

Agenda Report

TO: City Council **DATE:** May 12, 2003
THROUGH: Finance Committee
FROM: CITY MANAGER
SUBJECT: Amendments to the Fiscal Year 2003 Capital Improvement Program Budget

RECOMMENDATION

It is recommended that the City Council:

1. Approve a journal voucher amending fourteen projects in the Fiscal Year 2003 Capital Improvement Program as detailed on Attachment A;
2. Amend the project description of four projects; and
3. Amend the FY 2003 Capital Improvement Program budget to create the "Hamilton Park – Replacement of Sports Field Drainage System" project and recognize and appropriate \$160,220 in Proposition A funds (1996) to the project.

BACKGROUND

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed a report detailing necessary budget and project description adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes for the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. These changes are summarized in Attachment A.

1. **Preventive Maintenance – Asphalt Streets (73710)** – Staff requests \$1,340,000 in Gas Tax, \$200,000 in Sales Tax Proposition C, and \$271,250 in Sewer funds be appropriated to this project. The total appropriation requested is \$1,811,250 which is the amount slated to this project for the fiscal year 2004 CIP budget. The scheduled adoption of the FY 2004 CIP budget was delayed (from May to July) pending the Mobility Element of the General Plan. This appropriation will allow this project to begin construction on

schedule in June 2003 and be completed prior to the rainy season and the Holiday Construction Moratorium period from November 15 thru January 3.

2. **Traffic Signal Installation – New York Drive and Bradley Street (75013)** – Staff recommends \$120,000 in Gas Tax funds be appropriated to this project. This project was created as part of the fiscal year 2003 CIP budget and received an appropriation of \$203,000 in Federal Surface Transportation Program (STP) funds. The use of STP funds requires approval and authorization from Caltrans for both design and construction. In order to expedite this project so it can be included as part of a large contract to construct traffic signals at various locations throughout the city, staff requests the \$203,000 in STP funds be returned to fund balance and \$120,000 in Gas Tax be appropriated to this project.

The total estimated cost of the project is considerably lower due to the cost savings for eliminating the hard wire inter-connect system between Eaton Canyon and Sierra Madre Villa along New York Drive. The project can now be completed for \$120,000.

3. **Lincoln Avenue Corridor Improvements (73405)** – Staff recommends expanding the scope of this project to include the installation of a traffic signal at Lincoln Avenue and Wyoming Street. This signal meets State Traffic Signal Warrants, and is at the request of the Lincoln Avenue Corridor Task Force. Sufficient funding is available within this project to pay for this traffic signal. Staff requests approval to modify the existing project schedule for completion to reflect the expanded scope of the project. The updated description and new schedule is listed below:

Description: This project provides for street trees, bus shelters, and a parking study along Lincoln Avenue from the 210 Freeway to the North City Limits. It also includes gateway identity markers at several sites and new supplemental pedestrian lighting between Seco Street and the North City Limits. In addition, a traffic signal will be installed at Lincoln Avenue and Wyoming Street.

Schedule: Installation of the street trees was completed in FY 2000. Installation of signage, bus shelters and benches will be completed in FY 2003. The design of the traffic signal at Lincoln Avenue and Wyoming Street will begin in FY 2003, and be constructed in FY 2004. In addition, a parking study will be conducted in FY 2004. The street lighting project was designed in FY 2003 and will be constructed in FY 2005.

Finally, staff requests \$42,000 in Prop A funds (Transit) be appropriated to this project to correct an administrative oversight. An appropriation of \$42,000 in Prop A funds (Transit) has been shown on the CIP project sheet since FY 2000 and is included in the total project cost of \$822,000. However, this item was erroneously left off “Exhibit B” when the budget was adopted so it was never officially appropriated to the project.

4. **Improvement of Alleys and Concrete Streets – City Wide (73876)** – Staff requests \$185,020 in Traffic Congestion Relief (TCR) Funds and \$38,592 in Sewer Funds be appropriated to this project. In FY 2002, the city received more TCR funds than was

originally anticipated and the money must be spent within two years of receipt. Currently, this project is over-budget by \$223,612 because some of the alleys on the FY 2003 alley project list required more extensive treatments than anticipated in the original estimate. Since the initial evaluation of the alleys the roadway conditions worsened and the alleys had to be reconstructed rather than resurfaced. In addition, the scheduled construction date of eight alley segments was accelerated based on the financial data at the time the workplan was developed. This appropriation will pay for this additional work.

5. **Sierra Madre Blvd. At Paloma Street and Orange Grove Blvd. – Installation of Left Turn Lanes (75921)** – Staff requests \$40,829 in Commercial Development Fee Interest be appropriated to this project so it can be closed. This project provided for the installation of left turn lanes in the wide median on Sierra Madre Boulevard. The project was funded primarily with Federal Surface Transportation Program (STP) funds. Some of the city's administrative costs were disallowed and the city did not receive the full reimbursement.
 6. **Crosswalks and School Crossing Signs – Demonstration Project (75031)** – Staff requests \$15,260 in Commercial Development Fee funds be appropriated to the project so it can be closed. This demonstration project provided for a lighted pedestrian crosswalk at Orange Grove and Garfield Avenue, and new fluorescent yellow-green school crossing signs on most major arterials adjacent to schools. This shortfall was due to unforeseen operational issues that required a design change during the installation of the lighted pedestrian crosswalk. This change required the procurement of video detection equipment that was not included in the original budget. This modification was necessary to maximize the safe operation and effectiveness of the lighted crosswalk.
 7. **Kaweah Drive Outlet Drain (76527)** – Staff requests \$3,135 in Sewer Funds be appropriated to this project which will allow it to be closed. This project provided for the extension of an existing drainage system on Kaweah Drive to eliminate concentrated flow from discharging onto the slope supporting the street. It was completed in fiscal year 2001, but fell short of the original estimate due to miscellaneous administrative costs. The total project cost was \$101,323 which was \$3,135 over budget.
 8. **Jefferson Park – Reconstruct and Fence Tot Lot (78024)** – Staff requests \$2,572 in Residential Fee Interest be appropriated to this project so it can be closed. This project provided for the replacement of the playground equipment in the north playground area and fences between the playgrounds at Hamilton Avenue and Villa Street, and was completed in fiscal year 2002. The total project cost was \$172,792 which was \$2,572 over budget.
 9. **Brookside Park – Restroom Renovation – Phase I (78610)** – Staff requests \$3,379 in Residential Fee Interest be appropriated to this project so it can be closed. This project consisted of the remodeling of the existing restroom in the center of the park and the construction of a new restroom at Jackie Robinson Field. The total estimated cost for the remodeling of the existing restroom included repairing a leaky roof. However, when the roof was actually removed, there was severed wood rot cause by termites and the cost of
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repairing the roof was more than expected. The total project cost was \$354,620 which was \$3,379 over budget.

10. **Villa Parke Renovate Restroom and Construct Concession Stand (78785)** – Staff requests \$9,345 in Sewer Funds be appropriated to this project so it can be closed. This project consisted of the remodeling and renovation of an existing restroom/storage facility in the center of the park. In addition, the storage room was converted into a concession stand. During construction, staff encountered an unexpected fracture in the sewer line and severe tree root damage. The cost of repairing the sewer was not included in the original estimate.
11. **Oak Grove Park Reforestation (78974)** – Staff requests \$13,416 in Residential Fee Interest be appropriated to this project so it can be closed. This project consisted of the planting of 200 fifteen gallon oak trees in Oak Grove Park, installation of a temporary irrigation system, installation of wood chips and upgrades to existing trails. Due to unreimbursable grant expenditures, \$13,416 is needed to close this project.
12. **Memorial Park – Implement Master Plan (78453)** – Staff request the City Council recognize and appropriate \$75,460 in Private Capital from the Friends of the Levitt Pavillion to this project. These funds will be used to replace unsafe, deteriorated asphalt walkways in Memorial Park with concrete walkways. The project is one of a series of improvements being made to Memorial Park in conjunction with the Friends of the Levitt Pavilion in preparation for the upcoming Levitt concert series. All of the improvements that are being constructed were recommended in the adopted Master Plan for Memorial Park. This appropriation will not change the current description or schedule for this project.
13. **La Pintoresca Park – Replace Picnic Shelter (78790)** – Staff requests the City Council recognize and appropriate a \$38,000 donation in Private Capital from Parsons for improvements to La Pintoresca Park. The original total estimated cost of the project was \$50,000. With this additional funding, staff requests approval to expand the scope to include raised planters with seatwalls, irrigation, landscaping, pre-cast concrete interlocking pavers, concrete picnic tables, concrete waste containers, concrete paving and concrete ramps for ADA access to the adjacent skate area and basketball courts (description listed below). The new total estimated project cost is \$88,000.

DESCRIPTION: La Pintoresca Park is a 2.9 acre neighborhood park that hosts a branch library. The park is located in a predominantly older residential neighborhood, but small neighborhood shopping facilities are located across Washington Boulevard and Fair Oaks Avenue. The neighborhood is made up of older multifamily and single-family residences, housing families with small children who need adequate recreational facilities. The park is located near an elementary and a middle school and hosts several events each year.

This project will replace the existing picnic shelter and will include raised planters with seatwalls, irrigation, landscaping, precast concrete interlocking pavers, concrete picnic

tables, concrete waste containers, concrete paving and concrete ramps for ADA access to the adjacent skate area and basketball courts.

SCHEDULE: These improvements will begin in FY 2003 and be completed in FY 2004.

14. **Hamilton Park - Replacement of Sports Field Drainage System (New)** – This project is currently listed in the FY 2003 CIP as part of the **Hamilton Park – Unfunded Project** at an estimated project cost of \$520,000. Initial funding has been identified, as such, staff requests this project be made into a separate, stand-alone project and \$160,220 in Proposition A funds (Parks) 1996 be recognized and appropriated to it. The City of Pasadena was awarded \$160,220 under the Park Bond Act of 1996 (Proposition A) from the excess funding the city applied for in April of 2002. The remaining cost will remain unfunded.

Below is the description and schedule for this project:

DESCRIPTION: Hamilton Park is a 6.4 acre neighborhood park built in the early 1950's. It is located on a water reservoir. The recreation facilities were designed for moderate use levels that have continually increased over the years. This project provides for the replacement of the existing drainage system and turf.

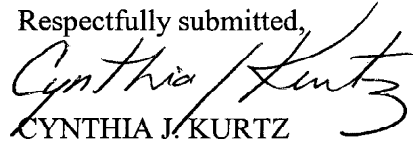
JUSTIFICATION: The sports field does not drain adequately because of the thin cover of soil over the water reservoir. The poor drainage causes salts to build up in the soil, which severely damages the turf.

SCHEDULE: The replacement of the existing drainage system will begin in FY 2003 and be completed in FY 2004. The remaining work will be completed as funds become available.


FISCAL IMPACT

The cumulative effect of these recommendations will increase the FY 2003 CIP budget by \$2,355,458. There are no General Fund dollars being appropriated in these recommendations.

Respectfully submitted,

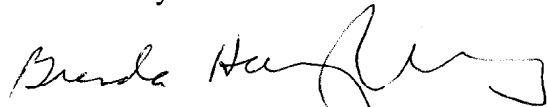

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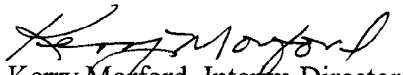
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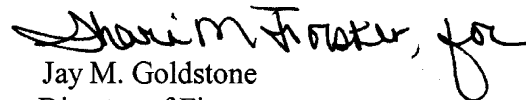


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