

Agenda Report

TO: CITY COUNCIL
THROUGH: Finance Committee

DATE: November 19, 2007

FROM: CITY MANAGER

SUBJECT: FISCAL YEAR 2008 OPERATING BUDGET AMENDMENTS

RECOMMENDATION

It is recommended that the City Council:

- 1) Authorize a journal voucher implementing certain amendments to the fiscal year 2008 Operating Budget as detailed in the background section of this report. The net effect of these amendments to the various fund balances is as follows: a reduction to the PCDC-Orange Grove Project Area of \$106,139 and a reduction to General Fund of \$41,700, in addition revenues and appropriations will be increased in the Health Fund by \$146,531 and appropriations increased in the General Fund by \$41,700 and in the PCDC-Orange Grove Project Area by \$106,139;
- 2) Authorize the addition of two Community Service Representative III positions, limited term, grant funded, to the Public Health Department;
- 3) Authorize the City Manager to increase the contract with Pasadena Unified School District (PUSD) for the Management Audit from \$61,600 to \$73,300.

BACKGROUND

On June 25, 2007 the City Council adopted the Operating Budget for fiscal year 2008. Subsequent to the adoption of the budget, as is often the case, several items have been identified that necessitate amendments to the budget. Accordingly, the following amendments are recommended for adoption:

The proposed recommendation will result in the following changes:

1. Appropriate \$106,139 from PCDC-Orange Grove Project Area unappropriated fund balance to the PCDC-Orange Grove Project Area debt service account. Sufficient funds to cover the annual debt service payment on the 2000 Tax

Fiscal Year 2008 Operating Budget Amendments

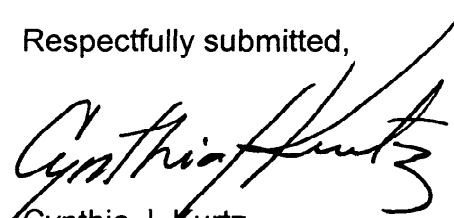
Allocation Bond were inadvertently omitted from the adopted budget. Tax increment revenues have already been recognized for this appropriation.

2. Add two Community Service Representative III positions to the Public Health department and recognize and appropriate \$146,531 from HIV/AIDS Education and Prevention Program to expand existing activities, implement a new youth intervention activity and increase capacity with this grant.
3. Appropriate \$11,700 from the General Fund unappropriated fund balance to the City Council department for its pro-rata share of the cost of completing the PUSD Management Audit. Authorize the increase of the contract with PUSD from \$61,600 to \$73,300.
4. Appropriate \$30,000 from the General Fund unappropriated fund balance to the Public Works department for improvements at Linda Vista School to meet requirements for use as a park. The improvements include trimming trees, elimination of sucker growth hazards and removal of several dead trees; repair of asphalt walkway; and fencing and gate repairs to isolate the park from storm drains and to allow the City to lock off park in the evening hours.

FISCAL IMPACT

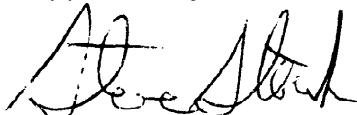
- Increase PCDC-Orange Grove Project Area appropriations by \$106,139.
- Increase revenues and appropriations to the Public Health Fund by \$146,531.
- Decrease fund balance and increase appropriations to the General Fund by \$41,700.

Respectfully submitted,



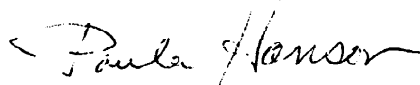
Cynthia J. Kurtz
CITY MANAGER

Approved by:



Steve Stark
Director of Finance

Prepared by:



Paula Hanson
Budget Administrator