

Agenda Report

December 14, 2009

TO: Honorable Mayor and City Council
FROM: Department of Transportation
SUBJECT: AUTHORIZATION TO CONTRACT WITH RAJU ASSOCIATES, INC. TO PROVIDE CONSULTANT SERVICES FOR 880 EAST COLORADO BOULEVARD

RECOMMENDATION:

It is recommended that the City Council:

Authorize the City Manager to increase the existing Purchase Order contract #43319 in the amount of \$72,150 with Raju Associates, Inc. for traffic Impact consultant services to the project located at 880 East Colorado Boulevard by \$27,850 for a new amount not to exceed \$100,000.

BACKGROUND:

In March 17, 2009, the City of Pasadena Department of Transportation solicited bids from six firms to provide traffic impact study consultant services to the project located at 880 East Colorado Boulevard. Raju Associates, Inc. submitted the lowest bid out of the five bids received (one firm declined to submit) and was selected as the consultant for the project. Since the initial opening of the Purchase Order in the amount of \$22,500, changes to the project by the applicant have necessitated additional services by the Consultant. Subsequently, the Purchase Order was increased by \$49,650 for a new total of \$72,150. This amount was approved by the City Manager. However, the scope of the project has continued to expand which necessitates additional work. This added work will increase the total purchase order to \$100,000. As a result, the Purchase Order amount now requires City Council approval.

Additional bids for the project were not solicited as it would be in the City's best interest to retain this same consultant to ensure the cohesiveness of the prepared study versus re-soliciting bids to complete additional analyses.

Since the new amount of the Purchase Order would exceed the \$74,999.99 threshold for City Manager approval, the Department of Transportation requests that City Council approve the increase of the existing Purchase Order Contract with Raju Associates, Inc.

by \$27,850 for a new amount not to exceed \$100,000. This will accommodate consultant fees associated with the current and any future changes to the project scope.

FISCAL IMPACT:

The City will not be affected by additional fee requests since the applicant will be conditioned to pay all fees before any work is performed.

Respectfully submitted,



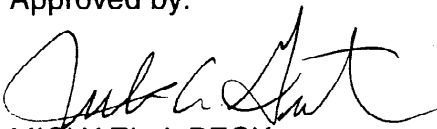
FREDERICK C. DOCK
Director of Transportation
Department of Transportation

Prepared by:



Mike Bagheri
Transportation Services Manager
Planning and Development

Approved by:



Co. MICHAEL J. BECK
City Manager

Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: RAJU ASSOCIATES, INC.

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:
SRINATH RAJU, PRESIDENT

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:
SRINATH RAJU - 100% OWNER

Prepared by: SRINATH RAJU, Srinath R
Title: PRESIDENT
Phone: 626-796-6796
Date: March 24, '09

*Verified
3/27/09
J. Fleming*

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