

Agenda Report

November 19, 2007

To: CITY COUNCIL

From: CITY MANAGER

Subject: Authorize the City Manager to Enter into a Contract with General Pump Company, Inc., to Provide Labor and Materials for Deep Well and Pump Maintenance for an Amount Not to Exceed \$500,000 for the Water and Power Department, Specification WD-07-02

RECOMMENDATION

It is recommended that the City Council:

- (i) Accept the bid dated July 31, 2007 submitted by General Pump Company, Inc., in response to Specification WD-07-02 for Providing Labor and Materials for Deep Well and Pump Maintenance for Pasadena Water and Power;
- (ii) Reject all other bids; and
- (iii) Authorize the City Manager to enter into such contract for an amount not to exceed \$500,000 annually.

BACKGROUND

Specification WD-07-02, which provides for labor and materials for deep well and pump maintenance for the Pasadena Water and Power (PWP) was issued on July 5, 2007. Three responses were received and opened in the City Clerk's office on July 31, 2007.

Specification WD-07-02 provides for an annual contract for repair and maintenance on wells and pumping equipment. PWP operates sixteen wells, which provide approximately 40% of the City's water supply and nineteen booster pump stations throughout the water system. Repairs to these wells and pumping equipment require specialized skills and equipment, which are beyond the expertise of staff. When failure of any of these critical facilities occurs, timely repair is essential and the annual contract provides an efficient means for addressing this need.

Specification WD-07-02 provides for an initial term of one year from the date the City enters into the contract with an option for the City Manager to extend the contract five additional one-year periods, provided the contractor's services have been satisfactory and its proposed price changes do not exceed the rate of the then current Producer Price Index.

The Notice Inviting Bids for Specification WD-07-02 was published in the Pasadena Journal on July 5, 2007. In response to the Notice Inviting Bids, four contractors received the Specification. Bids were received from three contractors as follows:

<u>Bidders</u>	<u>Total Weighted Bid Price</u>
General Pump Company, Inc.	\$324,501
Layne Christensen Company, Inc.	\$638,612.50
Bakersfield Well and Pump Company	\$1,020,529

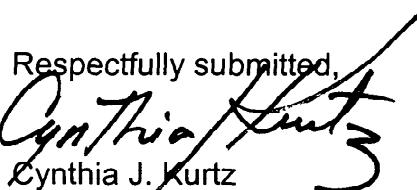
The bids were evaluated by multiplying each unit price bid by an estimated quantity for each item (weighting factor) and adding the products to arrive at a total weighted bid price. This method of analysis was applied for the purpose of comparing bids and the weighting factors were applied as set forth in the specification. The lowest total weighted bid price represents the lowest bidder.

General Pump Company, Inc. is the lowest responsive bidder, and in full compliance with the requirements of the specification, and the competitive bidding and contracting ordinances (P.M.C.4.08). Staff recommends that the City Council authorize the City Manager to enter into a contract with General Pump Company, Inc. for an amount not to exceed \$500,000 per year. The recommended contract amount is based on PWP's expected annual expenditure for this work in the upcoming year.

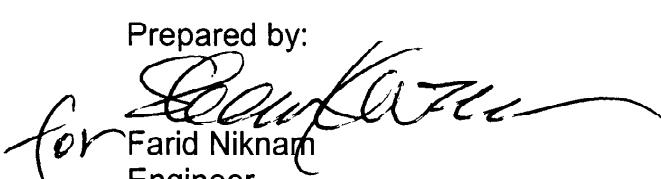
FISCAL IMPACT

Funds for the Deep Well and Pump Maintenance contract are provided for in the Water Fund Operating Budgets account numbers 8114-402-881000-0732 and 8114-402-881000-0725.

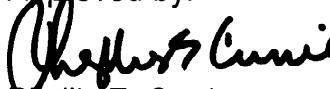
Respectfully submitted,


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