

Agenda Report

TO: City Council

DATE: February 27, 2006

FROM: City Manager

SUBJECT: Renewal of General Services Agreement with the County of Los Angeles

RECOMMENDATION

It is recommended that the City Council:

- 1) Adopt a resolution that will approve renewal of the General Services Agreement with the County of Los Angeles;
- 2) Authorize the City Manager to sign said renewal on behalf of the City; and authorize the City Manager or her designee to request, as needed, various functions or services from the County of Los Angeles in accordance with applicable City ordinances and policies.

The Agreement is exempt from competitive bidding pursuant to Section 1002(H) of the City Charter (contracts with other governmental authorities).

BACKGROUND

Since 1977, the City has had a General Services Agreement with the County of Los Angeles. This "umbrella agreement" is a prerequisite for the provision of services that are provided to the City by the County. In the past these services have included traffic signal and street light maintenance, inspection of bridge construction, materials testing, geotechnical investigations, real property appraisal, and other miscellaneous services. The County bills the City for services provided according to rates established annually by the County Auditor-Controller. This is a master agreement and individual services are requisitioned by purchase order, letter requisition, or separate contract pursuant to its terms.

Agreement No. 17,620 with the County of Los Angeles, which unless renewed, will expire on June 30, 2006 provides for a five year renewal period at the option of the City. Staff recommends renewal so that ongoing and future services may be obtained in a timely and cost-effective manner.

Whereas Section 5 of the General Services Agreement renewal provides that no function or service shall be provided by the County unless requested in writing by the City Council or such officer as it may designate, it is recommended that the City Manager or her designee be authorized to request, from time to time, various functions and services from the County of Los Angeles in accordance with applicable City ordinances and policies. This will help streamline this process.

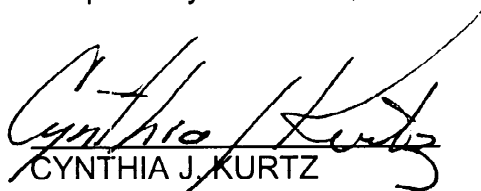
The General Services Agreement renewal is exempt from competitive bidding pursuant to Section 1002(H) of the City Charter (contracts with other governmental authorities) and automatically exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060(A)(3) of the Pasadena Municipal Code (contracts with other governmental entities).

Individual service requests to the County of Los Angeles are automatically exempt from competitive bidding pursuant to Section 1002(H) of the City Charter and similarly exempt from the Affirmative Action in Contracting Ordinance pursuant to Section 4.09.060(A)(3) of the Pasadena Municipal Code. However, in order to maintain consistency with Section 1002(D) of the City Charter, future individual service requests in excess of \$74,999, where, because of specialized expertise, the County of Los Angeles would be the sole cost-effective service provider will continue to require Council approval.

FISCAL IMPACT

The costs for services provided by the County of Los Angeles under the General Services Agreement renewal will be charged to the appropriate Operating or Capital Budget Account by the department requesting the services. Any payment for services rendered will come from existing budgeted funds.

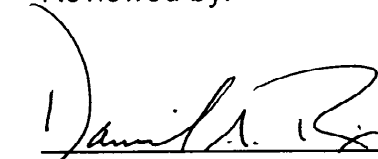
Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

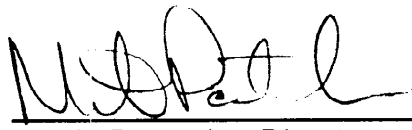
Prepared by:


Robert Gardner
Principal Engineer

Reviewed by:


Daniel A. Rix
City Engineer

Approved by:


Martin Pastucha, Director
Department of Public Works

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASADENA APPROVING A RENEWAL OF THE CITY'S GENERAL SERVICES AGREEMENT WITH THE COUNTY OF LOS ANGELES AND AUTHORIZING THE CITY MANAGER TO SIGN SAID RENEWAL ON BEHALF OF THE CITY AND TO REQUEST, FROM TIME TO TIME, VARIOUS FUNCTIONS AND SERVICES UNDER SAID AGREEMENT

WHEREAS, on August 31, 2001, the City of Pasadena and the County of Los Angeles entered into General Services Agreement No. 17,620 (County No. 73625), which has enabled the City to obtain various functions and services from the County at rates established annually by the County Auditor-Controller; and

WHEREAS, said General Services Agreement, which unless renewed will end on June 30, 2006, provides for a five year renewal period at the option of the City; and

WHEREAS, renewal of said Agreement is recommended so that ongoing and future services may be obtained in a timely and cost-effective manner; and

WHEREAS, the Council wishes to designate, pursuant to Section 5 of said Agreement, an officer to request various functions and services under said Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pasadena does hereby:

1. Approve a renewal of the General Services Agreement between the City of Pasadena and the County of Los Angeles, whereby said County is to provide services requested by the City at rates established pursuant to said Agreement for a period commencing July 1, 2006 and continuing through June 30, 2011.

2. Authorize the City Manager to sign the renewal of said General Services Agreement on behalf of the City so that it will serve as a master agreement by which specific services may be requisitioned by purchase order, letter requisition, or separate contract.

3. Authorize the City Manager or her designee to request, from time to time, various functions and services pursuant to Section 5 of said Agreement in accordance with applicable City ordinances and policies.

Adopted by the _____ meeting of the City Council on the _____ day of _____, 2006, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JANE L. RODRIGUEZ, CMC
City Clerk

Approved as to form:

 2/08/06

NICHOLAS G. RODRIGUEZ
Assistant City Attorney

RG:sac
Resolution-020206-RG