

# Agenda Report

TO: CITY COUNCIL

DATE: May 19, 2008

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO APPLY FOR A GRANT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) UNDER 49 U.S.C. SECTION 5310 PROGRAM FUNDING TO PURCHASE INTERACTIVE VOICE RESPONSE COMMUNICATION EQUIPMENT

## RECOMMENDATION

It is recommended that City Council adopt a resolution approving the submission of a grant application to the Department of Transportation (Caltrans), in the amount of \$290,000 dollars to secure funding for the purchase of Interactive Voice Response for eleven Dial-A-Ride Vehicles.

## BACKGROUND

The California Department of Transportation (Caltrans) administers the Federal 5310 capital grant program for the purpose of meeting the transportation needs of elderly persons and persons with disabilities. The Department of Transportation is requesting authorization to apply for the Section 5310 program grant to purchase Interactive Voice Response (IVR) communication equipment to enhance the existing dispatching system for Dial-A-Ride (DAR) reservations servicing seniors and persons with disabilities. Upgrading the DAR fleet with this technology will allow DAR members to use an automated system to schedule trips, cancel trips and verify that a trip has been scheduled. The system will also track vehicles and will automatically call a client when the vehicle scheduled to pick up DAR member is within a predetermined distance from the pickup location.

The Department of Transportation has begun work on the grant application in keeping with the Caltrans' June 2, 2008, deadline. Caltrans' timeline for review and anticipated grant award is October 2008.

FISCAL IMPACT:

The cost of the proposed IVR system is \$290,000; the grant will provide \$256,737 (88.53 percent) of the costs and the City will be responsible for the remaining \$33,263 (11.47 percent). The Department recommends the use of Proposition A unallocated capital reserve funds for this project. This grant, if approved, would provide the funds to upgrade the dispatching function for the Dial-A-Ride program. The proposed project is not in the Fiscal Year 2008-2009 Capital Improvement Program (CIP); however, if the grant is awarded, staff will return to the City Council to amend the CIP to include the project.

Respectfully submitted,



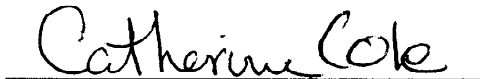
BERNARD K. MELEKIAN  
City Manager

Prepared by:



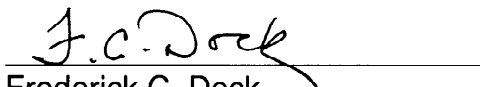
Elma Prince  
Management Analyst

Reviewed by:



Catherine Cole  
Transit Manager

Approved by:



Frederick C. Dock  
Director of Transportation

Attachment: Resolution

5310agendreport105draft

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA  
APPROVING THE APPLICATION FOR 49 U.S.C. SECTION 5310 PROGRAM  
GRANTS TO PROVIDE CAPITAL GRANTS FOR THE PURPOSE OF MEETING  
THE TRANSPORTATION NEEDS OF ELDERLY PERSONS AND PERSONS WITH  
DISABILITIES**

WHEREAS, the Federal Transportation Authority has made certain Federal funds available for the elderly and persons with disabilities through the 40 U.S.C. Section 5310 program;

WHEREAS, the State of California, through California Department of Transportation, (Caltrans) has been delegated the responsibility for the administration of the grant program, setting up necessary procedures; and

WHEREAS, these procedures required the City of Pasadena to certify, by resolution, the approval of an application before submission of the application to Caltrans; and

WHEREAS, the City of Pasadena desires to acquire Interactive Voice Response Communication Equipment under the Section 5310 program; and

WHEREAS the City of Pasadena's Department of Transportation will hold a public hearing for non-profit agencies within the City of Pasadena to notify them that the City will submit a grant to acquire Interactive Voice Response equipment ("the Project") to determine if any agencies can provide the required public transportation service offered by the City of Pasadena to its residents and the residents of San Marino, and the unincorporated areas of Altadena, East San Gabriel, Kinneloa and Chapman Woods;

WHEREAS, if the City of Pasadena is awarded a grant, the City will enter into a Grant Agreement with the California Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PASADENA:

THAT, the filing of the 40 U.S.C. Section 5310 grant program application for the Project to be funded from the 49.U.S.C Capitol Grant program is approved; and

THAT, the City of Pasadena certifies that it has sufficient funds to complete the project, operate and maintain the Project; and

THAT, the City Council of the City of Pasadena certifies that it has reviewed the Provisions of the grant, and understands and agrees to the General Provisions of the Grant Agreement; and

THAT, the City Manager is authorized to complete all materials related to the application and acceptance of this Grant: and

THAT, the City appoints Bernard K. Melekian, City Manager, as the City of Pasadena's designee to conduct all negotiations, execute and submit all documents including, but not limited to Applications, Agreements, payment requests and other documents, which may be necessary for the completion of the Project.

Adopted at the regular meeting of the Pasadena City Council on the \_\_\_\_\_ of May 2008, by the following vote

AYES

NOES:

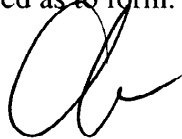
ABSENT:

ABSTAINED

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JANE L. RODRIGUEZ  
City Clerk

Approved as to form:



5/8/08

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NICHOLAS G. RODRIGUEZ  
Assistant City Attorney