

Agenda Report

TO: CITY COUNCIL

DATE: June 14, 2010

FROM: FIRE DEPARTMENT

SUBJECT: AUTHORIZATION TO CONTRACT WITH THE CITY OF ARCADIA FOR VERDUGO FIRE DISPATCHING SERVICES

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to enter into contract, without competitive bidding pursuant to City Charter Section 1002H, contracts with other governmental entities, with the City of Arcadia for dispatching services at the Verdugo Fire Dispatch Center for a period of three years.

BACKGROUND

The Verdugo Fire Communications Center ("Verdugo") was established in August 1979, by the cities of Burbank, Glendale and Pasadena to provide fire and EMS dispatch services for the three cities. The Center is staffed by Glendale City employees, Glendale provides administrative support services for Verdugo, and the operation is located at a Glendale Fire facility. The cities of Burbank, Glendale and Pasadena are "member" agencies and contribute to the governance and annual operational funding of Verdugo. Additionally, Verdugo provides contract services to nine other agencies (Alhambra, Arcadia, Monrovia, Montebello, Monterey Park, San Gabriel, San Marino, Sierra Madre and South Pasadena), providing dispatching services for a set fee, the revenue from which supplements Verdugo's operational costs. During calendar year 2009, Verdugo dispatched apparatus to 66,892 incidents.

Since 1999 the City of Arcadia has contracted with Verdugo for fire, rescue, and medical dispatching services. Arcadia's most recent contract, which was for a term of five years, expired in April of this year and has continued to operate on a month to month basis while a new agreement was negotiated. The new agreement which is being recommended includes an increase in the per incident fee to properly reflect the cost of dispatch service provided to Arcadia.

Fire Management believes that the continued participation of multiple cities in the Verdugo System significantly enhances services provided to the public, while providing a dedicated revenue stream toward Verdugo's operating expenses.

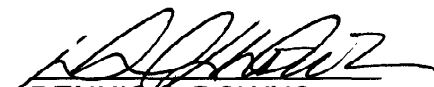
FISCAL IMPACT

On an annual basis, Arcadia will pay a fixed amount per incident that is dispatched within their city or as requested to provide mutual aid outside the Verdugo System. The Finance Directors of Burbank, Glendale, and Pasadena, with the concurrence of the Fire Chiefs and City Managers of these cities, have established a policy that will eventually result in each of the contact cities paying the same amount per call dispatched that is based on the annual operational cost of the Center.

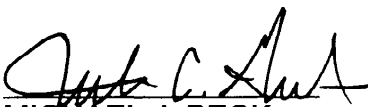
The proposed contract amount for FY 2011 is \$60 per call and \$63 for FY 2012, which reflects a 5% increase in each of the three years of the contract. In the event that the overall cost for the system is substantially increased by unplanned events, including, but not limited to atypical increases in the Public Employees Retirement System (PERS), catastrophic hardware system failures, or natural disasters, the 5% increase may be adjusted.

<u>Arcadia</u>	<u>Per Incident Charge</u>	<u>Annual Revenue</u>
FY 2010	\$57.39	\$250,968
FY 2011	\$60	\$251,700
FY 2012	\$63	\$264,285 (estimated)

Respectfully Submitted,


DENNIS J. DOWNS,
Fire Chief

Approved by:


MICHAEL J. BECK,
City Manager

Concur:


ANDREW GREEN,
Finance Director