

Agenda Report

TO: CITY COUNCIL
Through: FINANCE COMMITTEE

DATE: April 30, 2007

FROM: CITY MANAGER

SUBJECT: VARIOUS FISCAL YEAR 2007 OPERATING BUDGET AMENDMENTS

RECOMMENDATION

It is recommended that the City Council:

- I) Authorize a journal voucher implementing certain amendments to the fiscal year 2007 Operating Budget as detailed in the background section of this report. The net effect of these amendments to the various unappropriated fund balances is as follows: a reduction to General Fund of \$17,000 and Old Pasadena Parking Fund of \$159,303; in addition \$39,174 in grant funds will be recognized and appropriated in the General Fund.
- II) Authorize an amendment to the General Fee Schedule, related to fire underground storage tank – operating permit and required inspection fees to correct the rate charged from \$490 to \$190 per tank.
- III) Authorize a \$200,000 increase in the annual not to exceed amount of contract #18,934 with Modern Parking, Inc., thereby increasing the contract amount from \$4,631,993 to \$4,831,993.

BACKGROUND

On June 26, 2006 the City Council adopted the Operating Budget for fiscal year 2007. Subsequent to the adoption of the budget, as is often the case, several items have been identified that necessitate amendments to the budget. Accordingly, the following amendments are recommended for adoption:

Operating Budget Amendments – Appropriations of Fund Balance

1. Appropriate \$17,000 from General Fund unappropriated fund balance for the Western Justice Dialog Series. In response to a number of conflicts between various ethnic groups in our community, the City partnered with the Western

Justice Center to develop a series of intergroup relations dialog sessions. These sessions, which began in the fall of last year, and continued until the present time saw over 200 members of the community come together to discuss youth violence, intergroup relations, and community involvement. This funding request will pay for a training program for approximately 40 community volunteer facilitators.

2. Appropriate \$159,303 from Old Pasadena Parking unappropriated fund balance to the Old Pasadena Management District program (OPMD) in the Transportation Department. This appropriation will be used for maintenance and repair as well as additional personnel costs in the areas of cashiering and security. The total number of transactions facilitated this year is 60,000 more than last year at the same time. The increased funding will allow OPMD to continue operating the City's garages with the highest level of safety, efficiency and professionalism, while maintaining the ability to grow with the ever increasing levels of District business development.

Operating Budget Amendments – Recognizing and appropriating revenues

1. Recognize and appropriate \$39,174 in grant funds from the State Office of Traffic Safety, Click It or Ticket Program to the Police Department Traffic budget. The funds are being provided for seat belt compliance enforcement during May 15 – June 3, 2007 in support of the national Click It or Ticket mobilization campaign. The objective of the project is to increase seat belt use statewide to 93.7% by July 31, 2007 through the combined efforts of State and Local law enforcement agencies.

Contract Amendment

1. Authorize a \$200,000 increase to contract #18,394 with Modern Parking, Inc. for ongoing repairs and maintenance to Holly and Paseo Colorado garages, to the Parking Revenue Control System, to carbon monoxide detection system and exhaust fans, and the transfer of monthly parking management at the Holly Garage to Modern Parking, Inc. There are sufficient funds in the Transportation Operating Budget for this contract increase.

General Fee Schedule Amendments

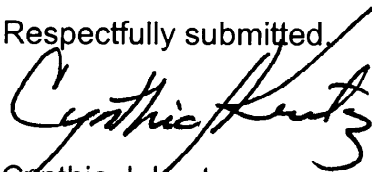
1. Fire Underground Storage Tank - Operating Permit and Required Inspection (per tank) – Amend the fee schedule to correctly reflect the fee of \$190.00 per tank. Although the rate in the schedule appears at \$490.00 per tank, this amount is incorrect and has not been charged to applicants. The rate of \$190.00 was established through a cost of service study and is the rate that is currently used in all billings.

FISCAL IMPACT

The proposed recommendations will result in the following changes:

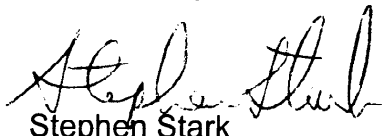
- Increase General Fund FY07 Operating Budget appropriations by \$56,174 and estimated revenues by \$39,174 and decrease General Fund unappropriated fund balance by \$17,000;
- Decrease the Old Pasadena Parking Fund unappropriated fund balance by \$159,303;
- There are sufficient funds in the Transportation FY07 Operating Budget for the Modern Parking Inc. contract increase.

Respectfully submitted,



Cynthia J. Kurtz
CITY MANAGER

Approved by:



Stephen Stark
Director of Finance

Prepared by:



Paula Hanson
Management Analyst V