

Agenda Report

TO: CITY COUNCIL **DATE:** June 27, 2005

FROM: CITY MANAGER

SUBJECT: CONTRACT AWARD TO SMITH -EMERY COMPANY TO PROVIDE CONSTRUCTION DEPUTY INSPECTION SERVICES AND MATERIALS TESTING RELATED TO THE CITY HALL SEISMIC RETROFIT PROJECT

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to enter into a contract with Smith-Emery Company to provide construction deputy inspection services and material testing for the City Hall Seismic Retrofit Project in an amount not to exceed \$700,000 for the expected duration of the project.

BACKGROUND

The Smith-Emery Company will provide deputy inspection services and material testing for the City Hall Seismic Retrofit Project as required by applicable governing codes and ordinances. The services provided by Smith- Emery Company will supplement inspection services provided by the Building and Neighborhood Revitalization Division staff. Inspections will be conducted and results recorded in a manner acceptable and approved by the City Building Official.

A Request for Proposal was issued on December 23, 2004, for consultant services for the "Pasadena City Hall Seismic Retrofit Project Structural Testing and Inspection Proposal." Six qualified firms responded to the Request for Proposal and interviewed by city staff, an outside independent plan check consultant, and members of the construction management team (DMJM). Their scores are provided in the table below:

Proposer	Experience Points (65 Possible)	Cost of Service (25 Possible)	Local Business Small Business (10 Possible)	Total Points (100 Possible)
Smith-Emery Company	65	20	0	<u>85</u>
Twining Laboratories	60	20	0	80
United Testing	58	15	0	73
PSI	53	10	0	63
Converse Consulting	44	15	0	59
MACTEC	35	15	0	40

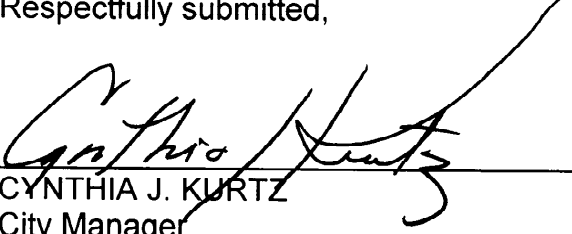
Final selection of Smith-Emery Company was based on breadth of experience, ability to provide offsite inspection as needs arise, and close proximity of laboratory related services to the jobsite. Specifics related to the deputy inspection services and materials testing are outlined in the Request for Proposal and will be included in the contract with Smith-Emery Company.

It is in the city's best interest and is standard practice to supplement city administered construction inspection services with contract agencies having the equipment and staff specialties capable of providing the expertise to facilitate the timely completion of the project. The contract with Smith-Emery Company will be administered by Planning and Development Department and monitored by the City Building Official for the duration of the project.


FISCAL IMPACT

There are sufficient funds available for this contract award in City Hall Seismic Retrofit Project account.


Respectfully submitted,


CYNTHIA J. KURTZ
City Manager

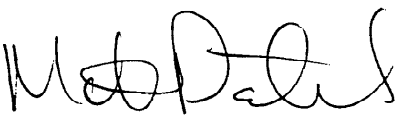
Prepared by:


SARKIS NAZERIAN
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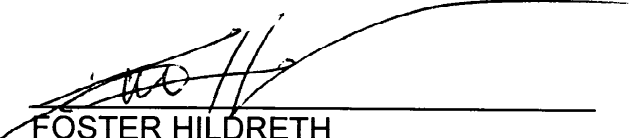
Approved by:


RICHARD BRUCKNER, Director
Department of Planning and Development

Concurrence:


MARTIN PASTUCHA, Director
Department of Public Works

Reviewed by:


FOSTER HILDRETH
City Hall Seismic Retrofit Project Manager
Department of Public Works