



Better Cities – A Better Life

League of California Cities

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June 20, 2003

To: The Honorable Mayor and City Council
From: John Russo, League President, City Attorney, Oakland
Re: Designation of Voting Delegate for 2003 League Annual Conference

The League's 2003 Annual Conference is scheduled for Sunday, September 7 through Wednesday, September 10, in Sacramento. One very important aspect of the annual conference is the annual business meeting where the membership takes action on conference resolutions. Annual conference resolutions guide cities and the League in our efforts to improve the quality, responsiveness and vitality of local government in California. **It is important that all cities be represented at the Annual Business Meeting on Wednesday, September 10, at 10:00 a.m. at the Sacramento Convention Center.**

To expedite the conduct of business at this important policy-making meeting, each city council should designate a voting representative and an alternate who will be registered at the conference and present at the Annual Business Meeting. A voting card will be given to the city official that is designated and indicated on the enclosed "Voting Delegate Form."

Please complete and return the enclosed form to the League's Sacramento office at the earliest possible time (**not later than Friday, August 8, 2003**), so that proper records may be established for the conference.

The city's designated voting delegate may pick up the city's voting card at the Voting Card desk located in the League registration area. The Desk will be open on September 7, 8, 9 and 10. Voting cards should be picked up before the Annual Business Meeting on September 10.

The voting procedures to be followed at this conference are printed on the reverse side of this memo.

Your help in returning the attached "Voting Delegate Form" as soon as possible is appreciated. If you have any questions, please call Lorraine Okabe at (916) 658-8236.

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