

Agenda Report

TO: CITY COUNCIL

DATE: November 17, 2008

FROM: City Manager

SUBJECT: Authorization to Enter Into An Agreement with the Los Angeles County Metropolitan Transportation Authority (Metro) to Act as the Pass-through Agency for Federal Transportation Administration Funds for a Real-Time Vehicle Arrival Information System

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) review pursuant to State CEQA Guidelines Section 15301: Minor alteration of existing transit facilities involving negligible or no expansion of capacity;
2. Authorize the execution of an agreement with the Los Angeles County Metropolitan Transportation Authority (Metro) to act as the pass-through agency for Federal Transportation Administration (FTA) funds on the City's behalf; and
3. Authorize payment to Metro for services under the agreement an amount equal to five percent of the FTA award/earmark, not to exceed \$41,704.

BACKGROUND:

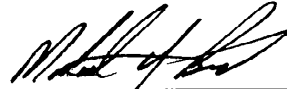
The City of Pasadena received a Congressional Earmark of \$834,077 in Fiscal Year 2006 for the purchase of a real-time vehicle arrival information system for transit services. The funding for the project includes \$834,077 in federal funds with a required local match of \$208,520. These funds are included in the FY 2009 Capital Improvement Program, Project No. 75701, Intelligent Transportation System (ITS) Project – Phase 1; for the purchase of a real-time vehicle arrival information system. To facilitate the federal grant process, the Transportation Department proposes to contract with Metro to administer the grant and act as the designated grant recipient for the Federal Transportation Administration (FTA) funds on the City's behalf. As the pass-through agency for the funds, Metro will charge the City five percent of the City's award/earmark, not to exceed \$41,704. The Department has reviewed the federal grant process and determined that it will be more efficient to work with Metro on the grant. Metro has in place the policies and procedures required by the FTA for receipt of transportation grant funds; which includes Department of Labor certifications, FTA Civil

transportation grant funds; which includes Department of Labor certifications, FTA Civil Rights certifications and programs and an electronic payment process system. Metro provides this service to a number of cities including the cities of Burbank, Glendale and West Covina.

FISCAL IMPACT:

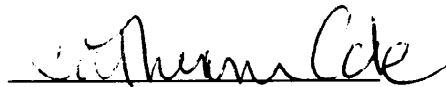
Sufficient funds are available in the Intelligent Transportation System (ITS) Project – Phase 1, Project No. 75701 to cover the \$41,704 to be paid to Metro for administering the FTA grant.

Respectfully submitted,



MICHAEL J. BECK
City Manager

Prepared by:



Catherine Cole
Transit Manager

Approved by:



Frederick C. Dock, Director
Department of Transportation