

Introduced by

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF PASADENA AMENDING CHAPTER 4.08 OF THE PASADENA MUNICIPAL CODE (COMPETITIVE BIDDING AND PURCHASING) TO ADOPT LOCAL PREFERENCE PROVISIONS AND A SMALL/MICRO BUSINESS PREFERENCE POLICY FOR CERTAIN CITY PROCUREMENTS

The People of the City of Pasadena ordain as follows:

SECTION 1. Section 4.08.020 of the Pasadena Municipal Code is hereby amended by adding subparagraph N to read as follows:

“N. For the purposes of this chapter, 'small business' and 'microbusiness' shall be any business which has been certified by the state of California or by the city, under purchasing procedures adopted by the city manager, as meeting the definitions set forth in California Government Code Section 14837, or any successor provision.”

SECTION 2. Section 4.08.030 of the Pasadena Municipal Code is hereby amended to read as follows:

**"4.08.030 Bidding--Not required when.**

The city manager shall establish procedures for procurements excluded from competitive bidding requirements under Section 1002 of the city charter. These procedures shall include requiring city departments to consider quotes from local vendors, as shall be defined in the procedures, prior to considering quotes from non-local vendors and to purchase goods and service locally where commercially reasonable. When the material or service is in fact a single purchase, it shall not be divided into parts for the purpose of reducing the amount of the contract below the sum of the \$25,000."

SECTION 3. Section 4.08.048 of the Pasadena Municipal Code is hereby amended to read as follows:

**"4.08.048 Local and small/micro business preference for competitively selected contracts.**

For contracts of \$25,000 or more that are subject to competitive selection, local businesses shall receive a preference equal to 5% of the overall evaluation. In addition, small businesses and microbusinesses shall receive a preference equal to 5% of the overall evaluation. The city manager may modify or eliminate this the local, small or micro business preference where it is in conflict with federal or state laws or regulations."

SECTION 4. The City Clerk shall certify the adoption of this ordinance and shall cause this ordinance to be published in full text.

SECTION 5. This ordinance shall take effect upon publication.

Signed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

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Bill Bogaard  
Mayor of the City of Pasadena

I HEREBY CERTIFY that the foregoing ordinance was adopted by the City Council of the City of Pasadena at its meeting regular held the \_\_\_\_\_ day of \_\_\_\_\_, 2004 by the

following vote:

AYES:

NOES:

ABSENT:


ABSTAIN:

Date Published:

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JANE L. RODRIGUEZ, CMC  
CITY CLERK

APPROVED AS TO FORM:



7/29/04

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Nicholas George Rodriguez  
Assistant City Attorney