

Agenda Report

TO: City Council **Date:** February 26, 2007
FROM: City Manager
SUBJECT: Transfer of two computers (Surplus Property) to Job Center

RECOMMENDATION

It is recommended that the City Council authorize the transfer of two (2) personal computers from the Planning and Development Department to the Job Center located in Northwest Pasadena, and be exempted from the Surplus Equipment and Goods Ordinance PMC 4.04 pursuant to section 4.04.080.

BACKGROUND

The Planning and Development Department has upgraded computers and identified two computers as surplus, however for the use and purpose of the Job Center the computers are serviceable. The Job Center is located in the Northwest section of Pasadena, at 500 North Lake Avenue. The center provides a place for day laborers to find work. The computers will enhance record keeping and other administrative tasks and will replace equipment that was lost due to the center being burglarized.

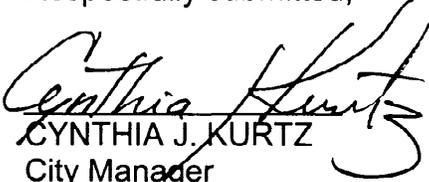
Pursuant to PMC 4.04.075 Priority transfers of salvage property to Pasadena Unified School District, the process was entered into and the computers were offered to the PUSD. However, Alan Worley of ITS PUSD declined the offer on January 11, 2007.

The Salvage Equipment and Goods Ordinance requires that surplus property be disposed of through auction sealed bid or negotiated sale. However, the ordinance enables the City Council to authorize alternate methods of disposal, including donation, provided such authorization contains a finding that a valid public purpose is served by granting such request. Donating the computers to the Job Center constitutes a valid public purpose for which an exemption from provisions of P.M.C. 4.04 is appropriate.

FISCAL IMPACT

There is no fiscal impact upon the approved FY07 operating budget of the Northwest Programs Division of the Planning and Development Department as a result of this action.

Respectfully submitted,


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City Manager

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