

Agenda Report

TO: CITY COUNCIL **DATE:** SEPTEMBER 11, 2006

THROUGH: FINANCE COMMITTEE

FROM: CITY MANAGER

SUBJECT: APPROVAL OF A JOURNAL VOUCHER AMENDING
PROJECTS IN THE FISCAL YEAR 2007 CAPITAL
IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION

It is recommended that the City Council:

1. Approve a journal voucher in the amount of \$17,912,685 amending 26 projects in the Fiscal Year 2007 Capital Improvement Program as detailed on Attachment A;
2. Authorize the City Manager to enter into a contract with ARB, Inc. to provide services for the Nondestructive Examinations of Unit B-3 Boiler at the Broadway Power Plant in regards to the *B-3, Renewals, Replacements and Improvements Project (3148)* for an amount not-to-exceed \$406,000. The proposed contract is exempt from competitive bidding pursuant to City Charter Section 1002 (f), contracts for professional or unique services.
3. Authorize the City Manager to execute necessary Agreements or a Memorandum of Understanding between City of Pasadena and Los Angeles Metropolitan Authority (Metro) in regards to the *Metro Rapid Bus Priority System Project (75508)*; including a third party agreement between City of Pasadena and State of California regarding the use of a proprietary traffic controller software at State-owned intersections along the route of this project; and
4. Amend the Fiscal Year 2007 Capital Improvement Program budget to create the *Rose Bowl Major and Preventative Maintenance* project and appropriate \$550,000 in Rose Bowl Funds to the project.

COMMISSION RECOMMENDATION

On May 24, 2006 the Planning Commission found the *Rose Bowl Major and Preventative Maintenance* project to be in compliance with the General Plan.

BACKGROUND

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

The following developers have provided their respective contributions for traffic impact mitigation. As detailed in Attachment A, staff will recommend that these funds be allocated to various projects.

Fortunecraft, Inc	\$5,000
Craig Garden, LLC	\$10,000
Green Berg Farrow	\$5,000
Pasadena Fair Oaks Terrace	\$5,000
Accretive Colorado Partners, LLC	\$9,802
49 Oak Development, LLC	\$7,000
Sierra Vista MP, LLC	\$5,000
L.A. Community Design Center	\$11,040

Staff recommends recognizing and appropriating funds from private developers as follows for items 1 through 5:

- 1. Citywide Transportation Performance Monitoring Network – Phase I (75602) –** Staff recommends recognizing and appropriating a total of \$20,000 in Private Capital from the following developers: \$5,000 from Fortunecraft, Inc.; \$5,000 from Craig Garden, LLC; \$5,000 from Green Berg Farrow; and \$5,000 from Pasadena Fair Oaks Terrace.
- 2. Kinneola Avenue – Walnut Extension (73132) -** Staff recommends recognizing and appropriating \$9,802 in Private Capital received from developers Accretive Colorado Partners, LLC.
- 3. Bus Improvement Program (75900) -** Staff recommends recognizing and appropriating \$7,000 in Private Capital received from 49 Oak Development, LLC. This project is for transit improvements at Allen Avenue and Colorado Boulevard, which included the installation of two new bus benches and trash receptacles.

4. **Neighborhood Traffic Management (75210)** – Staff recommends recognizing and appropriating \$10,000 in Private Capital from the following developers: \$5,000 from Craig Garden, LLC and \$5,000 from Sierra Vista MP, LLC.
5. **Fair Oaks/Orange Grove Specific Plan – Transportation Issues (73129)** - Staff recommends recognizing and appropriating \$11,040 in private capital received from the L.A. Community Design Center.
6. **Hamilton Park – Various Projects (78721)** – Staff recommends recognizing and appropriating \$160,221 in Proposition A (Parks) 1996 grant funds for a new drainage system for existing ballfields at Hamilton Park. The City was successful in receiving excess Proposition A funds for the enhancement of sports field usage. The requested funds will be used to install a drainage system in a section of the field that sits atop of Jones Reservoir. These enhancements will allow for the removal of water off the field area allowing utilization of field sooner after a rain.
7. **Pedestrian and Bicyclist Safety Enhancements – Safe Strides and Rides (75507)** – Staff recommends recognizing and appropriating \$193,600 in California Office of Traffic Safety (OTS) grant funds and \$48,400 in Commercial Development Fees as the City's local match. The City was successful in receiving a grant from OTS, which will allow for a second phase to this project.
8. **New Playground Equipment and Site Amenities at Brenner, Grant, La Pintoresca, San Rafael, and Gwinn** – Staff recommends amending this project to add Villa Parke to the list of parks for this project. The Villa Parke addition calls for the replacement of the playground equipment for Head Start to achieve conformance with playground safety requirements. Staff recommends recognizing and appropriating \$75,000 in Residential Impact Fees to allow for the replacement of this equipment.
9. **Brookside Park - Upgrade Picnic Facilities (77464)** – Staff recommends recognizing and appropriating \$52,000 of Tournament of Roses Funds to purchase picnic tables, benches, and waste containers for improvements to Brookside Park.
10. **Grant Park – Replacement of Asphalt Tennis Court Surfaces with Concrete (78722)** - Staff recommends recognizing and appropriating \$35,000 in Residential Impact Fees to begin work on this project. The surface of the tennis courts are continuing to deteriorate, making it difficult for play. Design work for this project will begin in FY 2007.
11. **Delacey and Schoolhouse Garage Facade Improvements (72197)** – Staff recommends recognizing and appropriating \$108,875 in Old Pasadena Parking Funds to this project. This amount was included as part of the FY 2007 CIP adoption, but due to administrative error, the funding source was omitted from Exhibit B. Appropriating the funds will correct this error.

12. **Hahamongna – Implement Master Plan – Restoration of Flint Wash Bridge Crossing (77555)** – Staff recommends recognizing and appropriating \$170,185 in Residential Impact Fees to complete this project. The original estimated cost of the project was \$1,530,000. To date, \$1,382,500 has been appropriated. As a condition of receiving the Santa Monica Mountains Conservancy grant, \$170,185 was to be funded by the City as a local match. Appropriating the \$170,185 will satisfy the grant requirement and allow for construction of this project.
13. **Suggested Routes to School (75501)** – Staff recommends recognizing and appropriating \$1,953 in Commercial Development Fees to close this project. This project was completed slightly over budget due to higher than anticipated costs associated with administering public surveys, and developing walking route maps and improvement plans for the 19 public elementary and middle schools.
14. **Victory Park Lighting (78503)** – Staff recommends recognizing and appropriating \$1,968 in Residential Impact Fees to close this project. This project was completed slightly over budget due to higher than anticipated administrative costs.
15. **Slurry Seal Repair Walkways and Parking Lots (78048)** – Staff recommends recognizing and appropriating \$2,770 in Residential Impact Fees to close this project. This project was completed slightly over budget due to the unexpected overlay and reconstruction work at Victory Park that was required during the slurry sealing of parking lots.
16. **Street Lighting & Electrical System Undergrounding – 950 S. Raymond (74486)** - Staff recommends recognizing and appropriating \$21,917 in Undergrounding Surtax Funds to close this project. This project was completed over budget due to higher than anticipated construction costs.
17. **Street Lighting & Electrical System Undergrounding – Washington Blvd. – Fair Oaks to Arroyo Blvd. (74882)** – Staff recommends recognizing and appropriating \$80,352 in Undergrounding Surtax Funds to close this project. The original total estimated cost of this project was \$928,567. This project was completed over budget due to additional resurfacing and slurry sealing necessary to improve ride quality after the underground trench restoration.
18. **Street Lighting & Electrical System Undergrounding – Fair Oaks Ave - Washington Blvd. to North City Limits (74932)** – Staff recommends recognizing and appropriating \$48,839 in Undergrounding Surtax Funds to close this project. The original total estimated cost of this project was \$1,269,676. This project was completed over budget due to additional scope of work caused by unexpected poor concrete conditions.
19. **Hamilton Park – New Bleachers and Picnic Shelter (78579)** – Staff recommends recognizing and appropriating \$30,843 in Residential Impact Fees to close this project. This project was completed over budget due to necessary work not included in the original scope. During construction, it was discovered that the steel posts that supported the picnic shelter were rusted and required replacement. This was deemed a safety issue that needed to be fixed immediately.

20. **La Pintoresca Water Play Area (78504)** – Staff recommends recognizing and appropriating \$4,245 in Residential Impact Fees to close this project. This project was completed slightly over budget due to final administrative costs.
21. **Tree Replacement/Planting (78933)** – Staff recommends recognizing appropriating \$40,461 from the Street Tree Replacement Deposit account to close this project. These fees were received from developers as determined for tree removal required as part of new construction projects. The amount is the City's match for various grants.
22. **Metro Rapid Bus Priority System (75508)** – Staff recommends that the total estimated cost of the project be increased from \$744,000 to \$1,160,000. The increased budget reflects revised project design and construction costs. The Metropolitan Transit Authority will fund the entire increase in the cost of the project.
23. **Old Pasadena Parking Structures – Improvements (71664)** - Staff recommends recognizing and appropriating \$54,885 of 1996 Multipurpose COP funding to this project. On October 10, 2005, the City Council approved \$652,400 of 2005 Equipment Lease Financing be used by the Old Pasadena Parking Structure Fund (407) to fund a number of needed improvements to the parking structures. Two of the items totaling \$54,885 are for painting for which the use of equipment lease financing is not allowable under the terms of the financing. Staff recommends that this funding be substituted with 1996 Multipurpose COP funding which is available and allowable for this purpose. With this transfer, the Old Pasadena Parking Structure Fund will contribute its appropriate share for the 1996 Multipurpose COP funds transferred to this project. These changes will allow this project to be closed out.
24. **Pasadena Vietnam War Memorial (78479)** - Staff recommends recognizing and appropriating \$98,754 in Residential Impact Fees to close this project. This project included the relocation of the Vietnam Memorial from City Hall to Memorial Park. In addition to the relocation cost, the project also included concrete work, benches, landscaping, flag poles, and other improvements. During the reconstruction of City Hall, the memorial needed to be relocated and the project was completed at a total cost of \$166,588. To fund the relocation, the City Hall Seismic Retrofit Project contributed \$67,834. Appropriating the remaining \$98,754 for the park improvements associated with this relocation will close out the project.
25. **Fleet Maintenance Building Modification for Compressed Natural Gas Vehicles (71541)** – Staff recommends recognizing and appropriating \$50,000 in Mobile Source Air Pollution Reduction Review Committee (MSRC) grant funds and \$200,460 in Fleet Maintenance Funds to this project. The total estimated cost of this project increased to \$415,460 due to a revised scope of the project to accommodate additional equipment needs, safety requirements, and operational

changes. Appropriating these additional funds will now fully fund the project and complete the entire scope of work.

26. **City Hall Seismic Upgrade and Exterior Restoration (71904)** – Staff recommends recognizing and appropriating \$3,127,125 (plus any additional interest earned after the time this report was prepared and before it is approved by the City Council) in 1996 Multipurpose COP Bond funds to this project, reducing General Fund appropriations in a like amount and increasing General Fund appropriations to the Utility Users Tax reserve. Staff has identified \$3,127,125 in unspent proceeds and investment earnings from the 1996 Multipurpose COP Bond issuance. These funds may only be used for capital improvements. Staff recommends appropriating these funds to the City Hall Seismic Retrofit project effectively replacing General Fund dollars originally appropriated to that project, and redirecting the General Fund dollars to the reserve established to stabilize the effects in the event of a loss of Utility Users Tax (UUT) revenue related to telecommunications. The City currently receives approximately \$10.5 million in UUT revenue related to mobile, long-distance and standard telephone service. A number of pending lawsuits as well as the repeal of the Federal Excise Tax have called into question the continuing ability of cities such as Pasadena to receive these revenues. As part of the fiscal year 2007 budget a reserve of \$3 million was established to help mitigate the impact should such reduction in revenues occur. Increasing the reserve to slightly more than \$6 million would provide the City greater flexibility in responding to any reduction in UUT telecom revenue.
27. **B-3, Renewals, Replacements and Improvements (3148)** – Staff recommends recognizing and appropriating \$350,000 from the unappropriated Power Fund to this project. The Water and Power Department has an ongoing program to perform condition assessment on Unit B-3 boiler to evaluate the condition of its high pressure and high temperature components. This program, which includes nondestructive examinations and stress analysis, will help reduce the risk of premature failure of boiler components and ensure that the unit is operated safely and reliably. A Request for Proposal (RFP) was issued seeking the services of a contractor that would be responsible for conducting the nondestructive examinations on Unit B-3 boiler. The RFP was distributed to four prospective bidders. One proposal was received from ARB, Inc. that meets the requirements of the RFP. The proposed contract amount of not-to-exceed \$406,000 includes the cost of \$369,450 for the work to be performed by ARB, Inc. and a contingency amount of \$36,550 to accommodate any extra work, as needed. The work associated with this project for FY 2007 consists of B-3 Nondestructive Examinations and B-3 Boiler Chemical Cleaning. The B-3 boiler cleaning totals \$324,000 and was issued under a separate RFP and is not part of this contract. The requested additional funding of \$350,000 will fund the B-3 Nondestructive Examinations as well the upcoming B-3 Boiler Chemical Cleaning and allow for completion of this project.

28. Rose Bowl Locker Room and Media Center Improvements (88058) – Staff recommends appropriating \$1,800,000 in Tournament of Rose Funds; appropriating \$14,500,000 in Certificates of Participation from the refinancing of the Rose Bowl 1991 and 1996 bonds; and removing \$637,000 in Rose Bowl Funds and returning these funds to fund balance. These transactions will fully fund this project. These project changes were approved by the RBOC on July 6, 2006.

29. Rose Bowl Major and Preventative Maintenance - Staff recommends that this project be added to the FY 2007 CIP budget.

Description: This project provides for the maintenance and upgrades to the Rose Bowl facility on an annual basis. This will include addressing major and preventive maintenance work including: 1) electrical; 2) plumbing, irrigation, sewage and drainage; 3) structural; 4) HVAC (heating, ventilation and air conditioning); 5) concrete, stone, and asphalt surfaces; 6) floor, wall, ceiling, and roof surfaces; 7) preventive maintenance to scoreboards and video boards; and 8) other miscellaneous repairs and services.

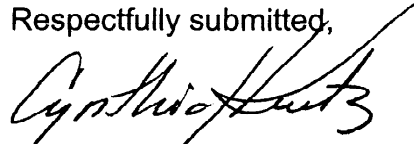
Schedule: This project will be scheduled on an annual basis.

Staff recommends recognizing and appropriating \$550,000 in Rose Bowl Funds to fund this project. This project was approved by the Rose Bowl Operating Company on May 4, 2006.

FISCAL IMPACT

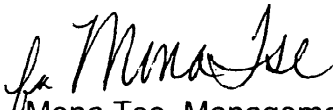
The cumulative effect of these recommendations will increase the FY 2007 CIP budget by \$17,912,685.

Respectfully submitted,



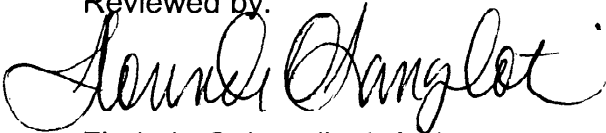
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Attachment A

Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2007	Changes	Revised Appropriation
1 Citywide Transportation Performance Monitoring Network - Phase I (75602)				
Private Capital - Fortuncraft, Inc.	0	0	5,000	5,000
Private Capital - Craig Garden	0	0	5,000	5,000
Private Capital - Green Berg Farrow	0	0	5,000	5,000
Private Capital - Pasadena Fair Oaks Terrace	0	0	5,000	5,000
Private Capital - 2448 Oswego	10,000	10,000	0	10,000
Private Capital - Harkness Development	5,000	5,000	0	5,000
Unfunded	85,000	0	0	0
Total	100,000	15,000	20,000	35,000
2 Kinneboa Avenue - Walnut Extension (73132)				
Private Capital - 3020 E. Colorado Blvd.	0	0	9,802	9,802
Commercial Development Fees	334,836	334,836	0	334,836
Gas Tax	210,000	210,000	0	210,000
Unfunded	2,755,164	0	0	0
Total	3,300,000	544,836	9,802	554,638
3 Bus Improvement Program (75900)				
Private Capital - 49 Oak Development, LLC	0	0	7,000	7,000
Proposition A (Transit)	750,000	250,000	0	250,000
Total	750,000	250,000	7,000	257,000
4 Neighborhood Traffic Management (75210)				
Private Capital - Craig Garden, LLC	0	0	5,000	5,000
Private Capital - Sierra Vista MP, LLC	0	0	5,000	5,000
Commercial Development Fees	855,000	855,000	0	855,000
Street Occupation Rental Fees	180,000	180,000	0	180,000
Gas Tax	1,673,400	1,333,400	0	1,333,400
General Fund	20,000	20,000	0	20,000
Private Capital - Fuller Seminary	15,000	15,000	0	15,000
Private Capital - Pasadena Collection Office Project	5,000	5,000	0	5,000
Total	2,748,400	2,408,400	10,000	2,418,400
5 Fair Oaks/Orange Grove Specific Plan - Transportation Issues (73129)				
Commercial Development Fees	565,000	565,000	0	565,000
Street Occupation Rental Fees	67,600	67,600	0	67,600
Private Capital - 456 E. Orange Grove Blvd.	32,400	32,400	0	32,400
Private Capital - L.A. Community Design Center	0	0	11,040	11,040
Unfunded	3,895,000	0	0	0
Total	4,560,000	665,000	11,040	676,040
6 Hamilton Park - Various Projects (78721)				
Proposition A (Parks) 1996	60,000	60,000	160,221	220,221
Unfunded	723,830	0	0	0
Total	783,830	60,000	160,221	220,221
7 Pedestrian and Bicyclist Safety Enhancements - Safe Strides and Rides (75507)				
California Office of Traffic Safety Grant	90,000	90,000	193,600	283,600
Commercial Development Fees	90,300	90,300	48,400	138,700
Total	180,300	180,300	242,000	422,300
8 New Playground Equipment and Site Amenities at Brenner, Grant, La Pintoresca, San Rafael and Gwinn				
Unfunded	844,600	0	0	0
Residential Impact Fees	0	0	75,000	75,000
Total	844,600	0	75,000	75,000
9 Brookside Park - Upgrade Picnic Facilities (77464)				
Tournament of Roses	0	0	52,000	52,000
Proposition 40-Per Capita	50,000	50,000	0	50,000
Residential Impact Fees	50,000	50,000	0	50,000
Unfunded	200,000	0	0	0
Total	300,000	100,000	52,000	152,000
10 Grant Park - Replacement of Asphalt Tennis Court Surfaces with Concrete (78722)				
Residential Impact Fees	0	0	35,000	35,000
Unfunded	257,500	0	0	0
Total	257,500	0	35,000	35,000
11 Delacey and Schoolhouse Garage Facade Improvements (72197)				
Old Pasadena Parking Fund	0	0	108,875	108,875
Unfunded	108,875	0	0	0
Total	108,875	0	108,875	108,875
12 Hahamongna - Implement Master Plan - Flint Wash Bridge Crossing (77555)				
Residential Impact Fees	30,000	30,000	170,185	200,185
Bicycle Transportation Account	300,000	300,000	0	0
Metropolitan Transit Authority	286,000	286,000	0	0
Proposition 40 - Santa Monica Mountains Conservancy Grant	375,000	375,000	0	0
Proposition A (Parks) 1992	191,500	191,500	0	0
Recreational Trails Grant	200,000	200,000	0	0
Unfunded	147,500	0	0	0
Total	1,530,000	1,382,500	170,185	1,552,685

Attachment A

Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2007	Changes	Revised Appropriation
13 Suggested Routes to School (75501)				
Commercial Development Fees	0	0	1,953	1,953
Gas Tax	125,000	125,000	0	0
Total	125,000	125,000	1,953	126,953
14 Victory Park Lighting (78503)				
Proposition A (Parks)	29,466	29,466	0	29,466
General Fund	18,812	18,812	0	18,812
Residential Impact Fees	5,275	5,275	1,968	7,243
1992 Refunding CIP COP	2,259	2,259	0	2,259
Total	55,812	55,812	1,968	57,780
15 Slurry Seal Repair Walkways and Parking Lots (78048)				
Proposition 12	18,046	18,046	0	18,046
Residential Impact Fees	43,954	43,954	2,770	46,724
Total	62,000	62,000	2,770	64,770
16 Street Lighting & Electrical System Undergrounding - 950 S. Raymond (74486)				
Undergrounding Surtax	210,000	210,000	21,917	231,917
Total	210,000	210,000	21,917	231,917
17 Street Lighting & Electrical System Undergrounding - Washington Blvd. - Fair Oaks to Arroyo Blvd. (74882)				
Undergrounding Surtax	700,000	700,000	80,352	780,352
Private Capital	228,567	228,567	0	228,567
Total	928,567	928,567	80,352	1,008,919
18 Street Lighting & Electrical System Undergrounding - Fair Oaks Ave. - Washington Blvd. to North City Limits (74932)				
Undergrounding Surtax	1,030,000	1,030,000	48,839	1,078,839
Private Capital	239,676	239,676	0	239,676
Total	1,269,676	1,269,676	48,839	1,318,515
19 Hamilton Park - New Bleachers and Picnic Shelter (78579)				
Residential Impact Fees	0	0	30,843	30,843
Proposition 40 - Per Capita	100,000	100,000	0	100,000
Total	100,000	100,000	30,843	130,843
20 La Pintoresca Water Play Area (78504)				
Residential Impact Fees	243,000	243,000	4,245	247,245
Total	243,000	243,000	4,245	247,245
21 Tree Replacement/Planting (78933)				
Proposition 12 - Tree Planting Grant	44,250	44,250	0	44,250
Street Tree Replacement Deposit	0	0	40,461	40,461
Total	44,250	44,250	40,461	84,711
22 Metro Rapid Bus Priority System (75508)				
Metropolitan Transit Authority	744,000	744,000	416,000	1,160,000
Total	744,000	744,000	416,000	1,160,000
23 Old Pasadena Parking Structures - Improvements (71664)				
Old Pasadena Parking Fund	976,500	698,450	(54,885)	643,565
1996 Multipurpose COP Funds	0	0	54,885	54,885
Total	976,500	698,450	0	698,450
24 Pasadena Vietnam Memorial Project (78479)				
Unfunded	335,000	0	(335,000)	0
City Hall Seismic Retrofit Project	67,834	67,834	0	66,588
Residential Impact Fees	98,754	0	98,754	98,754
Total	98,754	0	98,754	165,342
25 Fleet Maintenance Building Modification for Compressed Natural Gas Vehicles (71541)				
MSRC - Grant	0	0	50,000	50,000
Fleet Maintenance Fund	165,000	165,000	200,460	365,460
Total	165,000	165,000	250,460	415,460
26 City Hall Seismic Upgrade and Exterior Restoration (71904)				
Building Preventive Maintenance Fund	1,000,000	1,000,000	0	1,000,000
California Heritage Fund Grant	100,000	100,000	0	100,000
Certificates of Participation	66,475,139	66,475,139	0	66,475,139
Civic Center Parking Meter Fund	119,000	119,000	0	119,000
Federal Emergency Management Agency	6,634,311	6,634,311	0	6,634,311
General Fund	12,657,850	12,657,850	(3,127,125)	9,530,725
Information Technology Services Fund	800,000	800,000	0	800,000
Power Fund	17,341,116	17,341,116	0	17,341,116
Private Capital - Contributions/grants	6,000,000	6,000,000	0	6,000,000
Public Benefit Charge (Power Fund)	6,466,667	6,466,667	0	6,466,667
1996 Multipurpose COP Funds	0	0	3,127,125	3,127,125
Total	117,594,083	117,594,083	0	117,594,083
27 B-3, Renewals, Replacemens and Improvements (3148)				
Power Fund	2,812,000	1,037,000	350,000	1,387,000
Total	2,812,000	1,037,000	350,000	1,387,000
28 Rose Bowl Locker Room and Media Center Improvements Project (88058)				
Tournament of Roses	0	0	1,800,000	1,800,000
Certificates of Participation	0	0	14,500,000	14,500,000
Rose Bowl Fund	887,000	887,000	(637,000)	250,000
Unfunded	15,413,000	0	0	0
Total	16,300,000	887,000	15,663,000	16,550,000
Net Change			17,912,685	