

Agenda Report

June 10, 2002

TO: CITY COUNCIL

THROUGH: LEGISLATIVE POLICY COMMITTEE (6/4/2002)

SUBJECT: APPROVAL OF CONTRACT RENEWAL WITH CAROLYN CHANEY AND ASSOCIATES INC. FOR LEGISLATIVE LIAISON SERVICES

RECOMMENDATION:

It is recommended that the City Council approve a two-year contract renewal with Carolyn Chaney and Associates for federal legislative liaison services effective July 1, 2002, through June 30, 2004, without competitive bidding pursuant to City Charter section 1002(f) (Professional services) and automatically exempt from competitive selection pursuant to PMC Section 4.09.060 (B) (4) (Lobbying Services).

BACKGROUND:

The firm of Carolyn Chaney and Associates has been the City's liaison with the Federal government since 1981. Among the services provided are research on relevant Federal issues and grant programs, assistance in lobbying with Congress and the Executive branch, and timely information on Federal policies and programs.

Over the last two years, Carolyn Chaney and Associates has assisted the City in obtaining federal funds for: construction of Fire Station #33 (\$860,000); improvements to the City's GIS (\$1.19 million); construction of a new Police Department firing range (\$1.88 million); new buses for Pasadena ARTS (\$400,000); and a traffic mitigation at the Rose Bowl (\$300,000). In addition to these individual projects, the City has been active in legislative and regulatory activity on issues such as federal after school funding, job training programs, Federal Communication Commission policy, homeland security, housing, community development, and law enforcement.

The contract with Carolyn Chaney and Associates was last renewed in July of 2000 with an increase of 6.5% per year plus \$5,000 in expenses. That increase brought the contract into alignment with the marketplace and with increases approved for city employees.

I am recommending renewal of the contract for another two years with a 3% cost of living increase each year. This increase is consistent with cost of living increases approved for the City's management employees.

FISCAL IMPACT:

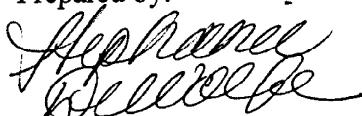
Total cost of the contract will be \$78,419 plus expenses the first year and \$80,772 plus expenses the second year. Funding for this contract is included in the City Council Operating Budget.

Respectfully submitted,



Bill Bogaard
Mayor

Prepared by:



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