

# Agenda Report

**TO: CITY COUNCIL**

**DATE: September 27, 2004**

**FROM: CITY MANAGER**

**SUBJECT: AMENDMENT TO CONTRACT NO. 18,438 WITH PLANNET CONSULTING IN THE AMOUNT OF \$50,000 TO PROVIDE ADDITIONAL INFORMATION TECHNOLOGY DESIGN AND RELOCATION CONSULTING SERVICES.**

## **RECOMMENDATION**

It is recommended that the City Council:

1. Approve an amendment to Contract No. 18,438 with PlanNet Consulting in the amount of \$50,000 to provide additional information technology (IT) design and relocation consulting services. The new total contract amount will be \$359,000.

## **BACKGROUND**


On February 23, 2004 the City Council authorized the City Manager to execute a contract with PlanNet Consulting for the amount of \$309,000. This contract provides IT design and relocation consulting as part of the City Hall Seismic Retrofit project. PlanNet as a single source provider is responsible for IT assessment, design and relocation coordination for all interim and permanent staff locations. These responsibilities include the design of Communications System Backbone Improvements (CSBI) for voice data, video and audio connectivity at all interim locations and retrofitted City Hall, oversight and coordination of construction activities for the City's new data center in the Chamber Building and overall management for all project phases.

The original contract scope had anticipated completion of City Hall relocation during June, 2004. Subsequent to approval of the contract, the City revised the relocation schedule and increased the number of move-out phases from three to five. This action extended the completion time for relocation by approximately six weeks. PlanNet Consulting also incurred additional expenses for oversight of Syska Hennessey Group during data center construction that were not included in the original contract. The recommended amendment will compensate PlanNet Consulting for these additional expenses and for maintaining the same scope of services to the City during the extended relocation time frame.

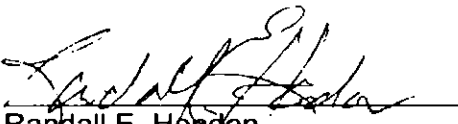
**FISCAL IMPACT**

Sufficient funds are available in the Computing & Communications Fund 501 to cover this amendment.

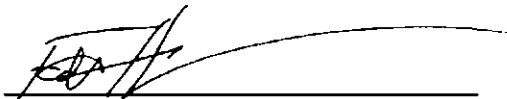
Respectfully submitted,

  
CYNTHIA J. KURTZ  
City Manager

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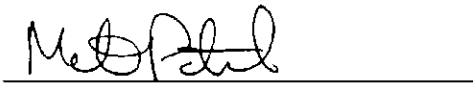
  
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