

# Agenda Report

TO: City Council

DATE: May 3, 2004

FROM: City Manager

SUBJECT: Establishment of Underground Utility District No. 04-1  
Los Robles Avenue (*Washington Boulevard to North City Limit*)

## RECOMMENDATION:

It is recommended that City Council adopt a resolution setting a date for a public hearing to consider the formation of Underground Utility District No. 04-1. The suggested date for the public hearing is May 24, 2004.

## BACKGROUND:

The City has a continuing program to underground all overhead electric systems, specifically communication and power lines. The undergrounding of overhead electric systems improves system reliability, and the aesthetic quality of an area is enhanced by the removal of unsightly utility poles and overhead wires. Although the affected utilities are currently preparing draft plans for the undergrounding system, an established underground utility district is necessary to require the affected property owners to underground their private property facilities.

A finding of compliance with the General Plan was previously made and is shown in the recommended FY 2004-2008 Capital Improvement Program and it is recommended that the City proceed with formation of this District.

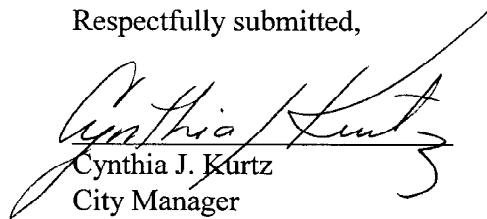
The initial step in the creation of an Underground Utility District is for the City Council to conduct a public hearing to ascertain whether or not the change from an overhead to an underground electric system is in the public interest. Detailed information pertaining to the establishment of the district will be presented at the hearing. The City Clerk will notify all affected utilities and affected property owners of the time and place of the hearing.

A meeting between various City staff and the affected property owners within the proposed district will be scheduled about one week prior to the hearing to permit property owners an opportunity to discuss matters pertaining to the proposed utility district and be fully informed of their responsibility under Chapter 13.14 of the Pasadena Municipal Code entitled Underground Utility Districts.

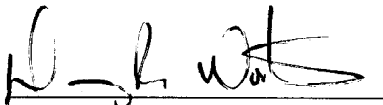
FISCAL IMPACT:

Funding for the proposed Underground Utility District 04-1 is available in the Underground Surtax Fund as part of the City's FY 2004-2008 Capital Improvement Program under Budget Account Number 74841.

Respectfully submitted,

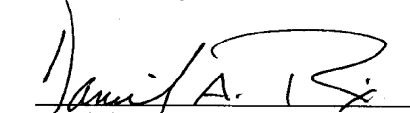
  
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