

Agenda Report

TO: CITY COUNCIL **DATE:** November 14, 2005

THROUGH: FINANCE COMMITTEE

FROM: CITY MANAGER

SUBJECT: APPROVE A MEMORANDUM OF UNDERSTANDING FOR THE APPROPRIATION OF \$100,000 TO THE SAN GABRIEL VALLEY CHAPTER OF THE AMERICAN RED CROSS FOR EMERGENCY HOUSING AND DISASTER RELATED EXPENSES FOR VICTIMS OF HURRICANE KATRINA

RECOMMENDATION

It is recommended that the City Council: (1) Appropriate \$100,000 from the General Fund Set Aside to the San Gabriel Valley Chapter of the American Red Cross for the provision of emergency housing and other disaster related expenses for victims of Hurricane Katrina who have relocated to the Pasadena area and; (2) approve a Memorandum of Understanding with the San Gabriel Valley Chapter of the American Red Cross for the use and accounting of the appropriated funds.

BACKGROUND

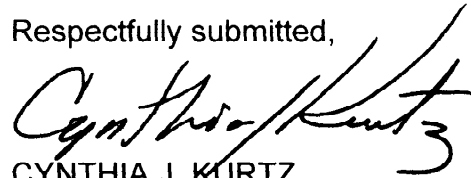
At its meeting of September 19, 2005, the Pasadena City Council (Council) approved the allocation of \$100,000 from the General fund Set Aside to the San Gabriel Valley Chapter of the American Red Cross (Red Cross). These funds were to be used to assist evacuees from the Gulf Coast region who have relocated to the Pasadena area as a result of Hurricane Katrina. Concurrent with the allocation of these funds to the Red Cross, Council requested that staff meet with the Red Cross to discuss the parameters of the City's donation as well as certain reporting requirements. On October 18, 2005, staff met with the Red Cross to discuss these matters and to agree upon the terms and conditions of

the City's donation. Attached is a Memorandum of Understanding which describes the parameters of the City's donation.

FISCAL IMPACT

The Council previously approved the allocation of \$100,000 from the General Fund Set Aside to the San Gabriel Valley chapter of the American Red Cross for disaster relief. Approval of this recommendation will have no additional fiscal impact.

Respectfully submitted,



CYNTHIA J. KURTZ
City Manager

Prepared by:



Brian K. Williams
Assistant City Manager

MEMORANDUM OF UNDERSTANDING

1. The City of Pasadena will donate \$100,000 to the San Gabriel Valley Chapter of the American Red Cross.
2. The Donation from the City of Pasadena will be used exclusively by the San Gabriel Valley Chapter of the American Red Cross for the provision of emergency housing and other related services for persons displaced by the aftermath of Hurricane Katrina and who have relocated to the Pasadena area.
3. Any funds remaining from the provision of emergency housing and other disaster related services appurtenant to the Katrina disaster may be used for emergency related services within the San Gabriel Valley area. Emergency related services are defined as those services typically provided by the San Gabriel Valley Chapter of the American Red Cross in their normal course and scope of business.
4. Within 6 months of the date of receipt of the funds from the City of Pasadena by the San Gabriel valley Chapter of the American Red Cross, and every six months thereafter until the donated funds are exhausted, the San Gabriel Valley Chapter of the American Red Cross shall provide to the City of Pasadena written documentation which details the following; the manner in which the donated funds were utilized, the number of individuals displaced by Hurricane Katrina assisted by these funds, the aggregate number of individuals assisted by these funds, the geographic area in which these funds were utilized and the amount and intended use of any remaining funds.
5. The written documentation referred to in paragraph 4 above shall be delivered to the Office of the City Manager, 117 East Colorado Blvd., 6th floor, Pasadena, CA 91109. Attention: Brian K. Williams, Assistant City Manager.