

CITY OF PASADENA
City Council Minutes
June 5, 2006 – 5:30 P.M.
Pasadena Conference Center Rooms 103, 104, and 105
300 E. Green Street

SPECIAL JOINT MEETING

OPENING: Mayor Bogaard called the special joint meeting of the City Council and Pasadena Board of Education to order at 6:43 p.m.

ROLL CALL:

Councilmembers:

Mayor Bill Bogaard
Vice Mayor Steve Madison (Arrived at 6:54 p.m.)
Councilmember Victor Gordo
Councilmember Steve Haderlein
Councilmember Chris Holden
Councilmember Paul Little
Councilmember Joyce Streater (Absent)
Councilmember Sidney F. Tyler

Staff:

City Manager Cynthia Kurtz
City Attorney Michele Beal Bagneris
City Clerk Jane L. Rodriguez

Board of Education:

President Prentice Deadrick
Vice President Peter Soelter
Member Mike Babcock
Member William Bibbiani
Member Ed Honowitz
Member Esteban (Steve) Lizardo
Member Scott Phelps

Staff:

Dr. Percy Clark, Jr., Superintendent of Schools
Eva Lueck, Assistant Superintendent of Business Services
Dr. George McKenna, Assistant Superintendent of Operations

ANNOUNCEMENT

Ms. Anne Mello, translator for the City, announced that translation into Spanish was available for those in attendance.

The Pledge of Allegiance was led by a student from Polytechnic School and a student from Pasadena High School.

**WELCOME,
INTRODUCTIONS AND
OPENING REMARKS**

President Deadrick welcomed everyone to the joint meeting of the Pasadena Unified School District (PUSD) Board of Education and the Pasadena City Council.

Mayor Bogaard commented on the community's expectation and hope for this joint meeting as an opportunity for the two bodies to reach a new level of collaboration for the benefit of PUSD students, on the advancements made in student

achievement, and on the roles of the community and City in educating students.

PUBLIC COMMENT

President Deadrick announced that public comment would be limited to the items on the special joint meeting agenda, with an opportunity for speakers from the public to be heard when the agenda items are discussed.

PRESENTATION: PUSD LONG RANGE PLANNING PROCESS, BUDGET PROCESS AND FACILITIES PLAN

Vice Mayor Madison arrived
at 6:54 p.m.

Superintendent of Schools Dr. Percy Clark, Jr. presented a video and conducted a PowerPoint presentation on the academic achievements of the District, District profile, and planning process to reach District goals and targets set in the District's Balanced Scorecard (based on information contained in the materials provided by PUSD). Dr. Clark noted a correction in the text for the Priorities 2006-2007 section of the PUSD materials and distributed a handout titled "Secondary Reform/At Risk" that provided amended language to be substituted in this section.

Ms. Eva Lueck, Assistant Superintendent of Business Services, reviewed the District's budget process and facilities plan, and noted the District is in the process of reviewing the Master Facility Plan adopted in 1999 (information contained in the materials provided by PUSD). Ms. Lueck responded to questions regarding school-based budgets, various types of financial reports that are compiled and their methodology, the function of the 7-11 Community Advisory Committee and current status of the Committee's review of District surplus property, differences/impacts in leasing vs. selling surplus property, collaboration with the City in the surplus property process, the need for neighborhood participation involving the surplus property process, the process for determining the highest and best use of surplus property, the City's standing in the sale of District surplus property, and the nature of the outreach and technical support involving discussions on school site configurations. Ms. Lueck thanked Eric Duyshart, Business Development Manager for the City, and his assistant for their work with the District involving surplus property.

Councilmember Haderlein suggested the District involve affected neighborhoods in the discussions on surplus properties.

Councilmember Gordo encouraged the District and the 7-11 Community Advisory Committee to work with the City in determining the use of District surplus property.

Board Member Honowitz suggested District staff work on the effective flow of information from the District and the 7-11 Community Advisory Committee to the City regarding the surplus property process/discussions (e.g. Committee membership information, meeting minutes, updates to Council).

Councilmember Little suggested the District broaden the survey and outreach being conducted on school size and configuration to more effectively engage the community and neighborhoods in the review and decision-making process on these issues.

Board Member Bibbiani expressed opposition to more school closures and support for exploring alternatives for staffing existing schools.

**PRESENTATION: CITY
LONG-RANGE PLANNING
PROCESS AS IT RELATES
TO SCHOOLS AND
STUDENTS**

The City Manager discussed the City's General Plan Guiding Principles, various types of City plans, and City goals; and highlighted aspects of the City Manager Work Program involved with a survey to assist in improving After-School Programs, the Safe Routes to School Program, coordination with PUSD on solving citywide green space gaps, and collaboration with PUSD and the Pasadena City College on a youth pilot radio project (based on information contained in materials distributed by staff).

Assistant City Manager Brian Williams reviewed the status of the City's affordable housing and Section 8 housing goals and statistics, an action plan being developed by the Housing Division to address affordable housing concerns, and discussions between the City and local banking institutions on ways that banks can assist the City in solving affordable housing issues.

Mr. Williams and the City Manager responded to questions on various housing projects.

**JOINT VENTURES: STATUS
OF CURRENT INITIATIVES
AND REVIEW OF FUTURE
COOPERATIVE BUSINESS
OPPORTUNITIES**

AUTHORIZATION TO EXECUTE AN AGREEMENT BETWEEN THE CITY AND THE PASADENA UNIFIED SCHOOL DISTRICT FOR THE JOINT USE OF MADISON SCHOOL PLAYGROUND USE AND PARK IMPROVEMENTS
Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education authorize the City Manager and the Superintendent of Schools to execute an agreement for the joint use of Madison School Playground Use and Park Improvements. (Agreement No. 19,089)

AGREEMENT WITH THE PASADENA UNIFIED SCHOOL DISTRICT FOR EMERGENCY TRANSPORTATION SERVICES
Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education authorize the City Manager and the Superintendent of Schools to enter into an agreement for emergency transportation services consistent with the terms and conditions discussed in the agenda report. (Agreement No. 19,090)

AGREEMENT BETWEEN THE CITY OF PASADENA AND THE PASADENA UNIFIED SCHOOL DISTRICT FOR UTILIZATION OF CITY STAFF FOR REAL ESTATE SERVICES

Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education take the following actions:

- (1) Approve the utilization of Pasadena City staff real estate services for an hourly amount of \$85.00 per hour on an as needed basis; and
- (2) Authorize the City Manager and Superintendent of Schools to execute an agreement to initiate these real estate services. (Agreement No. 19,091)

CONCEPT APPROVAL OF THE GOALS AND OBJECTIVES FOR THE PASADENA HIGH SCHOOL DROP-OFF AND PICK-UP PLAN

Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education hereby approve, in concept, the goals and objectives of the Pasadena High School Drop-off and Pick-up Plan, attached as Exhibit "A" of the agenda report, and direct their respective staffs to execute a formal agreement for meeting those goals and objectives, consistent with applicable legal requirements, to undertake any and all required studies, and to return to the respective governing bodies for any further required consideration and approval.

AUTHORIZATION TO ENTER INTO A JOINT AGREEMENT BETWEEN THE CITY OF PASADENA AND THE PASADENA UNIFIED SCHOOL DISTRICT FOR USE OF TENNIS COURTS AT JOHN MUIR HIGH SCHOOL

Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education authorize the City Manager and the Superintendent of Schools to execute a joint agreement for the use of 10 tennis courts at John Muir High School that will return the courts to good condition, provide a quality, affordable youth tennis program serving Muir students, and, as available, expand the supply of tennis courts open to public use during non-school daytime court operating hours. (Agreement No. 19,092)

AGREEMENT BETWEEN PASADENA UNIFIED SCHOOL DISTRICT AND THE CITY OF PASADENA REGARDING THE PERFORMANCE BY PUSD OF PRE-EMPLOYMENT MEDICAL EXAMINATIONS FOR CITY JOB APPLICANTS

Recommendation of City Manager and Superintendent of Schools: It is recommended that the City Council and the Board of Education authorize the City Manager and Superintendent of Schools to enter into an annual agreement

wherein Pasadena Unified School District medical staff will perform pre-employment medical examinations for City of Pasadena job applicants. (Agreement No. 19,093)

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING CHAPTER 4.04 OF THE PASADENA MUNICIPAL CODE TO MODIFY THE PROCESS OF TRANSFERRING CITY SURPLUS PROPERTY TO THE PASADENA UNIFIED SCHOOL DISTRICT AND THAT THE PASADENA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION CONFIRM THE INTENT OF THE DISTRICT IN RECEIVING THE SURPLUS PROPERTY FROM THE CITY.

Recommendation of City Manager and Superintendent of Schools:

- (1) The City Council direct the City Attorney to prepare an ordinance amending Chapter 4.04 of the Pasadena Municipal Code to give the Pasadena Unified School District (PUSD) first priority in receiving City surplus property; and
- (2) The PUSD Board of Education confirm the interest of the District in receiving the surplus property from the City.

APPROVAL OF THE JOINT WATER EDUCATION PROGRAM BETWEEN THE CITY OF PASADENA AND PASADENA UNIFIED SCHOOL DISTRICT (PUSD)

Recommendation of City Manager and Superintendent of Schools:

It is recommended that the City Council and the Board of Education approve implementation of the water education programs offered by Metropolitan Water District (MWD) and supplemented through Pasadena's Water and Power Department.

REVIEW OF WORKERS' COMPENSATION CLAIMS ADMINISTRATION CONTRACT WITH HAZELRIGG RISK MANAGEMENT SERVICES

Recommendation of City Manager and Superintendent of Schools:

This is an information item only.

The above nine agenda items were discussed concurrently.

The following persons spoke in support of collaboration and cooperation between the City, District, community, and Pasadena City College on a variety of joint ventures and/or on the shared goal of improving the education of PUSD students:

- Mr. Tom Cartwright, Pasadena resident
- Ms. Ana Maria Apodaca, Invest in Kids member
- Ms. Donna Boatner, Invest in Kids member, submitted a handout on the organization's purpose, proposed immediate action items, and 181 petition signatures in support of public education and the agenda of Invest in Kids.

Ms. Michele Hoisington, Invest in Kids member
Ms. Deborah Reff, Pasadena resident
Mr. Josof Sanchez, Operation Street Kidz Executive Director
Mr. Brian League, 7-11 Community Advisory Committee Vice Chair, briefly reported on the Committee's preliminary discussions on surplus property.
Ms. Jeanette Mann, Pasadena City College Trustee
Mr. Phil Gold, Altadena resident, submitted 218 petition signatures in support of public education and City/PUSD collaborative efforts.

The following persons spoke in support of the joint agreement(s) for Madison School playground use and park improvements and/or use of tennis courts at John Muir High School:

Ms. Anita Fromholz, Recreation and Parks Commission Chair
Mr. Mark Persico, Pasadena resident

The following person expressed concerns regarding the joint agreement for use of tennis courts at John Muir High School:

Ms. Mary Dee Romney, Pasadena resident

The following person spoke in support of continuing the Child Care Center at Washington Middle School:

Ms. Susana Zamorano, APPLE representative

The following person spoke in support of neighborhood schools, but not segregated neighborhood schools:

Mr. Raul Borbon, APPLE-IDEPSCA representative

The following person spoke in support of the Pasadena High School Drop-Off and Pick-Up Plan:

Mr. Michael Flad, Pasadena resident

The following person expressed objections to the method of electing Board members:

Mr. Raul Añorve, IDEPSCA Executive Director

Councilmember Haderlein suggested the City's Public Safety Committee and the District's Facilities and Capital Projects Subcommittee work together to review additional sites where the model proposed for joint use of Madison School playground and park improvements could be applied, with a

recommendation to be submitted to the Council and Board for approval of a second school site, in a timely manner (Item G.1. on the agenda).

Councilmember Haderlein also suggested the City and District explore use of the tennis courts at Pasadena High School that would open the courts on weekends in exchange for the City's investment of monies for maintenance or some other terms (Item G.5 on the agenda).

Councilmember Gordo suggested the joint use of tennis courts proposal include Blair High School. He also requested a staff report be presented to the Public Safety Committee and the Facilities and Capital Projects Subcommittee regarding the issues that had been identified concerning the joint use of playgrounds and park improvements model (e.g. liability, security) and how the issues were resolved.

Vice President Soelter suggested the tennis courts proposal be expanded to include all secondary schools.

The City Manager and Board Member Lizardo responded to questions and clarified general terms of the proposed agreement for use of the tennis courts.

It was moved by Councilmember Holden, seconded by Councilmember Tyler, to approve the above nine City Manager and Superintendent of Schools recommendations, with Item G.1. (Joint Agreement for Use of Madison School Playground and Park Improvements) amended to include direction that the City's Public Safety Committee and the District's Facilities and Capital Projects Subcommittee work together to review additional sites where the model proposed for joint use of Madison School playground and park improvements could be applied, with a recommendation to be submitted for approval to the Council and Board for a second school site, in a timely manner, and with Item G.5 (Joint Agreement for Use of Tennis Courts at John Muir High School) amended to include exploration of similar agreements for use of tennis courts at all secondary schools. (Motion unanimously carried) (Absent: Councilmember Streater)

The Board of Education also approved the action as stated above.

AUTHORIZATION TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF PASADENA AND PASADENA UNIFIED SCHOOL DISTRICT (PUSD) FOR GRAFFITI REMOVAL ASSISTANCE

The City Manager and Superintendent explained that questions had been raised by District staff currently performing graffiti

removal, and that District and City staffs were gathering additional information for the report.

Councilmember Little expressed support for an option in which the City would pick up costs for graffiti removal.

On order of the Mayor, the above item was removed from the agenda at the request of the City and PUSD staffs in order to allow time for additional work on the report.

REVIEW AND APPROVAL OF POLICING SERVICES PLAN FOR PUSD CAMPUSES WITHIN CITY OF PASADENA BOUNDARIES

The following persons expressed concerns regarding safety and security issues on PUSD campuses:

Ms. Lorena Guillen, John Muir High School faculty member
Mr. David Herman, John Muir High School faculty member
Ms. Cynthia Lake, John Muir High School faculty member

In response to public comments, Board Member Honowitz requested PUSD staff to report on the status of the operational problems with the public announcement system at Muir High School as outlined by Ms. Guillen.

The City Manager provided a brief history of the City's current and proposed involvement in policing services on PUSD campuses, distributed a handout titled "Proposed PUSD Policing Action Items," and responded to questions.

Police Chief Bernard Melekian summarized the current policing services provided by the City's Police Department, and reviewed the handout covering the Police Department's proposed policing plan (including an overview of the plan; designated service areas and schools that are included in the plan; and responsibilities of the City's Police Department and School Police Section, PUSD Security Officers, and the District). Chief Melekian acknowledged the City Manager for her participation in addressing the issues arising out of the need to provide policing services to the District, and responded to questions

Board Member Honowitz thanked Chief Melekian for the efforts in developing the proposed plan, and suggested District staff coordinate with the Police Department on issues involving students who are coming in and out of correctional facilities and/or group homes facilities and entering the school system. Mr. Honowitz requested District staff to report to the Board on a similar arrangement that could be developed with the Los Angeles County Sheriff's Department regarding safety issues at Charles W. Eliot Middle School (located in Altadena).

Councilmember Little stressed the need for the District and school site administrators to understand their responsibilities regarding safety issues and the chain of command for the police, discussed the importance of the role of the PUSD Security Officers in the plan, and commended the Chief and Police Department for providing needed services when the District's Police Department was eliminated.

Board Member Lizardo requested District staff report to the Board regarding the plan's recommendations that the PUSD Security Officers report directly to the sergeant assigned to the City's School Police Section, on the District's responsibilities regarding those areas where the School Police Section will not be responding, and on the training of PUSD Security Officers.

Councilmember Gordo expressed support for a plan that would have the School Police Section and PUSD Security Officers function as one unit and stressed the need to move forward in backfilling the police positions.

President Deadrick expressed concerns regarding possible problems related to the District's eliminated police positions, and requested District staff to report to the Board regarding legal issues related to implementing the proposed plan.

Dr. George McKenna, Assistant Superintendent of Operations, briefly discussed possible legal issues related to contracting of police services by the District and labor issues that might arise out of the proposed chain in command, and indicated the District and City could work out the details of the proposed plan and address these issues.

Discussion followed on the role and training of PUSD Security Officers, the need for the District to develop or have in place policies and procedures covering elements of the proposed plan, the process for moving forward with the policing services plan, and the development of an operations system between the District and City.

Superintendent Clark expressed support for moving forward with the proposed plan, with final plan approval to be confirmed within the next 30 days.

The City Manager reported that Council will be appropriating monies for the proposed plan as part of the City's annual budget actions to be approved in two weeks time, and indicated outstanding issues involving the plan could be worked out in separate action by the Council.

Councilmember Holden asked the City Manager to provide an agenda report with a recommendation, background information and details on the terms of the agreement, and the fiscal impact, when this matter returns to Council for final approval.

It was moved by Councilmember Little, seconded by Councilmember Tyler, to approve in concept the proposed policing services plan for PUSD campuses within City of Pasadena boundaries, with the final plan to return to Council for review and approval at a meeting in the near future. (Motion unanimously carried) (Absent: Councilmember Streater)

The Board of Education also approved the action as stated above, with the Board to also approve the final plan.

ANNOUNCEMENT

Police Chief Bernard Melekian announced that Deputy Chief Wayne Hiltz was retiring and acknowledged his 32 years of service to the City.

JOINT OPPORTUNITIES TO ADVOCATE FOR PROPOSED STATE AND FEDERAL LEGISLATION

SPECIAL EDUCATION LEGISLATION

SUPPORT FOR SCHOOL DISTRICT EQUALIZATION (Resolution No. 8599)

The above two items were discussed concurrently.

Superintendent Clark summarized the Board's position in support of Senate Bill 1275 – Special education local plan areas: nonpublic, nonsectarian school placements and the current status of the Bill, explained the main components of the Bill, and responded to questions regarding the financial impacts of out of home care placements. Dr. Clark explained the District's working relationship on legislative efforts with the Five Star Education Coalition (including the school districts of Burbank, Glendale, La Canada, and South Pasadena) as described in the materials provided by PUSD. He indicated the District does not currently have a formal legislative committee but anticipates such a committee being established.

Ms. Eva Lueck, Assistant Superintendent of Business Services, asked for Council's support for the Governor's budget proposal to fund equalization in the upcoming State education budget, as outlined in PUSD Resolution No. 1,833 and contained in the materials presented by PUSD, and responded to questions.

Discussion followed on the District's concept of achieving parity, the level of funding that might achieve parity in terms of equalization, and the methodology in determining the adequate amount of funding needed to provide an adequate education.

The following person spoke in support of Senate Bill 1275, PUSD Resolution No. 1,833, and affordable housing :

Ms. Laura Lee-Chin, Pasadena resident

The following persons spoke in support of PUSD Resolution No. 1,833:

Mr. Chris Brandon, Pasadena Education Network representative

Mr. Geoffrey Baum, Pasadena City College Board of Trustees President

Councilmember Holden suggested the City's Legislative Committee meet informally with a few members of the Board to discuss legislative matters until a more formal arrangement can be set up with a District committee to conduct occasional joint meetings to discuss common issues that could benefit from collaboration of the two bodies.

Councilmember Tyler suggested the City and District explore a collaborative effort in submitting joint grant applications to offset the costs of various improvements and services.

President Deadrick asked District staff to facilitate development of a partnership between the City and District regarding joint grant applications as suggested by Councilmember Tyler.

Board Member Phelps suggested the issue of funding for special education needs also be addressed and solicited at the federal level, commented on the need for Council to move forward in a timely manner in expressing support for equalization funding because of the State budget schedule, and also asked Council to support a position that urges funding bodies to attach fewer restrictions to the funds that schools receive.

Vice President Soelter commented on the momentum that can be generated with the City, District, Pasadena City College, and Five Star Education Coalition working together on legislative matters/proposals.

The Mayor commented on a commitment to a practice of the two bodies to consult back and forth and keep one another informed on legislative initiatives and grant applications to allow for common, parallel, or joint action when appropriate.

It was moved by Councilmember Holden, seconded by Councilmember Little, to endorse PUSD Resolution No. 1,833 and adopt a City resolution. (Motion unanimously carried) (Absent: Councilmember Streater)

NEXT STEPS: FUTURE COMMUNICATIONS

JOINT MEETING OF THE GOVERNING BODIES

MONTHLY UPDATES FROM SUPERINTENDENT OF SCHOOLS AND CITY MANAGER

COUNCIL AND BOARD COMMITTEES

OTHER

Superintendent Clark thanked staff members for providing logistical support in setting up this joint meeting; expressed support for consideration of holding more frequent, subject-specific joint meetings of the two governing bodies; and discussed a mutual commitment of the Superintendent and City Manager for presenting updates at the regular meetings of the governing bodies (Superintendent to Council and City Manager to Board) and a District commitment to establish a legislative advisory committee.

The City Council and Board of Education offered comments on the values and objectives in holding joint meetings. They also proposed topics for discussion at future joint meetings of the Council and Board: selection process for the next Superintendent of Schools, ways to include Altadena and Sierra Madre residents in the joint meetings, governance issues, after-school programs, joint use of schools, specific joint legislation issues (e.g. privatization of vocational/job training), establishment of a City commission on youth, use of subcommittees and/or small work groups in studying issues, potential for the Workforce Investment Board to coordinate with high schools and Pasadena City College in supporting job/career training, development of higher education goals, and additional joint use opportunities.

Board Member Honowitz suggested looking at the City of Claremont as a model of an effective working relationship between a city and school district.

Councilmember Haderlein suggested the joint meetings be held on a quarterly or semi-annual basis.

Board Member Babcock acknowledged the Invest in Kids organization for their efforts in improving education for PUSD students.

Vice Mayor Madison noted that Council will be discussing a District governance issue at the Council meeting of June 12, 2006.

ADJOURNMENT

On order of the Mayor, the special meeting of the City Council adjourned at 11:02 p.m.



Bill Bogaard, Mayor
City of Pasadena

ATTEST:



Jane L. Rodriguez
City Clerk