

Agenda Report

TO: CITY COUNCIL

DATE: APRIL 23, 2007

FROM: CITY MANAGER

SUBJECT: MID-YEAR PROJECT PERFORMANCE ASSESSMENT
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); EMERGENCY SHELTER
GRANT (ESG); HUMAN SERVICES ENDOWMENT FUND (HSEF) 2006-2007 PROGRAM
YEAR; AND THE HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAM

RECOMMENDATION

The following report is presented for information only.

ADVISORY BODIES

This assessment was presented as an information item to the Human Services Commission on Wednesday, February 14, 2007 and to the Northwest Commission on Tuesday, March 27, 2007.

BACKGROUND

The attached Mid-Year Project Performance Assessment (Exhibits A-D) provides a review of funded projects under the CDBG/ESG/HSEF/HOME Programs for in 2006-2007. The performance assessment summarizes each project's progress as of December 31, 2006. The following exhibits are attached: Exhibit A - Project Performance Assessment Definitions; Exhibit B - CDBG/ESG/HSEF Public/Human Service Projects; Exhibit C - CDBG Non-Public Service Projects; and Exhibit D - HOME/Housing Trust Projects.

This ongoing assessment of performance relies principally on the criteria identified in Exhibit A to determine the status of each project. Exhibit A defines the items that are employed in the overall project performance assessment (i.e., goals/objectives, performance measures, expected outcomes, etc.). The project performance assessment provides the basis for ascertaining the present status of projects and what actions if any, may be necessary to assist sub-recipients/developers and/or community housing development organizations (CHDOs) in achieving their project goals and objectives. City staff provides technical assistance and support to assist projects that are not on schedule, are not meeting their goals, and/or experiencing difficulty in accessing the allocated funds. A follow-up review of projects with noted deficiencies is conducted within 30 days to determine if the required changes and/or corrections are made. Where necessary, additional steps will be taken to address the problems, and if it is warranted, recommendations will be made regarding corrective actions to resolve performance issues and/or the reduction in the current funding level of these projects.

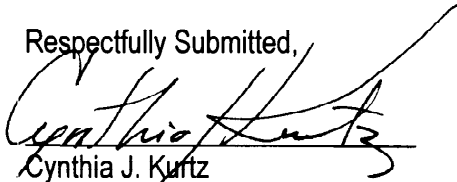
The project performance assessment is also a supplement to the Code of Federal Regulations for the CDBG, ESG and HOME Programs, respectively, (24 CFR 570; 24 576; and CFR 91 and 92) which requires the City, as grantee/participating jurisdiction, to make an annual determination that all federally assisted sub-recipients/developers/CHDOs are in compliance with the federal statutes and have the continuing capacity to administer and/or implement the funded projects. The assessment and monitoring of each project is an ongoing process of project review for compliance and implementation of the project's stated goals, objectives and funding allocation. Each sub-recipient is required to provide monthly progress/activity reports and to submit monthly invoices (including documentation) in order to receive reimbursement for approved costs. On-site monitoring visits are conducted at least once during the program year to evaluate the performance and fiscal management of each project.

Housing/Community Development administers the CDBG, ESG and HOME Programs. The Human Services and Recreation Department performs the administrative oversight for the Human Services Endowment Fund (HSEF).

FISCAL IMPACT

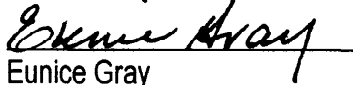
Funding for the programs referenced in this report is a combination of federal and local dollars totaling approximately \$8,000,000.

Respectfully Submitted,



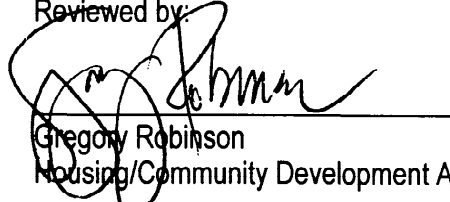
Cynthia J. Kurtz
City Manager

Prepared by:



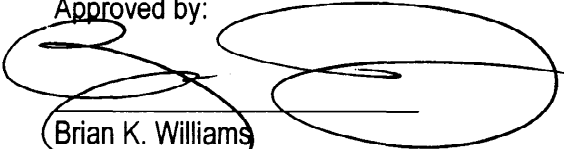
Eunice Gray
Project Planner

Reviewed by:



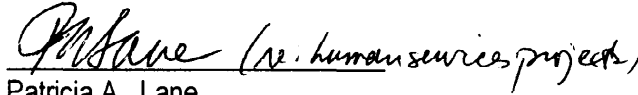
Gregory Robinson
Housing/Community Development Administrator

Approved by:



Brian K. Williams
Assistant City Manager

Concurrence:



Patricia A. Lane
Director, Human Services and Recreation Department

Attachments: Exhibits A – D

PROJECT PERFORMANCE ASSESSMENT DEFINITIONS

- **Goal(s)** - The intent or purpose to be achieved by the project.

The project will be assessed to determine if the achievement of the stated goal(s) is an integral part of the operation/implementation of the project.

- **Objectives** – The specifically desired intent of the activities that will be undertaken and/or performed in order to achieve the project's stated goal(s). The objectives, when clearly defined, provide the mechanism by which the project will meet its goals.

The focus of the assessment will be on the distinct and clear pattern(s) of activities/events, which are taking place and which collectively tend to lead toward the fulfillment of the project's goal(s).

- **Unit(s) of Service** - The units of service provided (i.e., the number of hours of counseling, children/families served, houses rehabilitated, etc.).

The performance assessment will verify documented evidence and on-site operation of the delivery or implementation of the stated service units.

- **Average Cost per Unit** -The average cost per unit of service represents the total CDBG, ESG, and HSEF allocation divided by the number of units provided.

The performance assessment will examine the reasonableness of the average cost per unit of service(s) provided; based on the number of persons served and activities/services performed in relation to the amount(s) of money, time, effort, etc., expended to render the actual unit of service.

- **Performance Measures** - Performance measures are quantitative and qualitative indicators which denote the achievement or lack of achievement of the project's stated goals.

The performance assessment will focus principally on the project's obtainment of the quantitative values assigned to each measure. Additionally, on-site monitoring visits will be employed to observe the quality of the delivery or performance of services/activities.

- **Performance Schedule** - The performance schedule identifies the major milestones for implementation of the project. It provides the anticipated dates when major activities and events will take place during the program year.

The performance assessment will examine the timeliness of the implementation of major project related activities.

- **Expected Outcomes** - The expected outcomes of the project are those results, occurrences and/or benefits, which are directly correlated to the activities of the project. The outcomes are those consequences, anticipated or unexpected, which result as an aftermath of the activities previously conducted to meet the project's stated goals.

The performance assessment will focus on the identification and documentation of the expected outcomes as a direct/indirect consequence or effect of the project activity.

- **CDBG/ESG Allocation** - The actual funds awarded under the Sub-Recipient Agreement, as may be amended.

The performance assessment will examine the amount of the total project allocation in regard to the services provided, average cost per unit of service, and recognized benefit to project participants and the community at large.

**CITY OF PASADENA
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM • EMERGENCY SHELTER GRANT (ESG) PROGRAM • HUMAN SERVICES ENDOWMENT FUND (HSEF)
 Mid-Year Project Performance Assessment as of December 31, 2006
 Public/Human Service Projects for 32nd Program Year (2006-2007)**

#	PROJECT (Agency)	FUNDED AMOUNT	*TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	CASE MANAGEMENT PROGRAM (Family Hope dba Elizabeth House) site address: 760 Santa Barbara Pasadena, CA 91101 (HSEF)	\$23,000	\$19,690	Each resident will develop life skills to handle the demands and hardships of single parenting and independent living, and link with resources to help residents toward ending welfare dependency and achieving self-sufficiency. Residents will become competent parents by improving their abilities to relate to their children in a healthy way and by providing a safe and nurturing environment.	Agency will provide: 12-15 homeless families with shelter, food, access to health-care; intervene in 10 high-risk families to prevent potential child abuse and equip mothers with the skills necessary to cope with the challenges of single parenthood; support 15-18 families in finding housing, employment and transitioning to independent living. Increase awareness of health-related issues and improve the physical and mental health of 15-30 homeless women and children.	This program will reduce the abuse of homeless women and children by providing education, parenting skills, pre-employment or job skills training, health education, anger management and conflict resolution.	<p>Quantitative This program has served 31 unduplicated homeless families to date, with 276 hours of case management, 121 hours of case management with alumni families, inquiries and referrals; 72 hours of individual counseling; 5 hours of pre-employment or job skills training; 28 mentoring hours; 202 hours of independent educational studies or schooling for women; and 50 hours of medical appointments.</p> <p>Qualitative 100% of participating families participated in at least 3 months of the case management program and were provided services to obtain housing. To date none of the participating families have relapsed into homelessness. All of the babies born into the program were of a healthy birth weight averaging 7.3 lbs. 50% of the graduates from the program are continuing their education, working toward employment or have gained employment. According to pre-post tests 85% of the residents have demonstrated increased knowledge of health related issues.</p> <p>The project is meeting its goals.</p>

* Total expenditures shown are actual reimbursements through 12/31/06 and may not necessarily represent actual expenditures for the reporting period.

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2.	COMMUNITY SOCIAL SERVICES (Armenian Relief Society) site address: 740 E. Washington Blvd. Pasadena, CA 91104 (HSEF)	\$23,000	\$10,024	To provide a variety of social services for 300 families and individuals from low and moderate socio/economic backgrounds. 50 participants will receive job placement assistance. Project will emphasize clients who are recent immigrants with limited English skills and female heads of households.	Provide general social services including case management, citizenship preparation, interpretation and translation, referral to social services, transportation and educational agencies/institutions, to 300 clients. The program will provide job placement assistance to 50 individuals helping them to secure and maintain employment. Agency will also participate in community collaborations and outreach activities.	Program participants will have their social service needs met and will become more knowledgeable of the social services available in the community. In addition to direct services provided by ARS, participants will also refer clients to other agencies for additional services as needed. ARS will collaborate with other local social service agencies.	Quantitative The project has served 304 clients to date with assistance on employment matters, renters rebate, information referrals, citizenship, other social service assistance, basic skills and ESL referrals, translation services, bus tokens and taxi coupons. The increase in numbers for the beginning of the year is due to the renters rebate assistance program. This program has grown rapidly and accounts for the increased number of people served during the first half of the fiscal year. The project has also been participating in collaborative activities with LA County Department of Public Social Services, Union Station, Foothill Unity Center, Center For Aging Resources, and Friends Outside. Qualitative To date 100% of the individuals seeking general social services including referrals, citizenship, and renters rebates have had their cases resolved or are in the process of resolving their cases (citizenship resolution takes more time than completing a renters rebate). Currently, 35 individuals have received job placement assistance and 27 have secured employment. All 27 have been able to retain their employment for an average of 5 months. The project is meeting its goals.
3.	COUNSELING PROGRAM (Pasadena Mental Health Center) site address: 1495 N. Lake Ave. Pasadena, CA 91104 (CDBG)	\$30,000	\$25,600	Assist individuals, couples, and families through mental health counseling. Develop proficiency of counseling interns through supervision and instruction from licensed mental health professionals. Provide 500 Pasadena residents counseling.	Enlist 35 to 40 students/interns to provide 2,500 hours of counseling for approximately 500 Pasadena clients. Provide the interns with over 400 hours of direct supervision and training via licensed mental health professionals.	As a result of receiving mental health counseling, clients will develop better coping skills, improve their problem solving skills and decision-making abilities reduce negative social behaviors. Mental health interns will receive valuable instruction that will improve their professional counseling skills. Qualitative The project assisted individuals, couples and families who are unable to afford private mental healthcare, are uninsured or are not eligible for other publicly funded care. Clients receiving the services improve their coping skills and are better able to solve personal problems. The program design enables interns to gain valuable clinical experience. The project continues to enroll new clients and expand its corps of interns. The project is meeting its goals.	

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4.	EMANCIPATED YOUTH SERVICES EXPANSION PROJECT (Journey House, Inc.) Site address: 1232 N. Los Robles Ave. Pasadena, CA 91104 (CDBG)	\$45,000	\$22,344	Provide foster and former foster youth (young men) with tutoring, independent living skills, counseling, after-school activities, etc. Current and former foster youth have to complete high school and enter college or vocational school to achieve productive self-sufficient lives, employment, etc.	Serve 61 current and former foster care youths. Provide 10,208 units of services: education, tutoring, life skills training, psychological counseling and self-esteem building activities. Project effectiveness will be measured by monitoring the participant's academic achievement, securing and maintaining part-time employment, matriculation in school, exhibiting appropriate dress and behavior.	At risk young men will receive support and services that are intended to address and mitigate major causes of homelessness - failure to complete high school and having been a foster care youth. Students who participate in this activity are required to complete high school. The students are encouraged to achieve success in college and/or to attend vocational/training schools. Students will learn the importance of becoming self-disciplined, self-motivated, productive and self-sufficient members of society.	Quantitative The Emancipated Youth Services Expansion Project has enrolled 64 participants and has provided over 6,000 units of service. Services provided included psychotherapy, life skills and academic counseling, tutoring, sports activities, education and enrichment. All participants residing at Journey House are enrolled in school. The post emancipation component of the project, the "Bridge" continues to grow and has enrolled 58 clients. This component served young men who upon reaching 18 years of age, "age out" of the foster care system. All "Bridge" participants are housed at a Journey House facility or their housing is case managed by Journey House. To remain in the "Bridge" the participants must be enrolled in college or trade school and have a part-time job. Qualitative Effectiveness is verified by monitoring grades, completion of school assignments and staff observations. Research shows that without housing and life skills assistance 40% of the nation's former foster children will become homeless within 12 months of their 18 th birthday. The "Bridge" program is designed to reduce this risk. The project is meeting its goals.
5.	EMERGENCY OVERNIGHT SHELTER PROGRAM (Union Station Foundation) site address: 625 E. Orange Grove Blvd. Pasadena, CA 91104 (ESG)	\$30,000	\$18,132	Provide emergency overnight shelter for persons going through the intake process at Passageways. Passageways is the point of entry into the City's homeless services system.	Assist 700 homeless persons. Provide 1,100 shelter bed nights (a bed night is one person sheltered for one night) at Union Station Foundation shelter for persons going through the intake process at Passageways. 75% of the persons served will complete the intake process and be referred to services.	The provision of temporary overnight shelter will assist homeless persons going through Passageway's intake process. This will enable clients to complete the process, and thus, be able to access available services.	Quantitative The project has provided 332 bed nights of shelter. 150 persons/families were provided shelter (of which 22 were children). The quantitative goals of the project are low at this point due to less demand than anticipated. Services are demand driven. Qualitative Experience shows that providing immediate supervised emergency housing to persons entering the homeless assistance system increases the likelihood that they will complete the intake process and be able to access the services. Project has served fewer clients than it anticipated. However, when the City's Bad Weather Shelter closes for the season, it is expected service levels will increase.

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6.	EMERGENCY SHELTER PROGRAM (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESG)	\$15,000	\$2,898	To provide emergency shelter to an estimated 26 homeless families/individuals (approximately 60 persons) when no other emergency shelter option are available. Provide 1 to 5 nights of shelter.	Provide short-term motel vouchers (up to 5 consecutive nights). Coordinate services with the City's Continuum of Care homelessness assistance system and provide information and referrals to other local social services providers.	Homeless clients receive emergency shelter services and will be provided with assistance by Continuum of Care partners as well as other community social services providers.	Quantitative The project has provided emergency housing assistance to 42 individuals, of which 23 were children; providing 23 nights of shelter (motel rooms). Qualitative All clients are served in conjunction with Passageways, the entry point of the City's Continuum of Care system. Project resources are used only when other emergency housing is not available or is not appropriate. To maximize capacity in the first half of the program year, the project has been accessing non-ESG funds to pay for motel rooms. The project is meeting its goals.
7.	FAMILY ACCESS TO HEALTH (Urban Revitalization Development Corp) site address: 1460 N. Lake Ave., #107 Pasadena, CA 91104 (CDBG)	\$28,000	\$12,233	Provide health assessments and treatment to 450 individuals. Deliver 1,656 units of medical services (medical encounters, prescriptions, lab tests, health education sessions).	Provide 450 patients with 720 medical encounters, 360 prescriptions, 432 lab tests and 144 health education contacts.	Program participants will have increased access to health care. Uninsured persons will receive services to resolve acute health problems and stabilize chronic health problem. Health Education will be provided where indicated. Medically indigent persons will have their quality of life improved.	Quantitative The project has served 312 unduplicated uninsured clients delivering 654 medical encounters. 377 prescriptions and/or laboratory tests. The project also conducted 133 Health Education sessions. Patients included children, adults and the elderly. Qualitative The project emphasized treating individuals with chronic health conditions such as diabetes and hypertension and centers its recruitment efforts in the City's most disadvantaged census tracts where morbidity is high and access to health services is lacking. This project enables poor, uninsured clients to meet some of their basic medical, health care needs. The project is meeting its goals.

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8.	FOOTHILL UNITY CENTER (Nutrition Assistance Project) site address: 415 W. Chestnut Ave. Monrovia, CA 91016 (HSEF)	\$65,000	\$33,093	Provide 300 low-income households with sufficient nutrition to maintain good health and help move out of food insecurity. Promote awareness of available community resources including employment and educational opportunities. Educate the community with facts about hunger, homelessness and very low-income people who are trying to stabilize and improve their life situations.	Continue food distribution and client services. Distribute school supplies to 400 qualified children at Back to School Distribution. Sign up new and existing clients for Thanksgiving and holiday distributions. Implement outreach schedule.	Families and individuals are expected to make notable progress toward self-sufficiency and better nutrition. For those clients on limited incomes, it is expected that they maintain stable status on the agency's scale of nutritional well being.	Quantitative This project has served a total of 581 households which included 2007 individuals. Of the 581 families served families that had 1-3 members totaled 345. These families received 10 bags of food. The families that had 4-5 members totaled 194, received 20 bags of food and families with 7 or more members totaled 42. These families each received 30 bags of food a month. Monthly food distribution were in accordance with family size. These families were also provided with outreach services and referrals to other supportive services. Over 500 children from Pasadena participated in the Back to School Distribution. Qualitative Of the 581 families 503 families were in crisis when they came to the program. Of the families in crisis, 76 families were able to become stable. Stable is defined by the agency as having adequate food, but relies on food assistance provided to low-income families whose resources are insufficient to meet basic nutritional needs and has basic knowledge of the principles of sound nutrition. The families that did not become stable, 171 progressed to vulnerable and 13 progressed to safe. The project is meeting its goals.
9.	GET OUT AND LEARN (GOAL) (Outward Bound Adventures, Inc.) site address: 2020 Lincoln Ave. Pasadena, CA 91103 (CDBG)	\$32,278	\$6,766	Teach environmental issues, wilderness principals and stewardship of the natural and urban environments. Provide team building and leadership exercises for 60 youths. Project will provide program activities during outdoor/wilderness outings. Participants come from 5 local agencies serving "at-risk" youth. Each agency's participants will receive 10 one-day trips, 6 two-day trips and one three-day trip.	Enroll 60 youths from 5 collaborating agencies. Conduct orientations for each organization. Provide 18 environmental learning trips totaling 25 days in the outdoors. Participants will demonstrate a 25% increase in their understanding of environmental issues and a 75% increased level of comfort in being in the natural environment as measured by pre and post testing.	Each group in the GOAL program will demonstrate improved group dynamics. Each participant will exhibit better leadership skills, possess improved personal confidence and develop greater self-esteem. No less than 10% of the youths will continue to participate with OBA through its Youth Advisory Council. Continued participation with OBA will provide them with an opportunity to interview with the U.S. Forest Service and the Pasadena Water and Power Department for environmental restoration jobs. At least 50% of continuing participants will be recruited for work as OBA trip staff.	Quantitative In the first half of the program year, the program served 10 participants from one agency (D'Veal Family and Youth Services). The majority of services have been planned for the second half of the program year. Qualitative A pre and post test is used to measure qualitative outcomes. Outcomes to be assessed include understanding and awareness of environmental issues, an increased comfort in and knowledge of wilderness areas. The project is achieving its goals.

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10.	EMERGENCY HOMELESS RESPONSE PROGRAM (Ecumenical Council) site address: 444 E. Washington Blvd. Pasadena, CA 91104 (ESG)	\$39,884	\$2,738	To assist Pasadena families and individuals who are on the verge of homelessness from becoming homeless. Program will provide resources and guidance to prevent the occurrence of homelessness. Activity will serve 80 households/individuals annually.	Assist in preventing 80 households/individuals from experiencing homelessness by providing supplemental resources such as: clothing, food, healthcare; household items; landlord-tenant mediation; referral to public assistance; rental assistance; utility assistance; etc. All clients receiving services are required to receive long term case management.	Households at risk of homelessness will be aware of and receive resources before becoming homeless. They will be able to keep and maintain their housing. It is expected that 75% of household receiving supplemental resources will remain in permanent housing and of them 50% will access resources from other local agencies to assist them with housing and related needs.	Quantitative 27 individuals have received supportive services designed to supplement household resources to help prevent the loss of housing. Qualitative The EHRP activity has been revised to provide services consistent with, and as part of the Homeless Prevention component as outlined in the City's 10 Year Strategy to End Homelessness. Services now emphasize assistance to households at imminent risk of homelessness. The Strategy's Homeless Prevention services are being implemented for the first time this program year and are being carefully and systematically developed. It is anticipated that in the second half of the program year the number of persons served and the range of services provided will be greatly increased. The project is achieving its goals.
11.	JUST FOR GIRLS AFTER SCHOOL PREVENTION & LEARNING ENRICHMENT PROGRAMS (YWCA Pasadena-Foothill Valley) site address YWCA: 1200 N. Fair Oaks Ave. Pasadena, CA 91103 Washington Middle School Jackson Elementary School Cleveland Elementary School (CDBG)	\$15,000	\$3,502	Provide 75 girls after school life skills programming to address contemporary concerns such as: conflict resolution, relationship building skills, educational achievement, computer technology, physical and mental health. Also promote parental involvement through an informed and active role in the Just for Girls program.	Enroll 75 girls in the program. Maintain case management with 70% of the girls. Provide an average of 160 hours of curriculum to the girls. Host three mother daughter events. Use pre and post test evaluation tools throughout the program to gauge participant progress. The program will also draw on independent evaluators to assess effectiveness.	Program participants will develop leadership skills; greater social awareness, increased self-esteem and self-confidence. Participants will display more positive behaviors at home, at school and in the community.	Quantitative The project has served 72 girls and provided over 150 hours of program activities. The project has collaborated with various organizations including: Haven House LACAAY, Hathaway-Sycamores, Pasadena LEARNS, Planned Parenthood and Day One. Qualitative Program staff reports that within the various age related peer groupings there are observed improvements in group cohesion, individual communication skills and receptiveness to both peer input and staff counseling. More objective qualitative assessments will be administered prior to the conclusion of the program year to assess effectiveness. The project is achieving its goals.
12.	MEALS PROGRAM (Union Station Foundation) 825 E. Orange Grove Blvd., Pasadena, CA 91104 site address: 412 South Raymond Avenue Pasadena, CA 91105 (ESG)	\$50,000	\$25,834	Serve 123 free meals annually to low-income needy and homeless persons. Provide food security and good nutrition to some of the community's most needy persons.	Provide two (2) free meals to the poor and homeless daily. Serve 123,000 meals annually. Information, assistance and referrals are also made to social service providers.	Homeless clients will receive food on a daily basis (free meals) to supplement their nutritional needs.	Quantitative The project has served 66,453 free meals to the City's homeless population. Breakfast and lunch are provided daily. Qualitative While serving the meals, shelter staff also provides information, assistance and referrals to social service agencies to assist the patrons in obtaining needed services. The food program is a major part of the Union Station homeless assistance effort and provides food security for its patrons who would otherwise go hungry on a regular basis. The project is meeting its goals.

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13.	NORTHWEST SCHOOL-BASED CHILDREN & FAMILY SERVICES (Pasadena Unified School District) site address: 351 S. Hudson Ave. Pasadena, CA 91101 (CDBG)	\$85,000	\$15,462	The project is comprised of three distinct programs. However, they often operate in coordination with one another. They are as follows: Cleveland Madison and Rose City Family Centers, Young and Healthy and Pasadena LEARNS after school program at Blair and Washington Middle Schools. The overall goals of the activities are to enhance the educational mission of these schools by address non-academic issues that effect learning and/or to supplement the academic goals of the schools.	1) Cleveland, Madison and Rose City Family Centers provide an estimated 5,400 units of service to approximately 1,250 students as well as their family members through counseling, medical services, information and referrals to various social services. 2) Young and Healthy will enroll approximately 900 eligible students that are in need of free medical services. It will also provide case management and follow-up services. 3) PasadenaLEARNS at Washington and Blair Middle Schools enroll 70 students and provide approximately 7,200 units of after school programming. Services include homework assistance, credit reclamation, sports and enrichment programming and that are provided in a safe and constructive environment.	1) Cleveland, Madison and Rose City Family Center expected outcomes are: increase access to healthcare for families and children; assist in access academic support services; increase parent participation in the schools; assist parents in accessing adult education, job training and parenting classes and increase linkages with and referrals to community resources. 2) Young and Healthy expected outcome are: improved access to healthcare for children, reduced emergency room visits, increased enrollments in health insurance programs; increase in preventative healthcare leading to healthier children and improved academic achievement. 3) Pasadena LEARNS at Washington and Blair Middle Schools outcomes are: the provision of homework assistance, credit reclamation, tutoring, sports and enrichment activities provided in a safe, constructive and academically enriching environment.	Quantitative 1) Cleveland, Madison and Rose City Family Centers has enrolled over 825 students and their families and has provided over 10,317 units of service. 2) Young and Healthy has served 386 children providing them with 490 medical appointments, 159 dental appointment and 178 mental health sessions. 3) Pasadena LEARNS at Washington and Blair Middle Schools has enrolled 389 students and has provided 9,815 units of services (unit of service is one student participating on any given day). Qualitative These activities have been in operation for approximately 2 to 3 months. At this juncture, qualitative outcome are difficult to access. However, all components have in common the overall goals of academic success, improved child/adolescent behavior, better family functioning and better health. Qualitative assessments of these goals will be provided at the conclusion of the program year. The project is achieving its goals.
14.	ORANGE GROVE FAMILY CENTER (Mothers' Club Community Center) site address: 562 E. Orange Grove Blvd. Pasadena, CA 91104 (CDBG)	\$30,000	\$13,040	Provide age appropriate pre-school activities, parenting education, ESL, support groups and Early Childhood Education for mothers (parents) and their children.	Provide support to young mothers/fathers with pre-school age children through a pre-school program, ESL instruction and parenting education. The project will serve 50 parents and 60 children. Program measures results using the DRDP (Desired Results Developmental Profile), the CASAS (Comprehensive Adult Student Assessment System) and the AAP1 (Adolescent Parenting Index) in addition attendance records are maintained and feedback is sought.	The parents will improve their parenting skills, social skills and English language skills. The impact of social isolation will be minimized. The children will receive age appropriate Pre-K activities, improve their learning skills and display positive social behavior and be prepared for entry into elementary school.	Quantitative The project has enrolled 49 parents and 73 children. Many services are provided in collaboration with other local agencies (i.e., Pasadena City College, Azusa Pacific University, Young & Healthy, Pasadena Public Library, Pasadena Public Health Department, Huntington Hospital, Planned Parenthood, Elizabeth House and Madison Neighborhood Partners) to enhance the quality of services provided by the program. In addition to Early Childhood Education, the program also provides Parenting Education, participating parents are required to attend this activity which is provided in conjunction with Pasadena City College. Also, a Parent Support Group is provided which is lead by a licensed Family Therapist. Approximately 75% of parents take advantage of the support group. Qualitative Adults in ESL classes averaged a 5 point gain on the Comprehensive Adult Student Assessment System (CASAS) standardized English language acquisition test and the children exhibited developmental advancement as measured by the Desired Results Developmental Profile system. The project is meeting its goals.

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#	PROJECT (Agency)	FUNDED AMOUNT	*TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
15.	PENA JUVENILE PROGRAM (El Centro de Accion Social, Inc.) site address: 37 E. Del Mar Blvd. Pasadena, CA 91105 (CDBG)	\$30,000	\$15,040	To provide a variety of youth development activities to 860 youths and their families through the following program components: After-School Tutorials; Youth Fitness; Youth Leadership; Summer School in the Park and Cultural Events.	Serve 860 youths and their families. Project components include outreach to "at risk youth," after school tutorial, a fitness group, a youth leadership group, summer school and cultural celebrations. Project will report quantitative and qualitative measures where feasible	Participating youths/families will acquire greater self-esteem and improved academic performance. The family unit and the student's support network will be strengthened.	Quantitative The Pena Juvenile Program has served 687 youths and their families. 43 were enrolled in tutoring. 170 took part in the Project's Summer School in the Park and 30 participated in the mentoring activities and 71 have enrolled in the Fun and Fitness activity. Also, approximately 250 additional persons have participated in cultural events. Qualitative The program has implemented pre and post test academic assessments and is monitoring the participant's grades provided by PUSD these measurements will be available at the conclusion of the program year. The project is meeting its goals.
16	PROJECT LEAP (Pasadena City College Foundation) site address: 1570 E. Colorado Blvd. Pasadena, CA 91106 (CDBG)	\$15,000	\$6,588	Enroll 55 PCC students at risk of dropping out of college and match them with mentors from the college facility and staff. Focus services on students residing in Northwest Pasadena.	Provide academic support, mentoring and other supportive services to 55 students. Recruit 35 to 40 mentors. All participants will establish an educational plan and career goals. 75% of the participants will increase their grade point average and remain in college.	75% of the participants will achieve at least one of the following objectives: 1) Earn an AA/AS degree, 2) Obtain a vocational certificate, 3) transfer to a four-year college, and 4) secure employment as a result of their community college educations.	Quantitative The project has enrolled 39 students and provided 824 hours of services. 28 PCC staff members serve as mentors. Qualitative A pre and post test assessments component for its participants called "Got Skills" has been introduced. Assessment topics include: Time Management; Study Skills; Test Taking/Anxiety; Stress Management; Mid-Term and Final Exams. Qualitative measures will also include grades and achieving one or more of the expected outcomes. The project is meeting its goals.
17.	PROJECT HEALTH (Community Health Alliance of Pasadena (CHAP) site address: 1855 N. Fair Oaks Ave., #200 Pasadena, CA 91103 (CDBG)	\$20,000	\$6,950	Increase access to medical care and health education to low income and uninsured Pasadena residents. Project will achieve this through two components: 1) education and 2) treatment. Make CHAP these patients medical home.	Enroll 150 new patients at CHAP and provide comprehensive medical examinations. Recruit 5 community-based volunteers as peer facilitators. Conduct 10 community workshops on health issues enroll 200 adults and children into the workshops. Outcome will be measured by pre and post testing on health knowledge, and improved health as measured by standard clinical indicators.	Pasadena residents' health status will be improved through accessing medical services. Health Education recipients will improve their health by being able to make well informed health/lifestyle choices.	Quantitative The project has enrolled 79 new patients and an additional 73 clients into the health education component. Qualitative Patient clinical information is entered into a database of health indicators. In the concluding months of the program year, the data will be evaluated. Preliminary indication from this data indicates that the medical/health services are helping the patients as suggested by key indicators, such as lower blood pressure and weight loss. The project is achieving its goals.

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#	PROJECT (Agency)	FUNDED AMOUNT	*TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
18.	PROJECT REACH OUT (Pasadena Senior Center) site address: 85 East Holly Street Pasadena, CA 91103 (HSEF)	\$20,000	\$7,745	To identify gaps in services for seniors and provide advocacy to address unmet need or gaps. Recruit and train senior volunteers as Senior Counselors. Partner with other community agencies to address senior issues and identify resources. Improve lives of Alzheimer's patients and their caregivers. Distribute non-perishable food to low-income and home bound seniors. Alleviate food insecurity for seniors. Provide seniors with safe transportation alternative to help with food security and other basic needs. Serve 800 unduplicated clients.	Serve 800 unduplicated seniors by addressing a variety of needs and issues such as transportation, food insecurity, hunger, elder abuse, Alzheimer's disease, and housing issues. Performance will be measured by maintaining a count of the number of participating seniors that are served in one of the funded programs, maintaining a record of the identified gaps in service as well as identifying special accomplishments and collaborative efforts. Performance will also be measured by utilizing customer satisfaction surveys. These surveys will allow the agency to review the quality of their services along with the quantity of services provided.	Hunger and transportation issues in the low-income senior population will be reduced and seniors will be linked to other available social services. Project services will help to eliminate social isolation and address other senior problems such as elder abuse, Alzheimer's disease, and housing issues.	Quantitative This project has helped 401 unduplicated senior citizens address their hunger and transportation concerns by providing them with taxi vouchers and food distribution services. The project has provided 3109 units of service to the 401 senior participants. A unit of service is defined as a single visit to either the food distribution or taxi voucher program. Along with receiving food and taxi vouchers, seniors received assistance with other issues including elder abuse, Alzheimer's disease, housing, security, and referrals for other social service needs. Qualitative As a result of program attendance, 337 participating seniors have reported experiencing a decrease in hunger. According to the International Institute of Los Angeles Immediate Needs Transportation scale, 300 seniors have reported an increased ability to access vital transportation services. The program is utilizing customer satisfaction surveys to assess the quality of their services. Results from the satisfaction surveys are being collected and will be available at a future date.
19.	SOURCES: CAREER DEVELOPMENT (Union Station Foundation) 825 E. Orange Grove Blvd. Pasadena, CA 91104 Site address: 739 E. Walnut, #205 Pasadena, CA 91101 (ESG)	\$60,000	\$34,985	Recruit and enroll 110 individuals into job preparation, placement and follow-up program for homeless and low-income individuals.	Present curriculum to 110 individuals and secure employment for the majority of the participants. Clients will receive 35 hours of pre-employment training over a 10 day period and 20 hours of one-on-one counseling.	As the poor/homeless receive supportive services, employment assistance, job placement, etc., he/she will be able to obtain a job. Employment opportunities will lead to the ability to become self-sufficient.	Quantitative The Program has enrolled 62 clients; of which 42 were confirmed to have secured a first job through the program. Another 17 jobs have been secured by Sources alumni. In total, 59 jobs have been developed during the first half of the program year. Qualitative Sources is a unique program that uses a curriculum specifically designed to address the employment issues of the target population. Clients received post-employment follow-up and ongoing counseling. Initial placements are often interim jobs and the program often assists clients with subsequent employment opportunities and counseling services. The program is part of the "Continuum of Care" homeless recovery system and focuses on individuals becoming or returning to self-sufficiency through entering or re-entering the workforce. The intensive services of Sources enhances the likelihood that clients will secure and maintain employment. The project is meeting its goals.

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#	PROJECT (Agency)	FUNDED AMOUNT	*TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
20.	STARS PROGRAM (Lake Avenue Community Foundation) site address: 712 E. Villa St Pasadena, CA 91101 (HSEF)	\$15,000	\$5,177	To provide home based tutoring, academic enrichment and growth through internet access, reading, literacy, summer enrichment, parent counseling and nutritional education for 25 additional neighborhood youth (beyond the 100 already served through other resources).	Minimum of one grade improvement in reading and math over the course of the school year. Continue implementation of a new literacy model program. Fifty percent of STARS students will improve their literacy levels; 100% of STARS parents will commit to supporting completion of assigned homework. Implement the objectives of the "40 Developmental Assets." Provide leadership development and promote health consciousness for the benefit of STARS families and community.	For those students enrolled in this program, they will show an improvement by one grade level in their reading and math scores. Parents educational and nutritional awareness will be enhanced and program needs will be met when participants demonstrate improved behaviors in and out of school.	Quantitative This project funding was for an increase of services to an additional 25 children. The program was previously serving 100 children (from other funding sources) and have been able to increase the number of children served by 25 as a result of the HSEF funding. Qualitative Assessments of reading levels for each student and assessment of students "40 Developmental Assets" have been completed. The pre-testing to measure increased performance in math and reading by students, improved educational and nutritional awareness by parents, improved behavior of students was completed at the start of the program (Oct '06). The new academic year for the program started in October 2005 and as a result has not been working with the participants long enough to report measurable results. The agency will be conducting a mid-year evaluation and an end of the year evaluation of the participants to determine the level of improvement in the areas described above. The project is meeting its goals.
21.	VILLA-PARKE SENIOR NETWORK (El Centro de Accion Social, Inc.) site address: Villa Parke Community Center 363 E. Villa Street Pasadena, CA 91101 (CDBG)	\$40,000	\$20,838	Provide instructional, social and cultural activities to enrich the lives of the elderly and the onset of mental and physical illness brought on by social and physical isolation.	Proved to 150 seniors 912 units of service. Activities including: arts/crafts, field trips, community events, ESL instruction, citizenship preparation, fitness and socialization activities. Project also provides case management, home visits, counseling and coordination of family support mechanisms.	The physical/mental deterioration and social isolation associated with aging will be mitigated. Seniors will become more aware of vital social services and become more involved in their community.	Quantitative The project has enrolled 68 seniors who receive a variety of programming such as: ESL, Citizenship, and Arts and Crafts classes. Clients also participate in social activities such as field trips. Qualitative Services included case management, home visits and counseling. Supportive services are provided in collaboration with other agencies. Services are designed to address social isolation to prevent physical and mental deterioration. Other services include access to needed resources to address its clients unmet needs. During the reporting period, the project experienced a vacancy in the Program Manager position, as a result, it is behind on planned enrollments. New staff has been hired and the project is currently developing better methods to access qualitative outcomes and increase enrollment. Although behind on planned enrollments, corrective actions have been implemented and it is anticipated that the project will achieve its goals by the conclusion of the program year.

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**CITY OF PASADENA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Mid-Year Project Performance Assessment as of December 31, 2006
Non-Public Service Projects for 32nd Program Year (2006-2007)**

#	PROJECT (Agency)	ALLOCATED AMOUNT	* TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	A NEW HOME FOR MOTHERS' CLUB (Mothers' Club Community Center) site address: 526 E. Orange Grove Blvd. Pasadena, CA 91104	\$10,000	\$10,000	Complete the architectural design for the renovation of the building at 980 N. Fair Oaks Ave. Incorporate in design elements resulting in a Leadership in Energy and Environmental Design (LEED) certified building.	A) Completed construction drawings, securing project building permits; B) an environmentally friendly and esthetically pleasing building in which high quality early childhood education and family learning programs will take place.	Increased capacity from 50 to 70 children a day to receive high quality early childhood education and related family services. The creation of an energy efficient attractive building for the delivery of education/family services as well as a facility for other community events and programs.	A) At 10,000 square feet, Mothers' Club's new home will have the capacity to serve 70 children with both indoor and outdoor learning facilities. In total, the project has a renovation budget of \$2,500,000. B) It is anticipated that the building will be completed by September 07 and will be the first LEED certified pre-school in California.
2.	BUSINESS DEVELOPMENT (JOB FAIRS) (City/Human Svcs. Recreation Dept./Career Svcs. Div.) site address: 1207 E. Green St. Pasadena, CA 91106	\$30,000	\$2,516	Connect Northwest Pasadena job seekers with employers and new jobs in the local labor market including "high road" jobs (jobs with career paths and benefits).	Project will conduct or participate in 4 events (job fairs) that will link area employers with unemployed low/mod income residents of the CDBG Benefit Service Area.	Unemployed/underemployed local residents of the Benefit Service Area will have an opportunity to: attend/participate in job fairs; be exposed to various vocational fields and employment opportunities. Clients will be able to locate job opportunities, develop effective job search skills, secure employment and thereby improve their economic status.	All 4 Job Fairs are planned during the second half of the program year: February - youth job fair, March - a job fair in conjunction with local auto dealers to recruit office support and auto technicians. In May, a major job fair with many employers is planned and a special job fair is planned with Friends Outside to assist youth and adult offenders in securing employment.
3.	BUSINESS INCUBATOR PROGRAM (Pasadena Enterprise Center) site address: 1075 N. Lake Ave., #100 Pasadena, CA 91104	\$55,000	\$21,436	House at least 25 businesses in the business incubator. Create/maintain employment for no less than 50 people. Enroll at least 3 new women/minority owned businesses during the program year. Provide tenant businesses supportive services such as one-on-one and group business education, resources such as, conference rooms, copy machines, fax machines, DSL connections, customer parking, etc.	To house and support at least 25 local businesses in the incubator. Graduate 2 to 3 businesses into the wider Pasadena business community, create/maintain at least 50 part-time and/or full-time jobs.	A minimum of 25 local businesses will have the benefit of professional services (office space) offered at the incubator at below market commercial rental rates. Jobs will be created/retained by the respective businesses. There will be a demonstrated decrease in the reported failures of local small businesses. The incubator will graduate enterprises into the larger business community. Increase the number of women and minority owned businesses.	The Business Incubator has enrolled 30 small businesses and approximately 331 jobs have been created/retained. Business counseling, commercial development and the rental of professional office space at below market rates are some of the services provided to the businesses. One of the incubator businesses staffs events, which accounts for 245 of the jobs. The project is meeting its goals.
4.	CODE ENFORCEMENT TASK FORCE (City/Planning & Development Dept.) site address: 175 N. Garfield Ave. Pasadena, CA 91101 Services are provided throughout Benefit Service Area	\$244,048	\$116,625	Conduct proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area (BSA).	Provide inspections of 4,433 properties. Inspectors include single and multi family dwellings, vacant lots, building and complaint driven inspections.	The project's efforts will lead to compliance with code and building safety guidelines and a greater emphasis on safe and sanitary housing.	The Code Enforcement Task Force has conducted 2,732 property inspections. Typically, 75% of code compliance cases are resolved within 60 days. The project is meeting its goals.

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#	PROJECT (Agency)	ALLOCATED AMOUNT	* TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
5.	EMPLOYMENT HALL (City/Planning and Development Northwest Programs) site address: 500 N. Lake Ave. Pasadena, CA 91104	\$65,000	\$32,778	Provide rental/lease payments for Day Laborers employment site.	Provide a clean and accessible employment center. Outreach to day laborers in Pasadena. Assist clients to achieve permanent jobs.	Provision of a safe and sanitary employment site. Protection of the rights of workers and the concerns of employers will be addressed. Additionally, the provision of the facility addresses public safety concerns of local residents.	Monthly lease payments are being made in a timely manner. The program sponsor, the Institute of Popular Education of Southern California (IPEPSCA), is providing services. Please refer to project # 9 for more information. The project is achieving its goals.
6.	FAIR HOUSING PROGRAM (Housing Rights Center) 520 S. Virgil Ave., #400 Los Angeles, CA 90020 site address: 1020 N. Fair Oaks Ave. Pasadena, CA 91103	\$60,000	\$33,885	Provide fair housing counseling services to residents of Pasadena.	Serve approximately 2,000 individuals. Services to include education, complaint investigation and housing discrimination testing.	Pasadena residents will become more knowledgeable of their rights to fair housing choice in the City. Increased mitigation of housing related issues and complaints.	The project has served 939 residents. Clients include tenants, property managers, realtors, etc. To date, the project has initiated 33 fair housing complaint inquiries and opened 20 discrimination cases. The project is meeting its goals.
7.	MAINTENANCE ASSISTANCE SERVICES TO HOMEOWNERS (MASH) (City/Planning & Development Dept.) site address: 2783 Eaton Canyon Dr. Pasadena, CA 91107 Services are provided throughout the CDBG Benefit Service Area.	\$620,000	\$290,474	Make minor home repairs, paint houses, clear yards. Services will be focused to take place in CDBG Benefit Service Area.	Make minor home repairs, provide 44 units of house painting (27 houses); perform 112 units of yard clearance (97 yards); remove tons of debris and make other home repairs.	The impact of home improvements will lead to a uniform cosmetic improvement of the target area. Project activities will enhance a suitable living environment.	MASH has provided 20 units of house painting (10 houses); 66 units of yard service (35 yards); made repairs to 8 homes and removed 78 tons of debris. Project also provided work experience to 54 MASH trainees. The project is meeting its goals.
8.	NEIGHBORHOOD IMPACT PROGRAM (Pasadena Neighborhood Housing Services, Inc.) site address: 456 W. Montana St. Pasadena, CA 91103	\$140,000	\$98,531	Provide major rehabilitation loans to low/moderate income residents of the CDBG Benefit Service Area. Administer free paint program and make minor home repair grants.	Process at least 10 rehab loans, paint 15 homes and provide 15 minor home repair grants.	Improve housing conditions in the CDBG Benefit Service Area (Northwest Pasadena). Address the deterioration of older housing stock. Provide an avenue for low/moderate families to resolve areas of deferred maintenance of properties.	Through December 31, 2006, 2 housing rehabilitation loans have been funded; 3 free paint-up projects have been completed; and 4 minor home repair projects completed (grants). PNHS is in the process of relocating its administrative offices. It is anticipated that project goals/objectives will be met by the end of the program year.

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#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
9.	PASADENA COMMUNITY JOB CENTER (Institute of Popular Education of Southern California) site address: 500 N. Lake Ave. Pasadena, CA 91104	\$50,583	\$5,434	Provide a clean and accessible employment site for day laborers. Operate a fair and orderly work assignment system. Provide vocational and basic skills educational services. Mediate employer concerns and workers' rights complaints.	Average daily registration of 40 participants. 36 work assignments a week (1,872 annually). Provide occupational/vocational training self-help classes (i.e., computer literacy, ESL classes).	Registration of 40 participants daily. Day laborers will obtain at least 36 jobs per week (1,872 annually). Participants will benefit from training classes that will help to improve job skills.	The project has achieved approximately 6,673 daily registrations (approx 257 weekly). Clients have secured approximately 1,936 employment assignments and approximately 12 permanent jobs. The project is averaging approximately 75 temporary jobs weekly. The project is achieving its goals.
10.	PROJECT ADVANCE (Institute for Urban Research & Development) site address: 2541 E. Foothill Blvd. Pasadena, CA, 91107	\$66,000	\$42,760	Provide technical assistance/support and business development assistance to 29 micro-enterprises (push cart vendors).	The provision of technical assistance and support to 29 micro-enterprises. Create/maintain 36 jobs.	The provision of economic development opportunities for low/moderate income clients. Assist micro-enterprises in becoming self-sufficient and in obtaining compliance with the City's business licensing and health regulations.	The project has enrolled 31 micro-enterprises. Currently 42 jobs have been created/retained. Support services and technical assistance is provided on an ongoing basis. The project is meeting its goals.
11.	PROPERTY DEVELOPMENT III-A (Alkebu-Lan Cultural Center) site address: 1435 N. Raymond Ave. Pasadena, CA 91103	\$10,000	\$0	Refine architectural design and engineering necessary for the renovation of 5,000 sq. ft. for construction of a 99-seat theater, dressing room, rehearsal hall, crafts and computer rooms. Assist agency with cost estimates, proper filing of project documents and securing needed permits.	The development of contractor ready plans that conform to budget, prepare bid package, select contractors, prepare and submit project document secure permits, develop bid documents assist in project management.	Completion of the expansion project will provide for the physical expansion and improvements to the Alkebu-Lan Cultural Center. The facility will be able to serve more youth/children and will increase its capacity for community events, dramatic performances, computer technology, etc.	In the second half of the program year the agency will negotiate an agreement with an architect for the completion of design specifications and technical assistance in developing bidding documents and permits. The plans will also ensure the project will achieve Leadership in Energy and Environmental Design (LEED) certification. It is anticipated that construction will begin in the summer of 2007.
12.	REPAYMENT OF SECTION 108 LOAN Fair Oaks Renaissance Plaza (Shopping Center) site address: 651 N. Fair Oaks Ave. Pasadena, CA 91103	\$318,763	\$332,279	Provide jobs for 30 low/moderate income community residents. Provide shopping, commercial, and retail services to CBDG Benefit Service Area. Elimination of blight within a Redevelopment Project Area.	Employ at least 30 low/moderate income persons. Provide retail, commercial services to low/moderate income area of the City. Elimination of a blighted area of the City.	Full time employment for at least 30 low/moderate persons. Area residents are able to shop, obtain goods and services through the commercial and business activity at the shopping center.	The project is providing over 30 jobs to low/moderate income residents. Approximately 12 businesses are operating in the shopping center. The site has been revitalized. The project has achieved its goals. This activity is responsible for the repayment of the Section 108 Loan to HUD.

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#	PROJECT (Agency)	ALLOCATED AMOUNT	* TOTAL EXPENDED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
13.	SMALL BUSINESS ASSISTANCE PROGRAM (Pasadena Development Corp.) site address: 1015 N. Lake Ave. Pasadena, CA 91104	\$148,000	\$79,152	Process 10 small business loans. Create/retain 15 jobs. Provide technical assistance to small businesses in NW Pasadena.	Package 10 small business loans, create/retain at least 15 jobs, and provide business counseling to 200 individuals/ businesses.	Low/moderate income start-up businesses will be able to obtain the required business capital. Technical assistance will be provided for areas of business expansion in order to retain/create jobs. The provision of professional development activities, business counseling and other supportive services.	The project has funded 5 (\$130,000) small business loans; created/retained 11 jobs; and delivered approximately 197 hours of technical assistance to small businesses. Over 103 individuals have received business counseling. The project provides support to minority and women owned start-up businesses. The volume of requests for small business loans has been low and several businesses did not complete the loan application process. The project is meeting its goals.

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**CITY OF PASADENA
HOME PROGRAM AND HOUSING TRUST FUNDS (HTF)
Mid-Year Project Performance Assessment as of December 31, 2006**

#	PROJECT (Agency)	LOAN COMMITMENT	TOTAL DISBURSED	GOALS/OBJECTIVES	PERFORMANCE MEASURES	EXPECTED OUTCOMES	PERFORMANCE ASSESSMENT
1.	FAIR OAKS COURT (HHP DFO, LLC) Site Address: 6-46 Peoria/584-612 N. Fair Oaks 504-506 Cypress Ave. 1771 Carlton St. 1191 N. Summit Ave.	\$4,316,000 HTF \$930,000 BEGIN	\$4,316,000	Provide homeownership opportunities to first time homebuyers.	Acquisition of blighted substandard residential properties in Northwest Pasadena area; rehabilitation and construction of 44 homes for sale, 37 of which will be available to low and moderate income, first time homebuyers.	Thirty-seven (37) first-time low and moderate income homebuyers will be able to purchase homes. City's housing stock improved by redevelopment of blighted properties.	Peoria/Fair Oaks: Construction commenced in August 2006. Summit: Completed and occupied. Carlton: Under construction. Cypress: Completed with 2 buyers in escrow.
2.	HERITAGE SQUARE (NA) Site Address: 730-790 N. Fair Oaks Pasadena, CA 91103	\$1,500,000-HOME \$1,000,000-FNMA \$2,400,000-HTF	\$4,900,000	Provide for the construction of 104 affordable rental senior apartments.	New construction of 104 apartments to low-income senior citizens.	104 units will be available to low-income senior citizens.	Request for Proposals (RFP) for project development (site is owned by PCDC) was issued in November 2006. Developer selection process currently underway.
3.	PERMANENT SUPPORTIVE HOUSING (New Revelation Missionary) Site Address: 877 N. Orange Grove Pasadena, CA 91103	\$300,000 HOME	\$50,950	Provide four (4) affordable rental housing units for low-income households.	Rehabilitate four (4) rental units as permanent housing for low-income households.	Four (4) rental units will remain affordable to low-income households for 55 years.	OPLA approved on 6/21/04. Project redesigned to assist chronically homeless persons in accordance with SHP guidelines. Amended OPLA scheduled for approval in January 2007.
4.	PARKE STREET APARTMENTS (Affordable Housing Services) Site Address: 270 E. Parke St. Pasadena, CA 91103	\$968,000 HTF \$499,981 SHP	\$350,000	Provide for construction of four (4) affordable rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	New construction of four (4) rental units and rehabilitation of eight (8) rental units for very-low and low-income households.	Twelve (12) rental units will remain affordable to low-income households for 55 years.	OPLA and loan documents have been fully executed. Construction drawings are being prepared and developer is seeking conventional construction financing.
5.	ORANGE GROVE GARDENS (Los Angeles Community Design Center) Site Address: 252 E. Orange Grove Pasadena, CA 91103	\$1,616,615 HOME \$1,054,565 FNMA \$250,000 RDA	\$2,921,200	Provide 38 affordable rental units for very-low, low income households.	New construction of 38 rental units for very-low, low income households.	38 rental units will remain affordable to very-low, low income households for 99 years.	The project was completed in August 2006 and is fully leased.

BEGIN
FNMA
HTF
OPLA
RDA
SHP

Slate of California BEGIN program
Fannie Mae
Redevelopment Agency Housing Trust Fund
Owner Participation/Loan Agreement
Redevelopment Agency funds (non-housing)
McKinney Act Supportive Housing Program