

Agenda Report

June 16, 2008

TO: CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. TO FURNISH STRUT CHANNELING EQUIPMENT AND MISCELLANEOUS SUPPLIES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

- 1) Accept the bid dated April 21, 2008, submitted by Consolidated Electrical Distributors, Inc. in response to the Notice Inviting Bids dated April 3, 2008 for strut channeling equipment and miscellaneous supplies;
- 2) Reject all other bids; and
- 3) Authorize the issuance of a purchase order contract to Consolidated Electrical Distributors, Inc. for a period of two years or until \$350,000 is expended, whichever occurs first with two one-year extensions not to exceed \$175,000 per year with approval of the City Manager.

BACKGROUND:

Through the normal course of providing electrical service to its customers, the Water and Power Department requires a variety of parts and equipment for the electrical distribution system. These items include strut channeling which is used in underground vaults to mount primary and secondary cable to the walls, along with a variety of miscellaneous smaller parts that marry up with the installed strut channeling.

The Department continues to buy material necessary to comply with the Electrical Distribution System Master Plan scheduling. A long term contract with a vendor who furnishes strut channeling and electrical parts will mitigate some of the increasing price volatility of the metals market.

A Notice Inviting Bids to furnish and deliver strut channeling and miscellaneous parts was published on April 3, 2008, in the Pasadena Star News, Pasadena Journal and posted on the City's web page. Three vendors submitted bids and the bid packages were opened by the City Clerk's office on April 22, 2008. Consolidated Electrical Distributors, Inc. was the lowest bidder that met all of the requirements.

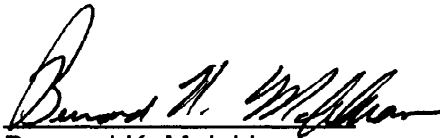
<u>Bidder</u>	<u>Bidder's Proposal</u>
Consolidated Electrical Distributors	\$30,501.76
One Source Distribution	\$44,894.15
Nationwide Lighting	\$56,731.39

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated there under.

FISCAL IMPACT:

Sufficient funds are available in the Power Division Operating Budget 8101-401-843200-0584.

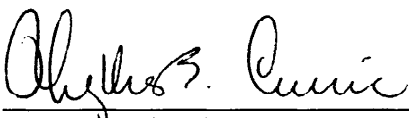
Respectfully submitted:


Bernard K. Melekian
City Manager

Prepared by:


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Materials & Warehouse Manager

Approved by:


Phyllis E. Currie
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