

# Agenda Report

**TO: CITY COUNCIL**

**DATE: December 17, 2007**

**FROM: CITY MANAGER**

**SUBJECT: AWARD OF CONTRACT TO SPOHN RANCH, INC. TO FURNISH, DELIVER, AND INSTALL SKATE PARK EQUIPMENT AT LA PINTORESCA PARK IN THE AMOUNT OF \$139,404.02**

## **RECOMMENDATION**

It is recommended that the City Council:

1. Accept the bid, dated November 16, 2007, submitted by Spohn Ranch, Inc. in response to the specifications: "Furnish, Deliver and Install Skate Park Equipment at La Pintoresca Park";
2. Reject all other bids received; and
3. Authorize the City Manager to enter into a contract not to exceed \$139,404.02

## **BACKGROUND**

This project provides for the replacement of the existing skate park equipment at La Pintoresca Park. The existing equipment is worn and has reached the end of its useful life. The new equipment will be a significant upgrade in terms of both quality and functionality.

This project is included in the City's Capital Improvement Program.

Plans and specifications for the subject project were prepared by the Department of Public Works.

The project was advertised in the Pasadena Journal on November 8, 2007. In addition, the Notice Inviting Bids was published in three trade publications and two websites. Bid packets were obtained by five contractors, two of whom submitted bids for the project.

Furnish, Deliver and Install Skate Park Equipment at  
La Pintoresca Skate Park  
Page 2

In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids have been requested and received.

Following advertising, bids were received on November 20, 2007 and are as follows:

<u>Bidder</u>	<u>Amount</u>
1. Spohn Ranch, Inc.	\$139,404.02
2. American Ramp Company	\$142,997.81
Engineer's Estimate	\$141,000.00

The total bid price of the improvements was 1% less than the engineer's estimate. Sufficient funds are available in the Capital Improvement Program to fund the project.

It is recommended that Spohn Ranch, Inc. be awarded the contract for this project, as they are the lowest responsive and responsible bidder, and that all other bids are rejected. The proposed contract with Spohn Ranch, Inc. fully complies with the competitive bidding ordinance and the rules and regulations promulgated thereunder as did the Contractor selection process. The Contractor has indicated that there will not be any new hires as a result of this contract.

The proposed contract with Spohn Ranch, Inc. will be as follows:

Base Bid	\$139,404.02
Contingency Allowance	\$ 0
Contract "Not to Exceed" Amount	\$139,404.02

It is anticipated that construction will begin and be completed in March 2008.

### **ENVIRONMENTAL REVIEW**

The project was granted a Class 2 Categorical Exemption under CEQA Guidelines Section 15302, as the scope of the project is limited to the replacement or reconstruction of existing structures or facilities on the same site having substantially the same purpose capacity. The Notice of Exemption was filed with the Los Angeles County Clerk August 9, 2007.

**FISCAL IMPACT**

Sufficient funding is available in Capital Improvement Program budget account number 78802, Replacement of Skate Park Equipment at La Pintoresca Park.


Respectfully submitted,

  
CYNTHIA J. KURTZ  
City Manager

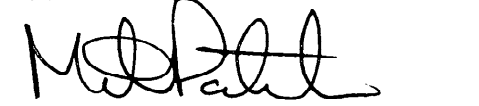
Prepared by:

  
Todd Holmes  
Landscape Architect

Reviewed by:

  
Kathleen Woods, Administrator  
Parks and Natural Resources

Approved by:

  
Martin Pastucha, Director  
Department of Public Works

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

1. Contractor/Organization Name: Spohn Reach, Inc.

2. Type of Entity:  
 non-government     nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:  
Kirsten Bradford  
Aaron Spohn  
Damon Spohn  
Mark Bradford

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:  
Kirsten Bradford  
Aaron Spohn  
Damon Spohn  
Mark Bradford

Prepared by: Kirsten Bradford *[Signature]*  
Title: CEO  
Phone: 626 330 5803  
Date: 12/6/07