

Agenda Report

January 12, 2004

TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: INTERIM COUNCIL CHAMBERS DURING RETROFIT

RECOMMENDATION:

Approve Pasadena Senior Center as the interim Council Chambers location from June 2004 to June 2007 and authorize the City Manager to amend the License Agreement with the Senior Center.

BACKGROUND

The retrofit and restoration of Pasadena City Hall from June 2004 to June 2007 requires an interim location for council chambers.

In recent months, specifications have been developed and a four-person team has spent considerable time touring a number of potential locations throughout Pasadena. The team consists of Ann Erdman, Public Information Officer; Jane Rodriguez, City Clerk; Belinda Jacobs, Administrative Assistant to Mayor and Council; and Don Repella, Executive Director of Pasadena Community Access Corporation. Specifications are attached.

Of the many locations considered by the team, the Pasadena Senior Center is the recommended selection for a number of reasons:

- The site is owned by the City of Pasadena
- It meets all specifications
- It is located next to a Metro Gold Line station
- It is only two blocks from the interim City Hall location
- A city-owned parking structure is located across the street

Most of the costs associated with City Council meetings are already included in the existing City Council budget. Additional costs are expected to be minimal and will include set-up and strike-down of tables, chairs and microphones, sound monitoring, maintenance, secure storage units, and telephone and computer hook-ups. The city currently provides property insurance on the building and the Pasadena Senior Center has liability insurance in place.

Other Sites Visited by the Team

Other locations that have been under consideration include The University Club of Pasadena, Pasadena Unified School District headquarters and Caltech.

Locations that either declined or did not meet many of the specifications include the Little Theater at Pasadena Center, Boston Court Theater, Westridge School for Girls, Pasadena City College, Elks Lodge, Armenian Athletic Association, Rose Bowl Press Box, Brookside Clubhouse, Community Education Center, Westin Hotel, Hilton Hotel, Art Center College of Design South Campus, the City's Civil Defense Site and the Highland Plastics Building.

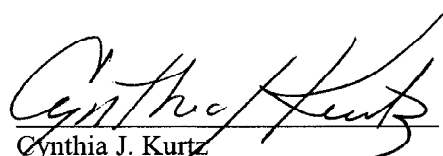
Existing Agreement

License Agreement #15,551 with Pasadena Senior Center will expire in April 2004. On approval from the City Council, the City Manager will work with the Senior Center to amend the agreement.


FISCAL IMPACT:

Funding for technology set-up and other added costs for the interim chambers is included in the City Hall Seismic Retrofit Project budget (301-767100). There will be no financial obligation on the part of Pasadena Senior Center.

Respectfully submitted,


Cynthia J. Kurtz
City Manager

Prepared by:


Ann Erdman
Public Information Officer