0
Total Investment Earnings	64,283	49,727	60,000	60,000	60,000
Total: Human Services Endowment Fund	264,283	49,727	60,000	60,000	371,125

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
Library Services Fund (212)						
Federal Grants Indirect-State						
6265	Library Services & Constr Act	27,220	20,300	19,800	19,800	20,000
6281	Major Urban Resource Libraries	929	0	0	0	0
Total Federal Grants Indirect-State		28,150	20,300	19,800	19,800	20,000
State Non Grant Direct						
6404	State Public Library Fund	67,247	50,435	50,314	50,314	50,314
Total State Non Grant Direct		67,247	50,435	50,314	50,314	50,314
Charges For Services						
6647	Library Patron Fees	2,196	0	0	0	0
6648	Information Svcs Fees/Charges	13,134	11,876	12,000	12,000	12,000
6683	Library Charges For Services	3,223	1,595	0	0	0
Total Charges For Services		18,554	13,471	12,000	12,000	12,000
Charges For Services-Quasi External						
6760	Svcs To Computing & Comm Fund	87,000	90,045	81,040	81,040	0
6761	Svcs To Trans Sales Tax Fund	2,000	2,000	2,000	2,000	2,040
Total Charges For Services-Quasi External		89,000	92,045	83,040	83,040	2,040
Operating Transfers In						
6806	Contrib From General Fund	18,000	0	0	0	0
6807	Transfers From General Fund	9,172,812	9,860,269	9,870,129	9,870,129	9,931,228
6811	Trans From Library Spl Tax Fd	1,977,418	2,239,597	2,241,837	2,241,837	2,273,223
6825	Trans From Computing & Comm Fd	0	200,000	0	0	0
6830	Trans From Fleet Maintenance	211	0	0	0	0
Total Operating Transfers In		11,168,441	12,299,866	12,111,966	12,111,966	12,204,451
Investment Earnings						
6926	Investment Earnings	26,146	7,998	20,000	20,000	0
6933	Gain/Loss on Pooled Investment	-398	3,298	0	0	0
Total Investment Earnings		25,748	11,296	20,000	20,000	0
Rental Income						
6972	Library Facilities Rental	4,007	704	1,000	1,000	2,500
Total Rental Income		4,007	704	1,000	1,000	2,500
Miscellaneous Revenue						
7004	Collections Processing Charge	6,008	4,535	0	0	0
7007	Library Equipment Concessions	5,591	2,949	3,000	3,000	2,500
7029	Other Contributions - Private	78,966	114,782	88,460	88,460	107,500
Total Miscellaneous Revenue		90,564	122,266	91,460	91,460	110,000
Non-Operating Income						
7966	Bank Merchant Fees	-330	-385	0	0	0
Total Non-Operating Income		-330	-385	0	0	0
Total: Library Services Fund		11,491,381	12,609,999	12,389,580	12,389,580	12,401,305
Old Pasadena Parking Meter Fund (213)						
Investment Earnings						
6926	Investment Earnings	8,113	14,731	10,000	10,000	10,000

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Old Pasadena Parking Meter Fund (213)					
Investment Earnings					
6933 Gain/Loss on Pooled Investment	2,020	4,991	0	0	0
Total Investment Earnings	10,133	19,722	10,000	10,000	10,000
Rental Income					
6963 Metered Parking Old Pasadena	1,369,162	1,499,975	1,402,000	1,402,000	1,370,000
Total Rental Income	1,369,162	1,499,975	1,402,000	1,402,000	1,370,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	29,760	58,869	10,000	10,000	10,000
Total Miscellaneous Revenue	29,760	58,869	10,000	10,000	10,000
Other Financing Sources					
7078 Proceeds of Capital Lease	180,172	0	0	0	0
Total Other Financing Sources	180,172	0	0	0	0
Parking Rental					
6991 Parking Meter-Valet Charges	111,912	109,241	103,000	103,000	80,000
Total Parking Rental	111,912	109,241	103,000	103,000	80,000
Total: Old Pasadena Parking Meter Fund	1,701,139	1,687,807	1,525,000	1,525,000	1,470,000
Civic Center Parking Meter Fund (214)					
Investment Earnings					
26 Investment Earnings	23,875	19,839	12,000	12,000	12,000
6933 Gain/Loss on Pooled Investment	1,693	3,396	0	0	0
Total Investment Earnings	25,568	23,234	12,000	12,000	12,000
Rental Income					
6964 Metered Parking Civic Center	652,331	437,369	440,000	440,000	440,000
Total Rental Income	652,331	437,369	440,000	440,000	440,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	19,827	7,111	5,000	5,000	5,000
Total Miscellaneous Revenue	19,827	7,111	5,000	5,000	5,000
Parking Rental					
6991 Parking Meter-Valet Charges	79	240	1,910	1,910	1,910
Total Parking Rental	79	240	1,910	1,910	1,910
Total: Civic Center Parking Meter Fund	697,804	467,954	458,910	458,910	458,910
Bikeways Fund (215)					
State Non Grant Direct					
6405 Bikeway Revenue	35,000	88,409	80,000	80,000	80,000
Total State Non Grant Direct	35,000	88,409	80,000	80,000	80,000
Total: Bikeways Fund	35,000	88,409	80,000	80,000	80,000
Air Quality Improvement Fund (216)					
State Grant Direct					
28 So Coast Air Qlty Mgmt District	176,697	169,236	176,091	176,091	176,091

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Air Quality Improvement Fund (216)					
State Grant Direct					
Total State Grant Direct	176,697	169,236	176,091	176,091	176,091
Investment Earnings					
6926 Investment Earnings	141	47	0	0	0
6933 Gain/Loss on Pooled Investment	91	56	0	0	0
Total Investment Earnings	232	103	0	0	0
Total: Air Quality Improvement Fund	176,929	169,338	176,091	176,091	176,091
South Lake Parking Operating Fund (217)					
Other Taxes					
6031 So Lk Parkn & Business Impr Tx	17,149	15,642	15,000	15,000	15,000
Total Other Taxes	17,149	15,642	15,000	15,000	15,000
Investment Earnings					
6926 Investment Earnings	58,874	33,786	40,000	40,000	10,000
6933 Gain/Loss on Pooled Investment	7,985	4,362	0	0	0
Total Investment Earnings	66,859	38,148	40,000	40,000	10,000
Rental Income					
6956 So Lk Monthly Parking Permits	200,192	235,489	214,834	214,834	214,834
6978 SLP - Space Rental	78,240	84,720	84,600	84,600	84,600
Total Rental Income	278,432	320,209	299,434	299,434	299,434
Miscellaneous Revenue					
7023 Miscellaneous Revenue	42	0	0	0	0
Total Miscellaneous Revenue	42	0	0	0	0
Total: South Lake Parking Operating Fund	362,482	373,999	354,434	354,434	324,434
Library Special Tax Fund (218)					
Other Taxes					
6007 Library Special Tax	1,876,548	2,228,164	2,241,837	2,241,837	2,273,223
Total Other Taxes	1,876,548	2,228,164	2,241,837	2,241,837	2,273,223
Total: Library Special Tax Fund	1,876,548	2,228,164	2,241,837	2,241,837	2,273,223
Housing and Community Devel. Fund (219)					
Federal Grants Direct					
6227 HUD CDBG Entitlement	2,010,747	1,847,670	2,851,313	2,851,313	2,471,427
6244 PriorYr Federal Grants Direct	0	0	102,915	102,915	85,340
Total Federal Grants Direct	2,010,747	1,847,670	2,954,228	2,954,228	2,556,767
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	0	190,382	0	0	0
6317 Unrealized CY GASB 33 Revenue	-190,382	0	0	0	0
Total Federal Grants Indirect-State	-190,382	190,382	0	0	0
Other Financing Sources					
7060 Loan Repayment - Principal	0	0	200,000	200,000	200,000
7061 Loan Repayment - Interest	141,210	0	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Housing and Community Devel. Fund (219)					
Other Financing Sources					
Total Other Financing Sources	141,210	0	200,000	200,000	200,000
Total: Housing and Community Devel. Fund	1,961,575	2,038,052	3,154,228	3,154,228	2,756,767
Pasadena Housing Authority Fund (220)					
Federal Grants Direct					
6230 HUD Housing Assist Payments	10,612,156	9,700,605	9,696,199	9,696,199	10,373,681
6231 HUD Management Fees	1,188,367	1,547,914	1,182,923	1,182,923	1,378,408
Total Federal Grants Direct	11,800,523	11,248,519	10,879,122	10,879,122	11,752,089
Operating Transfers In					
6893 Trans from Inclusionary Housing	178,195	0	0	0	0
Total Operating Transfers In	178,195	0	0	0	0
Investment Earnings					
6926 Investment Earnings	89,955	84,018	0	0	0
6933 Gain/Loss on Pooled Investment	-1,164	12,956	0	0	0
Total Investment Earnings	88,791	96,974	0	0	0
Rental Income					
6976 Tenants Rents	101,938	105,320	81,600	81,600	81,600
Total Rental Income	101,938	105,320	81,600	81,600	81,600
Total: Pasadena Housing Authority Fund	12,169,447	11,450,813	10,960,722	10,960,722	11,833,689
Home Investment Partnership Fund (221)					
Federal Grants Direct					
6229 HUD Home Program	929,884	1,628,495	1,303,093	1,303,093	1,291,937
Total Federal Grants Direct	929,884	1,628,495	1,303,093	1,303,093	1,291,937
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	0	248,829	0	0	0
6317 Unrealized CY GASB 33 Revenue	-248,829	0	0	0	0
Total Federal Grants Indirect-State	-248,829	248,829	0	0	0
Miscellaneous Revenue					
7024 Reimb Housing Assist Payment	15,570	34,896	0	0	0
Total Miscellaneous Revenue	15,570	34,896	0	0	0
Other Financing Sources					
7060 Loan Repayment - Principal	69,600	21,104	0	0	0
7061 Loan Repayment - Interest	53,635	30,866	0	0	0
7062 Loan Repayment - Other Fees	65	12	0	0	0
Total Other Financing Sources	123,300	51,982	0	0	0
Total: Home Investment Partnership Fund	819,925	1,964,202	1,303,093	1,303,093	1,291,937
Housing Assistance Fund (222)					
Federal Grants Direct					
633 HUD Shelter Plus Care	345,935	619,884	581,172	581,172	711,236

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Housing Assistance Fund (222)					
Federal Grants Direct					
Total Federal Grants Direct	345,935	619,884	581,172	581,172	711,236
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	0	172,634	0	0	0
6317 Unrealized CY GASB 33 Revenue	-172,634	-260,995	0	0	0
Total Federal Grants Indirect-State	-172,634	-88,360	0	0	0
Operating Transfers In					
6893 Trans from InclusionaryHousing	64,648	0	0	0	0
Total Operating Transfers In	64,648	0	0	0	0
Total: Housing Assistance Fund	237,948	531,524	581,172	581,172	711,236
Supportive Housing Prog. (SHP) (223)					
Federal Grants Direct					
6236 HUD Supportive Housing Program	1,018,702	941,743	1,117,626	1,117,626	1,085,855
Total Federal Grants Direct	1,018,702	941,743	1,117,626	1,117,626	1,085,855
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	125,554	386,743	0	0	0
6317 Unrealized CY GASB 33 Revenue	-386,743	-267,451	0	0	0
Total Federal Grants Indirect-State	-261,189	119,292	0	0	0
Operating Transfers In					
6893 Trans from InclusionaryHousing	133,823	0	0	0	0
Total Operating Transfers In	133,823	0	0	0	0
Total: Supportive Housing Prog. (SHP)	891,335	1,061,035	1,117,626	1,117,626	1,085,855
Emergency Shelter Grant -ESG (224)					
Federal Grants Direct					
6228 HUD Emergency Shelter Entitle	96,868	97,516	1,005,778	1,005,778	98,459
Total Federal Grants Direct	96,868	97,516	1,005,778	1,005,778	98,459
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	0	15,724	0	0	0
6317 Unrealized CY GASB 33 Revenue	-15,724	0	0	0	0
Total Federal Grants Indirect-State	-15,724	15,724	0	0	0
Total: Emergency Shelter Grant -ESG	81,145	113,240	1,005,778	1,005,778	98,459
West Gateway Parking Meter Fund (225)					
Operating Transfers In					
6807 Transfers From General Fund	148,224	148,224	149,671	149,671	149,671
Total Operating Transfers In	148,224	148,224	149,671	149,671	149,671
Investment Earnings					
6926 Investment Earnings	-26,002	-22,700	0	0	0
6933 Gain/Loss on Pooled Investment	-32	-4,533	0	0	0
Total Investment Earnings	-26,034	-27,233	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
West Gateway Parking Meter Fund (225)					
Miscellaneous Revenue					
7023 Miscellaneous Revenue	0	10	0	0	0
Total Miscellaneous Revenue	0	10	0	0	0
Operating Income					
7142 Zoning Parking Credits	56,995	59,926	60,950	60,950	60,950
Total Operating Income	56,995	59,926	60,950	60,950	60,950
Parking Rental					
6992 West Gateway Pkng Mtr Revenue	23,074	13,413	16,000	16,000	16,000
6994 Parking Lease Revenue	62,904	62,904	75,288	75,288	75,288
Total Parking Rental	85,978	76,317	91,288	91,288	91,288
Total: West Gateway Parking Meter Fund	265,163	257,244	301,909	301,909	301,909
HOPWA Fund (226)					
Federal Grants Direct					
6235 HUD HOWPA	19,702	58,193	54,939	54,939	54,997
Total Federal Grants Direct	19,702	58,193	54,939	54,939	54,997
Federal Grants Indirect-State					
6313 GASB 33 Revenue-Prior Year	0	3,361	0	0	0
6317 Unrealized CY GASB 33 Revenue	-3,361	-19,444	0	0	0
Total Federal Grants Indirect-State	-3,361	-16,083	0	0	0
Total: HOPWA Fund	16,341	42,110	54,939	54,939	54,997
Traffic Congestion Relief Fund (227)					
State Non Grant Direct					
6426 Traffic Congestion Relief	0	1,257,476	0	0	1,475,092
Total State Non Grant Direct	0	1,257,476	0	0	1,475,092
Investment Earnings					
6926 Investment Earnings	27,474	11,669	0	0	0
6933 Gain/Loss on Pooled Investment	10,422	7,178	0	0	0
Total Investment Earnings	37,895	18,848	0	0	0
Total: Traffic Congestion Relief Fund	37,895	1,276,323	0	0	1,475,092
Playhouse Parking Fund (229)					
Intergovernmental-Local					
6542 Pasadena Community Devel Comm	0	0	115,000	115,000	0
Total Intergovernmental-Local	0	0	115,000	115,000	0
Charges For Services-Quasi External					
6788 Services to Playhouse Parking	0	0	0	0	115,000
Total Charges For Services-Quasi External	0	0	0	0	115,000
Operating Transfers In					
940 Transfers From Downtown	115,000	115,000	0	0	0
Total Operating Transfers In	115,000	115,000	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Playhouse Parking Fund (229)					
Investment Earnings					
6926 Investment Earnings	37,652	31,415	13,862	13,862	13,862
6933 Gain/Loss on Pooled Investment	3,701	6,446	0	0	5,000
Total Investment Earnings	41,352	37,861	13,862	13,862	18,862
Rental Income					
6955 Union/EI Molino Parking Lot	112,468	91,882	156,000	156,000	85,000
6982 Parking-Rose Bowl Lots	2,200	2,200	2,500	2,500	2,500
6985 Playhouse Parking Lot Rental	122,433	132,095	120,000	120,000	120,000
Total Rental Income	237,102	226,178	278,500	278,500	207,500
Miscellaneous Revenue					
7023 Miscellaneous Revenue	1,175	762	500	500	500
Total Miscellaneous Revenue	1,175	762	500	500	500
Operating Income					
7142 Zoning Parking Credits	18,029	0	18,436	18,436	18,436
Total Operating Income	18,029	0	18,436	18,436	18,436
Non-Operating Income					
7966 Bank Merchant Fees	-31,917	-59,859	0	0	0
Total Non-Operating Income	-31,917	-59,859	0	0	0
Parking Rental					
6999 Metered Parking Playhouse	900	325	2,500	2,500	2,500
Total Parking Rental	900	325	2,500	2,500	2,500
Total: Playhouse Parking Fund	381,641	320,267	428,798	428,798	362,798
Fire Grants Fund (230)					
Federal Grants Indirect-State					
6365 Homeland Security Gmt Program	123,426	661,217	0	782,950	0
6367 Urban Area Security Initiative	14,002	246,311	0	400,001	0
6368 Buffer Zone Protection Program	45,000	0	0	0	0
Total Federal Grants Indirect-State	182,428	907,527	0	1,182,951	0
Total: Fire Grants Fund	182,428	907,527	0	1,182,951	0
First 5 Early Literacy Project (231)					
Charges For Services					
6570 First 5 LA Early Literacy	31,616	22,221	0	0	0
Total Charges For Services	31,616	22,221	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	0	16,428	0	0	0
Total Miscellaneous Revenue	0	16,428	0	0	0
Total: First 5 Early Literacy Project	31,616	38,649	0	0	0
South Lake Parking Meter Zone (232)					
Investment Earnings					
6926 Investment Earnings	472	-342	0	0	600

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
South Lake Parking Meter Zone (232)					
Investment Earnings					
6933 Gain/Loss on Pooled Investment	-440	115	0	0	0
Total Investment Earnings	31	-227	0	0	600
Non-Operating Income					
7502 Metered Parking South Lake	0	136,994	160,000	160,000	187,000
Total Non-Operating Income	0	136,994	160,000	160,000	187,000
Total: South Lake Parking Meter Zone	31	136,767	160,000	160,000	187,600
Sewer Facility Charge Fund (233)					
Charges For Services					
6743 Sewer Facility Charge	0	177,591	0	0	0
Total Charges For Services	0	177,591	0	0	0
Investment Earnings					
6926 Investment Earnings	0	460	0	0	0
6933 Gain/Loss on Pooled Investment	0	897	0	0	0
Total Investment Earnings	0	1,357	0	0	0
Total: Sewer Facility Charge Fund	0	178,947	0	0	0
Prop 1B-Local Strs&Roads Imprvm (234)					
State Grant Direct					
07 Prop 1B - Local Streets&Roads	0	2,189,247	0	0	0
Total State Grant Direct	0	2,189,247	0	0	0
Investment Earnings					
6926 Investment Earnings	0	1,973	0	0	0
6933 Gain/Loss on Pooled Investment	0	4,543	0	0	0
Total Investment Earnings	0	6,516	0	0	0
Total: Prop 1B-Local Strs&Roads Imprvm	0	2,195,763	0	0	0
Total: Special Revenue Funds	76,779,372	80,683,326	79,452,623	80,538,418	78,073,936
Capital Projects Funds					
Project Management Fund (301)					
Intergovernmental-Local					
6200 Intergovernmental Revenue	914,289	50,000	50,000	50,000	0
Total Intergovernmental-Local	914,289	50,000	50,000	50,000	0
Total: Project Management Fund	914,289	50,000	50,000	50,000	0
Charter Capital Projects Fund (302)					
Investment Earnings					
6926 Investment Earnings	-30,035	-13,395	0	0	0
6930 Interest On Cash	394,259	228,731	0	0	0
6933 Gain/Loss on Pooled Investment	19,005	-193	0	0	0
6939 S.I.R.-Unrealized Gain/(Loss)	95,694	119,931	0	0	0
Total Investment Earnings	478,923	335,074	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Charter Capital Projects Fund (302)					
Rental Income					
6977 Rental Income	9,000	0	0	0	0
Total Rental Income	9,000	0	0	0	0
Total: Charter Capital Projects Fund	487,923	335,074	0	0	0
New Development Impact Fund (303)					
Investment Earnings					
6926 Investment Earnings	53,520	64,054	0	0	0
6933 Gain/Loss on Pooled Investment	3,337	8,898	0	0	0
Total Investment Earnings	56,857	72,952	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	539,672	0	0	0	0
Total Miscellaneous Revenue	539,672	0	0	0	0
Total: New Development Impact Fund	596,529	72,952	0	0	0
Residential Development Impact (304)					
Investment Earnings					
6926 Investment Earnings	410,207	355,796	0	0	0
6933 Gain/Loss on Pooled Investment	47,556	87,161	0	0	0
Total Investment Earnings	457,763	442,957	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	2,077,760	4,720,031	0	0	0
Total Miscellaneous Revenue	2,077,760	4,720,031	0	0	0
Total: Residential Development Impact	2,535,523	5,162,988	0	0	0
1992 Refunding and Capital Pro (305)					
Operating Transfers In					
6807 Transfers From General Fund	0	3,563	0	0	0
Total Operating Transfers In	0	3,563	0	0	0
Investment Earnings					
6926 Investment Earnings	438	329	0	0	0
6933 Gain/Loss on Pooled Investment	52	62	0	0	0
Total Investment Earnings	490	390	0	0	0
Total: 1992 Refunding and Capital Pro	490	3,954	0	0	0
1993 Refunding and Capital Pro (306)					
Operating Transfers In					
6807 Transfers From General Fund	4,282	378,018	0	0	0
Total Operating Transfers In	4,282	378,018	0	0	0
Total: 1993 Refunding and Capital Pro	4,282	378,018	0	0	0
1996 Multi-Purpose C.O.P. Fund (307)					
Investment Earnings					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
1996 Multi-Purpose C.O.P. Fund (307)					
Investment Earnings					
6926 Investment Earnings	315	4,431	0	0	0
6928 Interest Earned PCDC Advances	66,613	60,654	0	0	0
6933 Gain/Loss on Pooled Investment	-147	363	0	0	0
Total Investment Earnings	66,782	65,447	0	0	0
Total: 1996 Multi-Purpose C.O.P. Fund	66,782	65,447	0	0	0
10% Green Fee Capital Project (308)					
Investment Earnings					
6926 Investment Earnings	47,039	23,088	0	0	0
6933 Gain/Loss on Pooled Investment	7,950	5,078	0	0	0
Total Investment Earnings	54,988	28,166	0	0	0
Other Financing Sources					
7065 10% Green Fee Revenue	310,152	310,108	0	0	0
Total Other Financing Sources	310,152	310,108	0	0	0
Total: 10% Green Fee Capital Project	365,141	338,274	0	0	0
2003 Variable Rate Demand COP (309)					
Operating Transfers In					
07 Transfers From General Fund	329,868	52,307	0	0	0
Total Operating Transfers In	329,868	52,307	0	0	0
Investment Earnings					
6929 Investment Earnings Bonds	126,831	39,937	0	0	0
Total Investment Earnings	126,831	39,937	0	0	0
Total: 2003 Variable Rate Demand COP	456,699	92,244	0	0	0
Capital Public Art Fund (310)					
Operating Transfers In					
6810 Trans From Old Pas Park Meter	12,000	0	0	0	0
6844 Transfer from Other Projects	0	32,250	0	0	0
Total Operating Transfers In	12,000	32,250	0	0	0
Investment Earnings					
6926 Investment Earnings	25,671	21,226	0	0	0
6933 Gain/Loss on Pooled Investment	3,375	4,137	0	0	0
Total Investment Earnings	29,045	25,363	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	155,993	28,672	32,100	32,100	32,100
Total Miscellaneous Revenue	155,993	28,672	32,100	32,100	32,100
Total: Capital Public Art Fund	197,038	86,285	32,100	32,100	32,100
2004 Auction COP's Cap Proj Fd (311)					
Operating Transfers In					
07 Transfers From General Fund	66,733	97,654	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
2004 Auction COP's Cap Proj Fd (311)					
Operating Transfers In					
6810 Trans From Old Pas Park Meter	6,920	0	0	0	0
6812 Transfers From Sewer Fund	5,254	0	0	0	0
Total Operating Transfers In	78,907	97,654	0	0	0
Total: 2004 Auction COP's Cap Proj Fd	78,907	97,654	0	0	0
2006 Lease Rev Bd Cap Proj Fd (312)					
Operating Transfers In					
6807 Transfers From General Fund	25,828	52,899	0	0	0
Total Operating Transfers In	25,828	52,899	0	0	0
Investment Earnings					
6929 Investment Earnings Bonds	68,035	0	0	0	0
Total Investment Earnings	68,035	0	0	0	0
Total: 2006 Lease Rev Bd Cap Proj Fd	93,863	52,899	0	0	0
Traffic Reduction Trans Improv (313)					
Charges For Services					
6737 Traffic Reduction Trans Impact	223,542	167,305	0	0	0
Total Charges For Services	223,542	167,305	0	0	0
Investment Earnings					
6926 Investment Earnings	5,327	10,659	0	0	0
6933 Gain/Loss on Pooled Investment	-982	3,757	0	0	0
Total Investment Earnings	4,345	14,417	0	0	0
Total: Traffic Reduction Trans Improv	227,887	181,721	0	0	0
Total: Capital Projects Funds	6,025,351	6,917,512	82,100	82,100	32,100
Enterprise Funds					
Power Fund (401)					
Charges For Services-Quasi External					
6755 Services To Sewer Fund	17,072	19,100	22,919	22,919	23,378
6759 Svcs To Undergrnd Utilities Fd	23,010	25,766	30,919	30,919	31,539
6767 Svcs To Refuse Collection Fund	114,442	128,068	133,191	133,191	135,854
Total Charges For Services-Quasi External	154,524	172,934	187,029	187,029	190,771
Operating Transfers In					
6844 Transfer from Other Projects	31,000	959,269	0	0	0
Total Operating Transfers In	31,000	959,269	0	0	0
Investment Earnings					
6926 Investment Earnings	7,797,957	7,119,798	2,292,649	2,292,649	2,514,182
6929 Investment Earnings Bonds	752,608	1,111,608	0	0	250,000
6931 Interest Income	0	1,084	0	0	0
6933 Gain/Loss on Pooled Investment	479,700	1,730,061	0	0	0
6937 Unrealized Gain/Loss Alloc Clr	-71,250	78,750	0	0	0
6938 Invest Earn-Stranded Investmnt	6,596,329	3,158,714	2,942,934	2,942,934	3,221,888

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Power Fund (401)					
Investment Earnings					
6939 S.I.R.-Unrealized Gain/(Loss)	3,090,488	189,310	0	0	0
6944 Interest Earned-IPA Notes Rec	0	1,522,811	3,523,722	3,523,722	3,290,304
Total Investment Earnings	18,645,832	14,912,135	8,759,305	8,759,305	9,276,374
Rental Income					
6977 Rental Income	22,135	37,595	25,000	25,000	20,000
Total Rental Income	22,135	37,595	25,000	25,000	20,000
Miscellaneous Revenue					
7018 Salvage Sales	229,928	140,811	140,000	140,000	125,000
7029 Other Contributions - Private	2,686,385	2,985,547	3,200,000	3,200,000	3,750,000
7035 Garnishment Fees	0	43	0	0	0
Total Miscellaneous Revenue	2,916,314	3,126,401	3,340,000	3,340,000	3,875,000
Operating Income					
7092 ISO Resource Adequacy Capacity	409,000	978,509	476,674	476,674	218,250
7093 Green Light Power - Industrial	167,734	176,921	0	0	0
7094 ISO-Transmission Revenue	358,274	270,740	382,390	382,390	258,413
7095 PTO-TRR	8,339,849	7,297,838	6,413,983	6,413,983	12,978,057
7099 Green Power (Res Electric Svc)	260,440	198,035	0	0	0
7101 Base Rate Residential-SFS	15,603,976	14,070,444	19,163,167	19,163,167	20,056,006
7102 Base Rate Small C&I Service	7,752,906	7,623,571	7,932,115	7,932,115	7,606,863
7103 Base Rate Med C&I-Secondary	9,143,190	9,468,327	10,485,258	10,485,258	9,638,455
7104 Base Rate Med C&I Primary	9,492,497	9,997,743	398,168	398,168	87,696
7105 City Metered	84,870	138,991	0	0	0
7107 Miscellaneous Sales Unmetered	30,492	35,277	0	0	0
7109 StreetLighting & TrafficSignal	595,234	599,564	695,451	695,451	634,842
7110 Whls Power Sales-Short Term	8,150,682	4,163,926	1,137,316	1,137,316	0
7113 Accrued Unbilled Revenue	1,033,795	-726,444	0	0	0
7114 Misc Svc Revenue-Reconnection	397,132	424,543	325,000	325,000	300,000
7115 Other Sales Or Service	11,275	2,703	12,000	12,000	5,000
7116 Diversion Penalty Revenues	11,153	14,321	0	0	0
7117 Recovered Energy Costs-ESCF	93,833,842	0	0	0	0
7184 Lifeline & Low Income Revenue	-1,760	0	0	0	0
7185 Whls Transmission Sales	1,129,680	1,179,840	1,207,325	1,207,325	0
7186 Whls Ancillary Services Sales	2,432,890	2,576,555	2,619,131	2,619,131	2,243,227
7210 Recover Energy Cost-Resident'l	0	20,865,257	28,801,985	28,207,005	28,188,215
7211 Recov Energy Cost-Small C & I	0	12,805,282	13,275,541	12,997,638	12,821,824
7212 Recov Energy Cost-Med C&I-Secn	0	20,384,224	20,879,389	20,451,023	20,032,647
7213 Recov Energy Cost-Med C&I-Prim	0	192,268	1,906,209	1,866,518	1,829,355
7214 Recov Energy Cost-Lrg C&I-Secn	0	29,381,910	27,066,864	26,487,706	27,303,672
7215 Recov Energy Cost-Lrg C&I-Prim	0	10,561,449	12,075,580	11,807,892	12,163,819
7216 Recovered Energy Cost-ST&TS	0	1,328,701	1,391,447	1,360,741	1,365,442
7217 Recov Trans Cost-Med C&I-Secnd	0	1,940,892	2,001,764	2,001,764	1,899,693
7218 RecovTransCost-Med C&I-Primary	0	18,101	166,080	166,080	157,384
7219 Recov Trans Cost-Lrg C&I-Secnd	0	2,808,626	2,697,671	2,697,671	2,673,193
7220 RecovTransCost-Lrg C&I-Primary	0	919,850	1,119,626	1,119,626	1,114,749

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Power Fund (401)					
Operating Income					
7221	0	53,923	0	0	0
7222	0	229,057	0	0	0
7223	0	1,185,135	0	0	0
7224	0	472,023	0	0	0
7225	0	1,492,884	0	0	0
7226	0	112,827	0	0	0
7227	0	44,647	0	0	0
7228	4,909,549	4,672,790	0	0	0
7229	0	2,016,940	0	0	0
7230	0	757,288	0	0	0
7232	284,873	231,031	0	0	0
7233	520,964	524,756	0	0	0
7234	44,465	96,613	0	0	0
7235	4,568,330	3,058,578	3,472,095	3,472,095	2,928,722
7236	632,817	587,951	9,798,851	9,798,851	10,178,214
7283	0	139,715	0	0	0
7284	0	4,844	0	0	0
7292	1,633,357	1,604,863	1,613,862	1,613,862	4,511,270
7294	0	7,826,591	0	0	0
7295	10,061,303	0	2,795,912	2,795,912	2,695,704
7296	0	1,260,382	1,304,513	1,304,513	1,245,719
7297	0	127,179	134,397	134,397	129,951
7298	0	22,634	0	0	0
Total Operating Income	181,892,808	186,220,614	181,749,764	179,531,272	185,266,382
Non-Operating Income					
7301	711,526	108,130	500,000	500,000	150,000
7302	52,609	62,338	75,000	75,000	75,000
7304	-10,166	-36,752	0	0	0
7305	293,811	184,809	241,756	241,756	225,823
7310	0	0	0	-5,000	0
7315	163,282	184,991	0	0	0
7966	-349,177	-427,621	-350,000	-350,000	-436,173
Total Non-Operating Income	861,884	75,896	466,756	461,756	14,650
Total: Power Fund	204,524,496	205,504,844	194,527,854	192,304,362	198,643,177
Water Fund (402)					
Charges For Services-Quasi External					
6755	9,193	10,284	7,640	7,640	7,793
6759	12,391	13,874	10,306	10,306	10,512
6767	61,623	68,959	71,718	71,718	73,152
Total Charges For Services-Quasi External	83,207	93,117	89,664	89,664	91,457
Investment Earnings					
6926	2,576,679	2,406,955	200,000	200,000	125,000
6929	527,385	332,230	75,000	75,000	25,000

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Water Fund (402)					
Investment Earnings					
6933 Gain/Loss on Pooled Investment	569,122	511,611	0	0	0
Total Investment Earnings	3,673,186	3,250,796	275,000	275,000	150,000
Rental Income					
6950 Rental Income-JPL Parking Lot	540,000	605,000	625,000	625,000	696,000
6977 Rental Income	4,453	4,103	5,000	5,000	4,000
Total Rental Income	544,453	609,103	630,000	630,000	700,000
Miscellaneous Revenue					
7018 Salvage Sales	130,899	69,150	50,000	50,000	50,000
7029 Other Contributions - Private	546,325	1,230,202	1,000,000	1,000,000	1,000,000
Total Miscellaneous Revenue	677,224	1,299,352	1,050,000	1,050,000	1,050,000
Operating Income					
7108 City Department	799,154	886,878	0	0	1,441,517
7113 Accrued Unbilled Revenue	-2,286	247,012	0	0	0
7114 Misc Svc Revenue-Reconnection	154,086	165,130	75,000	75,000	160,000
7115 Other Sales Or Service	117,636	94,669	120,000	120,000	50,000
7116 Diversion Penalty Revenues	1,630	578	0	0	0
7119 Metered Sales Inside City	20,752,422	20,879,850	0	0	35,131,072
7120 Fire Protct Srchrge Inside City	140,069	140,558	364,795	346,555	364,795
7121 Metered Sales Outside City	4,741,671	4,747,467	0	0	7,444,181
7122 Fire Protct Srchrge Outside Cy	20,319	20,267	53,228	50,567	53,228
7124 Private Fire Protection Svc	1,001,371	1,018,819	0	0	993,592
7239 Municipal Sales Summer Tier 1	0	0	62,491	62,491	0
7240 Municipal Sales Summer Tier 2	0	0	307,482	307,482	0
7241 Municipal Sales Standby Charge	0	0	415,496	415,215	0
7250 Inside City Standby Charges	0	0	10,438,884	10,212,922	0
7251 Inside City Summer-Tier 1	0	0	1,275,250	1,275,250	0
7252 Inside City-Summer Tier 2	0	0	6,266,218	6,266,218	0
7253 Inside City Summer-Tier 3	0	0	2,482,822	2,482,822	0
7254 Inside City Winter-Tier 1	0	0	1,060,024	1,060,024	0
7255 Inside City Winter-Tier 2	0	0	4,288,725	4,288,725	0
7256 Inside City Winter-Tier 3	0	0	1,206,620	1,206,620	0
7257 Inside City Fire Protection	0	0	868,592	868,592	0
7258 Outside City Standby Charges	0	0	1,970,236	1,967,092	0
7259 Outside City Summer-Tier 1	0	0	280,657	280,657	0
7260 Outside City Summer-Tier2	0	0	1,391,680	1,391,680	0
7261 Outside City Summer-Tier 3	0	0	921,487	921,487	0
7262 Outside City Winter-Tier 1	0	0	225,925	225,925	0
7263 Outside City Winter-Tier 2	0	0	827,902	827,902	0
7264 Outside City Winter-Tier 3	0	0	341,567	341,567	0
7266 Municipal Sales Standby Charge	7,514,306	7,345,495	7,197,089	7,197,089	7,010,758
7267 Municipal Sales Summer Tier 1	1,670,385	1,650,610	1,797,359	1,797,359	1,661,506
68 Municipal Sales Summer Tier 2	244,390	260,880	355,356	355,356	292,115
7269 Municipal Sales Summer Tier 3	0	0	134,167	134,167	0
70 Municipal Sales Winter Tier 1	0	0	51,698	51,698	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended	
Water Fund (402)						
Operating Income						
7271	Municipal Sales Winter Tier 2	0	0	206,294	206,294	0
7272	Municipal Sales Winter Tier 3	0	0	61,661	61,661	0
7274	Wtr Sls/Lses to Other Agency	580,641	486,247	350,000	350,000	250,000
7285	Purchased Water Adj Chg (PWAC)	1,984,159	5,312,187	6,775,194	6,775,194	1,327,000
Total Operating Income		39,719,952	43,256,647	52,173,899	51,923,611	56,179,764
Non-Operating Income						
7301	Merchandise Jobbing & Contract	25,352	205,862	50,000	50,000	75,000
7302	Miscellaneous Non-Operating	1,990	860	25,000	25,000	15,000
7304	Gain Or Loss On Capital Assets	-128,790	-129,450	0	0	0
7305	Bad Debt Recovery	42,802	44,581	60,000	60,000	50,000
7306	Fire Hydrnt Instal Srchrg Insd	206,775	168,128	200,000	200,000	175,000
7310	JPL VOC Reimbursements	257,764	971,384	350,000	350,000	1,200,000
7319	Backflow & Fire Flow Test Rev	53,435	101,167	60,000	60,000	75,000
7966	Bank Merchant Fees	-116,392	-142,540	-120,000	-120,000	-150,000
Total Non-Operating Income		342,936	1,219,993	625,000	625,000	1,440,000
Total: Water Fund		45,040,958	49,729,007	54,843,563	54,593,275	59,611,221
Golf Course Fund (403)						
Intergovernmental-Local						
6200	Intergovernmental Revenue	13,135,649	16,055,607	13,463,367	14,760,244	54,280,227
Total Intergovernmental-Local		13,135,649	16,055,607	13,463,367	14,760,244	54,280,227
Total: Golf Course Fund		13,135,649	16,055,607	13,463,367	14,760,244	54,280,227
Plaza Las Fuentes Parking Fund (405)						
Transient Occupancy Taxes						
6011	TOTS-Plaza Las Fuentes	1,883,314	1,605,237	1,456,560	1,456,560	1,456,560
Total Transient Occupancy Taxes		1,883,314	1,605,237	1,456,560	1,456,560	1,456,560
Operating Transfers In						
6894	Transfers From S. Lake Parking Meter	0	0	27,500	27,500	0
Total Operating Transfers In		0	0	27,500	27,500	0
Investment Earnings						
6926	Investment Earnings	252,120	150,691	203,660	203,660	80,000
6928	Interest Earned PCDC Advances	833	0	0	0	0
6929	Investment Earnings Bonds	124,949	52,522	0	0	0
6933	Gain/Loss on Pooled Investment	24,215	-590	0	0	0
Total Investment Earnings		402,116	202,623	203,660	203,660	80,000
Rental Income						
6951	Plaza Las Fuentes-Parking	1,921,365	1,848,915	1,976,454	1,976,454	1,974,975
Total Rental Income		1,921,365	1,848,915	1,976,454	1,976,454	1,974,975
Total: Plaza Las Fuentes Parking Fund		4,206,795	3,656,775	3,664,174	3,664,174	3,511,535
Refuse Collection Fund (406)						

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Refuse Collection Fund (406)					
Franchise Taxes					
6106 Franchise Solid Waste Non-Excl	2,214,588	2,127,786	2,495,988	2,495,988	2,650,000
Total Franchise Taxes	2,214,588	2,127,786	2,495,988	2,495,988	2,650,000
State Grant Direct					
6461 Calif Waste Management Board	2,140	75,746	37,000	37,000	15,000
6466 Department Of Conservation	76,101	79,275	40,000	40,000	40,000
6528 So Coast Air Qlty Mgmt District	79,000	26,333	0	0	0
Total State Grant Direct	157,240	181,354	77,000	77,000	55,000
Charges For Services					
6716 RBOC Billable Rev for Services	52,430	52,168	60,184	60,184	94,403
6725 Administrative Rvw Fee Ord6917	148,384	28,329	15,000	15,000	12,000
Total Charges For Services	200,813	80,497	75,184	75,184	106,403
Charges For Services-Quasi External					
6755 Services To Sewer Fund	0	0	268,854	268,854	274,231
Total Charges For Services-Quasi External	0	0	268,854	268,854	274,231
Operating Transfers In					
6807 Transfers From General Fund	85,000	85,000	85,000	85,000	85,000
Total Operating Transfers In	85,000	85,000	85,000	85,000	85,000
Investment Earnings					
6926 Investment Earnings	144,937	133,854	0	0	0
6933 Gain/Loss on Pooled Investment	6,683	29,013	0	0	0
Total Investment Earnings	151,620	162,866	0	0	0
Miscellaneous Revenue					
7018 Salvage Sales	6,427	0	2,000	2,000	2,000
7023 Miscellaneous Revenue	136,915	91,880	140,842	140,842	85,900
Total Miscellaneous Revenue	143,342	91,880	142,842	142,842	87,900
Operating Income					
7136 Refuse Collection Fees	7,819,564	8,257,160	8,558,258	8,845,043	8,686,656
7137 Refuse Collectn Municipl Bins	193,735	202,453	199,989	199,989	203,876
7138 Special Services	0	180	0	0	0
7139 Bin Collection Service	1,382,101	1,465,848	1,543,360	1,543,360	1,485,453
7140 Solid Waste Appl Processng Fee	4,400	6,177	5,400	5,400	5,400
7141 Curbside Recycling Revenue	405,961	232,415	111,500	111,500	300,000
7209 Refuse Fee-1 Time/Mnth Arrears	7,789	10,802	0	0	0
7279 Refuse Temporary Bin Service	45,881	31,329	37,000	37,000	37,000
7280 Refuse Change Out Service	3,375	3,955	1,300	1,300	1,300
7281 Refuse Damaged Container	225	450	225	225	450
7282 Refuse Bulky Item Charge	220	70	100	100	0
7299 Capital Improvement Rev Charge	0	0	484,384	0	0
Total Operating Income	9,863,251	10,210,839	10,941,516	10,743,917	10,720,135
Non-Operating Income					
304 Gain Or Loss On Capital Assets	-9,730	-14,371	0	0	0
Total Non-Operating Income	-9,730	-14,371	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Refuse Collection Fund (406)					
Total: Refuse Collection Fund	12,806,125	12,925,851	14,086,384	13,888,785	13,978,669
Old Pasadena Parking Fund (407)					
Intergovernmental-Local					
6542 Pasadena Community Devel Comm	904,441	922,530	940,981	940,981	940,981
Total Intergovernmental-Local	904,441	922,530	940,981	940,981	940,981
Operating Transfers In					
6841 Transfers From Debt Svc Fund	890,869	0	0	0	0
Total Operating Transfers In	890,869	0	0	0	0
Investment Earnings					
6926 Investment Earnings	123,043	98,558	197,000	197,000	22,000
6929 Investment Earnings Bonds	219,889	198,825	0	0	175,000
6933 Gain/Loss on Pooled Investment	13,817	21,113	0	0	0
Total Investment Earnings	356,750	318,496	197,000	197,000	197,000
Rental Income					
6958 Delacey Monthly Pkg Permits	227,336	214,723	210,000	210,000	204,000
6959 Schoolhouse Monthly Pkg Permit	441,272	422,983	420,000	420,000	450,000
6960 Delacey Ave Parking Charges	1,359,802	1,247,278	1,130,670	1,130,670	2,349,870
6961 Schoolhouse Bldg Property Rental	283,987	294,170	260,459	260,459	260,459
6962 Restaurant Lease	96,321	111,838	99,500	99,500	99,500
6982 Parking-Rose Bowl Lots	28,083	24,074	28,000	28,000	28,000
6984 Marriott Monthly Parking Permt	62,598	61,341	45,600	45,600	42,000
6987 Schoolhouse Parking Charges	2,033,082	1,798,221	1,793,000	1,793,000	1,744,200
Total Rental Income	4,532,480	4,174,627	3,987,229	3,987,229	5,178,029
Miscellaneous Revenue					
7023 Miscellaneous Revenue	85,601	59,713	45,000	45,000	40,000
Total Miscellaneous Revenue	85,601	59,713	45,000	45,000	40,000
Operating Income					
7142 Zoning Parking Credits	402,296	345,083	245,000	245,000	245,000
Total Operating Income	402,296	345,083	245,000	245,000	245,000
Non-Operating Income					
7966 Bank Merchant Fees	-54,869	-65,770	0	0	0
Total Non-Operating Income	-54,869	-65,770	0	0	0
Parking Rental					
6996 Marriott Parking Revenues	163,920	134,599	136,300	136,300	145,100
Total Parking Rental	163,920	134,599	136,300	136,300	145,100
Total: Old Pasadena Parking Fund	7,281,488	5,889,278	5,551,510	5,551,510	6,746,110
Telecommunications Fund (408)					
Franchise Taxes					
6111 PEG 1% FEE	52,807	214,349	200,000	200,000	200,000
Total Franchise Taxes	52,807	214,349	200,000	200,000	200,000
Non Building Licenses and Permits					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Telecommunications Fund (408)					
Non Building Licenses and Permits					
6185 Fiber Optic License Agreement	301,686	304,307	314,640	314,640	263,181
Total Non Building Licenses and Permits	301,686	304,307	314,640	314,640	263,181
Investment Earnings					
6926 Investment Earnings	18,114	8,285	15,429	15,429	14,684
6933 Gain/Loss on Pooled Investment	2,945	-360	0	0	0
Total Investment Earnings	21,059	7,924	15,429	15,429	14,684
Operating Income					
7278 Wireless	73,921	76,509	79,186	79,186	81,958
Total Operating Income	73,921	76,509	79,186	79,186	81,958
Total: Telecommunications Fund	449,474	603,088	609,255	609,255	559,823
Paseo Colo Parking Structures (409)					
Investment Earnings					
6926 Investment Earnings	-77,161	-55,995	0	0	30,000
6929 Investment Earnings Bonds	87,508	157,600	0	0	0
6933 Gain/Loss on Pooled Investment	2,842	-368	0	0	0
Total Investment Earnings	13,188	101,236	0	0	30,000
Rental Income					
3946 Los Robles Monthly Parking Prmt	588,335	503,264	432,000	432,000	380,000
6947 LosRobles Transient Prkng Chrg	298,341	292,050	354,886	354,886	200,000
6948 Marengo Monthly Parking Permit	560,279	515,136	480,000	480,000	460,000
6949 Marengo Transcient Parking Chg	602,614	499,292	528,370	528,370	360,000
6982 Parking-Rose Bowl Lots	23,773	16,345	16,000	16,000	16,000
Total Rental Income	2,073,343	1,826,087	1,811,256	1,811,256	1,416,000
Miscellaneous Revenue					
7002 Claim Settlements	0	10	0	0	0
7023 Miscellaneous Revenue	83,980	41,420	30,000	30,000	30,000
7029 Other Contributions - Private	1,700	0	0	0	0
Total Miscellaneous Revenue	85,680	41,430	30,000	30,000	30,000
Operating Income					
7100 Residential Cost Contribution	109,534	125,937	139,502	139,502	139,502
Total Operating Income	109,534	125,937	139,502	139,502	139,502
Non-Operating Income					
7966 Bank Merchant Fees	-208,619	-223,590	0	0	0
Total Non-Operating Income	-208,619	-223,590	0	0	0
Parking Rental					
6997 Colo Subterranean Mnthly Prkng	289,394	200,111	288,000	288,000	240,000
6998 Colo Subterranean Transnt Pkng	3,305,430	3,194,563	3,404,183	3,404,183	3,140,000
Total Parking Rental	3,594,824	3,394,674	3,692,183	3,692,183	3,380,000
Total: Paseo Colo Parking Structures	5,667,951	5,265,775	5,672,941	5,672,941	4,995,502
Public Benefit Charge Fund (410)					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Public Benefit Charge Fund (410)					
Investment Earnings					
6926 Investment Earnings	150,018	148,251	0	0	0
6933 Gain/Loss on Pooled Investment	12,363	28,979	0	0	0
Total Investment Earnings	162,381	177,230	0	0	0
Operating Income					
7175 Public Benefit Charge	3,406,867	7,194,148	7,100,000	7,100,000	6,921,000
Total Operating Income	3,406,867	7,194,148	7,100,000	7,100,000	6,921,000
Total: Public Benefit Charge Fund	3,569,248	7,371,378	7,100,000	7,100,000	6,921,000
2003 Electric Bond Const Fund (414)					
Investment Earnings					
6926 Investment Earnings	16	0	0	0	0
6933 Gain/Loss on Pooled Investment	0	0	0	0	0
Total Investment Earnings	16	0	0	0	0
Total: 2003 Electric Bond Const Fund	16	0	0	0	0
DelMar GoldLine Parking Garage (415)					
Investment Earnings					
6926 Investment Earnings	7,322	14,021	0	0	5,000
6933 Gain/Loss on Pooled Investment	11,002	2,049	0	0	1,200
Total Investment Earnings	18,324	16,069	0	0	6,200
Rental Income					
6982 Parking-Rose Bowl Lots	0	4,155	3,000	3,000	3,000
Total Rental Income	0	4,155	3,000	3,000	3,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	0	0	103,000	103,000	5,000
Total Miscellaneous Revenue	0	0	103,000	103,000	5,000
Non-Operating Income					
7503 Del Mar Monthly Parking	117,220	217,937	150,000	150,000	156,000
7504 Del Mar Transient Parking	47,466	129,053	60,000	60,000	120,000
Total Non-Operating Income	164,686	346,990	210,000	210,000	276,000
Total: DelMar GoldLine Parking Garage	183,010	367,214	316,000	316,000	290,200
Total: Enterprise Funds	296,865,211	307,368,817	299,835,048	298,460,546	349,537,464
Internal Service Funds					
Computing and Communication Fund (501)					
Charges For Services-Quasi External					
6756 Services To Building Maint Fund	0	0	0	0	318,277
6767 Svcs To Refuse Collection Fund	0	0	0	0	25,279
6769 Svcs To Fleet Maintenance Fund	0	0	0	0	11,429
6773 Services to Health Fund	0	0	0	0	50,807
6782 Services to General Fund	134,010	0	0	0	912,502
6783 Services to Parking Ops Fund	0	0	0	0	13,381

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Computing and Communication Fund (501)					
Charges For Services-Quasi External					
6787 Services to Library Svcs Fund	0	0	0	0	400,954
6789 Services to Telecommunications	470,463	0	59,256	59,256	0
6791 Services to Supportive Housing	0	0	0	0	95,363
6792 Services to Affordable Housing	0	0	0	0	16,829
Total Charges For Services-Quasi External	604,473	0	59,256	59,256	1,844,821
Operating Transfers In					
6807 Transfers From General Fund	0	800,000	0	488,631	488,631
6830 Trans From Fleet Maintenance	2,517	0	0	0	0
Total Operating Transfers In	2,517	800,000	0	488,631	488,631
Investment Earnings					
6926 Investment Earnings	139,377	91,673	124,870	124,870	91,177
6929 Investment Earnings Bonds	29,746	5,637	0	0	0
6933 Gain/Loss on Pooled Investment	15,568	21,252	0	0	0
Total Investment Earnings	184,691	118,562	124,870	124,870	91,177
Operating Income					
7151 Program Rev Applicat'n Develop	79,868	76,330	80,000	80,000	35,000
7152 Program Rev Radio Communicat'n	590,535	602,867	596,493	596,493	591,669
7156 Program Rev Telephones & Voice	1,630,886	1,607,295	1,521,673	1,521,673	1,532,383
7176 ITSD-MS Licensing	241,452	228,417	224,253	224,253	223,272
7192 ITSD-Enterprise Network	2,888,496	3,159,606	2,822,550	2,822,550	2,816,439
7194 ITSD-HP3000/957	52,486	53,780	55,619	55,619	55,619
7197 ITSD-PC Direct	630,720	656,010	682,102	682,102	681,102
7199 ITSD-PeopleSoft AD&S	628,052	643,849	692,651	692,651	692,651
7200 ITSD-Telephone Usage	576,812	568,001	750,000	750,000	675,000
7204 Radio-Direct Request	63,912	67,647	55,000	55,000	25,000
7205 ITSD-GIS AD&S	568,399	627,289	654,452	654,452	655,021
7206 ITSD-Telephones-IVR	57,814	109,435	106,882	106,882	103,391
Total Operating Income	8,009,433	8,400,526	8,241,675	8,241,675	8,086,547
Non-Operating Income					
7304 Gain Or Loss On Capital Assets	-738	-60,474	0	0	0
Total Non-Operating Income	-738	-60,474	0	0	0
Total: Computing and Communication Fund	8,800,376	9,258,614	8,425,801	8,914,432	10,511,176
Building Maintenance Fund (502)					
Charges For Services-Quasi External					
6751 Services To Power	88,914	92,026	95,707	95,707	103,225
6767 Svcs To Refuse Collection Fund	38,893	40,254	41,864	41,864	45,153
6779 Services to Water Fund	47,895	49,571	51,554	51,554	55,604
6782 Services to General Fund	282,978	274,978	273,960	273,960	290,061
6787 Services to Library Svcs Fund	0	57,000	0	0	0
Total Charges For Services-Quasi External	458,680	513,829	463,085	463,085	494,043
Operating Transfers In					
6807 Transfers From General Fund	53,992	134,386	58,117	58,117	59,861

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Building Maintenance Fund (502)					
Operating Transfers In					
6829	Trans From Benefit & Insurance	0	10,967	0	0
6830	Trans From Fleet Maintenance	12,246	0	0	0
6843	Trans From Parking Operations	117,000	117,000	117,000	119,340
Total Operating Transfers In		183,238	262,353	175,117	179,201
Investment Earnings					
6926	Investment Earnings	73,316	17,307	0	0
6933	Gain/Loss on Pooled Investment	13,058	-5,494	0	0
Total Investment Earnings		86,374	11,813	0	0
Rental Income					
6977	Rental Income	215,810	214,819	166,454	174,950
Total Rental Income		215,810	214,819	166,454	174,950
Operating Income					
7144	Program Rev Util & Insurance	1,670,544	1,728,831	2,362,281	2,370,044
7145	Program Rev Housekeeping	1,573,168	1,671,430	1,464,751	1,506,797
7146	Program Rev Public Facilities	3,352,338	3,311,799	3,060,734	3,403,190
7201	Building Preventative Maint	1,000,011	999,822	1,000,000	1,000,000
7208	ProgRev-SecuritySrvcs-CityHall	264,933	264,927	275,677	291,879
Total Operating Income		7,860,994	7,976,809	8,163,443	8,571,910
Non-Operating Income					
7304	Gain Or Loss On Capital Assets	0	-216	0	0
Total Non-Operating Income		0	-216	0	0
Total: Building Maintenance Fund		8,805,096	8,979,407	8,968,099	9,420,104
Fleet Maintenance Fund (503)					
Investment Earnings					
6926	Investment Earnings	91,127	73,242	0	0
6927	Interest On Notes	51,024	44,391	0	0
6929	Investment Earnings Bonds	4,647	1,279	0	0
6933	Gain/Loss on Pooled Investment	15,182	11,274	0	0
Total Investment Earnings		161,980	130,186	0	0
Miscellaneous Revenue					
7018	Salvage Sales	29,798	31,951	0	0
7023	Miscellaneous Revenue	17,805	15,978	0	0
Total Miscellaneous Revenue		47,603	47,928	0	0
Operating Income					
7148	Program Rev Fleet Maintenance	7,545,970	6,984,502	6,111,002	6,645,362
7157	Misc Operating Revenue	670	13,058	0	0
7173	Fleet-Equipment Replacement	2,336,653	2,445,281	1,626,752	1,899,653
Total Operating Income		9,883,292	9,442,841	7,737,754	8,545,015
Non-Operating Income					
7304	Gain Or Loss On Capital Assets	-9,049	-29,909	0	0
Total Non-Operating Income		-9,049	-29,909	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Fleet Maintenance Fund (503)					
Total: Fleet Maintenance Fund	10,083,826	9,591,046	7,737,754	7,862,387	8,545,015
Benefits and Insurance Fund (504)					
Miscellaneous Revenue					
7023 Miscellaneous Revenue	88,692	87,787	0	0	0
7035 Garnishment Fees	4,780	4,230	0	0	0
Total Miscellaneous Revenue	93,472	92,017	0	0	0
Operating Income					
7168 Dental Nonemployee Contribution	-33,552	-31,814	0	0	0
7287 Medical Cash Out Fees	51,805	41,098	0	0	0
Total Operating Income	18,253	9,284	0	0	0
Total: Benefits and Insurance Fund	111,725	101,301	0	0	0
1992 Equipment Leasing Fund (505)					
Investment Earnings					
6926 Investment Earnings	70,552	46,107	0	0	0
6933 Gain/Loss on Pooled Investment	7,746	6,987	0	0	0
Total Investment Earnings	78,298	53,094	0	0	0
Total: 1992 Equipment Leasing Fund	78,298	53,094	0	0	0
Worker's Compensation Fund (506)					
Building Licenses and Permits					
6143 Records Management Surcharge	3	0	0	0	0
Total Building Licenses and Permits	3	0	0	0	0
Operating Income					
7163 Workers Comp City Contribution	9,380,334	0	0	0	0
Total Operating Income	9,380,334	0	0	0	0
Non-Operating Income					
7304 Gain Or Loss On Capital Assets	0	-150	0	0	0
Total Non-Operating Income	0	-150	0	0	0
Total: Worker's Compensation Fund	9,380,337	-150	0	0	0
Printing Services Fund (508)					
Operating Transfers In					
6807 Transfers From General Fund	0	0	0	0	77,084
Total Operating Transfers In	0	0	0	0	77,084
Investment Earnings					
6926 Investment Earnings	-13,454	-10,241	0	0	0
6929 Investment Earnings Bonds	107	35	0	0	0
6933 Gain/Loss on Pooled Investment	233	-179	0	0	0
Total Investment Earnings	-13,114	-10,386	0	0	0
Total Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Printing Services Fund (508)					
Operating Income					
Total Operating Income	1,071,794	1,122,800	1,389,007	1,389,007	1,385,085
Total: Printing Services Fund	1,058,680	1,112,414	1,389,007	1,389,007	1,462,169
Mail Services Fund (509)					
Operating Transfers In					
6830 Trans From Fleet Maintenance	678	0	0	0	0
Total Operating Transfers In	678	0	0	0	0
Investment Earnings					
6926 Investment Earnings	6,963	3,438	0	0	0
6933 Gain/Loss on Pooled Investment	1,075	64	0	0	0
Total Investment Earnings	8,038	3,502	0	0	0
Miscellaneous Revenue					
7023 Miscellaneous Revenue	33,732	37,985	0	0	34,500
Total Miscellaneous Revenue	33,732	37,985	0	0	34,500
Operating Income					
7154 Program Rev Mail Service	375,776	383,831	444,972	444,972	450,039
7203 Mail-Direct Requests	10,780	0	0	0	0
Total Operating Income	386,556	383,831	444,972	444,972	450,039
Non-Operating Income					
7304 Gain Or Loss On Capital Assets	0	-7,412	0	0	0
Total Non-Operating Income	0	-7,412	0	0	0
Total: Mail Services Fund	429,004	417,906	444,972	444,972	484,539
Total: Internal Service Funds	38,747,341	29,513,632	26,965,633	27,578,897	30,423,003
Trust Agency/Expendable Trust Funds					
Community Facilities District (606)					
Investment Earnings					
6929 Investment Earnings Bonds	78,853	76,886	0	0	0
Total Investment Earnings	78,853	76,886	0	0	0
Total: Community Facilities District	78,853	76,886	0	0	0
Williams Bequest Fund (607)					
Investment Earnings					
6926 Investment Earnings	1,551	904	0	0	0
6933 Gain/Loss on Pooled Investment	247	170	0	0	0
Total Investment Earnings	1,798	1,074	0	0	0
Total: Williams Bequest Fund	1,798	1,074	0	0	0
Congers Bequest Fund (608)					
Investment Earnings					
6926 Investment Earnings	1,119	770	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Congers Bequest Fund (608)					
Investment Earnings					
6933 Gain/Loss on Pooled Investment	118	139	0	0	0
Total Investment Earnings	1,236	908	0	0	0
Total: Congers Bequest Fund	1,236	908	0	0	0
Lind Bequest Fund (609)					
Investment Earnings					
6926 Investment Earnings	44,345	30,660	0	0	0
6933 Gain/Loss on Pooled Investment	5,510	5,779	0	0	0
Total Investment Earnings	49,855	36,439	0	0	0
Total: Lind Bequest Fund	49,855	36,439	0	0	0
Everett Bequest Fund (610)					
Investment Earnings					
6926 Investment Earnings	615	582	0	0	0
6933 Gain/Loss on Pooled Investment	65	243	0	0	0
Total Investment Earnings	680	825	0	0	0
Total: Everett Bequest Fund	680	825	0	0	0
Coffin Bequest Fund (611)					
Investment Earnings					
6926 Investment Earnings	9,447	6,880	0	0	0
6933 Gain/Loss on Pooled Investment	1,048	1,272	0	0	0
Total Investment Earnings	10,495	8,152	0	0	0
Total: Coffin Bequest Fund	10,495	8,152	0	0	0
Centeno Bequest Fund (612)					
Investment Earnings					
6926 Investment Earnings	6,072	4,405	0	0	0
6933 Gain/Loss on Pooled Investment	677	806	0	0	0
Total Investment Earnings	6,749	5,211	0	0	0
Total: Centeno Bequest Fund	6,749	5,211	0	0	0
Cultural Trust Fund (613)					
Investment Earnings					
6926 Investment Earnings	23,574	15,694	0	0	0
6933 Gain/Loss on Pooled Investment	3,323	3,923	0	0	0
Total Investment Earnings	26,897	19,617	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	81,113	364,647	0	0	0
Total Miscellaneous Revenue	81,113	364,647	0	0	0
Total: Cultural Trust Fund	108,010	384,264	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
La Pintoresca Branch Childrens (614)					
Investment Earnings					
6926 Investment Earnings	811	595	0	0	0
6933 Gain/Loss on Pooled Investment	88	112	0	0	0
Total Investment Earnings	898	707	0	0	0
Total: La Pintoresca Branch Childrens	898	707	0	0	0
E. Avery Children's Room Fund (615)					
Investment Earnings					
6926 Investment Earnings	1,069	802	0	0	0
6933 Gain/Loss on Pooled Investment	113	151	0	0	0
Total Investment Earnings	1,182	953	0	0	0
Total: E. Avery Children's Room Fund	1,182	953	0	0	0
Literacy Gift Account Fund (616)					
Investment Earnings					
6926 Investment Earnings	3,921	3,262	0	0	0
6933 Gain/Loss on Pooled Investment	413	618	0	0	0
Total Investment Earnings	4,334	3,880	0	0	0
Miscellaneous Revenue					
7029 Other Contributions - Private	10,000	0	0	0	0
Total Miscellaneous Revenue	10,000	0	0	0	0
Total: Literacy Gift Account Fund	14,334	3,880	0	0	0
Robert C. Jackson Family Trust (617)					
Investment Earnings					
6926 Investment Earnings	163	122	0	0	0
6933 Gain/Loss on Pooled Investment	17	23	0	0	0
Total Investment Earnings	180	145	0	0	0
Total: Robert C. Jackson Family Trust	180	145	0	0	0
Raymond L. Baptiste Trust Fund (618)					
Investment Earnings					
6926 Investment Earnings	1,100	825	0	0	0
6933 Gain/Loss on Pooled Investment	116	156	0	0	0
Total Investment Earnings	1,216	981	0	0	0
Total: Raymond L. Baptiste Trust Fund	1,216	981	0	0	0
Inclusionary Housing Trust Fund (619)					
Charges For Services					
6724 Inclusionary Hsng-In Lieu Fees	1,406,630	1,372,698	315,569	315,569	151,431
6745 Housing Compliance MNTRN Fee	0	0	64,556	64,556	64,556
Total Charges For Services	1,406,630	1,372,698	380,125	380,125	215,987
Investment Earnings					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Inclusionary Housing Trust Fund (619)					
Investment Earnings					
6926 Investment Earnings	384,969	218,557	272,211	272,211	75,000
6933 Gain/Loss on Pooled Investment	52,958	37,225	0	0	0
Total Investment Earnings	437,927	255,781	272,211	272,211	75,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	0	19,963	0	0	0
7024 Reimb Housing Assist Payment	-672	5,686	0	0	0
Total Miscellaneous Revenue	-672	25,649	0	0	0
Total: Inclusionary Housing Trust Fund	1,843,886	1,654,128	652,336	652,336	290,987
Marvin Trust Fund (620)					
Investment Earnings					
6926 Investment Earnings	258	193	0	0	0
6933 Gain/Loss on Pooled Investment	27	36	0	0	0
Total Investment Earnings	285	230	0	0	0
Total: Marvin Trust Fund	285	230	0	0	0
A. C. Vroman Art Bequest Fund (636)					
Investment Earnings					
6926 Investment Earnings	293	220	0	0	0
6933 Gain/Loss on Pooled Investment	31	42	0	0	0
Total Investment Earnings	324	262	0	0	0
Total: A. C. Vroman Art Bequest Fund	324	262	0	0	0
Singer Bequest Fund (637)					
Investment Earnings					
6926 Investment Earnings	1,757	1,319	0	0	0
6933 Gain/Loss on Pooled Investment	185	249	0	0	0
Total Investment Earnings	1,942	1,567	0	0	0
Total: Singer Bequest Fund	1,942	1,567	0	0	0
Arthur Noble Award Fund (638)					
Investment Earnings					
6926 Investment Earnings	234	175	0	0	0
6933 Gain/Loss on Pooled Investment	25	33	0	0	0
Total Investment Earnings	258	208	0	0	0
Total: Arthur Noble Award Fund	258	208	0	0	0
Edna Holmes Bequest Fund (639)					
Investment Earnings					
6926 Investment Earnings	3,054	1,703	0	0	0
933 Gain/Loss on Pooled Investment	511	321	0	0	0
Total Investment Earnings	3,565	2,024	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Edna Holmes Bequest Fund (639)					
Total: Edna Holmes Bequest Fund	3,565	2,024	0	0	0
Harry Sheldon Award Fund (640)					
Investment Earnings					
6926 Investment Earnings	12	9	0	0	0
6933 Gain/Loss on Pooled Investment	1	2	0	0	0
Total Investment Earnings	14	11	0	0	0
Total: Harry Sheldon Award Fund	14	11	0	0	0
Pasadena Center Capital Improv (641)					
Investment Earnings					
6926 Investment Earnings	41,370	31,039	0	0	0
6933 Gain/Loss on Pooled Investment	4,358	5,850	0	0	0
Total Investment Earnings	45,728	36,889	0	0	0
Total: Pasadena Center Capital Improv	45,728	36,889	0	0	0
Ruth B. Cox Trust Fund (642)					
Investment Earnings					
6926 Investment Earnings	249	163	0	0	0
6933 Gain/Loss on Pooled Investment	30	28	0	0	0
Total Investment Earnings	279	191	0	0	0
Total: Ruth B. Cox Trust Fund	279	191	0	0	0
Jankos Trust Fund (643)					
Investment Earnings					
6926 Investment Earnings	1,258	892	0	0	0
6933 Gain/Loss on Pooled Investment	140	159	0	0	0
Total Investment Earnings	1,397	1,051	0	0	0
Total: Jankos Trust Fund	1,397	1,051	0	0	0
Library Equip Repl-Glendale (678)					
Investment Earnings					
6926 Investment Earnings	9,336	6,142	0	0	0
6933 Gain/Loss on Pooled Investment	912	860	0	0	0
Total Investment Earnings	10,247	7,002	0	0	0
Miscellaneous Revenue					
7008 Library Equip Replacemnt Rev	40,000	40,000	0	0	0
Total Miscellaneous Revenue	40,000	40,000	0	0	0
Total: Library Equip Repl-Glendale	50,247	47,002	0	0	0
Library Equip Repl-Shared (679)					
Investment Earnings					
6926 Investment Earnings	34,206	29,075	0	0	0
6933 Gain/Loss on Pooled Investment	2,942	5,946	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Library Equip Repl-Shared (679)					
Investment Earnings					
Total Investment Earnings	37,147	35,021	0	0	0
Miscellaneous Revenue					
7008 Library Equip Replacemnt Rev	120,000	100,000	0	0	0
Total Miscellaneous Revenue	120,000	100,000	0	0	0
Total: Library Equip Repl-Shared	157,147	135,021	0	0	0
Workforce Investment Act Fund (681)					
Federal Grants Indirect-State					
6301 WIA-Adult	517,349	513,626	835,150	835,150	835,150
6302 WIA-Youth	571,392	481,249	1,233,900	1,233,900	1,233,900
6303 WIA-Dislocated Worker	507,114	605,067	1,130,950	1,130,950	1,130,950
6304 WIA-Rapid Response	219,065	251,928	300,000	300,000	300,000
6305 WIA County Adult	72,245	85,256	0	0	0
6306 WIA County Dislocated	70,145	56,602	0	0	0
6307 Cal Works Youth Job	109,789	107,952	0	0	0
6310 WIA-Incentive	10,972	1,431	0	0	0
6313 GASB 33 Revenue-Prior Year	0	176,620	0	0	0
6317 Unrealized CY GASB 33 Revenue	-176,620	0	0	0	0
6320 South Bay - GAIN	27,600	10,800	50,000	50,000	50,000
6323 WIA Foster Youth	62,951	0	100,000	100,000	100,000
6324 Wagner Peyser Program	204,673	99,979	100,000	100,000	100,000
6325 County Chafee Program	206,000	140,000	0	0	0
6327 WIA Auto Technician	426,593	0	0	0	0
6328 WIA Rapid Response Special	134,672	0	0	0	0
6338 WIA Casey Family Program	167,510	82,490	0	0	0
6340 WIA-IndyMacBank Project	0	415,038	825,000	825,000	825,000
6341 WIA - CalGRIP	0	37,553	500,000	500,000	500,000
6363 WIA County Youth	69,292	60,843	125,000	125,000	125,000
6370 WIA Casey Funds	50,000	0	0	0	0
Total Federal Grants Indirect-State	3,250,742	3,126,434	5,200,000	5,200,000	5,200,000
Miscellaneous Revenue					
7023 Miscellaneous Revenue	1,000	0	0	0	0
Total Miscellaneous Revenue	1,000	0	0	0	0
Total: Workforce Investment Act Fund	3,251,742	3,126,434	5,200,000	5,200,000	5,200,000
PCOC Investment Fund (690)					
Investment Earnings					
6926 Investment Earnings	408,109	296,172	0	0	0
6933 Gain/Loss on Pooled Investment	39,330	43,017	0	0	0
Total Investment Earnings	447,439	339,189	0	0	0
Total: PCOC Investment Fund	447,439	339,189	0	0	0
Total: Trust Agency/Expendable Trust Funds	6,079,740	5,864,634	5,852,336	5,852,336	5,490,987

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Pension Trust Funds					
Fire and Police Retirement Fund (667)					
Investment Earnings					
6926	Investment Earnings	2,576,144	2,052,803	0	0
6932	Dividends	1,564,597	1,242,107	0	0
6933	Gain/Loss on Pooled Investment	5,288	24,039	0	0
6935	Realized Gain/Loss On Invest	9,598,778	-21,201,377	0	0
6939	S.I.R.-Unrealized Gain/(Loss)	-23,773,520	-5,284,248	0	0
Total Investment Earnings		-10,028,714	-23,166,677	0	0
Miscellaneous Revenue					
7023	Miscellaneous Revenue	41,284	6,879	0	0
7031	Current Member Contributions	22,849	23,531	0	0
7032	Current City Contributions	3,193,583	956,097	0	0
Total Miscellaneous Revenue		3,257,716	986,507	0	0
Total: Fire and Police Retirement Fund		-6,770,998	-22,180,170	0	0
Total: Pension Trust Funds		-6,770,998	-22,180,170	0	0
Agency Funds					
Lake/Washington Spec. Assess. (675)					
Other Taxes					
6004	Block 5 Assessments	31,610	27,188	0	0
Total Other Taxes		31,610	27,188	0	0
Investment Earnings					
6926	Investment Earnings	-189	-72	0	0
6933	Gain/Loss on Pooled Investment	-109	4	0	0
Total Investment Earnings		-298	-68	0	0
Total: Lake/Washington Spec. Assess.		31,313	27,120	0	0
Library Equipment Replacement (677)					
Operating Transfers In					
6858	Transfers from Library Serv Fd	55,000	0	0	0
Total Operating Transfers In		55,000	0	0	0
Investment Earnings					
6926	Investment Earnings	17,742	13,162	0	0
6933	Gain/Loss on Pooled Investment	1,470	1,988	0	0
Total Investment Earnings		19,212	15,150	0	0
Miscellaneous Revenue					
7008	Library Equip Replacemnt Rev	40,000	40,000	0	0
Total Miscellaneous Revenue		40,000	40,000	0	0
Total: Library Equipment Replacement		114,212	55,150	0	0
Total: Agency Funds		145,525	82,270	0	0

PCDC/Housing Capital Projects Funds

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Downtown Capital Projects Fund (801)					
Operating Transfers In					
6807 Transfers From General Fund	800,000	800,000	800,000	800,000	800,000
Total Operating Transfers In	800,000	800,000	800,000	800,000	800,000
Investment Earnings					
6930 Interest On Cash	276,362	106,714	0	0	0
6931 Interest Income	22,111	10,059	322,047	322,047	140,000
6939 S.I.R.-Unrealized Gain/(Loss)	33,574	22,587	0	0	0
Total Investment Earnings	332,046	139,360	322,047	322,047	140,000
Rental Income					
6977 Rental Income	1,001,732	982,252	1,001,732	1,001,732	935,400
Total Rental Income	1,001,732	982,252	1,001,732	1,001,732	935,400
Miscellaneous Revenue					
7026 Reimbursement From Developers	0	2,000	0	0	0
Total Miscellaneous Revenue	0	2,000	0	0	0
Total: Downtown Capital Projects Fund	2,133,778	1,923,612	2,123,779	2,123,779	1,875,400
Fair Oaks Capital Projects Fund (802)					
Operating Transfers In					
7841 Transfers From Debt Svc Fund	95,627	96,681	96,120	96,120	102,000
Total Operating Transfers In	95,627	96,681	96,120	96,120	102,000
Rental Income					
6977 Rental Income	34,608	33,490	35,000	35,000	38,500
Total Rental Income	34,608	33,490	35,000	35,000	38,500
Miscellaneous Revenue					
7026 Reimbursement From Developers	57,703	54,225	50,000	50,000	50,000
Total Miscellaneous Revenue	57,703	54,225	50,000	50,000	50,000
Other Financing Sources					
7060 Loan Repayment - Principal	50,716	0	0	0	0
7061 Loan Repayment - Interest	71,025	0	0	0	0
7062 Loan Repayment - Other Fees	65	0	0	0	0
Total Other Financing Sources	121,806	0	0	0	0
Total: Fair Oaks Capital Projects Fund	309,744	184,396	181,120	181,120	190,500
Orange Grove Capital Projects (803)					
Operating Transfers In					
6841 Transfers From Debt Svc Fund	98,819	124,428	132,019	132,019	131,500
Total Operating Transfers In	98,819	124,428	132,019	132,019	131,500
Total: Orange Grove Capital Projects	98,819	124,428	132,019	132,019	131,500
Villa Parke Capital Projects Fund (804)					
Operating Transfers In					
6841 Transfers From Debt Svc Fund	171,635	167,285	250,930	250,930	1,250,000
6844 Transfer from Other Projects	0	0	2,000,000	2,000,000	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Villa Parke Capital Projects Fund (804)					
Operating Transfers In					
Total Operating Transfers In	171,635	167,285	2,250,930	2,250,930	1,250,000
Other Financing Sources					
7060 Loan Repayment - Principal	867	1,158	0	0	0
Total Other Financing Sources	867	1,158	0	0	0
Total: Villa Parke Capital Projects Fund	172,502	168,444	2,250,930	2,250,930	1,250,000
Old Pasadena Capital Projects (805)					
Property Tax					
6006 Incremental Property Tax	4,474,529	4,464,680	5,302,590	5,302,590	4,573,676
Total Property Tax	4,474,529	4,464,680	5,302,590	5,302,590	4,573,676
Investment Earnings					
6930 Interest On Cash	231,274	159,909	0	0	0
6931 Interest Income	0	0	238,091	238,091	170,000
6939 S.I.R.-Unrealized Gain/(Loss)	16,817	6,880	0	0	0
Total Investment Earnings	248,092	166,789	238,091	238,091	170,000
Total: Old Pasadena Capital Projects	4,722,621	4,631,469	5,540,681	5,540,681	4,743,676
Lake Washington Capital Proj. (806)					
Investment Earnings					
6930 Interest On Cash	32,554	18,904	0	0	0
6931 Interest Income	0	0	35,496	35,496	22,000
6939 S.I.R.-Unrealized Gain/(Loss)	2,942	2,346	0	0	0
Total Investment Earnings	35,496	21,250	35,496	35,496	22,000
Total: Lake Washington Capital Proj.	35,496	21,250	35,496	35,496	22,000
Lincoln Capital Projects Fund (807)					
Property Tax					
6006 Incremental Property Tax	285,621	278,468	304,150	304,150	294,322
Total Property Tax	285,621	278,468	304,150	304,150	294,322
Investment Earnings					
6930 Interest On Cash	74,397	51,766	0	0	0
6931 Interest Income	0	0	81,234	81,234	58,000
6939 S.I.R.-Unrealized Gain/(Loss)	5,837	5,766	0	0	0
Total Investment Earnings	80,235	57,532	81,234	81,234	58,000
Total: Lincoln Capital Projects Fund	365,855	336,001	385,384	385,384	352,322
Halstead Sycamore Capital Proj (808)					
Sales Tax					
6008 Retail Sales Tax	263,801	247,619	0	0	0
Total Sales Tax	263,801	247,619	0	0	0
Investment Earnings					
6930 Interest On Cash	283	2,119	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Halstead Sycamore Capital Proj (808)					
Investment Earnings					
6936 Interest Allocation Clearing	0	-4	0	0	0
6939 S.I.R.-Unrealized Gain/(Loss)	-217	35	0	0	0
Total Investment Earnings	66	2,150	0	0	0
Total: Halstead Sycamore Capital Proj	263,867	249,769	0	0	0
Affordable Housing Capital Pro (810)					
State Grant Direct					
6484 State CAL Home Grant	0	0	900,000	900,000	0
6506 State CA Grant - 04-BEGIN-032	0	970,000	0	0	0
Total State Grant Direct	0	970,000	900,000	900,000	0
Operating Transfers In					
6841 Transfers From Debt Svc Fund	0	0	0	0	0
6844 Transfer from Other Projects	2,903,897	2,908,418	3,230,489	3,230,489	2,976,972
Total Operating Transfers In	2,903,897	2,908,418	3,230,489	3,230,489	2,976,972
Investment Earnings					
6926 Investment Earnings	20,420	305	0	0	0
6930 Interest On Cash	127,449	131,691	0	0	0
6931 Interest Income	0	0	175,317	175,317	65,000
133 Gain/Loss on Pooled Investment	7,112	58	0	0	0
6939 S.I.R.-Unrealized Gain/(Loss)	3,510	21,653	0	0	0
Total Investment Earnings	158,491	153,707	175,317	175,317	65,000
Rental Income					
6977 Rental Income	71,839	78,514	0	0	93,207
Total Rental Income	71,839	78,514	0	0	93,207
Miscellaneous Revenue					
7023 Miscellaneous Revenue	0	56,500	0	0	0
7027 Land Sale Revenue	888,500	0	0	0	0
Total Miscellaneous Revenue	888,500	56,500	0	0	0
Other Financing Sources					
7060 Loan Repayment - Principal	0	0	292,333	292,333	162,254
7061 Loan Repayment - Interest	269,899	223,285	139,367	139,367	87,608
7062 Loan Repayment - Other Fees	325	325	0	0	0
7076 Proceeds Of Bonds	0	232,380	0	0	0
7077 Long Term Debt Proceeds	1,000,000	0	0	0	0
Total Other Financing Sources	1,270,224	455,990	431,700	431,700	249,862
Non-Operating Income					
7304 Gain Or Loss On Capital Assets	0	-353,919	0	0	0
Total Non-Operating Income	0	-353,919	0	0	0
Total: Affordable Housing Capital Pro	5,292,951	4,269,210	4,737,506	4,737,506	3,385,041
Total: PCDC/Housing Capital Projects Funds	13,395,634	11,908,578	15,386,915	15,386,915	11,950,439

CDC-Debt Service Funds

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Downtown Debt Service Fund (846)					
Property Tax					
6006 Incremental Property Tax	18,931,749	20,574,951	20,257,001	20,257,001	19,575,460
Total Property Tax	18,931,749	20,574,951	20,257,001	20,257,001	19,575,460
Operating Transfers In					
6841 Transfers From Debt Svc Fund	0	0	64,481	64,481	0
6844 Transfer from Other Projects	67,000	62,000	0	0	61,000
Total Operating Transfers In	67,000	62,000	64,481	64,481	61,000
Total: Downtown Debt Service Fund	18,998,749	20,636,951	20,321,482	20,321,482	19,636,460
Fair Oaks Debt Service Fund (847)					
Property Tax					
6006 Incremental Property Tax	866,081	933,249	913,418	913,418	927,560
Total Property Tax	866,081	933,249	913,418	913,418	927,560
Investment Earnings					
6930 Interest On Cash	81,247	71,251	0	0	0
6931 Interest Income	12,925	12,652	106,859	106,859	94,000
6939 S.I.R.-Unrealized Gain/(Loss)	17,687	9,787	0	0	0
Total Investment Earnings	111,859	93,690	106,859	106,859	94,000
Miscellaneous Revenue					
7026 Reimbursement From Developers	52,493	64,731	50,000	50,000	50,000
Total Miscellaneous Revenue	52,493	64,731	50,000	50,000	50,000
Total: Fair Oaks Debt Service Fund	1,030,432	1,091,670	1,070,277	1,070,277	1,071,560
Orange Grove Debt Service Fund (848)					
Property Tax					
6006 Incremental Property Tax	815,045	782,643	878,658	878,658	779,480
Total Property Tax	815,045	782,643	878,658	878,658	779,480
Investment Earnings					
6930 Interest On Cash	72,257	58,616	0	0	0
6931 Interest Income	20,847	7,630	50,000	50,000	70,000
6939 S.I.R.-Unrealized Gain/(Loss)	4,589	6,327	0	0	0
Total Investment Earnings	97,694	72,573	50,000	50,000	70,000
Total: Orange Grove Debt Service Fund	912,739	855,216	928,658	928,658	849,480
Villa Parke Debt Service Fund (849)					
Property Tax					
6006 Incremental Property Tax	1,477,656	1,556,344	1,685,130	1,685,130	1,637,427
Total Property Tax	1,477,656	1,556,344	1,685,130	1,685,130	1,637,427
Investment Earnings					
6930 Interest On Cash	153,894	115,880	0	0	0
6931 Interest Income	11,044	4,186	166,848	166,848	136,000
6939 S.I.R.-Unrealized Gain/(Loss)	11,910	28,698	0	0	0
Total Investment Earnings	176,848	148,764	166,848	166,848	136,000

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
Villa Parke Debt Service Fund (849)					
Total: Villa Parke Debt Service Fund	1,654,504	1,705,108	1,851,978	1,851,978	1,773,427
Lake Washington Debt Service Fund (850)					
Property Tax					
6006 Incremental Property Tax	363,947	384,743	417,702	417,702	385,555
Total Property Tax	363,947	384,743	417,702	417,702	385,555
Investment Earnings					
6930 Interest On Cash	63,145	28,878	0	0	0
6931 Interest Income	4,348	4,300	70,497	70,497	41,000
6939 S.I.R.-Unrealized Gain/(Loss)	8,004	12,333	0	0	0
Total Investment Earnings	75,497	45,510	70,497	70,497	41,000
Miscellaneous Revenue					
7026 Reimbursement From Developers	237,335	179,794	150,000	150,000	150,000
Total Miscellaneous Revenue	237,335	179,794	150,000	150,000	150,000
Total: Lake Washington Debt Service Fund	676,779	610,047	638,199	638,199	576,555
Total: PCDC-Debt Service Funds	23,273,203	24,898,992	24,810,594	24,810,594	23,907,482
Debt Service Funds					
Affordable Housing Debt Svc Fund (851)					
Federal Grants Direct					
6229 HUD Home Program	558,000	558,000	558,000	558,000	187,376
Total Federal Grants Direct	558,000	558,000	558,000	558,000	187,376
Operating Transfers In					
6844 Transfer from Other Projects	1,049,991	1,034,237	2,550,246	2,550,246	1,368,461
Total Operating Transfers In	1,049,991	1,034,237	2,550,246	2,550,246	1,368,461
Investment Earnings					
6931 Interest Income	9,246	34,068	0	0	0
6939 S.I.R.-Unrealized Gain/(Loss)	4,841	-9,131	0	0	0
Total Investment Earnings	14,087	24,938	0	0	0
Total: Affordable Housing Debt Svc Fund	1,622,077	1,617,174	3,108,246	3,108,246	1,555,837
Debt Service Fund (901)					
Operating Transfers In					
6807 Transfers From General Fund	161,256	478,892	319,261	319,261	319,261
Total Operating Transfers In	161,256	478,892	319,261	319,261	319,261
Total: Debt Service Fund	161,256	478,892	319,261	319,261	319,261
1999 Pension Bonds Debt Svc Fund (902)					
Operating Transfers In					
6807 Transfers From General Fund	17,777,962	18,826,510	18,666,000	18,666,000	18,666,000
Total Operating Transfers In	17,777,962	18,826,510	18,666,000	18,666,000	18,666,000
Investment Earnings					

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
1999 Pension Bonds Debt Svc Fund (902)					
Investment Earnings					
6926 Investment Earnings	961,358	855,180	0	0	0
6929 Investment Earnings Bonds	337,270	421,638	0	0	0
6933 Gain/Loss on Pooled Investment	76,832	193,213	0	0	0
Total Investment Earnings	1,375,460	1,470,030	0	0	0
Total: 1999 Pension Bonds Debt Svc Fund	19,153,422	20,296,540	18,666,000	18,666,000	18,666,000
2004 Pension Obligation Bonds (903)					
Operating Transfers In					
6866 Trans fr 1999 Pension Debt Svc	3,046,174	2,503,413	2,500,000	2,500,000	0
Total Operating Transfers In	3,046,174	2,503,413	2,500,000	2,500,000	0
Investment Earnings					
6926 Investment Earnings	18,342	0	0	0	0
6929 Investment Earnings Bonds	24,086	9,548	0	0	0
6933 Gain/Loss on Pooled Investment	3,664	0	0	0	0
Total Investment Earnings	46,093	9,548	0	0	0
Total: 2004 Pension Obligation Bonds	3,092,267	2,512,961	2,500,000	2,500,000	0
1993 C.O.P. Debt Service Fund (982)					
Operating Transfers In					
6807 Transfers From General Fund	1,259,724	1,259,798	4,980,465	4,980,465	4,980,465
6810 Trans From Old Pas Park Meter	20,079	20,079	20,079	20,079	20,079
6812 Transfers From Sewer Fund	49,865	49,865	49,865	49,865	49,865
Total Operating Transfers In	1,329,668	1,329,743	5,050,409	5,050,409	5,050,409
Investment Earnings					
6929 Investment Earnings Bonds	299,980	184,879	0	0	0
Total Investment Earnings	299,980	184,879	0	0	0
Total: 1993 C.O.P. Debt Service Fund	1,629,648	1,514,621	5,050,409	5,050,409	5,050,409
2001 Ref'd & CIP-Debt Svc Fund (984)					
Operating Transfers In					
6807 Transfers From General Fund	2,216,698	2,169,025	2,304,001	2,304,001	2,304,001
6884 Trans from 10% Green Fee Captl	263,236	263,276	0	0	0
Total Operating Transfers In	2,479,934	2,432,301	2,304,001	2,304,001	2,304,001
Investment Earnings					
6929 Investment Earnings Bonds	193,599	35,512	0	0	0
Total Investment Earnings	193,599	35,512	0	0	0
Total: 2001 Ref'd & CIP-Debt Svc Fund	2,673,533	2,467,813	2,304,001	2,304,001	2,304,001
2003 COP's (CIP) Debt Service (985)					
Operating Transfers In					
6807 Transfers From General Fund	4,501,039	74,495	4,516,665	4,516,665	4,516,665
6841 Transfers From Debt Svc Fund	0	72,345,000	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
2003 COP's (CIP) Debt Service (985)					
Operating Transfers In					
Total Operating Transfers In	4,501,039	72,419,495	4,516,665	4,516,665	4,516,665
Investment Earnings					
6929 Investment Earnings Bonds	261,711	203,015	0	0	0
Total Investment Earnings	261,711	203,015	0	0	0
Total: 2003 COP's (CIP) Debt Service	4,762,750	72,622,509	4,516,665	4,516,665	4,516,665
2004 Auction COP's Debt Svc Fund (986)					
Operating Transfers In					
6807 Transfers From General Fund	3,180,085	0	0	0	0
6810 Trans From Old Pas Park Meter	363,300	0	0	0	0
6812 Transfers From Sewer Fund	281,204	0	248,464	0	248,464
6841 Transfers From Debt Svc Fund	27,432,464	0	0	0	0
6881 Trans In Bond Proc-1993 Ref Cp	812,000	0	0	0	0
Total Operating Transfers In	32,069,054	0	248,464	0	248,464
Investment Earnings					
6929 Investment Earnings Bonds	61,598	195	0	0	0
Total Investment Earnings	61,598	195	0	0	0
Total: 2004 Auction COP's Debt Svc Fund	32,130,652	195	248,464	0	248,464
2006 Lease Rev Bnd Debt Svc Fd (987)					
Operating Transfers In					
6807 Transfers From General Fund	761,155	734,011	603,858	603,858	603,858
Total Operating Transfers In	761,155	734,011	603,858	603,858	603,858
Investment Earnings					
6929 Investment Earnings Bonds	59,089	23,227	0	0	0
Total Investment Earnings	59,089	23,227	0	0	0
Total: 2006 Lease Rev Bnd Debt Svc Fd	820,244	757,238	603,858	603,858	603,858
2008 Series B Refndng COP-DS Fn (988)					
Operating Transfers In					
6807 Transfers From General Fund	0	1,222,328	3,306,906	3,306,906	3,306,906
6810 Trans From Old Pas Park Meter	0	146,668	0	0	0
6812 Transfers From Sewer Fund	0	111,215	0	248,464	0
6841 Transfers From Debt Svc Fund	1,197,121	0	0	0	0
Total Operating Transfers In	1,197,121	1,480,212	3,306,906	3,555,370	3,306,906
Investment Earnings					
6929 Investment Earnings Bonds	22,675	63,937	0	0	0
Total Investment Earnings	22,675	63,937	0	0	0
Other Financing Sources					
7076 Proceeds Of Bonds	26,759,131	0	0	0	0
080 Bond Discount	835,801	0	0	0	0
Total Other Financing Sources	27,594,932	0	0	0	0

Statement of Revenues by Fund

	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted	FY 2010 Revised	FY 2011 Recommended
2008 Series B Refndng COP-DS Fn (988)					
Total: 2008 Series B Refndng COP-DS Fn	28,814,728	1,544,149	3,306,906	3,555,370	3,306,906
2008 Series C Rfnd DebtServ (989)					
Operating Transfers In					
6807 Transfers From General Fund	0	4,315,485	0	0	0
6841 Transfers From Debt Svc Fund	0	634,604	0	0	0
Total Operating Transfers In	0	4,950,089	0	0	0
Investment Earnings					
6929 Investment Earnings Bonds	0	159,716	0	0	0
Total Investment Earnings	0	159,716	0	0	0
Miscellaneous Revenue					
7058 Premium on Bonds	0	607,398	0	0	0
Total Miscellaneous Revenue	0	607,398	0	0	0
Other Financing Sources					
7076 Proceeds Of Bonds	0	71,450,000	0	0	0
Total Other Financing Sources	0	71,450,000	0	0	0
Total: 2008 Series C Rfnd DebtServ	0	77,167,203	0	0	0
Total: Debt Service Funds	94,860,576	180,979,296	40,623,810	40,623,810	36,571,401
Affiliated Agencies					
Pasadena Center Operating Co. (420)					
Intergovernmental-Local					
6200 Intergovernmental Revenue	11,775,012	10,662,671	12,058,786	12,023,110	12,393,183
Total Intergovernmental-Local	11,775,012	10,662,671	12,058,786	12,023,110	12,393,183
Total: Pasadena Center Operating Co.	11,775,012	10,662,671	12,058,786	12,023,110	12,393,183
Total: Affiliated Agencies	11,775,012	10,662,671	12,058,786	12,023,110	12,393,183
Grand Total	778,371,699	853,941,705	728,070,002	725,049,622	762,933,404
Less Inter-fund Transfers:					
Agency Funds	55,000	0	0	0	0
Capital Projects Funds	450,885	616,692	0	0	0
Enterprise Funds	1,244,600	1,310,320	658,047	658,047	641,459
General Funds	31,005,951	31,190,503	34,246,759	31,453,902	33,318,558
Internal Service Funds	1,249,586	1,576,182	697,458	1,186,089	3,083,780
Special Revenue Funds	14,208,743	16,066,261	15,771,238	16,140,882	15,908,087
Transfers From Other Funds	68,510,331	110,347,715	46,639,849	46,639,849	41,705,497
Total Inter-fund Transfers	116,725,097	161,107,673	98,013,351	96,078,769	94,657,381
Adjusted Grand Total	661,646,603	692,834,032	630,056,651	628,970,853	668,276,023