

Agenda Report

TO: CITY COUNCIL

DATE: December 18, 2006

FROM: CITY MANAGER

SUBJECT: APPROVE AN AMENDMENT TO SECTION 2.370.010 OF THE PASADENA MUNICIPAL CODE TO ALLOW FOR THE APPOINTMENT OF ALTERNATE CITY REPRESENTATIVES TO THE DISASTER EMERGENCY SERVICES COUNCIL.

RECOMMENDATION

- It is recommended that the City Council amend Pasadena Municipal Code section 2.370.010 allowing for the Vice Mayor, Assistant City Manager, Deputy Police Chief and Bureau Chief to sit as alternate members of the Disaster Emergency Services Council in the event of the absence of the Mayor, City Manager, Fire Chief and Police Chief, respectively; and
- 2. Direct the City Attorney to prepare an ordinance codifying this amendment and return within 90 days for the first reading.

Background

The Disaster Emergency Services Council was established by ordinance to provide input in the preparation of emergency plans for the City of Pasadena. The membership of the committee is comprised of the following City representatives;

- The Mayor, who serves as chair of the Council,
- The City Manager, who serves as the director of disaster emergency services and Vice Chair of the Council,
- The Fire Chief; and
- The Police Chief

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Moreover, a total of 3 members of Pasadena's civic, business and professional community are also members of the Council.

In the event of the absence of the City representatives described above, the code currently does not allow for the use of alternate members to attend the Council meetings in their stead and act on their behalf. Accordingly, if the city representatives are not available, it is possible that no quorum of the Council can be reached and hence no official meeting of the Council can be held.

This proposed amendment to the code would allow for the Vice Mayor, Assistant City Manager, Bureau Chief and Deputy Police Chief to serve as alternate members of the Council for their respective departments.

FISCAL IMPACT

There is no fiscal impact associated with the appointment of alternate members to the Disaster Emergency Services Council.

Respectfully submitted,

ĆYNTHIA∕J. KURTZ City Manager

Prepared by: Brian K. Williams Assistant City Manager