

DATE: NOVEMBER 3, 2003

TO: PASADENA COMMUNITY DEVELOPMENT COMMISSION

FROM: CYNTHIA J. KURTZ, CHIEF EXECUTIVE OFFICER

SUBJECT: APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT'S (HCD) CALHOME PROGRAM NOTICE OF FUNDING AVAILABILITY (NOFA) FOR \$250,000 FOR THE EXTERIOR ACCESSIBILITY GRANTS FOR RENTERS PROGRAM (EAGR)

RECOMMENDATION:

It is recommended that the Pasadena Community Development Commission (Commission) adopt a resolution:

- A. Approving the submittal of an application to the California Department of Housing and Community Development (HCD) for a \$250,000 grant for The Exterior Accessibility Grants for Renters Program (EAGR) under HCD's Funding of Notice of Availability (NOFA); and
- B. Authorizing the Chief Executive Officer to execute and the Secretary to attest any and all documents necessary to facilitate the submittal of the application, implementation, and administration of the proposed program.

ADVISORY BODY:

On October 23, 2003, the Community Development Committee reviewed and recommended approval of the subject recommendation.

BACKGROUND:

On October 6, 2003, staff received a Notice of Funding Availability from the HCD announcing the availability of \$4.75 million to provide funding to local public agencies or nonprofit corporations to provide grants for exterior modifications to rental properties to make them accessible to low-income tenants with disabilities.

Applications under the NOFA will be notified by HCD on or before 5:00 p.m. on November 7, 2003. They will be date stamped for time of receipt and reviewed for award of funds and funding will be granted until the funds are exhausted.

The grants are to be used for the following undertakings:

1. Exterior accessibility improvements to residential rental housing units (multi-unit or single family) which include any or all of the following types of improvements:
 - a) ramps
 - b) curbs and curb cuts
 - c) concrete sidewalks
 - d) railings and grab bars
 - e) exterior building and/or unit door replacements
 - f) exterior building and/or hardware replacement
 - g) mechanical lifts
 - h) modification of existing or installation of new directories, intercoms and security entrance mechanisms
 - i) installation of signage in Braille and raised characters; and
 - j) other exterior building and/or unit improvements necessary to make a rental unit accessible from the exterior, or from the interior, or from the accessible unit to other common areas.

2. Improvements to enhance accessibility for persons with mobility, visual, hearing or other physical disabilities including improvements to single family homes.

HDC will evaluate funding applications based on the capability of the public agency or non-profit's experience in operating a housing rehabilitation program during the past five years prior to the date of the application. A maximum score award is 200 points and will cover the areas of the applicant's experience in operating a housing rehabilitation program that includes disabled access improvements; operating a single-family housing rehabilitation program; the average number of housing rehabilitation loans or grants made for disabled access improvements over the past 5 years; and the average number of housing rehabilitation loans or grants made per year over the last 5 years.

Successful applicants will be required to enter into a Standard Agreement with HCD with a term of 25 months from the date of the award letter. Failure to meet the expenditure deadline will result in funds being disencumbered, unless there are extenuating circumstances.

Should the Commission be a successful applicant, the Housing and Community Development Division will partner with the Accessibility and Disability Commission to locate rental housing and disabled persons who would benefit by the installation of the accessibility improvements to their rental dwelling units. Qualified property owners and/or individuals will be invited to submit applications for the Exterior Accessibility Grants.

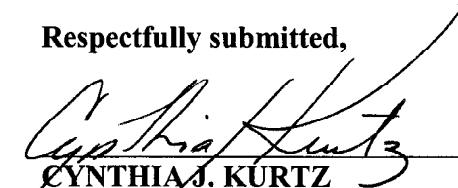
HOUSING IMPACT:

The CalHome Program meets the goals and objectives of the Commission's Five-Year Implementation Plan 1999-2004, the Commission's Priority Work Program, the City of Pasadena's General Plan (Housing Element), and the Consolidated Plan 2000-2005.

FISCAL IMPACT:

If the proposed application is approved by HCD, up to \$250,000 in funding assistance will be reserved for eligible projects in Pasadena.

Respectfully submitted,



CYNTHIA J. KURTZ
Chief Executive Officer

Prepared by:



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Reviewed by:



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Housing Administrator

Approved by:



RICHARD BRUCKNER,
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