

# Agenda Report

June 4, 2007

**TO:** City Council

**FROM:** City Manager

**SUBJECT:** AUTHORIZATION TO PURCHASE ONE REPLACEMENT 16-FOOT STEP VAN FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$109,451 FOR THE WATER AND POWER DEPARTMENT

## **RECOMMENDATION**

It is recommended that the City Council:

1. Accept the bid dated January 24, 2007 submitted by Westrux International (Westrux), in response to the specification for the purchase of one 16-foot step van;
2. Reject all other bids; and
3. Authorize the issuance of a purchase order to Westrux in an amount not to exceed \$109,451 for the purchase of one W42 Workhorse 16-foot step van.

## **BACKGROUND**

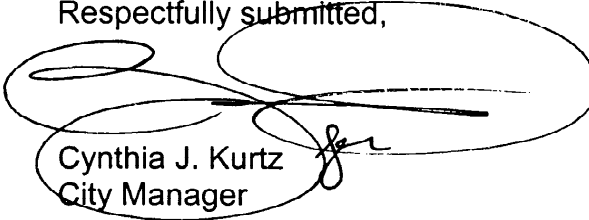
The Water and Power Department's Water Services Division uses step vans on a daily basis to haul equipment and materials necessary for the maintenance and operation of the City's water distribution system. The proposed new step van will replace a step van currently in the Department's fleet that is 14 years old. Because of the age of the current vehicle, it is very expensive to maintain.

Rather than continue to make expensive repairs to an old vehicle, it is recommended that a new step van be purchased. This vehicle is critical to the Water Division construction crews in completing the main replacement projects as outlined in the Water System Master Plan. The proposed replacement of the existing vehicle will provide the City with savings in repair costs.

A formal bidding process was completed on January 24, 2007 with three vendors submitting bids. Thorson Motor Center submitted a bid of \$109,215, Reynolds Buick-GMC submitted a bid of \$109,228, and Westrux submitted a bid of \$109,463. The transmission design for the van models submitted in the bids from Thorson and Reynolds did not meet the technical specifications in the bid request. Therefore, the bid from Westrux, whose bid is the only one that is responsive, should be accepted.

**FINANCIAL IMPACT**


Sufficient funds for this purchase are available and budgeted under the FY 2007 Water Capital Equipment Budget account 8505-412-883000-0673.

Respectfully submitted,  
  
Cynthia J. Kurtz  
City Manager

Prepared by:

  
Tim Roe  
Management Analyst III  
Water and Power Department

Approved by:

  
Phyllis E. Currie  
General Manager  
Water and Power Department

*Barlow*

Attachment B

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment of 2000  
Pasadena City Charter, Article XVII**

Contractor hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Contractor, as follows:  
*(If printing, please print legibly. Use additional sheets as necessary.)*

**1. Contractor Name:**

**WESTRUX INTERNATIONAL TRUCKS**

**2. Name(s) of trustees, directors, partners, officers of Contractor:**

DAVID M. KENNEY - PRESIDENT
JOHN M. REYNOLDS - CHIEF FINANCIAL OFFICER

**3. Names of those with more than a 10% equity, participation or revenue interest in Contractor:**


LARRY GOFREY

Prepared by: \_\_\_\_\_

MUNICIPAL SALES

Title: \_\_\_\_\_

May 7, 2007

Date: \_\_\_\_\_

For office use only
Contract No. _____

**Building Maintenance and Fleet Management  
Vehicle Replacement -Step Van - Condition Report**

Vehicle #	Year / Age / Hours	Lifetime Maintenance Costs	Additional Comments
1116	93 / 14yrs / 54,257	\$ 43,456.00	N/A

Lifetime Equipment Costs are based on annual O&M charges through FY97 and actuals through FY07. Costs include all equipment expenses including overhead and maintenance

**\*Salvage value of vehicle is estimated to be \$2,500.00**