

PASADENA CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED EMPLOYEES

Positions

Disclosure Categories

(Appendix B)

CITY MANAGER'S OFFICE

City Manager	1, 2
Assistant City Manager	1, 2
<b>Assistant to the City Manager</b>	<b>1, 2</b>
Public Information Officer	1, 2
<b>Executive Director for the Arts</b>	<b>1, 2</b>
<b>Public Art Coordinator</b>	<b>1, 2</b>
<del>Housing Administrator</del>	<del>1, 2</del>
<del>Housing Assistance Officer</del>	<del>1, 2, 5</del>
<del>Housing Specialist</del>	<del>2, 3</del>
<del>Senior Project Manager</del>	<del>1, 2</del>
<del>Project Manager</del>	<del>1, 2</del>
<del>Program Coordinator</del>	<del>6</del>

CITY ATTORNEY/CITY PROSECUTOR DEPARTMENT

All Attorneys	1, 2
Claims Coordinator	1, 2
Management Analyst III	

Positions

Disclosure Categories

(Appendix B)

(Litigation and Budget Coordinator) 6

Office Support Supervisor 6

CITY CLERK

City Clerk 6

Sr. Assistant City Clerk 6

Assistant City Clerk 6

Management Analyst V  
(Records Manager) 6

**Management Analyst IV** 6

Central Services Supervisor (Mail) 4, 6

FINANCE DEPARTMENT

Director of Finance 1, 2

Deputy Finance Director 1, 2

Management Analyst V (Budget) 1, 2

City Auditor ~~(Finance and Management  
Services Administrator)~~ 6

City Treasurer 1, 2

**Controller** 1, 2

Accounting Administrator 4

Municipal Services Supervisor 4, 5

~~Management Analyst III (Safety Coordinator)~~ 6

Management Analyst II (ITSD) 6

Positions

Disclosure Categories

(Appendix B)

Purchasing Administrator	4
Senior Internal Auditor	6
Workers Compensation Supervisor	6
Department Information Systems Analyst III	6
<b>Budget Administrator</b>	<b>1, 2</b>
Central Services Supervisor (Print Shop)	4, 6
Chief Information Technology Officer	1, 2
Information Technology Operations Manager	1, 2
<del>Senior Information Systems Engineer</del>	<del>6</del>
Database Administrator	6
Information Technology Planning and Program Manager	6
Telecommunications Manager	6
Safety Officer	6

FIRE DEPARTMENT

Fire Chief	1, 2
Fire Battalion Chief	5, 6
Fire Bureau Chief / <b>Operations</b>	5, 6
<del>Assistant</del> Fire Bureau Chief/Fire Marshal	5, 6
Emergency Management Coordinator	6

Positions

Disclosure Categories

(Appendix B)

Hazardous Materials Specialist	5, 6
Management Analyst IV/Financial Manager	6

HOUSING DEPARTMENT

Housing Administrator	1, 2
Housing Assistance Officer	1, 2, 5
Housing Specialist	2, 3
Senior Project Manager	1, 2
Project Manager	1, 2
Program Coordinator	6

HUMAN RESOURCES DEPARTMENT

Director of Human Resources	1, 2
Human Resources Manager	1, 2
Management Analyst IV	1, 2
Management Analyst III	1, 2
Employee Benefits Supervisor	6

HUMAN SERVICES AND RECREATION DEPARTMENT

Director of Human Services and Recreation	1, 2, 5
Neighborhood Services Administrator	1, 2, 5
Human Services and Recreation Administrator	6

Positions

Disclosure Categories

(Appendix B)

Management Analyst V	6
Management Analyst IV	6
Management Analyst III	6
Management Analyst II	6
Program Coordinator II	2, 5
Community Services Supervisor II	2, 5
Career Services Administrator	1, 2
Principal Operations Specialist	1

INFORMATION SERVICES DEPARTMENT

Director of Library and Information Services	1, 2
Principal Librarian	6
Management Analyst V (Principal Administrative Analyst)	6
<b>Information Systems and Technology Manager</b>	6

PLANNING AND DEVELOPMENT DEPARTMENT

Director of Planning and Development	1, 2, 5
<b>Deputy Director, Planning and Development</b>	1, 2, 5
Building Official	1, 2, 5
<del>Executive Director for the Arts</del>	<del>1, 2</del>
Management Analyst V	2, 3

Positions

Disclosure Categories

(Appendix B)

Management Analyst IV	2, 3
Management Analyst III	2, 3
Departmental Information Services Analyst III	2, 3
Departmental Information Services Analyst II	2, 3
Management Analyst I and II	2, 3
Permit Center Manager	2, 3
Planning Manager	2, 3
Project Planner	2, 3, 4
Principal Planner	2, 3, 4, 5
Senior Planner	2, 3, 4
Associate Planner	2, 3, 4
Assistant Planner	2, 3, 4
Program Coordinator III	6
Program Coordinator I and II	6
Planner	2, 3, 4
Senior Building Inspector	2, 3, 5
Building Inspector	2, 3, 5
Principal Plans Examiner	2, 3, 5
Senior Plans Examiner	2, 3, 5

Positions

Disclosure Categories

(Appendix B)

Plans Examiner	2, 3, 5
Plan Check Engineer	2, 3, 5
Inspector Trainee	2, 3, 5
Code Compliance Manager	2, 3, 5
Senior Code Compliance Officer	2, 3, 5
Code Compliance Officer	2, 3, 5
Work Experience Supervisor	2, 3
Northwest Manager	1, 2
Building and Neighborhood Revitalization Manager	1, 2
Development Operations Administrator	1
Business Development Administrator	1, 2
Senior Project Manager	1, 2
Project Manager	1, 2
Development Specialist	2, 3
Real Property Manager	1, 2, 6

POLICE DEPARTMENT

Police Chief	1, 2
Deputy Police Chief	1, 2

Positions

Disclosure Categories

(Appendix B)

Police Commander 5, 6  
(Sworn & Non-Sworn)

PUBLIC HEALTH DEPARTMENT

Director of Public Health / Health Officer 5, 6

~~Health Officer 5, 6~~

Deputy Director of Public Health 5, 6

Public Health Division Manager/  
Environmental Health Services 5, 6

Environmental Health  
Program Manager 5, 6

~~Operations Specialist Deputy Registrar,~~  
Vital Records 5, 6

~~Bioterrorism and Emergency Operations Unit~~  
~~Planning and Response Coordinator~~ 5, 6

Environmental Health Specialist 5

Public Health Division Manager/  
Nursing Services 5, 6

Public Health Division Manager/  
Communicable Disease Prevention & Control  
Division 5, 6

Public Health Nurse (Program Manager) 6

Public Health Laboratory  
Coordinator 6

Public Health Division Manager/  
Health Promotion & Policy Development 5, 6



Positions

Disclosure Categories

(Appendix B)

Substance Abuse Program Coordinator	6
W.I.C. Program Manager	6
Public Health Administrator	6

DEPARTMENT OF PUBLIC WORKS

Director of Public Works	1, 2
City Engineer	1, 2
Finance and Management Services Administrator	4, 6
Building Systems and Fleet Management Administrator	2, 3, 4
Street Maintenance and Integrated Waste Management Administrator	2, 3, 4
Assistant City Engineer	2, 3, 6
Principal Engineer	2, 3, 6
Engineer	5, 6
Associate Engineer	2, 3
Management Analyst V	2, 3, 6
Management Analyst IV	6
<del>City Seismic Retrofit Project Manger</del>	<del>1, 2</del>
Parks and Natural Resources Administrator	6
Capital Project Manager	6

Positions

Disclosure Categories

(Appendix B)

Maintenance Inspector	6
Management Analyst III	6
Project Manager (Parks & Forestry)	6
<b>Landscape Architect</b>	6
Senior Engineering Aide (Inspector)	5
Engineering Aide (Inspector)	5
Public Works Crew Supervisor I, II	2, 3
Public Works Supervisor (Electrical)	2, 3
Public Works Supervisor	2, 3
<del>City Architect</del>	<del>1, 2</del>
<b>Sr. Capital Project Manager</b>	<b>1, 2</b>
Construction Inspector I, II	5
Survey Party Chief	5
Fleet Services Coordinator	4, 6
Fleet Maintenance Superintendent	4, 6

TRANSPORTATION DEPARTMENT

Director of Transportation	1, 2
Transportation Administrator	1, 2
Transportation Services Manager	2, 3, 6
<b>Traffic Engineering Manager</b>	<b>2, 3, 6</b>

Positions

Disclosure Categories

(Appendix B)

<b>Transit Manager</b>	2, 3, 6
Principal Engineer	6
<del>Principal Transportation Planner</del>	<del>6</del>
Senior Planner	2, 3, 4
Parking Manager	2, 3, 6
<del>Transportation Planner</del>	<del>2, 3, 4</del>
Planner	2, 3, 4
<b>Associate Planner</b>	2, 3, 4
<b>Engineer</b>	2, 3, 4
Associate Engineer	2, 3, 4
Management Analyst IV	6
Management Analyst III	6
Management Analyst II	6

WATER AND POWER DEPARTMENT

General Manager	1, 2
Assistant General Manager	1, 2
Business Unit Director	1, 2
Customer Services Manager	5, 6
Water Systems Superintendent	5, 6
<b>Power Delivery Superintendent</b>	5, 6

Positions

Disclosure Categories

(Appendix B)

Power Production Superintendent	5, 6
Power Production Supervisor	5, 6
Power Production Maintenance Supervisor	5, 6
Principal Engineer	5, 6
Principal Power Dispatcher	5, 6
Principal Chemist	5, 6
Engineering Manager	5, 6
Management Analyst V - Risk Manager Finance and Administration	5, 6
Information Services and Technology Manager	5, 6
Management Analyst III - Settlements Analyst - Power Supply	5, 6
Management Analyst IV	6
Marketing Manager	5, 6
Materials and Warehouse Manager	5, 6
Water Quality Manager	5, 6
Wholesale Operations Manager	5, 6

ADVISORY BODIES, ALL MEMBERS

Arts and Culture Commission	10
Code Enforcement Commission	2, 3
Design Commission	1, 2

Positions

Disclosure Categories

(Appendix B)

Historic Preservation Commission	1, 2
Human Services Commission	11
Human Relations Commission	1, 2
Northwest Commission	11
Old Pasadena Parking Meter Zone Parking Advisory Commission	15
Recreation and Parks Commission	7, 16
Planning Commission	1, 2
Senior Commission	17
South Lake Parking Place Commission	8
Environmental Advisory Commission	12

ROSE BOWL OPERATING COMPANY

All Members of its Board of Directors	14
General Manager	14
Assistant General Manager	14
Golf Course Administrator	14
Event Manager	14
Chief Financial Officer	14
Human Resources/Corporate Communication Manager	14

Positions

Disclosure Categories

(Appendix B)

PASADENA CENTER OPERATING COMPANY

All Members of its Board of Directors	9
Chief Executive Officer	9
Executive Directors	9
Director of Finance	9
Human Resources Director	9

PASADENA COMMUNITY ACCESS CORPORATION

All Members of its Board of Directors	13
Executive Director	13

DEFERRED COMPENSATION OVERSIGHT COMMITTEE

All Members of the Committee	18
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FIRE AND POLICE RETIREMENT SYSTEM BOARD

All Members of the Board	18
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CONSULTANTS TO CITY

With respect to Consultants, the awarding authority shall, before awarding a contract or issuing a purchase order, determine if the services to be rendered:

1. Relate to a specific project and the Consultant conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or any city official other than

normal contract monitoring and the consultant possesses no authority with respect to any City decision beyond the rendition of information, advice, recommendation or counsel.

2. Relate to the daily decision-making process of the City and the Consultant plays a role in the actual decision-making process of the City.

If it is determined that the Consultant's services fall into the latter category, the awarding authority shall review the consultant's duties and make a determination of the appropriate disclosure category or categories and shall forward a copy of this determination to the City Clerk and Consultant. Nothing herein excuses any such Consultant from any other provision of this Conflict of Interest Code.

COMMUNITY DEVELOPMENT COMMISSION'S CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED EMPLOYEES

<u>Positions</u>	<u>Disclosure Categories</u> <u>(Appendix B)</u>
MEMBERS OF THE COMMUNITY DEVELOPMENT COMMITTEE	1, 2
TENANT COMMISSIONERS	1, 2

CONSULTANTS TO COMMUNITY DEVELOPMENT COMMISSION AND  
AND COMMUNITY DEVELOPMENT COMMITTEE

With respect to Consultants, the Community Development Commission or Community Development Committee shall, before awarding a contract or issuing a purchase order, determine if the services to be rendered:

1. Relate to a specific project and the Consultant conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the Commission or Committee or any Commission or Committee official other than normal contract monitoring and the consultant possesses no



authority with respect to any Commission or Committee decision beyond the rendition of information, advice, recommendation or counsel.