

# Agenda Report

Date: January 8, 2007

**TO:** CITY COUNCIL

**FROM:** CITY MANAGER

**SUBJECT:** AUTHORIZATION TO ENTER INTO A CONTRACT WITH DESIGN SPACE MODULAR BUILDINGS, INC. FOR FURNISHING, DELIVERY AND INSTALLATION OF A MODULAR OFFICE TRAILER FOR BROADWAY POWER PLANT

## **RECOMMENDATION**

It is recommended that the City Council:

1. Accept the bid dated December 5, 2006 submitted by Design Space Modular Buildings, Inc. in response to Specifications LD-06-9 for Furnishing, Delivery and Installation of a Modular Office Trailer for Broadway Power Plant;
2. Authorize the City Manager to enter into a contract with Design Space Modular Buildings, Inc. for an amount not-to-exceed \$90,000.

## **BACKGROUND**

The new modular trailer is requested to alleviate the overcrowding in the existing office trailer with six engineers. It will also provide temporary workstations for plant staff, a conference room, and temporary office spaces for on-site contractors and consultants for the upcoming repowering of Broadway Power Plant.

On November 2, 2006, a Notice Inviting Bids was published in the Pasadena Journal and the Specifications LD-06-9 were mailed to five prospective bidders. Three bidders expressed interest and attended the pre-bid conference; however only one bid was received on December 5, 2006. The bid is as follows:

### **BIDDER**

### **BID PRICE**

Design Space Modular Buildings, Inc.

\$84,409

Design Space Modular Buildings, Inc. was responsive, met all the requirements of the specifications and is recommended to receive the contract award for an amount not-to-

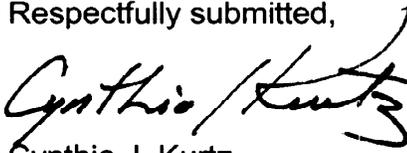
exceed \$90,000. This amount includes the bid price of \$84,409 and a contingency amount of \$5,591 (approximately 7%) to accommodate any extra work, if needed.

The price quoted in the bid is consistent with the engineer's estimate. The proposed contract is in compliance with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated thereunder.

**FISCAL IMPACT**

Sufficient funds are available in the approved FY 2007 Capital Improvement Programs, Budget No. 3180 for Power Production Facility Improvements.

Respectfully submitted,



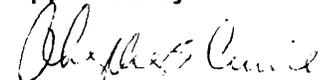
Cynthia J. Kurtz  
City Manager

Prepared by:



Wes Stengel  
Associate Mechanical Engineer  
Water and Power Department

Approved by:



Phyllis E. Currie  
General Manager  
Water and Power Department

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment of 2000  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

**1. Contractor/Organization Name:**

Design Space Modular Buildings, Inc.

**2. Name(s) of trustees, directors, partners, officers of Contractor/Organization:**

Paul McShane	President
Anthony Esernia	Secretary
Dan McGregor	CFO

**3. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:**

Paul McShane	President
Anthony Esernia	Secretary

Prepared by: Deanna Johnson

Title: Sales Representative

Date: December 1, 2006

For office use only:

Contract/Transaction No. \_\_\_\_\_

If not a contract, type of transaction: \_\_\_\_\_