

# Agenda Report

**DATE:** AUGUST 23, 2004  
**TO:** DEFERRED COMPENSATION PLAN TRUSTEES  
**FROM:** DEFERRED COMPENSATION OVERSIGHT COMMITTEE  
**SUBJECT:** REVIEW OF THE CITY'S SECOND QUARTER 2004 DEFERRED COMPENSATION PLAN PERFORMANCE

## **RECOMMENDATION**

It is recommended that the Deferred Compensation Plan Trustees receive the performance review for the City's Deferred Compensation Plan for the period ending June 30, 2004.

## **BACKGROUND**


The City of Pasadena offers its employees the opportunity to participate in a Deferred Compensation Plan. The Director of Finance serves as the Plan Administrator and is responsible for day-to-day management of the program. The Deferred Compensation Oversight Committee, which consists of three members elected by current city employees participating in the plan, and two members appointed by the City Council, provide oversight and direction. The members of the City Council serve as trustees and have ultimate responsibility for the Plan. Each of these parties has the fiduciary obligation to ensure that participant assets are managed in an appropriate fashion.

In order to ensure that investment options in the Plan are within the parameters established by the Deferred Compensation investment policy, the City contracted with the firm of Arnerich and Massena to perform semi-annual evaluations (2<sup>nd</sup> and 4<sup>th</sup> calendar year quarters) of each investment option contained in the Plan. By way of this report, the evaluation for the period ending June 30, 2004 is hereby transmitted to the Plan Trustees.

**FISCAL IMPACT**

This report is information only.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Mermell", written over a horizontal line.

Steve Mermell,  
Chair, Deferred Compensation  
Oversight Committee