

# Agenda Report

TO: CITY COUNCIL

DATE: DECEMBER 19, 2005

FROM: CITY MANAGER

SUBJECT: REJECTION OF BIDS – INSTALLATION OF WALKWAY LIGHTING  
IN CENTRAL PARK AND MEMORIAL PARK

## **RECOMMENDATION**

It is recommended that the City Council reject all bids received on December 7, 2005, in response to the Specifications for Installation of Walkway Lighting in Central Park and Memorial Park, Federal-Aid Project RPSTPLE-5064(038), and authorize the City Manager to call for new bids.

## **BACKGROUND**

This project calls for the installation of Old Pasadena Type 3 metal post-top poles on existing foundations previously installed in Central and Memorial Parks. The work also includes installation of street light conduit, conductors, pull boxes, replacement of some asphalt walkways with concrete walkways and miscellaneous appurtenant work. All work in these parks is in accordance with their respective master plans.

The Public Works Department prepared plans and specifications and bids have been requested and received.

The project was advertised in the Pasadena Star News on November 16, 2005. In addition, the Notice Inviting Bids was published in five trade publications. Bid packets were obtained by 8 contractors and 5 lighting suppliers.

Six contractors submitted bids for the project. Two of the bids failed to acknowledge receipt of an addendum. In accordance with the project specifications, these bids are non-responsive.

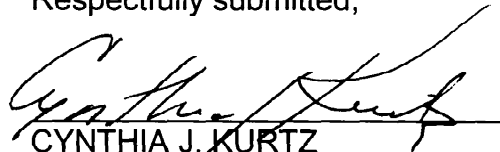
The City has received a protest from one of the non-responsive bidders, claiming that his bid was lower than the lowest responsive bid and that he did not receive the addendum and, therefore, could not acknowledge it. A review of the bid and the list of recipients of the addendum confirms these claims. Therefore, staff is proposing that all bids be rejected and the City Manager be authorized to call for new bids.

This project will be re-advertised for the minimum required time. Contract award is anticipated in late January 2006.

**FISCAL IMPACT**

Funds are available in Budget Account Nos. 78787 and 78453, Master Plan Implementation at Central and Memorial Parks. Rejecting bids and re-advertising will only add minimal administrative costs to this project.

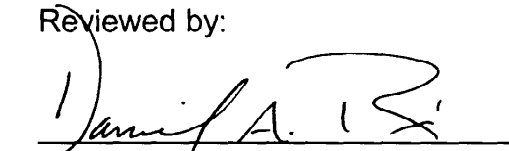
Respectfully submitted,

  
CYNTHIA J. KURTZ  
City Manager

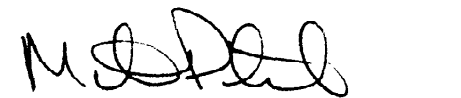
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