

Agenda Report

TO: CITY COUNCIL **DATE:** May 19, 2008
FROM: CITY MANAGER
SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
 CITY SET-ASIDE RECOMMENDATION (2008-2009)

RECOMMENDATION

It is recommended the City Council approve the 2008-2009 Community Development Block Grant (CDBG) Program City Set-Aside of \$1,762,057 with an allocation of \$874,000 to three eligible City administered projects and \$888,057 to three mandatory projects (Section 108 Loan Repayment, Repayment to General Fund for Economic Development Loan to the Episcopal Housing Alliance and CDBG program administration)

BACKGROUND

The CDBG 2008-2009 program budget is \$2,460,824 (annual Entitlement of \$2,204,222, \$200,000 in current year program income and \$56,602 in reprogrammed 2006-2007 CDBG funds). The recommended 2008-2009 City Set-Aside is for seven non-public service projects in the amount of \$ 1,762,057 as listed below:

Proposed Projects	Funding Recommendation
(1) Code Enforcement (Inspections)	\$244,000
(2) Maintenance Assistance Services to Homeowners (MASH)	\$600,000
(3) Youth Work Readiness	\$30,000
(4) Section 108 Loan Repayment	\$334,004
(5) General Fund Loan Repayment Economic Development Project – Episcopal Housing Alliance	\$93,070
(6) CDBG Program Administration	\$460,983
Total	\$1,762,057

All proposed projects meet the local and U.S. Department of HUD defined threshold requirements. Each project complies with the established funding priorities and four projects represent continued funding of prior year's projects.

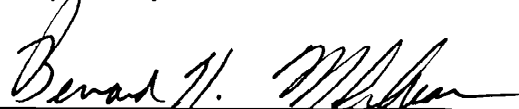
Exhibit "A" provides information regarding the projects' recommended funding, prior year funding, and brief project descriptions.

Upon approval of the recommended \$1,762,057 CDBG City Set-Aside, \$698,767 remains available for allocations by the Human Services Commission (\$360,653) and Northwest Commission (\$338,114).

FISCAL IMPACT

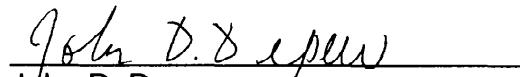
The funds referenced in this report are federal dollars. Approval of the subject recommendation will augment services currently being provided by the City. The only impact to the City's General Fund as a result of this action is the repayment to the General Fund of \$93,070.

Respectfully Submitted,




BERNARD K. MELEKIAN
City Manager

Prepared by:



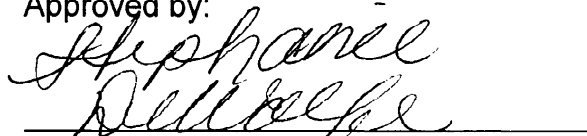
John D. Depew
Program Coordinator

Reviewed by:



James Wong
Interim Housing Manager

Approved by:



Stephanie DeWolfe
Acting Assistant City Manager

Attachment: Exhibit A

**CITY OF PASADENA
Community Development Block Grant (CDBG Program (Non-Public Service Projects))**

34th Program Year: July 1, 2008 – June 30, 2009
City Set-Aside Recommendation

#	Department	Project	CDBG Prior Year funding (2007-2008)	Amount Requested (2008-2009)	Funding Recommendations (2008-2009)	Brief Project Overview
1.	Human Services/Recreation Career Services Division	Youth Work Readiness	N/A	\$40,000	\$30,000	Develop a tool to assure that youth job applicants have the skills needed to secure and maintain entry level employment. The tool will be used to test for and teach needed workplace skills. Participants that master the curriculum will receive a certificate that will be recognized by area employers that they are ready to enter the workplace.
2.	Planning and Development Neighborhood Revitalization Division	Code Enforcement Task Force/Inspections	\$244,000	\$251,227	\$244,000	Provide 4,000 door-to-door Code Enforcement Inspection through the Neighborhood Revitalization Program. Investigate violations during afterhours and on weekends.
3.	Planning and Development Neighborhood Revitalization Division	Maintenance Assistance to Homeowner (MASH) Program	\$600,000 \$500,000 (CDBG) \$100,000 (Housing Trust Fund)	\$722,000	\$600,000	Provide systematic property cleanup; paint 30 houses (50 units of house painting, including lead-based paint stabilization; clear 70 yards (140 units of yard clearing); complete 20 minor home repair projects; facilitate the MASH training component.
4.	City Manager Housing/Community Development	Section 108 Loan Repayment	\$332,279	\$334,004	\$334,004	Section 108 Loan Repayment for the Fair Oaks Renaissance Plaza Shopping Center.
5.	City Manager Housing/Community Development	General Fund Loan Repayment	N/A	\$93,070	\$93,070	Repayment to the General Fund for Economic Development Loan to the Episcopal Alliance for Mama's Hot Tamales incubator business.
6.	City Manager Housing/Community Development	CDBG Program Administration	\$466,854	\$460,983	\$460,983	CDBG Program Management, monitoring (approximately 30 projects) reporting and general oversight. Recommended amount provides for services, supplies, indirect costs, internal services and personnel costs.
	Totals		\$1,643,133	1,901,284	1,762,057	