

Agenda Report

DATE: April 26, 2004

TO: CITY COUNCIL

FROM: CITY MANAGER

**SUBJECT: AWARD LABOR AND MATERIALS CONTRACT TO COMMNET, INC.
FOR PROVISION AND INSTALLATION OF A STRUCTURED
COMMUNICATIONS CABLING SYSTEM (SCCS).**

RECOMMENDATION:

It is recommended that the City Council:

- 1) Accept the bid dated April 21, 2004, submitted by CommNet, Inc. in response to specifications for provision and installation of a Structured Communications Cabling System (SCCS);
- 2) Reject all other bids;
- 3) Authorize the City Manager to enter into a contract not to exceed \$216,448.15, which includes the base bid of \$ 173,158.15, and \$43,290.00 for any additional work the City may order pursuant to the project specifications.

BACKGROUND:

On September 30, 2002 the City Council approved a project implementation plan for the seismic retrofit of City Hall. The renovation will require departments with office facilities in City Hall to be temporarily moved to offsite leased buildings, city-owned and modular office facilities in May of 2004. Approximately 375 employees will be re-occupying City Hall upon the completion of building renovations expected in June of 2007. The City's data center and the staff of the Information Technology Services Division (ITSD) will remain in leased facilities after the completion of City Hall.

The retrofit project has required a re-design of the City's information technology (IT) infrastructure to support data and telephone networks in all of the interim and permanent staff locations to be used during and after the renovation of City Hall. PlanNet Consulting on the City's behalf has identified what is required for data and telephone cabling and connections at each relocation site.

Staff prepared and distributed bid specifications for Provision and Installation of a Structured Communications Cabling System (SCCS) based on PlanNet's requirements. Vendors were required to provide costs for total materials, total labor, total miscellaneous and total permits, taxes and other fees. These bid specifications also required vendors to meet strict conditions on staff certification, installation, testing and support after installation.

Bids were received by the City Clerk on April 21, 2004. The results are as follows:

BIDDER	AMOUNT
CommNet, Inc.	\$173,158.15
WP Electric & Communications, Inc.	\$179,967.00
Pinnacle Communication Services	\$188,103.70
Axxis Network & Telecom, Inc.	\$223,000.00
Anderson & Howard Communications	\$224,008.00
Lowest/Best Bid	\$173,158.15

Based on the results of the bid process, CommNet, Inc. is the low bidder for provision and installation of voice and data cabling and is consequently recommended for award of a labor and materials contract. Exact placement of cabling components had not been determined by the time the bid was posted. A 25% contingency (or \$43,290) has been added to the base bid amount to address additional cabling connections that may be required to accommodate this equipment.

CommNet, Inc. is a technology company based in Corona, CA specializing in integrated networking and cabling services.


FISCAL IMPACT:

Sufficient funds are available in the City Hall Retrofit account 301-767100-71904.


Respectfully submitted,


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City Manager

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