

# Agenda Report

**TO:** CITY COUNCIL

**DATE:** FEBRUARY 14, 2005

**THROUGH:** FINANCE COMMITTEE

**FROM:** CITY MANAGER

**SUBJECT:** CONTRACT AWARD TO MANERI SIGN COMPANY, INC. FOR PURCHASE AND INSTALLATION OF GUIDE SIGNS (TYPE G7) AT VARIOUS SIGNALIZED INTERSECTIONS AND APPROVAL OF A JOURNAL VOUCHER TRANSFERRING \$30,998 FROM THE SALE OF SALVAGED STREET NAME SIGNS TO CAPITAL IMPROVEMENT PROGRAM PROJECT 75034

## **RECOMMENDATION**

It is recommended that the City Council:

1. Accept the bid dated December 16, 2004 submitted by Maneri Sign Company, Inc. in response to the specifications for the Purchase and Installation of Guide Signs (Type G7) at Various Signalized Intersections, reject all other bids received, and authorize the City Manager to enter into such contract as required. The amount of the proposed contract is \$92,339;
2. Acknowledge that the "Purchase and Installation of Guide Signs (Type G7) at Various Signalized Intersections" is categorically exempt from the California Environmental Quality Act (CEQA) according to section 15301, Existing Facilities, of the CEQA guidelines, and authorize the City Manager to execute and the City Clerk to file a Notice of Exemption therefore with the Los Angeles County Clerk; and
3. Approve a journal voucher amending the FY 2005 Adopted Capital Improvement Program Budget by transferring \$30,998 from the sale of salvaged street name signs in account number 7018-101 to the Citywide Street and Alley Name Sign Replacement Program Project (75034) for the purpose of purchasing and installing Type G7 Guide signs at various signalized intersections.

## **BACKGROUND**

The Citywide Street and Alley Name Sign Replacement Program Project (75034) was created in FY 1997 with the goal of increasing visibility, traffic flow, and safety by replacing all street name and alley signs, totaling over 4,500 citywide. The previous street name signs were installed in 1981, and did not meet the latest design requirements, as published in the Manual on Uniform Traffic Control Devices (MUTCD), which defines the standards used by road managers nationwide to install and maintain traffic control devices on all streets and highways.

The new signs were installed in two phases: 1) streets south of the I-210 Freeway, and 2) those north of the freeway. The old street name signs were collected and sold to the public for \$20 each in two sales events at the Highland Plastics property. The first sale occurred on May 7<sup>th</sup> and May 8<sup>th</sup> of 2004, and the final sale followed on July 16<sup>th</sup> and July 17<sup>th</sup>. Between May 8<sup>th</sup> and July 16<sup>th</sup>, staff also sold signs once weekly, and handled any telephone or personal requests for specific signs. All proceeds from the sale of the old street name signs, totaling \$30,998, were deposited into the City's salvage sales account.

As the street name signs were being inventoried and replaced, it was identified that approximately 435 of the larger Type G7 street name signs at major signalized intersections were missing. For the same reasons as replacing the smaller street name signs, staff believes that the purchase and installation of new signs at these locations is necessary. The project currently has a balance of \$95,401, and with the transfer of the proceeds from the sale of the old street name signs, there are sufficient funds to purchase and install the additional signs.

The street name sign replacement program improves safety and traffic flow on local streets and is consistent with the Mobility Element of the General Plan. The design standards meet the minimum requirements of the MUTCD and will be similar to the design shown in Exhibit A. Plans and specifications for this project were prepared by the Department of Transportation. In accordance with Section 4.08.070 of the Pasadena Municipal Code, bids have been requested and received.

The project was advertised in the Pasadena Star News on November 29, 2004. In addition, the Notice Inviting Bids was published on the City's website. Bid packets were received from 4 contractors. The grand total price submitted by each company is listed below:

<b>Bidder</b>	<b>Bid Amount</b>
Maneri Sign Company, Inc.	\$83,943.82
Chrisp Co.	\$89,095.68
Sudhakar Company International	\$118,925.00
Dalaj International	non-responsive*

\* Dalaj International was disqualified. The company did not submit acknowledgement of receipt of addenda issued, as required in the specifications for bids.

The contract for this project will be set as follows:

Base Bid		\$83,943.82
Contingencies	(10%)	<u>\$8,394.38</u>
CONTRACT NOT TO EXCEED		\$92,338.20

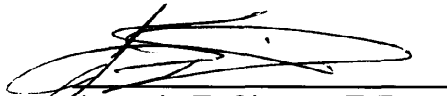
### **FISCAL IMPACT**

The Citywide Street and Alley Name Sign Replacement Program Project (75034) was fully funded in FY 2004. The transfer of \$30,998 from salvage sales account 7018-101 for the sale of the old street name signs will increase this project budget to \$580,998, and allow for the purchase and installation of the larger street name signs, which are missing at various signalized intersections.

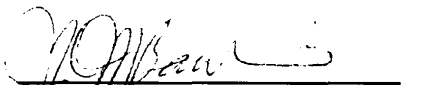
Respectfully submitted,

  
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