

Agenda Report

TO: CITY COUNCIL

DATE: August 13, 2007

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO PURCHASE TWO DIGITAL PRINTING SYSTEMS

RECOMMENDATION

It is recommended that the City Council authorize the issuance of a purchase order to Océ – North America, Inc., in an amount not to exceed \$362,575 for the purchase of one Océ 6250 digital b&w printing system and one Océ CS650 digital color printing system. Competitive bidding is not required pursuant to City Charter section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services.

BACKGROUND

The Department of Finance, Printing Services section provides reprographic and printing services to city departments. In the fiscal year 2008 budget, the City Council authorized \$460,000 for the purchase of new digital printing equipment to facilitate relocating Printing Services to City Hall to comply with enhanced environmental requirements. By converting to digital equipment, the City will eliminate four offset printing presses. The offset presses require a variety of inks, solvents, acids, resins, lacquers; and other solutions. Only a few of these ingredients end up directly on the printed page. Other byproducts include solid waste, e.g., empty ink cans; cotton press wipes, etc, that are discarded. The proposed new equipment will substantially reduce or eliminate toxic chemicals, waste ink, solvents and solid waste materials. The digital printers are more energy efficient, do not require fuser oil; produce less heat; are faster; more efficient and consume all toner. Additionally, with the enhanced capabilities of the new equipment, Printing Services will be able to perform printing jobs that are currently being sent to outside vendors.

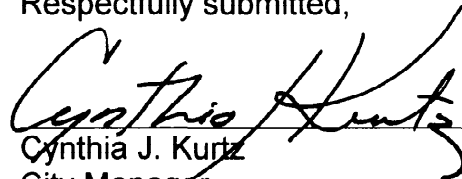
The proposed new equipment will also create a safer working environment for the print services staff and is capable of being connected to the City's network thereby enabling departments to submit files electronically from remote locations.

The County of Los Angeles recently completed a competitive bidding process and established a buying agreement (Contract number 42667), with Océ – North America, Inc., to purchase copier and printing equipment. Purchasing the requested digital printing systems using the LA County contract would be in the City's best interest because it will expedite the delivery of the equipment, thus reducing the time needed to place the systems into service. Océ – North America, Inc. has offered to extend the pricing in the County's contract to the City of Pasadena. In conjunction with promotional discounts, the City will save approximately \$141,439.00 off the list price for this equipment.

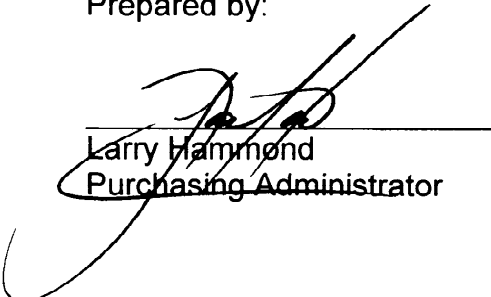
FISCAL IMPACT

Sufficient funds are included in the fiscal year 2008 operating budget Printing Services Fund.

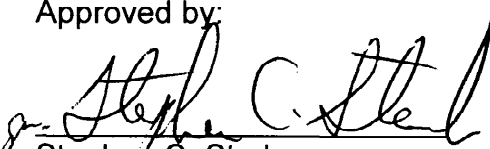
Respectfully submitted,


Cynthia J. Kurtz
City Manager

Prepared by:


Larry Hammond
Purchasing Administrator

Approved by:


Stephen C. Stark
Director of Finance

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment of 2000
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Contractor/Organization, as follows:
(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:
Oce North America, Inc.

2. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

Jan F Dix – Chairman
Malkon S Baboyian – President DDS
Patrick Chapuis – President WFPS
Eric Vandoninck – Sr Vice President & Chief Financial
Daniel P. Hart – Senior Vice President, General Counsel & Secretary
Steve Fasano – Vice President
Scott Hawthorn – Assistant Secretary

3. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

None have equity participation or revenue interest

Prepared by: Jan Sarsten

Title: Analyst

Date: August 2, 2007

For office use only: Contract/Transaction No. _____ If not a contract, type of transaction: _____
