

# Agenda Report

**TO:** CITY COUNCIL                      **DATE:** FEBRUARY 5, 2007

**FROM:** CITY MANAGER

**SUBJECT:** RE-ESTABLISHMENT OF THE CITY CENTER  
IMPLEMENTATION TASK FORCE AND AUTHORIZATION  
FOR NEW COMMUNITY APPOINTMENTS

## **RECOMMENDATION:**

It is recommended that the City Council:

- A. Re-establish the City Center Implementation Task Force with the representatives shown on Attachment A for the purpose of:
  - 1. Review and recommend species and spacing of trees on Holly Street
  - 2. Review the decorative sidewalk pattern and markers proposed by the Pasadena Center Operating Company for the forecourt area of the Civic Auditorium and the Pasadena Center and the adjacent sidewalk and recommend its consistency meets the intent of the parameters set in the Civic Center/Mid-Town District Design Project.
  
- B. Request the Task Force present their recommendations to the City Council within 60 days of their first meeting and in no case later than April 30.

## **BACKGROUND:**

In July 1997, the City Council appointed an ad-hoc group to serve on the initiation of the Civic Center/Mid-Town Area Programming Effort. The group represented property owners, community leaders and advisory bodies. Their charge was to develop a recommended program for the Civic Center/Mid-Town Area and to advise the City Council regarding actions required to implement the

Program. From this group came the City Center Implementation Task Force to guide and oversee the implementation program.

In July 2003, the Task Force prepared a final recommendation on the plan elements. In December 2003, City Council approved the Design Development Elements for the Pasadena Civic Center/ Mid –Town District Design Project. Since that time, the Task Force has not been active. Staff is recommending that the Task Force be reestablished to address two specific issues pertaining to the Civic Center project area. The two items are as follows:

- A. Street trees on Holly Street between Marengo Avenue and Garfield Avenue in the Civic Center: The approved tree species for this area is the London Plane Tree (*Platanus acerifolia*). The Urban Forestry Advisory Commission is recommending that the Englemann Oak (*Quercus englemannii*) also be included on this segment of Holly Street in some configuration. Introduction of the new species will require a change in the Task Force's original plan as the mature Engleman Oak has a much larger canopy.
- B. While the design of the paving in front of the Civic Auditorium was not a part of the Design Development effort, the parameters for its development were established. Attachment B shows the illustrative site plan which calls for a similar sidewalk design for use throughout the Plan area. It is intended that the PCOC design team will incorporate the intent of these parameters. These decisions have now become time sensitive as the sidewalk design needs to be incorporated into the Pasadena Center Operating Company's expansion project.

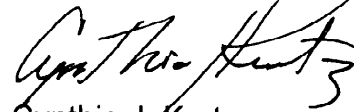
It is anticipated that this group will meet three to four times over the next 60 days. Staff support for this group will be provided by the Public Works and Planning and Development Departments.

The recommendations will be refinements to the Plan and will be presented to the City Council in the form of Plan amendments. The recommended membership is shown on Attachment A.

**FISCAL IMPACT:**

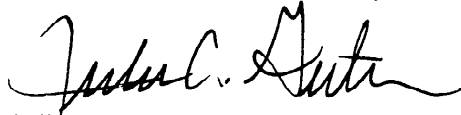
There is no fiscal impact associated with reestablishing the City Center Task Force.

Respectfully submitted,

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Cynthia J. Kurtz  
City Manager

Prepared and Approved by:

A handwritten signature in black ink, appearing to read "Julie A. Gutierrez". The signature is cursive and somewhat stylized, with a large initial "J" and "G".

Julie A. Gutierrez  
Assistant City Manager

## **ATTACHMENT A**

### **CITY CENTER IMPLEMENTATION TASK FORCE**

#### **CITY ADVISORY BODIES**

Pasadena Center Operating Company  
Community Development Committee  
Planning Commission  
Design Commission  
Historic Preservation Commission  
Transportation Advisory Commission  
Arts Commission

#### **COMMUNITY REPRESENTATIVES**

Chamber of Commerce Representatives  
American Institute of Architects Representative

#### **ADJACENT PROPERTY OWNERS**

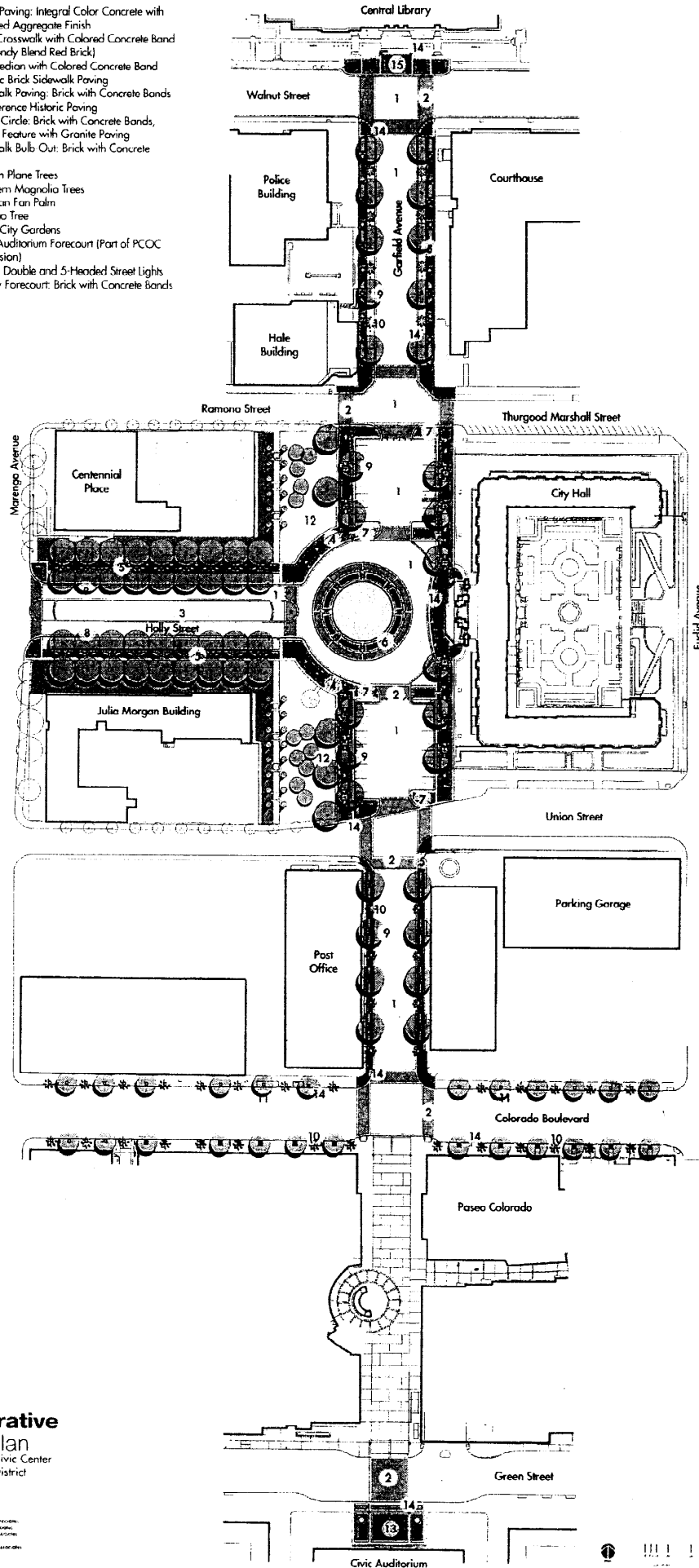
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**ATTACHMENT B**

**Site Plan**

**Pasadena Civic Center Mid-Town District**

- 1 Street Paving: Integral Color Concrete with Exposed Aggregate Finish
- 2 Brick Crosswalk with Colored Concrete Band (Burgundy Blend Red Brick)
- 3 Turf Median with Colored Concrete Band
- 4 Historic Brick Sidewalk Paving
- 5 Sidewalk Paving: Brick with Concrete Bands to Reference Historic Paving
- 6 Traffic Circle: Brick with Concrete Bands, Water Feature with Granite Paving
- 7 Sidewalk Bulb Out: Brick with Concrete Bands
- 8 London Plane Trees
- 9 Southern Magnolia Trees
- 10 Mexican Fan Palm
- 11 Ginkgo Tree
- 12 Sister City Gardens
- 13 Civic Auditorium Forecourt (Part of PCOC Expansion)
- 14 Single, Double and 5-Headed Street Lights
- 15 Library Forecourt Brick with Concrete Bands



**Illustrative**  
**Site Plan**  
 Pasadena Civic Center  
 Mid-Town District

Scale: Not to Scale  
 The American Planning  
 Institute  
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