

# Agenda Report

**TO:** CITY COUNCIL **DATE:** APRIL 11, 2005  
**THROUGH:** FINANCE COMMITTEE  
**FROM:** CITY MANAGER  
**SUBJECT:** APPROVAL OF A JOURNAL VOUCHER AMENDING  
PROJECTS IN THE FISCAL YEAR 2005 CAPITAL  
IMPROVEMENT PROGRAM BUDGET

## RECOMMENDATION

It is recommended that the City Council approve a journal voucher in the amount of \$2,796,493 amending 14 projects in the Fiscal Year 2005 Capital Improvement Program as detailed on Attachment A.

## BACKGROUND

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Singer Park – Walkway Lighting and Security Lighting (78107)** – Staff recommends that \$56,000 from the Tournament of Roses be recognized and appropriated to this project. This money was received pursuant to an agreement between the City of Pasadena and the Tournament of Roses to install walkway and security lighting at Singer Park. Staff additionally requests that \$26,000 from Residential Impact Fees from the West District be appropriated to this project to complete the walkway portion of the project.
2. **East Pasadena Specific Plan (75939)** – Staff recommends \$29,961 in Private Capital be appropriated to this project. This money was received as a condition of development for the development located at 3360 E.

Foothill Boulevard. The money will be used for public improvements along Sierra Madre Villa.

3. **Kinneloa Avenue – Colorado to Foothill (73132)** – Staff recommends \$122,437 in Private Capital be appropriated to this project. This money was received as a condition of development for the development located at 3360 E. Foothill Boulevard.
4. **Preventive Maintenance – Asphalt Streets (73580)** – Staff recommends \$1,811,250 be appropriated to this project from the following sources: \$1,140,000 in Gas Tax; \$271,250 in Sewer Maintenance and Construction Fund; \$200,000 in Sales Tax Proposition C; and \$200,000 in Street Occupancy Fees. The requested appropriation is the amount slated for this project for the fiscal year 2006. Appropriating the funding now will allow the concrete work for the FY 2006 project to be completed prior to the resurfacing project.
5. **Preventive Maintenance – Curbs and Gutters (76358)** – Staff recommends \$250,000 in Sewer Maintenance and Construction Fund be appropriated to this project. Over the past few years, the quantity of damaged curb and gutter has been much higher than anticipated. The requested appropriation is the amount slated for this project for the fiscal year 2006. The removal and reconstruction of curb and gutter on the 15 miles of streets needs to be completed prior to the slurry seal. Appropriating the FY 2006 appropriation at this time will allow staff to complete this work prior to the slurry sealing project.
6. **Storm Drain Structure Repairs and Improvements – Various Locations (76283)** – Staff recommends \$150,000 in Sewer Maintenance and Construction Fund be appropriated to this project. This project had a balance of \$110,875 at the beginning of FY 2005 and received no additional appropriations as part of the FY 2005 budget. At the time, it was anticipated that this balance would be sufficient for the work needed. However, due to the severity of the storms this fall and winter, additional funds are needed to pay for damage to the storm drains. As of January 31, 2005, \$139,008 has been expended for storm drain repairs. The largest expense to date was \$122,000, for the repair of the Del Mar Boulevard sinkhole caused by the October 20, 2004 storm.

Upcoming storm drain repairs totaling \$116,000 scheduled for the remainder of this fiscal year include: the replacement of a portion of the street culvert located in Green Street at Madison Avenue that is uplifted and plugged; installation of a catch basin at Foothill Boulevard and Linda Rosa Avenue to eliminate a cross-gutter that has a water ponding problem; modification of drainage facilities on Patrician Way to eliminate a drainage problem; a preliminary study by a consultant to determine the

safety of a storm drain facility in Arroyo Parkway; and other smaller repair locations.

The City anticipates reimbursement for some of the storm related damage from Los Angeles County and FEMA. The Sewer Maintenance and Construction Fund will be reimbursed upon receipt of these funds.

7. **Region-Wide Incident Management System (75009)** – Staff recommends \$305,040 from State Transportation System Management Fund – City of Glendale be appropriated to this project. This project was created in FY 2001. Due to an administrative oversight, this funding was never appropriated to this project.

8. **Complete Sidewalk Along North and South Side of Seco Street (73121)** - Staff recommends \$110,758 be appropriated to this project to pay for overages due to the cost associated with adding arroyo stone facing to the retaining wall that was not part of the original project scope. The original scope called for a plain concrete retaining wall, but based on community input, the scope was expanded to include the arroyo stones, which increased the cost of the project.

The recommended appropriation will come from two sources: \$63,608 of Rose Bowl Mitigation funds and \$47,150 from Street Occupancy Rental Charges. The Rose Bowl Mitigation Funds will be transferred from the *Palisade Street – New Street Lights Arroyo Blvd. to Forest Avenue (74102)* project to this project. The Rose Bowl Mitigation Funds were set aside to complete a series of projects in the Rose Bowl area. The projects included the installation of sidewalk on two segments of Seco Street and the installation of street lights on Westgate Street and Palisades Street. The Palisades Street project was identified to have the lowest priority and would not be constructed until all other mitigation projects were completed and funding confirmed.

9. **La Pintoresca Picnic Shelter (78790)** – Staff recommends \$5,713 in Residential Impact Fees be added to this project so it can be closed. This project is complete and was over budget by \$5,713 due to higher than anticipated administrative costs.
10. **Slurry Seal Asphalt Parking Lots (78048)** – Staff recommends \$3,954 in Residential Impact Fees be appropriated to this project and \$3,954 of Proposition 12 (Parks) be removed so the project can be closed. This project involved slurry sealing asphalt parking lots at eight parks and was originally funded with Proposition 12 (Parks) funding from the State. The slurry sealing work done at Allendale Park is not eligible for reimbursement because the portion of Allendale Park impacted by this

project is owned by the Pasadena Unified School District and not the City. A recommendation for re-appropriating the Proposition 12 funding will be brought to the City Council for approval at a later date.

11. **Resurfacing of Sports Courts (78046)** – Staff recommends \$4,000 in Residential Impact Fees be appropriated to this project and \$4,000 of Proposition 12 (Parks) be removed so the project can be closed. This project was funded with Proposition 12 funding and provides for the resurfacing of courts, including those at Allendale Park. The cost of resurfacing the sports courts at Allendale Park was \$4,000 and is not eligible for reimbursement by the State because this portion of the park is owned by the Pasadena Unified School District. A recommendation for re-appropriating the Proposition 12 funding will be brought to the City Council for approval at a later date.
12. **Jefferson Park – Picnic Area (78230)** – Staff recommends \$48,882 in Residential Impact Fees be appropriated to this project and \$56,356 of Proposition A (Parks) be removed so the project can be closed. This project was funded with Proposition A (Parks) funding which required prevailing wages be paid. Prevailing wages were not paid by the contractor so the project is not eligible for reimbursement by the State and another funding source must be identified. A recommendation for re-appropriating the Proposition A (Parks) funding to another project will be brought to the City Council for approval at a later date.
13. **Jefferson Park – New Softball Backstop (78023)** – Staff recommends \$30,916 from Residential Impact Fees be appropriated to this project and \$30,500 of Proposition 40 be removed so that it can be closed. This project was funded with Proposition 40 funding which required prevailing wages be paid. Prevailing wages were not paid by the contractor and the project is not eligible for reimbursement by the State. A recommendation for re-appropriating the Proposition 40 funding will be brought to the City Council for approval at a later date.

In projects 10 – 13 of this report, staff recommends Residential Impact Fees be substituted for grant funding due to conditions associated with these funding sources. Steps have been taken to ensure that staff is aware of restrictions or conditions associated with each funding source before it is recommended for a project, thereby eliminating the need for reallocation of funds in the future.

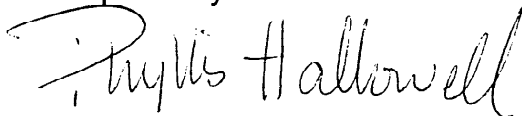
**FISCAL IMPACT**

The cumulative effect of these recommendations will increase the FY 2005 CIP budget by \$ 2,796,493.

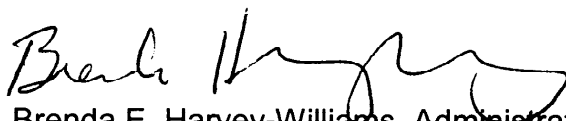
Respectfully submitted,

  
for CYNTHIA J. KURTZ  
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## Attachment A

	Project/Fund Source	Appropriations Through FY 2005	Changes	Revised Appropriation
1	<b>Singer Park - Walkway Lighting and Security Lighting (78107)</b>			
	Tournament of Roses	0	56,000	56,000
	Residential Impact Fees	0	26,000	26,000
2	<b>East Pasadena Specific Plan (75939)</b>			
	Private Capital - BRE	0	29,961	29,961
3	<b>Kinneloa Avenue - Colorado to Foothill (73132)</b>			
	Private Capital - BRE	0	122,437	122,437
4	<b>Preventive Maintenance - Asphalt Streets (73580)</b>			0
	Gas Tax	911,250	1,140,000	2,051,250
	Sewer Maintenance and Construction Fund	0	271,250	271,250
	Sales Tax Proposition C	200,000	200,000	400,000
	Street Occupancy Fund	0	200,000	200,000
5	<b>Preventive Maintenance - Curbs and Gutters (76358)</b>			
	Sewer Maintenance and Construction Fund	2,520,000	250,000	2,770,000
6	<b>Storm Drain Structure Repairs and Improvements - Various Location (76283)</b>			
	Sewer Maintenance and Construction Fund	885,334	150,000	1,035,334
7	<b>Region-Wide Incident Management System (75009)</b>			
	State Transportation System Management Fund - City of Glendale	0	305,040	305,040
8	<b>Complete Sidewalk Along North and South Side of Seco Street (73121)</b>			
	Street Occupancy Fund	0	47,150	47,150
	Rose Bowl Mitigation Funds	544,000	63,608	607,608
8	<b>Palisade Street - New Street Lights Arroyo Blvd to Forest Avenue (74102)</b>			
	Rose Bowl Mitigation Funds	67,578	(63,608)	3,970
9	<b>La Pintoresca Picnic Shelter (78790)</b>			
	Residential Impact Fees	0	5,713	5,713
10	<b>Resurfacing of Sports Courts (78046)</b>			
	Proposition 12 (Parks)	130,500	(4,000)	126,500
	Residential Impact Fees	59,500	4,000	63,500
11	<b>Slurry Seal Asphalt Parking Lots (78048)</b>			
	Proposition 12 (Parks)	22,000	(3,954)	18,046
	Residential Impact Fees	0	3,954	3,954
12	<b>Jefferson Park - Picnic Area (78230)</b>			
	Proposition A (Parks)	56,356	(56,356)	0
	Residential Impact Fees	0	48,882	48,882
13	<b>Jefferson Park - New Softball Backstop (78023)</b>			
	Proposition 40	30,500	(30,500)	0
	Residential Impact Fees	0	30,916	30,916
	<b>Net Change</b>		<b>2,796,493</b>	