

**Strategy Supported:**

Eliminate Chronic Homelessness

**Project Description:**

An additional street outreach team consisting of a Street Outreach Worker and Health Care Outreach Worker would provide services primarily to the chronically homeless. This street outreach team would compliment existing street outreach teams that provide mental health and general case management services.

**Action:** Increase the Number of Units of Permanent Supportive Housing

**Project Description:**

Permanent supportive housing recommended in the 10-Year Strategy includes a "Safe Haven," Shelter Plus Care, and efficiency units for single room occupancy.

In the first year, the City will implement 6 new units of permanent supportive housing and increase Shelter Plus Care certificates from 45 to 60.

**Action:**

Implement First Step Recovery Program

**Strategy Supported:**

Eliminate Chronic Homelessness

**Project Description:**

The First Step Recovery Program will provide an alternative to the cycle of arrests and releases for the homeless chronic substance abuser. A homeless person who is arrested for public intoxication may be brought to the First Step Recovery Program rather than jail by a police officer. The program will have 15 beds, two of which will be available for law enforcement on a 24 hour basis. It will provide intensive case management and a place for the client to stay for up to five days, with extensions made on a case-by-case basis, before moving to a rehabilitation facility.

**Funding Sources:**

Substance Abuse & Mental Health Services Administration (SAMHSA) Grant-\$400,000

**Outcomes:**

- The number of chronically homeless persons living on the streets of Pasadena will be decreased by 10% each year.

**Step 4. Continue to Support Existing Homeless Services that Perform Satisfactorily**

**Action:**

Provide ongoing homeless services.

**Strategy Supported:**

Supporting existing homeless services

**Project Description:**

Every day homeless service providers supply resources to help people exit their lives from the streets of Pasadena. Approximately 3,600 adults and children become homeless while living in Pasadena each year and 85% (3,060 persons) are homeless a few months or less because of the services made available by homeless service providers.

Services made available by homeless service providers include residential and non-residential services. Residential services include emergency shelter, transitional housing, and permanent supportive housing. Non-residential services include specialized case management services such as employment, health care, housing placement, mental health care, substance abuse, and veteran services.

**Funding Sources:**

Supportive Housing Program (SHP) Grants-\$1.8 million

**Outcome:**

- 85% of homeless persons will exit their lives from the streets within 90 days of becoming homeless.

## HOMELESSNESS AND OTHER SPECIAL NEEDS

### Homelessness (2005-2010)

- Provide emergency shelters, homeless prevention activities and supportive services for **4,365** individuals and families with special needs.

The following is a list of programs/activities provided by the City of Pasadena to assist in the provision of affordable rental housing opportunities for the homeless as well as lower income households with special needs. Also, included are the five-year goals as outlined in the City of Pasadena Five Year Consolidated Plan (2005-2010);

1. Emergency Shelter Grant (ESG) Program is a federally funded program to address homelessness in the City. The ESG Program is designed to help improve and maintain the quality of existing emergency shelters for the homeless, assist those emergency shelters to meet their operating expenses and to provide certain essential social services to homeless individuals. It is anticipated that \$900,000 will assist approximately 3,000 homeless individuals. Additional information on the program year is included in the ESG section of the CAPER.
2. Housing Opportunities for Persons With AIDS (HOPWA) is funded by the U. S Department of Housing and Urban Development (HUD) and is designed to provide resources and incentives for meeting the housing needs of persons living with HIV/AIDS. HOPWA provides tenant-based rental assistance, case management and supportive services to these individuals and their families. It is anticipated that \$800,000 will assist twenty-five (25) households.
3. The Shelter Plus Care (S + C) Program provides federal funding for rental assistance and a broad range of supportive services for homeless persons with disabilities and their families. The eligible beneficiaries must be homeless persons with disabilities (primarily people with serious mental illness, AIDS and related diseases, or chronic problems with alcohol or drugs) and their families. \$1.5 million will assist thirty-eight (38) households.
4. The Supportive Housing Program (SHP) is a federally funded program designed to provide supportive services and tenant-based rental assistance to enable homeless persons to live as independently as possible. Essentially, program participants have two (2) housing options depending on their needs: independent living in a private dwelling unit or congregate living with private amenities and on-site supportive services. \$1.3 million shall assist 5,100 households.
5. The HOME Tenant-Based Rental Assistance (TBRA) Program is funded by the U. S. Department of HUD. The program provides rental assistance to extremely low-income individuals and families with special circumstances. All households must be referred by one of the participating supportive service agencies. The assistance is limited to a period of twenty-four (24) months. \$850,000 shall assist sixty (60) households.

6. Housing Opportunities for Persons with AIDS (HOPWA): Since 1993 the PCDC has administered the tenant-based rental assistance HOPWA Program through a Memorandum of Understanding (MOU) with the City of Los Angeles Housing Department (LAHD). Los Angeles City is the grantee for the HOPWA grant. LAHD provides the grant management, reporting and general oversight. The PCDC functions as the Sponsor Agency for LAHD. Currently, the PCDC has retained the AIDS Service Center (ASC) and the Serra Project to provide client referrals to supportive services for HOPWA Program participants.

**Accomplishments: 5 households participated in the HOPWA tenant-based rental assistance program during this reporting period.**

Shelter Plus Care - Since the Shelter Plus Care (S + C) Program began in 1995; approximately 100 homeless persons with issues of substance abuse and/or chronic mental illness have been assisted. A total of **50** participants were served by the Shelter + Care Program during this reporting period.

PCDC works with the referring agencies to encourage more referrals of applicants to the program. Due to the low vacancy rate and the high rents in the city, S + C participants have a difficult time locating rental units. PCDC has contracted with a local non-profit mental health provider, Pacific Clinics who acts as the sponsor agency for services under this program.

**Accomplishments: 50 persons received assistance under the S + C Program this year.**

## Family Self-Sufficiency (FSS) Program

The Family Self Sufficiency (FSS) Program is designed to provide lower income families, receiving rental assistance from the City's Housing Choice Voucher Program, (HCVP), with supportive services through public and private resources to achieve economic self-sufficiency within a five (5) year timeframe. Under the FSS Program, a family receives a comprehensive matrix of supportive services that include opportunities to improve educational attainment, employment skill levels and income generating abilities and opportunities.

On April 2, 2001, the PCDC released a Request for Proposal (RFP) soliciting a qualified sponsor agency to provide supportive services to FSS Program Participants. The RFP deadline was established as June 5, 2001, and three (3) proposals were submitted and reviewed by an evaluation panel.

Women at Work was selected as the sponsor agency for the Family Self-Sufficiency Program. PCDC entered into a Sub-recipient agreement with Women at Work in November 2001. This agreement was renewed in July of 2005. Women at Work provide counseling, job search assistance, mentoring, and referrals to the City's homeownership programs as well as referrals to other available services in the community.

One program participant has graduated from the program and has now become a homeowner.

**Accomplishments: As of June 30, 2006, 25 households are participating in the FSS program and 14 of these families have established escrow accounts.**

## EMERGENCY SHELTER GRANT (ESG) PROGRAM

### Emergency Shelters (2005-20010)

Continue to support existing emergency shelters and increase the number of emergency shelter beds for families.

Provide emergency shelter services to **3,000** individuals under the ESG Program.

The Bad Weather Shelter (BWS) Project will provide **500** homeless and at-risk homeless persons with shelter services.

The Emergency Shelter Grant (ESG) Program is a federally funded program, which addresses homelessness in the City. The ESG Program is designed to help improve and maintain the quality of existing emergency shelters for the homeless, assist those emergency shelters to meet their operating expenses and to provide certain essential social services to homeless individuals. The uses of ESG funds must be directly related to one of the five (5) eligible categories of ESG expenditures: Rehabilitation, Essential Services, Operations, Homeless Prevention and Administration.

ESG funds are awarded annually to the City of Pasadena from the U. S. Department of HUD. These funds are obligated by the City within the required time line of the grant award and are expended within the program year. Additional information is included in this section on the required ESG match.

#### Accomplishments and Investments of Available Resources:

During the program year, July 1, 2005 - June 30, 2006, the City provided funding and technical assistance to non-profit organizations and service providers for the administration, operation/maintenance, and homeless prevention activities for two (2) service providers: **Ecumenical Council of Pasadena Area Churches (ECPAC) and Union Station Foundation**. These two providers represent five (5) different projects serving the homeless community. The homeless population served included families, females with children, single females, and single men. Shelter services were also provided to mentally ill, physically disabled and battered women, as well as individuals recovering from substance abuse.

**The Ecumenical Council of Pasadena Area Churches (ECPAC)** provided services through two (2) ESG funded projects:

1). The Emergency Homeless Response Prevention and Intervention Project (EHRP): provides emergency motel vouchers to homeless families who are not able to otherwise secure shelter. The vouchers cover the lodging expenses for individuals/families up to five (5) - seven (7) consecutive nights of shelter. This project provided emergency shelter services to 100 individuals. General accomplishments include the issuance of motel vouchers for a total of **856 shelter nights**; all clients received food, clothing household and personal hygiene items.

This project also provided emergency assistance to clients who were impacted by an incidence of fire during this program year - the Hudson Avenue Apartment fire. Approximately 40 households were evacuated as a result of this fire.

2) The Emergency Shelter Project (ESP): provides rental start-up costs, case management, and information/referral services to local social service providers. Clients served by this project are assisted in securing long term housing when it is determined that the probability is very high that the families are in a position to retain long-term permanent housing. This project served **264 clients** (unduplicated count) during the program year. A total of **791 nights of shelter** were provided.

**Union Station Foundation** provided ESG services through three (3) projects:

1) The Meals Program: this project served two breakfast meals and 3 lunch meals daily to the poor and homeless. Breakfast is served at 9:00 a.m. and 9:30 a.m.; lunch is served at 12:00 noon; 12:30 p.m. and 1:00 p.m. Over 123,336 meals were served this program year. The number of meals represents a *duplicate number of clients served*. The Meals Program takes place on site at Union Station Foundation Emergency Homeless Shelter. Evening meals (dinner) are provided for the overnight shelter guests only. Additionally, clients are provided with information assistance and referral services to local social service providers who participate in the City's Continuum of Care.

2) Sources - Career Development/Job Training Program: The Sources program provided career development classes, workshops, seminars, clothing, mentoring and other supportive services to help prospective job applicants who are homeless to enter the job market. Services included the use of the resource room, fax, telephone, computers, resume preparation assistance, interview techniques, wardrobe assistance, etc. This project provides follow-up and support to participants on an ongoing basis. The Sources Project served **122 clients**; 66 clients secured employment. This project is part of the City's Continuum of Care homeless delivery of services system and focuses on those persons who are returning or attempting to enter the job market.

3) Passageways Overnight Shelter Project: - This project provided overnight emergency shelter to those clients who were participating in the intake process at Passageways – the City's One-Stop Homeless Services Center or Point of Entry into the City's Continuum of Care homeless services delivery system. The clients are housed overnight at the shelter, are provided with meals, showers, etc. The agency provides a van to transport clients back to Passageways on the next morning to continue the intake process. During this program year approximately 1,219 nights of shelter were provided; **453 persons** were served.

**Accomplishments: Approximately 2,500 homeless persons were assisted under the ESG Program during this program year.**

**Required ESG Match and Obligation Statement: (2005 – 2006 PY)**

Overall, the federal and local funding resources made available for homeless needs and support service activities total **\$197,052** (\$98,526-ESG and \$98,526 in Interest Earnings on the Fannie Mae Credit Facility). By using these funds the Pasadena Community Development Commission and local non-profit organizations were able to provide services to continue programs to meet the needs of the homeless population.

Federal Stewart B. McKinney Homeless Assistance Emergency Shelter Grant (ESG) Program funds were utilized for the above-mentioned ESG eligible activities. The Pasadena Community Development Commission provided the required *local match* through use of the interest earnings on the Fannie Mae Credit Facility.

The ESG funds were obligated to the respective non-profit organizations (Sub-recipients) as of July 1, 2005 (start of the program year). City Council/Commission approved the allocations for the second year of the funding cycle at its meeting on Monday, June 13, 2005.

**Pasadena Community Development Commission's Bad Weather Shelter (BWS) Project:**

Bad Weather Shelter (BWS) is a local seasonal shelter program. The Ecumenical Council of Pasadena Area Churches (ECPAC) in cooperation with the City of Pasadena administers this program. The BWS provides an additional 140 shelter beds to the homeless services inventory in the City. The BWS does not receive federal funds through the City of Pasadena. Annually, the BWS provides services during the cold weather season (November 2005 - March 2006) when the temperature drops below 40 degrees or lower and/or if a 40 percent chance of rain or greater is expected during the months of November through March.

During the 2005/2006 season the BWS was open **57 nights** and provided shelter for an average of **109 persons per night**. In total, the BWS provided 7,000 units of service (unit of service: one person, one night of shelter). During the season the shelter served approximately **755 unduplicated clients**. 145 emergency shelter beds were made available to homeless families and individuals. In addition, food and beverages were provided. Case management and social service referrals were made to other local social service providers. The Commission allocated \$40,000 to support this project. A coalition of local volunteers, including City staff, volunteered at the shelter on alternating weekends. Sixteen local community groups volunteered at the shelter providing approximately 375 volunteers who assisted the regular shelter staff.

<b>EMERGENCY SHELTER GRANT AND BAD WEATHER SHELTER RESOURCES (2005 – 2006 PY)</b>	
Emergency Shelter Grant (ESG) Program (federal)	\$ 98,526
Interest Earnings Fannie Mae Credit Facility- ( <b>ESG Local Match</b> )	\$ 98,526
<b>Total ESG Funding</b>	<b>\$197,052</b>
Bad Weather Shelter/Interest Earnings Fannie Mae Credit Facility/local funds	\$ 40,000
<b>Total Emergency Shelter Resources</b>	<b>\$237,052</b>



Other Local Resources:

Pasadena Housing and Homeless Network

The City of Pasadena and the Pasadena Housing and Homeless Network has developed a comprehensive plan to help alleviate homelessness. Several strategic planning and development tasks have been moving forward in concurrence. They include: 1) implementing a citywide social service policy, 2) obtaining a profile of who is homeless; 3) identifying local causes of homelessness; 4) bringing street-dwellers inside; 5) identifying locations of social services; 6) inventorying existing services for homeless persons; 7) identifying gaps in programs and service delivery; and 8) making recommendations for further planning and action(s) to be taken. The Network has grown into a diverse group of public and private agencies. Presently, over 25 organizations are represented and participate in its activities on a regular basis. Each agency is a General Committee member and nearly every agency participates as a member of at least one or more sub-committees. The General Committee meets on the first Thursday of each month.

Pacific Clinics:

Pacific Clinics is one of the leading mental health service providers in the area. Pacific Clinics operates Passageways, which is a federally funded project. Passageways is a one-stop service center and information center for the homeless population in our city. It is a point of entry into the City's Continuum of Care of services for the homeless community. Passageways provided approximately **1250 units of service** this year. Project services include an array of information and referral services, social services, etc. Additional information and accomplishments are listed under the Supportive Housing Programs (SHP) section of the CAPER.

**HOUSING FOR THE MENTALLY DISABLED (2005-2010):**

- Support, develop and/or rehabilitate **10** housing units for very low/low-income persons in need of mental healthcare.

Accomplishments and Investment of Available Resources:

There are no completed projects or projects in progress to report under this goal for the 2005/2006 PY.

## **HANDICAPPED ACCESSIBILITY (2005 – 2010)**

Provide handicapped accessible or adaptable rental and/ownership units, in conjunction with the production of assisted ownership and rental housing.

Review design plans with Housing Subcommittee of Accessibility and Disability Commission for new construction and substantial rehabilitation projects.

Promote occupancy of assisted projects with accessible units by qualified handicapped tenants.

Provide outreach to, and coordinate with, organizations working on accessibility/disability issues.

### Accomplishments and Investments for Available Resources:

#### **PROJECTS IN PROGRESS:**

730-790 N. Fair Oaks Avenue: (104 units) - Heritage Square - In March of 2001, Housing Investors, LP entered into a Disposition and Development Agreement (DDA) with the Commission for the development of Heritage Square, a senior rental housing complex coupled with office space. The project will be built to meet handicap accessibility requirements. Heritage Square will also include the relocation and renovation of the historic Decker House for use as affordable housing. The project site has been acquired by the PCDC. The developer secured funding from Los Angeles County however; the developer's application for state tax credits was not awarded, (April 2004). The project is under review.

Other Actions Taken:

The City's Accessibility and Disability Commission continues to be involved in the development of various types of housing units within the City. The Accessible Housing Committee of the Accessibility and Disability Commission provides assistance and input in the development of the principles of accessibility design and are committed to outreaching to various housing developers.

The Committee recommended to developers the following principles of "Universal Design:"

1. New construction of apartment and condominiums must comply with accessibility provision in state code and the Fair Housing Act.
2. New Townhouses construction should include at least some single-level units that permit people who use wheelchairs, crutches, and canes, or whose walking ability is limited by age to enter the unit and use all of its rooms.
3. Rehabilitating single-family housing should, to the extent feasible, include removable cabinets and baseboards under the kitchen sink; backing for grab bars in bathrooms, and 32-inch wide doorways.
4. The rehabilitation of apartments and condominium complexes should, to the extent feasible, include removable cabinets and baseboards under the kitchen sink; backing for grab bars in bathrooms; 32 inch wide doorways; and a ramp as an alternative to stairs at a common entrance.

The Planning and Development Department will continue to coordinate with the City's Accessibility/Disability Coordinator to assure the accessible units are 1) originally marketed toward the physically challenged community; and 2) that the units remain accessible.

## SENIOR HOUSING

### Housing for Seniors (2005 – 2010)

Develop 315 units of rental housing for senior citizens; 225 or 28.6% will be affordable to extremely low and low and moderate-income seniors.

### Accomplishments and Investments of Available Resources:

## PROJECTS IN PROGRESS

750 N. Fair Oaks Avenue: (104 units) - Heritage Square - In March of this year, 2001, Housing Investors, LP entered into a Disposition and Development Agreement (DDA) with the Commission for the development of Heritage Square, a mixed use development consisting of 104 senior rental housing units, coupled with commercial/office space, community/recreation space, parking, etc. The project will be built to meet handicap accessibility requirements. Heritage Square project activities will also include the relocation and renovation of the historic "Decker House" for use as affordable housing. Site acquisition has taken place. Los Angeles County funding has been secured, however, state tax credits were not awarded (April 2004). As of June 30, 2005 the project is under review.

**PART II**

**ASSESSMENT OF PERFORMANCE**

**PART II**

**ASSESSMENT OF PERFORMANCE**

**CONSOLIDATED ANNUAL PERFORMANCE AND  
EVALUATION REPORT (CAPER)**

**2005-2006 PROGRAM YEAR**