

## Agenda Report

December 13, 2010

**TO:** Honorable Mayor and City Council

**THROUGH:** Economic Development & Technology

**FROM:** Department of Transportation

**SUBJECT: FIVE YEAR EXTENSION OF AGREEMENT #18,398 WITH THE OLD PASADENA MANAGEMENT DISTRICT FOR THE MANAGEMENT OF THE SCHOOLHOUSE, DELACEY, AND MARRIOT GARAGES**

### **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that an extension of the current contract with the Old Pasadena Management District for garage management is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Existing Facilities);
2. Find that competitive bidding is not required pursuant to City Charter Section 1002 (F) Contracts for Professional or Unique Services. Grant the proposed contract an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interest are served.
3. Authorize the City Manager to extend for five years the existing agreement with the Old Pasadena Management District for the management of the Schoolhouse, Delacey, and Marriot parking garages to December 31, 2015. In an amount not to exceed \$134,712 the first year. Subsequent years will be tied to the Consumer Price Index. The Consumer Price Index, for the Los Angeles-Riverside-Orange County area of all urban consumers, for the most recent 12-month period.

### **BACKGROUND:**

On June 27, 2002, the City received a proposal from the Old Pasadena Management District (OPMD) to operate three City-owned parking structures in Old Pasadena. On December 8, 2003, City Council authorized the City Manager to enter into an agreement with the OPMD to manage Schoolhouse, Delacey, and Marriot garages in Old Pasadena. On July 17, 2006, City Council authorized the extension of the agreement for an additional four year term to expire on December 31, 2010. Both the

City and OPMD desire to extend this agreement for an additional five years with the existing terms and conditions.

**ENVIRONMENTAL ANALYSIS:**

The proposed amendment of lease agreement with OPMD for the management of the Schoolhouse, Delacey, and Marriot parking garages is categorically exempt from the California Environmental Quality Act (CEQA) under section 15061 (b) (3), the General Rule that CEQA only applies to projects which have the potential for causing a significant effect on the environment.

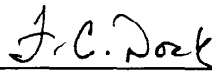
**COUNCIL POLICY CONSIDERATION:**

The City Council's strategic planning goal of maintaining fiscal responsibility and stability will be advanced by amending the contract with the Old Pasadena Management District for the management of the Schoolhouse, Delacey, and Marriot parking garages.

**FISCAL IMPACT:**

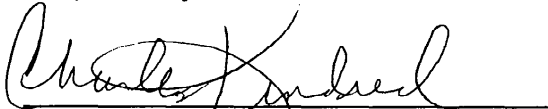
The current management fee of \$11,226 per month, \$134,712 annually, will remain the same for year one. Subsequent years will be tied to the CPI. Funds for this contract are included in the Department of Transportation's FY2011-2012 operating budget and are funded by Old Pasadena parking revenue.

Respectfully submitted,




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FREDERICK C. DOCK  
Director  
Department of Transportation

Prepared by:

  
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Charles Kindred, Parking Manager

Approved by:

  
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MICHAEL J. BECK  
City Manager

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

1. Contractor/Organization Name:  
*Old Pasadena Management District*

2. Type of Entity:  
 non-government     nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

<i>Please see attached roster of Directors and officers.</i>

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

<i>None</i>

Prepared by: *Steve Mulheim*

Title: *President / CEO*

Phone: *626-356-9725*

Date: *10/28/2010*



## 2010 BOARD OF DIRECTORS

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