

# Agenda Report

**TO: CITY COUNCIL**

**DATE: May 12, 2003**

**FROM: CYNTHIA J. KURTZ, CITY MANAGER**

**SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, FOR FUNDING IN THE AMOUNT OF \$82,902 FOR THE PURCHASE OF FIELD LAPTOP COMPUTERS, AIRLESS PAINT SPRAYERS FOR THE GRAFFITI ABATEMENT TEAM, AND THE ESTABLISHMENT OF AN EMERGENCY ABATEMENT FUND**

## **RECOMMENDATION:**

It is recommended that the City Council adopt a resolution authorizing the submittal of a Grant Application, the incurring of an obligation, the execution of a Grant Agreement and any amendments thereto, and any other documents necessary to secure a code Enforcement Grant Program (CEGP) Grant from the State of California, Department of Housing and Community Development, for funding of 13 laptop computers for the Code Enforcement Program, two Airless paint sprayers for the Graffiti Abatement Team, and the establishment of an Emergency Abatement Fund to avoid the displacement of homeowners and tenants.

## **BACKGROUND:**

To improve the effectiveness of its existing Code Enforcement and graffiti abatement programs, the City of Pasadena is seeking a grant from the State of California, Department of Housing and Community Development in the amount of \$82,902 to fund the purchase of 13 laptop computers for Code Enforcement Officers, two Airless paint sprayers for the graffiti abatement team, and to establish an Emergency Abatement Fund.

The City Enforcement Program is seeking \$54,586 for the purchase of laptop computers, modems for those laptops, and portable printers to be used by Code Enforcement Officers in the field while conducting site inspections. Currently, the

Officers can only access information from desktop computers in the office. The laptop computers will enable Officers to record their inspection findings in the field and produce inspection reports on site for both the single and multi-family housing occupancy inspection programs. The laptop computers will also enable the Officers to utilize wireless communication to access data from the City's land management system, so that required permits, licenses, property ownership, and other relevant information can be verified in the field. Field access to land management data will increase the level of service and information the Officers will provide to property owners and renters while conducting site inspections.

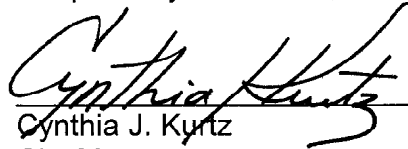
The City is also seeking funding of \$8,216 to purchase two Airless Paint Sprayers for the removal of graffiti. Currently, when graffiti is being removed using the "paint-to-match" method, staff will paint over graffiti using brushes and rollers. The use of airless sprayers will reduce the time required to remove graffiti and will enable staff to abate graffiti at a greater number of sites.

Finally, the City is seeking funding to establish an Emergency Abatement Fund in the amount of \$20,000. The establishment of such a fund will enable the City to make emergency repairs, when a property owner cannot be located, of properties with serious health and safety hazards, thereby avoiding the displacement of the occupants.

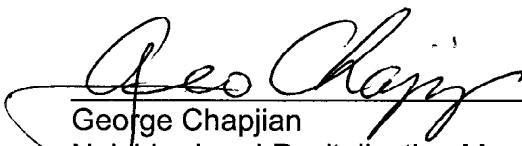
**FISCAL IMPACT:**

Successful award of this grant would bring a maximum of \$82,093 to the City.


Respectfully Submitted,

  
Cynthia J. Kurtz  
City Manager

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