

# Agenda Report

**TO: CITY COUNCIL  
COMMUNITY DEVELOPMENT COMMISSION**

**DATE: OCTOBER 27, 2008**

**FROM: MICHAEL J. BECK, CITY MANAGER/CHIEF EXECUTIVE OFFICER**

**SUBJECT: JOINT PUBLIC HEARING: DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (2007-2008 PROGRAM YEAR) FOR PROJECTS FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND HUMAN SERVICES ENDOWMENT FUND PROGRAMS; CDBG REQUEST FOR PROPOSALS FOR NON-PUBLIC SERVICES PROJECTS (2009-2010 PROGRAM YEAR)**

## **RECOMMENDATIONS**

It is recommended that City Council/Community Development Commission, following the public hearing, take the following actions:

1. Approve the submission to the U. S. Department of Housing and Urban Development of the Draft Consolidated Annual Performance and Evaluation Report for the 2007-2008 Program Year for projects funded under the Community Development Block Grant ("CDBG"), Emergency Shelter Grant, HOME Investment Partnership Act, and Human Services Endowment Fund programs; and
2. Authorize the issuance of the CDBG Request for Proposals for funding of Non-Public Services Projects for the 2009-2010 Program Year.

## **EXECUTIVE SUMMARY**

The City of Pasadena receives Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME) and Emergency Shelter Grant (ESG) entitlement funds from the U. S. Department of Housing and Urban Development ("HUD") on an annual formula basis. As a recipient of these funds the City is required to prepare a five-year strategic plan (the "Consolidated Plan") that identifies and prioritizes housing and community needs, and sets forth the resources to address those needs. The Consolidated Plan for the period 2005-2010 was approved by the City Council on June 1, 2005.

Moreover, an annual assessment of the City's accomplishments in achieving Consolidated Plan goals is required to be prepared and submitted to HUD. This annual assessment is

known as the Consolidated Annual Performance and Evaluation Report ("CAPER"). The CAPER for the 2007-2008 Program Year contains performance assessments for a total of 37 projects and programs supported with a combination of federal funds (e.g., CDBG, ESG, HOME) in the amount of \$5.2 million and other non-federal sources (including Human Services Endowment Funds) in the amount of \$13.5 million. These projects/programs have largely achieved specified objectives or continue to make progress towards them and, consequently, the performance assessments presented in the CAPER (2007-2008) on the whole, indicate that the City, in its third program year of the five-year strategic plan period, is keeping pace with the 2005-2010 Consolidated Plan goals.

## **BACKGROUND**

### **Consolidated Annual Performance and Evaluation Report (2007-2008 Program Year)**

The CAPER describes how the City has utilized its federal funds - in particular, entitlement funds under the CDBG, HOME, and ESG programs - during the 2007-2008 Program Year, and the progress the City has made in carrying out its Five-Year (2005-2010) Consolidated Plan. Each jurisdiction receiving CDBG/HOME/ESG funds is required to make the Draft CAPER available for a fifteen-day public comment period where citizens are able to review and give public comment on the report prior to its submission to HUD. The public comment period was October 9 to October 23, 2008. As part of the public review requirement, public notices (in English and Spanish) were published in the Pasadena Journal and La Opinion newspapers. Copies of the draft CAPER were made available at community centers, all branches of the public library and the Housing Department. Public comments received will be included in the final CAPER submitted to HUD. A copy of the Draft CAPER is on file with the City Clerk's Office.

The Housing Department performs the oversight and program administration for the funding received under the CDBG/ESG/HOME programs. An annual on-site monitoring assessment (fiscal and programmatic) is conducted on each funded project. The monitoring review is performed in accordance with the provisions of the Code of Federal Regulations which requires the City, as grantee, to make annual determinations that all sub-recipients are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the project for which federal assistance has been provided. As part of the ongoing program administration, each sub-recipient is also required to provide monthly progress/activity reports and to submit monthly invoices (including documentation) for reimbursement of approved costs for the funded projects.

The Human Services Commission, at its regular meeting of October 8, 2008, received the Annual Project Performance Assessment for Public/Human Service Projects assisted with CDBG, ESG, and Human Services Endowment Fund (HSEF) monies for the 2007-2008 Program Year (Exhibit "A"). Although not required by federal regulations, those Public/Human Service projects funded under the HSEF program are also included in the Performance Assessment. The Human Services Commission has previously been approved to operate on a two-year funding cycle and, therefore, conducts its Needs Assessment and Program Priorities on a two-year basis. The 2009-2010 Program Year

will be the second year of the two-year cycle. Oversight and program administration for HSEF projects is performed by the Human Services and Recreation Department

The Northwest Commission, at its regular meeting of October 23, 2008, will receive the Annual Project Performance Assessment (2007-2008 Program Year) for CDBG Non-Public Service Projects (Exhibit "B") and affordable housing projects funded with HOME monies and other public funding sources (Exhibit "C")

These Annual Project Performance Assessments are contained in the CAPER and represent a total of 37 projects and programs funded with CDBG, ESG, HOME and other sources (including Human Services Endowment Funds) totaling approximately \$18.7 million. These projects/programs have largely achieved specified objectives or continue to make progress towards them and, consequently, the City is keeping pace with the Consolidated Plan goals in the third year (2007-2008) of the five-year plan period.

### **CDBG Request For Proposals for Non-Public Services Projects**

As in previous program years, the allocation of CDBG funds to Non-Public Services projects for the 2009-2010 Program Year is to be conducted through a competitive process with the City's release of a Request For Proposals ("RFP"). Through the RFP process, the CDBG funding recommendations for Non-Public Services projects will be prioritized in accordance with the 2009-2010 Program Year Needs Assessment and Program Priorities for Non-Public Services activities that were adopted by the Northwest Commission at its regular meeting of August 28, 2008 and described as follows:

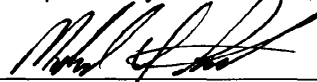
1. **Housing - (Most Urgent Priority Need)** Affordable housing, maintaining and improving the current housing stock including the preservation of historical homes and the preservation of the existing rental/affordable housing stock. Proposals will be encouraged to address housing related activities that complement affordable housing efforts.
2. **Economic Development - (Second Most Urgent Priority Need)** Public input stressed the need for jobs and business opportunities. The emphasis in this category was for business development, particularly the stabilization and expansion of existing businesses in the Benefit Service Area and the recruitment of new labor intensive businesses. Priority consideration will be given to proposed projects demonstrating a commitment to contracting with organizations that are committed to job training and employment of local youth/young adults. Additionally, priority consideration will be given to proposed projects that demonstrate cultural diversity in job training and hiring policies/practices.

3. **Code Enforcement** - Code enforcement including the associated inspections and correction of deficiencies was deemed a priority. It is anticipated that code enforcement together with public and/or private improvements, are expected to arrest the decline of the area. Many properties in the CDBG Benefit Service Area are blighted, deteriorating and owned by absentee landlords, etc.
4. **Public Facilities and Improvements (Capital Improvements)** - Limited priority consideration shall be given to public improvements within the CDBG Benefit Service Area, (e.g., neighborhood facilities, (including parks), facilities that serve seniors and/or persons with special needs, etc.).
5. **Planning/Administration** - Planning/Administration proposals, which will analyze and develop strategies for future CDBG activities that focus on housing revitalization and economic development; consideration under this priority will include the provision of fair housing services. Funding will not be recommended for planning and administration proposals which do not have a direct emphasis on housing or economic development activities.

**FISCAL IMPACT**

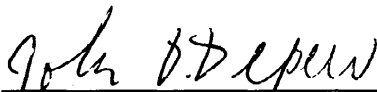
Approval of the subject recommendations will have no direct fiscal impact. The recommended issuance of the CDBG (Non-Public Service projects) RFP anticipates that the City will receive an entitlement allocation of CDBG funds from the federal government in Program Year 2009-2010, the amount of which will not be announced by HUD until later this year. For the current Program Year 2008-2009, the City received a CDBG entitlement amount of approximately \$2.2 million.

Respectfully submitted,



**MICHAEL J. BECK**  
City Manager/Chief Executive Officer

Prepared by:



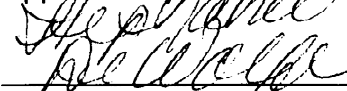
**JOHN D. DEPEW**  
Program Coordinator

Concurrence:



**PATRICIA A. LANE**  
Director, Human Services & Recreation

Approved by



**STEPHANIE DEWOLFE**  
Acting Assistant City Manager

Attachments: Exhibits A-C

CITY OF PASADENA  
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM • EMERGENCY SHELTER GRANT (ESG) PROGRAM • HUMAN SERVICES ENDOWMENT FUND (HSEF)**  
 Annual Project Performance Assessment as of June 30, 2008  
 Public/Human Service Projects for 33<sup>rd</sup> Program Year (2007-2008)

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	CASE MANAGEMENT PROGRAM (Family Hope dba Elizabeth House) mailing address: P.O. Box 94077 Pasadena, CA 91109 (HSEF)	\$23,000	\$23,000	Each resident will develop life skills to handle the demands and hardships of single parenting and independent living, and link with resources to help residents toward ending welfare dependency and achieving self-sufficiency. Residents will become competent parents by improving their abilities to relate to their children in a healthy way and by providing a safe and nurturing environment.	Agency will provide: 12-15 homeless families (women and children) with shelter, food, access to health-care; intervene with 10 high-risk families to prevent potential child abuse and equip mothers with the skills necessary to cope with the challenges of single parenthood; support 15-18 families in finding housing, employment and transitioning to independent living. Increase awareness of health-related issues and improve the physical and mental health of 15-30 homeless women and children.	This program will improve parenting skills, education, employability (pre-employment or job skills training), health education, anger management and conflict resolution for 12-15 homeless women, and reduce the potential for abuse or neglect, unemployment, and homelessness for these women and their children.	<p><b>Quantitative</b>                      This program has served 17 unduplicated homeless families to date, with 451 hours of case management; 368 hours of case management with alumni families, inquiries and referrals; 247 hours of individual counseling; 105 hours of pre-employment or job skills training; 38 mentoring hours; 783 hours of independent educational studies or schooling for women; and 108 medical appointments attended.                      Numbers are increased from last fiscal year due to a facility expansion which expanded the client capacity.</p> <p><b>Qualitative</b>                      100% of client families participated in at least 3 months of the case management program and were provided services to obtain housing. To date none of the participating families have relapsed into homelessness. All of the babies born into the program were of a healthy birth weight averaging 7.12 lbs. 50% of the graduates from the program are continuing their education, working toward employment or have gained employment. According to pre-post tests 85% of the residents have demonstrated increased knowledge of health related issues.</p> <p>The project has achieved its goals.</p>

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2.	COMMUNITY SOCIAL SERVICES (Armenian Relief Society) site address: 740 E. Washington Blvd. Pasadena, CA 91104 (HSEF)	\$23,000	\$22,999	To provide a variety of social services for 300 families and individuals from low and moderate socio/economic backgrounds. 50 participants will receive job placement assistance. Project will emphasize clients who are recent immigrants with limited English skills and female heads of households.	Provide general social services including case management, citizenship preparation, interpretation and translation, referral to social services, transportation and educational agencies/institutions, to 300 clients. The program will provide job placement assistance to 50 individuals helping them to secure and maintain employment. Agency will also participate in community collaborations and outreach activities.	Program participants will have their social service needs met and will become more knowledgeable of the social services available in the community. In addition to direct services provided by ARS, participants will also refer clients to other agencies for additional services as needed. ARS will collaborate with other local social service agencies.	<p><b>Quantitative</b> 27 clients were part of the employment and job placement program. The project has served 532 unpublicized client households to date with assistance in renters rebate, information referrals, citizenship, basic skills, ESL, referrals and other social service assistance. The project also provided basic skills, translation services, bus tokens and taxi coupons.</p> <p>The project participated in collaborative activities with LA County Dept. of Public Social Services, Union Station, Foothill Unity Center, Center For Aging Resources, and Friends Outside.</p> <p><b>Qualitative</b> To date 100% of the individuals seeking social services (e.g., referrals, citizenship, and renters rebates) have had their cases resolved or are in process (such as clients dealing with immigration issues). 27 clients have received job placement assistance from ARS this year, all 27 secured employment.</p> <p>Project did not meet their job assistance goal of 50. Job placement issues were less than projected; however the number of other services provided increased over 77%.</p>
3.	COUNSELING PROGRAM (Pasadena Mental Health Center) site address: 1495 N. Lake Ave. Pasadena, CA 91104 (CDBG)	\$30,000	\$30,000	Assist individuals, couples, and families through mental health counseling. Develop proficiency of counseling interns through supervision and instruction from licensed mental health professionals. Provide 500 Pasadena residents counseling.	Enlist 30 to 35 graduate student interns to provide 5,000 hours of counseling for approximately 500 area clients. Provide the interns with direct supervision and training via licensed mental health professionals.	As a result of receiving mental health counseling, clients will develop better coping skills, improve their problem solving skills and decision-making abilities reduce negative social behaviors. Mental health interns will receive valuable instruction that will improve their professional counseling skills.	<p><b>Quantitative</b> The project served 451 clients providing over 5,000 hours of counseling in a one-on-one setting. 34 interns were utilized to provide the counseling and were supervised by 9 licensed clinicians. Additionally, information assistance and referrals were provided to the general public via telephone contacts.</p> <p><b>Qualitative</b> The project assists individuals, couples and families who are unable to afford private mental health care, are uninsured or are not eligible for other publicly funded care. Clients receiving the services improve their coping skills and are better able to solve personal problems; in addition, the program design enables interns to gain valuable clinical experience. At the conclusion of treatment over 85% of clients report improvement in life functioning.</p> <p>The project achieved its basic clinical goals but served 49 fewer clients than planned.</p>

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4.	EMANCIPATED YOUTH SERVICES EXPANSION PROJECT (Journey House, Inc.) Site address: 1232 N. Los Robles Ave. Pasadena, CA 91104 (CDBG)	\$45,000	\$45,000	Provide foster- and former foster youth (young men) with tutoring, independent living skills, counseling, after-school activities, etc. Current and former foster youth have to complete high school and enter college or vocational school. The "Bridge" participants, young men who have "aged out" of the foster care system have to be in college or vocational school, have employment and exhibit pro-social behavior. All services are designed to assist the participant to achieve productive self-sufficient lives, employment, etc.	Serve a minimum of 71 current and former foster care youths. Provide over 9,000 units of service: education, tutoring, life skills training, psychological counseling and self-esteem building activities. Project effectiveness will be measured by monitoring the participant's academic achievement, securing and maintaining part-time employment, matriculation in school, exhibiting appropriate dress and behavior.	At risk young men will receive support and services that are intended to address and mitigate major causes of homelessness - failure to complete high school and having been a foster care youth. Foster care students are required to complete high school. Former foster care participants are expected to be in college or trade school and have employment. Program participants will learn the importance of becoming self-disciplined, self-motivated, productive and self-sufficient members of society.	<b>Quantitative</b> The Project enrolled 76 participants and provided over 10,000 units of service including psychotherapy, life skills and academic counseling, tutoring, sports activities, education and enrichment. All participants residing at Journey House were enrolled in school. The post emancipation component, called the "Bridge," enrolled 65 young men who "aged out" of the foster care system at age 18. All "Bridge" participants were enrolled in college or trade school and had a part-time job. <b>Qualitative</b> Effectiveness was verified by monitoring grades, completion of school assignments and staff observations. Research shows that without housing and life skills assistance 40% of the nation's former foster children will become homeless within 12 months of their 18 <sup>th</sup> birthday. The "Bridge" program is designed to reduce this risk.  The project has achieved its goals.
5.	EMERGENCY HOMELESS RESPONSE PROGRAM (Ecumenical Council) Site address: 444 E. Washington Blvd Pasadena, CA 91104 (ESG)	\$39,884	\$39,884	To assist Pasadena families and individuals who are on the verge of homelessness from becoming homeless. Program will provide resources and guidance to prevent the occurrence of homelessness. Activity will serve 80 households/individuals annually.	Assist in preventing 80 households/individuals from experiencing homelessness by providing supplemental resources such as: clothing, food, healthcare, household items, landlord-tenant mediation, referral to public assistance, rental assistance, utility services, etc. All clients receiving services are required to receive long term case management.	Households at risk of homelessness will be aware of and receive resources before becoming homeless. They will be able to keep and maintain their housing. It is expected that 75% of households receiving supplemental housing and of them 50% will access resources from other local agencies to assist them with housing and related needs.	<b>Quantitative</b> 135 individuals/households received supportive services designed to supplement household resources to help prevent the loss of their housing. <b>Qualitative</b> The EHRP activity has been designed to provide services consistent with, and as part of, the Homeless Prevention component as outlined in the City's 10 Year Strategy to End Homelessness. Services emphasize assistance to households at imminent risk of homelessness. The Strategy's Homeless Prevention services have been in operation for approximately one year. The Ecumenical Council has hired a Homeless Services Coordinator who works with staff from other agencies implementing Homeless Prevention Component the 10 Year Strategy. During the Program Year all those assisted through EHRP were able to remain housed.  The project has achieved its goals.

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6.	EMERGENCY OVERNIGHT SHELTER PROGRAM (Union Station Foundation) site address: 825 E. Orange Grove Blvd. Pasadena, CA 91104 (ESS)	\$30,000	\$30,000	Provide emergency overnight shelter for persons going through the intake process at Passageways.  Passageways is the point of entry into the City's homeless services system.	Assist 300 homeless persons. Provide 500 shelter bed nights (a bed night is one person sheltered for one night) at Union Station Foundation shelter for persons going through the intake process at Passageways. 75% of the persons served will complete the intake process and be referred to services.	The provision of temporary overnight shelter will assist homeless persons going through Passageway's intake process. This will enable clients to complete the intake process, and thus, be able to access available services and complete the program.	<b>Quantitative</b> The project provided 864 bed nights of shelter. 268 persons/families were provided shelter. (of which 39 were children). The number of persons served is fewer than planned, however the average number of nights an individual stays at the shelter has increased because it has been more difficult to find suitable placement for clients. <b>Qualitative</b> Experience shows that providing immediate supervised emergency housing to persons entering the homeless assistance system increases the likelihood that they will complete the intake process and follow through on accessing referral services and completing appropriate programs.  The Project served 32 fewer individuals than planned, however it provided 364 more bed nights of shelter than planned.  The project has achieved its goals.
7.	EMERGENCY SHELTER PROGRAM (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESS)	\$15,000	\$14,692	To provide emergency shelter to an estimated 26 homeless families/ individuals (approximately 60 persons) when no other emergency shelter options are available. Provide 1 to 5 nights of shelter.	Provide short-term motel vouchers (up to 5 consecutive nights). Coordinate services with the City's Continuum of Care homelessness assistance system and provide information and referrals to other local social services providers.	Homeless clients receive emergency shelter services and will be provided with assistance by Continuum of Care partners as well as other community social services providers.	<b>Quantitative</b> The project provided emergency housing assistance to 115 individuals, of which 61 were children, providing approximately 351 nights of shelter (in local motel rooms). <b>Qualitative</b> All clients were served in conjunction with Passageways, the entry point of the City's Continuum of Care system. Project resources are used only when other emergency housing is not available or is not appropriate. Due to the limited funds received through the CDBG, the Ecumenical Council supplemented the program with funds granted by the Federal Emergency Management Agency's Emergency Food and Shelter Program.  The project has achieved its goals.



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8.	FAMILY ACCESS TO HEALTH (URDC Human Services Corporation) site address: 1460 N. Lake Ave., #107 Pasadena, CA 91104 (CDBG)	\$28,000	\$28,000	Provide health assessments and treatment to 625 individuals. Deliver 1,155 units of medical services (medical encounters, prescriptions, lab tests, health education sessions).	Provide 625 patients with 340 medical encounters, 300 prescriptions, 480 lab tests and 216 health education contacts	Program participants will have increased access to health care. Uninsured persons will receive services to resolve acute health problems, stabilize chronic health problems, Health Education will be provided where indicated. Medically indigent persons will have their quality of life improved	<b>Quantitative</b> The project served 649 unduplicated uninsured clients by delivering 1,115 medical encounters, 330 prescriptions and 534 laboratory tests. The project also conducted 270 health education sessions. Patients included children, adults and the elderly. <b>Qualitative</b> The project emphasized treating individuals with chronic health conditions such as diabetes and hypertension and centers its recruitment efforts in the City's most disadvantaged census tracts where morbidity is high and access to health services is lacking. This project enables poor, uninsured clients to meet some of their basic medical, and health care needs. The project has achieved its goals.
9.	FOOTHILL UNITY CENTER (Nutrition Assistance Project) site address: 191 N. Oak Pasadena, CA 91107 (HSEF)	\$65,000	\$65,000	Provide 400 low-income households with sufficient nutrition to maintain good health and help move out of food insecurity. Promote awareness of available community resources including employment and educational opportunities. Educate the community with facts about hunger, homelessness and very low-income people who are trying to stabilize and improve their life situations.	Continue food distribution and client services. Distribute school supplies to 400 qualified children at Back to School Distribution. Sign up new and existing clients for Thanksgiving and holiday distributions. Implement outreach schedule.	Families and individuals are expected to make notable progress toward self-sufficiency and better nutrition. For those clients on limited incomes, it is expected that they maintain stable status on the agency's scale of nutritional well being.	<b>Quantitative</b> This project has served a total of 1,365 unduplicated households this year of which: 898 families had 1-3 members and they received 10 bags of food per month; 380 families had 4-6 members and they received 20 bags of food per month; and 87 families had 7 or more members and they received 30 bags of food per month. In addition, these families were also provided outreach services and referrals to other supportive services. Over 500 Pasadena children participated in the annual Back to School Distribution. <b>Qualitative</b> 1,365 families were in crisis when they came to the program, of which 292 families progressed to vulnerable (defined by the agency as still without reliable sources of food, subject to crisis status without ongoing intervention), 157 families were able to become stable (defined by the agency as having adequate food but relying on food assistance provided to low-income families with insufficient resource to meet basic nutritional needs), 202 families moved from crisis to safe (defined as not requiring agency services on a monthly basis), 134 families went from crisis to thriving (i.e., no longer requiring any program services), 41 families (5%) remained in crisis. The project has achieved its goals.

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10.	GET OUT AND LEARN (GOAL) (Outward Bound Adventures, Inc.) site address: 2020 Lincoln Ave. Pasadena, CA 91103 (CDBG)	\$32,278	\$32,025	Teach environmental issues, wilderness principals and stewardship of the natural and urban environments. Provide team building and leadership exercises for 60 youths. Project will provide program activities during outdoor/wilderness outings. Participants come from 5 local agencies serving "at-risk" youth. Each agency's participants will receive 20 environmental learning trips totaling 30 days in the outdoors.	Enroll 60 youths from 5 collaborating agencies. Conduct orientations for each organization. Provide 20 environmental learning trips totaling 30 days in the outdoors. Participants will demonstrate a 25% increase in their understanding of environmental issues and a 75% increased level of comfort in being in the natural environment as measured by pre and post testing.	Each group in the GOAL program will demonstrate improved group dynamics. Each participant will exhibit better leadership skills, possess improved personal confidence and develop greater self-esteem. No less than 10% of the youths will continue to participate with OBA through its Youth Advisory Council. Continued participation with OBA will provide them with an opportunity to interview with the U.S. Forest Service and the Pasadena Water and Power Department for environmental restoration jobs. At least 50% of continuing participants will be recruited for work as OBA trip staff.	<p><b>Quantitative</b> The project served 120 participants from five PUSD educational units (Rose City High School, the Center for Independent Study at Pasadena High School, Menorah and Partnership at Muir High School, Oak Knoll Center and We Care for Youth at McKinley Middle School). Trips were taken to the Santa Monica Mountains, the Angeles National Forest, Point Mugu State Park and a tall ship based in Los Angeles. In total the project did 15 environmental learning trips totaling 23 days in the outdoors.</p> <p><b>Qualitative</b> Pre and post tests were used to measure qualitative outcomes. Participants demonstrated a 46% increase in their understanding of environmental issues and 83% of them expressed an increased level of comfort in the natural environment. The program also helped many of the participants earn credits needed for high school graduation.</p> <p>The project achieved its core learning goals but fell short on its planned number of environmental learning trips and days in the outdoors.</p>

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11.	JUST FOR GIRLS AFTER SCHOOL PREVENTION & LEARNING ENRICHMENT PROGRAMS (YWCA Pasadena-Foothill Valley) site address: YWCA: 1200 N. Fair Oaks Ave. Pasadena, CA 91103 Willard Elementary School Wilson Middle School Blair Middle and High School	\$15,000	\$14,598	Provide 70 girls after school life skills programming to address contemporary concerns such as: leadership skills, conflict resolution, relationship building skills, educational achievement, computer technology skills, physical and mental health. Also promote parental involvement through an informed and active role in the Just for Girls program.	Enroll 70 girls in the program. Maintain case management with 75% of the girls. Provide an average of 60 hours of curriculum to the girls. Host two mother-daughter events. Use pre- and post test evaluation tools throughout the program to gauge participant progress.	Program participants will develop leadership skills; greater social awareness, increased self-esteem and self-confidence. Participants will display more positive behaviors at home, at school and in the community	<b>Quantitative</b> The project enrolled 116 girls and provided over 368 hours of program activities. The project collaborated with various organizations including: Haven House, Grace Center, Peace Over Violence, L.A. Gay and Lesbian Center, Asian Pacific American Legal Center, Junior League of Pasadena, Day One, Planned Parenthood, Pasadena Youth Center, Washington Mutual, Wescom Credit Union and PasadenaLEARNS. <b>Qualitative</b> Just for Girls uses Girls Circle, a nationally accredited young girl curriculum based on the psychological need of girls. The curriculum has lesson plans on: Self-Awareness, Team Building, Communication Skills, Body and Self-Image, Social Justice, Tolerance, Career Paths and Education, as well as many other topics. Girls Circle employs pre and post test program surveys. Based on the surveys, more than half of the girls reported improvements in self-esteem, communications, problem solving, and healthy lifestyles choices. On November 13, 2007 the program held a mother-daughter dinner and presentation and on May 6, 2008 the project hosted a presentation for mothers and daughters presented by Planned Parenthood of Pasadena The project has achieved its goals.
12.	MEALS PROGRAM (Union Station Foundation) 825 E. Orange Grove Blvd., Pasadena, CA 91104 site address: 412 South Raymond Avenue Pasadena, CA 91105 (ESS)	\$50,000	\$50,000	Serve 123,000 free meals annually to low-income needy and homeless persons. Provide food security and good nutrition to some of the community's most needy persons.	Provide two (2) free meals to the poor and homeless daily. Serve 123,000 meals annually. Information, assistance and referrals are also made to social service providers.	Homeless clients will receive food on a daily basis (free meals) to supplement their nutritional needs.	<b>Quantitative</b> The project served 129,699 free meals to the City's homeless population. Breakfast and lunch were provided daily. <b>Qualitative</b> While serving the meals, shelter staff also provided information, assistance and referrals to social service agencies to assist the patrons in obtaining needed services. The Meals Program is a major part of the Union Station homeless assistance effort and provides food security for its patrons who would otherwise go hungry on a regular basis. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
13	NORTHWEST SCHOOL-BASED CHILDREN & FAMILY SERVICES (Pasadena Unified School District) site address: 351 S. Hudson Ave. Pasadena, CA 91101 (CDBG)	\$85,000	\$82,409	The project is comprised of three distinct programs that often operate in coordination with one another: Cleveland, Madison, and Rose City Family Centers; Young and Healthy; and Pasadena LEARNS after school program at Blair Magnet School. The overall goals of the activities are to enhance the educational mission of these schools by addressing non-academic issues that effect learning and/or to supplement the academic goals of the schools.	<p>1) Cleveland, Madison and Rose City Family Centers will provide an estimated 5,500 units of service to approximately 1,250 students as well as their family members through counseling, medical services, information and referrals to various social services.</p> <p>2) Young and Healthy will enroll approximately 900 eligible students that are in need of free medical services, along with providing case management and follow-up services.</p> <p>3) PasadenaLEARNS at Blair Magnet School will enroll 90 students and provide approximately 12,600 units of after school programming. Services include homework assistance, credit reclamation, sports and enrichment programming, and are provided in a safe and constructive environment.</p>	<p>1) Cleveland, Madison and Rose City Family Centers expected outcomes are: increase access to healthcare for uninsured children and families; assist in access to academic support services; increase parent participation in the schools; assist parents in accessing adult education; job training and parenting classes and increase linkages with and referrals to community resources.</p> <p>2) Young and Healthy expected outcomes are: improved access to health care for children, reduced emergency room visits, increased enrollments in health insurance programs; increase in preventative health care leading to healthier children and improved academic achievement</p> <p>3) Pasadena LEARNS at Blair Middle School outcomes are: the provision of homework assistance, credit reclamation, tutoring, sports and enrichment activities provided in a safe, constructive and academically enriching environment.</p>	<p><b>Quantitative</b></p> <p>1) Cleveland, Madison and Rose City Family Centers served 1,251 students and their families and provided over 25,067 units of service.</p> <p>2) Young and Healthy served 1,450 children providing them with 703 medical appointments, 812 dental appointments and 96 mental health sessions. 248 families have been assisted with health insurance applications, and 480 units of pharmacy, glasses and translation services were also provided.</p> <p>3) PasadenaLEARNS at Blair Magnet School enrolled 398 students and has provided 12,586 units of service.</p> <p><b>Qualitative</b></p> <p>1) Cleveland, Madison and Rose City Family Centers. With the assistance of the Family Centers the schools were able to achieve 98% immunization level. Children from over 200 families were enrolled in health insurance programs and students whose families were actively case managed have a 57% decrease in their absenteeism.</p> <p>2) Young and Healthy provides free access to high-quality healthcare for uninsured children in addition to improving their overall quality of life through disease prevention and health education.</p> <p>3) PasadenaLEARNS at Blair Magnet School. Participants who regularly attend the LEARNS program at Blair show higher levels of school attendance, as well as better language and math skills than students who are not regular participants. Its Credit Reclamation Programming resulted in 94 classes being passed or made up by students off track in the 7<sup>th</sup> and 8<sup>th</sup> grades.</p> <p>The project has achieved its goals.</p>

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
14.	ORANGE GROVE FAMILY CENTER (Mothers' Club Family Learning Center) site address: 980 N. Fair Oaks Ave. Pasadena, CA 91103 (CDBG)	\$30,000	\$30,000	Provide age appropriate pre-school activities, parenting education, ESL, support groups and Early Childhood Education for mothers (parents) and their children.	Provide support to young mothers/fathers with pre-school age children through a pre-school program, ESL instruction and parenting education. The project will serve 50 parents and 60 children. Program measures results using the DRDP (Desired Results Developmental Profile), the CASAS (Comprehensive Adult Student Assessment System) and the AAPI (Adult Adolescent Parenting Index) In addition, attendance records are maintained and feedback is sought.	The parents will improve their parenting skills, social skills and English language skills. The impact of social isolation will be minimized. The children will receive age appropriate Pre-K activities, improve their learning skills and display positive social behavior and be prepared for entry into elementary school.	<b>Quantitative</b> The project enrolled 61 parents and 71 children. Many services were provided in collaboration with other local agencies (i.e., Pasadena City College, Azusa Pacific University, Young & Healthy, Pasadena Public Library, Pasadena Public Health Department, Pasadena Police Department, PUSD, Planned Parenthood and Elizabeth House) to enhance the quality of services provided by the program. In addition to Early Childhood Education, the program also provides parenting education, participating parents are required to attend this activity which is provided in conjunction with Pasadena City College. Also, a Parent Support Group is provided which is lead by a licensed Family Therapist. Approximately 75% of parents take advantage of the support group. <b>Qualitative</b> Adults in ESL classes averaged a 5 point gain on the Comprehensive Adult Student Assessment System (CASAS) standardized English language acquisition test and the children exhibited developmental advancement as measured by the Desired Results Developmental Profile system.  The project has achieved its goals.
15.	PENA JUVENILE PROGRAM (El Centro de Accion Social, Inc.) site address: 37 E. Del Mar Blvd. Pasadena, CA 91105 (CDBG)	\$30,000	\$30,000	Provide a variety of youth development activities through three core activities: 1) After School Tutorials; 2) Youth Leadership Academy and 3) Summer School in the Park. Approximately 500 additional youth are provided youth fitness and cultural events programming.	Serve approximately 750 youth and their families; Project components enrollment goals: 60 participants in the After School Tutorials; 30 in the Youth Leadership Academy and 160 in Summer School in the Park. Provide approximately 500 additional youth and their families with youth fitness and cultural events.	Participating youths/families will acquire greater self-esteem and improved academic performance. The family unit and the student's support network will be strengthened.	<b>Quantitative</b> The project served 980 youths and their families. 87 students were enrolled in tutoring. 204 took part in the project's Summer School in the Park and 84 participated in the mentoring fitness activity. Approximately 572 additional persons participated in cultural events. <b>Qualitative</b> Students enrolled in both the Summer school and after school tutorials improved their reading, math scores by more than 75% as measured by pre and post testing.  The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
16	PROJECT LEAP (Pasadena City College Foundation) site address: 1570 E. Colorado Blvd. Pasadena, CA 91106 (CDBG)	\$15,000	\$15,000	Enroll 55 PCC students at risk of dropping out of college and match them with mentors from the college facility and staff. Focus services on students residing in Northwest Pasadena.	Provide academic support, mentoring and other supportive services to 55 students. Recruit 35 to 40 mentors. All participants will establish an educational plan and career goals. 75% of the participants will increase their grade point average and remain in college.	75% of the participants will achieve at least one of the following objectives: 1) Earn an AA/AS degree, 2) Obtain a vocational certificate, 3) Transfer to a four-year college, and 4) secure employment as a result of their community college education.	<b>Quantitative</b> The project enrolled 55 students and matched them with 40 PCC staff members who serve as mentors. <b>Qualitative</b> The project instituted a pre and post test assessment component for its participants called "Got Skills". Assessment topics include: Time Management; Study Skills; Test Taking/Anxiety; Stress Management; Mid-Term and Final Exams. 70% of the participants achieved a GPA 2.0 or better. 4 participants earned an AA degree and a total of 7 transferred to 4 year colleges. It is anticipated that most of the remaining participants will continue their education in the fall 2008 term. The project has achieved its goals
17.	PROJECT HEALTH (Community Health Alliance of Pasadena (CHAP) site address: 1855 N. Fair Oaks Ave., #200 Pasadena, CA 91103 (CDBG)	\$20,000	\$20,000	Increase access to medical care and health education to low income and uninsured Pasadena residents. Project will achieve this through two components: 1) education and 2) treatment. Make CHAP these patients' medical home.	Enroll 150 new patients at CHAP and provide comprehensive medical examinations. Recruit 5 community-based volunteers as peer facilitators. Conduct 10 community workshops on health issues enrol 150 new patients into the workshops. Outcome will be measured by pre and post testing on health knowledge, and improved health as measured by standard clinical indicators.	Pasadena residents' health status will be improved through accessing medical services. Health Education recipients will improve their health by being able to make well informed health/lifestyle choices.	<b>Quantitative</b> The project enrolled 175 new patients and 161 individuals into the health education component. In total 317 persons were serviced. <b>Qualitative</b> Patient clinical information was entered into a database of health indicators. At the end of the program year, the data showed that 51% of the patients had a reduction in one or more clinical indicators such as blood pressure, weight, blood glucose and cholesterol. The project has achieved its goals.
18.	PROJECT REACH OUT (Pasadena Senior Center) site address: 85 East Holly Street Pasadena, CA 91103 (MSEF)	\$20,000	\$20,000	To identify gaps in services for seniors and provide advocacy to address unmet need or gaps. Recruit and train senior volunteers as Senior Counselors. Partner with other community agencies to address senior issues and identify resources. Improve lives of Alzheimer's patients and their caregivers. Distribute non-perishable food to low-income and home bound seniors. Alleviate food insecurity for seniors. Provide seniors with safe transportation alternative to help with food security and other basic needs. Serve 800 unduplicated clients.	Serve 800 unduplicated seniors by addressing a variety of needs and issues such as transportation, food insecurity, hunger, elder abuse, Alzheimer's disease, and housing issues. Performance will be measured by maintaining a count of the number of participating seniors that are served in one of the funded programs, maintaining a record of the identified gaps in service as well as identifying special accomplishments and collaborative efforts. Performance will also be measured by utilizing customer satisfaction surveys. These surveys will allow the agency to review the quality of their services along with the quantity of services provided.	Hunger and transportation issues in the low-income senior population will be reduced and seniors will be linked to other available social services. Project services will help to eliminate social isolation and address other senior problems such as elder abuse, Alzheimer's disease, and housing issues.	<b>Quantitative</b> This project has helped 829 unduplicated senior citizens address their hunger and transportation concerns. The center provided its clients with taxi vouchers and food distribution services. The 829 senior participants were provided 5 985 units of service (defined as a single visit to either the food distribution or taxi voucher program). Seniors were also assisted with other issues such as elder abuse, Alzheimer's disease, housing, security, and referrals for other needs. <b>Qualitative</b> As a result of program attendance, 626 (75%) participating seniors have reported experiencing a decrease in hunger. According to the International Institute of Los Angeles Immediate Needs Transportation scale, 203 (81%) of the seniors that participated in the taxi voucher program have reported an increased ability to access vital transportation services. The project has achieved its goals.

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
19.	SOURCES: CAREER DEVELOPMENT (Union Station Foundation) 825 E. Orange Grove Blvd. Pasadena, CA 91104 site address: 739 E. Walnut, #205 Pasadena, CA 91101 (ESG)	\$60,000	\$60,000	Recruit and enroll 110 homeless and low-income individuals into job preparation, placement and follow-up program for homeless and low-income individuals.	Present curriculum to 110 individuals and secure employment for the majority of the participants. Clients will receive 35 hours of pre-employment training over a 10 day period and 20 hours of one-on-one counseling.	As the client receives supportive services, employment assistance, job placement, etc., he/she will be able to obtain a job. Employment opportunities will lead to the ability of the homeless and low-income client to become self-sufficient.	<p><b>Quantitative</b> The Program enrolled 125 clients, of which, 121 graduated from the program. At the conclusion of the program year, 68 graduates had secured a first job through the program. In addition, another 47 jobs were secured for Sources alumni for a total of 115 confirmed jobs for the program year. Sources staff believes many other jobs have been secured by program graduates but have not been able to confirm these placements having lost contact with these alumni.</p> <p><b>Qualitative</b> Sources is a unique program that uses a curriculum specifically designed to address the employment issues of the target population. Clients received post-employment follow-up and ongoing counseling. Initial placements are often interim jobs and the program often assists clients with subsequent employment opportunities and counseling services. The program is part of the "Continuum of Care" homeless recovery system and focuses on individuals becoming or returning to self-sufficiency through entering or re-entering the workforce. The intensive services of Sources enhance the likelihood that clients will secure and maintain employment. The project has achieved its goals.</p>
20.	STARS PROGRAM (Lake Avenue Community Foundation) site address: 712 E. Villa St. Pasadena, CA 91101 (HSEF)	\$15,000	\$15,000	To provide home based tutoring, academic enrichment and growth through internet access, reading, literacy, summer enrichment, parent counseling and nutritional education for 25 additional neighborhood youth (beyond the 100 already served through other resources).	Minimum of one grade improvement in reading and math over the course of the school year. Continue implementation of a new literacy model program. Fifty percent of STARS students will improve their literacy levels; 100% of STARS parents will commit to supporting completion of assigned homework. Implement the objectives of the "40 Developmental Assets." Provide leadership development and promote health consciousness for the benefit of STARS families and community.	Students enrolled in this program will show an improvement by one grade level in their reading and math scores. Parents' educational and nutritional awareness will be enhanced and program needs will be met when participants demonstrate improved behaviors in and out of school.	<p><b>Quantitative</b> This project began its program in October 2007 and has served an additional 25 children with tutorial services in math and reading (no less than once per week per child), along with related services for parents through the year.</p> <p><b>Qualitative</b> The initial pretest assessments determining reading and math levels for each student, as well as the assessment of the students' 40 Developmental Assets, were completed. Post test results showed the average numbers of assets per student were 30.6. The project also saw improvement of at least one letter grade for 33% of students in Reading, and 32% of the students in Math. The overall average student's GPA showed some improvement. The project has achieved its goals.</p>

#	PROJECT (Agency)	FUNDED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
21.	VILLA-PARKE SENIOR NETWORK (El Centro de Accion Social, Inc.) site address: Villa Parke Community Center 363 E. Villa Street Pasadena, CA 91101 (CDBG)	\$40,000	\$40,000	Provide instructional, social and cultural activities to enrich the lives of the elderly and the onset of mental and physical illness brought on by social and physical isolation.	Provide to 150 seniors with 912 units of service. Activities include: arts/crafts, field trips, community events, ESL instruction, citizenship preparation, fitness and socialization activities. Project also provides case management, home visits, counseling and coordination of family support mechanisms.	The physical/mental deterioration and social isolation associated with aging will be mitigated. Seniors will become more aware of vital social services and become more involved in their community.	<p><b>Quantitative</b> The project enrolled 209 seniors who were provided 8 field trips, 2 health workshops, 25 home visits, 95 referrals and help with applications. They also were provided 566 ESL, Computer and Citizenship classes</p> <p><b>Qualitative</b> Services included case management, home visits and counseling. Supportive services are provided in collaboration with other agencies. Services are designed to address social isolation to prevent physical and mental deterioration. Other services include access to needed resources to address its clients' unmet needs. Through pre and post testing the participant achieved a 34% increase in English language skills and a 24% increase in civics knowledge in the citizenship classes. During the program year, 23 of the program's seniors received their U.S. citizenship.  The project has achieved its goals.</p>



**CITY OF PASADENA  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
Annual Project Performance Assessment as of June 30, 2008  
Non-Public Service Projects for 33<sup>rd</sup> Program Year (2007-2008)**

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	BUSINESS DEVELOPMENT (JOB FAIRS) (City/Human Svcs. Recreation Dept./Career Svcs. Div.) site address: 1207 E. Green St. Pasadena, CA 91106	\$30,000	\$22,556	Connect Northwest Pasadena job seekers with employers and jobs in the local labor market including "high road" jobs (jobs with career paths and benefits)	Project will conduct or participate in 4 events (job fairs) that will link area employers with unemployed low/mod income residents of the CDBG Benefit Service Area.	Unemployed/underemployed local residents of the Benefit Service Area will have an opportunity to attend/participate in job fairs; be exposed to various vocational fields and employment opportunities. Clients will be able to locate job opportunities, develop effective job search skills, secure employment and thereby improve their economic status.	The project conducted two (2) job fairs; and co-sponsored a third job fair. Approximately 500 area residents attended the events and over 50 employers participated. In addition, workshops on various topics including resume preparation and job interview techniques were also held during the program year.  The project fell one job fair short of achieving its goals.
2.	CLIMBING STRUCTURE FOR LOW INCOME PRE-SCHOOL CHILDREN (Mothers' Club Family Learning Center) site address: 980 N. Fair Oaks Ave. Pasadena, CA 91103	\$15,000	\$15,000	Purchase and install a climbing structure in the outdoor learning center. The climbing structure will provide a safe, stimulating outdoor learning experience for the children.	Install the climbing structure in the Outdoor Learning Center. The apparatus will be used by up to 50 children per day.	The playground will give low-income Benefit Service Area children opportunities to play outside, exercise and learn to socialize well with adults, and other children as they develop the skills necessary for success in kindergarten.	Project has been completed. The Climbing Structure is being used daily by the children.  The project has achieved its goals.
3.	CODE ENFORCEMENT TASK FORCE (City/Planning & Development Dept.) site address: 175 N. Garfield Ave. Pasadena, CA 91101 Services are provided throughout Benefit Service Area	\$244,000	\$244,000	Conduct proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area (BSA).	Provide inspections of 4,441 properties. Inspections include single and multi family dwellings, vacant lots, building and complaint driven inspections.	The project's efforts will lead to compliance with code and building safety guidelines and a greater emphasis on safe and sanitary housing.	The Code Enforcement Task Force conducted 5,599 property inspections. Typically, 75% of code compliance cases are resolved within 60 days.  The project has achieved its goals.
4.	EMPLOYMENT HALL (City/Planning and Development Northwest Programs) site address: 500 N. Lake Ave. Pasadena, CA 91104	\$65,000	\$65,000	Provide rental/lease payments for Day Laborers employment site.	Provide a clean and accessible employment center. Outreach to day laborers in Pasadena. Assist clients to achieve permanent jobs.	Provision of a safe and sanitary employment site. Protection of the rights of workers and the concerns of employers will be addressed. Additionally, the provision of the facility addresses public safety concerns of local residents.	Monthly lease payments were made in a timely manner. The program sponsor, the Institute of Popular Education of Southern California (IPEPSCA), is providing services. Please refer to project # 8 for more information.  The project has achieved its goals.
5.	* FAIR HOUSING PROGRAM (Housing Rights Center) 520 S. Virgil Ave., #400 Los Angeles, CA 90020 site address: 1020 N. Fair Oaks Ave. Pasadena, CA 91103	\$30,000	\$30,000	Provide fair housing counseling services to residents of Pasadena.	Serve approximately 2,000 individuals. Services to include education, complaint investigation and housing discrimination testing.	Pasadena residents will become more knowledgeable of their rights to fair housing choice in the City. Increased mitigation of housing related issues and complaints.	The project served 1,884 residents. Clients included tenants, property managers, realtors, etc. The project initiated 69 fair housing complaint inquiries and from them, opened 22 discrimination cases.  The project has achieved its goals.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
6.	MAINTENANCE ASSISTANCE TO HOMEOWNERS (MASH) (City/Planning & Development Dept.) site address: 2783 Eaton Canyon Dr. Pasadena, CA 91107 Services are provided throughout the CDBG Benefit Service Area.	\$500,000	\$500,000	Make minor home repairs, paint houses, clear yards. Services will be focused to take place in CDBG Benefit Service Area.	Make minor home repairs, provide 38 units of house painting (23 houses), perform 58 units of yard clearance (58 yards); remove 102 tons of debris and make other home repairs. Complete 23 houses (38) units of service for lead-based paint stabilization.	The impact of home improvements will lead to a uniform cosmetic improvement of the target area. Project activities will enhance a suitable living environment.	MASH provided 49.5 units of house painting (25 houses); 67 units of yard service (36 yards); made repairs to 34 homes and removed 55.5 tons of debris and 48 units of lead based paint stabilization to 27 homes. Project also provided work experience to 52 MASH trainees.  The project has achieved its goals.
7.	NEIGHBORHOOD IMPACT PROGRAM (Pasadena Neighborhood Housing Services, Inc.) site address: 456 W. Montana St. Pasadena, CA 91103	\$142,500	\$142,500	Provide major rehabilitation loans to low/moderate income residents of the CDBG Benefit Service Area. Administer free paint program and make minor home repair grants.	Process at least 10 rehab loans or grants, paint 8 homes and provide funding for 8 minor home repair projects.	Improve housing conditions in the CDBG Benefit Service Area (Northwest Pasadena). Address the deterioration of older housing stock. Provide an avenue for low/moderate families to resolve areas of deferred maintenance of properties.	Three housing rehabilitation loans were funded; 8 free paint-up projects were completed; and grants for 11 minor home repair projects were made. Due to the declining values of houses in the past year, homeowners have been reluctant to take out rehabilitation loans on their properties and as a result the Neighborhood Impact Program fell short of its lending goals.  The project fell short of its lending goals, but did achieve its goals in its other components.
8.	PASADENA COMMUNITY JOB CENTER (Institute of Popular Education of Southern California) site address: 500 N. Lake Ave. Pasadena, CA 91104	\$60,000	\$60,000	Provide a clean and accessible employment site for day laborers. Operate a fair and orderly work assignment system. Provide vocational and basic skills educational services. Mediate employer concerns and workers' rights complaints.	Day Laborers and Household Workers are required to register on a daily basis. Average daily registration of 50 participants. 30 work assignments a week (1,560 annually).	Registration of 50 participants daily. Day laborers will obtain at least 30 jobs per week and of these (approximately 5 per month) will be permanent jobs (1,560 annually).	The project registered 18,889 Day Laborers and Household Workers during the program year (average 60 daily registrations). Clients have secured 4,414 employment assignments and approximately 418 permanent jobs. The project is averaging approximately 84 temporary jobs weekly.  The project has achieved its goals.
9.	PROJECT ADVANCE (Institute for Urban Research & Development) site address: 2541 E. Foothill Blvd. Pasadena, CA, 91107	\$85,000	\$84,989	Provide technical assistance/support and business development assistance to 35 micro-enterprises (push cart vendors)	The provision of technical assistance and support to 35 micro-enterprises. Create/maintain 70 jobs.	The provision of economic development opportunities for low/moderate income clients. Assist micro-enterprises in becoming self-sufficient and in obtaining compliance with the City's business licensing and health regulations.	The project has enrolled 73 micro-enterprises and created/retained 80 jobs. Support services and technical assistance was provided on an ongoing basis.  The project has achieved its goals.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
10.	REPAYMENT OF SECTION 108 LOAN Fair Oaks Renaissance Plaza (Shopping Center) site address: 651 N. Fair Oaks Ave. Pasadena, CA 91103	\$332,279	\$332,279	Provide jobs for 30 low/moderate income community residents. Provide shopping, commercial, and retail services to CDBG Benefit Service Area. Elimination of blight within a Redevelopment Project Area.	Employ at least 30 low/moderate income persons. Provide retail, commercial services to low/moderate income area of the City. Elimination of a blighted area of the City.	Full time employment for at least 30 low/moderate persons. Area residents are able to shop, obtain goods and services through the commercial and business activity at the shopping center.	The project is providing over 30 jobs to low/moderate income residents. Approximately 12 businesses are operating in the shopping center. The site has been revitalized. This activity is responsible for the repayment of the Section 108 Loan to HUD.  The project has achieved its goals.
11.	RENOVATION OF MUIR HIGH SCHOOL NORTH BASEBALL FIELD (Pasadena Unified School District) 351 S. Hudson Pasadena, CA 91109	\$19,287	\$0	The improvements will attract more area residents, both players and spectators to the venue. The facility will help meet the educational and recreational of the school and the community. The improvement will also provide a needed up-to-date recreational facility in a part of the city great need of additional public recreational facilities.	Completion of the rehabilitation of the baseball field and spectator bleachers to provide the school and the community an up to date regulation sports facility for physical education and recreational purposes.	The improvements will attract more area residents, both players and spectators to the venue. The facility will help meet the educational and recreational of the school and the community. The improvement will also provide a needed up-to-date recreational facility in a part of the City great need of additional public recreational facilities.	The project has a two year time of performance and is composed of two components. The first component is the rehabilitation of the baseball field and it was provided \$15,000 from the City's Residential Impact Fee fund. This component has been completed. The second component (CDBG funded) is scheduled for completion in September 2008.  It is anticipated the project will achieve its goals in program year 2008-2009.
12.	SMALL BUSINESS ASSISTANCE PROGRAM (Pasadena Development Corp.) site address: 1015 N. Lake Ave. Pasadena, CA 91104	\$120,000	\$120,000	Provide technical assistance to small businesses in NW Pasadena with the potential to retain and generate permanent employment opportunities for low and moderate income residents.	Package six (6) small business loans creates/retain at least eight (8) jobs, and provide business counseling to 150 individuals/ businesses.	Low/moderate income start-up businesses will be able to obtain the required business capital. Technical assistance will be provided for areas of business expansion in order to retain/create jobs. The provision of professional development activities, business counseling and other supportive services.	The project has funded 7 (\$135,954) small business loans, created/retained 37 jobs, and delivered approximately 542 hours of technical assistance to small businesses. 330 individuals have received business counseling. The project provides support to minority and women owned start-up businesses. The project's CDBG Loan portfolio has a significant number of inactive loans. In program year 2008-2009 specific steps will be taken to increase collections.  The project has achieved its goals.

**CITY OF PASADENA  
HOME PROGRAM AND OTHER HOUSING FUNDS  
Annual Project Performance Assessment as of June 30, 2008**

#	PROJECT (Agency)	LOAN COMMITMENT	TOTAL DISBURSED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	FAIR OAKS COURT (HHP DFO, LLC) Site Addresses: 6-46 Peoria/584-612 N. Fair Oaks 504-506 Cypress Ave. 171 Carlton St. 1191 N. Summit Ave.	\$4,316,000 HTF \$930,000 BEGIN	\$4,316,000 (100%)	Provide homeownership opportunities to first time homebuyers.	Acquisition of blighted substandard residential properties in Northwest Pasadena area; rehabilitation and construction of 44 homes for sale, 37 of which will be available to low and moderate income, first time homebuyers.	Thirty-seven (37) first-time low and moderate income homebuyers will be able to purchase homes. City's housing stock improved by redevelopment of blighted properties.	Peoria/Fair Oaks: Completed with 20 buyers in escrow.
2.	HERITAGE SQUARE (Retirement Housing Foundation) Site Address: 730-790 N. Fair Oaks Pasadena, CA 91103	\$1,500,000 HOME \$6,821,300 CalHFA, ACF, IHTF, HTF	\$8.32 million	Provide for the construction of up to 136 units with mixed incomes, including senior housing.	New construction of up to 136 units with mixed incomes, including senior housing.	Up to 136 units will be available at mixed incomes, including senior housing.	City is in exclusive negotiations with developer.
3.	PERMANENT SUPPORTIVE HOUSING (New Revelation Missionary) Site Address: 877 N. Orange Grove Pasadena, CA 91103	\$759,621 McKinney \$762,668 HOME \$200,000 LHFT	\$142,268	Provide seven (7) affordable rental housing units for very low-income households, and supportive services.	New construction of seven (7) rental units as permanent housing for very low-income households, office space for supportive services and a community room.	Seven (7) two - bedroom rental units will remain affordable to very low-income households for 75 years.	Project is in the entitlement process. Developer is preparing applications for additional State and County funding.
4.	PARKE STREET APARTMENTS (Affordable Housing Services) Site Address: 270 E. Parke St. Pasadena, CA 91103	\$968,000 HTF \$499,981 SHP	\$396,202	Provide for construction of four (4) affordable rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	New construction of four (4) rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	Twelve (12) rental units will remain affordable to low-income households for 55 years.	Project is being restructured due to a financing gap.

ACF American Communities Fund (Fannie Mae program)  
 BEGIN State of California BEGIN program  
 HTF Redevelopment Agency Housing Trust Fund  
 SHP McKinney Act Supportive Housing Program  
 LHFT Local Housing Trust fund (State Program)  
 IHTF Inclusionary Housing Trust Fund