

Agenda Report

February 23, 2009

To: CITY COUNCIL
From: CITY MANAGER
Subject: Authorization to Enter into a Contract with Armorcast Products Company for Furnishing and Delivery of Water Meter Boxes for the Water and Power Department, Specification WD-08-04

RECOMMENDATION

It is recommended that the City Council:

1. Accept the bid dated January 28, 2009 submitted by Armorcast Products Company in response to Specification WD-08-04, for Furnishing and Delivery of Water Meter Boxes for the Water and Power Department (Department);
2. Reject all other bids; and
3. Authorize the Purchasing Administrator to issue a purchase order contract in the amount of \$77,190 to Armorcast Products Company for a two-year period with two optional one-year extensions not to exceed \$38,595 annually.

BACKGROUND

Specification WD-08-04 provides for a contract to furnish and deliver water meter and valve boxes to the Department. The materials will be used by Water Division crews to meet capital improvement goals and for regular system maintenance.

The Notice Inviting Bids for Specification WD-08-04 was published in the Pasadena Journal on January 15, 2009. In response to the Notice Inviting Bids, the Specification was sent to sixteen vendors. Armorcast Products Company was the only bidder for water meter boxes and complies in all respects with the requirements of the Specification. The bid was evaluated by multiplying each unit bid price by an estimated quantity and then adding the products to arrive at a total bid. The estimated quantities are based on the average number of materials installed annually by the Department.

Staff recommends that the Council award a purchase order contract in the amount of \$77,190 to Armorcast Products Company for a two-year period with two optional one-year extensions not to exceed \$38,595 annually for the purchase of water meter boxes.

The proposed contracts are in compliance with the Competitive Bidding and Purchasing Ordinance P.M.C. 4.08.

FISCAL IMPACT

Sufficient funds are provided for in the Fiscal Year 2009 Water Capital Improvement Program Budget Number 1002.

Respectfully submitted,



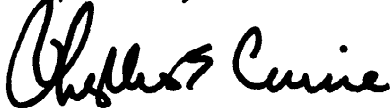
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