

# Agenda Report

**TO:** City Council

August 16, 2004

**FROM:** City Manager

**SUBJECT:** Acceptance of grant funds from the State of California, Office of Emergency Services – Elder Abuse Advocacy and Outreach Program; Authorization to enter into a contract with the Heritage Clinic and the Community Assistance Program for Seniors (“Heritage Clinic”), a California non-profit corporation, to operate the Elder Abuse Advocacy and Outreach Program

**RECOMMENDATION:**

It is recommended that the City Council:

- 1) Accept the grant from the State of California, Office of Emergency Services – Elder Abuse Advocacy and Outreach Program in the amount of \$90,000 (Grant No. EA 03067625) and approve a journal voucher recognizing that amount and appropriating it to the Police Department’s Fiscal Year (FY) 2005 Operating Budget, Account No. 8114-101-402500;
- 2) Authorize the City Manager to enter into a contract with the Heritage Clinic in an amount not to exceed \$85,130 without competitive bidding pursuant to City Charter 1002(F), contracts for professional or unique services, to operate the Elder Abuse Advocacy and Outreach Program. The remaining \$4,870 will remain in the Department’s budget for the Police Department’s administrative costs, and;
- 3) Grant the proposed contract an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, pursuant to Section 4.08.049(B), contracts for which the City’s best interests are served.

## **BACKGROUND:**

Since November of 1999 the City, pursuant to an Office of Criminal Justice Planning grant, has had an operating agreement with the Heritage Clinic (formerly the Center for Aging Resources) to provide services to Pasadena senior citizens who are victims or potential victims of crime. During FY 2004, the Office of Criminal Justice Planning was closed as a result of State government reorganization. In the transition, the grant program was closed as of September 30, 2003 and ultimately turned over to the Office of Emergency Services. It was anticipated that funding for the continuation of the program would eventually be approved, however the Police Department was not notified until late in FY 2004 of that approval. Upon notification, a new application was submitted and ultimately approved in July 2004. The time period covered in the grant includes October 1, 2003 to September 30, 2004. This contract, if approved, shall become effective retroactively to October 1, 2003 through September 30, 2004.

As a result of their previous arrangement with the Police Department and in anticipation that funding would ultimately be approved for this non-competitive grant, the Heritage Clinic continued to operate in good faith based upon the previous terms of the grant and contractual obligation to the City. The services provided include, but are not limited to: (1) review of all police reports involving crimes against seniors; (2) review of all referral cases to the Police Department from the Los Angeles County Office of Adult Protective Services; (3) coordination of individual cases by victim specialists; (4) critical incident stress debriefing for victims and family members; (5) coordination of monthly Elder Abuse Task Force meetings; and (6) ongoing outreach to "at risk" elders as a crime prevention measure.

During FY 2003-2004, Heritage Clinic's Elder Abuse Advocacy and Outreach Program processed 50 cases involving senior citizens that were referred by the Police Department. The Heritage Clinic provided the above-mentioned services as an enhancement to the Police Department's investigative and prosecutorial efforts.

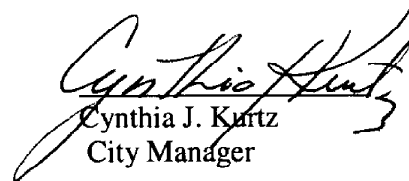
The Police Department has been assured by the Office of Emergency Services that retroactive reimbursement for services will be provided as long as program guidelines have been met. The Office of Emergency Services anticipates that this program will be extended as it has in the past and the Police Department will seek continued involvement.

The City could undertake a competitive selection process to identify other potential service providers. However, there are several reasons why it is in the City's best interests to continue to utilize the services of the Heritage Clinic. Specifically, the clinic makes an in-kind contribution, as required by the terms of the grant, by providing local office and meeting locations as well as local psychological counseling to senior victims and potential victims. Additionally, they also provide professional and clerical staff to oversee the program and maintain the program records. This public/private partnership serves to bridge the gap in services necessary for senior victims of crime.


**FISCAL IMPACT**

Approval of the recommendations will increase FY 2005 revenues in the amount of \$90,000. This money will be appropriated to the Police Department's FY 2005 Operating Budget and the Pasadena Police Department will act as custodian for the grant monies. There is no cost to the City associated with the action. The \$85,130 cost of the contract will be totally reimbursed by the Elder Abuse Advocacy and Outreach and Program grant. In addition, the City will receive \$4,870 to cover its administrative costs.

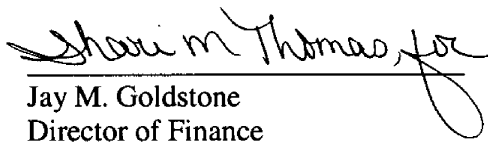
Respectfully Submitted,

  
Cynthia J. Kurtz  
City Manager

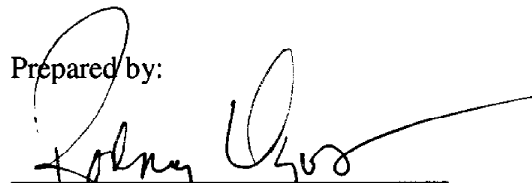
Approved by:

  
Bernard K. Melekian  
Chief of Police

Concurred by:

  
Jay M. Goldstone  
Director of Finance

Prepared by:

  
Rodney Uyeda, Commander  
Special Operations Division