

# Agenda Report

**TO:** City Council

**DATE:** March 4, 2002

**FROM:** City Manager

**SUBJECT:** Appropriation of Funds for Relocation of City owned modular buildings from Cal-Tech property to the Police Department Heliport

**Recommendation:**

It is recommended that City Council:

Approve a journal voucher amending the FY2002 operating budget by appropriating \$50,000 from the LA IMPACT fund balance to budget account #8114-104-402410, LA IMPACT.

**Background:**

The Pasadena Police Heliport was constructed over twenty-seven years ago. At the time it was designed for a staff of seven. Since then the staffing has increased and a female pilot has been added to the workforce. However, nothing has been done to accommodate this expansion nor was it designed to accommodate female employees. Both male and female employees share a single locker and restroom facility and maintenance personnel currently use their office as a changing and locker room.

With the completion of construction on Fire Station 34, the modular buildings used on an interim basis by the Fire Department are available. In moving these units to the Police Heliport, it would provide the needed space for employees. With approximately 2100 square feet of interior space, these units would temporarily solve the issues of office space, locker and shower facilities for males and females, also meeting ADA requirements. The cost of relocating these buildings to the Police Department is approximately \$50,000.

Moving City owned modular buildings from Cal-Tech property to the Police Department Heliport

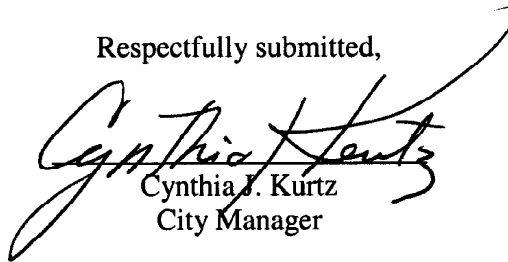
The new Station 34 has been completed and the Fire Department will turn these buildings over to the Police Department for its use. The cost of removal and destruction of these trailers is estimated at \$10,000.

These units are currently on property owned by Cal-Tech, and have been for nine years. Cal-Tech provided the property on a temporary basis and at no charge to the City of Pasadena. Cal-Tech is unable to proceed with a planned project on this property until the units are removed.

**Fiscal Impact:**

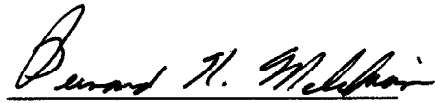
The LA IMPACT operating budget would be increased by \$50,000, leaving a fund balance of \$205,148.

Respectfully submitted,



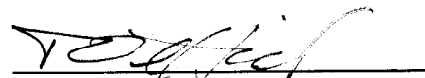
Cynthia J. Kurtz  
City Manager

Approved by:



Bernard K. Melekian  
Chief of Police

Prepared by:



Tom Oldfield, Lieutenant  
Helicopter Section